



**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
REGULAR OPEN MEETING OF THE BOARD
AGENDA**

**Tuesday, June 25, 2019
7:30 pm
School Board Office
811 Ontario Street, New Westminster**

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

	Pages
1. <u>ADOPTION OF THE AGENDA</u>	(7:30pm)
Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the June 25, 2019 Regular School Board meeting.	
2. <u>APPROVAL OF THE MINUTES</u>	(7:32pm)
a. Approval of Minutes from the May 28, 2019 Regular Meeting	6
b. Approval of Minutes from the June 18, 2019 Special Open Board Meeting	11
c. Business Arising from the Minutes	(7:35pm)
3. <u>PRESENTATION</u>	
a. National Inclusive Education Awards (Chair Gifford)	(7:38pm)
4. <u>COMMENT & QUESTION PERIOD FROM VISITORS</u>	(7:48pm)
5. <u>CORRESPONDENCE</u>	(7:58pm)
a. Tammy Chesman - Thank You re Arts Funding - May 31, 2019	13
b. Letters Received Regarding Child Care in Queensborough - June 12-19, 2019	14

- c. Bernadette Gourlay & Sue Kenny - Minister Fleming re QE Community School Expansion - June 17, 2019

72

6. BOARD COMMITTEE REPORTS

- a. Education Policy & Planning Committee, June 4, 2019

(8:05pm)

i. Comments from the Committee Chair, Trustee Dhaliwal

ii. Approval of the June 4, 2019 Education Policy and Planning Committee Minutes

75

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes from the June 4, 2019 Education Policy & Planning Committee meeting.

iii. BC Universal Child Care

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) endorse the \$10aDay Child Care Plan proposed by the Coalition of Child Care Advocates of BC and the Early Childhood Educators of BC.

- b. Operations Policy & Planning Committee, June 11, 2019

(8:10pm)

i. Comments from the Committee Chair, Trustee Connelly

ii. Approval of the June 11, 2019 Operations Policy and Planning Committee Minutes

79

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes from the June 11, 2019 Operations Policy & Planning Committee meeting.

iii. 2020-2021 Five-Year Capital Plan

83

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) approve the 2020-2021 Five-Year Capital Plan as presented.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2019-2020 Annual Facilities Grant Spending Plan in the amount of \$1,139,382 as presented..

v. Orange Shirt Week

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) acknowledge Orange Shirt Week from September 30 – October 4, 2019 and encourages staff and student participation.

7. REPORTS SENIOR MANAGEMENT

- a. Superintendent Update (K. Hachlaf) (8:15pm) 94
- b. 2019 Strategic Plan (K. Hachlaf) (8:30pm) 96

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the Strategic Plan as presented.

- c. 2018-2019 Continuing Education Enrolment Compliance Audit (K. Morris) (8:40pm) 106
- d. 2019-2020 Amended Budget (K. Morris) (8:50pm) 110
- e. Child Care BC New Spaces Fund (M. Naser) (9:00pm)

8. NEW BUSINESS

- a. Student Voice (Trustee Dhaliwal)

(9:10pm) 112

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve that a Student Voice District Team, comprising of three students from NWSS and three students from each middle school, serve as an advisory group representing the interests and perspectives of all students to the Board of Education.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve that student representatives from the Student Voice District Team participate in all Education Policy and Planning Committee Meetings, with the option to attend other meetings and reevaluate participation as necessary.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to develop, in collaboration with the Student Voice District Team, a comprehensive Board policy guiding the role, responsibilities and expectations of the Student Voice District Team with specific language surrounding equity and inclusion of diverse student voices (BIPOC, LGBTQ+ communities etc.) and process to support representation accessible and accountable to all student perspectives and interests.

9. TRUSTEE REPORTS

- a. Board Self-Evaluation (Chair Gifford)

(9:20pm)

10. QUESTION PERIOD (15 Minutes)

(9:35pm)

Questions to the Chair on matters that arose during the meeting.

11. NOTICE OF MEETINGS

(9:50pm)

Tuesday, September 10, 2019: Education Policy & Planning Committee, 7:30pm
- TBD

Tuesday, September 17, 2019: Operations Policy & Planning Committee,
7:30pm - School Board Office

Tuesday, September 24, 2019: School Board Meeting, 7:30pm - School Board
Office

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING

(9:55pm)

- a. Record of May 28, 2019 In-Camera Board Meeting

114

13. ADJOURNMENT

(10:00pm)

**MINUTES OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, May 28, 2019, 7:30 PM
School Board Office
811 Ontario Street, New Westminster**

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Chair	Caroline Manders, Recording Secretary
	Maya Russell, Trustee	
REGRETS	Mary Lalji, Trustee	

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The meeting was called to order at 7:31pm.

2019-067

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the May 28, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meetings held:

1. Regular Open Board of Education Meeting, April 30, 2019

2019-068

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the April 30, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. PRESENTATION

a. Prime Minister's Awards for Teaching Excellence

Superintendent Hachlaf gave an overview of the award.

Chair Gifford, on behalf of the Board of Education and New Westminster Schools, relayed his appreciation and congratulated Stephanie Musgrove, Kindergarten teacher at Lord Kelvin Elementary School, for her national recognition as the recipient of the Regional Certificate of Achievement.

4. COMMENT & QUESTION PERIOD FROM VISITORS

Brent Atkinson, David Brett, Lorraine Brett, Kathy Gifford, Lisa Graham and Troy Hunter addressed the Board regarding May Day. Superintendent Hachlaf provided a May Day update in Item #7a.

5. CORRESPONDENCE

Correspondence was received.

6. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee,

i. Comments from the Committee Chair, Trustee Dhaliwal

Trustee Dhaliwal expressed appreciation for the presentations by New Westminster Secondary School students and teachers.

ii. Approval of the May 7, 2019 Education Policy & Planning Committee Minutes

Correction Item #6d-2019-2020 School Fees: amend the last sentence to include the following wording "...and any applicable school forms".

2019-069

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as amended from the May 7, 2019 Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

iii. Livestreaming of Education Committee Meetings

2019-070

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve livestreaming for Open Operations Policy and Planning Committee and Open Board of Education meetings, excluding Education Policy and Planning Committee due to privacy concerns relative to showing children on camera.

CARRIED UNANIMOUSLY

iv. 2019-2020 School Fees

2019-071

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2019-2020 School Fees as presented.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, May 14, 2019

i. Comments from the Committee Chair, Trustee Connelly

Nil.

- ii. Approval of the May 14, 2019 Operations Policy & Planning Committee Minutes

2019-072

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the May 14, 2019 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

- iii. Living Wage

Chair Gifford introduced the Living Wage initiative to the Board.

2019-073

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) instruct staff to prepare a report, on or before the November 19, 2019 Operations Policy and Planning Committee Meeting, that provides an analysis of the costs and benefits of New Westminster Schools becoming a Living Wage Employer.

CARRIED UNANIMOUSLY

- iv. 2019-2020 Arts Surplus Allocation

Chair Gifford summarized the discussion that took place during budget deliberation and Committee.

2019-074

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) allocate \$180,000 from surplus on the condition that staff provide a funding plan to the Board at the November 19, 2019 Operations Policy and Planning Committee meeting, to support an investment that strengthens capacity of art education in our schools as follows:

- 1. Initial one-year commitment to 0.5 FTE District Arts Facilitator position and program costs, to support development of a comprehensive District creative and performing arts strategy, delivery of curriculum, programs, partnerships that strengthen learning and engagement of students, teachers, and staff. Cost: \$60,000*
- 2. Facility Rental: Access to Massey Theatre is important to the District, NWSS, Fine Arts programs, as well as elementary and middle schools. Fine Arts alone can use 30 days per year, which can cost more than \$1,500/day. One-year enhancement funding to support 2019-20 costs at Massey Theatre, and to ensure each District elementary and middle school has option to cover costs of one day or evening use of Massey Theatre, in addition to NWSS for fine arts, learning, and ceremonial uses. Cost: \$50,000*
- 3. Supplies and Equipment: one-time enhancement funding to support equitable refresh of K-12 District fine arts equipment and supplies. Cost: up to \$70,000 on the condition that district staff present an update on the dispersal of the supplies and equipment on or before the November 26, 2019 Board meeting.*

CARRIED UNANIMOUSLY

v. Long-Range Facilities Review

Discussion took place highlighting levels of feedback, types of schools, capacity issues in the short term, flexibility, detailed data and the decision to adopt Option 2 in the plan.

2019-075

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve Option 2: Addition to Queensborough Middle School + 3 new schools (1 Middle and 1 Elementary and 1 configuration to be determined) as outlined in the Long-Range Facilities Review.

**CARRIED
1 Opposed**

7. REPORTS SENIOR MANAGEMENT

a. Superintendent Update

Superintendent Hachlaf provided highlights of his school visits and events he attended in April and May:

- School Visits: Connaught Heights Elementary; Adult and Online Learning Centre.
- Annual Volunteer Recognition Event – April 17.
- BCSTA Annual AGM – April 25-28.
- May Day 2019 Update: primary change was that dance instruction moved to take place outside of class time. The Superintendent thanked and acknowledged Nadia Young, event coordinator, teaching staff and education assistants for their assistance with the event. The District will look at next steps once there has been an opportunity to review the feedback received from this year's event. The District supports May Day and is looking forward to the 150th anniversary in 2020.
- Minister of Education Rob Fleming announced that the menstrual initiative and products will be financially supported by the Ministry for all districts.
- BCSSA Leadership & Spring Forum provided an opportunity to review what programs are running within the District and compare initiatives with other districts.
- Strategic Planning Update – extensive process utilizing Thoughtexchange, community interviews with 100 stakeholders, and community consultation meetings. The District website provides information relative to how feedback will be used in developing a strategic plan for the district, taking into account the voice of the student; parents; teachers and staff. Superintendent Hachlaf thanked students, teachers, staff and the public for taking part in this process.
- OECD (Organization for Economic Co-Operation and Development) Forum conference was hosted in BC with a focus on student well-being and mental health supports.
- Train to Become an Education Assistant: Executive Director of Human Resources Weston announced that in partnership with Burnaby Schools, an Education Assistant training program will be launched in New Westminster Schools:
 - part-time program will run September to June for 30 candidates.
 - Instructors will be District teachers.

- The goal of the program is to encourage graduates to seek employment with the District.
 - Janet Grant has been hired as coordinator of the program.
 - Burnaby Schools has added the information to their website; an advertisement will appear in the local newspaper; information will also be shared within the various schools of the District.
 - An information session has been scheduled for June 13, 2019 at 7:00pm at Fraser River Middle School.
- The Director of Instruction, Learning & Innovation hosted a Mental Health Dinner series at which 200 educators participated.

8. TRUSTEE REPORTS

The Trustees provided highlights of events they attended in May.

9. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

The Board was thanked for passing the motion supporting the funding of the arts within the District.

A question was asked about the New Westminster Secondary School building site. All information pertaining to the NWSS Construction Project is reported at the Open Operations Policy and Planning Committee meetings. Updates are also posted on the [District's website](#).

A question was asked about the May Day debrief process. Superintendent Hachlaf reiterated what he stated in this May Day Update (see Item 7a). There is ongoing collaboration with the City of New Westminster. Any updates will first, be reviewed at a Board Committee meeting, then reported at Board meetings.

10. NOTICE OF MEETINGS

June 4, 2019: Education Policy & Planning Committee, 7:30pm - Connaught Heights Elementary School

June 11, 2019: Operations Policy & Planning Committee, 7:30pm - School Board Office

June 25, 2019: School Board Meeting, 7:30pm - School Board Office

Reminder: Richard McBride Elementary Public Consultation, Wednesday, June 5, 2019, 6:30pm - Richard McBride Elementary School

11. REPORTING OUT FROM IN-CAMERA BOARD MEETING

- a. Record of April 30, 2019 In-Camera Board Meeting

12. ADJOURNMENT

The meeting adjourned at 9:21pm.

Chair

Secretary-Treasurer

**MINUTES OF THE SPECIAL OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, June 18, 2019, 8:00 AM
School Board Office
811 Ontario Street, New Westminster**

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Chair	Steve Patty, Consultant, Dialogues in Action LLC (<i>via Skype</i>)
	Maya Russell, Trustee (8:21am)	Caroline Manders, Recording Secretary
REGRETS	Mary Lalji, Trustee	

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1. ADOPTION OF THE AGENDA

The meeting was called to order at 8:06am. Chair Gifford introduced Steve Patty, Consultant with Dialogues in Action LLC, who attended the meeting via Skype.

2019-076

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the June 18, 2019 Special Open School Board meeting.

CARRIED

2. STRATEGIC PLAN 2019

Superintendent Hachlaf provided a brief summary of the work completed over 10 months, which has culminated in the draft Strategic Plan presented for review.

Consultant Patty provided an overview of the draft Strategic Plan. The Priorities identified in the document represent the voices who participated during this process and capture the spirit of the discussions, which have taken place.

Trustee Russell joined the meeting at 8:21am.

The Trustees reviewed the draft Strategic Plan and provided suggested edits, which were reflected as track-changes directly into the document. An editable document will be shared with Trustees for further review and edits.

3. EXEMPT STAFF BENEFITS

2019-077

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the BCPSEA Exempt and Principal/Vice-Principal Benefit Improvement package at an annual cost of \$18,000, as presented.

CARRIED UNANIMOUSLY

4. **NOTICE OF MEETINGS**

Tuesday, June 25 - Regular Open Board Meeting, 7:30pm, School Board Office

5. **ADJOURNMENT**

The meeting adjourned at 9:40am.

Chair

Secretary-Treasurer

DRAFT

From: [Tammy Chesman](#)
To: [Board of Education](#)
Subject: Thank you
Date: Friday, May 31, 2019 2:08:36 PM

Dear Trustees and Staff,

Please accept my very enthusiastic ***Thank You*** on behalf of the NWSS Music Auxiliary, parents, students and staff for your attention to arts funding.

As you know, this is the first time in ten years funding has been addressed.

You have all done a great amount of work for SD40, in a very short amount of time.

I am looking forward to a great working relationship between Trustees and the SD40 community over the next few years.

Congratulations to all of you for continuing to address the evolving needs of our small but mighty school district.

Kindest regards,

Tammy Chesman – Chair, NWSS Music Auxiliary

12 June 2019

Superintendent Hachlaf and School District 40

811 Ontario Street,
New Westminster, BC. V3M 0J7

Dear Superintendent Hachlaf and School District 40 Trustees:

I am writing to draw your attention to the urgent need to more childcare spaces in Queensborough, in particular, before and after school care. This community is growing at a dramatic pace and is a popular area for families with small children. I would like to tell you about some of the struggles my family has faced due to the shortage of childcare in this area.

My family moved to Queensborough from Richmond in 2013 and at that time there was only 1 licensed group daycare for our 3-year-old. We commuted back to Richmond for 6 months until we were able to take a space at Bethany Childcare Centre at Bethany Church in the Hamilton area of Richmond adjacent to Queensborough.

After a few months I started to look into options for before and after school care once my son started kindergarten and was disappointed to find that there were only 20 group licensed spots available to the entire Queensborough community through the Westminster Children's After School Society (WCAS) based at Queen Elizabeth Elementary School. At the time there were more than 400 students in the Kindergarten to Grade 5 classes. I put my son's name on the waitlist well before I could even register him for Kindergarten, and even with that, I was told that it was very unlikely that he would get a space. We tried registering him for the Hamilton Elementary School since that community does not have this issue with after school care spaces: they are served by both the Hamilton Community Centre and Bethany Church, and supply seems to have increased to keep pace with the demand in that area. We were declined cross-border entry at that school despite appealing the decision. We considered moving our son to a school elsewhere in New Westminster. I considered leaving my job. We regretted our decision to move to Queensborough since we hadn't realized it was an under-served area of the city and school district.

In the end we decided to delay our son's entry to Kindergarten by 1 year. There were other factors that played into this decision, but childcare was ultimately the one factor which could not be mitigated or remedied. This meant paying an additional year of 3-5yr daycare fees, that are about double the cost of out-of-school care, but since we only have one child and both my husband and I work we were able to manage that expense. Not every family has the option to delay Kindergarten entry. Not every family can accommodate an extra year of daycare costs.

We were very fortunate to get a spot in the WCAS operated childcare centre when my son finally started Kindergarten in 2016 after more than 2 years on the waitlist. Shortly before we were offered the childcare space my husband was laid off from his job. This put us in a difficult situation: either we could decline the space and risk not being able to find alternate childcare when my husband found a new job or we would have to pay the monthly childcare expense at a time when our income was extremely limited. Due to all our difficulties finding care we decided to take the space; we ended up paying for eight months of childcare until my husband found a new job.

The New Westminster Child Care Assessment published on October 27, 2008 recognized the need for additional childcare spaces to be particularly acute in Queensborough: there were only 3.8 licensed child care spaces per 100 children in that area, no group licensed infant/toddler spaces and no after school care spaces¹. The latest Child Care Needs Assessment published in Fall 2015 indicated that Queensborough now has 8.7 childcare spaces per 100 children, but that is far less than half of the spaces available in any other sub-area². The population growth in Queensborough continues to out-pace the increases in the number of spaces available, and the issue is likely to become much worse unless the School Board and City takes action. Access to childcare has a huge impact on parents; I know of many parents in my community who have had to make the decision to work less, leave their job entirely or move out of the community since they do not have adequate childcare.

The latest New Westminster Child Care Strategy³ outlines a plan to help improve childcare access in the city, including an action item for 2016-2018 to explore all mechanisms to realize group infant/toddler and school age care spaces in Queensborough. I urge you to work with the Mayor and Council to find a remedy for the critical lack of childcare spaces in New Westminster as soon as possible.

If you would like to contact me to discuss my experience I can be reached at [REDACTED]
[REDACTED]. I look forward to hearing about the School Board's plans to help support families in Queensborough.

Sincerely,

[REDACTED]

Alison Dendoff

¹ New Westminster Child Care Needs Assessment, October 27, 2008, Table #4, page 25

² New Westminster Child Care Needs Assessment, Fall 2015, Figure #5, page 36

³ New Westminster Child Care Strategy, October 2016

From: [Caroline Manders](#)
To: ["Thoa Pattison"](#)
Cc: [Board of Education](#)
Subject: RE: Child Care Crisis in Queensborough
Date: Thursday, June 13, 2019 10:44:00 AM
Attachments: [image001.png](#)

Dear Ms. Pattison,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Thoa Pattison
Date: Wednesday, June 12, 2019 at 10:03 AM
To: ["clerks@newwestcity.ca"](mailto:clerks@newwestcity.ca), jstark <jstark@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, ["qbresidents@yahoo.ca"](mailto:qbresidents@yahoo.ca), ["laura.ranalletta"](#) [REDACTED]
Subject: Child Care Crisis in Queensborough

Dear Mr.Stark, Mr. Cote, School District #40, and members of QRA,

Please find my letter attached to this email regarding the childcare crisis in Queensborough.

Thank you,

Thoa Pattison

To: John Stark, Jonathan Cote, the Council members of New Westminster, and QRA

From: Thoa Pattison, Resident of Queensborough

Date: June 12, 2019

Re: **CHILDCARE CRISIS in Queensborough**

Some of you may have received an email from me a few months ago regarding my concern for the dire need of childcare in New Westminster – Queensborough. As I am personally affected by this crisis, I feel the need to address my concerns again, describing a bit more of my experience.

My situation

I have two kids, a four-year-old set to start kindergarten this fall and a one-year-old who just started daycare. We are a family of four with two working parents. I have just returned to work at the beginning of June and I could not be more stressed with the current childcare situation and the one that is coming up this fall.

My four-year-old (daughter) is currently attending KIDS [REDACTED] and my one-year-old (son) is attending daycare [REDACTED] across the Queensborough Bridge, which is not on my way to work. Every day, I have two very different location daycare drop offs and pick ups. I have a contracted time for drop off of 730 and pick up of 445 for my daughter. Unfortunately, my work day hours are cut because I cannot find daycare for my son on this side of the bridge and I have to pick him up before I grab my daughter, otherwise I would have to go over that Queensborough Bridge multiple times and fight with traffic multiple times. I have been on the **waitlist** for my son **since I was two months pregnant!** And this is for a daycare in Richmond, as we have no infant daycare centres in Queensborough. None.

