



**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
REGULAR OPEN MEETING OF THE BOARD
AGENDA**

Tuesday, December 10, 2019

7:00 pm

School Board Office

811 Ontario Street, New Westminister

The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

	Pages
1. <u>ADOPTION OF THE AGENDA</u>	7:00 PM
Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the December 10, 2019 Regular School Board meeting.	
2. <u>APPROVAL OF THE MINUTES</u>	7:05 PM
a. Minutes from the Open Meetings held:	
i. November 26, 2019 Regular Meeting	
Recommendation: THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as distributed for the November 26, 2019 Regular School Board Meeting.	
b. Business Arising from the Minutes	
3. <u>COMMENT & QUESTION PERIOD FROM VISITORS</u>	7:10 PM
4. <u>CORRESPONDENCE</u>	7:20 PM
a. Minister Adrian Dix, Expansion of Publicly Funded HPV Vaccination Program, November 15, 2019	14
b. Jackie Teed, City of New Westminister, Feedback Opportunity-Proposed Initiative to Streamline Development Permits and Official Community Plan Amendments, November 26, 2019	16

- c. Invitation: Annual Christmas Open House-Peter Julian, MP & Judy Darcy, MLA, December 14, 2019

18

5. BOARD COMMITTEE REPORTS

- a. Combined Education and Operations Policy & Planning Committees, December 3, 2019 7:25 PM

i. Comments from the Committee Chairs, Trustees Beattie and Connelly

ii. Approval of the December 3, 2019 Combined Education and Operations Policy & Planning Committee Minutes

19

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the December 3, 2019 Combined Education and Operations Policy & Planning Committee meeting.

iii. 2019-2024 Strategic Plan

23

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the 2019-2024 Strategic Plan as presented, including the edits as discussed.

iv. Statement of Financial Information (SOFI) Report

47

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) acknowledge receipt of the Statement of Financial Information Report for information.

v. Education Policy and Planning Committee Daytime Meeting Pilot

65

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) continue to foster youth/student engagement in Board Governance, and therefore, the Board directs staff to explore the feasibility of having an annual daytime Education Policy & Planning Committee meeting in lieu of one monthly evening meeting.

6. REPORTS FROM SENIOR MANAGEMENT

- | | | |
|----|-------------------------------------|---------|
| a. | Superintendent Update (K. Hachlaf) | 7:35 PM |
| b. | Bank Signing Authority (B. Ketcham) | 7:50 PM |

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster)'s bank signing authorities Anita Ansari, Board Chair; Gurveen Dhaliwal, Board Vice-Chair; Karim Hachlaf, Superintendent; and Bettina Ketcham, Secretary-Treasurer be approved;

AND FURTHER that effective immediately, bank signing authority Mark Gifford former Board Chair, be removed.

- | | | | |
|----|---|---------|----|
| c. | 2020-2021 Board Authority / Authorized (BAA) Courses (M. McRae-Stanger) | 7:55 PM | 66 |
|----|---|---------|----|

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the following Board Authority/Authorized Courses for the 2020/2021 school year:

BAA Applications for Learning 10

BAA Applications for Learning 11

BAA Applications for Learning 12

BAA Laboratory Technology 12

BAA Self-Efficacy 10

BAA Self-Efficacy 11

BAA Self-Efficacy 12

BAA Volleyball Skills 10

BAA Volleyball Skills 12

- | | | | |
|----|--|---------|----|
| d. | Student Withdrawal & New Registration Report (M. Naser) | 8:05 PM | 67 |
| e. | Revised Administrative Procedure 171 Bullying and Harassment (R. Weston) | 8:15 PM | 68 |

7. NEW BUSINESS

8:25 PM

- | | | |
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| 8. | <u>TRUSTEE REPORTS</u> | 8:30 PM |
| 9. | <u>QUESTION PERIOD (15 Minutes)</u> | 8:40 PM |
| | <i>Questions to the Chair on matters that arose during the meeting.</i> | |
| 10. | <u>NOTICE OF MEETINGS</u> | 8:55 PM |
| | Tuesday, January 14, 2020: Education Policy & Planning Committee Meeting,
6:00pm - Qayqayt Elementary, 85 Merivale Street | |
| | Tuesday, January 21, 2020: Operations Policy & Planning Committee Meeting,
7:00pm - School Board Office | |
| | Tuesday, January 28, 2020: School Board Meeting, 7:00pm - School Board
Office | |
| 11. | <u>REPORTING OUT FROM IN-CAMERA BOARD MEETING</u> | 9:00 PM |
| | a. Record of In-Camera November 26, 2019 Board Meeting | 69 |
| 12. | <u>ADJOURNMENT</u> | 9:05 PM |

**MINUTES OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, November 26, 2019, 7:00 PM
School Board Office
811 Ontario Street, New Westminster**

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Bettina Ketcham, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Chair	Caroline Manders, Recording Secretary
	Maya Russell, Trustee	
REGRETS	Mary Lalji, Trustee	

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

Secretary-Treasurer Ketcham called the meeting to order at 7:03pm.

Add: Item 3f. Board Committee Appointments

2019-116

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda as amended for the November 26, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meeting held:

1. October 29, 2019 Regular Open Meeting

2019-117

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the October 29, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. **TRUSTEE REPORTS**

a. **Outgoing Board Report, Chair Gifford**

Chair Mark Gifford reported out on the accomplishments of the 2018-2019 Board of Education, a copy of the report has been appended to the Minutes.

Chair Gifford thanked NWTU, CUPE Local 409, Parent Advisory Committees, District staff and looks forward to continuing the great work of the Board and the District in 2020.

b. **Election of Chair**

Secretary-Treasurer Ketcham called for nominations for the position of Chair for the 2020 Board of Education. Maryam Naser, Associate Superintendent, and Robert Weston, Executive Director of Human Resources, served as Scrutineers.

Trustee Mark Gifford nominated Trustee Anita Ansari as Chair for the 2020 Board of Education.

Trustee Ansari accepted the nomination.

Secretary-Treasurer Ketcham called for nominations for the position of Chair of the Board a 2nd and 3rd time.

There being no further nominations **Trustee Ansari was declared Chair** for the 2020 Board of Education (by acclamation).

Secretary-Treasurer Ketcham turned the Chair over to newly elected Chair Ansari.

c. **Election of Vice-Chair**

Chair Ansari called for nominations for the Vice-Chair for the 2020 Board of Education.

Trustee Dee Beattie nominated Trustee Gurveen Dhaliwal as Vice-Chair for the 2020 Board of Education.

Trustee Dhaliwal accepted the nomination.

Chair Ansari called for nominations for the position of Vice-Chair for the 2020 Board of Education a 2nd and 3rd time.

There being no further nominations, **Trustee Dhaliwal was declared Vice-Chair** for the 2020 Board of Education (by acclamation).

d. **Election of BCPSEA Representative**

Chair Ansari called for nominations for the BCPSEA Representative for the 2020 Board of Education.

Vice-Chair Gurveen Dhaliwal nominated Trustee Dee Beattie for BCPSEA Representative for the 2020 Board of Education.

Trustee Beattie accepted the nomination.

Chair Ansari called for nominations for the position of BCPSEA Representative for the 2020 Board of Education a 2nd and 3rd time.

There being no further nominations, **Trustee Beattie was declared BCPSEA Representative** for the 2020 Board of Education (by acclamation).

BCPSEA Representative Alternate

Chair Ansari called for nominations for the BCPSEA Representative Alternate for the 2020 Board of Education.

Trustee Dee Beattie nominated Vice-Chair Gurveen Dhaliwal for BCPSEA Representative Alternate for the 2020 Board of Education.

Vice-Chair Dhaliwal accepted the nomination.

Chair Ansari called for nominations for the position of BCPSEA Representative Alternate for the 2020 Board of Education a 2nd and 3rd time.

There being no further nominations, ***Vice-Chair Dhaliwal was declared BCPSEA Representative Alternate*** for the 2020 Board of Education (by acclamation).

e. **Election of BCSTA Provincial Council Delegate**

Chair Ansari called for nominations for the BCSTA Provincial Council Delegate for the 2020 Board of Education.

Vice-Chair Gurveen Dhaliwal nominated Trustee Danielle Connelly for BCSTA Provincial Council Delegate for the 2020 Board of Education.

Trustee Connelly accepted the nomination.

Chair Ansari called for nominations for the position of BCSTA Provincial Council Delegate for the 2020 Board of Education a 2nd and 3rd time.

There being no further nominations, ***Trustee Connelly was declared BCSTA Provincial Delegate*** for the 2020 Board of Education (by acclamation).

