

2018–2019 Budget Update – OPERATING

	Revenue	Expenses
1 STEP 1: PRELIMINARY BUDGET		
1A 2018–2019 Operating	66,766,045	66,766,045
1B Budgeted Surplus 2016–2017:		
16–17 Surplus Appropriation: Redesigned Curriculum (Resources)	400,000	400,000
16–17 Surplus Appropriation: Innovation Grants, Dinner Series, Curriculum Imp & Pro-D	160,000	160,000
16–17 Surplus Appropriation: Teacher Coaches	300,000	300,000
16–17 Surplus Appropriation: Teacher Mentorship Program	50,000	50,000
16–17 Surplus Appropriation: Physical Learning Environments	100,000	100,000
16–17 Surplus Appropriation: SOGI Teachers	25,000	25,000
16–17 Surplus Appropriation: Aboriginal Education Transition Teacher	50,000	50,000
16–17 Surplus Appropriation: Student Advisory Group	15,000	15,000
16–17 Surplus Appropriation: School Nourishment Program	50,000	50,000
	1,150,000	1,150,000
1C Budgeted Surplus 2017–2018	281,567	281,567
1D 2018–2019 Preliminary Budget – Operating (CARRIED April 24, 2018)	68,197,612	68,197,612
2 STEP 2: MONITOR CHANGES		
2A Changes – Amended Budget		
– Operating Grant Re-Calc	698,071	
– International Revised	600,289	
– Teacher Staffing: NWSS Enrolment Growth 4.48 FTE		448,000
– Teacher Staffing: NWSS 2nd Semester 4.0 FTE for Shortfall		200,000
– Teacher Staffing: Howay 0.1 FTE		10,000
– Teacher Staffing: Power 0.5 FTE		50,000
– Education Assistant: NWSS 2 Second Semester (Low Incidence Work Experience Coverage)		46,095
– Custodial: 40 hrs/week		58,680
– Education Assistant Staffing: 222.5 hrs/week Mid-Oct – June		294,413
– PVP and Exempt Salary & Benefits Increase		120,644
– Trustee Remuneration (January per Policy & January 11% one-time)		11,282
– ADST Teacher Vehicle (Shared with Operations)		20,000
– Hume Park Home Learner Program School Allocation to \$300/Student from \$133/Student		20,350
– ADST Cart Support to Schools (\$5500/cart)		33,000
– eScribe Electronic Board & Committee Agenda, Minutes, Participant Access, Internet Publishing		14,118
– ThoughtExchange		23,000
– School Supply Budget Re-Calc		28,962
– Mental Health Early Action Initiatives Grant	33,000	33,000
– NWSS Adopt A School Grant	8,050	8,050
– Legal		75,000
3 STEP 3: PROJECT TO JUNE AND ADJUST AS NECESSARY		
– Interest	300,000	
– Miscellaneous Revenue (Adult Graduates and Support Staff Funding)	95,437	
– Summer School	-30,000	
– Wages & Benefits		-62,000
– Function 1 Services & Supplies (Curriculum Implementation, Inclusion Professional Services)		-113,107
– Function 4 Services & Supplies (OH&S, Supplies)		96,361
– Function 5 Services & Supplies (Natural Gas, Vehicles)		273,000
– Function 7 Services & Supplies (Transportation Assistance)		16,000
Total Changes:	1,704,847	1,704,847
Amended Budget to February 12, 2019	69,902,459	69,902,459

Reserves

- Reserve - Internally Restricted (0.72% of revenue)	500,000
- 17-18 Surplus Approved Spending	500,000
- Accumulated Surplus Unrestricted	<u>2,611,199</u>
Total Reserves (5.17% of revenue)	<u><u>3,611,199</u></u>

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2019

School District No. 40 (New Westminster)

June 30, 2019

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminster) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$81,953,072 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 26th DAY OF FEBRUARY, 2019;

READ A SECOND TIME THE 26th DAY OF FEBRUARY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF FEBRUARY, 2019;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminster)
Amended Annual Budget Bylaw 2018/2019, adopted by the Board the _____ DAY OF _____, 2019.

Secretary Treasurer

School District No. 40 (New Westminster)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,578.188	6,549.125
Adult	530.125	623.000
Total Ministry Operating Grant Funded FTE's	7,108.313	7,172.125
Revenues	\$	\$
Provincial Grants		
Ministry of Education	70,506,561	68,621,552
Other	112,000	163,310
Tuition	4,474,289	3,904,000
Other Revenue	1,732,563	1,970,650
Rentals and Leases	200,000	200,000
Investment Income	400,800	101,000
Amortization of Deferred Capital Revenue	2,300,542	2,145,087
Total Revenue	79,726,755	77,105,599
Expenses		
Instruction	67,184,236	64,995,543
District Administration	3,791,132	3,761,356
Operations and Maintenance	9,554,803	10,142,805
Transportation and Housing	307,107	310,107
Total Expense	80,837,278	79,209,811
Net Revenue (Expense)	(1,110,523)	(2,104,212)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,431,380	1,431,567
Budgeted Surplus (Deficit), for the year	320,857	(672,645)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	320,857	(672,645)
Budgeted Surplus (Deficit), for the year	320,857	(672,645)

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	69,002,459	68,147,612
Operating - Tangible Capital Assets Purchased	900,000	50,000
Special Purpose Funds - Total Expense	8,738,540	7,814,363
Special Purpose Funds - Tangible Capital Assets Purchased	215,794	215,794
Capital Fund - Total Expense	3,096,279	3,247,836
Total Budget Bylaw Amount	81,953,072	79,475,605