I am still employed in a management position at this time, however, come September, I will be nervous. I do not have a spot for my daughter in before and after school care. I have been on the waitlist since June 2016! It will be more than three years and we do not have a spot. Will I still be employed if I drop my daughter off at 9am, drop my son off at 925am, start work at 10am, be done work at 2pm, pick up my son at 230pm and pick up my daughter at 3pm? **Four hours a day for my full time, management position?** Would you still be employed if you were in this situation? I have put in 10 years of post secondary education to make it to my career goal and now I need to worry that I can no longer hold a job because there is no child care available. It's absurd and absolutely disheartening.

I have tried to apply cross boundary so my daughter can attend Hamilton Elementary and have before and after school care there. We were informed that we will probably not get a spot in that school. Isn't that something: we can get childcare if we attend that school, but we can't get into that school to access it?

What can YOU do?

Let's not think of it for 2020, 2021, 2022, and so on. The CRISIS is here. Now.

There is someone that is qualified and willing to run a before and after school program in Queensborough, but cannot find the space to do so. Can you please just find her some space to run this? How about the Middle school gym, the elementary school gym, the classrooms, a portable? You have the resources, please share them.

For me, personally, can you get in touch with the Richmond School Board and request that they accept cross boundary kids from Queensborough?

Can we please prioritize the need for childcare in Queensborough? The things I'm talking about are the bike/pedestrian bridge across Stewardson, installation of flashing lights at the bottom of Royal (people have to slow down anyways to make the turn on to Stewardson), revamping of the tennis courts, rezoning for multi unit housing in Queensborough. These are just some of the things I can think of. They are great additions; however, they are not priorities. You may be able to justify it, but explain it to the parents why these are highly prioritized over childcare.

Let's not say that every city is facing this childcare crisis now. YOU are in charge. YOU make the priorities. YOU have the power. YOU can make the city of New Westminster BETTER.

Final thoughts

I'd like to leave you with something to think about. If you were holding your current employment position, do you think your employer, or even your staff, would allow you to work four hours maximum a day in order to accommodate your children's school hours? Do you think you could complete your work and maintain your work responsibilities in those four hours? **Mr. Stark, Mr. Cote, Council members, School District #40** do you think you could still hold your position you worked so hard to obtain?

Help me. Help the residents of Queensborough.

Thank you,

Thoa Pattison



Subject: FW: inquiry related to Child Care in Queensborough

From: John Stark <jstark@newwestcity.ca>

Date: Friday, June 14, 2019 at 3:04 PM

To: 'Thoa Pattison', External-Clerks <Clerks@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, "qbresidents@yahoo.ca" <qbresidents@yahoo.ca>, "laura.ranalletta@sd40.bc.ca" <laura.ranalletta@sd40.bc.ca>

Subject: inquiry related to Child Care in Queensborough

Thoa:

Thank you for your e-mail.

The City of New Westminster has received a number of e-mails and letters related to child care in Queensborough, with a focus on infant/toddler (0 to 36 months) and school age care.

In responding, I wanted to cite some of the challenges in addressing child care needs in Queensborough; detail City child care initiatives in this neighbourhood; and outline recent and future actions to address both short and longer term child care needs.

Child Care Challenges

Some of the challenges in addressing child care needs in Queensborough include: (1) the floodplain which often precludes family daycare homes and in-home multi-age care operations in older single detached dwellings; (2) the lack of suitably-sized commercial spaces, particularly older, which offer more reasonably-priced lease arrangements; (3) the limited number of faith or religious facilities (which are typically suitably-zoned for child care and are classified as assembly occupancies thus necessitating far fewer building upgrades); (4) the small scale of development which often precludes discussions related to realizing child care facilities through the development approvals process; and (5) the reluctance on behalf of some operators to locate in Queensborough given less frequent transit service and traffic congestion related to the Queensborough Bridge. For these and other reasons, private operators are reluctant to establish child care facilities in Queensborough.

City Child Care Initiatives

The expansion to the Queensborough Community Centre (2012/13) incorporated a purpose-built child care facility with 25 three-to-five (30 months to school age) care spaces. This was the first civic child care facility in New Westminster.

The City's Child Care Strategy (2016) includes the following action: *That the City explore all mechanisms, including developing child care facilities, using community amenity contributions, accessing senior government grants and working with developers to realize group infant/toddler and school age care spaces in Queensborough.* Of the 23 actions in the strategy, this was the only one that was specific to a neighbourhood.

Based on the strategy, the City covered the cost to relocate, retrofit and furnish a redundant school portable to facilitate 20+ school age care spaces. This portable is located on the grounds of the Queensborough Middle School and is operated by the Westminster Children's After School Society. The City also successfully applied for a Child Care Major Capital Funding Grant in the amount of \$500,000 and rezoned the City-owned property at 232 Lawrence Street for a child care facility with 12 infant/toddler (0 to 36 months) and 25 three-to-five (30 months to school age) care spaces.

Unfortunately, the soil conditions for this property necessitated a redesign of the foundation and the cost escalated to \$1,600,000. As such, the grant was transferred to a child care facility, with the same number and types of spaces, at 490 Furness Street in Queensborough. In this case, the developer is constructing a base building to a commercial space standard for use as a child care facility and the City is responsible for all interior improvements with an estimated cost of \$670,000. When complete, the child care operation at the Queensborough Community Centre will be relocated to 490 Furness Street, likely in spring 2020, and the existing space at the centre will be used to accommodate 20+ school age care spaces.

Recent Discussions related to School Age Care

There have been a number of recent discussions related to school age care in New Westminster, with an emphasis on Queensborough. On January 30, 2019, Councillor Mary Trentadue, Candace Beswick, Westminster Children's After School Society, Quirina Gamblen, School District #40, and myself met to discuss strategies in support of school age care. On June 3, 2019, the Public Partners Child Development Committee, which includes representation from the City of New Westminster, the Ministry of Children and Family Development and School District #40, met, with one of the agenda items being school age care. On June 11, 2019, Renee Chadwick, Queensborough Community Centre, Quirina Gamblen, School District #40 and myself met with representatives of the Queensborough Residents' Association to discuss after-school programming and school age care opportunities in Queensborough.

Next Steps

Based on the above meetings, the Public Partners Child Development Committee will be forwarding a letter to the Honourable Katrina Chen, Minister of State for Child Care. This letter will highlight the lack of school age care in Queensborough and propose changes to the Child Care BC New Spaces Fund, thus making it more responsive to addressing school age care needs. City staff will also be bringing a Report to Council in Regular Meeting on June 24, 2019, which will discuss the current child care situation in Queensborough, with particular attention to infant/toddler (0 to 36 months) and school age care. City staff will also continue to work closely with School District #40 to explore opportunities to address both short and longer term child care needs.

Thank you.

John

John Stark, MCIP RPP

Senior Social Planner

City of New Westminster

604-515-3777 - P / 604-527-4511 - F

jestark@newwestcity.ca / www.newwestcity.ca

511 Royal Avenue, NW, V3L 1H9

From: Thoa Pattison

Sent: Wednesday, June 12, 2019 10:04 AM

To: External-Clerks; John Stark; khachlaf@sd40.bc.ca; mnaser@sd40.bc.ca; gbresidents@yahoo.ca; laura.ranalletta@sd40.bc.ca

Subject: Child Care Crisis in Queensborough

Dear Mr.Stark, Mr. Cote, School District #40, and members of QRA,

Please find my letter attached to this email regarding the childcare crisis in Queensborough.

Thank you,

Thoa Pattison

Subject: Childcare in Queensborough

From: Jennifer Wageler

Date: Thursday, June 13, 2019 at 9:40 AM

To: "clerks@newwestcity.ca", jstark <jstark@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, Victoria Cuipka <vcuipka@sd40.bc.ca>, Quirina Gamblen <ggamblen@sd40.bc.ca>, Kim Morris <kmorris@sd40.bc.ca>, Anita Ansari <aansari@sd40.bc.ca>, Dee Beattie <dbeattie@sd40.bc.ca>, Danielle Connelly <dconnelly@sd40.bc.ca>, Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>, Mark Gifford <mgifford@sd40.bc.ca>, Mary Lalji <mlalji@sd40.bc.ca>, Maya Russell <mrussell@sd40.bc.ca>, "qbresidents@yahoo.ca", "laura.ranalletta@sd40.bc.ca" [REDACTED]

Subject: Childcare in Queensborough

To whom it may concern,

I had my first child enter daycare February 2018 when he was 12 months. At the time there were only a few options for infant daycare in Queensborough, but none of them had a spot available so he has to travel to Burnaby just over the Queensborough Bridge to his daycare. At first this did not seem too difficult as it was only a 15 minute drive but that is without traffic. Then we had our first winter this last year where we had to take him over the bridge with snow to get to his daycare and the drive would become so long and nearly impossible for a child under 2 years old to handle well. Not to mention just the daily traffic that is only getting worse and worse in and around the bridge. Also my husband works from home now 4 days a week whereas when we first put him in daycare my husband only worked from home twice a week and I work extended hours as a nurse so I work too early and too late to take him to daycare so my husband has to drive him over the bridge just to come all the way back to Queensborough to work.

June 2018 we had our second child who will enter the same daycare in Burnaby in 2 weeks. After experiencing problems with the bridge and actually working and living in Queensborough we did not want to continue to travel for daycare but despite putting our daughter on the waitlist and inquiring at many daycares in Queensborough there are still no spots available again this time around.

I have been informed that there is a possibility my son will be able to start in the toddler daycare in Queensborough starting in Sept once some of the older kids enter kindergarten but this is not guaranteed at the moment. I have also been informed that there is a possibility of one of the infant daycares expanding and some of the children in that daycare also entering toddler daycare come Sept so that a spot for my daughter in infant daycare will open up, but once again this is not a guarantee.

This would be so much better for my children to be going to daycare in their neighbourhood so that they do not have to travel in rush hour traffic all the time. They can be within walking distance of their daycare. They will be forming bonds and ties with the kids and parents within the community that we will be living in for the next 10 or more years most likely. These will be the kids that they will be going to school with.

I have also put my son and daughter on the waitlist for before and after school care at Queensborough and even though they are years away from entering kindergarten I was told the waitlist is so long that there is a possibility they might not both get in. My children were both under 2 years old when they went on the list and still they might not get in. This is a crazy long waitlist that at 9 months old my daughter might not have a spot when she turns 5 years old.

Thank you for looking into the childcare situation in Queensborough as our community is ever expanding and traffic in our area is only getting worse making it more and more difficult to seek childcare in other areas such as mainland New Westminster, Burnaby, Richmond, etc.

Jennifer Wageler

From: [Caroline Manders](#)
To: [Sarah Eisman](#)
Cc: [Board of Education](#)
Subject: RE: Childcare in Queensborough.
Date: Thursday, June 13, 2019 11:45:47 AM
Attachments: [image001.png](#)

Dear Ms. Eisman,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Sarah Eisman
Sent: Thursday, June 13, 2019 11:24 AM
Subject: Childcare in Queensborough.

To whom it may concern,

The childcare crisis in Queensborough is far, far past a breaking point. The demand in which this community is being built has 100% surpassed the capacity in which its child care facilities can hold. The families in this community can no longer wait for childcare to be addressed as an afterthought or 'an eventual' among this community's onslaught of development – development that has no signs of stopping for years to come. We are done, DONE in every sense of the word, with waiting for this to be fixed.

The time to act on this profound lack of child care within the Queensborough community is already too late, and thus I urge you to rapidly address it with the urgency of NOW.

I write this first as a resident of Queensborough, and one who tries to keep her ear to the ground. Through it I hear whispers of potential childcare facilities being built, or potential spaces being licensed to solve these issues, but all of it is slow slow slow SLOW coming. I equally hear the frustration of the livability of this community due to its lack of consideration for childcare, and all the heartbreaking choices families are having to make due to the snail's pace the city of New West is

taking in considering and visibly addressing this child care issue in Queensborough.

I secondly write this as a mom. My son will be attending Queen Elizabeth elementary in 2020. He's been on waitlists for out of school care providers that serve Queen Elizabeth since June, 2018. But these waitlists will almost mean nothing, as he has *at least* a hundred children ahead of him who are also waiting on children to age out of these programs so that they too can attend them. One HUNDRED children. Frankly, as a family we are panicked. I do not have the luxury of having family to rely on to care for my son before and after school. Do we apply for a cross attachment and hope like hell that it works out? Do we leave Queensborough and take our chances elsewhere? Do my husband and I beg our jobs to let us change our hours, even if both our jobs don't have the ability to do that? Do I try and find a friend who's magically not working themselves so they can somehow help us? Do I stop working until my son gets in, even though that's an option we simply can't afford?

I lastly write this as someone who works for the New West/Burnaby Child Care Resource and Referral office. Every day I connect families to child care providers in order to help them find space. Every day I hear from people who are shocked at how HARD it is to find child care. Families don't realize how much of a struggle it is. Additionally, and not until talking to us at the CCRR, do families realize that securing an out of school care spot is just as hard as securing infant/toddler care in some of the communities we serve. So, imagine my shock, when I am IN this field and fully aware of these lack of child care atrocities, to go on to find myself in the exact same situation.

Is the city of New Westminster really going to let Queensborough become another one of *those* communities?

Please. Don't let it. Queensborough has the potential to be so, so much better. It needs you. Now. We beg of you.

Sarah Eisman

(One voice among HUNDREDS of Queensborough families who, while they may not have the time to contact you, beseech and implore you to please, please, PLEASE act on addressing this lack of child care in this community we call, and would like to keep calling, home.)

From: [Caroline Manders](#)
To: [Crystal Vu](#)
Cc: [Board of Education](#)
Subject: RE: Child Care Crisis in Queensborough
Date: Thursday, June 13, 2019 12:12:00 PM
Attachments: [image001.png](#)

Dear Ms. Vu,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Crystal Vu

Sent: Thursday, June 13, 2019 12:05 PM

To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta [REDACTED]

Subject: Child Care Crisis in Queensborough

Good Afternoon,

My name is Crystal and I am a parent of [REDACTED]. I moved to Queensborough when [REDACTED] was around 9 months and was immediately panicked about the lack of child care options. I had previously lived in East Vancouver and had waitlisted at 3 daycares the minute I found out I was pregnant. Moving when she was 9 months meant I had no wait lists to rely on when she turned 1 just a mere 3 months away. I was told there were only 3 real licensed options in Queensborough for her age group, and of the 3 only 1 really was in Queensborough while the other two were in Hamilton (Richmond). My 3 choices were: [REDACTED] Child Care Centre (with a 2.5+yr wait list for children under

the age of 36 months), [REDACTED] Child Care (with a 1.5yr wait list) and [REDACTED] Child Care (an at home licensed care). None had an opening for Sept when [REDACTED] turned one so I had to look into other options on the other side of New West.

Thankfully, I did find a great daycare centre by 22nd St. Station, but at a huge cost [REDACTED] in order for me to go back to work. My husband was in school studying to be a CPA and I was the main source of income for the family. Moving from a condo to a single family home in Queensborough meant that our mortgage would go up significantly and I cannot afford to stay home with my daughter.

When I became pregnant with my son, I immediately waitlisted him at both [REDACTED] and [REDACTED] child care. [REDACTED] did not anticipate he would have a spot (1 year and 9 months later), but [REDACTED] said it was very possible he would secure a spot by then. I was happy to hear this but still did not put my mind at ease.

[REDACTED] transitioned to one of only **two** full day child care centres for 3-5 when she turned 2.5.

Queensborough is experiencing EXPLODING growth in the last 3 years since I moved here. There are big towers by the water, and almost EVERYTHING being built is at LEAST 2 bedrooms meaning they're expecting people with young families to move here. Townhouses and row homes are the norm. While we do not plan to have more kids, I worry about the kids of the future.

Our elementary is at CAPACITY and NEEDS upgrades, but unfortunately, we did not receive the funding to do that. Before and After School care is another issue where parents who work a normal job are not able to secure care for their children before or after school. As an FYI, I also waitlisted [REDACTED] at before and after school care when I moved here, and was told that she would most likely NOT get a spot when she entered Kindergarten (4 YEARS AND 4 MONTHS LATER). I'm not sure how much sooner I could have waitlisted here to ensure I get a spot.

As a city and school district, **I urge you to not forget about Queensborough** just because we are across the water. We already lack basic fundamental services like a doctor's office and other medical services. We were promised a bridge that never happened despite the casino being built here. We're VERY grateful for the Q2Q ferry and thank you for keeping the service, but MORE needs to be done.

The men and women who pay taxes in Queensborough typically are skilled, trained, professionals that contribute well to society, to not have basic child care means we are forced to leave our jobs in order to care for our children, the future.

PLEASE do something to help us!

Thank you for taking the time to read this.

Crystal Vu
[REDACTED]

From: [Caroline Manders](#)
To: [Melissa Porras](#)
Cc: [Board of Education](#)
Subject: RE: Childcare needed urgently in Queensborough
Date: Thursday, June 13, 2019 1:48:33 PM
Attachments: [image001.png](#)

Dear Ms. Porras,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



From: Melissa Porras
Sent: Thursday, June 13, 2019 1:35 PM
To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta@sd40.bc.ca
Subject: Childcare needed urgently in Queensborough

To whom it may concern,

I am a mother of two children. My daughter is 5 years old and is currently in Kindergarten, my son, is 1 year old. I moved into this community in 2014. At that time, my daughter was still a baby and kindergarten seemed a lifetime away. As my return to work was nearing, I had to start searching for childcare options. At that time, there were only a few in-home daycares in the community, none with availability. I went searching for daycare and was lucky to find [REDACTED] Childcare Centre in the Hamilton area. In 2015, it started to dawn on me that the staff at [REDACTED] would not be able to help me with before and after school care when my daughter entered Kindergarten since they serviced the Hamilton school, which is within their city boundaries. I was told to call the QE clubhouse and put her name on the waitlist for when she started kindergarten and I did just that.

Fast forward to 2018, I gave birth to my second son. I was lucky enough to be on maternity leave for when my daughter started Kindergarten so I could take care of drop offs and pick-ups. Towards the end of 2018, I started calling the Clubhouse to see if my daughter would make it into the program for September 2019. The answer was that, although she was close to the top, she still won't get in for another 2 years. This was a shock to me and I

immediately put my son down on the waitlist.

I'm nearing the end of my mat leave and before and after school care has been weighting heavily on my mind since 2018. As a family, we do not have grandparents around that can help with pick-ups and drop-offs. With the QE Clubhouse off the table, the next available option is the community centre. However, that program is a first-come first-serve basis for the fall and winter periods. If you don't register on time, you won't get a spot. What are our options then? My husband and I are discussing a modified schedule that will have one of us doing drop-offs and the other one doing pick-ups. This will mean that one of us will start work very early in the day so she can make after-school pick-up and the other will start later so he can do drop-offs. What does this mean for our quality of life and our family time? The city doesn't care as long as we keep paying our taxes and they keep providing the sub-standard services they provide to our growing community.

Queensborough has seen a boom in affordable housing in the last few years. Our community has grown rapidly and the amount of young families that have moved in, and will be moving in, cannot be supported by the existing before and after school programs and our schools.

My family, and the community, are in desperate need of childcare availability. Without it, families will be under immense amounts of mental and financial stress. We need the city to step-in and solve this problem for the resident of Queensborough. Show us that we part of New Westminster and that you care about our community.

