



**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
EDUCATION POLICY AND PLANNING COMMITTEE
AGENDA**

Tuesday, September 10, 2019

7:30 pm

Hume Park Home Learners

521 Fader Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

		Pages
1.	<u>Approval of Agenda</u>	7:30 PM
Recommendation: THAT the agenda for the September 10, 2019 Education Policy and Planning Committee meeting be adopted as distributed.		
2.	<u>Presentations</u>	7:35 PM
	a. Hume Park Home Learner Program Learning Plan - Teaching Math with Confidence (Students & Teachers)	
3.	<u>Comment and Question Period</u>	8:05 PM

4. New Business

a. All On Board Endorsements (Trustee Connelly)

8:15 PM

4

Recommendation:

THAT the Education Policy and Planning Committee recommend to the Board of Education of School District No.40 (New Westminster) to endorse the #AllOnBoard Campaign; and in doing so, write a letter to the TransLink Mayors' Council on Regional Transportation, the Board of Directors of TransLink, the Ministry of Municipal Affairs and Housing, the Ministry of Social Development and Poverty Reduction, and the Ministry of Finance, asking TransLink to work with the provincial government to finalize and secure funding, and develop a plan that will provide free public transit for minors (aged 0-18), and reduced price transit based on a sliding scale for all low-income people regardless of their demographic profile as soon as possible in the Metro Vancouver TransLink region and all transit systems in BC to ensure our most at-risk youth can attend school.

AND FURTHER THAT the Board write a separate letter to the Mayors' Council on Regional Transportation asking them to:

- 1) require TransLink adopt a poverty reduction/equity mandate in order to address the outstanding issue of lack of affordability measures to ensure those who need public transit the most can access the essential service, and
- 2) to request the Mayors' Council on Regional Transportation and TransLink immediately and without delay amend existing by-laws and cease ticketing all minors for fare evasion as the first step towards the full implementation of free transit for children and youth 0-18, unlink ICBC from fare evasion for youth and adults, allow low-income adults to access community service as an alternative to the financial penalty of a fare evasion ticket; and implement free transit for youth without delay.

5. Reports from Senior Management

- a. New Board Policy 22 - Provision of Menstrual Products (K. Morris) 8:30 PM

6

Recommendation:

THAT the Education Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to adopt new Board Policy 22 - Provision of Menstrual Products to Students; AND FURTHER that the Board Policy Manual be updated accordingly.

- b. 2019/2020 Board Annual Work Plan - Board Policy 2 - 8:40 PM
Appendix A (K. Hachlaf & M. Naser)

7

Recommendation:

THAT the Education Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to adopt the School District No. 40 (New Westminster) revised Board Policy 2 - Appendix A: Board Annual Work Plan for 2019/2020.

- c. Special Education Review September Update (M. Naser & 8:50 PM
B. Cummings)

15

6. General Announcements

9:05 PM

7. Adjournment

9:10 PM

Supplement to: EDUCATION POLICY & PLANNING COMMITTEE

Date: September 10, 2019

Submitted by: Danielle Connelly, Trustee

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: All On Board Endorsements

Background:

Lack of affordable transportation is one of the most significant barriers to social inclusion, school attendance and success, and labour market inclusion for low-income adults and youth. Free public transportation for youth in British Columbia could help alleviate this barrier and work towards the desirable goal of reducing poverty and increasing access to public education, as well as helping to create life-long transit riders, which also helps towards reducing the environmental impact of other less efficient modes of transportation.

The All On Board campaign is working to advocate, with the assistance of other community partners, for:

- Free transit for all children and youth, 0-18
- Sliding scale monthly pass system based on income

They also advocate for an immediate end to the fare evasion ticketing of minors and the introduction of community service and restorative justice options for adults as an alternative to fare evasion tickets in all transit systems throughout British Columbia.

TransLink and many of our transit systems throughout BC lag far behind many cities and municipalities across Canada and the US and beyond that, offer affordability measures and a “do no harm” approach to fare evasion that ensures low-income communities can access the essential service of public transit.

The result? Children, youth and adults that primarily lack access to any other form of transport in Metro Vancouver and across BC remain locked out of our transit systems.

