

**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
Education Policy and Planning Committee**

Tuesday, September 11, 2018 – 7:30 pm

Lord Kelvin Elementary School

Location: 1010 Hamilton Street, New Westminister

AGENDA

The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

Item	Action	Info	Presenter	Attachment
1. Approval of the Agenda	X		M. Ewen	
2. Presentations				
a. Aboriginal Education Update		X	B. Lansdowne	
b. Sensory Room – Student Presentation		X	Students & Teachers	
3. Reports from Senior Management				
a. 2018/19 Board Annual Work Plan – Board Policy 2 - Appendix A	X		K. Hachlaf	P. 1
Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) adopt the School District No. 40 (New Westminister) revised Board Policy 2 – Appendix A: Board Annual Work Plan for 2018/19.				
b. Student Engagement Update		X	K. Hachlaf	
c. Curriculum Implementation Day		X	M. Naser	
d. City of New Westminister (Intelligent City) Partnership	X		M. Naser	P. 5
Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) approve the signing/execution the Innovation Partnership Agreement Memorandum of Understanding with the City of New Westminister (Intelligent City) to support a continued collaboration between the City and the School District.				
4. New Business				
Nil				
5. General Announcements				
a. Invitation to Richard McBride Elementary Welcome Back Picnic – September 14, 2018 from 5:00pm to 8:00pm		X	M. Ewen	P. 8
b. Invitation to Hyacks Football Homecoming – September 14, 2018 Pre-Game Festivities at 5:00pm; Game Starts at 7:30pm		X	M. Ewen	P. 9
c. City of New Westminister – OCP Amendment Consultation – Queen's Park Heritage Conservation Area – September 17, 2018		X	M. Gifford	P. 10
d. Orange Shirt Week – September 24 – 28, 2018		X	M. Ewen	
6. Adjournment				

BOARD ANNUAL WORKPLAN

September

Regular Board Meeting Agenda Items

- Review audit report and management letter
- Approve the audited financial statements and review internal audit reports
- Approve appointment or reappointment of auditor
- Approve trustee school liaison assignments
- Approve proposed Trustee calendar for partner meetings and related functions
- Make Trustee appointments to committees and community liaison groups
- Approve Annual Board Work Plan – Education
- Consider Motions to BCSTA
- Receive Executive Compensation reporting
- Approve Annual Executive Disclosure Report

Events

- Orange Shirt Day – September 30
- Recognize World Teachers' Day – October 5

October

Regular Board Meeting Agenda Items

- Review Student Enrollment and Staffing Report - Education
- Review Strategic Direction
- Surplus Appropriation Approval

Events

- October 20, 2018 – General Local Elections
- Represent Board at BCPSEA Symposium (November 5 & 6, 2018)
- Represent Board at BCSTA Provincial Council Meeting (November 29, 2019)
- BCSTA Trustee Academy (November 29 – December 1, 2019)
- World Teachers' Day – October 5

November

Regular Board Meeting Agenda

- Review Career Programs Report
- Review Board Policy Handbook
- HR Report
- Review International Program Report
- Review Class Size Report
- Elect Chair/Vice-Chair
- Chairs Annual Report

Events

- Inaugural Meeting & Oath of Office of Newly-Elected Trustees, November 6, 2018
- BCSTA Provincial Council Meeting (November 29, 2018)
- BCSTA Trustee Academy (November 29 – December 1, 2018)
- Remembrance Day Ceremonies

December

Regular Board Meeting Agenda Items

- Review Student Welfare Accountability Report – Assess Student Welfare – reference Policy 12.
- Receive Statement of Financial Information (SOFI) Report
- Receive School Growth Plans to be presented to the Board annually by the Superintendent

Events

January

Regular Board Meeting Agenda Items

- Review Student Learning Accountability Report – reference Policy 12 – Education Committee
- Review progress re Strategic Planning results – Education Committee
- Approve Budget Development Process and Timelines – Operations Committee
- Provide direction through our Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Review policy positions for submission to BCSTA Annual General Meeting
- Distributed Learning & Continuing Education Report – Board

Events

- Represent Board at BCPSEA AGM
- Represent Board at BCSTA Provincial Council Meeting (held in February)
- New Trustee Academy – BCSTA (dates to be confirmed)