BCSTA Provincial Council Delegate Alternate

Chair Ansari called for nominations for the BCSTA Provincial Council Delegate Alternate for the 2020 Board of Education.

Trustee Danielle Connelly nominated Trustee Maya Russell for BCSTA Provincial Council Delegate Alternate for the 2020 Board of Education.

Trustee Russell accepted the nomination.

Chair Ansari called for nominations for the position of BCSTA Provincial Council Delegate Alternate for the 2020 Board of Education a 2nd and 3rd time.

There being no further nominations, ***Trustee Russell was declared BCSTA Provincial Delegate Alternate*** for the 2020 Board of Education (by acclamation).

f. **Committee Appointments**

Trustee Dee Beattie was appointed and accepted to be Chair of the Education Policy & Planning Committee.

Trustee Danielle Connelly was appointed and accepted to continue as Chair of the Operations Policy & Planning Committee.

Trustee Maya Russell was appointed and accepted to be part of the Aboriginal Education Advisory Committee and continue as CUPE Management Labour Representative.

Trustees Mark Gifford and Maya Russell continue to serve on the Memorialization Advisory Committee.

Trustees Gifford and Russell to continue to support Sanctuary Schools.

Trustees Gurveen Dhaliwal and Anita Ansari to continue to support Sexual Orientation and Gender Identity (SOGI).

Trustees Dee Beattie and Maya Russell to continue to serve on Special Education Advisory Committee.

School Assignment Liaisons:

Trustees to continue with the schools they were assigned in 2019; Trustee Gifford to support F.W. Howay Elementary in addition to his current school assignments; Trustee Beattie to support SIGMA, RCAP, POWER and Adult Education/Distance Ed. in addition to her current school assignment.

Trustee Danielle Connelly was appointed to support Canadian Parents for French.

District Parents Advisory Council (DPAC) – Trustees will rotate through meetings; Chair Ansari is not able to attend DPAC meetings as a Trustee representative as she declared a conflict of interest.

g. **Motion to Destroy Ballots**

No ballots were used, therefore, motion to destroy ballots was not required.

4. **COMMENT & QUESTION PERIOD FROM VISITORS**

Nil.

5. **CORRESPONDENCE**

Correspondence was received.

6. **BOARD COMMITTEE REPORTS**

a. Education Policy & Planning Committee, November 5, 2019

i. Comments from the Committee Chair, Trustee Dhaliwal

Trustee Dhaliwal had no comments.

ii. Approval of the November 5, 2019 Education Policy and Planning Committee Minutes

2019-118

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the November 5, 2019 Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, November 19, 2019

i. Comments from the Committee Chair, Trustee Connelly

Trustee Connelly thanked the audience who attended the meeting on November 19, 2019 and for bringing forward the Climate Change information.

ii. Approval of the November 19, 2019 Operations Policy and Planning Committee Minutes

Trustee Gifford requested an amendment be made to the draft minutes as follows:

Living Wage - add wording "Staff to draft a timeline for implementation and bring back the item at the January 21, 2020 Operations Policy and Planning Committee meeting."

2019-119

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as amended from the November 19, 2019 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

iii. Climate Action Recommendations

2019-120

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) include a goal within its strategic plan, a long-term Climate Action Plan and to direct staff to incorporate environmental strategies when preparing and executing capital planning submissions (i.e. Annual Facilities Grant and 5-Year Capital Plan) to the Board of Education and Ministry of Education. Further, specific consideration of the following shall be made:

- ***Measurable targets and specific timelines and goals to reduce SD40's greenhouse gas emissions, consistent with the IPCC 1.5.***
- ***Consideration to all SD40 schools and sites, transportation and purchasing and procurement functionalities.***
- ***Costs associated to the plans put in place.***
- ***Opportunities for stakeholder engagement and input.***
- ***District Staff to provide an update on the development on the Climate Action Plan taken by the District in September 2020.***

CARRIED UNANIMOUSLY

2019-121

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) include a goal within its strategic plan to provide leadership and support to increase learning opportunities for both students and staff towards climate literacy and environmental sustainability.

CARRIED UNANIMOUSLY

iv. Funding Model Review

2019-122

Moved and Seconded

THAT the Board of Education of School District No.40 (New Westminster) advocate to the Ministry of Education to ensure Boards of Education are provided with the opportunity to model and/or pilot the new funding formula recommendations prior to implementation in order to provide feedback on the positive and negative implications of the proposed recommendations, the impact on the ability of our districts to strengthen success for all students and the ability to ensure a system that is equitable, predictable and fair for all school districts.

CARRIED UNANIMOUSLY

7. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update

Superintendent Hachlaf provided highlights of his November report:

- Remembrance Day events - "No Stone Left Alone"
- School visits included:
 - o Richard McBride: StrongStart, Community Garden, Mindfulness Exercises at Richard McBride Elementary
 - o Hume Park Home Learners Program: Outdoor Learning; Reflection & Mapping
 - o F.W. Howay: Classroom Reading
 - o CERA - Restorative Justice Symposium on Friday, November 15
 - o Fall Superintendent's Conference

b. Administrative Procedure 354 - Physical Restraint and Seclusion - New Policy

Director of Learning Services Cunnings explained that the Ministry of Education has requested that all Districts ensure that they include a Physical Restraint and Seclusion Policy, which is currently Administrative Procedure (AP) 354. It was confirmed, that this AP will now be Policy 23 – Physical Restraint and Seclusion. No changes were made to the wording.

8. NEW BUSINESS

a. 2020-2021 Budget Process

Secretary-Treasurer Ketcham reviewed the draft 2020-2021 Budget Process with the Board. The Funding Formula Review provides some complexity as there is no date set for when the Funding Formula will be made public. Superintendent Recommendations will be brought forward earlier in the process (March 2020).

2019-123

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2020-2021 Budget Process as presented.

CARRIED UNANIMOUSLY

9. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

10. NOTICE OF MEETINGS

Tuesday, December 3, 2019: Combined Education and Operations Policy & Planning Committee Meeting, 7:00pm - School Board Office

Tuesday, December 10, 2019: School Board Meeting, 7:00pm - School Board Office

Tuesday, January 14, 2020: Education Policy & Planning Committee Meeting, 6:00pm - Qayqayt Elementary, 85 Merivale Street

11. REPORTING OUT FROM IN-CAMERA BOARD MEETINGS

a. Record of In-Camera October 29, 2019 Board Meeting

b. Record of Special In-Camera November 5, 2019 Board Meeting

12. ADJOURNMENT

The meeting adjourn at 7:57pm.

Chair

Secretary-Treasurer

DRAFT

Chair Report

It's my pleasure to provide the Annual Report of the Board.

I want to take a few minutes to take stock of some of the work of this Board in its first year, and share some of my gratitude for the work of so many. As a Board, we can look back on our first year together as one of tremendous learning, development, and growth. In partnership with students, families, community partners, and especially, staff - we have made remarkable strides as a District. 2018-2019 was a busy year, which included:

- New Board
- New Senior Staff
- New Funding Model
- Collective Bargaining
- Graduation Requirements

Highlights:

- Strategic Plan
- Financial Health
 - Budget Consultation
 - ThoughtExchange
 - Talking Tables
- Public Engagement
 - Student Voice
 - Budget Consultation
 - Strategic Plan
- Capital – on pace, with facilities serving more than 50% of our students in progress:
 - New Westminster Secondary School
 - Richard McBride Elementary
 - Tweedsmuir Elementary
 - Sapperton Green
 - Queen Elizabeth Elementary to come
 - Five-Year Capital Plan
 - Long Range Facilities Review
 - Childcare
- Inclusion – Public Education where everyone is welcome
 - Menstrual Initiative
 - Arts Strategy
 - Special Education Review
 - Fuel Up
 - Living Wage
 - Climate Action Plan
 - Aboriginal Enhancement Agreement
 - Expanding Child Care
 - Improved District Communications
 - Live Streaming
 - May Day
 - Memorialization – relationship with Tsilhqot'in and other stakeholders

- Budget:
 - Arts
 - Operational Improvements
 - Staffing Levels – custodial/EA
 - Increased school allocations for classroom resources
 - Pro-D – Teacher Coaches
 - Student Advisory

In a little city of big hills...this District has felt a bit of the Little Blue Engine that Could

- I think I can, I think we can, We think we can
- Hard-working, optimistic, and not afraid of a challenge or two...

We have been at our best when we stay open-minded, support each other's learning, and keep our focus on the systems that support student success. We've worn our hearts on our sleeves, while trying to find agreement on vision and strategies. I like this character.

When we have not given each other or staff the benefit of the doubt, tried to go it alone, or looked for credit before impact, we've found ourselves in choppy waters.

