

REGULAR OPEN MEETING OF THE BOARD**Tuesday, February 28, 2017****7:30 pm – School Board Office****Location: 811 Ontario Street, New Westminster**

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

AGENDA**1. ADOPTION OF THE AGENDA****2. APPROVAL OF THE MINUTES**

- a) Approval of Minutes from the January 31, 2017 Regular Meeting *Encl Pg 1*
- b) Approval of Minutes from the February 7, 2017 Special Meeting *Encl Pg 4*
- c) Business Arising from the Minutes

3. DISTRICT PRESENTATIONS

- a) Child & Youth Friendly Community Mapping Project (GMS) *Encl Pg 5*

4. VISITORS**5. CORRESPONDENCE FOR INFORMATION**

- a) City of New Westminster re Draft Official Community Plan *Encl Pg 7*

6. BOARD COMMITTEE REPORTS**a) Education Policy and Planning Committee, February 7, 2017**

- i. Comments from the Committee Chair, Trustee Gifford
- ii. Approval of the February 7, 2017 Education Policy and Planning Committee Minutes *Encl Pg 9*

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 7, 2017 Combined Education and Operations Policy & Planning Committee meeting.

- iii. Sanctuary Schools *Encl Pg 11*

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the New Westminster Sanctuary Schools Policy as presented.

b) Operations Policy and Planning Committee, February 14, 2017

- i. Comments from the Committee Chair, Trustee Janzen
- ii. Approval of the February 14, 2017 Operations Policy and Planning Committee Minutes

Encl Pg 13

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 14, 2017 Operations Policy & Planning Committee meeting.

c) Committee Chair Appointments (K. Slade-Kerr)**7. REPORTS SENIOR MANAGEMENT****a) Amended Annual Budget 2016-17 (K. Lorenz)***Encl Pg 18*

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) accept three readings, reconsideration and final approval of Amended Budget Bylaw 2016-17 at the February 28, 2017 Regular Board Meeting.

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve Amended Budget Bylaw 2016-17 as read a first and second time.

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve Amended Budget Bylaw 2016-17 as read a third time, reconsidered and finally adopted.

b) Administrative Budget 2017/18 Assumptions (K. Lorenz)*Encl Pg 34***c) 2017/18 Draft School Calendar (P. Duncan)***Encl Pg 36*

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve that the draft 2017/2018 district calendar be posted to the district website and distributed for a consultation period of 28 days; AND THAT the draft calendar be brought back to the Board at the March 28, 2017 meeting for a final recommendation based on any potential changes.

8. TRUSTEE REPORTS**9. QUESTION PERIOD (15 minutes)**

Questions to the Chair on matters that arose during the meeting.

10. NOTICE OF MEETINGS

March 7, 2017: Combined Education and Operations
Policy & Planning Committee, 7:30 pm – School Board Office
March 28, 2017: School Board Meeting, 7:30 pm – School Board Office

11. REPORTING OUT FROM IN-CAMERA MEETING**12. ADJOURNMENT**



MINUTES OF THE **REGULAR MEETING OF THE
NEW WESTMINSTER BOARD OF EDUCATION**
HELD **TUESDAY, JANUARY 31, 2017** AT 7:30 P.M.
SCHOOL BOARD OFFICE, 800 ONTARIO STREET

PRESENT: Ms. J. Campbell, Trustee
Mr. M. Ewen, Trustee
Mr. M. Gifford, Vice Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. J. Grant, Associate Superintendent
Ms. M. Naser, Director of Instruction
Mr. C. Nicholson, Director of Instruction
Ms. B. Basden, Recording Secretary

REGRETS: Mr. C. Cook Trustee

Acting Chair Slade-Kerr recognized and acknowledged the Qayqayt First Nations, as well as the Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

Moved and Seconded:

2017-006

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the January 31, 2017 Regular School Board meeting as amended by deleting 3a) NWSS Musical Theatre Program and by adding 12) General Announcements

Carried Unanimously.

2. APPROVAL OF THE MINUTES

a) Board Meeting Minutes for Approval:

Moved and Seconded:

2017-007

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the December 13, 2016 Board meeting; the January 3, 2017 Special Board meeting; and the January 24, 2017 Special Board meeting as presented.

Carried Unanimously.

b) Business Arising from the Minutes

There was no business arising from the minutes.

3. STUDENT RECOGNITION

a) NWSS Musical Theatre Program

This item was deleted from agenda

4. VISITORS

Visitors were welcomed and provided the opportunity to address the Board.

Open Board Meeting
January 31, 2017

5. **CORRESPONDENCE**

The Board received two pieces of correspondence.

6. **BOARD COMMITTEE REPORTS**

a) ***Combined Education and Operations Policy & Planning Committee***

- i. Committee Chair, Mark Gifford, provided an update from the Education Policy and Planning Committee meeting held January 10, 2017.
- ii. Approval of the January 10, 2017 Education Policy and Planning Committee Minutes.

Moved and Seconded:

2017-008

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the January 10, 2017 Education Policy and Planning Committee meeting as presented.