Best regards,

Melissa Porras

Subject:

FW: Childcare Queensborough

From: Jess Brennan

Date: Thursday, June 13, 2019 at 1:27 PM

To: "clerks@newwestcity.ca", jstark <jstark@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, Victoria Cuipka <vcuipka@sd40.bc.ca>, Quirina Gamblen <qgamblen@sd40.bc.ca>, Kim Morris <kmorris@sd40.bc.ca>, Anita Ansari <aansari@sd40.bc.ca>, Dee Beattie <dbeattie@sd40.bc.ca>, Danielle Connelly <dconnelly@sd40.bc.ca>, Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>, Mark Gifford <mgifford@sd40.bc.ca>, Mary Lalji <mlalji@sd40.bc.ca>, Maya Russell <mrussell@sd40.bc.ca>, "qbresidents@yahoo.ca", "laura.ranalletta@sd40.bc.ca" [REDACTED]

Subject: Childcare Queensborough

Hello, My name is Jessica Brennan and I'm a resident [REDACTED] in New Westminster (Queensborough Landing)

I'm a new Mom to a beautiful little girl [REDACTED] who just turned 2 [REDACTED]. I've lived in Queensborough now for about 7 years and in tell having a child I had no idea how horrible the child care was in this part of the city. I didn't even bother trying to get [REDACTED] into one of the licensed daycares here with the wait lists being a year to 18 months or more and me will having to go back to work. So I decided to have [REDACTED] go to a daycare in New West (that is out of my way for work but at least I can work) Now I'm on 3 yes 3 wait list for before and after school care. 1 in Queensborough (that doesn't even allow the parents the option to use them year round, you have to re-apply every year as it's split, how is this even allowed? (How is this even fair to us a working family and requires BOTH incomes and childcare to be year round) I'm on another wait list in New West for McBride school (so if I do get into that childcare I will need permission to cross districts) and then another in Burnaby (by my work). How did this even happen? How has any government really felt that this is ok? IT SHOULDN'T BE THIS HARD! This province is out of control with cost that 90% of people need both parents to work in order to make ends meet. When it comes to childcare and our children's education, you would think that the Cities would be the ones working their hardest to make it easier for parents to want to stay in their community. Cleary something needs to be done or at least looked at and maybe consider the fact that in Queensborough we are at a standstill for any kind of childcare in our community.

Thank you for taking the time to read this.

[REDACTED]

[REDACTED]

From: [Caroline Manders](#)
To: [Dijana Primorac](#)
Cc: [Board of Education](#)
Subject: RE: Childcare in Queensborough
Date: Thursday, June 13, 2019 2:37:43 PM
Attachments: [image001.png](#)

Dear Ms. Primorac,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



-----Original Message-----

From: Dijana Primorac
Sent: Thursday, June 13, 2019 2:34 PM
To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta [REDACTED]
Subject: Childcare in Queensborough

Hello!

I'm writing this letter to appeal to the city of new west to help increase the childcare options in Queensborough. I have a 9yr old daughter and 6yr old son.

We are one of the lucky few that have found before and after school care for both our children but it wasn't easy.

We had to place our son when I went back to work, when he was one, in a home daycare. It was ok at best. We were so limited in options and desperate, we had to take it. He stayed there for just over a year until we could get him into [REDACTED] Montessori (which has an excellent program!).

We found out less than one month before our daughter started kindergarten that she had gotten a

spot at the [REDACTED] Clubhouse before & after school program. Until we got the phone call, we had no other options. My husband and I were planning to have one of us start earlier at work. And the other start later in order to be able to pick her up from school. That would mean that our schedules wouldn't be flexible and wouldn't be able to get any overtime. And I'm sure you can appreciate with the high cost of living in the lower mainland, any overtime we can work is appreciated!

I had put my son on the wait list for [REDACTED] clubhouse when he was 2 (3yrs before he started kindergarten!!). I was told he was first on the list. Then 6 months before he was to start kindergarten, I got a phone call telling me that there might not be room for him. I can honestly say that I cried with that news. For 3 years I was under the impression that my son has a spot and we had NO back up plan! We were fortunate enough to find out a couple months later that yes, he did have a spot. I can't tell you how relieved we were.

I urge you to do something. The city can't keep approving all of this new construction in Queensborough but not create the services to go with these families that are moving into the neighbourhood.

WE. NEED. MORE. DAYCARE. OPTIONS!!

Thank you

Dijana Primorac

Sent from my iPhone

From: [Caroline Manders](#)
To: [Marguerite E](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough childcare problem
Date: Friday, June 14, 2019 8:13:00 AM
Attachments: [image001.png](#)

Dear Ms. Eksteen,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



From: Marguerite E
Sent: Thursday, June 13, 2019 9:16 PM
To: First@ [REDACTED]; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; jstark <jstark@newwestcity.ca>
Subject: Queensborough childcare problem

To whom it may concern,

I was asked to write about my personal experience with the lack of childcare in our neighborhood and how it impacts my life and my children.

When I started to work in January, I was forced to find a daycare in New Westminster at an exorbitant price as there were no available daycares in our area. Half of my salary goes to daycare fees. I was relieved that my son is now finally ready to go to Kindergarten but to my dismay I realized that there are no before-and after school care available for the upcoming 2019-2020 year. I was told the only care has a two year waiting period and the Elementary

school does not provide assistance in this regard. As there are no daycares available there is as a result no after school care provided in the area. I am hoping that once the "Beyond the bell" program at Queensborough Community center, opens for registration, I'll be able to secure one of the eleven available spots for him. I'm not sure if he will be accepted on the online registration as he will only turn 5 [REDACTED] and the online system uses birthdates and not school grades. The receptionist at the community assured me he will be eligible for the program thus I'm patiently and optimistically waiting till mid July for the registration to open. If it doesn't work out or I can't find space as there are only 11 spaces, I'm left with no other choice than to have my 11yo son pick up his brother after school and sit and wait inside the community center for me to finish my days work. I luckily end around 3:00pm most days so they might have to sit around for 30minutes before I'm able to pick them up. I don't know what will happen when I'm required to work overtime or work time in when something unexpected happens. I'm also unsure how to resolve the before school if the community center can't assist as I need to be at work 9:00am, the same time school starts.

We are new residents and do not have the advantage of any family members available to assist us with our children. We are dependent on the service available and unfortunately Queensborough do not have any available.

Thanks,
Marguerite Eksteen

From: [Caroline Manders](#)
To: [Krista Henderson](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough Childcare Crisis
Date: Friday, June 14, 2019 8:16:25 AM
Attachments: [image001.png](#)

Dear Ms. Henderson,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Krista Henderson
Sent: Thursday, June 13, 2019 8:16 PM
To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; cuipka@sd40.bc.ca; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta [REDACTED]
Subject: Queensborough Childcare Crisis

Hello,

I would like to share our family's current daycare dilemma in hopes of conveying the very urgent and very real need for more childcare spaces in Queensborough, in the hope you can help.

Our family is made up of two full-time working parents, and two sons aged 8 and 10 who are

on the Autism Spectrum. We do not have local family support to help with childcare.

[REDACTED]
[REDACTED] We were fortunate enough to find an apartment in Queensborough that filled all the needs we had (though our rent doubled). More importantly we were able to stay in New West where our sons were born & raised, where they attend school with the supports they require, are enrolled in childcare [REDACTED] and [REDACTED] could continue in their various well-established therapy programs. Having special needs children involves a very intricate web of supports.

Our oldest son is set to start middle school in 2020 and since we moved out of catchment he will not be able to go to the middle school where he has already been on a waitlist and almost guaranteed a spot - in a centre with staff that already know him. Right now, we have no idea if he will have a spot in before and after school care here in Queensborough, we are on a waitlist that I have heard is very, very long. If he cannot attend at a centre able and willing (yes, we have in the past been denied childcare based on their special needs diagnoses) to accommodate a special needs child - I will have no option than to quit my job, we will need to move, because we already struggle to afford our rent, and both of our sons will lose all of their supports. These supports would need to rebuilt and even fought for in another city – depending on where we landed, some just aren't even available! Ultimately - not just the monetary, but the mental/emotional and developmental toll - would be disastrous for our children.

I am urging you to please help solve the childcare crisis in Queensborough! Help us create new spaces! Please! For our family and all the families whose stories you haven't heard. We really do love New West, it is our home and where we want to live.

I would be more than happy to discuss the matter further if you would be interested.

Thank you for your time,

Krista Henderson

[REDACTED]

[REDACTED]

[REDACTED]

Subject:

FW: Childcare in Queensborough

From: Nick Wageler

Date: Thursday, June 13, 2019 at 8:01 PM

To: "clerks@newwestcity.ca", jstark <jstark@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, Victoria Cuipka <vcuipka@sd40.bc.ca>, Quirina Gamblen <ggamblen@sd40.bc.ca>, Kim Morris <kmorris@sd40.bc.ca>, Anita Ansari <aansari@sd40.bc.ca>, Dee Beattie <dbeattie@sd40.bc.ca>, Danielle Connelly <dconnelly@sd40.bc.ca>, Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>, Mark Gifford <mgifford@sd40.bc.ca>, Mary Lalji <mlalji@sd40.bc.ca>, Maya Russell <mrussell@sd40.bc.ca>, "qbresidents@yahoo.ca", "laura.ranalletta@sd40.bc.ca" <laura.ranalletta@sd40.bc.ca>

Subject: Childcare in Queensborough

To whom it may concern,

I work from home in Queensborough but because there is no daycare spots available in the area at the moment both my 2 year old and 1 year old child have to go to daycare in Burnaby. We are hopeful that there will be spots opening up in Sept as other children start entering kindergarten, but for now I have to drive my kids across the Queensborough bridge and then drive back home to go to work every day which adds an extra 30 mins in the morning and afternoon to my commute if there is no traffic, which is becoming worse and worse as the population in the neighbourhood grows. Also, when there is bad weather or an accident on the bridge the commute becomes nearly impossible and beyond what 2 kids, 2 years and under should have to endure on a daily basis.

We have been on waitlists for daycares in the neighbourhood, but since there are so few daycares and such a high population of young families that getting a spot is very hard. Our 2 kids have been on the waitlist for before and after school care since they were less than 2 years old and we have been told they will be lucky to get a spot by the time they turn 5 and enter kindergarten which is 3 to 4 years away for them.

Thank you for looking into the childcare situation in our neighbourhood,

Nick Wageler

Subject: FW: Childcare in Queensborough

From: Victoria Dornan

Date: Thursday, June 13, 2019 at 7:59 PM

To: "clerks@newwestcity.ca", jstark <jstark@newwestcity.ca>, Karim Hachlaf <khachlaf@sd40.bc.ca>, Maryam Naser <mnaser@sd40.bc.ca>, Victoria Cuipka <vcuipka@sd40.bc.ca>, Quirina Gamblen <qgamblen@sd40.bc.ca>, Kim Morris <kmorris@sd40.bc.ca>, Anita Ansari <aansari@sd40.bc.ca>, Dee Beattie <dbeattie@sd40.bc.ca>, Danielle Connelly <dconnelly@sd40.bc.ca>, Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>, Mark Gifford <mgifford@sd40.bc.ca>, Mary Lalji <mlalji@sd40.bc.ca>, Maya Russell <mrussell@sd40.bc.ca>, "laura.ranalletta@sd40.bc.ca" [REDACTED]

Subject: Childcare in Queensborough

Hello,

I would like to add my voice to the concerns over the lack of preschool and before/after care in the Queensborough area. I have twin infants (6 months) and am very discouraged that I will have to travel so far each day to take them somewhere once I start work again in the fall.

Thank you for your time,

Victoria Dornan

From: [Caroline Manders](#)
To: [Donabelle Go](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough childcare issue
Date: Friday, June 14, 2019 8:08:24 AM
Attachments: [image001.png](#)

Dear Ms. Go,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Donabelle Go
Sent: Friday, June 14, 2019 1:20 AM
To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>
Cc: qbresidents@yahoo.ca; laura.ranalletta@sd40.bc.ca [REDACTED]
Subject: Queensborough childcare issue

To all parties whom this may concern,

I am a Queensborough resident for over 9 years with two sons age 7 and 3. While on maternity leave with my first son, I made the decision to not return to my full time job but rather pursue clients of my own and became a self employed bookkeeper. This line of self employed work allowed me to be flexible although I was still in need of reliable part time child care. I was fortunate enough to have heard from my neighbor friend of the nicest home daycare provider [REDACTED], who was able to provide me with flexible, affordable, and top

quality daycare. Sadly, [REDACTED] fell ill [REDACTED] in September 2015. I had two weeks to find another daycare provider for my son and I was pregnant with my second baby on the way, due in two months, that November. This was very stressful. My options were very limited as many facilities and providers gave preference to those seeking full time daycare, rather than part time. Luckily, I did end up getting a spot at [REDACTED] Children's Center, located in the Hamilton, Richmond side for my elder son. BUT, they had a limited number of spots for their infant side, (9 spots) and again, gave priority to full time needs. So, I was not able to get a spot for my newborn baby. Being self employed, I did not qualify to receive any maternity benefits and had planned to keep working as soon after I delivered my second baby. There is already a shortage of facilities/ daycare providers willing to care for newborns. My options were extremely limited. I had given up looking for part time spots after a couple years and today still do not have daycare for my younger son. My eldest is in grade 1, I work around his drop off and pick up schedule. I have been relying on my mother in laws help and/or bringing my son to my office to work or working from home while they are asleep. Luckily, I do have some neighbor friends that help babysit also. Although there may be some at home non-licensed daycare providers with space to care for my son, I would prefer to have him in a licensed facility with a higher number of kids and staff, to prepare him for a school/classroom environment. I currently have him enrolled [REDACTED] at the Queensborough community center one day per week. The problem with this is it is only 2 hours long so I am unable to do much work during this time. Our neighborhood is very much lacking options for childcare and preschool care. I would love to see a preschool with a 4 to 8 hours / day option. Part time daycare is difficult to find. I think about returning to full time work once my youngest is in Kindergarten [REDACTED], but before and after school care is extremely difficult to find for two kids. The daycare limitations are also setting limitations to my career choices. From my experience, there is a huge need for part-time, flexible daycare and before/after school care. Please help!

Sincerely,

Belle

From: [Caroline Manders](#)
To: ["West, Pamela"](#)
Cc: [Board of Education](#)
Subject: RE: Insufficient Before/After School Childcare in Queensborough
Date: Monday, June 17, 2019 8:13:00 AM
Attachments: [image001.png](#)

Dear Ms. West,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: West, Pamela
Sent: Friday, June 14, 2019 4:33 PM
To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta@sd40.bc.ca [REDACTED]
Cc: Chuck West
Subject: Insufficient Before/After School Childcare in Queensborough
Importance: High

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and Community Leaders,

Please see the attached correspondence.

Regards,

Pamela West

June 14, 2019

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders:

Re: Insufficient Before & After School Childcare in Queensborough, New Westminster, B.C.

My name is Pamela West and I am a resident of Queensborough, New Westminster. I have two children, currently ages 3.5 and 1.5. This coming January 2020, I will be registering my 3.5 year old son in kindergarten at [REDACTED] Elementary School. Last year I did call to put my son on the waitlist for before and after school care (although the wait is outrageous) and I'm afraid he won't even be considered. This puts my husband and I in a bind as we both work in downtown, Vancouver on weekdays with hours of 8am – 4:30pm. We have to leave home in the mornings by 7am and don't return home until approximately 5:30pm in the evenings. The only help we have is in south Burnaby where my parents live but they are both in their 70s so its tough on them to look after such young children at their elderly age. My only other option is to try and register my son in an out-of-cachement school in Burnaby but there are no guarantees.

Our neighborhood is filled with young families and we definitely NEED more childcare in terms of before/after school care, as well as daycare centres! I am writing to ask the City and School District to immediately collaborate on short-term solutions for this crisis in advance of meaningful work on a long-term childcare/before-and-after-school strategy for Queensborough.

As individuals, we cannot shift this matter alone. We urge the City and School District, in tandem with Provincial ministries and social agencies, to act immediately regarding this crisis. In anticipation for long-term planning, we desperately implore you as civic leaders to collaborate/enact **immediate** short-term relief for Queensborough families. Short term solutions ARE possible if we work together. Please engage with local, civic and provincial stakeholders to enact both immediate and long-range strategies that reflect the unique geographic and increasing population constraints of this rapidly changing community.

Thank you so much for your urgent attention to this matter.

Sincerely,

[REDACTED]

Pamela West

From: [Caroline Manders](#)
To: [Joanna Grant](#)
Cc: [Board of Education](#)
Subject: RE: School Age Child Care Crisis in Queensborough
Date: Monday, June 17, 2019 8:33:03 AM
Attachments: [image001.png](#)

Dear Ms. Grant,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



From: Joanna Grant
Sent: Sunday, June 16, 2019 9:37 AM
To: clerks@newwestcity.ca; [jstark](mailto:jstark@newwestcity.ca) <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qpresidents@yahoo.ca; [laura.ranalletta](mailto:laura.ranalletta@sd40.bc.ca) <laura.ranalletta@sd40.bc.ca>
Subject: School Age Child Care Crisis in Queensborough

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders,

My name is Joanna Grant and I'm writing to bring attention to the before and after school child care crisis facing Queensborough by sharing my story. My family moved to Queensborough 4 years ago from Winnipeg. Our daughter was about a year and a half. We were attracted to Queensborough because of the many families with children and its proximity to our jobs, my husband in Richmond and myself downtown Vancouver. Moving from the low cost living of Winnipeg to the Lower Mainland meant we had no choice but to have to have a dual income household to afford suitable housing. I am writing to ask the City and School

District to immediately collaborate on short-term solutions for this crisis in advance of meaningful work on a long-term childcare/before-and-after-school strategy for Queensborough.

My daughter will be starting kindergarten in the fall and despite being on the waiting list for QE Clubhouse for about 2 years we are still about 75th in line. Our other option is trying to secure one of the few spots in [REDACTED] at the community centre. Knowing this dire state of school age care in the area we applied to Hamilton Elementary in Richmond because I was able to secure a place at [REDACTED] Child Care Centre. We recently heard that the school was not accepting new students at this time, but there was a slim chance of gaining a spot in September.

We have started making plans assuming that she will be attending Queen Elizabeth in the fall. My husband will go to work late to drop her off in the morning and work late. I will go in early and come home early to pick her up and put in additional work hours in the evening. We are fortunate to have jobs that are flexible for these situations, but it will create a less than ideal situation for our family. We will have little, if any, time together as a family during the week. Plus, this modified schedule will make it difficult to be available for early morning or late afternoon meetings in our jobs which could put us in an unfavourable position with our employers. We could lose out on opportunities to advance in our careers. The stress and anxiety of this situation will negatively impact our mental and physical wellbeing and I fear will also negatively affect our daughter.

We do not have any family in the area and all our friends are in the same predicament as us, both parents working full time and reliant on child care. We have experienced great stress with this situation, our hopes rising and crashing with every daycare rumour and tidbit we hear in the neighbourhood Facebook groups and through the community grapevine.

Queensborough is a great place to live and raise a family. It is growing exponentially. Our city government, school district, community leaders and other stakeholders must come together to find an immediate solution to this child care crisis. Open up space in the school or community centre for child care. Work with neighbouring Hamilton to share resources. The need is now and I'm sure we can find a solution and work on a sustainable long term plan by working together.

Thank you for your attention to this matter.

Sincerely,
Joanna Grant

[REDACTED]

From: [Caroline Manders](#)
To: [Amanda Warren](#)
Cc: [Board of Education](#)
Subject: RE: Child Care Crisis in Queensborough
Date: Monday, June 17, 2019 8:37:07 AM
Attachments: [image001.png](#)

Dear Ms. Warren,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Amanda Warren
Sent: Sunday, June 16, 2019 7:01 PM
To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranaletta@sd40.bc.ca
Subject: Child Care Crisis in Queensborough

Dear City of New Westminster and School District Representatives,

This letter is to express my concerns about the lack of child care spaces in the Queensborough area.

We are a family of three. My husband and I both have full time jobs with long and varied hours - much like most couples in this day and age.

We moved to Queensborough in April 2018. We put our toddler on multiple childcare wait lists six months before we moved to the area (even before we put an offer on a home). We were finally given a spot at one them, three months after we moved in (which was nine months after we put our names on the lists). We were given one option. Fortunately, it worked for us and our child. Had it not, I don't know what we would have done.