Approved by the Board

Signature of the Chairperson of the Board of Education	DRAFT	Date Signed
Signature of the Superintendent		Date Signed
Signature of the Secretary Treasurer		Date Signed

School District No. 40 (New Westminster)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,110,523)	(2,104,212)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,115,794)	(265,794)
From Local Capital		-
Total Acquisition of Tangible Capital Assets	(1,115,794)	(265,794)
Amortization of Tangible Capital Assets	3,096,279	3,084,526
Total Effect of change in Tangible Capital Assets	1,980,485	2,818,732
Acquisitions of Prepaid Expenses	(200,000)	-
Use of Prepaid Expenses	200,734	-
	734	-
(Increase) Decrease in Net Financial Assets (Debt)	870,696	714,520

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2019

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	5,609,945	-	20,409,925	26,019,870
Changes for the year				
Net Revenue (Expense) for the year	(531,380)	215,794	(794,937)	(1,110,523)
Interfund Transfers				
Tangible Capital Assets Purchased	(900,000)	(215,794)	1,115,794	-
Net Changes for the year	(1,431,380)	-	320,857	(1,110,523)
Budgeted Accumulated Surplus (Deficit), end of year	4,178,565	-	20,730,782	24,909,347

School District No. 40 (New Westminster)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	63,028,740	62,202,045
Other	112,000	
Tuition	4,474,289	3,904,000
Other Revenue	256,050	360,000
Rentals and Leases	200,000	200,000
Investment Income	400,000	100,000
Total Revenue	68,471,079	66,766,045
Expenses		
Instruction	58,465,774	57,201,258
District Administration	3,791,132	3,761,356
Operations and Maintenance	6,456,671	6,893,116
Transportation and Housing	288,882	291,882
Total Expense	69,002,459	68,147,612
Net Revenue (Expense)	(531,380)	(1,381,567)
Budgeted Prior Year Surplus Appropriation	1,431,380	1,431,567
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(900,000)	(50,000)
Total Net Transfers	(900,000)	(50,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	62,284,003	61,585,932
Other Ministry of Education Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	70,470	30,000
Transportation Supplement	4,251	6,073
Economic Stability Dividend		-
Return of Administrative Savings		-
Carbon Tax Grant	50,000	50,000
FSA Exam Funding	8,187	8,187
Support Staff	46,704	
Mental Health Child Action Initiative	33,000	-
Salary Differential	10,272	
Total Provincial Grants - Ministry of Education	63,028,740	62,202,045
Provincial Grants - Other	112,000	-
Federal Grants		-
Tuition		
Summer School Fees	90,000	120,000
Continuing Education	200,000	200,000
International and Out of Province Students	4,184,289	3,584,000
Total Tuition	4,474,289	3,904,000
Other Revenues		
Miscellaneous		
Cafeteria	130,000	130,000
Apprenticeship Program	50,000	50,000
Other Miscellaneous	76,050	180,000
Total Other Revenue	256,050	360,000
Rentals and Leases	200,000	200,000
Investment Income	400,000	100,000
Total Operating Revenue	68,471,079	66,766,045

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School District No. 40 (New Westminster)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Salaries		
Teachers	30,363,207	30,089,734
Principals and Vice Principals	3,599,590	3,404,592
Educational Assistants	5,307,219	4,722,864
Support Staff	5,230,798	5,629,562
Other Professionals	2,644,725	2,589,109
Substitutes	1,632,454	1,349,817
Total Salaries	48,777,993	47,785,678
Employee Benefits	12,711,077	12,388,969
Total Salaries and Benefits	61,489,070	60,174,647
Services and Supplies		
Services	1,606,018	2,025,668
Student Transportation	136,000	157,000
Professional Development and Travel	545,250	496,400
Rentals and Leases	223,000	260,000
Dues and Fees	262,900	130,800
Insurance	110,000	131,000
Supplies	3,385,021	3,655,897
Utilities	1,245,200	1,116,200
Total Services and Supplies	7,513,389	7,972,965
Total Operating Expense	69,002,459	68,147,612

School District No. 40 (New Westminster)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	25,330,718	1,122,416		114,400	4,200	908,833	27,480,567
1.03 Career Programs	87,131			127,440		2,956	217,527
1.07 Library Services	209,398			39,498		6,243	255,139
1.08 Counselling	429,836			2,282	50,072	1,711	483,901
1.10 Special Education	1,797,452		5,307,219		118,797	450,891	7,674,359
1.30 English Language Learning	1,076,853					2,667	1,079,520
1.31 Aboriginal Education	128,502			197,031		10,689	336,222
1.41 School Administration		2,469,764		1,506,623	44,000	99,526	4,119,913
1.60 Summer School	-	7,410					7,410
1.61 Continuing Education	184,229						184,229
1.62 International and Out of Province Students	1,119,088			49,650	398,626	35,179	1,602,543
Total Function 1	30,363,207	3,599,590	5,307,219	2,036,924	615,695	1,518,695	43,441,330
4 District Administration							
4.11 Educational Administration				95,828	456,360	40,000	592,188
4.40 School District Governance					236,613		236,613
4.41 Business Administration				452,010	900,945	16,628	1,369,583
Total Function 4	-	-	-	547,838	1,593,918	56,628	2,198,384
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				95,410	320,158	534	416,102
5.50 Maintenance Operations				2,162,229	114,954	50,094	2,327,277
5.52 Maintenance of Grounds				272,349		965	273,314
5.56 Utilities							-
Total Function 5	-	-	-	2,529,988	435,112	51,593	3,016,693
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation				116,048		5,538	121,586
7.73 Housing							-
Total Function 7	-	-	-	116,048	-	5,538	121,586
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	30,363,207	3,599,590	5,307,219	5,230,798	2,644,725	1,632,454	48,777,993