As we move to a place of more focused, strategic action, our progress – with Board, staff, community – will continue to move at the speed of trust. Working together, rather than in isolation, we have learned we can do so much more.

- Gratitude:
 - For staff
 - NWTU & CUPE
 - Student Voice
 - Community Partners
 - District Students and Families
 - Our own Families and significant others, who've made space and time for us to be of service to the District.

Chair Mark Gifford

BOARD OF EDUCATION

November 15, 2019

Sent by Email: adrian.dix.MLA@leg.bc.ca

Honourable Adrian Dix, MLA
Minister of Health
Room 337 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Dix,

RE: Expansion of Publicly Funded HPV Vaccination Program

The New Westminister School Board is advocating to your ministry to expand the publicly funded HPV vaccination program to include males who were born prior to 2006 and did not qualify for the free HPV9 vaccine when the province began immunizing girls in 2008 and again when the province began immunizing boys born in 2006 or later.

Currently girls who did not get the vaccine in grade 6 remain eligible for the free HPV9 vaccine if they start their vaccine series before their 19th birthday and complete it before their 26th birthday (born in 1994 and later). – source ImmunizeBC. Boys on the other hand, not born in 2006 or later do not have access to the publicly funded HPV vaccine program. The out-of-pocket cost to immunize against HPV, according to ImmunizeBC, is \$500! That cost is prohibitive to many families who might otherwise want to have their kids be protected by the HPV vaccine.

In 2016, the Canadian Cancer Society, along with 25 leading organizations, societies and groups from the medical, dental and public health professions urged the BC government to expand the publicly funded HPV vaccination program to include both males and females. The government at the time agreed and began immunizing grade 6 boys (born in 2006) starting in 2017. Unfortunately, they did not open up the free vaccination to be equal to what is currently available to girls in the province, which means boys born prior to 2006 to still have to pay out of pocket to get vaccinated.

The Canadian Cancer Society recommends that all females age 9 to 45 and males age 9 to 26 be vaccinated against HPV to help reduce their risk of HPV-associated cancers (Source: Canadian Cancer Society).

The upfront cost associated with offering a publicly funded vaccination to boys would more than likely be offset in the future with the prevention of HPV-associated cancers affecting men including; anal, penile, oropharyngeal (OPC) and oral cavity cancers. According to the Canadian Cancer Society, HPV-associated oral cancers are rising in BC, especially among males.

The cost to have our children immunized should not be prohibitive, and all British Columbian youth, regardless of gender, sexual orientation or social status should have equal opportunity to protect themselves from HPV and its associated diseases.

We would therefore like to ask the BC government to expand the publicly-funded HPV vaccination program to be equal for males in regards to what is currently available to females and aligned with the current Canadian Cancer Society recommendation.

Sincerely,

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)



Mark Gifford
Chairperson, Board of Education

/cm

cc: Minister of Education – Hon. Rob Fleming
Parliamentary Secretary for Gender Equity – Mitzi Dean
Trustees, New Westminster Schools
Karim Hachlaf, Superintendent of Schools/CEO
Bettina Ketcham, Secretary-Treasurer/CFO



BOARD OF EDUCATION

November 26, 2019

Sent by Email: jteed@newwestcity.ca

Jackie Teed
Senior Manager of Development Services
City of New Westminister, BC V3L 1H9

Dear Ms. Teed,

RE: Feedback Opportunity – Proposed Initiative to Streamline Development Permits and Official Community Plan Amendments

Thank you for the opportunity to provide feedback on the proposed initiative to streamline development permits and on the official community plan amendments.

The Board of Education (the Board) is pleased to see efforts to streamline the development approval process and supports the proposed changes suggested.

On the official community plan amendments the Board offers the following for consideration:

1. Proposed Change: Queensborough Community Plan Amendments: *The change of school land use designation would be deleted. The two school sites would be changed to Major Institutional.*

The Board would like to ask the City to keep in mind that there is a high level of growth anticipated to 2041 and that there may be a need to work with the School District to identify properties for Major Institutional space to allow for expansion in the future in this area. We do not see the change in designation term to otherwise impact School District operations or opportunities for expansion and needs for growth.

2. Proposed Change: Official Community Plan Amendments: *Staff proposes changing the land use designation of three properties (361 Keary Street, 345 Keary Street and 1906 River Drive).*

The Board would like to ask the City to consider adding our recently purchased property, 522 Fader Street, and changing the designation of this property to “Major Institutional and/or School”. The property was purchased to meet the growing needs of the school district student population and would save the District from having to request a variance process in the future.

We once again thank you for the opportunity to provide feedback.

Yours truly,

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)



Mark Gifford
Chairperson, Board of Education

/bk

cc: Trustees, Board of Education
Karim Hachlaf, Superintendent of Schools/CEO
Bettina Ketcham, Secretary-Treasurer/CFO





YOU ARE WARMLY INVITED



Peter Julian, MP & **Judy Darcy, MLA**
NEW WESTMINSTER - BURNABY NEW WESTMINSTER



Christmas Open House

Saturday, December 14
1:00PM - 3:00PM

Fraser River Middle School Gym
800 Queens Ave. New West.

RSVP to reserve your spot!
online at <https://goo.gl/UFk6xY>
or Email peter.julian.c1@parl.gc.ca
or Phone (604) 775-5707

Refreshments



Kids Activities



Performances



Wheelchair Accessible

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
COMBINED EDUCATION & OPERATIONS POLICY AND PLANNING COMMITTEES**

Tuesday, December 3, 2019, 7:00 PM

School Board Office

811 Ontario Street, New Westminster

PRESENT	Anita Ansari, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Bettina Ketcham, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Vice Chair	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Trustee	Karen Klein, Director of International Education
	Maya Russell, Trustee	Pam Craven, District Principal
	Student Trustees:	Scott Hodson, Teacher
	Rebecca Ballard	Jamie Sadler, District Principal
	Tony Jiang	Maureen McRae-Stanger, Director of Instruction, Learning & Innovations
	Sam Killawee	Lindsay Waldner, Teacher
		Bruce Cunnings, Director, Instruction, Learning Services
		Quirina Gamblen, Director of Programs and Planning
		Caroline Manders, Recording Secretary
REGRETS	Mary Lalji, Trustee	

Co-Chairs Beattie and Connelly recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 7:01pm.

Moved and Seconded

THAT the agenda for the December 3, 2019 Combined Education & Operations Policy and Planning Committees' meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Correspondence

Nil.

3. Presentation

a. School Learning Plans

Associate Superintendent Naser updated the Board on the School Learning Plans process. The School Learning Plans are available to view on the respective school's website. Each Plan captures the focus for the school year. Visits to the schools in the fall and spring show the progress made towards achieving their Plans.

b. Draft 2019-2024 Strategic Plan

Superintendent Hachlaf reviewed the draft 2019-2024 Strategic Plan "Our Learning Journey". Feedback was provided by the trustees. The Strategic Plan will be made available as an interactive web version on the District's website.

Moved and Seconded

THAT the Combined Education & Operations Policy and Planning Committees recommend to the Board of Education of School District No. 40 (New Westminster) to adopt the 2019-2024 Strategic Plan as presented, including the edits discussed.

CARRIED UNANIMOUSLY

4. Comment & Question Period from Visitors

Nil.

5. Student Voice

Nil.

6. Reports from Senior Management

a. Statement of Financial Information (SOFI) Report

Secretary-Treasurer Ketcham provided a brief overview of the 2018-19 SOFI Report.

Moved and Seconded

THAT the Combined Education & Operations Policy and Planning Committees recommend to the Board of Education of School District No. 40 (New Westminster) to acknowledge receipt of the Statement of Financial Information Report for information.

CARRIED UNANIMOUSLY

b. 2020-2021 ThoughtExchange Public Engagement Process

Secretary-Treasurer Ketcham highlighted the upcoming ThoughtExchange public engagement process, which will be launched in early January 2020.

c. Review International Program Report

Director of International Education Klein presented an update on the International Education Program. Of significance, it was noted that the program has had to be right-sized as capacity in schools has decreased due to enrollment of local students. There is anticipated to be a large financial impact to the District in coming years as the fee-paying students has significantly decreased.

Trustee Connelly indicated that a motion coming forward at the upcoming BCSTA AGM will ask to capture the students coming into a District in February as well as the current September timeline, which will assist with budgeting.

d. Board Authority / Authorized (BAA) Courses

Director of Instruction, Learning & innovations McRae-Stanger provided a brief overview of the purpose of BAA courses. The District currently have 26 approved BAA courses.

