



REGULAR OPEN MEETING OF THE BOARD

Tuesday, June 27, 2017

7:30 pm – School Board Office

**Location: 811 Ontario Street, New Westminister
(corner of 8th Street and Royal Avenue)**

The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

AGENDA

1. ADOPTION OF THE AGENDA

2. APPROVAL OF THE MINUTES

- a) Approval of Minutes from the May 30, 2017 Regular Meeting *Encl Pg 1*
- b) Approval of Minutes from the June 13, 2017 Special Meeting *Encl Pg 5*
- c) Business Arising from the Minutes

3. STUDENT RECOGNITION

- a) Shoshawna Patel, Pastry Chef

4. COMMENT & QUESTION PERIOD

5. BOARD COMMITTEE REPORTS

a) Education & Operations Policy and Planning Committee, June 6, 2017

- i. Comments from the Acting Committee Chair, Trustee Janzen
- ii. Approval of the June 6, 2017 Education Policy and Planning Committee Minutes *Encl Pg 6*

Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes from the June 6, 2017 Education Policy & Planning Committee meeting.

- iii. Memorialization Advisory Committee

Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) appoint Trustee Jonina Campbell and Trustee James Janzen to the Memorialization Advisory Committee.

b) Operations Policy and Planning Committee, June 13, 2017

- i. Comments from the Committee Chair, Trustee Janzen
- ii. Approval of the June 13, 2017 Operations Policy and Planning Committee Minutes

Encl Pg 8

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the June 13, 2017 Operations Policy & Planning Committee meeting.

- iii. Queensborough Busing Survey

THAT the Board of Education for School District No. 40 (New Westminster) direct Senior Administration to revisit the survey related to transportation of students from Queensborough to NWSS; and that the survey be:

- 1. provided in multiple languages;***
- 2. made available at different district locations, eg., schools and board office***
- 3. made accessible online;***
- 4. based on overall interest in bus service.***

- iv. Gender and Sexual Diversity Inclusion Committee

Encl Pg 13

THAT the Board of Education of School District No. 40 (New Westminster) approve the current Gender & Sexual Diversity Committee of the Board have its name changed to the Sexual Orientation and Gender Identity (SOGI) Committee in keeping with current common terminology province-wide.

THAT the Board of Education of School District No. 40 (New Westminster) that the Gender and Sexual Diversity Inclusion Policy be renamed the Sexual Orientation and Gender Identity (SOGI) Policy in keeping with current terminology province-wide.

THAT the Board of Education of School District No. 40 (New Westminster) approve revised Policy No. 17 "Sexual Orientation and Gender Identity (SOGI)" as amended under 9.1 by deleting the reference change rooms.

- v. Food Security and Healthy Eating

THAT the Board of Education of School District No. 40 (New Westminster) direct the Superintendent to have temporary school specific plans to address food security at each school and if needed provide necessary funding and resources to ensure healthy food is available to students who are going hungry by September 2017.

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to provide a report on the steps to be taken and costs associated with a district-wide plan to address food security and healthy eating, that will make available food programs to all of our schools by January 2018 so that no student is hungry and every child eats healthy.

c) May Day Committee Membership**6. REPORTS SENIOR MANAGEMENT**

7. **OTHER BUSINESS**

- a) Field Trip Request: NWSS Senior Band & Choir to Havana, Cuba *Encl Pg 17*

THAT the Board of Education of School District No. 40 (New Westminster) approve the Field Trip Request for the NWSS Senior Band & Choir to travel to Havana, Cuba from May 17 – 24, 2018 for a cultural exchange in music, art and dance.

8. **TRUSTEE REPORTS**

9. **QUESTION PERIOD** (15 minutes)

Questions to the Chair on matters that arose during the meeting.

10. **NOTICE OF MEETINGS**

Sept 12, 2017: Education Policy & Planning Committee, 7:30 pm – School Board Office
Sept 19, 2017: Operations Policy & Planning Committee, 7:30 pm – School Board Office
Sept 26, 2017: School Board Meeting, 7:30 pm – School Board Office

11. **REPORTING OUT FROM IN-CAMERA MEETING**

12. **ADJOURNMENT**

**MINUTES OF THE REGULAR MEETING OF THE
NEW WESTMINSTER BOARD OF EDUCATION
HELD TUESDAY, MAY 30, 2017 AT 7:30 P.M.
SCHOOL BOARD OFFICE, 800 ONTARIO STREET**

PRESENT: Ms. J. Campbell, Trustee
Mr. M. Ewen, Trustee
Mr. C. Cook, Trustee
Mr. M. Gifford, Vice Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. J. Grant, Associate Superintendent

Ms. B. Basden, Recording Secretary

Chair Slade-Kerr recognized and acknowledged the Qayqayt First Nations, as well as the Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

Moved and Seconded:

2017-064

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the April 25, 2017 Regular School Board meeting as amended by reversing Items #2 and #3.