Carried Unanimously.

c) ***Operations Policy & Planning Committee***

- i. Committee Chair, James Janzen, provided an update from the Operations Policy and Planning Committee meeting held January 17, 2017.
- ii. Approval of the January 17, 2017 Operations Policy and Planning Committee Minutes.

Moved and Seconded:

2017-009

THAT the Board of Education for School District No. 40 (New Westminster) approve the minutes from the Operations Policy and Planning Committee meeting held January 17, 2017.

Carried Unanimously.

7. **REPORTS FROM SENIOR MANAGEMENT**

a) ***Queensborough Busing Survey***

Secretary Treasurer Lorenz provided a copy of a survey that will be mailed out to the parents of high school students living in Queensborough.

b) ***2017/18 Budget Process Timelines***

Secretary Treasurer Lorenz presented the 2017/18 Budget Process Timelines.

Open Board Meeting
January 31, 2017

c) Student Achievement Report 2015/16

Janet Grant introduced the presentation on Student Achievement. Maryam Naser and Chris Nicholson, Directors of Instruction, gave a PowerPoint presentation on Student Achievement 2015/16.

8. TRUSTEE REPORTS

Trustees spoke to the various meetings and events they attended over the past month.

9. QUESTION PERIOD

Members of the public were provided the opportunity to ask questions of the Board.

10. NOTICE OF MEETINGS

February 07, 2017: Special Open Board Meeting, 6:30 pm, School Board Office
Education Policy & Planning Committee, 7:30 pm, School Board Office
February 14, 2017: Operations Policy & Planning Committee, 7:30 pm, School Board Office
February 28, 2917: School Board Meeting, 7:30 pm, School Board Office

11. REPORTING OUT FROM IN-CAMERA MEETING

The Board reported out from the In-Camera Board meeting, an update on Interim staffing.

12. GENERAL ANNOUNCEMENT

Chair Slade-Kerr announced that assignments for Chair of the Education and Operations Policy and Planning Committees will be made later in the month.

A Special Open Board meeting was scheduled for Tuesday, February 7th to continue the process of establishing a Strategic Direction

13. ADJOURNMENT

The meeting be adjourned at 9: 30pm

Chairperson

Secretary Treasurer



MINUTES OF THE SPECIAL OPEN MEETING OF THE
NEW WESTMINSTER BOARD OF EDUCATION
HELD TUESDAY, FEBRUARY 7, 2017 AT 6:30 P.M.
SCHOOL BOARD OFFICE, 811 ONTARIO STREET

PRESENT: Ms. K. Slade-Kerr, Chair
Mr. M. Ewen, Trustee
Mr. C. Cook, Trustee
Mr. M. Gifford, Vice Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. P. Samra, Recording Secretary

Regrets: Ms. J. Campbell, Trustee

Chair Slade-Kerr recognized and acknowledged the Qayqayt First Nations, as well as the Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

2017-010

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the February 7, 2017 Special Open Board meeting, called to continue the process of establishing a Strategic Direction.

Carried Unanimously.

2. **STRATEGIC DIRECTION SETTING**

Superintendent Duncan reviewed the current mission, vision and values for the New Westminister School District and continued the process of establishing a Strategic Direction.

3. **ADJOURNMENT**

The meeting adjourned at 7:22 pm

Chairperson

Secretary Treasurer



Supplement to: **REGULAR SCHOOL BOARD MEETING**

Date:

Tuesday, February 28, 2017

Submitted by:

Janet Grant, Associate Superintendent

Item:

Requiring Action ☐

For Information X ☒

SUBJECT:

Child and Youth Friendly Community Mapping Project

Background: In March 2013, the Society for Children and Youth of BC (SCY) approached the City of New Westminster to determine if they were interested in participating in an initiative entitled *Municipal Strategies for Implementing Child and Youth Friendly Communities*. The City agreed to participate and, with funding from the United Way of the Lower Mainland and the Vancouver Foundation, worked with SCY to develop the *New Westminster Child and Youth Friendly Community Strategy (2016)*.

District staff assisted the City during the consultation process with the collection of data from students and remained involved throughout the strategy development process.

The *New Westminster Child and Youth Friendly Community Strategy (2016)* is based on children's rights and is organized according to eight domains of influence: Belonging, Caring, Engaging, Learning, Living, Moving, Playing and Working. Within each domain, a vision has been articulated along with goals and action plans.

The *Child and Youth Friendly Community Strategy* has been identified by the City as a corporate strategic policy priority that will guide the work of City staff from 2016 to 2018. The strategy is available through the following link:

[https://www.newwestcity.ca/database/files/library/New Westminster Child and Youth Friendly Community Strategy Reduced Size.pdf](https://www.newwestcity.ca/database/files/library/New_Westminster_Child_and_Youth_Friendly_Community_Strategy_Reduced_Size.pdf)

Information: The Child and Youth Friendly Mapping project was designed to compliment and inform the *New Westminster Child and Youth Friendly Community Strategy*. Desiree Wilson took the lead on the project as part of her PhD research dissertation at the University of British Columbia.