District Educators Pam Craven, Scott Hodson, and Lindsay Waldner presented their respective proposed BAA courses (9 total) including Applications for Learning 10/11/12; Laboratory Technology 12; Self-Efficacy 10/11/12; Volleyball Skills 10/12.

The Board requested additional information regarding the following:

- Laboratory Technology 12 – ensure that NWTU is apprised of using a non-enrolling teacher for this course.
- Confirmation of fees for Volleyball Skills courses.

This information will be provided at the December 10, 2019 Regular Open Board meeting.

e. Special Education Review December Report

Director, Instruction, Learning Services Cunnings delivered the December update:

- [ThoughtExchange survey](#) and public engagement information has been published on social media and the District's [website](#).
- Parent focus groups are scheduled for December 3 (Lord Kelvin Elementary), December 10, 2019 (École Glenbrook Middle School) and January 15, 2020 (New Westminster Secondary School).
- LST focus group is December 10-11.
- Student focus group will be created.
- Learning Services staff will take part in a focus group early January.
- Equity Scan has been completed, school principals are now included.
- Advisory Group will meet before Christmas.

f. Non-Replacement Data (Staffing) & Education Assistants' Absence Coverage

Executive Director of Human Resources Weston provided an overview of the status of absenteeism within the District. Over the past few months, work has taken place to develop a process to capture absenteeism data more accurately. 65% of absences have been able to be covered from within the District and have been more successful in recruiting TTOC this year, compared to last year.

Currently, there are 29 students enrolled in the New Westminster Schools' Education Assistants training program and many have expressed an interest in working within the District upon graduation (June 2020). The program has gone very well, and it is anticipated to run the program again in 2020.

g. International Baccalaureate (IB) Programme Update

Director of Programs and Planning Gamblen and Jamie Sadler, District Principal, provided highlights of the International Baccalaureate Programme (IB) Review.

To provide opportunities to as many students as possible, it is recommended that:

- Options be provided for all Grade 9 students to participate in a wide variety of courses, especially elective courses;
- Opportunities for all Grade 10 students to take Honours, whether they apply to the IB Programme or not;
- Options for all Grade 10 students to apply to the IB Programme.

Moving the registration to Grade 10 will allow all staff to be included in the process, which will enable both students and staff to be more involved in the process.

A parent information night is planned for January 8, 2020, which will include a break-out session for the various Programs of Choice.

IB fees are set by the IB organization and are standard across the province. Financial support is available for students who may require assistance.

7. **General Announcements**

Nil.

Moved and Seconded

THAT the Combined Education & Operations Policy and Planning Committees' members hereby extend the length of the meeting past 9:30pm as per Board Policy 7, Board Operations.

CARRIED UNANIMOUSLY

8. **New Business**

- a. Education Policy and Planning Committee Daytime Meeting Pilot

It was asked what the proposed time would be for the daytime meeting. This will be discussed and confirmed at a later date.

Moved and Seconded

THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that in order to continue to foster youth/student engagement in Board Governance, the Board directs staff to explore the feasibility of having an annual daytime Education Policy & Planning Committee meeting in lieu of one monthly evening meeting.

CARRIED UNANIMOUSLY

9. **Adjournment**

The meeting adjourned at 9:40pm.

Our learning journey

Strategic Plan
2019–2024
[Draft]



New
Westminster
Schools

“The school district is a model for what we want the world to be: sustainable, safe, compassionate, respectful, fair, just, curious, open, self-aware, connected, honest, welcoming, innovative and brave.”

—New Westminster School Teacher

Contents

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Part 3: Our strategic priorities	11
Part 4: Our plan	17

Charting our course at New Westminster Schools



Mark Gifford

Mark Gifford,
Board of Education



K. Hachlaf

Karim Hachlaf,
Superintendent

This booklet outlines our Strategic Plan for the next five years of inspired learning – an extraordinary roadmap fully grounded in the collective wisdom of our students, staff, parents and community.

You will discover – here in this document and in our interactive online version – our commitment to transform student learning, build meaningful relationships, ensure full participation in learning, and lead into the future.

These four key directions and the actions we will take to make them happen are guided by you. For the first time in our history, we incorporated exciting and robust consultations with students, staff, parents and the community – through a ground-breaking, interactive online forum; a month of guided and deeply felt community dialogue sessions; and more than 100 interviews conducted by an engagement team of parents, administrators, district staff, teachers, trustees and students.

Thanks to so many shared voices through the spring of 2019, we are motivated and inspired to be the model we want the world to be: open to change, willing to take risks, and guided by a clear, focused and meaningful plan of action.

Let us introduce you to our foundation, our identity, our strategic priorities, and our plan.

Welcome to our Learning Journey for 2019–2023!

*Pictured:
Caption here.*

Our foundation

Part 1:

Our foundation

VISION

A place where students love to learn

MISSION

To enable each student to learn in a safe, engaging and inclusive environment

VALUES

collaboration

Purposeful cooperative relationships to achieve shared goals and consider each other in our decisions and actions

engagement

Meaningful, purposeful, and relevant learning

equity

Fair treatment and the removal of barriers to learning, achievement, and the pursuit of excellence for all

inclusion

Learning where all people are welcomed, respected, and supported

innovation

Curiosity, inquiry and creativity

integrity

Ethical, principled and honest in our words and actions

Pictured:
Caption here.

Our identity

Part 2:

Our identity

A: ULTIMATE AIMS

How we show up

We aim to live by our values as we engage our students, families, and community. *These are the ways we are dedicated to showing up:*

open and curious

student-focused

forward thinking

B: PREMISES

The ideas we believe in

We incorporate our Mission, Vision and Values to live, learn and work. They remind us what matters most. *These are the core ideas that guide us*

every student has the right to full and equitable opportunity

we each have different starting points

we are all learners

our diversity makes us stronger

“Understanding why [changes are being made] builds trust.”

—Support Staff

C: INTENDED IMPACT

The difference we seek to make

Our ideas of intended impact are areas of change we aim to effect, the difference we want to make. *As a result of our schools, our students, families, staff and community will be affected in these ways*

students

Capable leaders

- Students have the tools and desire to make the world a better place
- Students have a sense of purpose and be prepared to exercise leadership both locally and globally
- Students are adaptable, able to thrive in a changing future

Responsible citizens

- Students are responsible, accountable, and compassionate
- Students are able to contribute positively to community and society

Whole and healthy persons

- Students are confident and composed with open minds
- Students have the emotional, social, and physical literacy skills to succeed in life
- Students pursue their full potential, are resilient when faced with challenges, and have healthy relationships

Persistent learners

- Students love to learn and become life-long learners
- Students develop critical thinking skills, confidence to try new things, curiosity to encourage their learning
- Students are thoroughly engaged in learning now and into the future

families

Connected to their children's learning

- Families are aware of their children's learning potential and progress
- Families are interacting with their children about learning and growing
- Families experience joy and fulfillment in the learning of their children

Engaged and trusting the educational system

- Families find the education system understandable and approachable
- Families are involved in their schools
- Families feel supported and valued by school personnel

Accepting and valuing the diversity of the community

- Families from diverse groups in the community are receiving and can count on culturally-specific supports, sensitivity and understanding
- Families are meaningfully involved with the community
- Families are enriched by ideas, perspectives, and cultural experience through schools.
- Supporting BIPOC and LGBTQ2SIA members in our community

staff

Thrive in their work

- Staff enjoy being a part of the New Westminster Schools
- Staff find purpose and meaning in their work in the district

Reach their full potential in their roles

- Staff have the support they need to excel
- Staff are growing and developing in their profession

Experience their value

- Staff contribute to the success of the schools
- Staff experience respect and appreciation
- Staff have a sense of belonging

community

Connected richly

- The community has stronger, better, more meaningful relationships
- All generations within the community, interact with each other, care for each other, and learn from each other
- The community is welcoming and committed to involving all

Partnered in purpose

- The community encourages people to work, act, and learn together
- The community joins together to improve the experience of all community members
- The community is strengthened and enriched through the children and youth in our schools

“I see many children of different backgrounds in [my child’s] school. They all seem to interact really well with each other, enjoy and appreciate each other. It’s really special.”