For the first 2.5 months that we lived here we had to drive two hours a day, back and forth to our old neighbourhood, as no childcare was available in Queensborough. It was not a positive introduction to the city of New Westminster. This was costly to us financially and emotionally. My work is commission-based. Two hours of driving meant two hours not focused on work and the result was financial loss, which was further exacerbated by the increased cost of driving my car for two extra hours a day.

Our next challenge will now be finding before-and-after school, and summer care, for my son once he starts at Queen Elizabeth Elementary. I have been on the wait list for a year now, but understand from others in the community that I am unlikely to get a spot. If we do not get a spot, either my husband or I will have to find new employment as reducing our hours of work at our current jobs is not an option.

I am aware of families who are keeping their 5-year old children at our daycare for an extra year, simply because they cannot find childcare to accommodate kindergarten hours. This may be something we decide to do as well, even though that may not be in the best interest of our child.

I am consistently amazed when I look around this neighbourhood and see the hundreds of new townhouses being built. These are clearly family-oriented homes, which will attract more children to the neighbourhood. How was this kind of development approved without consideration to further childcare spots and additional school space? I do understand that there is a daycare going into one of these developments but that will only address a very small portion of the issue.

I feel the City has done a huge disservice to this community by continuing to approve development without taking into consideration the needs of the families who currently live here and who will soon move here.

Please address this issue seriously by immediately developing and implementing a short and long term plan to provide an adequate number of childcare spaces for the current and future residents of this community.

Sincerely,
Amanda Warren



From: [Caroline Manders](#)
To: [Irena Sigur](#)
Cc: [Board of Education](#)
Subject: RE: Urgent Resources and Help needed for Childcare in Queensborough
Date: Monday, June 17, 2019 8:41:46 AM
Attachments: [image001.png](#)

Dear Ms. Sigur and Mr. Fisher,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Irena Sigur
Sent: Sunday, June 16, 2019 11:56 PM
To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta@sd40.bc.ca [REDACTED]
Subject: Urgent Resources and Help needed for Childcare in Queensborough

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders,

My name is Irena Sigur and my husband is David Fisher. We've been Queensborough residents for almost 10 years now. We have 2 kids, ages 6 and 8, both attending [REDACTED] Elementary School in Queensborough.

- We both work 9-5 jobs and we commute to downtown area every day by public transit which can be quite eventful at times, especially when the Queensborough bridge is

congested with traffic or the sky train runs into various issues.

- Me and my husbands have to stagger our work shifts in order to be able to drop off and pick up our kids on time, which leaves us with very little time to spend it together as a whole family.
- We do not have any family members who could help us out with child daycare when needed.
- In the last 7 years, we were forced to move our kids to various daycare facilities within and outside of Queensborough, due to various reasons, such as:
 - o inadequate childcare providers (e.g. non-licensed and unsafe)
 - o expensive and unfordable
 - o limited childcare hours
 - o facility closure
- Constant childcare changes have put a lot of stress on us as parents and especially on young children as they have difficulties with separation and trust issues. Currently, we are very much struggling finding the before and after school daycare. Note that QE Clubhouse capacity is about 40 children and in 2018/2019 school year we had about 100 Kindergarten children and numbers are growing. My kids have been on their waitlist for over 2 years now.
- We cannot afford to move to a different municipality where childcare opportunities are available and affordable which leaves us in a very stressful situation.
- Like any other parent, we always strive to get the best care and support to our growing and learning children. However, with no or very little childcare resources and opportunities in Queensborough, we feel helpless and hopeless.

Daycare in Queensborough has been an issue for as long as we've lived here, but we hoped the situation would have improved by the time we had our own kids. 8 years later, we have hundreds of new townhouses built around us, improved Ewen street, but nothing has been done with the most essential and highly in demand safe and reliable childcare for our future generations.

With this letter we would like to ask the City and School District to immediately collaborate on short-term solutions for this crisis in advance of meaningful work on a long-term childcare/before-and-after-school strategy for Queensborough.

As individuals, we cannot shift this matter alone. We urge the City and School District, in tandem with Provincial ministries and social agencies, to act immediately regarding this crisis. In anticipation for long-term planning, we desperately implore you as civic leaders to collaborate/enact immediate short-term relief for Queensborough families. Short term solutions ARE possible if we work together. Please engage with local, civic and provincial stakeholders to enact both immediate and long-range strategies that reflect the unique geographic and increasing population constraints of this rapidly changing community.

Thank you so much for your urgent attention to this matter.

Sincerely,

Irena Sigur and David Fisher

From: [Caroline Manders](#)
To: [Candace Lebeuf](#)
Cc: [Board of Education](#)
Subject: RE: Childcare Crisis in Queensborough
Date: Monday, June 17, 2019 8:53:33 AM
Attachments: [image001.png](#)

Dear Ms. Lebeuf,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Candace Lebeuf
Sent: Sunday, June 16, 2019 11:58 PM
To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta [REDACTED]
Subject: Childcare Crisis in Queensborough

Sent from Mobile
Candace Lebeuf
[REDACTED]

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders,

My name is Candace Lebeuf and I am a resident of Queensborough. My husband children moved from South Burnaby to Queensborough in January 2018. We love it here! We feel like this has been such a great fit for us as a family and wish we would have discovered Queensborough years ago:) our children; [REDACTED] age 8 at QE Elementary and [REDACTED] who is attending preschool at [REDACTED] Montessori, she is headed to kindergarten in 2020. We were fortunate to be able to secure a space for her within 8 months of her being on the waitlist. My son was welcomed into grade 1 and was supported as he is a twice gifted learner with a possibility of him on the spectrum-he requires extra support with his advanced academic skills and has come leaps and bounds with handling his emotions We truly appreciate the dedication and heart centered approach the staff at QE deliver to the students and parents.

My husband works full time in North Vancouver [REDACTED]. His current hours are 530-2pm mon-frid.

He has been offered a promotion to management and in this case his hours would change to 9-5.

Our dilemma is that if he accepts this position I would have to be available for school drop off, pick up and holidays to care for our children. There are no current spaces for after school care and with the wait list lengths we wouldn't have anything for 2020.

I am an Early Childhood Educator and a former owner operator of Grow Childcare (licensed in home daycare S.Vancouver) Recently I created Grow Natural Kids, a program that provides educators with workshops, consultancy and curriculum geared to teach children through nature and community connection.

It's getting very frustrating for me to watch the families of Queensborough suffer because of lack of municipal action. We need license-able space here and now.

We came close, we had the owner of New Westminster's Stage program, [REDACTED] put together an after school program. She had the staff sorted, funding etc. She had to back down because the space at Roma Hall fell through.

I spoke to her about collaborating and getting the kids involved in gardening, food awareness and an emphasis on fresh air learning through our nature based curriculum with Grow. We have some great ideas and visions but as mentioned we need the cities immediate support for space near the school or perhaps on the school property.

I would love to further discuss our ideas and of course yours that support our communities crisis with lack of childcare and after school care.

Thank you in advance for your immediate attention around this important issue.

Sincerely, Candace L
grownaturalkids.com

[REDACTED]
[REDACTED]

From: [Caroline Manders](#)
To: [Laura Ranalletta](#)
Cc: [Board of Education](#)
Subject: RE: Civic policy and social considerations re: education/childcare crisis in Queensborough
Date: Monday, June 17, 2019 8:57:50 AM
Attachments: [image001.png](#)

Dear Ms. Ranalletta,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Laura Ranalletta

Sent: Monday, June 17, 2019 3:56 AM

To: jcote <jcote@newwestcity.ca>; External-Clerks <clerks@newwestcity.ca>; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; katrina.chen.MLA@leg.bc.ca; rob.fleming.MLA@leg.bc.ca; cdas@newwestcity.ca; mtrentadue <mtrentadue@newwestcity.ca>; nnakagawa@newwestcity.ca; jmcevoy <jmcevoy@newwestcity.ca>; pjohstone <pjohstone@newwestcity.ca>; cpuchmayr <cpuchmayr@newwestcity.ca>; QRA <qbresidents@yahoo.ca>

Subject: Civic policy and social considerations re: education/childcare crisis in Queensborough

Dear Mayor Cote, Councillors, City Staff, School District 40 Administration and Trustees,
Minister Fleming and Minister Chen,

My name is Laura Ranalletta. I am a Queensborough parent of two children, living in the midst

of an extreme childcare crisis. [REDACTED] (3) attends [REDACTED] Children's Centre in Hamilton and [REDACTED] (6) is one of the lucky eleven kids with a spot in the [REDACTED] at Queensborough Community Centre. He attends Queen Elizabeth Elementary among five kindergarten classes and exponential enrollment, in a school that is by no means able to accommodate the volume of children it will be required to register in the coming years. As a family, we are among the fortunate few with tenuous local childcare options, but this does not come without its complications; familial, logistical, personal, financial, professional.

As a community leader involved with Queen Elizabeth PAC, Queensborough Special Programs and the QRA Executive, I am frequently approached by desperate, stressed parents with limited options. They are beyond stretched financially and maintain difficult schedules in order to cobble their childcare strategies, by whatever means possible. The outlying Queensborough geography and rapid population boom has created a significant crisis for residents. And now, we need triage solutions. Families of Queensborough implore the City, School District and Province to please assist us in not only finding urgent solutions to our current crisis but also work collaboratively to find meaningful long-term remedies for a broad childcare and education strategy that reflects the nuanced infrastructure, geographic and capacity needs of this unique community.

For brief personal context, I will state that our childcare status over the past six years has impacted our family finances and career options deeply. My son was born in the UK which meant my maternity leave was overseas, without daycare nor a post to resume when we returned to Canada. I [REDACTED] still struggle to find gainful full-time employment given our familial constraints. Our childcare situation is relatively stable but we are scrambling to recover from the long-term financial implications of this crisis. This situation will compound once more when my daughter begins kindergarten.

And yet, the purpose of this specific letter is not to delve deeply into details of my personal situation (which are simultaneously unique and familiar to other parents in the midst of this crisis) but rather to look at broader social climate and civic policy implications, with a goal to find meaningful options moving forward. As leaders, we look to you to engage with Queensborough residents to lay a foundation of dialogue to build and sustain the long-term health of our community.

Speaking topically, it is abundantly clear that the City of New Westminster, School District 40 and the Provincial government *want* to make meaningful strides in the provision of childcare and before-and-after-school programming, which are also tied to aspects of our education infrastructure. Our District and levels of government don't *want* parents and communities to struggle. No one *wants* children to be left in the balance between incomes, time, infrastructure and expenses. Long term childcare strategies, dialogue on the \$10/day program, and strategic planning that acknowledges the need for childcare are wonderful in

theory. But, *wanting* and *doing* are two very different things.

The following three examples are among many documents that highlight the City's goals to develop housing within Queensborough and create a meaningful childcare strategy for New West:

*The Port Royal area, identified as Development Permit Area #4..., is designated in order to provide a framework for the development of the Port Royal Community. This Development Permit Area [Port Royal] establishes objectives and guidelines for the form and character of **multi-family and intensive residential development**. This area of Queensborough has been developed in conformance with Development Guidelines titled Port Royal Phase II Development Guidelines dated December **2000**.... Future revisions to the Queensborough Community Plan will re-evaluate the design guidelines for this area to **ensure that it continues to evolve in the way best suited to the community**.*

(Queensborough Community Plan, Dec 2013. City of New Westminster. p. 194)

*"In 2008, City Council voiced its desire to be a **municipal leader** in the area of **child care**."*

(City of New Westminster Child Care Strategy, October 2016, p. 6)

"Quality child care is an important consideration in reducing differences in developmental vulnerability across neighbourhoods, when taking into account parental education and style, family income and neighbourhood socio-economic characteristics.

*Quality child care is also an important consideration in **attracting and retaining women within the labour force; attracting families with younger children** to the city; and **attracting and retaining businesses**, as it positively impacts worker productivity.*

(City of New Westminster Child Care Strategy, October 2016, p. 8)

Despite the best intentions of the Municipality, it is clear that development in Queensborough (including but not limited to Port Royal) did not include commensurate childcare infrastructure to accommodate the anticipated influx of families, which by proxy also affects our schools. Our geography exacerbates the problem, with complex building code requirements, a lack of faith-based buildings and flood plain restrictions that limit childcare licensing opportunities for existing properties.^{[\[i\]](#)} It is also crucial to acknowledge that Queensborough's position on an island greatly limits access to childcare networks where proximity to available services (not to mention bussing) is often calculated by a distance radius

and not actual mileage along limited, routinely congested routes.

According to the Updated Childcare Needs Assessment (Nov 2018), the City estimates that only 10.9% of children ages 0-12 in Queensborough have access to licensed care within the community.^{[\[iii\]](#)} And yet, this percentage continues to decline. Current development proposals with the City will amount to nearly 680 new dwellings in the community within the next five years or so. These developments include:

- Stanley Green (80 units), Anthem (173 units), Platform Properties (roughly 200 units) and the final Aragon developments (87units), increasing the number of new dwellings in Port Royal to +/- 540;
- Tidal (18), new properties along Hampton St. (24+), new proposed townhouses at Howes St./Ewen St. (23), Howes St./Salter St. (18), plus 630 Ewen St. (5), 728-738 Ewen St. (37) and 608 Ewen St (16) developments suggest there will be +/-140 new dwellings outside of Port Royal;
- This count does not account for possible secondary suites or design changes that may occur at the Eastern Neighbourhood Node.

While this letter acknowledges recent recommendations made by Council to support 37 new childcare spaces for children ages 0-5 at Queensborough Middle School, this development is not only overdue and fails to address acute need for before-and-after school care near the QCC and schools complex (not to mention the limited traffic infrastructure to accommodate the movement of our population within this confined civic zone). Disregarding the +/- 680 proposed new dwellings to Queensborough, even if our population remained constant at 1490 children from 0-12 (as per the Childcare Needs Assessment), that would still only cover 13.4% of children under five years old with licensed childcare. In reality, these numbers make it clear that this percentage is dropping swiftly.

This brings us to the matter of school-aged care. Enrollment at Queen Elizabeth Elementary for 2019-20 is estimated at 450 students. And yet, many kindergarten families have reported out-of-district registration due to a lack of available before-and-after care in Queensborough, without ever making in-catchment registrations at Queen Elizabeth. Without data from Hamilton Elementary, we don't know exactly how many Queensborough families have registered in the Richmond district, although we have heard that their school will not be accepting out-of-catchment students for the coming school year. There are also reports that some families have elected to register their children in Burnaby or other jurisdictions due to commuting impacts on childcare hours in Queensborough. Worse, some families have left the community or reported plans to leave, specifically due to the childcare crisis.

This begs two questions:

1. What does it say when a city has an exodus of families enrolling their children in

out-of-district schools due to a lack of childcare and/or adequate school infrastructure in their community?

2. If the School Act can guarantee public education for students who reside within a specific catchment, why is programming not available outside school hours to reflect realities of working families that are legally required to obtain supervision for children under 12 years of age?

The current reality of before-and-after care for Queen Elizabeth and QMS families is dire, reflecting major implications for the livelihoods of families. QE Clubhouse currently has 42 spots, while the Beyond the Bell Program will be expanded to 16 for the 2019-20 school year. This leaves 58 spots for upwards of 450 elementary students, not to mention the significant number of QMS students below 12 years of age. Developer/permit delays for Anthem properties in Port Royal also delay any new before/after care spots at the QCC following the shift of Kolumbia Daycare. If considering QE students alone given our current level of before/after school spots, this would mean that only 12.8% of children have out-of-school programming when in reality, the true percentage of students with available programming is far lower.

The broader implications for the lack of childcare in Queensborough extends beyond Municipal, District and Provincial measures. Our society can no longer rely on traditional familial structures, where grandparents might have lived in close proximity and shared the role of childcare provision across generations. While a portion of Queensborough residents benefit from multi-generational housing, close families and tight knit community, the typical social fabric reflects an increasing age gap between grandparent, parent and child where the majority of families have few supports for care. Traditionally, many families could survive on a single income, where a parent (overwhelmingly female) remained at home to provide childcare. Fast-forward to the present day, it is clear the former familial structures that bore the community burden for childcare are untenable in our present economy.

For many families, it is still a reality that women bear professional and financial hardship due to a lack of affordable childcare. When families are legally required to provide care for children under 12 outside of school hours, it is invariably the lower income earner who is forced to remain home or take a pay cut in order to be present beyond the bell. Following childbirth, workplace breaks or gaps can result in lost opportunities and delayed promotions or raises. Even with identical jobs, partners with more time in the workforce, unburdened by pay equity issues, will invariably be the breadwinner in a single-income family.

For families who struggle to maintain dual incomes, this matter involves splitting parenting and shifting work hours/locations to accommodate restrictions around childcare. Worse, this situation is not feasible for single parents, who have no option but to obtain (often expensive) childcare for lack of other alternatives. One such resident in our community is a City of New

Westminster employee who has been forced to keep her child in a Montessori daycare for kindergarten due to the unavailability of before-and-after-school programming. Optically, this doesn't send a good message. If coupled, regardless of which parent stays home, a significant number of today's families living in New Westminster cannot survive on a single income. Housing, transportation (car payments, insurance, gas) and food costs mean that without dual incomes, families bear increasingly dangerous debt loads, making it untenable for families to survive (let alone thrive). For single parents, the implications of unavailable childcare are catastrophic.

Given the Municipal, Provincial, social and geographical implications facing Queensborough parents, it is abundantly clear that immediate intervention is required. As a triage situation in this acute phase of planning, it is clear that all stakeholders and agencies need to unite with the shared goal of relieving this crisis through collaboration, flexibility and creative thinking. As part of the Queensborough Residents Association Executive, I am incredibly grateful to the City of New Westminster for their desire to include local leadership in finding solutions for this crisis. We request that the City, District and Province extend this collaborative approach to create immediate short-term solutions including flex-space provisions, licensing allowances, multi-agency collaboration, expanded youth drop-in, age specific programming beyond the bell and more. In addition to assisting with this acute crisis, we value the opportunity to work in tandem with local and provincial government to build sustainable, long term plans and infrastructure for the benefit of all Queensborough residents. In turn, this solutions can benefit all communities within New Westminster and hopefully become a model for best practice in childcare and education innovation across the Province.

Thank you so much for your urgent attention to this matter.

With gratitude,

Laura Ranalletta

^[i] Examples of geographic constraints include the feasibility limitations to develop childcare opportunities at 232 Lawrence Street due to risk of settlement.

^[ii] Childcare Needs Assessment Update. City of New Westminster, November 2018, p. 2.

From: [Caroline Manders](#)
To: [ioanapopica](#) [REDACTED]
Cc: [Board of Education](#)
Subject: RE: Lack of childcare services crisis in Queensboroug
Date: Monday, June 17, 2019 9:00:54 AM
Attachments: [image001.png](#)

Dear Ms. Popica,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



-----Original Message-----

From: ioanapopica
Sent: Monday, June 17, 2019 4:32 AM
To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; laura.ranalletta [REDACTED]
Subject: Lack of childcare services crisis in Queensboroug

June 17, 2019

Dear Mayor Cote, City Council, City Staff, School District and Trustees, and community leaders,

My name is Ioana Popica. My family and I have lived in Queensborough for the last 6 years and we have enjoyed being part of the community. I work as a Registered Nurse and my husband works as a mechanic. Together we have a soon to be 8 year old boy who attends Queen Elizabeth Elementary. He enjoys going to school there and we have enjoyed being part of this small but rapidly developing community.

I am writing this letter to draw your attention to the lack of childcare services in the community of Queensborough. This critical issue needs to be acknowledged, addressed and rectified. Queensborough lacks many vital resources to the development of a community more specifically a family doctor office, an indoor/outdoor pool etc. Our community center provides some services but not nearly enough.

Moreover and of utmost importance in this letter is the lack of childcare services that is becoming a crisis. The population of this community has enlarged exponentially in the last 5 years and there is merely a few daycares to help care for small children usually birth-5 years old. A large number of us parents have nobody to leave our children with before and after school so we could attend to our jobs full time, I myself included. I am forced to work part time just to accommodate my son's drop off and pick up from school. [REDACTED]

[REDACTED] I am writing you today to inform you I am one of the parents who cannot attend to their full time job because I have nobody to watch my 8 year old soon before and after school. Every day I hear similar stories from parents in the community. This is unacceptable and has been going on for far too long.