The mapping project involved over 50 Grade 6/7 students from two classes at Glenbrook Middle School. Students explored the question: *What places and things in your neighbourhood are 'friendly' and 'not friendly' for play?* In addition, 12 of the students participated in a *Project Leadership Group* that helped plan various aspects of the project. All project activities were integrated into the Social Studies 6/7 curriculum.

During nine sessions between October 2016 and January 2017, students took part in:

- Activities related to children's rights, outdoor play, photography, and child-friendly communities;
- A visit from Mayor Cote who talked about the role of Mayor and Council and who also responded to a range of questions from the students about municipal decision-making and issues in the City related to young people;
- Neighbourhood walks to take photographs of places and things in their neighbourhoods that were 'friendly' and 'not friendly' for play. Students attached narratives to the photographs and then chose a number of photos and narratives to present in a photo exhibit.

The photo exhibit was displayed at City hall from February 3 – 10th and students from the *Project Leadership Group* presented their thoughts, ideas and recommendations to City Council on February 6th. Some of the students' recommendations included adding more streetlights and underground parking in the City and increasing the width of sidewalks.

The students are excited to be presenting their photo exhibit and findings to the Board of Education on February 28th.

Respectfully submitted by Janet Grant, Associate Superintendent



February 2, 2017

File: 13.2525.20
Doc: 989879

Ms. Kelly Slade-Kerr
New Westminster Board of Education Chair
811 Ontario Street,
New Westminster, BC, V3M 0J7

Dear Ms. Kelly Slade-Kerr:

Re: OUR CITY 2041: Draft Official Community Plan

As outlined in previous letters, the City of New Westminster is undergoing an Official Community Plan (OCP) review process. The updated OCP will provide a renewed vision for the city to the year 2041 and a regulatory framework to guide future growth. On January 30, 2017 Council endorsed the draft OCP for the purpose of consultation.

As a key stakeholder to New Westminster, we are seeking your feedback on the draft OCP. A copy of the January 30, 2017 Council Report, including the draft Plan, can be downloaded from our project website: www.newwestcity.ca/ourcity. This site also includes all other relevant background materials, including consultation materials and past Council reports.

We invite you to attend one of our upcoming open houses. Staff will be available at these events to answer any questions about the draft OCP, including the revised draft Land Use Designation Map. The details of the OCP events are provided below:

Saturday, February 25, 2017
Century House, Douglas Fir rooms
620 Eighth Street New Westminster
12:00 pm – 3:00pm (Drop-in)

Tuesday, February 28, 2017
New Westminster Public Library,
712 Sixth Avenue, New Westminster
5:00 pm – 8:00pm (Drop-in)

We would also be happy to meet with you to discuss the draft OCP. Any written feedback should be submitted by March 3, 2017.



NEW WESTMINSTER

If you have any comments or questions, please contact me by email at lroxburgh@newwestcity.ca or by phone at 604-515-3805. To set up a meeting or to discuss the OCP, please contact Janet Zazubek by email at jzazubek@newwestcity.ca or by phone at 604-515-3767.

Sincerely,

A handwritten signature in black ink, appearing to be 'LR' with a stylized flourish.

Lynn Roxburgh,
Senior Policy Planner



PRESENT: Mr. M. Gifford, Committee Chair
Mr. C. Cook, Trustee
Mr. M. Ewen, Trustee
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Board Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. J. Grant, Associate Superintendent
Ms. B. Scott, District Administrator, Programs and Planning
Ms. P. Samra, Recording Secretary

Regrets: Ms. J. Campbell, Trustee

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

THAT the agenda for the February 7, 2017 Open Education Policy and Planning Committee meeting be adopted as presented.

Carried Unanimously.

2. **PRESENTATION**

Queensborough Middle School – Mindfulness and Mindset

This presentation was cancelled due to poor weather conditions.

3. **OLD BUSINESS**

Sanctuary Schools

Moved and Seconded:

THAT the Education Policy and Planning Committee recommend to the Board of Education for School District No. 40 that they approve the New Westminster Safe & Welcoming Schools for All Policy.

Carried Unanimously.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education recommends the Board of Education for School District No. 40 to change the policy name from "New Westminster Safe & Welcoming Schools for All" to "New Westminster Sanctuary Schools Policy."

Carried Unanimously.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education recommends the Board of Education for School District No. 40 to change the language from the introduction and objective from "regardless of immigration status" to "including those with precarious immigration status."

Carried Unanimously.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education recommends the Board of Education for School District No. 40 to change the language from the introduction and objective from "including those with precarious immigration status" to "including those with precarious immigration status or no immigration status."

Carried Unanimously.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education Committee recommends the Board of Education for School District No. 40 to change 2.1 from "All school age children who are residents of the school district" to "All school age children who are ordinarily residents in the school district."

Carried Unanimously.

Moved and Seconded:

THAT the Education Policy and Planning Committee of the New Westminster Board of Education recommends the Board of Education for School District No. 40 adopts the New Westminster Sanctuary Schools Policy as amended.