Parents should not have to choose between groceries or a bus pass for their kids or themselves. Parent involved is key to healthy schools and communities and lack of affordable transportation should not be a barrier to this.



Recommendation:

THAT the Education Policy and Planning Committee recommend to the Board of Education of School District No.40 (New Westminster) to endorse the #AllOnBoard Campaign; and in doing so, write a letter to the TransLink Mayors' Council on Regional Transportation, the Board of Directors of TransLink, the Ministry of Municipal Affairs and Housing, the Ministry of Social Development and Poverty Reduction, and the Ministry of Finance, asking TransLink to work with the provincial government to finalize and secure funding, and develop a plan that will provide free public transit for minors (aged 0-18), and reduced price transit based on a sliding scale for all low-income people regardless of their demographic profile as soon as possible in the Metro Vancouver TransLink region and all transit systems in BC to ensure our most at-risk youth can attend school.

AND FURTHER THAT the Board write a separate letter to the Mayors' Council on Regional Transportation asking them to:

- 1) require TransLink adopt a poverty reduction/equity mandate in order to address the outstanding issue of lack of affordability measures to ensure those who need public transit the most can access the essential service, and***
- 2) to request the Mayors' Council on Regional Transportation and TransLink immediately and without delay amend existing by-laws and cease ticketing all minors for fare evasion as the first step towards the full implementation of free transit for children and youth 0-18, unlink ICBC from fare evasion for youth and adults, allow low-income adults to access community service as an alternative to the financial penalty of a fare evasion ticket; and implement free transit for youth without delay.***

PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

Background

The Minister of Education amended the *Support Services for Schools Order* to require school districts to provide free menstrual products to students in school washrooms in a manner that protects student privacy. The [Ministerial Order](#) requires boards to establish policies and procedures related to the provision of free menstrual products to students.

Procedures

Every student in British Columbia should have access to healthy and effective learning environments. The school system is expected to promote gender equality and create an inclusive learning experience. Lack of access to menstrual products can negatively impact students' school attendance and their social-emotional well-being. Providing all students with convenient access to free menstrual products helps to support their full participation in school activities, reduces stigma and promotes gender equality.

The Board of Education of School District No. 40 (New Westminster) is committed to providing menstrual products to students who may require them.

The Board will:

- a. ensure menstrual products are made available to students of all gender identities or expressions in a manner that protects student privacy;
- b. provide a barrier-free, easily accessible menstrual products at no cost to students;
- c. provide menstrual products in school washrooms; and,
- d. consider student feedback with respect to the provision of menstrual products.

School district staff will develop procedures regarding the provision of menstrual products to students.

*Reference: Sections 85(2)(a), 88(1) and 168(2)(t) School Act
Support Services for Schools Order (M149/89) Amended by M127/19*

SD No. 40 (New Westminster)

Adopted: September 24, 2019

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BOARD ANNUAL WORKPLAN

September

Regular Board Meeting Agenda Items

- Review audit report and management letter
- Approve the audited financial statements and review internal audit reports
- Approve appointment or reappointment of auditor (to bring forward in 2020/2021)
- Approve Annual Board Work Plan – Education
- Aboriginal Education Report – Curricular Initiatives
- Consider Motions to BCSTA
- Receive Executive Compensation Disclosure reporting Statement
- Approve Annual Executive Disclosure Report

Commented [CM1]: Curricular Initiatives in September; Welfare Report in February

Commented [CM2]: Same as Receive Executive Compensation Disclosure Statement

Events

- Orange Shirt Day – September 30
- Recognize World Teachers' Day – October 5

October

Regular Board Meeting Agenda Items

- Review Student Enrollment and Staffing Report – Education
- Review Strategic Direction
- Surplus Appropriation Approval

Commented [CM3]: Occurs quarterly now, have indicated as such under recurring section on page 4

Events

- October 20, 2018 – General Local Elections
- Represent Board at BCPSEA Symposium (November 5 & 6, 2018 Fall 2019)
- Represent Board at BCSTA Provincial Council Meeting (November 29, 2019 October 25-26, 2019)
- BCSTA Trustee Academy (November 29-28 – December 1 November 30, 2019)
- World Teachers' Day – October 5