The City of New Westminster and the School Board needs to address this chronic issue and implement correction measures. We need more daycares. We need more spots for before and after school care. We need more recreational programs. Queensborough needs a lot more resources but of highest priority as underlined in this letter is the correction of the lack of childcare services.

Please contact me at the e-mail should you need to connect further and discuss this issue.
Thank you for your time and kind regards

Ioana Popica

From: [Caroline Manders](#)
To: [Laura Cabrera](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough Childcare Crisis
Date: Monday, June 17, 2019 9:03:59 AM
Attachments: [image001.png](#)

Dear Ms. Cabrera,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Laura Cabrera

Sent: Monday, June 17, 2019 7:31 AM

To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; laura.ranalletta [REDACTED]

Cc: Peter [REDACTED]

Subject: Queensborough Childcare Crisis

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders:

My name is Laura Cabrera and I have been living in **Queensborough** for a year and half now with my husband and 2 daughters, [REDACTED] (3 year old) and [REDACTED] (1 year old). Neither my husband or myself have family in town so we need reliable childcare for our daughters while we are at work.

Currently, we are lucky enough that my 3 year old got a spot at [REDACTED] Montessori. My 1 year old is being looked after a nanny because we couldn't find any spots for April this year, which is when I returned to work after Maternity Leave.

Hiring a reliable nanny is very expensive, and luckily we were able to find another family in the same complex where we live that was struggling with childcare and we are doing a nanny share, but because my kid is not in a daycare I work 7-3pm which are not optimal hours in order to get a promotion, since most of my team works the usual 9-5pm. I have been lucky enough that my work was able to accommodate those hours, but my career is hurting from that compromise. And I also, don't like that a very good chunk (~35%) of my income is going to a reliable nanny in order to be able to keep my job.

I have to leave work by 3:15pm the latest to make sure I get home by 4:30pm which is when the nanny is done for the day. We can't afford paying overtime, so I have to make sure I'm not late and then I have to go get my other daughter. By the time my husband gets home from work, because he is the one doing drop-off in the morning, it is almost bed time for our daughters so we don't get much time together during the week.

My husband and I both work downtown (a block away from each other and can't commute together). I leave the house at 6am in the morning and my husband is responsible for getting the 2 girls ready for the day and drop them off. I feel for him, it is not an easy task and it would be so much easier if we could commute together and do the morning routine together. It would also help spend better family quality time together at the end of the day.

My one other concern is before/after school care for when both daughters start kinder garden. They are on the waitlist at QE and most likely won't even have a spot for them when they need it because of limited availability. At which point, I will probably have to look for a different job that will allow me to work around school hours.

We moved to Queensborough thinking it would be much easier to raise a family, but the long commute and limited childcare services are making second guess that decision.

I am writing to ask the City and School District to immediately collaborate on short-term solutions for this crisis in advance of meaningful work on a long-term childcare/before-and-after-school strategy for Queensborough.

Thank you so much for your urgent attention to this matter.

Sincerely,

--

Laura Cabrera

--

[REDACTED]

From: [Caroline Manders](#)
To: [Suhail Muhammed](#)
Cc: [Board of Education](#)
Subject: RE: QUEENSBOROUGH BEFORE-AND-AFTERSCHOOL CARE
Date: Monday, June 17, 2019 11:38:46 AM
Attachments: [image001.png](#)

Dear Mr. Muhammed,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



From: Suhail Muhammed
Sent: Monday, June 17, 2019 10:36 AM
To: clerks@newwestcity.ca; [jstark](mailto:jstark@newwestcity.ca) <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; [laura.ranalletta](mailto:laura.ranalletta@sd40.bc.ca) [REDACTED]
Subject: QUEENSBOROUGH BEFORE-AND-AFTERSCHOOL CARE

Hi,

We are parents in Queensborough concerned about before-and-afterschool care.

Please find our letter attached.

Thank You

Suhail

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders,

My name is Suhail Muhammed and my wife Abida Mani have two kids aged 7 and 6 years old. We need more before and after-school care in Queensborough. We don't have any family help and the number of facilities available are few and far in between. My wife and I are unable to change our work schedules and this has affected our family life in terms of the kids actually being able to see us together as a family unit. We need to solve this crisis of before-and-after-school strategy for Queensborough immediately by the City and School District.)

Our kids have two parents, but it feels like we are single parents as our work schedules are catered in a way to ensure our kids have someone looking after them. We can't take on promotions or other opportunities at work because of no before-and-after-school care. Like we said earlier we don't have any family that can help us. There are over 90 kids ahead of us on waiting list at Queensborough Community Center program for before-and-afterschool. Priority is given to kids that have siblings etc.

As individuals, we cannot shift this matter alone. We urge the City and School District, in tandem with Provincial ministries and social agencies, to act immediately regarding this crisis. In anticipation for long-term planning, we desperately implore you as civic leaders to collaborate/enact **immediate** short-term relief for Queensborough families. Short term solutions ARE possible if we work together. Please engage with local, civic and provincial stakeholders to enact both immediate and long-range strategies that reflect the unique geographic and increasing population constraints of this rapidly changing community.

Thank you so much for your urgent attention to this matter.

Sincerely,

Suhail Muhammed

From: [Caroline Manders](#)
To: [Betty-Ann Manghi](#)
Cc: [Board of Education](#)
Subject: RE: queensborough
Date: Monday, June 17, 2019 11:43:59 AM
Attachments: [image001.png](#)

Dear Ms. Manghi,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Betty-Ann Manghi
Sent: Monday, June 17, 2019 11:08 AM
To: jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; clerks@newwestcity.ca
Cc: Board of Education <boardofeducation@sd40.bc.ca>
Subject: queensborough

as a resident of queensborough and parent of children attending both qms & queen Elizabeth

community school i am fine with the level of childcare in our community and the housing project and development on ewen avenue. i do not consider childcare the provincial government or city's responsibility.

thank-you, betty-ann manghi

From: [Caroline Manders](#)
To: [Rachel Aoki](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough Childcare - Our Family's Experience
Date: Tuesday, June 18, 2019 7:11:22 AM
Attachments: [image001.png](#)

Dear Ms. Aoki,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Rachel Aoki
Sent: Monday, June 17, 2019 3:26 PM
To: clerks@newwestcity.ca; jstark <jstark@newwestcity.ca>; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; Laura Ranalletta <laura.ranalletta@sd40.bc.ca>
Subject: Queensborough Childcare - Our Family's Experience

To Whom It May Concern:

It was apparent years ago that our little community of Queensborough has struggled with support in these areas. There does not seem to be any significant movement in terms of new spaces, something that is so desperately needed. I would like to share our family's experience with Daycare and Before-and-After-School Care in Queensborough. Our family has been one of the lucky ones.

Daycare:

After being waitlisted with a home-based daycare in 2013, my maternity leave was drawing to a close by the end of 2014. While we were impressed with the home-based daycare space in Queensborough one year prior, we suddenly had no communication with the provider as the time we needed the spot drew closer. This left us scrambling to find a spot within a month so that I could return to work. Uncomfortable with accepting the childcare spot given the lack of communication, and given that relatives also worked full-time, I knew I could not return to work without finding a different daycare for my son. Thankfully, we were admitted to a daycare in Hamilton in light of our emergency need, however I am cognizant that this spot was likely provided at the cost of another family. My daughter, born in 2015, was admitted to the same daycare based on sibling priority.

After School Care:

When my son started Kindergarten, the daycare that he went to in Hamilton (Richmond) was able to provide After School Care for him and five other children, however the kids have to walk to the bus stop (10 minutes) and then ride the city bus to Hamilton (10 minutes) to be part of this. We were reluctant to give up this After School Care because at least it was guaranteed year after year. More below on this. Before School is not provided because of the rush to get them to school on time through rush hour and bus rides. This means that we must source separate Before School Care. Finding this out was very stressful.

Before School Care:

In speaking with the Hamilton Daycare provider in April 2018, I found out that the Queensborough Community Center was considering offering a BASC program, which is now called *Beyond The Bell*. After communicating regularly with Ryan from QCC, I found out more about the program. We happened to be out camping when the enrollment opened, and almost missed enrolling my son but were fortunately able to grab a spot later that day. Again – one of the lucky ones. Right place, right time. Re-enrollment in *Beyond The Bell* was frantic during the first year, with the existing program families and new families from the community lined up (some from before 5:30am) to try and secure a spot. This, after only three months in the program. Re-enrollment on this short schedule was due to the community center BASC program being offered on the same schedule as the Active Living Guide. As time in the program went by, families advocated for this process to be refined so that families that were already registered given priority. Thankfully, QCC was able to accommodate this request. However, this also presents a stressful situation. My son currently has the days he needs in Before School Care, but others families do not. If I am not in line as soon as registration opens, there is a chance that others who need more days or have siblings to enroll could take the days my son also needs. There is absolutely no guarantee or stability with this method, although I recognize that this program has at least provided a few more spots in the community for 2018/2019. If this program wasn't in place for 2018, my son wouldn't have had Before School Care, impacting my husband and my work schedules.

My Children's Future:

After years on the *QE Clubhouse* waitlist at the [REDACTED], my son may finally be offered a spot for September 2019. This will provide us the security of knowing we do not face ongoing competition for Before School Care, and also mean my son does not have to tack on bus travel at the end of his school day. On the other hand, while my daughter has sibling priority for when she starts Kindergarten in 2020, there may be other siblings ahead of her. If she doesn't get in to BASC at QE Clubhouse, we will no longer have family priority at *Beyond The Bell* and face an unknown future.

Thoughts:

I realize that we are extremely fortunate to have found continuous child care and BASC from the start of my son's journey through childcare, however broken up the process was. However, each step has been fortuitous in timing, and without other options to fall back on - hardly ideal. Our family's journey has made the following points clear to me:

1. Families should not have to be on years-long waitlists for BASC or Daycare.
2. Families should not have to choose between returning to work and finding childcare.
3. Families should not have to feel like they must take a spot at a Daycare that they're not comfortable with.
4. Children should not have to take a city bus to a separate municipality to source After School Care.
5. Families should not have to 'protect' their child's spot by re-enrolling every few months. Enrollment should be secure.
6. Families should not have to postpone their child's enrollment in Kindergarten because they cannot find adequate childcare.

Queensborough has limited options for Before and After School Care. We need more spaces for quality care and likely need to get very creative with our approach. Thank you for your time and consideration.

Regards,
Rachel Aoki

[REDACTED]

[REDACTED]

From: [Caroline Manders](#)
To: [Bernadette Gourlay](#)
Cc: [Board of Education](#)
Subject: RE: Queensborough childcare
Date: Thursday, June 20, 2019 8:03:40 AM
Attachments: [image001.png](#)

Dear Ms. Gourlay,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: Bernadette Gourlay

Sent: Wednesday, June 19, 2019 9:49 PM

To: clerks@newwestcity.ca; jstark@newwestcity.ca; Karim Hachlaf <khachlaf@sd40.bc.ca>; Maryam Naser <mnaser@sd40.bc.ca>; Victoria Cuipka <vcuipka@sd40.bc.ca>; Quirina Gamblen <qgamblen@sd40.bc.ca>; Kim Morris <kmorris@sd40.bc.ca>; Anita Ansari <aansari@sd40.bc.ca>; Dee Beattie <dbeattie@sd40.bc.ca>; Danielle Connelly <dconnelly@sd40.bc.ca>; Gurveen Dhaliwal <gdhaliwal@sd40.bc.ca>; Mark Gifford <mgifford@sd40.bc.ca>; Mary Lalji <mlalji@sd40.bc.ca>; Maya Russell <mrussell@sd40.bc.ca>; Board of Education <boardofeducation@sd40.bc.ca>; qbresidents@yahoo.ca; Laura Ranalletta <laura.ranalletta@sd40.bc.ca>

Subject: Queensborough childcare

Dear Mayor Cote, City Council, City Staff, School District Staff and Trustees, and community leaders:

My name is Bernadette Gourlay and I have three children ages 10, 9 and 5. My husband and I knew that the childcare situation was difficult when we had our kids, but as the mom, I made it my mission to get crafty with my work schedule, but finally, as C.O.O. of manufacturing company on Annacis, even being SO CLOSE to the kids, I had to quit my high level job to find something that would provide the flexibility of a 2:00 leave time because after all the home daycares and random mom help I been through, the afterschool care was the most problematic for me. I am one of the lucky ones, as I have parents that are close by and would also help me out in a pinch. With the rapid development in Queensborough, someone in our

municipality needs to address this situation. I have been to countless PAC meetings whereby parents have come to ask the PACs for help, and it is heartbreaking to hear some of their stories. Unfortunately, the ones that are most affected are probably unable to take the time to write you.

As individuals, we cannot shift this matter alone. We urge the City and School District, in tandem with Provincial ministries and social agencies, to act immediately regarding this crisis. In anticipation for long-term planning, we desperately implore you as civic leaders to collaborate/enact immediate short-term relief for Queensborough families. Short term solutions ARE possible if we work together. Please engage with local, civic and provincial stakeholders to enact both immediate and long-range strategies that reflect the unique geographic and increasing population constraints of this rapidly changing community.

Thank you so much for your urgent attention to this matter.

Sincerely,
Bernadette Gourlay





Queen Elizabeth PAC

921 Salter Street, New Westminster, B.C., V3M 6G8

queenelizabethpac@gmail.com

Mirella Vachon (Treasurer)
Krista Welters (Vice Chair)
Bernadette Gourlay (Chair)

June 17, 2019

The Honourable Rob Fleming, Minister of Education
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Delivered via email: educ.minister@gov.bc.ca

Dear Minister Fleming,

RE: Queen Elizabeth Community School Expansion

On Behalf of the Queen Elizabeth Community School (QE) PAC, I wish to share with you concerns regarding the overcrowding of QE and the negative effects on our student population. As indicated in the proposal by the New Westminster School Board, we are in critical need of \$18 million in capital funding to support the expansion of Queensborough's ***only*** elementary school in a geographically isolated area from mainland New Westminster.

QE served K-7 until 2002 when the Queensborough Middle School was officially opened. Unlike other configurations in the New Westminster School District (where elementary schools are Kindergarten to Grade 5 and middle schools are Grades 6 to 8) QE's capacity can only support Kindergarten to Grade 4. However, even with eliminating a grade, capacity is a stretch.

We are a school and a neighborhood experiencing exponential population growth like no other area of New Westminster. As our Elementary student population continues to rapidly grow we have been forced to reconfigure our school in such a way that our students, staff and parents pay the price. Students are deprived access to standard learning opportunities in designated classrooms. The computer lab has been repurposed as a resource room for students and staff; gym time is at a



premium as multiple classes must share gym space, teacher time and equipment. We no longer can accommodate our students in our physical building, this has resulted in our school requiring 9 portables (some of which were due to be decommissioned) to try to meet the need. These, unplumbed, portables now cover the kids outdoor play space in almost its entirety. The mass overcrowding of our only elementary school has resulted in many issues that affect the social emotional development of our kids not to mention the general hygiene of the facility.

- Bathrooms cannot accommodate the sheer volume of kids using them which results in unclean, unhygienic facilities. (Just this year over 50% of our school was affected by a rampant Noro type virus as most of the school was absent).
- Many portables have massive insulation issues (too cold in winter, especially when heating is not working), & unsafe, sweltering conditions when it's warm out (ridiculously hot in Spring with no cross air flow and too few windows to make a difference). It is harder to learn in these conditions, not to mention teach.
- Dead rodents in one particular portable has led to displacement of kids as their class was closed on two separate occasions for maintenance and repair.
- Principals and teachers do their best with what they have, but it means that kids lose their library time when other classes need to be moved, there is no other option.
- The school kitchen is kept as organized as possible, however, given the size of the school, it is very difficult to accommodate all the classes and even volunteer for government programs such as the fruit/veggie/milk program.
- Assemblies and programs (Dance-In-School) have to be split to accommodate the sheer volume of kids.
- General assemblies, such as Remembrance Day and Reconciliation Events are not able to accommodate kids and their parents, so parents are unable to participate in order to meet fire/occupancy codes.

Also, the fact that our Grade 5's are forced into a middle school means the whole middle school system is skewed! We are the only elementary school in the district that goes from K to Grade 4. We need to have an elementary school that not only will meet the needs of our current population but also one that will allow us to bring our Grade 5 kids back to where they should be! (There are portables going up at the Queensborough Middle School as well).

Our Elementary student population continues to rapidly grow with currently over 440 students (ages 5 to 9) and 9 portables, in New Westminster's fastest growing neighbourhood. In 2002, the population of Queensborough was approximately 4500 and today we sit at approximately 9000 with tracts of land being developed into future high density/multi-family housing as we speak.



The previous BC government failed to act and significantly underfunded our public education system which has placed us in the dire situation we are today. We have faith that with your leadership students around the province and in our Queensborough community will have access to educational facilities that they deserve. The entire parent community, through the PAC, are looking forward to your response.

Sincerely yours,

Bernadette Gourlay & Sue Kenny

QE PAC Chair Member at Large

CC: New Westminster Board of Education; boardofeducation@sd40.bc.ca

"Unless someone like you cares a whole awful lot, nothing is going to get better. Its not." ~ Dr. Seuss

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
EDUCATION POLICY & PLANNING COMMITTEE**

**Tuesday, June 4, 2019, 7:30 PM
Connaught Heights Elementary School
2201 London Street, New Westminister**

PRESENT	Dee Beattie, Trustee Danielle Connelly, Trustee Gurveen Dhaliwal, Trustee Mark Gifford, Chair Maya Russell, Trustee	Karim Hachlaf, Superintendent Kim Morris, Secretary-Treasurer Maryam Naser, Associate Superintendent Robert Weston, Executive Director of Human Resources Caroline Manders, Recording Secretary Guests Jennifer Bourne, Principal, Connaught Heights Elementary Laurie Wong, Kindergarten Teacher, Connaught Heights Sharon Gregson, Coalition of Child Care Advocates of BC Stacy Brine, Social Studies Teacher, NWSS (Student Voice) Marcel Marsolais, President, CUPE Local 409 Bruce Cunnings, Director, Instruction, Learning Services Cyndi Adams, School Nutrition Coordinator Quirina Gamblen, Director, Programs & Planning
REGRETS	Anita Ansari, Vice Chair Mary Lalji, Trustee	

Chair Dhaliwal recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 7:37pm.

Added: Item 5d. Education Assistants

Moved and Seconded

THAT the agenda for the June 4, 2019 Open Education Policy and Planning Committee meeting be adopted as amended.

CARRIED UNANIMOUSLY

2. Presentations

a. Connaught Heights Elementary School Learning Plan

Kindergarten teacher Laurie Wong and three students presented Forest Fridays, a weekly outdoor program. Forest Friday dedicates time to connect with, learn, and play in nature. This program was first developed in Scandinavia and has been incorporated into the curriculum in many countries. Spending time in nature has proven health benefits for children and adults. It reduces stress and anxiety and improves concentration.

b. Coalition of Child Care Advocates of BC

Sharon Gregson, Coalition of Child Care Advocates of BC, presented an overview of the \$10aDay affordable child care program.

Trustee Gifford thanked the Coalition for their work in the province and for bringing forward this initiative to New Westminister Schools.

3. Comment and Question Period

Marcel Marsolais, President CUPE Local 409, indicated that the \$10aDay affordable child care initiative is transformative to those families in need and encouraged the Board of Education to look at how this program could be introduced to New Westminster Schools.

A Queensborough parent spoke about the positive impact the \$10aDay child care would have for those impacted by the lack of available child care either before, during or after school.

4. New Business

a. BC Universal Child Care

Trustee Gifford spoke to quality, affordable, early childhood education (child care) as vital to the benefit of children, families, women's equality, employers and communities. The BC Government is now taking important steps to increase affordability, the number of spaces, and wages and benefits available to early childhood educators.