Carried Unanimously.

2. STUDENT PRESENTATIONS

a) Lord Kelvin Elementary School: Coding

Lord Kelvin Principal Ken Millard attended the meeting with Naimah Asad, Grade 4 Teacher, and students: Niki Hristov, Joshua Hu, Maksym Balabayev, Nicole Leitao and Anastasia Cupac. Ms. Asad and her students gave a presentation on Coding.

3. APPROVAL OF THE MINUTES

a) Board Meeting Minutes for Approval:

Moved and Seconded:

2017-065

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes from the April 25, 2017 School Board meeting as presented.

Carried Unanimously.

b) Business Arising from the Minutes

There was no business arising from the minutes.

4. VISITORS

Visitors were welcomed and provided the opportunity to address the Board.

Open Board Meeting
May 30, 2017

5. BOARD COMMITTEE REPORTS

a) *Education Policy & Planning Committee*

- i. Committee Chair, Michael Ewen, provided an update from the Education Policy and Planning Committee meeting held May 2, 2017.
- ii. Approval of the May 2, 2017 Education Policy and Planning Committee Minutes.

Moved and Seconded:

2017-066

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the May 2, 2017 Education Policy and Planning Committee meeting as presented.

Carried Unanimously.

b) *Operations Policy & Planning Committee*

- i. Committee Chair, James Janzen, provided an update from the Operations Policy and Planning Committee meeting held May 16, 2017
- ii. Approval of the May 16, 2017 Operations Policy and Planning Committee Minutes.

Moved and Seconded:

2017-067

THAT the Board of Education for School District No. 40 (New Westminster) approve the minutes from the Operations Policy and Planning Committee meeting held May 16, 2017.

Carried Unanimously.

6. REPORTS FROM SENIOR MANAGEMENT

a) *Policy Handbook and Administrative Procedure Manual*

- i) SD40 Policy & Regulations Manual

Moved and Seconded:

2017-068

THAT the Board of Education for School District No. 40 (New Westminster) consider the four motions related to Policies and Admin Procedures as a package.

Carried Unanimously.

As requested by Trustee Ewen the motion was divided into two separate motions.

Open Board Meeting
May 30, 2017

Moved and Seconded:

2017-069

THAT the Board of Education for School District No. 40 (New Westminster) rescind in its entirety the School District No. 40 (New Westminster) Policies and Regulation Manual, including By-laws, Board approved Policies, Board approved Regulations and Admin Procedures; AND THAT the Board adopt the School District No. 40 (New Westminster) Board Policy Handbook; AND THAT the Board acknowledge receipt, for information purposes only, the School District No. 40 (New Westminster) Administrative Procedures Manual.

Carried.

Trustee Ewen Opposed.

Moved and Seconded:

2017-070

THAT the Board of Education for School District No. 40 (New Westminster) approve the inclusion of Policy No. 21 "New Westminster Sanctuary Schools Policy", in the Board Policy Handbook.

Carried Unanimously.

7. OTHER BUSINESS

a) Memorialization Advisory Committee

Moved and Seconded:

2017-071

THAT the Board of Education for School District No. 40 (New Westminster) appoint up to two Trustees to the Memorialization Advisory Committee.

CARRIED.

Trustees Campbell, Gifford, Janzen, and Lalji expressed interested in sitting on the Memorialization Committee.

b) Signing Authority: TD Canada Trust

Moved and Seconded:

2017-072

THAT the Board of Education for School District No. 40 (New Westminster) approve the TD Canada Trust Corporate Resolution naming Kevin Lorenz, Secretary Treasurer; James Pocher, Assistant Secretary Treasurer; and Kelly Slade-Kerr, Board Chair as signing officers.

Carried Unanimously.

8. TRUSTEE REPORTS

Trustees spoke to the various meetings and events they attended over the past month.

9. QUESTION PERIOD

Members of the public were provided the opportunity to ask questions of the Board.