—Parent

D: BEST MEANS*The approach we take*

We believe that every endeavor is guided by a set of commitments not just about the “why” and the “what,” but also the “how.” These are the ways we are committed to engaging in and through our schools. This is our way, our approach. *These principles inform everything we do.*

*listening to the voices
of students*

*personalizing
learning*

*putting relationships
at the centre*

*using the collective wisdom
at all levels*

*creating spaces
to hear truth*

*making financially responsible
and informed choices*

*engaging, involving, and
supporting parents, staff,
and the community*

*advocating for the unmet needs
of our students*



**“At my child’s school, their love
for the children is apparent.
They want the very best for the
kids. This is apparent at all levels.
This inspires me!”**

—Parent

*Pictured:
Caption here.*

Our strategic priorities

Part 3:

Our strategic priorities

STRATEGIC PRIORITY A

Transform the student experience

What we mean

Our priority is to promote student success. We know it takes focused effort and investment to provide the best possible learning experience for our students. We are dedicated to creating exciting teaching and learning environments. We will maximize the expertise of our teachers, staff, and education partners. We will leverage the human and material resources of our schools and community to promote teaching and learning of highest quality. We will nurture educational environments that are healthy and supportive. Our aim is to pursue the best possible student experience through bold, creative, attentive, evidence-informed, consistent, supportive, and effective teaching and learning.

Characteristics of our future

- Students experience joy and excitement in learning
- Classrooms, schools, and schools partners have resources, training, and support they need
- Community partners are excited to join with New Westminster Schools
- New Westminster Schools is a leader in teaching and learning excellence

Below: Caption regarding image in footer area.



STRATEGIC PRIORITY B

Build meaningful relationships

What we mean

Our aim is to be a district that puts relationships at the heart of all we do. To pursue this priority, we will engage people thoughtfully and responsively throughout every level of our schools and our whole community. We will strengthen our relationship with community partners. We will build bridges to our families. We will relate to all our staff with empathy and respect. Most critically, we will seek to build relationships with all of our students, from all capacities, backgrounds, and interests. We will listen as much as we speak. We will be open and curious toward others. Our communications will be two-way, timely, transparent, honest, and respectful. We will actively seek feedback and consultation, both within our district and throughout our community. We will be trustworthy and trusting towards others. We will engage in dialogue, sensitively and with curiosity. We will actively seek, embrace, and nurture strong partnerships and collaborative practices because we believe it takes a whole community to promote the learning of its next generations.

Characteristics of the future

- Students will experience appreciation, support, and belonging
- Health and wellness will be prioritized throughout all levels of the educational system
- Teachers, staff, and administration will enjoy a culture based on empathy and trust
- Families will be meaningfully engaged in the teaching and learning at our schools
- Newcomers will be drawn into the social fabric of the schools
- Community partners will be integrated and integral to the education of the next generation

“[I] feel heard... have opportunities to provide input and feel there is a real effort towards this. I’m excited by the direction the district is going.”

—Community Partners

STRATEGIC PRIORITY C

Lead into our future

What we mean

Our priority is to maximize learning opportunities and overcome the barriers to learning posed by our changing world. We aim to be an evolving, improving, and adapting district, not at the expense of stability and consistency but in service to improvement, responsiveness, and preparedness in light of our rapidly changing times. As such, we will lead into our future with energy, curiosity, flexibility, adaptability, courage, and hope. We will seek ways not only to withstand our changing environment but to embrace it, thrive in it, and improve it. We will practice measured and intelligent risk-taking. We will be open to trying new approaches to teaching and learning. We will examine ourselves and consistently reflect on how we might grow, adapt, and evolve to better serve our students, families, staff and community. We will not settle for the status quo where the status quo no longer best serves the future of our children, youth, families, and community.

Characteristics of the future

- Teachers, staff, and administrators will learn and grow along with students
- The skills and capacities of school personnel and partners to maximize emerging opportunities will be a focus and investment of the school district
- District staff and partners will practice measured risk-taking, innovation, and program experimentation
- Innovation and progress will be embraced within the district at all levels
- The district will have financial, workforce, and physical infrastructure sustainability
- Talented school personnel will be retained and nurtured for current and future leadership
- A culture of truth and reconciliation will permeate the district as people at all levels both share and receive insight and advice

STRATEGIC PRIORITY D

Ensure full participation in learning

What we mean

We will be a welcoming and inclusive learning community, especially to those who experience barriers to the full experience of learning in New Westminster. We will actively, courageously, and creatively seek ways to dismantle barriers to participation for students and their families. We will pursue ways to engage students of all learning styles and capabilities. We will develop means to overcome challenges students face to fully participating in the learning experience – hunger, health, trauma, other-ability, and access. We will involve the uninvolved in our community. We will partner in providing strategic and meaningful out-of-school learning experiences to foster enriched and expansive learning for children and youth. With energy and sensitivity, we will practice equity, reconciliation, and restorative education in all we do. We will become a leader and model of inclusion

Characteristics of the future

- Supportive services are visible and accessible to all students
- The most vulnerable students in our community are included and have exceptional learning experiences in our schools
- Families experience the support they need to help their children reach their full learning potential
- Schools are actively engaged in consistent, effective, and authentic outreach to families
- Educators practice skillful techniques of inclusion for all students
- The whole community – families, community partners, businesses, government, and others – is informed, motivated, and mobilized to draw the marginalized and least engaged into the excitement of learning and growing through schools

“The kids are at the centre of all we do.”

—Principal



“Caring for the students is what keeps me engaged. Seeing them learn, grow and develop.”

—Support Staff

Pictured:
Caption here.

Our plan

Part 4: Our Plan

OVERARCHING GOALS

Transform the student experience, build meaningful relationships, lead into the future, ensure full participation

In this section, you will discover our Board of Education’s overarching goals for each of our four strategic priorities – along with the steps to get us there.

These are guiding the work of our teams, schools, and departments throughout the district. Our Facilities and Operations team for instance, will help transform the student experience by ensuring ‘barrier-free access to safe, healthy, and green learning environments.’ Our Human Resources team will help transform the student experience by supporting staff collaboration and innovative learning as one way to enhance the classroom experience.

You will discover the rich and interconnected details of our district-wide plan in our colour-coded, interactive – and living – online document (see www.newwestschools.ca).

Across New Westminster Schools, our shared priorities – along with our team, school and department-specific goals and actions – will amplify and enhance each other. Together, we are building a foundation for making our New Westminster Schools vision a reality: that we are a place where students love to learn.

Below: Caption regarding image in footer area.



Transform the student experience

OUR GOAL

HOW WE GET THERE

Be unwavering in our commitment to improve **student** success

- Improve education outcomes for all students, with a focus on improving equity for Indigenous students, children-in-care, and students with diverse abilities
- Maintain our focus on improving literacy and numeracy expectations for every learner
- Support the development of the core and curricular competencies in order for students to achieve their life goals

Students are thriving emotionally, socially and academically, and are whole and healthy learners

- Increase evidence-based supports towards social-emotional learning, and mental and physical health literacy
- Ensure continuum of supports for students with diverse abilities and needs

Students are meaningfully engaged and have an active voice

- Foster inclusive student feedback opportunities with the Board of Education through monthly Education Policy and Planning Committee meetings
- Provide ongoing support toward an annual student symposium

Staff are supported and encouraged to find purpose and meaning in their work and reach their full potential

- Provide staff with opportunities for collaboration, shared learning and timely access to curricular resources

Build meaningful relationships

OUR GOAL

HOW WE GET THERE

Families have opportunities to engage with the educational system to develop trusting relationships

- Ensure meaningful consultation in district learning initiatives and budget development
- Provide families with access to curriculum and educational resources that reflect and value the cultural diversity of our community
- Ensure families have a culturally safe and accessible location to receive support with registration and settlement
- Ensure Sanctuary Schools policy and procedures are publicly visible, and increase understanding by staff and families

Students are connected in a welcoming and inclusive learning community

- Increase the number of students who feel welcomed, safe, connected, and have a sense of belonging in their school
- Maintain commitment towards district culture which supports diversity regardless of sexual orientation, gender identity or expression.
- Increase support and tools to handle bullying, harassment and personal conflict within our schools
- Improve and provide seamless student transitions into elementary, middle, secondary school

Staff are valued and appreciated

- Provide for increased opportunities for staff recognition address

Meaningful relationships with **community** partners to support our students and families

- Ensure policies and procedures encourage community partners to work with the District and support strategic priorities
- Increase access to school spaces during non-instructional time for our public and non-profit partners
- Continue to provide annual volunteer and community partner recognition
- Strengthen and expand community partnerships

Lead into our future

OUR GOAL

HOW WE GET THERE

A culture of truth and reconciliation guides and informs our work in the district

- Ensure District policies and investment align with our Aboriginal Enhancement Agreement, the Truth and Reconciliation Commission, and the United Nations Declaration on the Rights of Indigenous Peoples
- Provide ongoing commitment to decolonize the district's physical structures and honour the traditional and un-ceded territories of the Qayqayt First Nation and Coast Salish peoples
- Continue to collaborate with and support the Qayqayt First Nation