Carried Unanimously.

4. **ADJOURNMENT**

The meeting adjourned at 8:53 PM.

NEW WESTMINSTER SANCTUARY SCHOOLS POLICY

The New Westminster Board of Education takes pride in its commitment to providing a safe and welcoming environment for all children and families who are ordinarily resident in New Westminster, including those with precarious immigration status or no immigration status.

1. OBJECTIVE

To uphold the Board's commitment to providing a safe and welcoming environment for all students who are ordinarily resident in New Westminster, including those with precarious immigration status or no immigration status.

2. POLICY

- 2.1. All school age children who are ordinarily resident in the school district, including those with precarious immigration status or no immigration status in Canada, are entitled to admission in school.
- 2.2. The personal information of enrolled students or their families shall not be shared with federal immigration authorities unless required by law.
- 2.3. The Board shall not permit Canada Border Services Agency (CBSA) officials or immigration authorities to enter schools or Board facilities unless required by law.
- 2.4. All public school employees and volunteers shall be informed of this policy, and it will be communicated to requisite stakeholders including immigrant communities.

3. SPECIFIC DIRECTIVES

The Board will implement communication protocols and admission procedures in accordance with these requirements.

- 3.1. This policy and relevant provisions of the School Act will be communicated annually to all school administrators, school office staff, and school teachers. Such materials will also be prominently displayed in school offices, admissions offices and on the Board's website.



- 3.2. The Board will provide orientation and training for all staff regarding the policy in order to promote expertise and sensitivity regarding the needs of students without immigration status in Canada.
- 3.3. A thorough communications plan will be developed to share this information in immigrant communities.
- 3.4. The appropriate instructions for staff and public information materials concerning admission procedures will be revised to reflect the above policy. Such revisions will also be included in all training and orientation programs for staff and community agencies who have responsibilities in this area.
- 3.5. All student registration forms, including electronic databases, which refer to immigration status in Canada, will be deemed strictly confidential.
- 3.6. All student registration forms, including electronic databases, will provide clearly stated options for any family which does not wish to share proof of immigration status as a means of establishing that they are ordinarily resident in New Westminster.
- 3.7. Where there is a need to verify a student's name, home address, or date of arrival in Canada, and where the usual supporting documentation is not available, the Board and schools will accept combination of tenancy agreements, utility bills and/or letters from lawyers, medical doctors, religious and community leaders and others confirming their personal knowledge that the student is ordinarily resident in the school district.
- 3.8. Schools will continue to comply with current Ministry of Education requirements in the case of students for whom ELL funding claims are made, but will not disseminate students' personal information.
- 3.9. An independent or third-party based complaints mechanism will be set up to hear from families who have been denied admission based on immigration status and appropriate accountability measures developed to ensure that no child is turned away.
- 3.10. There will be an annual review of the implementation of these policies by Board of Education, which includes input from community organizations and stakeholder groups represented in the development of this policy.

SD No. 40 (New Westminster)

Adopted:

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE
HELD TUESDAY, FEBRUARY 14, 2017 AT 7:40 PM
SCHOOL BOARD OFFICE, 800 ONTARIO STREET

PRESENT: Ms. Jonina Campbell, Trustee
Mr. C. Cook, Trustee
Mr. M. Ewen, Trustee
Mr. M. Gifford, Board Vice Chair
Mr. J. Janzen, Committee Chair
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Board Chair

Mr. K. Lorenz, Secretary Treasurer
Ms. J. Grant, Associate Superintendent
Ms. B. Basden, Recording Secretary

REGRETS: Mr. P. Duncan, Superintendent

Chair Janzen recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. **ADOPTION OF THE AGENDA**

Moved and Seconded:

THAT the agenda for the February 14, 2017 Open Operations Policy and Planning Committee meeting be as adopted as amended by adding 5a) Consultation on Sanctuary Schools Policy.

Carried Unanimously.

2. **CORRESPONDENCE**

There was no correspondence.

3. **REPORTS FROM SENIOR MANAGEMENT**

a) ***Monthly Financial Update at December 31, 2016***

Secretary Treasurer Lorenz presented the Operating Fund – Year to Date Expense to Budget Summary for the month ending December 31, 2016.

b) ***Maintenance & Capital Projects Update***

The Committee received the monthly update on Maintenance and Capital Projects.

c) ***Draft Policy Manual***

Moved and Seconded:

THAT the Operations Policy and Planning Committee recommend to the Board of Education for School District No. 40 (New Westminster) that the Draft Board Policy Handbook be adopted.

d) Proposed Policy Amendments

POLICY 2: ROLE OF THE BOARD

i) Preamble:

The motion to amend Policy 2 "Role of the Board" preamble, was not seconded.

ii) Accountability to and Engagement of Community

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under "Specific Areas of Responsibility 2) Accountability to and Engagement of Community, Clause 2.3.

MOTION FAILED.

iii) Policy

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 4) Policy, Clause 4.2.

MOTION FAILED.

iv) Board/Superintendent Relations

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 5) Board/Superintendent Relations, Clause 5.2.