Open Board Meeting
May 30, 2017

10. NOTICE OF MEETINGS

June 6, 2017: Education Policy & Planning Committee, 7:30 pm
June 13, 2017: Operations Policy & Planning Committee, 7:30 pm
June 27, 2017: School Board Meeting, 7:30 pm

11. REPORTING OUT FROM IN-CAMERA MEETING

Reporting out the two purchase orders approved in closed.

12. ADJOURNMENT

The meeting be adjourned at 8:40

Chairperson

Secretary Treasurer



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
SPECIAL OPEN BOARD MEETING HELD
TUESDAY, JUNE 13, 2017 AT 6:10 PM
SCHOOL BOARD OFFICE, 811 ONTARIO STREET

PRESENT: Ms. J. Campbell, Trustee
Mr. C. Cook, Trustee
Mr. M. Ewen, Trustee
Mr. M. Gifford, Board Vice Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Board Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. B. Basden, Recording Secretary

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

2017-073

THAT the agenda for the June 13, 2017 Special Open Board Meeting meeting be adopted as presented.

2. **NEW WESTMINSTER SCHOOLS STRATEGIC PLANNING & DIRECTION**

Superintendent Duncan led the Board through an exercise to determine the values that will align with the School District's vision and mission.

*The In-Camera Meeting recessed at 7:05 pm
and reconvened following conclusion of the Open Operations Committee Meeting at 9:55 pm*

Moved and Seconded:

2017-074

THAT the Board of Education for School District No. 40 (New Westminister) direct staff to initiate a consultation process to receive feedback from district staff, students and the community on the Board's draft mission statement, vision and values.

CARRIED.

Trustee Lalji opposed.

3. **ADJOURNMENT**

The meeting adjourned at 10:05 pm.

Chairperson

Secretary Treasurer



PRESENT: Ms. J. Campbell, Trustee
Mr. M. Gifford, Board Vice Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Board Chair
Mr. P. Duncan, Superintendent
Ms. J. Grant, Associate Superintendent
Mr. K. Lorenz, Secretary Treasurer
Ms. P. Samra, Recording Secretary

Regrets: Mr. M. Ewen, Trustee, Mr. C. Cook, Trustee
In the absence of Committee Chair Ewen, Trustee Janzen chaired the meeting.

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

THAT the agenda for the June 6, 2017 Open Education Policy and Planning Committee meeting be adopted as presented.

Carried Unanimously.

2. **PRESENTATION**

a) *Connaught Elementary School Forest Fridays*

Laurie Wong, Montessori kindergarten teacher at Connaught Heights Elementary, presented on Forest Fridays.

3. **REPORTS FROM SENIOR MANAGEMENT**

a) *Strategic Direction*

Superintendent Duncan reviewed the current mission, vision and values for the New Westminster School District and continued the process of establishing a Strategic Direction.

4. **NEW BUSINESS**

a) *Memorialization Advisory Committee*

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education appoint two members to the Memorialization Advisory Committee by secret ballot.

Carried Unanimously.

Following tabulation of the votes JONINA CAMPBELL and JAMES JANZEN were appointed to the Memorialization Advisory Committee.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education direct the Secretary Treasurer to destroy all ballots.

Carried Unanimously.

5. ADJOURNMENT

The meeting adjourned at 9:11 PM.



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE
HELD TUESDAY, JUNE 13, 2017 AT 7:40 PM
SCHOOL BOARD OFFICE, 800 ONTARIO STREET

PRESENT: Ms. Jonina Campbell, Trustee
Mr. C. Cook, Trustee
Mr. M. Ewen, Trustee
Mr. M. Gifford, Board Vice Chair
Mr. J. Janzen, Committee Chair
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Board Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Mr. Chris Nicholson, Director of Instruction
Ms. B. Basden, Recording Secretary

Chair Janzen recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

THAT the agenda for the June 13, 2017 Open Operations Policy and Planning Committee meeting be adopted as presented.

Carried Unanimously.

2. **REPORTS FROM SENIOR MANAGEMENT**

a) ***Monthly Financial Update at April, 2017***

Secretary Treasurer Lorenz presented the Operating Fund – Year to Date Expense to Budget Summary for the month ending April 30, 2017.

b) ***Maintenance & Capital Projects Update***

The Committee received the monthly update on Maintenance and Capital Projects

3. **NEW BUSINESS**

a) ***Queensborough Busing***

Trustee Lalji provided a written backgrounder related to the Queensborough busing survey.