February

Regular Board Meeting Agenda Items

- Review Recommended 2-year District Calendar
- Approve Amended Operating Budget for Current Fiscal Year
- 2019-2020 Budget Process Update – Operations
- Review Report on Aboriginal Education – Operations

Events

- BCSTA Provincial Council Meeting
- Pink Shirt Day

March

Regular Board Meeting Agenda Items

- Approve District Calendar
- Approve Calendar for Board and Committee meetings
- Review preliminary draft budget for the upcoming year

Events

April

Regular Board Meeting Agenda Items

- Approve school fees
- Approve Operating Budget for upcoming fiscal year
- Approve 5-year Capital Plan Bylaw
- Approve Board Authorized Courses

Events

- Attend and participate in BCSTA AGM

May

Regular Board Meeting Agenda Items

- Complete CEO evaluation and Board evaluation
- Approve terms of engagement with auditor and audit plan
- Review Sexual Orientation and Gender Identity (SOGI) Report
- Review Sanctuary Schools Report

Events

June

Regular Board Meeting Agenda Items

- Approve 5-year Capital Plan
- Receive Internal Audit Summary
- Review/Approve signing authorities

Events

- Host employee Retirement Dinner Ceremony

July/August

- Meetings to be scheduled as needed

As Required

- Attend trustee development/orientation sessions
- Attend school functions (as invited)
- Review the District Strategic Plan
- Hear appeals as needed
- Ratify memoranda of agreement with bargaining units
- Make disbursements from Capital Reserve Fund
- Approve tender selection for contracts
- Declare facilities surpluses to general school needs
- Approve disposition of real property (lands and buildings)
- Attend Board Liaison meetings as outlined in the Trustee calendar
- Advance Board Positions through BCPSEA
- Represent Board at BCSTA Metro Branch Meeting
- Meetings with elected officials

Monthly

- Student Withdrawal Report
- Operations Update (capital projects, legal, contracted management services, financial variances, budget updates and significant tendering awards)

Legal Reference: Sections 65, 74, 74.1, 75, 75.1, 76.1, 76.3, 76.4, 77, 79.2, 82, 82.1, 84, 85, 86, 96, 112, 112.1, 113, 145, 147, 158 School Act

SD No. 40 (New Westminster)

Adopted: September 25, 2018

MEMORANDUM OF UNDERSTANDING INNOVATION PARTNERSHIP AGREEMENT

BETWEEN:

CITY OF NEW WESTMINSTER
NEW WESTMINSTER, BRITISH COLUMBIA

AND:

NEW WESTMINSTER SCHOOL DISTRICT
NEW WESTMINSTER, BRITISH COLUMBIA

WHEREAS:

- A. The City of New Westminster, as an Intelligent City, applies information and communications technology (ICT) to create a climate for innovation so businesses, institutions and all citizens have every opportunity to thrive in the new digital economy, and in doing so positions itself as a sustainable economic hub in Metro Vancouver.
- B. The City of New Westminster is focused on its strategic goal that by '2020, New West will be the leading candidate for new, digital media and technology centric companies, in Greater Vancouver' and will work collaboratively with schools and institutions in New Westminster to achieve this goal.
- C. New Westminster School District has established a blueprint for learner success outlining four important themes that guide their work: These include - Engagement and personalized learning; Social and emotional well-being and healthy lifestyles; Communicating student learning; and Technology and Learning.
- D. New Westminster School District recognizes that technology is a transformational educational tool for teaching and learning and is undertaking significant structural upgrades in their district and developing a strategic plan focused on employing those technologies that optimize learning for students including Science, Technology, Engineering, Arts and Math (STEAM).

There are significant benefits to both the City of New Westminster and the New Westminster School District, in working together toward the achievement of goals related to the future of the city's students and Intelligent New West.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Objective

The Agreement formally acknowledges the partnership between the **Parties** in order to promote effective collaboration between them in regards to digital innovation in education.

2. Areas of Potential Collaboration

The **Parties** will collaborate to further the shared goals of digital inclusion through activities including but not limited to:

- a. Active participation as key partners on respective working team committees;
- b. Enhance connections between creative learning spaces and industry employing the new city fibre network to advance digital education;
- c. Work together to determine what future knowledge workforce and other related skills and resources are needed for all levels of learners in digital media and technology, including identifying and incorporating resources such as STEAM New Media Gallery and Anvil Learning Lab;
- d. Continue with the Intelligent New West and School District's focus on arts and culture with an increased emphasis on future innovation, creativity and youth entrepreneurialism in sectors such as digital media by encouraging students at all levels to participate;
- e. Work together to determine what facilities / structures/ resources and approaches will be needed to support the growth of innovation and the knowledge workforce in the city and in schools into the future.