MOTION FAILED.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 5) Board/Superintendent Relations, Clause 5.4.

MOTION FAILED.

v) Political Advocacy

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 6) Political Advocacy, Clause 6.2 to read: Advance District positions and priorities either directly or through relevant provincial organizations and associations.

MOTION CARRIED.

vi) Fiscal Advocacy

The motion to amend draft Board Policy Handbook Policy 2 "Role of the Board" under 8) Fiscal Accountability, Clause 8.13 was withdrawn.

vii) Selected Responsibilities

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under Selected Responsibilities, Clause 9.

MOTION FAILED.

POLICY 3: ROLE OF THE TRUSTEE

i) Preamble:

The motion to amend Policy 3 "Role of the Trustee" preamble, was withdrawn.

ii) Orientation

The motion to amend Policy 3 "Role of the Trustee" under Orientation, Clause 2 was withdrawn.

Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 3 "Role of the Trustee" under Orientation, Clause 3.

MOTION FAILED.

POLICY 5: ROLE OF THE BOARD CHAIR

i) The motion to amend Policy 5 "Role of the Board Chair" under 1) was withdrawn.

ii) The motion to amend Policy 5 "Role of the Board Chair" under 3) was withdrawn.

iii) The motion to amend Policy 5 "Role of the Board Chair" under 4) was withdrawn.

iv) Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 5 "Role of the Board Chair" under 8) to read: "Be in regular contact with all Trustees and the Superintendent to maintain a working knowledge of current issues and events".

MOTION CARRIED.

POLICY 6: ROLE OF THE VICE-CHAIR

There was no action on the proposed amendments to Policy 6 "Role of the Vice-Chair"

POLICY 7: BOARD OPERATIONS

- i) The motion to amend Policy 7 "Board Operations" preamble was withdrawn.
- ii) By consensus of the Board proposed amendments to Policy 7 "Board Operations", Sections 6 and 7 were deferred.
- iii) Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 7 "Board Operations" under 9) Public Participation, by deleting everything in the preamble after, "....as noted else in this policy".

MOTION CARRIED.

- iv) Moved and Seconded:

THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 7 "Board Operations" under 9) Public Participation, Clause 9.4 to read: "The Board shall formally respond by motion to a presentation or delegation only with unanimous consent of the Board".

MOTION CARRIED.

- v) The motion to amend Policy 7 "Role of the Board Operations" under 10) "Trustee Remuneration and Expenses", 10.1) Annual Remuneration, Clause 10.1.3 was withdrawn.
- vi) It was consensually agreed that the motion to amend Policy 7 "Role of the Board Operations", under 10) "Trustee Remuneration and Expenses", 10.1) Annual Remuneration, Clause 10.1.3 required further discussion.

Time did not allow for discussion on proposed amendments to Policies 8 through 19 and they will be discussed at a future meeting.

Moved and Seconded:

THAT the Operations Policy and Planning Committee table the recommendation that the Board of Education for School District No. 40 (New Westminster) adopt the Board Policy Handbook.

MOTION CARRIED.

4. GENERAL ANNOUNCEMENTS

There were no general announcements.

5. **NEW BUSINESS**

a) New Westminster Sanctuary Schools Policy Consultation

It was consensually agreed that the draft New Westminster Sanctuary School Policy would be distributed for consultation and input prior to the February 28, 2017 School Board meeting.

6. **ADJOURNMENT**

The meeting adjourned at 9:50 p.m.

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2017

School District No. 40 (New Westminster)

June 30, 2017

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminster) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$73,790,489 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 28th DAY OF FEBRUARY, 2017;

READ A SECOND TIME THE 28th DAY OF FEBRUARY, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF FEBRUARY, 2017;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminster) Amended Annual Budget Bylaw 2016/2017, adopted by the Board the 28th DAY OF FEBRUARY, 2017.

Secretary Treasurer

School District No. 40 (New Westminster)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,537,688	6,369,000
Adult	506,750	487,000
Total Ministry Operating Grant Funded FTE's	7,044,438	6,856,000
Revenues	\$	\$
Provincial Grants		
Ministry of Education	62,961,466	61,434,349
Federal Grants	13,605	
Tuition	5,311,824	5,420,000
Other Revenue	1,914,500	1,714,194
Rentals and Leases	165,000	160,000
Investment Income	202,000	137,000
Amortization of Deferred Capital Revenue	1,632,389	1,234,272
Total Revenue	72,200,784	70,099,815
Expenses		
Instruction	60,353,281	58,617,969
District Administration	3,311,421	3,172,935
Operations and Maintenance	8,688,572	8,298,237
Transportation and Housing	235,467	255,467
Total Expense	72,588,741	70,344,608
Net Revenue (Expense)	(387,957)	(244,793)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,038,487	250,820
Budgeted Surplus (Deficit), for the year	650,530	6,027
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	650,530	6,027
Budgeted Surplus (Deficit), for the year	650,530	6,027