Maintain financial accountability, transparency and stability

- Ensure a transparent and consultative budget process with all partner groups
- Ensure annual budgets and allocation of resources align with strategic priorities and objectives

Develop an environmental strategy and climate action plan, and provide leadership in environmental education

- Reduce District greenhouse gas emissions and carbon footprint
- Increase learning opportunities for students and staff towards climate literacy and environmental sustainability
- Expand our green initiatives in our facilities and operations

Develop innovative and sustainable programs

- Increase access to existing and future specialty programs
- Review the District's alternate, online and continuing education programs to ensure the diverse needs of our students are being met

Implement the District's long-range facilities plan

- Ensure all district facilities are seismically safe
- Develop modern and efficient facilities to support increasing enrolment and provide a healthy and safe environment

Attract, recruit and retain **staff**

- Promote New Westminster Schools as a place where we all love to learn
- Actively engage with our post-secondary partners in recruiting talented new staff
- Sustain high quality leadership development programs
- Expand implementation of District's Educational Assistant Training Program

Ensure full participation in learning

OUR GOAL

HOW WE GET THERE

Sustain our ongoing commitment to address food security and healthy eating to ensure high quality food programs are available in our schools

- Reduce impact and stigma of family poverty
- Ensure students receive ongoing healthy-eating learning opportunities
- Continued investment in our district-wide Fuel Up! school nourishment program, with a commitment to affordability and accessibility for all

Increased childcare opportunities for our *families*

- Increase the availability of before and after school childcare spaces in the District
- Continue to collaborate with the City of New Westminster to address childcare needs

Act as an advocate for public education in New Westminster and the province

- The Board of Education will model responsible governance and continue to develop strong working relationships with students, families, staff and the community
- Promote regular meetings and maintain timely and constructive communication with municipal and provincial government officials to garner support for educational objectives
- Advance District positions and priorities through relevant provincial organizations and associations

“All the adults – almost everyone, really care about us – as students and as people. The teachers, aids, [and] principal.”

—Student



New
Westminister
Schools

Where students love to learn

.....

New Westminister Schools recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

New Westminister School District

School Board Office School District No 40

811 Ontario Street New Westminister, BC Canada V3M 0J7

604 517 6240 | info@sd40bccs | newwestschools.ca



Ministry
of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER 40	NAME OF SCHOOL DISTRICT New Westminster	YEAR 2018/2019
OFFICE LOCATION(S) 811 Ontario Street		TELEPHONE NUMBER 604-517-6240
MAILING ADDRESS 811 Ontario Street		
CITY New Westminster	PROVINCE BC	POSTAL CODE V3M 0J7
NAME OF SUPERINTENDENT Karim Hachlaf		TELEPHONE NUMBER 604-517-6240
NAME OF SECRETARY TREASURER Bettina Ketcham		TELEPHONE NUMBER 604-517-6240

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended
June 30, 2019

for School District No. **40** as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

EDUC. 6049 (REV. 2008/09)

**School District
Statement of Financial Information (SOFI)**

School District No. 40 (New Westminster)

Fiscal Year Ended June 30, 2019

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Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses including:
 - Statement of Severance Agreements
 - Reconciliation or explanation of differences to Audited Financial Statements
8. Schedule of Payments for the Provision of Goods and Services including:
 - Reconciliation or explanation of differences to Audited Financial Statements

Statement of Financial Information for Year Ended June 30, 2019

Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) ☐ A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) ☐ An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) ☐ A schedule of debts (audited financial statements).	<i>September 30</i>
d) ☐ A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
☐ i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
☐ ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
☐ iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) ☐ An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) ☐ Approval of Statement of Financial Information.	<i>December 31</i>
h) ☐ A management report approved by the Chief Financial Officer	<i>December 31</i>

School District Number No.40 (New Westminster)

**School District
Statement of Financial Information (SOFI)**

School District No. 40 (New Westminster)

Fiscal Year Ended June 30, 2019

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District

Karim Hachlaf, Superintendent

Date:

Bettina Ketcham, Secretary Treasurer

Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

**School District
Statement of Financial Information (SOFI)**

School District No. 40 (New Westminster)

Fiscal Year Ended June 30, 2019

SCHEDULE OF DEBT

Information on all long term debt is included in the School District Audited Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 40 (New Westminster)

Fiscal Year Ended June 30, 2019

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No. 40 (New Westminster) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

Page 4

A. LIST OF ELECTED OFFICIALS

NAME =====	POSITION =====	REMUNERATION =====	EXPENSES =====
ANSARI, ANITA	VICE CHAIRPERSON	\$17,230.53	\$1,595.00
BEATTIE, DOLORES A	TRUSTEES	\$16,107.44	\$1,690.00
CAMPBELL, JONINA L.D.	TRUSTEES	\$7,811.92	\$0.00
CONNELLY, DANIELLE S	TRUSTEES	\$16,107.44	\$1,690.00
COOK, CASEY	TRUSTEES	\$7,811.92	\$0.00
DHALIWAL, GURVEEN	TRUSTEES	\$16,107.44	\$1,240.00
EWEN, MICHAEL	TRUSTEES	\$7,811.92	\$0.00
FELDHAUS, MARY ELIZABETH	TRUSTEES	\$23,547.36	\$0.00
GIFFORD, MARK	CHAIRPERSON	\$26,831.10	\$1,565.00
JANZEN, JAMES	TRUSTEES	\$7,811.92	\$0.00
RUSSELL, MAYA S.	TRUSTEES	\$16,107.44	\$1,590.00
SLADE-KERR, KELLY	VICE CHAIRPERSON	\$8,356.60	\$0.00
		-----	-----
TOTAL FOR ELECTED OFFICIALS		\$171,643.03	\$9,370.00
		=====	=====

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

Page 5

A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
ALEXANDER, NANCY E.	\$90,380.63	\$0.00
ANGIOLA, JOSHUA	\$91,540.02	\$893.92
ARNOLD, ALLISA MICHELLE	\$91,182.37	\$288.25
BALLANTYNE, VALERIE	\$83,234.04	\$0.00
BALLARIN, GORDANA	\$82,770.65	\$1,194.67
BANNISTER, ERIN	\$90,105.70	\$0.00
BANZIGER, ANJALA	\$99,900.39	\$50.00
BATTISTIN, PETER	\$88,636.96	\$0.00
BECERRIL, ROSA	\$92,741.41	\$0.00
BEERWALD, ANDREAS J.	\$90,990.76	\$0.00
BINPAL, NINA	\$83,934.68	\$0.00
BIRSAN, MONICA	\$90,740.58	\$0.00
BLACKBURN, KAREN E.	\$97,054.06	\$0.00
BLAJBERG, NEESHA	\$90,782.69	\$564.20
BLATHERWICK, DAVID A.	\$90,737.07	\$0.00
BLEANEY, TIMOTHY WARREN M	\$75,142.85	\$166.13
BOSAK, RODNEY S.	\$93,436.89	\$0.00
BOTHWELL, AMY	\$90,825.69	\$0.00
BOWMAN, KENNETH	\$88,490.19	\$0.00
BRINE, STACY LEE	\$88,661.61	\$0.00
BRITO, MATTHEW	\$88,517.19	\$420.00
BROTHERS, SHEELAGH	\$81,645.64	\$0.00
BROWNING, SANDRA	\$89,867.94	\$172.35
BULJAN, ANA	\$91,902.39	\$0.00
BULLARD, GLENN	\$91,858.54	\$16.50
CAMERON, SUZANNE	\$126,187.86	\$481.17
CAMILLO, MARTHA	\$90,062.67	\$0.00
CANTAFIO, LORI	\$90,740.59	\$0.00
CARRINGTON, COLLEEN	\$90,380.62	\$0.00
CARTER, BARRIE	\$91,902.84	\$0.00
CATHERWOOD, KAREN	\$126,547.85	\$925.54
CAVE, TRACI M.	\$82,553.17	\$194.25
CELIS, ROSA	\$81,514.69	\$0.00
CHAD, KATHLEEN	\$126,187.85	\$493.48
CHAN, SHIRLEY	\$75,122.83	\$263.72
CHAN, WINNIE WING KEI	\$90,465.71	\$1,864.10
CHANG, TRUDI	\$98,616.68	\$0.00
CHEEMA, NAVJYOT K	\$87,118.92	\$0.00
CLEMENTS, STEVE	\$82,553.01	\$0.00
CODESMITH, DEVON	\$83,234.05	\$0.00
COPLEY, KATHERINE	\$80,200.02	\$0.00
CRAIG, BRENT	\$93,414.23	\$0.00
CRANSTOUN, HELEN	\$94,502.61	\$22.25
CROSBY, KAREN A.M.	\$88,027.54	\$578.10
CROWE, DAVE	\$120,191.80	\$1,795.11
CUNNINGS, BRUCE	\$120,110.30	\$0.00
DANG, TIM	\$83,312.36	\$129.34
DECAMP, SABINE	\$79,662.55	\$3,019.00
DECKER, RANDY	\$82,784.66	\$0.00
DESROCHERS, ROSE	\$97,038.46	\$559.47
DEVI, SUNITA	\$89,632.84	\$0.00
DHALIWAL, RAJINDER	\$90,422.70	\$0.00