Not Legally Binding

This **Agreement** is not intended to be and is not to be construed as a legally binding agreement. Signing of this **Agreement** does not result in any material, financial or other obligation for either of the **Parties** hereto.

Representatives

The representative from the City of New Westminster for this **Agreement** is the Manager of Economic Development and Communications. The representative from New Westminster Schools for this **Agreement** is the District Associate Superintendent.

Term

This **Agreement** will be valid for a period of 3 (three) years and will become effective on the date it is signed by all **Parties**. This **Agreement** may be extended or amended with the written agreement of both Parties and may be terminated by either **Party** with 90 days written notice to the other **Party**.

Each **Party** is signing this **Agreement** on the date stated below that **Party's** signature.

City of New Westminster

New Westminster School District 40

Jonathan X. Cote
Mayor

Name
Chair, New Westminster School District

Date

Date

Caroline Manders

From: Caroline Manders
Sent: Wednesday, August 8, 2018 10:40 AM
To: Trustees
Cc: Karim Hachlaf; Maryam Naser; Kim Morris
Subject: Invitation to Richard McBride Elementary Welcome Back Picnic September 14th

Hello everyone,

Hope you are enjoying summer.

Please see the invitation below from Jen Arbo, PAC Chair of Richard McBride Elementary, for their Welcome Back Picnic to be held on Friday, September 14th from 5:00pm to 8:00pm.

If you wish to attend, please let me know and I will RSVP on your behalf.

Kind regards,
Caroline

Caroline Manders
Executive Assistant, Board of Education



From: Jen Arbo
Sent: Wednesday, August 8, 2018 10:07 AM
To: Board of Education
Subject: Invitation to Richard McBride Elementary Welcome Back Picnic September 14th

Hello New Westminster School Board Trustees

The 2018/2019 School year is the 90th Anniversary of Richard McBride Elementary. Our iconic building is slated for replacement, as you know, and this year we will be promoting our 90th anniversary as a community milestone to be celebrated.

Our PAC would like to invite you to the Richard McBride Elementary Welcome Back Picnic on September 14th from 5-8pm. Remarks will be at 6:15pm. The picnic is a very casual, BBQ style event with games and activities for kids, but also a place to just spread out a blanket and hang out. Your families are of course welcome.

Please let me know if you are available to make it.

Thank you,
Jen
PAC Chair
Richard McBride Elementary

HOMECOMING 2018

PAST, PRESENT AND FUTURE CHAMPIONS!

**FRIDAY, SEPTEMBER 14, 2018 AT MERCER STADIUM.
NWSS HYACKS - 2017 BC HIGH SCHOOL FOOTBALL CHAMPIONS!**



WIN A CAR! BUY YOUR CAR RAFFLE TICKETS AT THE FORD TENT.

**ARRIVE BETWEEN 5 AND 7 AND GET A FREE TV RAFFLE TICKET.
THE SKYDIVERS WILL DRAW THE WINNER WHEN THEY LAND ON THE FIELD.
WINNER MUST BE PRESENT TO CLAIM PRIZE. COURTESY OF KEY WEST FORD.**

4:00 pm ALUMNI FLAG FOOTBALL GAME

5:00 pm PRE-GAME PARTY featuring **save on foods** Family Fun Zone, the ever popular Tug-of-War, Mascot Mania and **a special visit for all our younger fans from 5:30 to 7:00 pm the Pawpatrol team with Marshall, Chase, and Skye.**

6:00 pm ALUMNI RECEPTION - Dinner and Refreshments will be served. Festivities include skydivers and a prize-car draw presented by Key West 

7:30 pm GAME KICK-OFF NWSS Hyacks vs Abbotsford.