School District No. 40 (New Westminster)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	65,877,957	64,252,667
Operating - Tangible Capital Assets Purchased	850,000	200,000
Special Purpose Funds - Total Expense	4,681,209	4,661,696
Special Purpose Funds - Tangible Capital Assets Purchased	195,716	
Capital Fund - Total Expense	2,029,575	1,430,245
Capital Fund - Tangible Capital Assets Purchased from Local Capital	156,032	
Total Budget Bylaw Amount	73,790,489	70,544,608

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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School District No. 40 (New Westminster)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2017

	2017 Amended Annual Budget \$	2017 Annual Budget \$
Surplus (Deficit) for the year	(387,957)	(244,793)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,045,716)	(200,000)
From Local Capital	(156,032)	
From Deferred Capital Revenue	(6,700,000)	(5,149,421)
Total Acquisition of Tangible Capital Assets	(7,901,748)	(5,349,421)
Amortization of Tangible Capital Assets	2,029,575	1,430,245
Total Effect of change in Tangible Capital Assets	(5,872,173)	(3,919,176)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(6,260,130)	(4,163,969)

School District No. 40 (New Westminster)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,157,784	-	18,804,614	21,962,398
Changes for the year				
Net Revenue (Expense) for the year	(188,487)	195,716	(395,186)	(387,957)
Interfund Transfers				
Tangible Capital Assets Purchased	(850,000)	(195,716)	1,045,716	-
Net Changes for the year	(1,038,487)	-	650,530	(387,957)
Budgeted Accumulated Surplus (Deficit), end of year	2,119,297	-	19,455,144	21,574,441

School District No. 40 (New Westminster)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	59,657,146	58,191,347
Tuition	5,311,824	5,420,000
Other Revenue	355,500	295,500
Rentals and Leases	165,000	160,000
Investment Income	200,000	135,000
Total Revenue	65,689,470	64,201,847
Expenses		
Instruction	55,732,306	54,212,223
District Administration	3,311,421	3,172,935
Operations and Maintenance	6,615,540	6,628,819
Transportation and Housing	218,690	238,690
Total Expense	65,877,957	64,252,667
Net Revenue (Expense)	(188,487)	(50,820)
Budgeted Prior Year Surplus Appropriation	1,038,487	250,820
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(850,000)	(200,000)
Total Net Transfers	(850,000)	(200,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	58,594,287	57,408,471
Other Ministry of Education Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	33,096	42,664
Transportation Supplemental	6,073	
Economic Stability Dividend	154,163	154,163
Return of Administrative Savings	295,560	
Carbon Tax Reimbursement	43,927	50,000
FSA Exam Funding	8,187	8,696
Curriculum Implementation		5,500
Total Provincial Grants - Ministry of Education	59,657,146	58,191,347
Tuition		
Summer School Fees	121,824	100,000
Continuing Education	240,000	220,000
International and Out of Province Students	4,950,000	5,100,000
Total Tuition	5,311,824	5,420,000
Other Revenues		
Miscellaneous		
Cafeteria	130,000	130,000
Apprenticeships	45,500	45,500
Miscellaneous	180,000	120,000
Total Other Revenue	355,500	295,500
Rentals and Leases	165,000	160,000
Investment Income	200,000	135,000
Total Operating Revenue	65,689,470	64,201,847

School District No. 40 (New Westminster)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
Salaries		
Teachers	29,971,793	29,242,155
Principals and Vice Principals	3,236,519	3,085,790
Educational Assistants	4,483,021	4,339,504
Support Staff	5,313,144	5,113,122
Other Professionals	2,143,082	2,056,841
Substitutes	1,717,118	1,666,793
Total Salaries	46,864,677	45,504,205
Employee Benefits	12,273,839	11,886,822
Total Salaries and Benefits	59,138,516	57,391,027
Services and Supplies		
Services	2,049,880	1,948,780
Student Transportation	100,000	37,000
Professional Development and Travel	471,400	431,250
Rentals and Leases	260,000	196,500
Dues and Fees	129,000	156,500
Insurance	111,000	121,000
Supplies	2,501,961	2,878,910
Utilities	1,116,200	1,091,700
Total Services and Supplies	6,739,441	6,861,640
Total Operating Expense	65,877,957	64,252,667

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

Schedule 2C

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	26,452,937	770,160		107,968		1,153,371	28,484,436
1.03 Career Programs	19,562			114,072		5,639	139,273
1.07 Library Services	234,741			31,206		11,223	277,170
1.08 Counselling	600,629			36,808	47,800	26,900	712,137
1.10 Special Education	2,556,334	124,429	4,483,021			297,061	7,460,845
1.30 English Language Learning							-
1.31 Aboriginal Education	97,809			174,440		11,489	283,738
1.41 School Administration		2,234,423		1,312,655		149,687	3,696,765
1.62 International and Out of Province Students	9,781	107,507		47,848	242,452	2,019	409,607
Total Function 1	29,971,793	3,236,519	4,483,021	1,824,997	290,252	1,657,389	41,463,971
4 District Administration							
4.11 Educational Administration				32,616	661,768	512	694,896
4.40 School District Governance					158,057		158,057
4.41 Business Administration				611,779	642,295	14,571	1,268,645
Total Function 4	-	-	-	644,395	1,462,120	15,083	2,121,598
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				91,915	278,855	1,443	372,213
5.50 Maintenance Operations				2,493,288	111,855	39,144	2,644,287
5.52 Maintenance of Grounds				166,005		2,606	168,611
5.56 Utilities							-
Total Function 5	-	-	-	2,751,208	390,710	43,193	3,185,111
7 Transportation and Housing							
7.70 Student Transportation				92,544		1,453	93,997
Total Function 7	-	-	-	92,544	-	1,453	93,997
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	29,971,793	3,236,519	4,483,021	5,313,144	2,143,082	1,717,118	46,864,677