November

Regular Board Meeting Agenda

- Review Career Programs Report
- Review Board Policy Handbook
- Approve Budget Development Process and Timelines – Operations Committee
- HR Report
- Review International Program Report
- Review Class Size Report
- Elect Chair/Vice-Chair
- Chairs Annual Report

Commented [CM4]: Actually occurs monthly on in-camera, have indicated as such under recurring section on page 4

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Events

- ~~Inaugural Meeting & Oath of Office of Newly-Elected Trustees, November 6, 2018~~
- ~~BCSTA Provincial Council Meeting (November 29, 2018)~~
- BCSTA Trustee Academy (November ~~29-28~~ – ~~December 1, 2018~~ November 30, 2019)
- Remembrance Day Ceremonies

December

Regular Board Meeting Agenda Items

- ~~Review Student Welfare Accountability Report – Assess Student Welfare – reference Policy 12.~~
- Approve Board Authorized Courses
- Receive Statement of Financial Information (SOFI) Report
- ~~Receive School Growth Plans to be presented to the Board annually by the Superintendent~~
- 2019-2020 Budget Process Update – Operations (ongoing)
- Approve trustee school liaison assignments
- Approve proposed Trustee calendar for partner meetings and related functions
- Make Trustee appointments to committees and community liaison groups

Commented [CM5]: Propose to move from April to December to better align with 2020-2021 timetabling and the NWSS program guide developed in January

Events

January

Regular Board Meeting Agenda Items

- ~~Review Student Learning Accountability Report – reference Policy 12 – Education Committee~~
- Review progress re Strategic Planning results – Education Committee
- Review Recommended 2-year District Calendar
- ~~Approve Budget Development Process and Timelines – Operations Committee~~
- 2019-2020 Budget Process Update – Operations (ongoing)
- Provide direction through our Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Review policy positions for submission to BCSTA Annual General Meeting
- Distributed Learning & Continuing Education Report – Board

Commented [CM6]: Moved to February

Commented [CM7]: Moved to November

Events

- Aboriginal Education Report – Student Welfare Report
- Represent Board at BCPSEA AGM
- Represent Board at BCSTA Provincial Council Meeting (~~held in February~~ February 21-22, 2020)
- ~~New Trustee Academy – BCSTA (dates to be confirmed)~~

February

Regular Board Meeting Agenda Items

- Review Student Learning Accountability Report – reference Policy 12 – Education Committee
- Review Recommended 2-year District Calendar
- Approve Amended Operating Budget for Current Fiscal Year
- 2019-2020-2021 Budget Process Update – Operations (ongoing)
- Review Report on Aboriginal Education Including Progress Update on Implementation of the Truth and Reconciliation Commission's Calls to Action – Operations

Commented [CM8]: Moved to January

Events

- BCSTA Provincial Council Meeting – February 21-22, 2020
- Pink Shirt Day – February 27

March

Regular Board Meeting Agenda Items

- Approve District Calendar
- Approve Calendar for Board and Committee meetings
- 2020-2021 Budget Process Update – Operations (ongoing)
- Review preliminary draft budget for the upcoming year

Events

- Attend and participate in BCSTA Provincial Council & AGM – April 16-19, 2020

April

Regular Board Meeting Agenda Items

- Approve school fees
- Approve Operating Budget for upcoming fiscal year
- Approve 5-year Capital Plan Bylaw
- Approve Board Authorized Courses

Commented [CM9]: Moved to May

Commented [CM10]: Moved to June

Commented [CM11]: Moved to December

Events

- Attend and participate in BCSTA Provincial Council & AGM – April 16-19, 2020

May

Regular Board Meeting Agenda Items

- Approve school fees
- Complete Superintendent/CEO evaluation and Board evaluation
- Approve terms of engagement with auditor and audit plan
- Review Sexual Orientation and Gender Identity (SOGI) Report
- Review Sanctuary Schools Report

Events

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June

Regular Board Meeting Agenda Items

- Approve 5-year Capital Plan & Bylaw
- Approve Annual Facilities Grant Spending Plan
- Receive Internal Audit Summary
- Review/Approve signing authorities