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RECORD





File: 13.2605.40
Doc# 1256851

August 28, 2018

Mr. Mark Gifford
New Westminster Board of Education Chair
Email: boardofeducation@sd40.bc.ca
811 Ontario Street
New Westminster, BC
V3M 0J7

Dear Mr. Gifford,

Re: Queen's Park Heritage Conservation Area, Returning Protection to 207/209 St.
Patrick Street

We are contacting you in relation to the Heritage Conservation Area, which was implemented in the Queen's Park neighbourhood of New Westminster in June 2017. The goal of the Heritage Conservation Area is to retain the existing heritage values of the neighbourhood while, at the same time, managing change. Houses in the Queen's Park Heritage Conservation Area are categorized as either Protected or Non-Protected. Based on the protection level, owners may be required to apply for a Heritage Alteration Permit for certain renovations, to demolish a home, to build a new home, or to build a laneway or carriage house.

Through the Heritage Conservation Area policy development process, approximately 80 properties were identified for further study, and 34 of those had their Heritage Conservation Area related protection removed based on the results of the first phase of this study.

At the Public Hearing for the bylaw removing protection from those 34 properties, the property owner of 207/209 St. Patrick Street requested that their property remain protected instead. Following adoption of the bylaw, Council directed staff to process an Official Community Plan (OCP) Amendment in order to return that property's protection, per the owner's request. As a Heritage Conservation Area forms part of the City's Official Community Plan (OCP), the OCP must be amended in order to re-classify a property from Non-Protected to Protected. The location map and Heritage Assessment for 207/209 St. Patrick Street are attached to this letter.