Moved and Seconded:

THAT the Operations Policy and Planning Committee recommend that the Board of Education for School District No. 40 (New Westminster) direct Senior Administration to revisit the survey related to transportation of students from Queensborough to NWSS; and that the survey be:

- 1. provided in multiple languages;*
- 2. made available at different district locations, eg., schools and board office;*
- 3. made accessible online;*
- 4. tracked and followed up with parents who have not submitted a survey;*
- 5. based on overall interest in bus service, not based on a user-pay bus.*

Moved and Seconded:

THAT the motion related to a Queensborough busing survey be amended by eliminating #4 and by ending #5 after "overall interest in bus service".

Carried Unanimously.

Main Motion as Amended:

THAT the Operations Policy and Planning Committee recommend that the Board of Education for School District No. 40 (New Westminster) direct Senior Administration to revisit the survey related to transportation of students from Queensborough to NWSS; and that the survey be:

- 1. provided in multiple languages;***
- 2. made available at different district locations, eg., schools and board office***
- 3. made accessible online;***
- 4. based on overall interest in bus service.***

Carried Unanimously.

b) Gender & Sexual Diversity Inclusion Committee Report

Chris Nicholson, Director of Instruction-Learning Services, provided two written reports and recommendation on behalf of the Gender & Sexual Diversity Inclusion Committee.

Moved and seconded:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that they approve the current Gender & Sexual Diversity Committee of the Board have its name changed to the Sexual Orientation and Gender Identity (SOGI) Committee in keeping with current common terminology province-wide.

Carried Unanimously.

c) Gender & Sexual Diversity Inclusion Policy

Moved and seconded:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Gender and Sexual Diversity Inclusion Policy be renamed the Sexual Orientation and Gender Identity (SOGI) Policy in keeping with current terminology province-wide.

Carried Unanimously.

Moved and Seconded:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of revised Policy No. 17 "Sexual Orientation and Gender Identity (SOGI)" as presented.

Moved and Seconded:

THAT the motion to approve revised Policy No. 17 "Sexual Orientation and Gender Identity (SOGI) as presented, be amended to approve the revised policy as amended under 9.1 by deleting the reference to change rooms.

Carried Unanimously.

Main motion as Amended:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of revised Policy No. 17 "Sexual Orientation and Gender Identity (SOGI)" as amended under 9.1 by deleting the reference change rooms.

Carried Unanimously.

d) Food Security and Healthy Eating

Trustee Campbell provided a written backgrounder titled, "No Child Goes Hungry and Every Child Eats Healthy".

Moved and Seconded:

BE IT RESOLVED THAT Operations Policy and Planning Committee recommend the Board of Education for School District 40 (New Westminster) direct staff to develop a district-wide plan to address food security and healthy eating, that will make available food programs to all of our schools by January 2018 so that no student is hungry and every child eats healthy; and

THAT The Board of Education, School District 40, direct staff to ensure that there are temporary school specific plans to address food security at each school and to provide necessary funding and resources to make sure no child goes hungry, by September 2017; and

THAT The Board of Education, School District 40, direct staff to review the Community LINK funding using the criteria identified above by the Ministry of Education to ensure that we are doing everything we can to best support vulnerable students, with specific attention to food insecurity and healthy eating and report back their findings and recommendations to the Board of Education by September 2017.

As requested by Trustee Slake-Kerr the motion was divided into three separate motions.

Food Security and Healthy Eating Motion – 2nd Section

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Board direct staff to develop a district-wide plan to address food security and healthy eating, that will make available food programs to all of our schools by January 2018 so that no student is hungry and every child eats healthy.

Moved and Seconded:

THAT the motion be amended by deleting "and to provide necessary funding and resources to make sure no child goes hungry by September 2017".

Motion Defeated.

Moved and Seconded:

THAT the motion be amended to read that the Superintendent be directed to have temporary school specific plans to address food security at each school and if needed provide necessary funding and resources to ensure healthy food is available to students who are going hungry by September 2017.

Carried Unanimously.

Main Motion as Amended:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Board direct the Superintendent to have temporary school specific plans to address food security at each school and if needed provide necessary funding and resources to ensure healthy food is available to students who are going hungry by September 2017.

Carried Unanimously.

Food Security and Healthy Eating Motion – 1st Section

Moved and Seconded:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Board direct staff to develop a district-wide plan to address food security and healthy eating, that will make available food programs to all of our schools by January 2018 so that no student is hungry and every child eats healthy.

Moved and Seconded:

THAT the motion be amended to change "staff be directed to develop a district-wide plan" to "staff be directed to provide a report on the steps to be taken and costs associated with developing a district-wide plan".

Carried Unanimously.