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

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A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
DODDS, TIMOTHY JAMES	\$83,119.64	\$0.00
DOMINGUEZ, RODRIGO	\$81,465.56	\$0.00
ECKERT, ANDREW C.	\$91,182.40	\$0.00
EIRIKSON, CARLY	\$83,529.57	\$0.00
ELVES, DARREN	\$111,421.93	\$70.83
EVANS, CHRISTOPHER G.	\$130,480.83	\$434.06
EVANS, DANA	\$91,902.74	\$0.00
FAN, DUEN-YEA	\$75,258.43	\$0.00
FILIPPONE, JOE	\$90,020.66	\$0.00
FOSTER, BRENT	\$90,465.69	\$0.00
GAMBLER, QUIRINA	\$121,916.42	\$0.00
GARCHA, ANDEEP	\$77,714.17	\$0.00
GASKELL, MICHAEL	\$91,458.41	\$956.63
GATES, TRACY L	\$100,294.01	\$0.00
GAYLE, CATHY	\$91,452.40	\$0.00
GIBSON, LENA	\$83,273.16	\$0.00
GILHESPY, MAUREEN T.	\$90,380.79	\$0.00
GILL, SHALLENE PREET KAUR	\$90,277.71	\$0.00
GOERTZ, DEBORAH	\$91,498.53	\$157.33
GRAVES, DAVID	\$85,862.72	\$75.00
GRUBB, SHEILA	\$83,028.94	\$0.00
GUNDERSON, GILLIAN	\$84,294.69	\$0.00
GURBA, CARRIE	\$95,579.73	\$679.67
HA, PETER	\$86,495.13	\$0.00
HA, STEVEN	\$83,306.62	\$75.00
HACHLAF, KARIM	\$193,636.79	\$18,660.42
HAFFNER, MELISSA L	\$91,073.39	\$0.00
HAMERTON, ROGER WILLIAM	\$83,478.71	\$666.66
HAMES, JEFF	\$75,470.68	\$0.00
HARTMANN, ERIC	\$93,330.67	\$0.00
HO, CASPAR KA TSUN	\$88,533.58	\$0.00
HODSON, SCOTT A	\$91,709.75	\$833.47
HUNT, MARY-JOANNE	\$86,385.37	\$644.47
INNISS, STEPHEN	\$117,684.87	\$659.58
IRWIN-GIBSON, SARAH	\$81,489.92	\$0.00
JAGGERNATHSINGH, RANDY D	\$115,580.31	\$20.74
JAMES, CAITLYN	\$97,013.01	\$201.90
JANZ, ALLISON	\$91,363.50	\$79.99
JANZ, JAMES R	\$97,012.96	\$0.00
JAWANDA, SHELDON	\$89,573.02	\$0.00
JESCHKE, RHONDA G	\$90,388.54	\$0.00
JEW, PHYLLIS	\$82,913.16	\$26.51
JOHNSON, PAM	\$83,270.93	\$0.00
JOHNSTON, BRENDA	\$91,996.22	\$0.00
JOHNSTON, SHIRLEY	\$82,762.78	\$0.00
JONES, DEBBIE	\$130,120.83	\$159.01
JOVANOVIC, DANICA	\$83,312.96	\$0.00
KAMAGIANIS, DIANE	\$91,203.97	\$0.00
KANEGAE, MAS	\$90,769.84	\$0.00
KASELJ, TANYA	\$81,687.92	\$0.00
KASHEMEIRE, GERTRUDE	\$87,525.05	\$0.00

STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
KEARNEY, PATRICIA ANNE	\$85,271.91	\$0.00
KELLY, CHERYL	\$85,468.97	\$0.00
KEMP, JAMES	\$95,894.13	\$27.83
KENNEDY, ANNA	\$83,273.16	\$0.00
KENTEL, JEANNE	\$90,982.72	\$0.00
KLEIN, KAREN	\$138,614.84	\$641.48
KLEISINGER, MEGAN	\$91,542.42	\$534.82
KONJIN, ANAHITA ABBAS NEJA	\$91,102.25	\$0.00
KOZAK, ANDRE	\$93,361.58	\$0.00
KUMAR, CHRISTINA J	\$86,467.55	\$0.00
KUNGEL, STEVEN	\$91,672.18	\$1,856.93
KWOK, BRENDA Y	\$96,858.15	\$0.00
LAFOREST, J.S. YVES	\$82,666.10	\$0.00
LAFOREST, SARA	\$90,380.62	\$0.00
LAM, ISABELLA	\$99,964.05	\$753.71
LANCASTER, IAIN	\$106,261.00	\$0.00
LANGE, SHANNON G	\$91,498.51	\$0.00
LANSDOWNE, BERTHA	\$95,219.73	\$988.96
LARKMAN, EMILY	\$91,585.53	\$1,101.06
LAVEN, SHIRLEY	\$85,742.04	\$0.00
LAVRENCIC, ROMEO A.	\$88,069.43	\$1,709.70
LAYZELL, MARK	\$88,157.20	\$657.81
LEE, DANIEL	\$91,010.77	\$2,803.47
LEE, SHERYL	\$80,671.42	\$0.00
LEIGH, MARTHA	\$90,020.62	\$0.00
LEKAKIS, JOHN	\$114,238.62	\$62.77
LEUNG, KEN	\$89,440.70	\$0.00
LEWIS, HELENI	\$89,688.02	\$0.00
LIEM, WINFRED J.	\$91,973.95	\$0.00
LIOCE, MIRELLA	\$96,584.78	\$895.23
LIU, JASPER J	\$83,312.36	\$0.00
LOUIS-CHARLES, DEBBIE	\$90,825.69	\$0.00
MACCASKELL, AMANDA	\$78,054.30	\$0.00
MACDONALD, KATHLEEN	\$91,902.43	\$0.00
MACLEAY, SCOTT	\$91,542.45	\$0.00
MAGLIO, SONIA	\$93,288.84	\$446.00
MAJCHER, JO-ANN	\$111,679.90	\$0.00
MANJI, ZAIDA	\$91,672.49	\$1,266.25
MANKOO, SHARAN	\$77,321.48	\$0.00
MANNIX, LINDA	\$91,138.51	\$0.00
MANVILLE, PAUL	\$126,559.58	\$103.02
MARSH, D'ALICE	\$82,379.39	\$108.33
MARTINS, JENNIFER E.	\$90,825.66	\$0.00
MAST, LORENA	\$97,172.16	\$0.00
MAXIM, TAMARA	\$80,792.52	\$0.00
MCARTHUR, TAMMY	\$91,915.29	\$0.00
MCCLOY, BRUCE A.	\$91,858.48	\$0.00
MCGHEE, VERONICA	\$96,773.37	\$150.00
MCGOWAN, CHE-YIN	\$90,062.72	\$0.00
MCGOWAN, RICK	\$83,077.53	\$0.00
MCNULTY, CHRISTINE	\$90,258.76	\$0.00
MCRAE-STANGER, MAUREEN	\$120,920.31	\$10,316.28