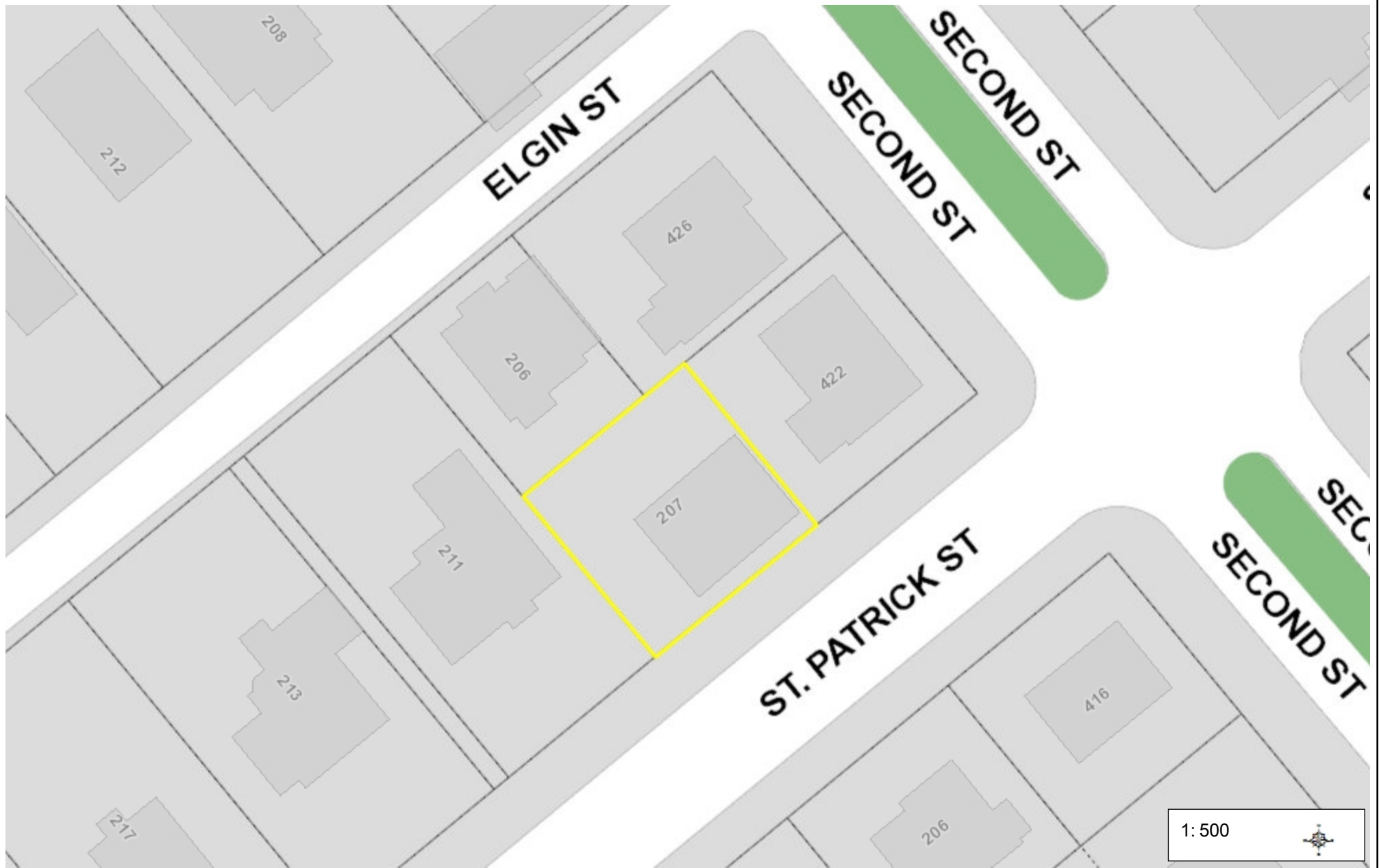


A Public Hearing is being held for the OCP Amendment to return this property to Protected status on Monday September 17 at 6:00pm at the Queensborough Community Centre, 920 Ewen Avenue, New Westminister. More information about the Public Hearing and all supporting materials can be found at this web page: www.newwestcity.ca/publicnotices. As a relevant stakeholder, we hope that you will take an opportunity to review the background materials and reports on our website.

If you have any comments, questions, or would like to set up a meeting, please contact Amber Knowles, Heritage Planner at aknowles@newwestcity.ca or 604-527-4588. If you would like to submit feedback directly to Mayor and Council, you may do so at clerks@newwestcity.ca or by post to New Westminister City Hall, 511 Royal Ave, New Westminister. The deadline for discussion and receiving feedback is the end of the Public Hearing on September 17.

Thank you for your time and consideration,

Emilie K Adin
Director of Development Services



0.0 0 0.01 0.0 Kilometers

NAD_1983_UTM_Zone_10N
CNW GIS Services

1: 500



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Property Heritage Value Assessment

207-209 St. Patrick Street

Score: 6 out of 9



Heritage Value Assessment Study of the Special Limited Category Queen's Park Heritage Conservation Area City of New Westminster - March-April 2018

Prepared by heritage consultants team:

Elana Zysblat, CAHP - Ance Building Services

Julie Schueck, CAHP - Schueck Heritage Consulting

John Atkin - History + Research

Leslie Gilbert

Christine Hagemoen

Ben Toews

Heritage Status

Heritage Inventory - no

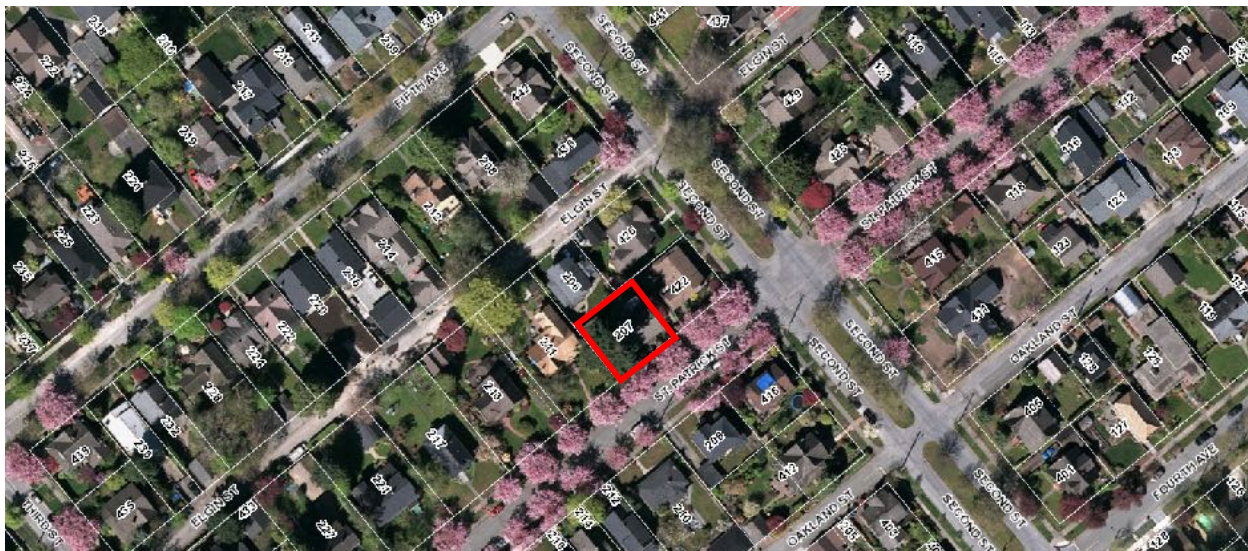
Awards - no

New Westminster Heritage Homes Tours - no

Queen's Park Walking Tour Brochure - no

Context and Siting

The subject house is located on a small square shaped property near the intersection of St. Patrick and Second Streets. St. Patrick is a short street lined with mature cherry trees. The house is situated towards the front of the lot closer than other houses on the block fronting St. Patrick Street.



City View aerial (2015) of the area with subject property outlined in red

Single detached dwellings surrounding the property share similar massing and form but were built in widely varying ages, ranging from 1910 to 2010.

Description

The building at 207-209 St. Patrick Street is a one-and-one-half storey with basement wood frame house constructed in 1927. This modest home was built in the cottage style popular in New Westminster during the 1920s and 1930s. It features a symmetrical façade with central front door and a large picture window on each side of the entry as well as a gable roof with chamfered ends. Alterations to the house likely included replacement of windows on the front façade (upper and lower levels) as well as the front entry porch, railings and posts.

Photographs of Two Primary Elevations



façade elevation (south)



side elevation (east)

Heritage Value

The house at 207-209 St. Patrick Street has some historic significance as it was built during a period of economic growth between the two World Wars and just prior to the Great Depression. The house was originally located closer to the corner of Second and St. Patrick Street. In 1976, a permit was issued to relocate the house to its current location and subdivide the property. A new lot was created at 422 Second Street and the house was constructed the same year. The property is thereby reflective of historic development patterns in Queen's Park over the years.

The house has aesthetic heritage value as it is a good example of the cottage style popular in the Queen's Park neighbourhood, very likely based on the Ripley house plan from a historic house plan catalogue issued by a local lumber company. The house retains its cladding, massing, form and overall character and therefore contributes to the cohesive historic streetscape of Queen's Park.

The house has social value for its contribution to the community identity of the Queen's Park neighbourhood. It also supports the heritage significance of the neighbourhood by: contributing to a unique sense of time and place and representing the middle class. The house at 207-209 St. Patrick Street is not associated with a prominent or long-term New Westminster resident. Further, it does not exhibit any cultural, spiritual or scientific heritage value.

Character Defining Elements

- Gable roof, side roof ends with chamfering and no roof overhangs
- Projecting front entry porch with square wood posts and railings
- Large wood frame picture windows with window boxes underneath on either side of front entry
- Projection on east elevation with multi-paned small window
- Wood frame double hung window on east elevation upper storey
- Substantial wood trim around windows, doors and on stair railing
- Laminated cedar tile cladding with vertical grooves

Heritage Merit Checklist

values	criteria	score	comments
Aesthetic, Historic	good, integral example of its architectural style and/or one of few examples of this style, era, year, construction technique in Queen's Park	2.5/3	Exterior integral to the Ripley model from a historic house plan catalogue held by the current owners. See page 425.
Aesthetic, Historic	contribution to cohesive streetscape and/or has landmark and/or features unusual material or a distinguishing feature	1/2	Well- maintained, contributes to streetscape but not a landmark.
Historic, Cultural, Social, Scientific, Spiritual	associated with significant person, event, tradition or practice	2/3	Not affiliated with significant person.
Historic, Aesthetic, Cultural, Social, Historic, Scientific, Spiritual	landscaping features (built and planted)	0.5/1	Attractively landscaped.

total 6/9

Summary

The house at 207-209 St. Patrick Street has moderate aesthetic and historic heritage value and it contributes to the streetscape of the Queen's Park neighbourhood.