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2017

Schedule 2C

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	28,484,436	7,482,861	35,967,297	2,428,561	38,395,858	37,569,079
1.03 Career Programs	139,273	36,587	175,860	34,400	210,260	219,617
1.07 Library Services	277,170	72,813	349,983		349,983	349,983
1.08 Counselling	712,137	187,087	899,224	25,000	924,224	840,744
1.10 Special Education	7,460,845	1,959,964	9,420,809	97,500	9,518,309	9,249,446
1.30 English Language Learning	-	-	-	3,000	3,000	
1.31 Aboriginal Education	283,738	74,538	358,276	12,280	370,556	341,312
1.41 School Administration	3,696,765	971,140	4,667,905	200,000	4,867,905	4,433,264
1.62 International and Out of Province Students	409,607	107,604	517,211	575,000	1,092,211	1,208,778
Total Function 1	41,463,971	10,892,594	52,356,565	3,375,741	55,732,306	54,212,223
4 District Administration						
4.11 Educational Administration	694,896	182,549	877,445	67,000	944,445	1,000,413
4.40 School District Governance	158,057	4,000	162,057	91,000	253,057	249,114
4.41 Business Administration	1,268,645	333,274	1,601,919	512,000	2,113,919	1,923,408
Total Function 4	2,121,598	519,823	2,641,421	670,000	3,311,421	3,172,935
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	372,213	97,780	469,993	138,000	607,993	597,126
5.50 Maintenance Operations	2,644,287	694,655	3,338,942	1,274,500	4,613,442	4,697,088
5.52 Maintenance of Grounds	168,611	44,294	212,905	65,000	277,905	242,905
5.56 Utilities	-	-	-	1,116,200	1,116,200	1,091,700
Total Function 5	3,185,111	836,729	4,021,840	2,593,700	6,615,540	6,628,819
7 Transportation and Housing						
7.70 Student Transportation	93,997	24,693	118,690	100,000	218,690	238,690
Total Function 7	93,997	24,693	118,690	100,000	218,690	238,690
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	46,864,677	12,273,839	59,138,516	6,739,441	65,877,957	64,252,667

School District No. 40 (New Westminster)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	3,304,320	3,243,002
Federal Grants	13,605	
Other Revenue	1,559,000	1,418,694
Total Revenue	4,876,925	4,661,696
Expenses		
Instruction	4,620,975	4,405,746
Operations and Maintenance	60,234	255,950
Total Expense	4,681,209	4,661,696
Net Revenue (Expense)	195,716	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(195,716)	
Total Net Transfers	(195,716)	-
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)
 Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			35,017	444,054	40,515	1,295,293		5,914	18,026
Add: Restricted Grants									
Provincial Grants - Ministry of Education	255,950	1,182,250					96,000	19,600	149,244
Other District Entered						1,300,000			
	255,950	1,182,250				1,300,000	96,000	19,600	149,244
Less: Allocated to Revenue	255,950	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
Deferred Revenue, end of year	-	-	28,017	294,054	-	1,295,293	-	5,914	18,026
Revenues									
Provincial Grants - Ministry of Education	255,950	1,182,250	7,000		40,515		96,000	19,600	149,244
Federal Grants				150,000		1,300,000			
Other Revenue	255,950	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
Expenses									
Salaries									
Teachers		720,639							77,000
Educational Assistants		187,657					68,000		
Support Staff									
Other Professionals									
Substitutes		30,000							
		938,296					68,000		77,000
Employee Benefits	60,234	243,954	7,000	150,000	40,515	1,300,000	26,000	19,600	38,000
Services and Supplies	60,234	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
	195,716	-	-	-	-	-	-	-	-
Net Revenue (Expense) before Interfund Transfers									
Interfund Transfers									
Tangible Capital Assets Purchased	(195,716)								
	(195,716)								
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 40 (New Westminster)
Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2017