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School District No. 40 (New Westminster)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2019

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	27,480,567	7,152,013	34,632,580	2,888,473	37,521,053	37,893,734
1.03 Career Programs	217,527	55,055	272,582	38,959	311,541	188,851
1.07 Library Services	255,139	63,758	318,897	25,063	343,960	157,837
1.08 Counselling	483,901	161,180	645,081	32,200	677,281	758,969
1.10 Special Education	7,674,359	1,962,207	9,636,566	214,000	9,850,566	10,071,312
1.30 English Language Learning	1,079,520	270,800	1,350,320	3,000	1,353,320	103,220
1.31 Aboriginal Education	336,222	85,396	421,618	10,280	431,898	421,739
1.41 School Administration	4,119,913	1,031,421	5,151,334	113,185	5,264,519	5,117,382
1.60 Summer School	7,410	1,500	8,910		8,910	
1.61 Continuing Education	184,229	48,500	232,729		232,729	
1.62 International and Out of Province Students	1,602,543	399,704	2,002,247	467,750	2,469,997	2,488,214
Total Function 1	43,441,330	11,231,534	54,672,864	3,792,910	58,465,774	57,201,258
4 District Administration						
4.11 Educational Administration	592,188	176,736	768,924	258,306	1,027,230	938,845
4.40 School District Governance	236,613	21,754	258,367	99,418	357,785	348,257
4.41 Business Administration	1,369,583	413,479	1,783,062	623,055	2,406,117	2,474,254
Total Function 4	2,198,384	611,969	2,810,353	980,779	3,791,132	3,761,356
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	416,102	104,168	520,270	122,000	642,270	628,287
5.50 Maintenance Operations	2,327,277	661,719	2,988,996	1,195,065	4,184,061	4,899,924
5.52 Maintenance of Grounds	273,314	70,391	343,705	41,435	385,140	248,705
5.56 Utilities	-	-	-	1,245,200	1,245,200	1,116,200
Total Function 5	3,016,693	836,278	3,852,971	2,603,700	6,456,671	6,893,116
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	241,882
7.70 Student Transportation	121,586	31,296	152,882	136,000	288,882	
7.73 Housing	-	-	-	-	-	50,000
Total Function 7	121,586	31,296	152,882	136,000	288,882	291,882
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	48,777,993	12,711,077	61,489,070	7,513,389	69,002,459	68,147,612

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School District No. 40 (New Westminster)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	7,477,821	6,419,507
Other		
Other Revenue	1,476,513	1,610,650
Total Revenue	8,954,334	8,030,157
Expenses		
Instruction	8,718,462	7,794,285
Operations and Maintenance	20,078	20,078
Total Expense	8,738,540	7,814,363
Net Revenue (Expense)	215,794	215,794
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(215,794)	(215,794)
Total Net Transfers	(215,794)	(215,794)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year	-		26,190	436,738	1,160,739		9,485	18,058	482,258
Add: Restricted Grants									
Provincial Grants - Ministry of Education	235,872	238,691				96,000	19,600	106,603	1,512,237
Other				120,000	1,300,000				85,000
	235,872	238,691	-	120,000	1,300,000	96,000	19,600	106,603	1,597,237
Less: Allocated to Revenue	235,872	238,691	-	-	1,300,000	96,000	19,600	124,661	1,607,237
Deferred Revenue, end of year	-	-	26,190	556,738	1,160,739	-	9,485	-	472,258
Revenues									
Provincial Grants - Ministry of Education	235,872	238,691				96,000	19,600	124,661	1,512,237
Other Revenue					1,300,000				95,000
	235,872	238,691	-	-	1,300,000	96,000	19,600	124,661	1,607,237
Expenses									
Salaries									
Teachers								37,259	519,000
Principals and Vice Principals									
Educational Assistants		188,960							473,990
Support Staff						65,079			78,100
Other Professionals									49,150
Substitutes		9,628						2,532	2,477
	-	198,588	-	-	-	65,079	-	39,791	1,122,717
Employee Benefits		40,103				27,137		12,324	285,529
Services and Supplies	20,078				1,300,000	3,784	19,600	72,546	198,991
	20,078	238,691	-	-	1,300,000	96,000	19,600	124,661	1,607,237
Net Revenue (Expense) before Interfund Transfers	215,794	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,794)								
	(215,794)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 40 (New Westminster)
Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing and Remedies	Coding and Curriculum Implementation	Arts in Education	Textile Recycling	Firefighters Donation	United Way	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	903,055	57,622	-	24,054	2,500	17,771	3,138,470
Add: Restricted Grants								
Provincial Grants - Ministry of Education	418,499	3,871,584						6,499,086
Other				4,550			75,000	1,584,550
	418,499	3,871,584	-	4,550	-	-	75,000	8,083,636
Less: Allocated to Revenue	418,499	4,774,639	57,622	-	-	-	81,513	8,954,334
Deferred Revenue, end of year	-	-	-	4,550	24,054	2,500	11,258	2,267,772
Revenues								
Provincial Grants - Ministry of Education	418,499	4,774,639	57,622					7,477,821
Other Revenue							81,513	1,476,513
	418,499	4,774,639	57,622	-	-	-	81,513	8,954,334
Expenses								
Salaries								
Teachers	15,873	3,639,855						4,211,987
Principals and Vice Principals	24,000							24,000
Educational Assistants	-							662,950
Support Staff	120,000							263,179
Other Professionals							66,826	115,976
Substitutes	145,875	210,206	2,127					372,845
	305,748	3,850,061	2,127	-	-	-	66,826	5,650,937
Employee Benefits	62,476	772,054	230				14,687	1,214,540
Services and Supplies	50,275	152,524	55,265					1,873,063
	418,499	4,774,639	57,622	-	-	-	81,513	8,738,540
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	215,794
Interfund Transfers								
Tangible Capital Assets Purchased								(215,794)
	-	-	-	-	-	-	-	(215,794)
Net Revenue (Expense)	-	-	-	-	-	-	-	-