Historic Background

Historic name – n/a

Construction date – 1927

Source: Site Development Report, City of New Westminster

Original owner – R.C. Onkels

Source: Site Development Report, City of New Westminster

Builder – n/a

Architect - n/a

Early residents at the subject house [note address is 422 2nd St. until 1976]

1928-1942: Ray C. & Nola Onkels – superintendent at Western Paper

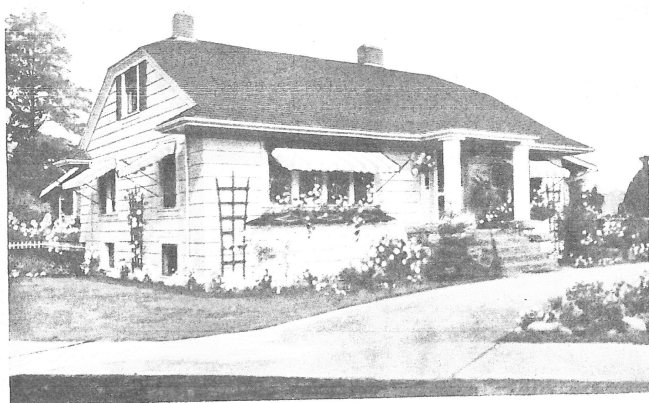
1947-1952: William L. & Etta L. Marr – first officer at TCA

1955: Frederick O. & Irene E. Prior – shipper at Western Plywood

Source: Historic City Directories, Vancouver Public Library

Archival Photographs

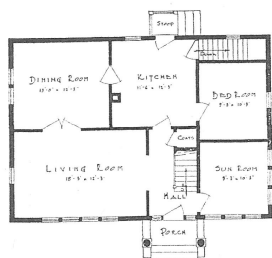
None found. A page from a historic house plan catalogue (see below) depicting the Ripley Plan is held by the current owners and is likely the design to which the subject house was built. Source and date unknown.



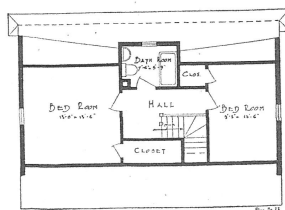
RIPLEY

Size: 36' x 26'—8" studs. 23,200 cubic feet.

A **DIGNIFIED** and artistic house of the storey-and-a-half type. The living-room is large and both dining-room and kitchen are of ample size. To the right-hand side of the entrance hall is the sunroom. The bedroom on the ground floor is a feature often requested. The second floor has one large and one small bedroom, both with closets; there is also a generous size bathroom.



GROUND FLOOR PLAN



SECOND FLOOR PLAN

FOR COMPLETE BUILDING INFORMATION CONSULT YOUR LUMBER DEALER

Research Resources

BC Archives:

Indexes to births (1854-1903), marriages (1872-1938), deaths (1872-1993), colonial marriages (1859-1872) and baptisms (1836-1888)

City of New Westminster:

Aerial views of the city on CityView interactive map

Digital photographs of Queen's Park (June 2016)

Historic building permit records as available on CityView interactive map

New Westminster Heritage Resource Inventory, Vol 2. Queen's Park

New Westminster's Oldest Houses Report. January 2008. Development Services Department

Historic Context Statement for Queen's Park Neighbourhood (Cook, Burton & Barman - 2009)

Statement of Significance for Queen's Park Neighbourhood - Doc # 974410

Summary of Historic Values for the Queen's Park Neighbourhood - Doc # 598557

Freund-Hainsworth, Katherine & Hainsworth, Gavin. 2005. *A New Westminster Album: Glimpses of the City as it was*. Dundurn.

Government of Canada Censuses for BC - 1901, 1911 and 1921

Hayes, Derek. 2005. *Historical Atlas of Vancouver and the Lower Fraser Valley*. Douglas & McIntyre.

Luxton, Donald. 2007. *Building the West: Early Architects of BC*. Talonbooks.

New Westminster Museum & Archives:

Archival photos

Building files - in Reading Room

Canadian Inventory of Historic Building photographic survey 1973

City of New Westminster Planning Department Slides - CNW 13-2

Subject files - in Reading Room

Water connection application binders - in Reading Room

New Westminster Public Library:

Archival Photographs

Columbian (Daily) Newspaper - various archival editions 1899-1979

Fire insurance maps

New Westminster Preservation Society Heritage Homes Tour brochures database

Street names of New Westminster: <http://www.nwheritage.org/heritagesite/history/content/streets/index.htm>

Vancouver Daily World newspaper - various archival editions 1899 - 1924

Vancouver Heritage Foundation: House Styles - <http://www.vancouverheritagefoundation.org/house-styles/>

Wolf, Jim. 2005. *Royal City: A Photographic History of New Westminster*. Heritage House.

Ripley Plan. Page 47 of unknown historic house plan catalogue. Current homeowners private collection.