Schedule 3A

	CommunityLINK	Coding and Curriculum Implementation	Arts in Education	INAC	Textile Recycling	United Way	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	109,209	-	-	13,605	19,275	26,889	2,007,797
Add: Restricted Grants							
Provincial Grants - Ministry of Education	1,490,005	63,756					3,256,805
Other			5,000		5,000	75,000	85,000
District Entered	1,490,005	63,756	5,000	-	5,000	75,000	1,300,000
							4,641,805
Less: Allocated to Revenue	1,490,005	63,756	5,000	13,605	4,000	100,000	4,876,925
Deferred Revenue, end of year	109,209	-	-	-	20,275	1,889	1,772,677
Revenues							
Provincial Grants - Ministry of Education	1,490,005	63,756					3,304,320
Federal Grants				13,605			13,605
Other Revenue	1,490,005	63,756	5,000		4,000	100,000	1,559,000
							4,876,925
Expenses							
Salaries							
Teachers	469,482						1,267,121
Educational Assistants	385,060						572,717
Support Staff	59,222						127,222
Other Professionals	95,600					75,000	170,600
Substitutes	5,000						35,000
	1,014,364	-	-	-	-	75,000	2,172,660
Employee Benefits	263,735						656,923
Services and Supplies	211,906	63,756	5,000	13,605	4,000	25,000	1,851,626
	1,490,005	63,756	5,000	13,605	4,000	100,000	4,681,209
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	195,716
Interfund Transfers							
Tangible Capital Assets Purchased	-	-	-	-	-	-	(195,716)
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 40 (New Westminster)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget			2017 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		2,000	2,000	2,000
Amortization of Deferred Capital Revenue	1,632,389		1,632,389	1,234,272
Total Revenue	1,632,389	2,000	1,634,389	1,236,272
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,012,798		2,012,798	1,413,468
Transportation and Housing	16,777		16,777	16,777
Total Expense	2,029,575	-	2,029,575	1,430,245
Net Revenue (Expense)	(397,186)	2,000	(395,186)	(193,973)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,045,716		1,045,716	200,000
Total Net Transfers	1,045,716	-	1,045,716	200,000
Other Adjustments to Fund Balances				
Tangible Capital Assets WIP Purchased from Local Capital	156,032	(156,032)	-	
Total Other Adjustments to Fund Balances	156,032	(156,032)	-	
Budgeted Surplus (Deficit), for the year	804,562	(154,032)	650,530	6,027

Staffing

With the recent Supreme Court decision and ongoing bargaining between the British Columbia Teachers Federation (BCTF) and the British Columbia Public School Employers' Association (BCPSEA) we are planning and budgeting in a rapidly changing environment. I anticipate that further announcements providing greater clarity around staffing requirements and available funding will be made in March. The latest information available will be incorporated into the draft budget presented to the Board in April. Changes in staffing levels due to class size and composition will potentially result in very significant increases in salary costs. It is too early to determine if increases in funding will match, exceed, or fall short of the associated expenses. However, the District currently has sufficient accumulated surplus to accommodate any additional costs we can reasonably anticipate as a result of the restored contract language. This may need to be revisited in the amended budget once final staffing and funding levels have been determined. Reverting to old contract language could result in significant disruption to current delivery models and staffing levels, even though service levels and budget allocations will remain similar. The District will need to be mindful of that in its communication.

Enrollment

The District's projected enrollment numbers were submitted to Ministry of Education on February 15th. We have projected 6519 FTE of K-12 enrollment for September 2017. This represents an increase from last year's projections of approximately 250 students which is reflective of our current enrollment. This increase is distributed throughout the District and incorporated into existing divisions and programs. I anticipate no significant changes to programming or services and consequently to budget assumptions as a result of this increase

Programs

The District continues to provide Educational programming based on historical demand and the principles outlined in the Teaching and Learning in Diverse Classrooms Blueprint. Upon completion of a renewed Strategic Plan, senior staff will complete a review of District programs to insure alignment with the strategic plan. For the current budget process the assumption remains that the same or similar programs and services will be offered in 17/18 as are currently available throughout this year.

Operations

The District continues to face operational cost pressures associated with inflation. As well the addition of Fraser River Middle school has placed additional demand on operations and custodial that will need to be reviewed and possibly revised in the 17/18 budget. These potential changes are expected to be nominal and the assumption is that the funding announced in March will be sufficient to cover any budgeted increase in costs.

Respectfully,

Kevin Lorenz
Secretary-Treasurer

PROPOSED 2017 – 2018 School Calendar	
<u>2017</u>	
Tuesday, September 5	- First day of school
Friday, September 22	- Non-Instructional Day
Friday, October 6	- Curriculum Implementation Day
Monday, October 9	- Thanksgiving Day
Friday, October 20	- Provincial Pro-D Day
Monday, November 13	- Remembrance Day
Monday, November 27	- Non-Instructional Day
December 22, 2017 – January 5,	- Winter Break
<u>2018</u>	
Monday, January 8	- Schools reopen
Monday, February 12	- Family Day
Friday, February 23	- Non-Instructional Day
March 19 – 29	- Spring Break
Friday, March 30	- Good Friday
Monday, April 2	- Easter Monday
Tuesday, April 3	- Schools reopen
Monday, April 23	- Non-Instructional Day
Friday, May 18	- Non-Instructional Day
Monday, May 21	- Victoria Day
Thursday, June 28	- Last day for students
Friday, June 29	- Administrative Day
Tuesday, September 5	- 2017/2018 School Opening