School District No. 40 (New Westminster)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget			2019 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Other			-	163,310
Investment Income		800	800	1,000
Amortization of Deferred Capital Revenue	2,300,542		2,300,542	2,145,087
Total Revenue	2,300,542	800	2,301,342	2,309,397
Expenses				
Operations and Maintenance			-	163,310
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,078,054		3,078,054	3,066,301
Transportation and Housing	18,225		18,225	18,225
Total Expense	3,096,279	-	3,096,279	3,247,836
Net Revenue (Expense)	(795,737)	800	(794,937)	(938,439)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,115,794		1,115,794	265,794
Total Net Transfers	1,115,794	-	1,115,794	265,794
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	-	-	-	
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	320,057	800	320,857	(672,645)

DRAFT - Not Finalized

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Account	Sub-Program Description	Description	Budget
1-00-1-02-000-310		PROFESSIONAL SERVICES	79,813
1-00-1-02-000-340		TRAVEL/MEALS/REG	20,000
1-00-1-02-000-349		PROFESSIONAL DEVELOPMENT	312,000
1-00-1-02-000-370		DUES & FEES	55,000
1-00-1-02-000-431		TELEPHONE	6,500
1-00-1-02-000-432		LEASE - PHOTOCOPIERS	5,000
1-00-1-02-000-433		POSTAGE	0
1-00-1-02-000-434		COPIER COSTS	7,000
1-00-1-02-000-510		GENERAL SUPPLIES	268,500
1-00-1-02-000-512		FOOD SUPPLIES/NOURISHMENT PROGRAM	50,000
1-00-1-02-000-520		BOOKS & GUIDES	0
1-00-1-02-000-590		COMP.EQUIP. (OVER \$5,000)	0
1-00-1-02-000-591		TECHNOLOGY EQUIP. REFRESH HRD	575,000
1-00-1-02-000-594		EDUCATIONAL SOFTWARE	275,000
1-00-1-02-060-510	Innovation Grant	GENERAL SUPPLIES	8,000
1-00-1-02-063-310	FSA	PROFESSIONAL SERVICES	8,187
1-00-1-02-063-510	FSA	GENERAL SUPPLIES	0
1-00-1-02-074-340	ADST	TRAVEL/MEALS/REG	0
1-00-1-02-074-510	ADST	GENERAL SUPPLIES	33,000
1-00-1-02-103-510	Mental Health MOE Jan '19	GENERAL SUPPLIES	33,000
1-00-1-02-148-510	Numeracy	GENERAL SUPPLIES	100,000
1-00-1-02-149-510	Indigenizing Curriculum	GENERAL SUPPLIES	10,000
1-00-1-02-150-310	Mental Health Dinner Series	PROFESSIONAL SERVICES	10,000
1-00-1-02-151-310	Curriculum Implement/Pro-D	PROFESSIONAL SERVICES	15,000
1-00-1-02-151-510	Curriculum Implement/Pro-D	GENERAL SUPPLIES	15,000
1-00-1-02-355-330	May Day	TRANSP/FIELD TRIP EXP	9,500
1-00-1-02-355-510	May Day	GENERAL SUPPLIES	0
1-01-1-02-xxx-xxx		SCHOOLS - Kelvin	78,512
1-02-1-02-xxx-xxx		SCHOOLS - Spencer	81,356
1-03-1-02-xxx-xxx		SCHOOLS - McBride	63,037
1-04-1-02-xxx-xxx		SCHOOLS - Tweedmuir	65,878
1-05-1-02-xxx-xxx		SCHOOLS - Queen Elizabeth	81,154
1-06-1-02-xxx-xxx		SCHOOLS - Hume Park Homer Learner	114,737
1-08-1-02-xxx-xxx		SCHOOLS - NWSS	498,490
1-09-1-02-xxx-xxX		SCHOOLS - Howay	26,350
1-10-1-02-xxx-xxx		SCHOOLS - Connaught	24,290
1-17-1-02-xxx-xxx		SCHOOLS - Glenbrook	124,340
1-18-1-02-xxx-xxx		SCHOOLS - Queensborough	62,364
1-32-1-02-xxx-xxx		SCHOOLS - Island Discovery Home Learner	277,000
1-47-1-02-xxx-xxx		SCHOOLS - Qayqayt	95,340
1-48-1-02-xxx-xxx		SCHOOLS - FRMS	83,175
Classroom Instruction			3,571,523
1-00-1-03-000-310		PROFESSIONAL SERVICES	30,000
1-00-1-03-000-340		TRAVEL/MEALS/REG	600
1-00-1-03-000-431		TELEPHONE	800
1-00-1-03-000-510		GENERAL SUPPLIES	3,000
1-00-1-03-073-310	ADST	PROFESSIONAL SERVICES	0

