

DATE: March 9, 2017

FROM: RAMAN DHILLON
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TEACHING PAYROLL

SUBJECT: 2017-2018 TEACHER REGULATION BRANCH FEE (TRB)

The Teacher Regulation Branch deduction is now mandatory for all employees who will be paid by our District in the month of April 2017, including TTOC.

If you will not be receiving any earnings from SD 40 in the pay period in which it is deducted it will be your responsibility to ensure that your payment for the 2017-2018 Teacher Regulation Fee is paid directly by you or another employer to the Teacher Regulation Branch of the Ministry of Education by May 31, 2017. For Teachers it will be deducted on the April 30, 2017 payroll. For TTOC it will be deducted on the pay period ending April 15, 2017 which is deposited to your bank on April 25, 2017. *Please take the time to check your earning statement to confirm the payment.*

If you are employed by more than one school district you need to advise the districts where you do not want the deduction made so that duplications can be avoided.

If you DO NOT want SCHOOL DISTRICT #40 (NEW WESTMINSTER) to deduct this fee on your behalf, please return this form to Raman Dhillon by April 6, 2017. If no form is received the deduction will be made on your behalf.

For more information see: www.bcteacherregulation.ca

Please accept this as my authorization to **not** deduct the Teacher Regulation Fee from my pay. I work in another school district and they will be taking and submitting the fee on my behalf.

Name of School District

Employee #

Name (please print)

Signature