Moved and Seconded

THAT the Education Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the Board endorse the \$10aDay Child Care Plan proposed by the Coalition of Child Care Advocates of BC and the Early Childhood Educators of BC.

CARRIED UNANIMOUSLY

b. Child Care New Spaces Funding Update

Associate Superintendent Naser confirmed that the Queensborough Middle School StrongStart Centre will change its hours of operation to 5-days a week (mornings 9am to 12noon). The StrongStart program will share space with the before and after school care. The sharing of resources will not impact any of the existing programs. Everyone is committed to ensuring that this initiative will be successful. The District is also pursuing funding opportunities.

c. Sanctuary Schools Update

Trustees Gifford and Russell provided an update relative to the Sanctuary Schools Policy. The Steering Committee has put forward some recommendations to assist with the implementation of the policy. The Committee last met on June 12, 2018. Next steps include reconvening the Steering Committee before the end of June 2019 to review and develop a plan to apply the recommendations.

5. Reports from Senior Management

a. Student Voice

Committee Chair Dhaliwal introduced Stacy Brine, Social Studies Teacher at New Westminster Secondary School, and a group of students who have shown an interest in participating at Board of Education meetings. The students shared a preliminary outline of what their participation at meetings could look like including the desire for a place and a voice at the Board table and the opportunity to bring forward concerns and matters of interest from schools, and to take information from the Board back to students in schools.

Committee Chair Dhaliwal clarified with the group which Board meetings they would like to attend to which students responded: relevant topics at the Committee level, as well as the Board of Education meetings.

A budget of \$15,000 has been approved in the 2019-2020 budget for costs related to having student representation at the Board meetings. Students will receive an invitation to participate at the meetings beginning in October 2019.

b. School Nourishment Program Update

Director, Programs & Planning Gamblen and School Nutrition Coordinator Adams provided an update. In the early stages of implementation, the following has been observed:

- The program is well-received and has seen growth, particularly after a Parents Advisory Council (PAC) event.
- Model is sustainable and will be implemented in other schools.
- UBC Researchers will be delivering a report of their observations from within the classroom by end-of-June.
- Families find it easy to access.
- Reaching the vulnerable student population and parents like the flexibility and choice.
- There is much less food waste compared with students who bring a home-made lunch.
- The cold items' packaging is now fully recyclable and compostable, including cutlery. Still need to devise how to make hot items more portable.
- Currently in a memorandum of understanding with the caterer, which is due to expire.
- The caterer has been very committed to the program, is very receptive to the feedback, is committed to making any requested changes and takes notice of those students who should be part of the program and may require assistance.

Discussion followed relative to the terms and conditions of the catering contract and the proposed 5-year term.

Next steps include contract negotiations with the caterer, and on-boarding the remaining schools starting in September.

The Superintendent requested that Trustees send him any additional questions about the School Nutrition Program.

c. Special Education Review June Update

Associate Superintendent Naser and Director of Instruction, Learning Services Cunnings updated the Board as follows:

- Third consultant has been hired, Kathy Guild, who will assist where required.
- Special Education Review Advisory Group invitations have been sent to all stakeholder groups requesting that they provide names of possible Advisory Group members and alternates.
- The Board will be apprised as to who the Advisory Group members will be by school year-end.

d. Education Assistants

Trustee Beattie briefly addressed the newly launched New Westminster Schools' Education Assistant (EA) program and expressed concern about the number of instructional hours obtained by the EAs.

Executive Director of Human Resources Weston confirmed that the program is 530 hours of which 190 hours are practicum hours, one third of EAs hired recently have a 1-year program, and the focus for this program is for New Westminster District to attract EAs and develop them within the District.

6. General Announcements

Trustee Dhaliwal introduced the newly assigned New Westminster Record reporter Dustin Godfrey.

7. Adjournment

The meeting adjourned at 10:02pm.

DRAFT

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE**

**Tuesday, June 11, 2019, 7:30 PM
School Board Office
811 Ontario Street, New Westminster**

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Gurveen Dhaliwal, Trustee	Maryam Naser, Associate Superintendent
	Mark Gifford, Chair	Dave Crowe, Director of Capital Projects
	Maya Russell, Trustee	Karen Hearn, Project Manager-Richard McBride
		Grant Lachmuth, Black Wolf Consulting
		Caroline Manders, Recording Secretary
REGRETS	Danielle Connelly, Trustee	
	Mary Lalji, Trustee	

Chair Gifford recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 7:34pm.

Agenda item added:

New Business: 6a. Superintendent's Annual Review

Moved and Seconded

THAT the agenda for the June 11, 2019 Open Operations Policy and Planning Committee meeting be adopted as amended.

CARRIED UNANIMOUSLY

2. Correspondence

Correspondence was received.

3. Comment & Question Period from Visitors

Nil.

4. Reports from Senior Management

a. Capital Projects Update

i. Richard McBride Elementary School Replacement Project - Consultation Update
Project Manager Hearn updated the Committee as follows:

- Open house on June 5, 2019 to view draft plans for a new replacement school.
- Feedback was gathered at the open house, as well as via an online survey.
- Positive response regarding the proposed site location of the new school.
- Architects are currently revising the design based on feedback received.

Project Manager Hearn left the meeting.

ii. New Westminster Secondary School

Grant Lachmuth, Black Wolf Consulting, provided the following highlights:

- In the next two months, the project will have 160-180 workers on-site during peak construction.
- Continuing communications with key stakeholders within the community.
- Memorialization Advisory Committee (MAC) meeting was held June 5.
- Civil works continue.
- Broken pavement of the service laneway has been repaired.
- No environmental or archeological concerns identified to date.
- Steel structure work placement over the gym area to be completed by end of June.
- Steel work continues; installation of floor slabs.
- Maintenance/IT building construction continues in tandem with construction of the school.
- Project is on-time and on-budget.
- 330 days until completion.

Director of Capital Projects Crowe provided an overview of the new NWSS plans. Copies of the plans and a video will be made publicly available on NWSS' and the District's websites.

b. Exempt Staff Benefits

Secretary-Treasurer Morris reported that the British Columbia Public School Employers' Association (BCPSEA) and the Public Sector Employers' Council (PSEC) recently approved improvements to the Exempt and Principal/Vice-Principal benefit package, which will bring it in-line with unionized staff. The total annual cost is \$18,000.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that the BCPSEA Exempt and Principal/Vice-Principal Benefit Improvement package be approved at an annual cost of \$18,000, as presented.

CARRIED UNANIMOUSLY

c. Operations Update

June 2019 Operations Update

Secretary-Treasurer Morris provided an update as follows:

- The Operations and Maintenance departments were thanked for their work on several District projects over the past year.
- Cleanliness Review recommendations are being implemented. The equipment has been sourced and will be ordered for summer delivery.
- On-Line Donations are now available.
- School Cash On-Line adoption rates have significantly increased, reducing cash kept and recorded in the schools, reduced errors and potential for loss and/or fraud.
- Upcoming audits – Howay Elementary.

- Queen Elizabeth Elementary School Traffic Safety – Staff intend to extend the agreement with Roma Hall to continue to provide additional off-site drop-off and pick-up parking spaces, while the school works on various strategies to reduce traffic in and around the school drop-off and pick-up areas. Need for parking spaces, will be monitored throughout the year in consultation with the Principal.
- Enrolment growth fund in school allocations will not completely outfit a room but will help to alleviate some immediate need.

Trustees noted the on-line donation program may promote support from donors in the community initiatives such as the nutrition program.

April 30, 2019 Financial Report

Secretary-Treasurer Morris provided highlights of the Revenues and Expenses.

Continuing Education Final Audit report received from the Ministry on June 6, 2019, will be brought forward at the June 25, 2019 Regular Open Board meeting.

It was asked what the Employer Health Tax cost is to the District. Secretary-Treasurer Morris indicated that to date, the District has absorbed this cost and there have been no implications to the District's budget.

i. 2020-2021 Five-Year Capital Plan

Secretary-Treasurer Morris highlighted some corrections in the Five-Year Capital Plan: Hume Park Elementary is in the Sapperton Area; Queen Elizabeth Elementary lighting project replaces the electric vehicle initiative in the CNCR section of the plan.

Three new schools (2 elementary & 1 middle) are being considered; of which one elementary may need to be considered for a middle school. The Long-Range Facilities Plan is fluid, so if required this may be designated as a middle school in future 5-Year plans.

Ongoing consultation with the City of New Westminster to secure land acquisition for future schools is occurring.

Moved and Seconded

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the 2020-2021 Five-Year Capital Plan as amended.

CARRIED UNANIMOUSLY

ii. 2019-2020 Annual Facility Grant Spending Plan

Secretary-Treasurer Morris provided an overview of plans for minor capital and maintenance projects for the upcoming fiscal year.

Moved and Seconded

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the 2019-2020 Annual Facilities Grant Spending Plan in the amount of \$1,139,382 as presented.

CARRIED UNANIMOUSLY

d. Orange Shirt Week

Superintendent Hachlaf confirmed that the September 21, 2019 Professional Development Day's focus will be Aboriginal Education. It was asked that Aboriginal Support Services be enhanced to more easily support academic instruction as well as special events. Superintendent Hachlaf confirmed that those resources have been allocated.

Moved and Seconded

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to acknowledge Orange Shirt Week from September 30 – October 4, 2019 and encourages staff and student participation.

CARRIED UNANIMOUSLY

5. **General Announcements**

Nil.

6. **New Business**

a. Superintendent's Annual Review

Trustee Gifford confirmed that the Superintendent's Annual Review has been completed.

7. **Old Business**

Nil.

8. **Question Period (15 Minutes)**

Dustin Godfrey, New Westminster Record reporter, asked a clarifying question regarding the revised occupancy date of the new high school. Superintendent Hachlaf explained that the completion date was always 2020.

He asked Secretary-Treasurer Morris to clarify the short-fall in the substitute salaries. She confirmed that this falls within budgeting guidelines and does not constitute a short-fall in the budget.

Marcel Marsolais, President CUPE Local 409, indicated that support workers for Indigenous studies are stressed, and that this matter should be looked at for the 2019-2020 school year. Hume Park Elementary should be a high priority for seismic upgrades.

9. **Adjournment**

The meeting adjourned at 9:00pm.

Ministry of Education
Capital Plan 2020/21 Request Summary

School District Number	40
School District Name	New Westminster
Long Range Facility Plan Last Updated:	May, 2019

SD #	40
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Program	Total or Estimated Project Cost
Addition	\$12,876,454
New School	\$81,500,000
Site Acquisition	\$154,000,000
Seismic	\$500,000
SEP	\$1,881,920
CNCP	\$200,000
Grand Total	\$250,958,374

*PEP and BUS not included

Program Name	Project Priority	Facility or Project Name	Project Description	Total/Estimated Project Cost	SD #	SD Name
Addition	1	Queen Elizabeth Elementary	Addition of 12 more classrooms & gym plus 15% NLC space	\$12,876,454.00 40		New Westminster
New School	1	Fraser River Zone Elementary	New 490 capacity K-5 school in Fraser River Area of New Westminster (40K/450E)	\$23,500,000.00 40		New Westminster
New School	2	Fraser River Zone Middle	New 500 [700 core] capacity Gr.6-8 school in Fraser River Area of New Westminster (E/S)	\$36,000,000.00 40		New Westminster
New School	3	Glenbrook Zone/Sapperton Elem	New 340 capacity K-5 school in Glenbrook Zone of New Westminster (40K/300E)	\$22,000,000.00 40		New Westminster
Site Acquisition	1	New Fraser River Zone Elementary	New area site for new elementary 490 capacity grades K-5	\$62,000,000.00 40		New Westminster
Site Acquisition	2	New Fraser River Zone Middle	New area site for new middle school 500 [700 core] capacity grades 6-8	\$92,000,000.00 40		New Westminster
Seismic	1	Hume Park Elementary	2 Level classroom with basement need retaning walls and some shear walls	\$500,000.00 40		New Westminster
SEP	1	Herbert Spencer Elementary	Removal of shingle roof and removal of hidden gutters, install of new shingles and hidden gutters	\$431,920.00 40		New Westminster
SEP	2	Glenbrook Middle	Removal of flat roof and install new sbs roofingand sheetmetal flaashing	\$370,000.00 40		New Westminster
SEP	3	Glenbrook Middle	Removal of old flooring and base and install new flooring and base	\$280,000.00 40		New Westminster
SEP	4	Queen Elizabeth Elementary	Installation of new Air Handlers in classrooms, Gym and Multi-purpose room	\$425,000.00 40		New Westminster
SEP	5	Connaught Heights Elementary	Installation of new Gym Air Handler and Administration offices	\$225,000.00 40		New Westminster
SEP	6	F.W. Howay Elementary	Installation of new Gym Air Handler	\$150,000.00 40		New Westminster
CNCP	1	Queen Elizabeth Elem	LED Lights and controls	\$200,000.00 40		New Westminster
PEP	1	Queen Elizabeth Elementary	Universally Accessible Playground Equipment	40		New Westminster
PEP	2	Lord Tweedsmuir Elementary	Universally Accessible Playground Equipment	40		New Westminster
PEP	3	Lord Kelvin Elementary	Universally Accessible Playground Equipment	40		New Westminster
PEP	4	Richard McBride Elementary	Universally Accessible Playground Equipment	40		New Westminster
PEP	5	Herbert Spencer Elementary	Universally Accessible Playground Equipment	40		New Westminster
Total				\$250,958,374.00		



BRITISH COLUMBIA

Ministry of Education

2020/21 CALL FOR PROJECTS - SCHOOL ADDITIONS REQUEST

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd)

2019-06-28

PRIMARY CONTACT

NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	dstiglich@sc40.bc.ca

LONG RANGE FACILITY PLAN

LAST UPDATED (MM-YY)

05-19

											FACILITY SPECIFIC				IMPACT ON NEIGHBOURING SCHOOLS																		
GENERAL PROJECT INFORMATION											CAPACITY		ENROLMENT		OP. CAPACITY Current Total - Surrounding Schools	SURROUNDING SCHOOLS ANALYSIS			ESTIMATED YEARLY CAPITAL EXPENDITURES					Total Project Cost	PRFS Provided?	Additional Comments	Program Name						
SD #	SD Name	Project Priority	Ministry Facility Code	Facility Name	Facility Type	Project Description	Previously supported by EDUC	Site Requirement	Change in Nominal Capacity	Change in Operating Capacity	Current Nominal	Current Operating	Current Enrolment	Enrolment as at 2022/23	Enrolment as at 2028/29	Current Enrolment	2022/23 Projection	2028/29 Projection	Surrounding Schools Comments		2020/21	2021/22	2022/23	2023/24	2024/25								
40	New Westminster	1	4040012	Queen Elizabeth Elementary	Elementary	Addition of 12 more classrooms & gym plus 15% NLC space	No	No	135	167	325	293	460	517	553	6,443	6,670	7,081	7,582		\$	500,000	\$	4,600,000	\$	5,600,000	\$	7,300,000	\$	12,876,454	Yes	the area is going so fast with young families the school is over capacity 120% and we are running out of space to put more portables inplace.	Addition

Page 84 of 114



2020/21 CALL FOR PROJECTS - NEW SCHOOL REQUEST

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd)

2019-06-28

PRIMARY CONTACT

NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	dstiglich@sd40.bc.ca

LONG RANGE FACILITY PLAN

LAST UPDATED (MM-YY)

05-19

										IMPACT ON NEIGHBOURING SCHOOLS														
										SURROUNDING SCHOOLS ANALYSIS														
										ENROLMENT														
SD #	SD Name	Project Priority	Project Name	Facility Type	Project Description	Previously supported by EDUC	Site Requirement	Change in Nominal Capacity	Change in Operating Capacity	Current Total - Surrounding Schools	Current Enrolment	2022/23 Projection	2028/29 Projection	Surrounding Schools Comments	2020/21	2021/22	2022/23	2023/24	2024/25	Total Project Cost	PRFS Provided?	Comments	Program Name	
40	New Westminster	1	Fraser River Zone Elementary	Elementary	New 490 capacity K-5 school in Fraser River Area of New Westminster (40K/450E)	No	Yes	490	452	1,476	1,477	1,600	1,719	With an increase in over 200 students every 5 years this area will require a new elementary school site and a middle school site in the future.		\$ 4,500,000	\$ 10,000,000	\$ 9,000,000		\$ 23,500,000	Yes	Several new developments are currently under construction in the Example region catering to young families. Only school in community is already 110% over utilization.	New School	
																				\$ -			New School	
40	New Westminster	2	Fraser River Zone Middle	Middle	New 500 [700 core] capacity Gr.6-8 school in Fraser River Area of New Westminster (E/S)	No	Yes	500	500	1,075	1,075	1,175	1,179				\$ 7,000,000	\$ 16,000,000	\$ 13,000,000	\$ 36,000,000	Yes	Several new developments are currently under construction in the Example region catering to young families. Only school in community is already 110% over utilization.	New School	
																				\$ -			New School	
40	New Westminster	3	Glenbrook Zone/Sapperton Elem	Elementary	New 340 capacity K-5 school in Glenbrook Zone of New Westminster (40K/300E)	No	Yes	340	340	1,037	1,049	1,123	1,176						\$ 22,000,000	\$ 22,000,000	No	New development being built next 10 to 15 years	New School	

2020/21 CALL FOR PROJECTS - SITE ACQUISITION

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd)

2019-06-28

PRIMARY CONTACT

NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	dstiglich@sd40.bc.ca

LONG RANGE FACILITY PLAN

LAST UPDATED (MM-YY)
05-19

										IMPACT ON NEIGHBOURING SCHOOLS													
										SURROUNDING SCHOOLS ANALYSIS													
GENERAL PROJECT INFORMATION															ESTIMATED YEARLY CAPITAL EXPENDITURES								
SD #	SD Name	Project Priority	Ministry Facility Code	Facility Name	Facility Type	Project Description	Previously supported by EDUC	Change in Nominal Capacity	Change in Operating Capacity	Current Total - Surrounding Schools	Current Enrolment	2022/23 Projection	2028/29 Projection	Neighbouring Schools Comments	2020/21	2021/22	2022/23	2023/24	2024/25	Total Project Cost	Additional Comments	Program Name	
40	New Westminster	1	N/A	New Fraser River Zone Elementary	Elementary	New area site for new elementary 490 capacity grades K-5	No	490	452	1,476	1,477	1,600	1,719		\$ 62,000,000					\$ 62,000,000	We are looking at land for a new Fraser Area Elementary	Site Acquisition	
																				\$ -		Site Acquisition	
40	New Westminster	2	N/A	New Fraser River Zone Middle	Middle	New area site for new middle school 500 [700 core] capacity grades 6-8	No	500	500	1,075	1,075	1,175	1,179		\$ 92,000,000					\$ 92,000,000	We are looking for land for a new area middle school	Site Acquisition	



2020/21 CALL FOR PROJECTS - SEISMIC MITIGATION PROGRAM (SMP)

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd)

2019-06-28

PRIMARY CONTACT

NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	

LONG RANGE FACILITY PLAN

LAST UPDATED (MM-YY)
05-19

		GENERAL PROJECT INFORMATION							FACILITY SPECIFIC		ESTIMATED YEARLY CAPITAL EXPENDITURES					Total Project Cost	SPIR Provided?	Additional Comments	Program Name			
SD #	SD Name	Project Priority	Ministry Facility Code	Facility Name	Facility Type	Project Description	Previously supported by EDUC	Seismic Risk Rating	Current Nominal	Current Operating	Current Enrolment	Enrolment as at 2022/23	Enrolment as at 2028/29	2020/21	2021/22	2022/23	2023/24	2024/25				
40	New Westminster	1	4040011	Hume Park Elementary	Elementary	2 Level classroom with basement need retaning walls and some shear walls	No	H2	100	121	123	115	124	\$500,000					\$500,000	No	School reopened in November 15, 2017. The District completed a repid assessment in January 9, 2017 under SRG1	Seismic