Account	Sub-Program Description	Description	Budget
1-00-1-03-073-340	ADST	TRAVEL/MEALS/REG	0
1-00-1-03-073-431	ADST	TELEPHONE	0
1-00-1-03-073-510	ADST	GENERAL SUPPLIES	0
1-08-1-03-xxx-xxx		NWSS	4,559
Career Prep			38,959
1-01-1-07-xxx-xxx		SCHOOLS - Kelvin	500
1-02-1-07-xxx-xxx		SCHOOLS - Spencer	3,000
1-03-1-07-xxx-xxx		SCHOOLS - McBride	750
1-04-1-07-xxx-xxx		SCHOOLS - Tweedmuir	700
1-05-1-07-xxx-xxx		SCHOOLS - Queen Elizabeth	1,500
1-06-1-07-xxx-xxx		SCHOOLS - Hume Park Homer Learner	0
1-08-1-07-xxx-xxx		SCHOOLS - NWSS	7,500
1-09-1-07-xxx-xxX		SCHOOLS - Howay	0
1-10-1-07-xxx-xxx		SCHOOLS - Connaught	213
1-17-1-07-xxx-xxx		SCHOOLS - Glenbrook	4,500
1-18-1-07-xxx-xxx		SCHOOLS - Queensborough	1,000
1-32-1-07-xxx-xxx		SCHOOLS - Island Discovery Home Learner	0
1-47-1-07-xxx-xxx		SCHOOLS - Qayqayt	4,100
1-48-1-07-xxx-xxx		SCHOOLS - FRMS	1,300
Library			25,063
1-00-1-08-000-340		TRAVEL/MEALS/REG	2,500
1-00-1-08-000-431		TELEPHONE	500
1-00-1-08-000-510		GENERAL SUPPLIES	16,000
1-00-1-08-049-340	Drug & Alcohol	TRAVEL/MEALS/REG	1,050
1-00-1-08-049-349	Drug & Alcohol	PROFESSIONAL DEVELOPMENT	0
1-00-1-08-049-431	Drug & Alcohol	TELEPHONE	800
1-00-1-08-049-510	Drug & Alcohol	GENERAL SUPPLIES	2,150
1-00-1-08-057-431	UBC Counselling	TELEPHONE	3,500
1-00-1-08-057-510	UBC Counselling	GENERAL SUPPLIES	2,500
1-00-1-08-057-513	UBC Counselling	COPY/PRINT/PAPER/SUP	2,200
1-08-1-08-xxx-xxx		Schools - NWSS	1,000
Counselling			32,200
1-00-1-10-000-310		PROFESSIONAL SERVICES	66,000
1-00-1-10-000-340		TRAVEL/MEALS/REG	9,000
1-00-1-10-000-348		EA TRAINING	50,000
1-00-1-10-000-370		DUES & FEES	4,000
1-00-1-10-000-431		TELEPHONE	1,000
1-00-1-10-000-510		GENERAL SUPPLIES	84,000
1-00-1-10-110-510	Local Grants	GENERAL SUPPLIES	0
1-08-1-10-xxx-xxx		Schools - NWSS	0
Inclusion			214,000
1-00-1-30-000-340		TRAVEL/MEALS/REG	1,000
1-00-1-30-000-510		GENERAL SUPPLIES	2,000
1-08-1-30-xxx-xxx		Schools - NWSS	0