Main Motion as Amended:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Board direct staff to provide a report on the steps to be taken and costs associated with a district-wide plan to address food security and healthy eating, that will make available food programs to all of our schools by January 2018 so that no student is hungry and every child eats healthy.

Carried Unanimously.

Food Security and Healthy Eating Motion – 3rd Section

The third section of the motion was not moved or seconded.

4. **GENERAL ANNOUNCEMENTS**

There were no general announcements.

5. **NEW BUSINESS**

There was no new business.

6. **ADJOURNMENT**

The meeting adjourned at 9:55 p.m.

POLICY MANUAL
POLICY 17

SEXUAL ORIENTATION and GENDER IDENTITY (SOGI)

Rationale

The Board of Education recognizes that students who identify as LGBTTTQ+ may face challenges within our schools and communities. These individuals, as well as their families, are frequently the targets of homophobic, transphobic or heterosexist behaviours. This often results in a struggle with a variety of profound social consequences including discrimination, harassment, physical and sexual violence, social and emotional isolation, substance abuse, homelessness, school truancy and dropping-out, self-harm and suicide.

A responsive, safe, and inclusive school environment is necessary for students to learn and achieve high academic standards. Discrimination is not part of such an environment. As students learn by example, all members of the school community are expected to model respectful conduct regardless of perceived differences and should refuse to tolerate any form of discrimination due to an individual's actual or perceived LGBTTTQ+ status or identity.

Action

The Board of Education strives to create school and district culture which supports diversity, including a welcoming learning and working environment for everyone, regardless of sexual orientation, gender identity or expression. The Board is therefore committed to the following 10 key components of effective SOGI policy¹:

1. Common Language

- 1.1. The Board strives to ensure that all parties be well-informed and equipped with appropriate and respectful language.
- 1.2. The Board acknowledges that language is ever evolving and that the individual is always the expert on how they may identify and on what language or terms they consider respectful and inclusive of themselves.

2. Safety/Anti-Harassment

- 2.1. All schools and the District will have Codes of Conduct that explicitly include language prohibiting the harassment, bullying, or violence based on sexual orientation, gender identity, and expression.

3. Self-Identification

- 3.1. Individuals will have the right to self-identification, which includes the name by which they wish to be addressed and their pronoun of choice that corresponds to their gender identity.**
- 3.2. Whenever possible and permitted by law, requests made by a student, or the parent/guardian, to change the student's official record to reflect their name and/or gender identity of choice will be accommodated.**
- 3.3. Whenever possible, at the request of a student or of a students' parent(s)/guardian, the student's name and/or gender identity of choice will be included on class lists, timetables, student files, identification cards, etc.**
- 3.4. Unless the student or the student's parent/guardian has specified otherwise, communications between school and home will use a student's legal name and the pronoun corresponding to the student's gender assigned at birth**

4. Confidentiality and Privacy

- 4.1. A student's trans status, legal name, or gender assigned at birth may constitute confidential personal information that will be kept confidential unless its disclosure is legally required or unless the student or the student's parent(s)/guardian have given authorization.**
- 4.2. In situations where school staff or administrators are required by law to use or to report a trans student's legal name or sex, such as for purposes of data collection, school staff and administrators will adopt practices to avoid the inadvertent disclosure of such information.**
- 4.3. Students' rights to discuss and express their gender identity and/or gender expression openly and to decide when, with whom, and how much private information to share will be respected.**

5. Dress

- 5.1. Students have the right to dress in a manner consistent with their gender identity or gender expression. This includes students who may dress in a manner that is not consistent with societal expectations of masculinity/femininity.**
- 5.2. School dress codes will not contain gender specific language.**

6. Gender Integrated and Inclusive Activities

- 6.1. Schools will focus on integrated and inclusive activities. To the extent where gender segregated activities continue to exist, students will have the option to be included in the group that corresponds to their gender identity or, in the case of gender non-conforming students, the group in which they would like to participate.**



7. Educator Training

7.1. Professional Development and Training

7.1.1. The Board will strive to ensure that professional development and training is provided for staff to develop the awareness, knowledge, skills and attitudes necessary to:

- deliver an LGBTTTQ+ inclusive curriculum (including anti-homophobia and anti-transphobia education)
- identify and address homophobic and transphobic discriminatory attitudes and behaviours; and
- support and advocate for the needs of students whose real or perceived identity is LGBTTTQ+

7.2. Counselling and Student Support

7.2.1. The Board will strive to ensure that:

- counsellors respond competently to the needs of LGBTTTQ+ students as well as to the needs of students with LGBTTTQ+ family members;
- counsellors and staff are provided with information on support programs or services for students and families;
- all schools have at least one staff person to be a contact who is able to act as a resource person for LGBTTTQ+ students, staff and families. (Note: School administrators will act as the Safe Contact if no one voluntarily steps forward.) School administrators will inform students and other staff about the location and availability of this contact person; and
- middle schools and secondary schools are supported in establishing and maintaining Gay /Straight Alliance clubs (GSAs).