BRITISH COLUMBIA

Ministry of Education

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd)2019-06-28

PRIMARY CONTACT

NAME

Dino Stiglich

PHONE

604-517-6314

EMAIL

dstiglich@sd40.bc.ca

ICON DESCRIPTION





:Incomplete

SCHOOL DISTRICT & GENERAL INFORMATION								PROJECT IDENTIFICATION										PROJECT SCHEDULE			PROJECT COST				SUPPLEMENTAL INFORMATION & VFA FACILITY DATABASE							Icon	Program Name
SD #	SD Name	Project Priority	Ministry Facility Code	Facility Name	Is this a Grouped Project?	Group Project Identifier	Community	Project Type	Project Description	Other Comments (N/A if none)	Project Benefits	Primary Driver	Prior Funding from Previous SEP (YES/NO)	Current Annual Operational/Maintenance Costs (\$)	Estimated Annual Operational/Maintenance Costs (\$)	Estimated Annual Savings (\$)	Savings Rationale	Start Date (month-yyyy)	End Date (month-yyyy)	Current Project Phase	School Enhancement Funding	SD Contribution	Third Party Contribution	Total Project Cost	Annual Fuel Usage Reduction (GJ)	Annual Electricity Usage Reduction (kWh)	Current Consultant Report	VFA Requirement - ID No.	New or Replacement	% of System Replaced (0-100)			
40	New Westminster	1	4040002	Herbert Spencer Elementary	No	N/A	New Westminster	Building Enclosure Upgrades	Removal of shingle roof and removal of hidden gutters, install of new shingles and hidden gutters	N/A	fix leaky roof	System Renewal	NO	\$ -	\$ -	\$ -	roof and hidden gutter replacement	Jun-20	Aug-20	Tender-Ready	\$ 431,920		\$ -	\$ 431,920			Yes	REQ-308454	Replacement	100		SEP	
																\$ -								\$ -									SEP
40	New Westminster	2	4040013	Glenbrook Middle	No	N/A	New Westminster	Building Enclosure Upgrades	Removal of flat roof and install new sbs roofingand sheetmetal flaashing	N/A	fix leaky roof	System Renewal	NO	\$ -	\$ -	\$ -	Roof Replacement	Jun-20	Aug-20	Tender-Ready	\$ 270,000	\$ 100,000	\$ -	\$ 370,000			Yes	REQ-308454	Replacement	100		SEP	
																\$ -								\$ -									SEP
40	New Westminster	3	4040013	Glenbrook Middle	No	N/A	New Westminster	Flooring Upgrades	Removal of old flooring and base and install new flooring and base	N/A	replace old flooring	System Renewal	NO	\$ -	\$ -	\$ -	Floor Replacement	Jun-20	Aug-20	Tender-Ready	\$ 190,000	\$ 90,000	\$ -	\$ 280,000			Yes	REQ-308580	Replacement	100		SEP	
																\$ -								\$ -									SEP
40	New Westminster	4	4040012	Queen Elizabeth Elementary	No	N/A	Queensborough	Mechanical Upgrades	Installation of new Air Handlers in classrooms, Gym and Multi-purpose room	N/A	more efficient way to run the boilers	Energy Savings	NO			\$ -	improve efficiency of running the boilers	Jun-20	Aug-20	Tender-Ready	\$ 425,000			\$ 425,000			Yes	REQ-103700	Replacement	100		SEP	
																\$ -								\$ -									SEP
40	New Westminster	5	4040010	Connaught Heights Elementary	No	N/A	New Westminster	Mechanical Upgrades	Installation of new Gym Air Handler and Administration offices	N/A	more efficient way to run the boilers	System Renewal	NO			\$ -	improve efficiency of running the boilers	Jun-19	Aug-20	Tender-Ready	\$ 225,000			\$ 225,000			Yes	REQ-103687	Replacement	100		SEP	
																\$ -								\$ -									SEP
40	New Westminster	6	4040009	F.W. Howay Elementary	No	N/A	New Westminster	Mechanical Upgrades	Installation of new Gym Air Handler	N/A	More efficient way to run the boilers	System Renewal	NO			\$ -	improve efficiency of running the boilers	Jun-20	Aug-20	Tender-Ready	\$ 150,000			\$ 150,000			Yes	REQ-103680	Replacement	100		SEP	

PRIMARY CONTACT		
NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	dstiglich@sds40.bc.ca

SCHOOL DISTRICT & PROJECT DESCRIPTION						VFA FACILITY DATABASE						PROJECT COST			PROJECT SCHEDULE			ENERGY COST SAVINGS			ENERGY AND EMISSION REDUCTIONS										SUPPLEMENTAL INFORMATION								
SD #	SD Name	Project Priority	Ministry Facility Code	Facility Name	Project Type	Project Description	Project Benefits	Other Comments (N/A if none)	VFA Requirement - ID No.	New or Replacement	% of System Replaced (0-100)	CNCP Funding	SD Contribution	Third Party Contribution	Total Project Cost	Start Date	End Date	Current Phase	Annual Fuel Cost Savings	Annual Electricity Cost Savings	Total Cost Savings	2019 Smart Tool Emissions (TCO2e)	Fuel Type	Annual Fuel Usage Reduction (GJ)	Annual Avoided Emissions (TCO2e)	Electricity Supplier	Annual Electricity Usage Reduction (kWh)	Annual Avoided Emissions (TCO2e)2	Total Annual Avoided Emissions (TCO2e)	Annual Emissions Reduction from 2018	Annual Avoided Carbon Offsets	Payback Period (years)	Energy Study Attached	Energy Study Date (yyyy-mm-dd)	Mechanical Study Attached	Mechanical Study Date (yyyy-mm-dd)	Technology Industry Proven	Technology Previously Used by SD	Program Name
40	New Westminster	1	4040012	Queen Elizabeth Elem	Lighting	LED Lights and controls		Change out fixtures and controls	REQ-103700	Replacement	80	\$ 100,000	\$ 100,000		\$ 200,000	May-20	Sep-20	Design			\$ -				0.00	City of New West.	92862.2	0.990040	0.99	0.00%	\$ 24.77	8074	No			No		No	CNCP



2020/21 CALL FOR PROJECTS - PLAYGROUND EQUIPMENT PROGRAM (PEP) REQUESTS

CAPITAL MANAGEMENT BRANCH

Submission Date (yyyy-mm-dd) 15-Jun-2019

PRIMARY CONTACT

NAME	PHONE	EMAIL
Dino Stiglich	604-517-6314	stiglich@sd40.bc.ca

SCHOOL DISTRICT INFORMATION		GRADE CONFIGURATIONS				PLAYGROUND INFORMATION						ADDITIONAL INFORMATION					Program Name
SD #	SD Name	Ministry Facility Code	Facility Name	Lowest Grade	Highest Grade	Grade Range	Project Priority	Request for New Equipment or Replacement Equipment	Number of Existing Playgrounds	Age of Existing Equipment	Rationale for Replacing Equipment	Type of Equipment Request	Rationale for Universally Accessible Equipment Request	SMP or REP Project Request	Recent Equipment Funding	Additional Comments	
99	Example District	12345678	DEF Middle	6	8	6 - 8	3	YES - Complete Replacement of Existing Equipment	1	10	Extensive rusting; some malfunctioning components; missing pieces	Standard Playground Equipment	N/A	NO	No		PEP
40	New Westminster	4040012	Queen Elizabeth Elementary	K	4	K - 4	1	YES - Complete Replacement of Existing Equipment	1	15	Extensive rusting some malfunctioning components	Universally Accessible Playground Equipment	N/A	NO	Yes - From PAC		PEP
40	New Westminster	4040004	Lord Tweedsmuir Elementary	K	5	K - 5	2	YES - Complete Replacement of Existing Equipment	2	15	Wood structure missing pieces	Universally Accessible Playground Equipment	N/A	NO	Yes - From PAC		PEP
40	New Westminster	4040001	Lord Kelvin Elementary	K	5	K - 5	3	YES - Complete Replacement of Existing Equipment	2	15	Extensive rusting some malfunctioning components	Universally Accessible Playground Equipment	N/A	NO	Yes - From PAC		PEP
40	New Westminster	4040003	Richard McBride Elementary	K	5	K - 5	4	YES - Complete Replacement of Existing Equipment	2	20	Extensive rusting some malfunctioning components	Universally Accessible Playground Equipment	N/A	YES	Yes - From PAC		PEP
40	New Westminster	4040002	Herbert Spencer Elementary	K	5	K - 5	5	YES - Complete Replacement of Existing Equipment	4	20	Wood structure missing pieces	Universally Accessible Playground Equipment	N/A	NO	Yes - From PAC		PEP



REGULAR SCHOOL BOARD MEETING

Tuesday, June 25, 2019

CERTIFIED TRUE COPY

Moved and Seconded:

In accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 40 (*New Westminister*) approves the proposed Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Five-Year Capital Plan adopted by the Board of Education of School District No. 40 (*New Westminister*) on this 25 day of June, 2019.

Kim Morris
Secretary-Treasurer



Ministry of Education - Capital Management Branch

Annual Facility Grant (AFG) - 2019/20 Expenditure Plan

Submission Date (YYYY/MM/DD):

2019-06-15

District: 40 New Westminster

	Name	Email	Phone
Contact:	Dino Stiglich	dstiglich@sd40.bc.ca	604-517-6314

FACILITY INFORMATION	PROJECT INFORMATION			ADDITIONAL INFORMATION	
Facility Name	Description of Work	Estimated Cost	AFG Category	VFA Requirement (Yes/No)	Comments
Lord Kelvin Elementary	Boiler and HVAC upgrade	\$ 150,000	Mechanical System Upgrade	Yes	
Glenbrook Middle	Roof top units changed from gas to water	\$ 150,000	Mechanical System Upgrade	Yes	
Herbert Spencer Elementary	Boiler, heat coils and hot water upgrade	\$ 426,183	Mechanical System Upgrade	Yes	
Herbert Spencer Elementary	Refinish GYM floor and new lines	\$ 23,000	Facility Upgrade	Yes	
Herbert Spencer Elementary	Air Duct cleaning	\$ 8,500	Health and Safety Upgrade	Yes	
Queensborough Middle	Air Duct cleaning	\$ 16,000	Health and Safety Upgrade	Yes	
Lord Kelvin Elementary	Sprnkler Piping Refit	\$ 50,000	Facility Upgrade	Yes	
Lord Kelvin Elementary	Paving,Stairs and cement	\$ 60,000	Site Upgrade	Yes	
Qayqayt Elementary	Paving,Stairs and cement	\$ 25,000	Site Upgrade	Yes	
Connaught Heights Elementary	intrusion alarm replacement	\$ 7,000	Electrical System Upgrade	Yes	
Glenbrook Middle	Fire alarm and intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
Herbert Spencer Elementary	Fire alarm and intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
FW Howay Elementary	intrusion alarm replacement	\$ 7,000	Electrical System Upgrade	Yes	
Queen Elizabeth Elementary	Fire alarm and intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
Queensborough Middle	Fire alarm and intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
Lord Kelvin Elementary	Fire alarm and intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
Fraser Middle	intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	

FACILITY INFORMATION	PROJECT INFORMATION			ADDITIONAL INFORMATION	
Facility Name	Description of Work	Estimated Cost	AFG Category	VFA Requirement (Yes/No)	Comments
Board Office	intrusion alarm replacement	\$ 10,000	Electrical System Upgrade	Yes	
New Westminster Secondary	ABC Fire Extinguisher	\$ 5,700	Loss Prevention	N/A	
Connaught Heights Elementary	Fire Safety Plans updated	\$ 2,500	Loss Prevention	Yes	
FW Howay Elementary	Fire Safety Plans updated	\$ 2,500	Loss Prevention	Yes	
Herbert Spencer Elementary	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Hume Park Elementary	Fire Safety Plans updated	\$ 2,500	Loss Prevention	Yes	
Lord Kelvin Elementary	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Lord Tweedsmuir Elementary	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Queen Elizabeth Elementary	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Queensborough Middle	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Qayqayt Elementary	Fire Safety Plans updated	\$ 2,900	Loss Prevention	Yes	
Power Program	Fire Safety Plans updated	\$ 2,500	Loss Prevention	Yes	
RCAP	Fire Safety Plans updated	\$ 2,599	Loss Prevention	Yes	
New Westminster Secondary	Abatement of Lead and Asbestos in bike shed and theater	\$ 66,000	Asbestos Abatement	Yes	
Board Office	Widening of parking lot	\$ 45,000	Site Upgrade	No	
		\$ -			
Total Estimated Cost		\$ 1,139,382			
Total AFG Allocation		\$ 1,139,382			
Variance		\$ -			



Supplement to: **REGULAR SCHOOL BOARD MEETING**

Date: June 25, 2019

Submitted by: Karim Hachlaf, Superintendent

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Subject: May Day 2019 Expenses

Background:

For information, May Day 2019 expenses are included on the following page.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

MAY DAY 2019 EXPENSES

Expense	Item	Amount \$
Royal Suite	(pendants, pins, headbands)	1,109.45
Bus Transportation		6,030.79
Equipment	Golf cart rental	1,358.70
St. John Ambulance	Honorarium for First Aid Response Service	150.00
New Westminister Hyack Association	Donation for Tea event	300.00
Miscellaneous	(water, tape, etc.)	137.27
Clerical Support	35 hours	875.00
TTOC Costs	1 day	430.00
Facility Staff	200 hours	8,400.00
May Day Coordinator	46.5 hours	3,900.00
SUB TOTAL		22,691.21
City of New Westminister	2019 Festival Grant	(4,775.00)
TOTAL		17,916.21

New Westminster Schools

Strategic Plan
2019

“The school district is a model for what we want the world to be – sustainable, safe, compassionate, respectful, fair, just, curious, open, self-aware, connected, honest, welcoming, innovative and brave.”

New Westminster School Teacher

DRAFT
June 25, 2019

Part 1 – Our Foundation

Vision

A place where students love to learn

Mission

To enable each student to learn in a safe, engaging and inclusive environment

Values

- Collaboration: Purposeful, cooperative relationships to achieve shared goals and consider each other in our decisions and actions
- Engagement: Meaningful, purposeful, and relevant learning
- Equity: Fair treatment and the removal of barriers to learning, achievement, and the pursuit of excellence for all
- Inclusion: Learning where all people are welcomed, respected, and supported
- Innovation: Curiosity, inquiry and creativity
- Integrity: Ethical, principled and honest in our words and actions

Part 2 – Our Identity

A: Ultimate Aims – how we show up

We aim to live by our values as we engage our students, families, and community. These are the ways we are dedicated to showing up:

Open and curious

Student-focused

Forward thinking

B: Premises – the ideas we believe in

We incorporate our Mission, Vision and Values to live, learn and work. They remind us what matters most. These are the core ideas that guide us.

Every student has the right to full and equitable opportunity.

We each have different starting points.

We are all learners.

Our diversity makes us stronger.

C: Intended Impact – the difference we seek to make

Our ideas of intended impact are areas of change we aim to effect, the difference we want to make. As a result of our schools, our students, families, staff and community will be affected in these ways.

1. Students

Capable leaders

- Students have the tools and desire to make the world a better place.
- Students have a sense of purpose and be prepared to exercise leadership both locally and globally.
- Students are adaptable, able to thrive in a changing future.

Responsible citizens

- Students are responsible, accountable, and compassionate.
- Students are able to contribute positively to community and society.

Whole and healthy humans

- Students are confident and composed with open minds.
- Students have the emotional, social, and physical literacy skills to succeed in life.
- Students pursue their full potential, are resilient when faced with challenges, and have healthy relationships.

Persistent learners

- Students love to learn and become life-long learners.
- Students develop critical thinking skills, confidence to try new things, curiosity to encourage their learning.
- Students are thoroughly engaged in learning now and into the future.

2. Families

Connected to their children's learning

- Families are aware of their children's learning potential and progress.
- Families are interacting with their children about learning and growing.
- Families experience joy and fulfillment in the learning of their children.

Engaged and trusting the educational system

- Families find the education system understandable and approachable.
- Families are involved in their schools.
- Families feel supported and valued by school personnel.

Accepting and valuing the diversity of the community

- Members of diverse groups in the community are receiving and can count on culturally-specific supports, sensitivity and understanding.
- Families are meaningfully involved with the community.
- Families are enriched by ideas, perspectives, and cultural experience through schools. Supporting BIPOC and LGBTQ2SIA members in our community.

3. Staff

Thrive in their work

- Staff enjoy being a part of the New Westminster Schools.
- Staff find purpose and meaning in their work in the district.

Reach their full potential in their roles

- Staff have the support they need to excel.
- Staff are growing and developing in their skills.

Experience their value

- Staff contribute to the success of the schools.
- Staff experience respect and appreciation.
- Staff have a sense of belonging.

4. Community

Connected richly

- The community has stronger, better, more meaningful relationships.
- All generations within the community, interact with each other, care for each other, and learn from each other.
- The community is welcoming and committed to involving all.

Partnered in purpose

- The community encourages people to work, act, and learn together.
- The community comes together to improve the experience of all community members.
- The community is strengthened through the children and youth in our schools.

D: Best Means – the approach we take

We believe that every endeavor is guided by a set of commitments not just about the “why” and the “what,” but also the “how.” These are the ways we are committed to engaging in and through our schools. This is our way, our approach. These principles inform everything we do.

Listening to the voices of students.

Putting relationships at the center.

Creating spaces to hear truth.

Personalizing learning.

Engaging, involving, and supporting parents, staff, and the community.

Using the collective wisdom at all levels.

Financially responsible.

Advocacy.

Part 3 – Our Strategic Priorities

Strategic Priority A

Transform the Student Experience

What we mean

Our priority is to promote student success. We know it takes focused effort and investment to provide the best possible learning experience for our students. We are dedicated to creating exciting teaching and learning environments. We will maximize the expertise of our teachers, staff, and education partners. We will leverage the human and material resources of our schools and community to promote teaching and learning of highest quality. We will nurture educational environments that are healthy and supportive. Our aim is to pursue the best possible student experience through bold, creative, attentive, evidence-informed, consistent, supportive, and effective teaching and learning.

Characteristics of our future

- Students experience joy and excitement in learning.
- Classrooms, schools, and schools partners have resources, training, and support they need.
- Community partners are excited to join with New Westminster Schools.
- New Westminster Schools is a leader in teaching and learning excellence.

Strategic Priority B

Build Meaningful Relationships

What we mean

Our aim is to be a district that puts relationships at the heart of all we do. To pursue this priority, we will engage thoughtfully and responsively throughout every level of our schools and our whole community. We will strengthen our relationship with community partners. We will build bridges to our families. We will relate to all our staff with empathy and respect. Most critically, we will seek to build relationships with all of our students, from all capacities, backgrounds, and interests. We will listen as much as we speak. We will be open and curious toward others. Our communications will be two-way, timely, transparent, honest, and respectful. We will actively seek feedback and consultation, both within our district and throughout our community. We will be trustworthy and trusting. We will engage in dialogue, sensitively and respectfully. We will actively seek, embrace, and nurture strong partnerships and collaborative practices to show that it takes a whole community to promote the learning of its next generations.

Characteristics of the future

- Students will experience appreciation, support, and belonging.
- Health and wellness will be prioritized throughout all levels of the educational system.
- Teachers, staff, and administration will enjoy a culture based on empathy and trust.
- Families will be integrally engaged in the teaching and learning at our schools.
- Newcomers will be drawn into the social fabric of the schools.
- Community partners will be integrated and integral to the education of the next generation.

Strategic Priority C

Lead into Our Future

What we mean

Our priority is to maximize learning opportunities and overcome the barriers to learning posed by our changing world. We aim to be an evolving, improving, and adapting district, not at the expense of stability and consistency but in service to improvement, responsiveness, and preparedness. As such, we will lead into our future with energy, curiosity, flexibility, adaptability, courage, and hope. We will seek ways to not only withstand our changing environment but embrace it, thrive in it, and improve it. We will practice measured and intelligent risk-taking. We will be open to trying new approaches to teaching and learning. We will examine ourselves and consistently reflect on how we might grow, adapt, and evolve to better serve our students, families, staff and community. We will not settle for the status quo where the status quo no longer best serves the future of our children, youth, families, and community.