Account	Sub-Program Description	Description	Budget
ELL			3,000
1-00-1-31-000-324		HONORARIA/COUNSELLING	1,800
1-00-1-31-000-340		TRAVEL/MEALS/REG	3,000
1-00-1-31-000-431		TELEPHONE	2,480
1-00-1-31-000-510		GENERAL SUPPLIES	3,000
Aboriginal Education			10,280
1-00-1-41-000-310		PROFESSIONAL SERVICES	62,000
1-00-1-41-000-413		BANK CHARGES (Credit Card Fees for Schools)	13,000
1-00-1-41-000-431		TELEPHONE	1,000
1-01-1-41-xxx-xxx		SCHOOLS - Kelvin	400
1-02-1-41-xxx-xxx		SCHOOLS - Spencer	4,950
1-03-1-41-xxx-xxx		SCHOOLS - McBride	7,960
1-04-1-41-xxx-xxx		SCHOOLS - Tweedmuir	7,964
1-05-1-41-xxx-xxx		SCHOOLS - Queen Elizabeth	1,500
1-06-1-41-xxx-xxx		SCHOOLS - Hume Park Homer Learner	0
1-08-1-41-xxx-xxx		SCHOOLS - NWSS	5,000
1-09-1-41-xxx-xxX		SCHOOLS - Howay	0
1-10-1-41-xxx-xxx		SCHOOLS - Connaught	600
1-17-1-41-xxx-xxx		SCHOOLS - Glenbrook	0
1-18-1-41-xxx-xxx		SCHOOLS - Queensborough	2,111
1-32-1-41-xxx-xxx		SCHOOLS - Island Discovery Home Learner	0
1-47-1-41-xxx-xxx		SCHOOLS - Qayqayt	1,000
1-48-1-41-xxx-xxx		SCHOOLS - FRMS	5,700
School Admin			113,185
1-00-1-62-000-310		PROFESSIONAL SERVICES	8,000
1-00-1-62-000-326		GRADUATION EXPENSE	4,000
1-00-1-62-000-330		TRANSP/FIELD TRIP EXP	25,000
1-00-1-62-000-340		TRAVEL/MEALS/REG	60,000
1-00-1-62-000-349		PROFESSIONAL DEVELOPMENT	3,000
1-00-1-62-000-369		COMMISSIONS	150,000
1-00-1-62-000-370		DUES & FEES	5,000
1-00-1-62-000-394		HOMESTAY SERV	65,000
1-00-1-62-000-395		ORIENT/HOMESTAY	15,000
1-00-1-62-000-413		BANK CHARGES	1,800
1-00-1-62-000-430		OFFICE/COMMUNICATION SER	3,000
1-00-1-62-000-431		TELEPHONE	8,000
1-00-1-62-000-432		LEASE - PHOTOCOPIERS	2,500
1-00-1-62-000-433		POSTAGE	500
1-00-1-62-000-434		COPIER COSTS	1,200
1-00-1-62-000-435		MARKETING	39,800
1-00-1-62-000-438		ADVERTISING	1,000
1-00-1-62-000-510		GENERAL SUPPLIES	2,000
1-00-1-62-000-513		COPY/PRINT/PAPER/SUP	200
1-00-1-62-000-590		COMP.EQUIP. (OVER \$5,000)	0
1-01-1-62-xxx-xxx		SCHOOLS - Kelvin	250

Account	Sub-Program Description	Description	Budget
1-02-1-62-xxx-xxx		SCHOOLS - Spencer	1,750
1-03-1-62-xxx-xxx		SCHOOLS - McBride	250
1-08-1-62-xxx-xxx		SCHOOLS - NWSS	64,000
1-09-1-62-xxx-xxX		SCHOOLS - Howay	750
1-10-1-62-xxx-xxx		SCHOOLS - Connaught	1,000
1-17-1-62-xxx-xxx		SCHOOLS - Glenbrook	1,750
1-18-1-62-xxx-xxx		SCHOOLS - Queensborough	250
1-47-1-62-xxx-xxx		SCHOOLS - Qayqayt	750
1-48-1-62-xxx-xxx		SCHOOLS - FRMS	2,000
International			467,750
Instruction			4,475,960
1-00-4-11-000-310		PROFESSIONAL SERVICES	63,000
1-00-4-11-000-340		TRAVEL/MEALS/REG	32,000
1-00-4-11-000-349		PROFESSIONAL DEVELOPMENT	5,000
1-00-4-11-000-370		DUES & FEES	6,000
1-00-4-11-000-420		DATA PROCESSING SERVICES	23,000
1-00-4-11-000-430		OFFICE/COMMUNICATION SER	37,000
1-00-4-11-000-431		TELEPHONE	3,300
1-00-4-11-000-510		GENERAL SUPPLIES	71,000
1-00-4-11-000-520		BOOKS & GUIDES	16,000
1-00-4-11-000-580		EQUIP. REPLACEMENT (OVER \$ 5,000)	1,870
1-00-4-11-000-590		COMP.EQUIP. (OVER \$5,000)	136
Educational Admin			258,306
1-00-4-40-000-310		PROFESSIONAL SERVICES	22,000
1-00-4-40-000-340		TRAVEL/MEALS/REG	15,000
1-00-4-40-000-3xx		NEW: Public Consultation	15,000
1-00-4-40-000-370		DUES & FEES	30,800
1-00-4-40-000-420		DATA PROCESSING SERVICES	14,118
1-00-4-40-000-510		GENERAL SUPPLIES	500
1-00-4-40-000-590		COMP.EQUIP. (OVER \$5,000)	2,000
Governance			99,418
1-00-4-41-000-310		PROFESSIONAL SERVICES	35,000
1-00-4-41-000-311		AUDIT	57,000
1-00-4-41-000-312		LEGAL	55,000
1-00-4-41-000-340		TRAVEL/MEALS/REG	14,000
1-00-4-41-000-370		DUES & FEES	2,100
1-00-4-41-000-413		BANK CHARGES	4,641
1-00-4-41-000-420		DATA PROCESSING SERVICES	131,000
1-00-4-41-000-431		TELEPHONE	14,000
1-00-4-41-000-432		LEASE - PHOTOCOPIERS	2,000
1-00-4-41-000-433		POSTAGE	1,000
1-00-4-41-000-434		COPIER COSTS	500
1-00-4-41-000-510		GENERAL SUPPLIES	41,000
Business Admin			357,241