8. Inclusive Learning

8.1. Whenever possible, learning and curriculum resources regarding SOGI will emphasize universal human themes that acknowledge human diversity as an essential and enriching element of our society.

8.1.1. Classroom materials and activities related to SOGI will contain positive images and accurate information about sexual and/ or gender diversity, SOGI history and culture which reflects accomplishments, contributions, and struggles of LGBTTTQ+ people.

9. Facilities

9.1. Individuals may choose to use washrooms and change rooms that match their gender identity.

9.2. At least one single, gender neutral washroom stall in each middle school, high school, and alternate school will be provided.



10. Inclusive Extra-Curricular Activities

- 10.1. Students will be included and accommodated for in all extra-curricular activities regardless of their sexual orientation or gender identity/expression, including support to set up a Gay-Straight Alliance.
- 10.2. In the case of sex-segregated team sports, students whose gender identity is different than their sex at birth may, on a case-by-case basis, join the sex-segregated team aligned with their gender identity.

¹These practices have been co-developed by the Ministry of Education, ARC Foundations, Out in Schools, BCTF, UBC, and K-12 educators as part of the Ministry of Education SOGI Working Group

Legal References: Section 85 School Act; BC Human Rights Code

SD No. 40 (New Westminister)

Adopted: June 27, 2017

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminister)



New
Westminster
Schools

FIELD TRIP OR SPECIAL ACTIVITY REQUEST FORM

School District No. 40

To be completed for field trip activities within the province and outside the province and ALL travel outside of Canada, regardless of the duration.

☐ **Routine Field Trip** (Local day trips organized at the school level, usually an extension of a particular class or extra-curricular activity.)

Approved by: _____, Principal

Date: _____

☐ **Special Field Trip** (Field trips within Canada and/or the mainland of the United States of America of more than one day's duration must be approved by the Principal then submitted to the Associate Superintendent's office no later than two weeks prior to the proposed date of departure.)

Approved by: _____, Principal

Date: _____

Approved by: _____, Associate Superintendent

Date: _____

☒ **Outside of Canada and/or the mainland of the United States of America** (These field trips must have the prior approval of the Board of Education, regardless of the length of trip time planned outside these areas. This form must be approved by the Principal and then submitted to the Board of Education meeting held on the 4th Tuesday of each month no later than ~~three months~~ three months before the proposed date of departure.)

Approved by: [Signature], Principal

Date: Apr 128/17

Approved by: _____, Board of Education

Date: _____

Date request form submitted:	<u>April 25/2017</u>		Name of school:	<u>NWSS</u>
Supervising Teacher(s):	<u>Kelly Proznick and Steve Clements</u>			
Supervision:	No. of other teachers:	<u>2</u>	No. of other adults:	<u>10 to 1 ratio students to adults</u>
Students:	Group:	<u>Senior band / choir</u>		
	No. of students:	<u>tbd. in 2014 we had 65 students</u>	Grade level(s):	<u>10 to 12</u>
Destination:	To:	<u>Cuba (Havana)</u>		
Date(s):	Date(s):	<u>May 17-24 2018</u>	Total days away:	<u>8</u>
Transportation:	Type(s) of transportation:	<u>airplane + bus (in Havana)</u>		
	Departure place:	<u>YVR</u>		
	Return place:	<u>YVR</u>		
	Departure date:	<u>May 17</u>	Departure time:	<u>tbd</u>
	Return date:	<u>May 24</u>	Return time:	<u>tbd</u>
Other:	Parental Approval Forms completed:	<u>yes -> in process</u>		
	Extended Medical Coverage Requested (if applicable):	<u>included in trip cost</u>		
Educational purpose of trip:	<u>cultural exchange for music/dance/art -> music focused. Band and choir students participating. Tour company is Canada/Cuba with over 25 years experience in Cuban music tours</u>			
		PROJECTED COST:	<u>\$2000.00 per student</u>	

SOURCES OF FUNDING:

PAC: ☐ School: ☐ Department: ☒ Student/Family: ☒ Other: NWSS Music Aux ☐