Characteristics of the future

- Teachers, staff, and administrators will learn and grow along with students.
- The skills and capacities of school personnel and partners will be a focus and investment of the school district.
- District staff and partners will practice measured risk-taking, innovation, and program experimentation.
- Innovation and progress will be embraced and permeate the experience of everyone within the district at all levels.
- The district will have financial, workforce, and physical infrastructure sustainability.
- Talented school personnel will be retained and nurtured for current and future leadership.
- A culture of mutual learning and openness to improve with truth and reconciliation will permeate the district as people at all levels both share and receive insight and advice.

Strategic Priority D

Ensure Full Participation in Learning

What we mean

We will be a welcoming and inclusive learning community, especially to those who experience barriers to the full experience of learning in New Westminster. We will actively, courageously, and creatively seek ways to dismantle barriers to participation for students and their families. We will pursue ways to engage students of all learning styles and capabilities. We will develop means to overcome challenges students face to fully participating in the learning experience – hunger, health, trauma, other-ability, and access. We will involve the uninvolved in our community. We will partner in providing strategic and meaningful out-of-school learning experiences to foster enriched and expansive learning for children and youth. With energy, courage, and sensitivity, we will practice equity, reconciliation, and restorative education in all we do. We will become a leader and model of inclusion.

Characteristics of the future

- Supportive services are visible and accessible to all students.
- Strategies are pursued to involve the most vulnerable students in our community.
- Families experience the support they need to help their children reach their full potential.
- Schools are actively engaged in consistent and authentic outreach to families.
- The classroom experience exhibits the practice of skillful techniques of inclusion for all students.
- The whole community—families, community partners, businesses, government, and others—is informed, motivated, and mobilized to draw the marginalized and least engaged into the excitement of learning and growing through schools.

Part 4 – Our Plan

TBD

Department Objectives, Key Performance Indicators, Operational Plans

DRAFT

Supplement to: REGULAR SCHOOL BOARD MEETING

Date: June 25, 2019

Submitted by: Kim Morris, Secretary-Treasurer

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Subject: 2018-2019 Continuing Education Enrolment Compliance Audit

Background:

The Ministry of Education conducts Continuing Education audits, in selected school districts, to verify enrolment reported on Form 1701: Student Data Collection (Form 1701). School districts are selected for audit based on a variety of factors including the length of time since their last audit, enrolment size, and changes in enrolment.

The purpose of the Continuing Education enrolment audit is to provide assurance to the Ministry of Education and boards of education that Ministry policy, legislation and directions are being followed.

A Continuing Education enrolment audit was conducted in School District No. 40 New Westminster's Pearson Adult Learning Centre the week of March 11, 2019. The total enrolment reported at September 28, 2018 was 218.1250 FTEs (694 student headcount), of which 225 student files were reviewed.

Program:

The District's continuing education program is offered at one site and is referred to as the Pearson Adult Learning Centre (PALC). The Centre has been in operation for over 30 years and primarily supports the educational needs of adult learners including new immigrants. The students are attending for a number of reasons including: education upgrades, completion towards high school graduation, or taking English Language Learning courses.

The Centre is open year round in order to accommodate the schedules of adult learners. Grade 11 and 12 courses are offered as self-paced or classroom based courses. Moving forward the District advised they will be changing their course offerings to only a classroom based model as a mechanism to improve completion rates.

Currently, the majority of students are enrolled in Literacy Foundation English and Math courses. These students generally take multiple courses at the same time. The Foundation English courses are classroom based. With the exception of Foundation Math 7, the Foundation Math courses are self-paced and instruction is offered in a drop-in lab or through tutorials, offered three times a week. Both of these instructional choices are optional for students and attendance is not taken. The school year encompasses three

terms (Fall, Winter and Summer) although enrolment for new courses occurs weekly throughout the year.

Findings:

September 2018

The auditors sampled a number of September 2018 1701 enrolment claims and found the following:

0.6250 non-graduated and 0.2500 graduated adult FTEs were claimed for courses in September where there was no evidence of the student taking the number of courses reported for funding.

4.7500 non-graduated adult FTEs reported for funding were enrolled in self-paced courses verified as duplicated claims having been undertaken in previous data collection periods.

4.1250 non-graduated adult FTEs claimed for funding did not meet the attendance requirement for eligible courses

Resulting reduction in 2018-2019 enrolment: 9.75 FTE

Resulting reduction in 2018-2019 funding: \$45,199

February 2019

Continuing Education enrolment can be claimed for funding three times per year through the 1701 process: September, February and May.

Upon the findings of the September audit, and the close proximity of the February 1701 submission for funding to the March 2019 audit, District staff voluntarily undertook a systemic review of all February claims.

This investigation yielded evidence of courses that were claimed in error, and eligible claims reported in February that did not meet the attendance requirement until after the February claim date. Staff's systemic review found the following:

22.3750 non-graduated adult FTEs were verified by the District as being ineligible claims for the February 2019 claim period.

Resulting reduction 2018-2019 enrolment: 22.375 FTE

Resulting reduction in 2018-2019 funding: \$105,073

May 1701 Enrolment Data Submission

Given the audit results for September 2018, the resulting restatement of February data, and the recommended changes in procedures and practice at PALC going forward, the May continuing education data and subsequent funding was also decreased from projections.

The May 2019 data (post audit) differed from projections (pre-audit) as follows:

1.375 increase School Age FTE – Continuing Education

33.875 decrease Adult FTE - Continuing Education

Resulting reduction in 2018-2019 enrolment: 32.50 FTE

Resulting reduction in 2018-2019 funding: \$148,870

September 2018 Audit, February 2019 Re-Statement & May 2019 Data Submission

Total 2018-2019 enrolment reduction: 64.60 FTE

Total 2018-2019 funding reduction: \$299,142

Recommendations:

Auditors recommend that:

1. The District follow through with their commitment to work with their adult education staff and teachers to improve their current practices ensuring all procedures align with Ministry policies and directives to provide educational programming that supports student success.
2. The District's Continuing Education Centre only report courses for funding where the student claim meets the attendance requirements.
3. The District's Continuing Education Centre ensure that self-paced courses are only claimed as one course regardless of the number of reporting periods the student requires to complete the learning standards for the course.
4. The District's Continuing Education Centre ensure that students claimed on Form 1701 are enrolled and attending the courses in accordance with Ministry requirements.
5. Attendance records reflect only actual attendance under the instructional lead of a certified teacher.
6. Only attendance records taken by the student's designated teacher are to be reflected in the student information system.
7. Only actual student achievement, as determined by a certified teacher, is to be reflected on student transcripts.
8. The District develop a Withdrawal Policy in accordance with in the Provincial Letter Grades Order.
9. Before assigning a Fail letter grade of "F" a student must have received an Incomplete "I" as per the Provincial Letter Grades Order.
10. The Centre explore means of ensuring non-attending students are encouraged to re-engage in their learning of the funded educational options.
11. Literacy Math Foundations courses not offered in a structured class must not have attendance records stating attendance is based on progress.
12. The Centre review its assessment strategies for determining placement of students in the Foundation English and Math courses.
13. The Centre amend registration practices to ensure students are appropriately placed in relevant courses.
14. A return audit be scheduled to ensure the recommendations in accordance with Ministry directives are put into practice.

District and school staff have taken significant steps toward implementing recommendations by auditors.

District staff recommendations include performing mock/peer-based audits in other areas of Ministry enrolment compliance, which could include distributed enrolment, regular school-age enrolment, special education and Aboriginal Education. A mock audit is organized by the district wanting a 'test' audit by requesting colleagues and counterparts in other districts to come into the district to perform a practice audit.

Conclusion

The District will recognize reduced revenue for the 2018-2019 school year in the amount of \$299,142 as a result of the continuing education compliance audit and subsequent implementation of recommendations. It is anticipated that underspent areas of the 2018-2019 operating budget can attend to the Ministry operating grant recovery and that the shortfall is not of significant detriment in the 2018-2019 fiscal year.

2019/2020 Budget Update – OPERATING

1 STEP 1: PRELIMINARY BUDGET

1A 2019-2020 Operating

1B Budgeted Surplus 2017-2018:

- Earthquake Emergency Provisions
- Teacher Mentor 0.6 FTE
- Digital Archive Filing
- Paperless Workflow Project (A/Pay & Inclusion files)
- Attendance Management Program Coop Student
- Special Education Review
- Strategic Plan Project
- Cleanliness Review: Automation Equipment

Budgeted Surplus 2017-2018:

1C 2019-2020 Preliminary Budget – Operating (CARRIED April 30, 2019)

2 STEP 2: MONITOR CHANGES

2A Changes – Amended Budget

- Fine Arts Surplus Appropriation
- Fine Arts Surplus Appropriation – Staffing – Teaching – District 0.5 FTE
- 522 Fader Street Rental Revenue
- 522 Fader Street Property Taxes
- School Age K-12 Standard Enrolment Increase
- Alternate School Enrolment Decrease
- Continuing Education Decrease (CE Audit-Claiming Methodology)
- Continuing Education Decrease (Enrolment Projection Decrease)
- Distributed Learning Enrolment Decrease
- Special Education Enrolment Decrease
- Refugee & Summer School Enrolment Adjustments Increase
- Salary Differential Decrease
- Exempt & PVP Benefits Improvement
- Staffing – Teaching – QMS 0.3 FTE Increase
- Staffing – Teaching – FRMS 0.2 FTE Increase
- Staffing – Teaching – GMS 0.6 FTE Increase
- Staffing – Teaching – NWSS 1.0 FTE (SLPA) Increase
- Staffing – Teaching – Connaught 1.0 FTE Division Enrolment Reduction
- Staffing – Teaching – PALC 4.42 FTE Revised Enrolment Projection Reduction
- Staffing – Teaching – NWSS 6.4 FTE Increase
- Employee Assistance Program Residual
- Benefits Adjustment
- International Insurance Residual
- Classroom Enhancement Fund Spending Plan Submission – 10 FTE
- Contingency for September, February and May Enrolment Adjustments

3 STEP 3: PROJECT TO JUNE AND ADJUST AS NECESSARY

Amended Budget to June 25, 2019

Reserves

- Reserve – Internally Restricted (0.71% of revenue)
- 17-18 Surplus Approved Spending
- Accumulated Surplus Unrestricted
- Total Reserves (5.2% of revenue)

CE – PALC

- 1920 CE Teacher Staffing Before Audit/Methodology Adjustment
- 1920 CE Teacher Staffing Revised
- Change from Previous Year

- 1920 CE Enrolment Before Audit/Methodology Adjustment
- 1920 CE Enrolment Revised
- Change from Previous Year

- 1920 CE Revenue Before Audit/Methodology Adjustment
- 1920 CE Revenue Revised
- Change from Previous Year

Revenue	Expenses
69,665,034	69,665,034
100,000	100,000
60,495	60,495
50,000	50,000
100,000	100,000
20,000	20,000
50,000	50,000
25,000	25,000
20,000	20,000
425,495	425,495
70,090,529	70,090,529

129,587	129,587
50,413	50,413
30,000	
	5,000
89,616	
-97,084	
-336,744	
-356,782	
-205,088	
-59,200	
27,697	
-8,041	
	18,273
	30,248
	20,165
	60,495
	100,825
	-100,825
	-445,647
	645,664
	-100,000
	-200,000
	-307,000
1,008,850	
	366,027

Total Operating Grant Decrease -945,626

Nets to overall reduction of 247,879

Total Changes:

273,224	273,224
70,363,753	70,363,753

500,000
605,495
2,555,704
3,661,199

0.71%
0.86%
3.63%
5.20%

ESTIMATED OPERATING GRANT 2019-2020 Based on June 2019 Enrolment Projections/MOE Announcement March 15, 2019/Post March 2019 CE Audit			
June 14, 2019	A	B	C
Red: Denotes Enrolment used for Operating Grant in April 30 Budget/Third Reading			
Rationale: Sept Projection Sent to MOE Feb/19 218.25 less 9.755 CE Audit Mar/19 less 6.75 FTE Enrolment Adjustment			
Rationale: Feb CE: Same as Feb 2019 CE			
Rationale: May CE: Same as May 2019 CE			

New Westminster Schools

				2019-2020		2019-2020		3RD READING VS																							
				JUNE 14, 2019		3RD READING		JUNE 14, 2019																							
Enrolment: September 2019				6,746		6,780		-		34																					
Student Base Allocation:				19/20	18/19	Increase																									
1.	6256	=	6,268.000	=	School-age FTE x	\$7,468	\$7,423	0.61%	46,809,424	46,719,808	89,616																				
	2.875	=	1.200	=	Continuing Education x	\$7,468	\$7,423	0.61%	8,962	21,471	-12,509																				
	128	=	115.000	=	Alternate Schools FTE x	\$7,468	\$7,423	0.61%	858,820	955,904	-97,084																				
	175	=	160.000	=	Distributed Learning School Age FTE x	\$6,100	\$6,100	0.00%	976,000	1,067,500	-91,500																				
	14	=	14.000	=	number of Home School students x	\$250	\$250	0.00%	3,500	3,500	0																				
	7	=	7.000	=	Course Challenges x	\$233	\$232	0.43%	1,631	1,631	0																				
	6,544.200			=	September Enrolment				48,658,339	48,769,816	-111,477																				
Supplements for:																															
2. Enrolment Decline		a. Estimated 2019/2020 School Age FTE - 2019/2019 School Age FTE = Change in enrolment																													
Excl K Enrolment		6,544.200		-		6,578.188		=		(33.9875)		=		0.00%																	
										0.0000																					
		Supplement		=		Adjusted Decline		x		1/2		>		16.99375		\$3,734		=		0		0		0							
3. Unique Student Needs																															
		a. English as a Second Language (ESL)				1,250.0		=		ESL FTE x		\$1,495		\$1,420		5.28%		\$1,868,750				1,868,750		1,868,750		0					
		b. Aboriginal Education				300.0		=		Aboriginal FTE x		\$1,450		\$1,230		17.89%		\$435,000				435,000		435,000		0					
		c. Inclusion Education																													
		- Level 1:				7.0		=		Level 1 FTE x		\$42,400		\$38,800		9.28%		\$296,800				296,800		254,400		42,400					
		- Level 2:				255.0		=		Level 2 FTE x		\$20,200		\$19,400		4.12%		\$5,151,000				5,151,000		5,211,600		-60,600					
		- Level 3:				52.0		=		Level 3 FTE x		\$10,250		\$9,800		4.59%		\$533,000				533,000		594,500		-61,500					
		d. Adult Education				201.9		=		Adult FTE x		\$4,773		\$4,696		1.64%		\$963,549				963,549		1,041,707		-78,158					
						218.25																									
		e. Vulnerable Students																\$0				0		0		0					
Total Unique Student Needs																						9,248,099		9,405,957		-157,858					
4. Salary Differential																															
		Differential:				\$1,005		multiplied by		374.782								\$ 376,655													
		FTE				6,746.075		multiplied by		\$180.33								\$ 1,216,520				1,593,175		1,601,216		-8,041					

Enrolment: February 2020							223	315	-	92
Student Base Allocation:										
5.	3	=	4.625	= School Age Continuing Education FTE x	\$7,468	\$7,423	0.61%	34,540	22,404	12,136
	250	=	152.875	= Adult Continuing Education FTE x	\$4,773	\$4,696	1.64%	729,672	1,193,250	-463,578
	0	=	14.000	= K-9 Distributed Learning School Age FTE x	\$3,050	\$3,050	0.00%	42,700	0	42,700
	26	=	30.125	= 10-12 Distributed Learning School Age FTE x	\$6,100	\$6,100	0.00%	183,763	158,600	25,163
	36	=	21.750	= Adult Distributed Learning School Age FTE x	\$4,773	\$4,696	1.64%	103,813	171,828	-68,015
	10	=	14.000	= Newcomer Refugees FTE x	\$3,734	\$3,712	0.59%	52,276	37,340	14,936
	10	=	17.000	= Newcomer Refugees ELL FTE x	\$748	\$710	5.35%	12,716	7,480	5,236
	2	=	2.000	= Level 2 Special Needs Enrolment Growth	\$10,100	\$9,700	4.12%	20,200	20,200	0
	2	=	6.000	= Level 3 Special Needs Enrolment Growth	\$5,125	\$4,900	4.59%	30,750	10,250	20,500
				237.375	= February Enrolment				1,210,429	1,621,352

Enrolment: May 2020				87	138	-	51			
Student Base Allocation:										
6.	0	=	1.375	= School Age Continuing Education FTE x	\$7,468	\$7,423	0.61%	10,269	0	10,269
	78	=	44.125	= Adult Continuing Education FTE x	\$4,773	\$4,696	1.64%	210,609	372,294	-161,685
	0	=	5.250	= K-9 Distributed Learning School Age FTE x	\$2,033	\$2,033	0.00%	10,673	0	10,673
	25	=	16.000	= 10-12 Distributed Learning School Age FTE x	\$6,100	\$6,100	0.00%	97,600	152,500	-54,900
	35	=	20.500	= Adult Distributed Learning School Age FTE x	\$4,773	\$4,696	1.64%	97,847	167,055	-69,209
			87.250	= May Enrolment				426,997	691,849	-264,852
7. Supplement for Unique Geographic								1,378,072	1,378,072	0
8. Supplement for Education Plan								131,564	131,564	0
9. Summer Learning								152,650	145,125	7,525

2019/2020 Preliminary Operating Grant Estimate	MOE Announcement	62,799,325	63,744,951	-945,626
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Supplement to: REGULAR SCHOOL BOARD MEETING

Date: June 25, 2019

Submitted by: Gurveen Dhaliwal, Trustee

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: Student Voice District Team – Empowering Students in Decision-Making

Background:

In all things, we will remember the focus of our work is the students we serve. Student voices offer valuable perspectives and strengthen the decision-making and policy development processes of our Boards of Education. The significance of student voices was made apparent throughout the Board's budget and strategic planning consultations where the Board was introduced to the perspectives and unique considerations of New Westminister Schools student population. The Board's commitment to supporting student voices is reflected through the inclusion of a \$15,000 investment in the Board's 2019/2020 budget.

Following a motion recommending the appointment of student trustees at the November 28, 2017 Education Policy and Planning Committee meeting, the Superintendent presented a report with recommendations on student engagement and leadership at the March 13, 2018 Board of Education meeting. Through staff support and dedication from Stacy Brine, the NWSS Student Voice Club began in October 2018.

The club, consisting of 15-20 members mainly from grades 10-12, meets once a month with a focus on school level concerns and improvements, including a November 2018 Q&A session with former NWSS Principal John Tyler. On February 7, 2019, 61 students from NWSS, POWER, RCAP and the three middle schools, participated in our district's first Student Symposium where they engaged in conversations surrounding student learning and budget priorities. On February 21, 2019, students, alongside various stakeholders, participated in the Talking Tables discussion on the budget.

Further to the work happening at the school level, students presented updates and recommendations for the continuation of the student voice to Trustees and Senior Staff at both the April and June 2019 Education Policy and Planning Committee meetings.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) approve that a Student Voice District Team, comprising of three students from NWSS and three students from each middle school, serve as an advisory group representing the interests and perspectives of all students to the Board of Education

THAT the Board of Education of School District No. 40 (New Westminister) approve that student representatives from the Student Voice District Team participate in all Education Policy and Planning Committee Meetings, with the option to attend other meetings and reevaluate participation as necessary

THAT the Board of Education of School District No. 40 (New Westminister) direct staff to develop, in collaboration with the Student Voice District Team, a comprehensive Board policy guiding the role, responsibilities and expectations of the Student Voice District Team with specific language surrounding equity and inclusion of diverse student voices (BIPOC, LGBTQ+ communities etc.) and process to support representation accessible and accountable to all student perspectives and interests

ADOPTION OF AGENDA – 6:32 pm.

MINUTES FOR APPROVAL – April 30, 2018 and May 14, 2019

CORRESPONDENCE – Received

REPORTS FROM SENIOR MANAGEMENT – Personnel

OTHER BUSINESS – Nil

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS

ADJOURNMENT – 7:11 pm.