Account	Sub-Program Description	Description	Budget
1-00-4-42-000-310		PROFESSIONAL SERVICES	5,000
1-00-4-42-000-312		NEW: LEGAL	80,000
1-00-4-42-000-319		CRIMINAL RECORD CHECK	9,500
1-00-4-42-000-340		TRAVEL/MEALS/REG	3,600
1-00-4-42-000-3xx		NEW: BARGAINING/NEGOTIATIONS	14,000
1-00-4-42-000-370		DUES & FEES	5,000
1-00-4-42-000-420		DATA PROCESSING SERVICES	42,000
1-00-4-42-000-430		OFFICE/COMMUNICATION SER	0
1-00-4-42-000-431		TELEPHONE	4,714
1-00-4-42-000-432		LEASE - PHOTOCOPIERS	3,000
1-00-4-42-000-434		COPIER COSTS	3,000
1-00-4-42-000-510		GENERAL SUPPLIES	24,000
1-00-4-42-000-520		BOOKS & GUIDES	1,000
1-00-4-42-000-549		SERVICE RECOGNITION	10,000
1-00-4-42-000-590		COMP.EQUIP. (OVER \$5,000)	2,000
1-00-4-42-397-310	Health & Safety	PROFESSIONAL SERVICES	10,000
1-00-4-42-397-370	Health & Safety	DUES & FEES	5,000
1-00-4-42-397-420	Health & Safety	DATA PROCESSING SERVICES	24,000
1-00-4-42-397-510	Health & Safety	GENERAL SUPPLIES	5,000
1-00-4-42-397-519	Health & Safety	MEDICAL ERGONOMIC ACCOMMODATION	5,000
1-00-4-42-397-580	Health & Safety	EQUIP. REPLACEMENT (OVER \$ 5,000)	10,000
Human Resources			265,814

Administration	980,779
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1-00-5-41-000-310	PROFESSIONAL SERVICES	10,000
1-00-5-41-000-340	TRAVEL/MEALS/REG	2,000
1-00-5-41-000-390	INSURANCE	80,000
1-00-5-41-000-420	DATA PROCESSING SERVICES	5,000
1-00-5-41-000-431	TELEPHONE	5,000
1-00-5-41-000-432	LEASE - PHOTOCOPIERS	2,500
1-00-5-41-000-433	POSTAGE	0
1-00-5-41-000-434	COPIER COSTS	500
1-00-5-41-000-510	GENERAL SUPPLIES	15,000
1-00-5-41-000-513	COPY/PRINT/PAPER/SUP	2,000
Operations Admin		122,000

1-00-5-50-000-310	PROFESSIONAL SERVICES	40,565
1-00-5-50-000-390	INSURANCE	30,000
1-00-5-50-000-397	INSURANCE DEDUCTIBLE	1,000
1-00-5-50-000-431	TELEPHONE	10,000
1-00-5-50-000-510	GENERAL SUPPLIES	20,000
1-00-5-50-000-515	GAS & OIL VEHICLE	50,000
1-00-5-50-000-516	VEHICLE REPAIRS	30,000
1-00-5-50-000-543	MISC. MAINTENANCE	46,000
1-00-5-50-000-552	CARBON TAX EXPENSE	50,000
1-00-5-50-000-580	EQUIP. REPLACEMENT (OVER \$ 5,000)	105,000

Account	Sub-Program Description	Description	Budget
1-00-5-50-505-510	Electrical	GENERAL SUPPLIES	15,000
1-00-5-50-510-310	Fire Protection	PROFESSIONAL SERVICES	18,000
1-00-5-50-510-510	Fire Protection	GENERAL SUPPLIES	12,000
1-00-5-50-520-510	Glass	GENERAL SUPPLIES	3,500
1-00-5-50-522-510	Architectural Hardware	GENERAL SUPPLIES	15,000
1-00-5-50-525-510	Hardware	GENERAL SUPPLIES	5,000
1-00-5-50-530-310	Heating	PROFESSIONAL SERVICES	15,000
1-00-5-50-530-510	Heating	GENERAL SUPPLIES	15,000
1-00-5-50-535-510	Locks	GENERAL SUPPLIES	10,000
1-00-5-50-540-510	Lumber	GENERAL SUPPLIES	5,000
1-00-5-50-542-510	P/A Clocks	GENERAL SUPPLIES	5,000
1-00-5-50-545-510	Painting	GENERAL SUPPLIES	5,000
1-00-5-50-550-310	Plumbing	PROFESSIONAL SERVICES	5,000
1-00-5-50-550-510	Plumbing	GENERAL SUPPLIES	16,000
1-00-5-50-555-310	Roofing	PROFESSIONAL SERVICES	5,000
1-00-5-50-556-310	Window Coverings	PROFESSIONAL SERVICES	2,500
1-00-5-50-560-310	Security	PROFESSIONAL SERVICES	22,000
1-00-5-50-590-510	Uniforms	GENERAL SUPPLIES	6,000
Maintenance			562,565
1-00-5-51-000-310		PROFESSIONAL SERVICES	5,000
1-00-5-51-000-340		TRAVEL/MEALS/REG	1,500
1-00-5-51-000-431		TELEPHONE	2,500
1-00-5-51-000-510		GENERAL SUPPLIES	1,500
1-00-5-51-000-514		CUSTODIAL SUPPLIES	160,000
1-00-5-51-000-580		EQUIP. REPLACEMENT (OVER \$ 5,000)	10,000
Custodial			180,500
1-00-5-52-000-310		PROFESSIONAL SERVICES	10,000
1-00-5-52-000-360		RENT/LEASE OF EQUIPMENT	5,000
1-00-5-52-000-510		GENERAL SUPPLIES	2,000
1-00-5-52-000-570		GARBAGE	16,000
1-00-5-52-506-510	Fencing	GENERAL SUPPLIES	1,000
1-00-5-52-524-310	Grounds	PROFESSIONAL SERVICES	2,000
1-00-5-52-524-510	Grounds	GENERAL SUPPLIES	5,435
Grounds			41,435
1-00-5-54-000-340		TRAVEL/MEALS/REG	5,000
1-00-5-54-000-349		PROFESSIONAL DEVELOPMENT	5,000
1-00-5-54-000-421		BUSINESS SOFTWARE YR LICENSES	295,000
1-00-5-54-000-431		TELEPHONE	7,000
1-00-5-54-000-510		GENERAL SUPPLIES	16,000
1-00-5-54-000-595		INFRASTRUCTURE TECHNOLOGY HARDWARE	160,000
Information Technology			488,000
1-00-5-56-000-540		ELECTRICITY	1,245,200
1-00-5-57-048-362	Columbia Square	BUILDING LEASE	218,000

