

BOARD OF EDUCATION  
SD NO. 40 (NEW WESTMINSTER)  
OPERATIONS POLICY AND PLANNING COMMITTEE  
AGENDA

Tuesday, January 14, 2025

5:45 pm

School Board Office (In-person & Via Zoom)  
811 Ontario Street, New Westminster

*The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.*

			Pages
1.	<u>Approval of Agenda</u>	5:45 PM	
<p>Recommendation:            THAT the agenda for the January 14, 2025, Operations Policy and Planning Committee meeting be adopted as distributed.</p>			
2.	<u>Presentations</u>		
3.	<u>Comment &amp; Question Period from Visitors</u>	5:45 PM	
4.	<u>Reports from Senior Management</u>		
a.	Queen Elizabeth Expansion Update (Verbal) (D. Crowe)	5:45 PM	
b.	Operations Update		
1.	Finance & Facilities Update (M. Brito & A. Grey)	5:55 PM	3
5.	<u>General Announcements</u>	6:05 PM	
6.	<u>New Business</u>		
7.	<u>Old Business</u>		
8.	<u>Question Period (15 Minutes)</u>	6:05 PM	

*Questions to the Chair on matters that arose during the meeting.*



## Capital Projects, Operations and Planning

1. Playground Enhancement Program – 195k funds from MECC to supply Lord Kelvin with new additions and replacement pieces on aging playground. Project is now complete and in use by students at Lord Kelvin.
2. School Enhancement Program- NWSS Cooling project, currently work is progressing as planned. Big push and completion of installation of classroom fan coil units (FCUs) on the 2nd floor over the Christmas break, and now installation of FCUs on 3rd floor has started. Heat pumps to be craned onto roof around February. Expected completion of project before this summer as expected.
3. General inspections of school sites are taking place over the next two weeks by Facilities team to ensure all school sites are being kept to the optimal operating standard. Also to plan for possible future minor capital expenditures.

## Finance

4. The payroll team is working through processes relating to starting a new calendar year and closing the 2024 calendar year.
5. The Secretary Treasurer and Assistant Secretary Treasurer completed meetings with some school principals to discuss budgets to date and other relevant matters.
6. Work is underway for the 2024-25 amended budget which is due February 28, 2025.

## Ministry & Other Submissions: December 2024

Submitted to:	Description	Date
Ministry of Education and Child Care	School District Quarterly GRE Financial Reporting – December	December 11, 2024
Ministry of Education and Child Care	Statement of Financial Information Report	December 31, 2024
Ministry of Education and Child Care	2024-25 Interim Feeding Futures & Student and Family Affordability Fund Report	December 31, 2024
Canada Revenue Agency	T3010 Registered Charity Information Return	December 31, 2024