Events

- Host employee Retirement Dinner Ceremony

July/August

- Meetings to be scheduled as needed

As Required

- Attend trustee development/orientation sessions
- Attend school functions (as invited)
- Review the District Strategic Plan
- Hear appeals as needed
- Ratify memoranda of agreement with bargaining units
- Make disbursements from Capital Reserve Fund
- Approve tender selection for contracts
- Declare facilities surpluses to general school needs
- Approve disposition and acquisition of real property (lands and buildings)
- Attend Board Liaison meetings as outlined in the Trustee calendar
- Advance Board Positions through BCPSEA
- Represent Board at BCSTA Metro Branch Meeting
- Meetings with elected officials
- Ratify Collective Agreements

Monthly/Quarterly

- Operations Update (capital projects, legal, contracted management services, financial variances, budget updates and significant tendering awards) (Monthly Operations)
- Human Resources Update (Staffing) (Monthly Board In-Camera)
- Non-Replacement Data (Staffing) (Quarterly Open Operations)
- Student Withdrawal & New Registration Report (Quarterly Closed & Open Board)

Legal Reference: Sections 65, 74, 74.1, 75, 75.1, 76.1, 76.3, 76.4, 77, 79.2, 82, 82.1, 84, 85, 86, 96, 112, 112.1, 113, 145, 147, 158 School Act

SD No. 40 (New Westminster)

Adopted: ~~September 25, 2018~~ September 24, 2019

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- Review Strategic Direction
- Surplus Appropriation Approval

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Events

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April

Regular Board Meeting Agenda Items

- Approve Budget for upcoming fiscal year

Events

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May

Regular Board Meeting Agenda Items

- Approve school fees
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SD No. 40 (New Westminster)

Adopted: September 24, 2019

Special Education Review

2019/2020 Timeline

Summer	Data collection Special Education Review Structure DRAFT
September	Special Education Advisory Group Meeting #1 Special Education Review Structure DRAFT Feedback
October – December	Data Collection – School/District/Stakeholder
November	Special Education Advisory Group Meeting #2 Share data/themes/feedback/fine tuning
December/January	Data collection completion
January/February	Special Education Advisory Group Meeting #3 Initial findings report – DRAFT Feedback, identify potential budget implications
February	Potential budget implications
March	Special Education Advisory Group Meeting #4 Final report to Advisory for feedback Report to Board of Education

Summer Data Collection – Staff

YEARS OF EXPERIENCES

WORK EXPERIENCE

EDUCATION/CREDENTIALS





Advisory Group Members



Stakeholder Group	Member	Alternate
Board	Maya Russell	Dee Beattie
NWPVPA	Pam Craven	Kathleen Chad
CUPE	Karrie Andrews	David Bollen
NWTU	Neesha Blajberg	TBC
School District (Chair/Co-Chair)	Bruce Cunnings	Maryam Naser
DPAC	Alejandro Diaz	TBC



Advisory Group Mandate

- **PROVIDE RECOMMENDATIONS AND TIMELY FEEDBACK ON THE PROPOSED STRUCTURE FOR CONDUCTING A COMPREHENSIVE SPECIAL EDUCATION REVIEW, INCLUSIVE OF A DISTRICT WIDE CONSULTATION PLAN TO ENGAGE STAKEHOLDERS.**
- **THE DETERMINATION OF THE ELEMENTS OF SPECIAL EDUCATION PROGRAMS AND SERVICES WHICH WILL BE THE SUBJECT OF THE REVIEW.**
- **PROVIDE TIMELY FEEDBACK ON PLAN PROPOSED BY SENIOR STAFF TO ENGAGE STAKEHOLDER CONSULTATION INCLUDING FOCUS GROUPS AND STRUCTURED INTERVIEWS TO ENSURE ALL VIEWPOINTS ARE CONSIDERED**
- **RECEIVE REGULAR UPDATES ON THE PROGRESS OF THE SPED REVIEW AND PROVIDE INPUT AS NECESSARY**
- **REVIEW AND PROVIDE FEEDBACK ON THE PROCESS FOR DATA COLLECTION**
- **RECEIVE AND REVIEW FINAL REPORT TO BE PRESENTED TO THE BOARD OF EDUCATION**

Next Steps

- **FRAMEWORK DRAFT**
- **PRINCIPAL/VICE
PRINCIPAL FEEDBACK**
- **ADVISORY GROUP
MEETING #1**