Account	Sub-Program Description	Description	Budget
Maintenance & Operations			2,857,700
1-00-7-70-000-332		TRANSPORTATION ASST'N	136,000
Transportation			136,000
Transportation			136,000
Total Operating Services & Supplies			8,450,439



School District No. 40 (New Westminster)
Supplement to: Operations Policy & Planning Committee of the Whole
Date: February 12, 2019 (Updated from January 15, 2019)

Submitted by: Kim Morris, Secretary-Treasurer

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐
Subject: Development of Child Care Spaces

On January 15, 2019, proposed additional child care spaces in New West Schools were as indicated in the table below. An update to the proposal below, is to attend to the additional space at Connaught and Howay with portables instead of renovation to existing classrooms. If the addition of child care space grows the enrolment of the school, the interior classrooms should be preserved for future enrolment to keep the K-5 communities together in the building.

	McBride	QMS	Connaught	Howay	Total
Cost of Adding Spaces (estimates)	2,000,000	1,000,000	500,000	1,000,000	4,500,000
Funding Source: MOE	NLC Space	0	-	-	-
Funding Source: MCFD New Spaces	1,000,000	1,000,000	500,000	1,000,000	3,500,000
Funding Source: City of NW	920,000	0	0	0	920,000
Physical Plant	As Built Construction	Portables (2)	Renovation	Renovation	
Type of Space	Infant-Toddler 12	Infant-Toddler 12		Infant-Toddler 12	Infant-Toddler 36
Type of Space	3-5 Years 25	3-5 Years 25	3-5 Years 25	3-5 Years 25	3-5 Years 100
Total Spaces Added	37	37	25	37	136
Commitment (Years)	15	10	10	10	
Impact	Adds space	Adds Space	Uses Existing	Uses Existing	
Nominal Capacity			215	151	
Enrolment 1819 (Actual)			157	127	
Enrolment 2031 (Projected)			226	142	
Capacity Utilization 1819	No impact	No impact	73%	84%	
Capacity Utilization 2031	No impact	No impact	105%	94%	
Capacity Utilization with New Spaces 2031 (Projected)	No impact	No impact	116%	108%	
Notes	Infant-Toddler and 3-5 in newly constructed space	Infant-Toddler in Portable	3-5 in classroom	Before & After School Care to Portable	
		3-5 in Portable		3-5 in basement (previous Before & After)	
				Infant Toddler in classroom	

On January 26, 2019, Staff requested a more to time to determine the status of availability of before and after school care. Capacity and waitlists are as follows (updated by Westminister Children's Afterschool Society (WCAS) February 11, 2019.

Program Name	Location	Servicing	Capacity	Waitlist
Park Place	Hume Park	McBride	40	91
Hilltop	McBride	McBride	20	85
Kids Korner	Qayqayt	Qayqayt	25	179
Klub Kelvin	Kelvin	Kelvin	20	16
Playwest Kids	Tweedsmuir	Tweedsmuir	50	58
Dragons Grove	Connaught	Connaught	20	30
Misty Meadows	Howay	Howay	20	23
Queen Elizabeth Clubhouse	Queensborough Middle School	Queen Elizabeth and Queensborough Middle	42	161
Griffin's Alley	Glenbrook	Spencer & Glenbrook Middle	40	163
			277	806

****ASSUMPTIONS:** Children are most likely on more than one waiting list. Unable to differentiate children on more than one waitlist as this time**

SD40, City Staff & WCAS are working closely together to expand the scope of SD40's school age care, including looking at existing school space within the buildings (ie not dedicated portables or classrooms) to provide additional child care. Does a before and after school program need a dedicated space in a portable, classroom or dedicated space at a community centre, or can it make use of school spaces like libraries, gymnasiums, or move outside into the community or outdoor programs? The intent is work toward making more school spaces multi-purpose, and less dedicated for singular functions.

The Board may wish to consider expanding the use of existing school space to allow for more before and after school spaces, or consider foregoing infant-toddler and 3-5 at Howay and Connaught and applying for the new spaces funding to attend to before and after school care. This may be another way to grow enrolment at each of our smaller schools, although not in the neighbourhoods with the greatest demand for space.

Recommendation:

That Staff be directed to pursue the addition of child care spaces by applying for Ministry of Children and Families new spaces funding as presented on February 12, 2019, and by pursuing partnership with the City of New Westminister for McBride Elementary School, as presented;
AND FURTHER

The addition of child care spaces as presented, be at no cost to the Board;
AND FURTHER

Staff be directed to develop a plan for Board approval, to expand school-age child care within existing schools' space.