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

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A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
MCWHIRTER, HELEN I	\$93,400.69	\$0.00
MEADOWS, WAYNE P.	\$101,624.14	\$1,789.18
MEVILLE, JEFFREY	\$92,257.33	\$0.00
MICK, BRIAN S	\$76,048.62	\$669.42
MILLARD, KEN M.	\$126,907.86	\$638.43
MILLHOFF, COURTNEY	\$84,443.33	\$207.24
MILLS, DANIEL	\$82,824.23	\$0.00
MONTELEONE, FRANCES	\$83,312.36	\$1,437.03
MOORCROFT, ARDYTH	\$91,383.22	\$36.60
MOOSA, TAZIM	\$86,033.71	\$0.00
MORRIS, KIM	\$156,078.94	\$0.00
MOUNTAIN, JODY L	\$90,427.05	\$0.00
MUSGROVE, STEPHANIE	\$90,996.51	\$0.00
NADEAU, YVAN	\$90,743.42	\$0.00
NASATO, LISA	\$130,480.83	\$472.18
NASER, MARYAM	\$158,951.65	\$11,244.10
NGUYEN, CATHY	\$76,415.63	\$0.00
NOLAN, JUANITA N.	\$90,740.61	\$0.00
NOSEK, AMY M	\$91,585.53	\$0.00
NOTTINGHAM, SARAH J	\$83,273.18	\$0.00
OATWAY, CHAD	\$91,945.49	\$40.33
OKE, NICOLE	\$90,620.80	\$1,120.00
ONSTAD, BRYAN	\$109,773.97	\$0.00
ORMEROD, SARAH	\$91,902.42	\$0.00
OUTHWAITE, WILLIAM IAN ADAM	\$81,221.22	\$0.00
OXLEY, KRISTIE	\$91,585.49	\$1,286.08
PALMER, JAN	\$87,089.36	\$619.08
PARKER, MICHAEL A	\$91,498.51	\$0.00
PATERSON, JAMES D.	\$91,902.44	\$681.49
PATTERN, GARY	\$95,984.75	\$4,846.45
PATTON, GREG	\$113,834.81	\$110.60
PECELJ, JELENA	\$97,125.76	\$0.00
PENNY, CHRISTINA	\$90,422.73	\$0.00
PHAM, NGHI	\$88,535.45	\$0.00
PHELAN, SARAH A.L.	\$122,649.77	\$128.91
POCHER, JAMES	\$116,293.19	\$3,545.07
POIRIER, JACQUES	\$91,858.54	\$0.00
PORTER, ELIZABETH ANN	\$91,007.11	\$0.00
PRINCIPE, JULIE	\$90,782.72	\$821.21
PROZNICK, KELLY J.	\$88,470.73	\$340.00
PURDON, JENNIFER S.	\$75,388.17	\$0.00
RAFTER, RODNEY	\$84,763.66	\$0.00
RAI, SUKHDEEP	\$94,492.16	\$0.00
RAMEN, DEBBIE	\$111,421.96	\$3,926.20
REIMER-AIUMU, LORELEI	\$81,677.19	\$0.00
REXIN, KRISTEN	\$85,967.68	\$124.33
RHEAD, LARRY	\$83,122.79	\$0.00
RICHTER, CASSANDRA	\$82,241.03	\$0.00
RICHTER, JENNY L.	\$126,907.86	\$432.74
ROBERTS, LAURA M	\$117,684.81	\$638.79
ROBINSMITH, STACEY	\$91,682.64	\$0.00
ROIK, ANNA	\$82,921.26	\$0.00

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

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A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
RONDESTVEDT, SONJA L.	\$117,000.67	\$229.88
ROULEAU, MARC	\$85,858.24	\$0.00
ROWBOTTOM, DAVID	\$91,923.81	\$0.00
RUSSELL, JAMES	\$95,939.87	\$0.00
RUUS, MARC M	\$94,120.62	\$0.00
SABISTON, CHRIS	\$116,082.14	\$2,425.84
SACCO, DRAGANA	\$91,858.51	\$1,350.00
SADLER, JAMES	\$126,547.86	\$1,000.51
SADR, KHASHAYAR	\$82,913.18	\$0.00
SAHOTA, JESSY SINGH	\$77,605.40	\$0.00
SANDHU, JEEVAN	\$91,576.65	\$0.00
SANGRA, SATNAM S	\$91,023.73	\$0.00
SASGES, DAWN	\$89,352.92	\$255.12
SAUGSTAD, ALLAN	\$121,682.88	\$7,981.70
SCHARF, HEATHER M	\$90,465.70	\$0.00
SCHELP, DARRYL	\$90,862.96	\$0.00
SCHIEMANN, ROSEMARIE B.	\$91,498.51	\$180.67
SCORDA, JENNIFER	\$118,554.80	\$134.28
SEBEL RUSSELL, SHANNON	\$88,535.07	\$0.00
SEKHON, APINDER	\$84,906.54	\$0.00
SEWRUTTUN, KAVITA	\$91,902.40	\$0.00
SHARP, LUCIE	\$82,596.68	\$0.00
SHAW, WILLIAM	\$91,902.43	\$0.00
SIDHU, RAJWANT	\$91,945.47	\$0.00
SIHOTA, RUBY	\$111,061.93	\$20.74
SIMPSON, JOANNE T.	\$90,782.72	\$0.00
SKYE WEISNER, JENNIFER D.	\$82,493.45	\$0.00
SMIALEK, CARY	\$102,484.90	\$0.00
SMITH, JEFF BRUCE	\$81,717.56	\$0.00
SMITH, SIAN ELLEN	\$82,910.94	\$0.00
SMITH, TANYA M (KAI)	\$82,862.47	\$0.00
SOMOGYI, GEORGE L.	\$91,902.39	\$0.00
SPECKMAN, BRIAN	\$90,740.56	\$0.00
SPRING, STEVEN	\$83,237.95	\$1,401.10
STATES, NATALIE	\$83,480.84	\$0.00
STEBNER, COLLEEN J.	\$80,885.60	\$0.00
STIGLICH, DINO	\$117,826.01	\$0.00
STRACHAN, BRIANNA	\$78,304.91	\$0.00
SURES, GARY	\$91,923.83	\$682.48
TAKHAR, ANGIE	\$93,405.54	\$0.00
TAN, SHENTON	\$91,858.53	\$0.00
TEH, TERESA	\$91,498.52	\$0.00
THOMPSON, JENNIFER	\$76,560.88	\$0.00
TONG, CALVIN	\$90,825.70	\$0.00
TREMBLAY, NATHALIE	\$90,105.67	\$699.40
TRIEU, TU LOAN	\$111,712.81	\$1,055.99
TROTT, CORINNE E.	\$85,294.01	\$300.00
TUCSOK, DIANE R.	\$90,782.71	\$0.00
TYLER, JOHN D	\$100,473.02	\$585.33
VENTOURAS, ATHANASIA	\$85,412.31	\$0.00
VILLENEUVE, RIEL	\$82,283.96	\$0.00
VIT, CYNTHIA A.	\$97,012.94	\$200.00

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

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A. LIST OF EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00

NAME =====	REMUNERATION =====	EXPENSES =====
WALDNER, LINDSAY	\$90,825.69	\$0.00
WALKER, IAN	\$81,714.89	\$462.97
WATKINS, STEPHEN	\$89,271.40	\$0.00
WEINKAM, KATHLEEN	\$93,769.95	\$0.00
WESTON, ROBERT	\$166,062.57	\$1,605.57
WETHERED, SARAH A.	\$91,902.43	\$0.00
WHITE, MEGAN M.	\$82,553.13	\$60.00
WHYTE, SARAH E	\$90,782.71	\$10,692.54
WIENS, CHARLOTTE R.	\$84,106.08	\$0.00
WILLIAMS, RICHARD	\$80,168.24	\$0.00
WINPENNY, DARYL J	\$88,705.65	\$0.00
WONG, BECKIE	\$83,813.89	\$0.00
WONG, DARYL	\$90,088.47	\$0.00
WONG, LAURIE	\$75,436.36	\$101.00
WOO, BOBBY	\$102,356.90	\$0.00
WOO, CALVIN KENNETH	\$90,825.69	\$0.00
WOO, CARMEN J	\$89,913.27	\$675.60
WORKMAN, RORY	\$95,803.94	\$0.00
WRIGHT, KAREN E	\$89,773.86	\$0.00
WRIGHTMAN, DEIDRE	\$90,380.63	\$0.00
YASUI, KRISTI	\$90,555.11	\$0.00
YEO, CHENG L.	\$95,353.96	\$0.00
YOUNG, ERIC A	\$95,939.74	\$10.00
YOUNG, NADIA	\$102,177.16	\$172.43
ZAENKER, PETER	\$91,903.60	\$1,997.13
ZIVARTS, HILDA	\$90,380.62	\$0.00

TOTAL FOR EMPLOYEES WHOSE REMUNERATION EXCEEDS \$75,000.00	\$26,651,328.08	\$132,352.21
	=====	=====

B. REMUNERATION TO EMPLOYEES PAID \$75,000.00 OR LESS

Total remuneration paid to employees where the amount paid to each employee was \$75,000.00 or less:	\$29,552,380.89	\$158,177.42
	=====	=====

C. REMUNERATION TO ELECTED OFFICIALS	\$171,643.03	\$9,370.00
	=====	=====

D. EMPLOYER PORTION OF E.I. AND C.P.P.

The employer portion of Employment Insurance and Canada Pension Plan paid to the Receiver General of Canada:	\$2,925,131.38
	=====

**School District
Statement of Financial Information (SOFI)**

School District No. 40 (New Westminster)

Fiscal Year Ended June 30, 2019

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No. 40 (New Westminster) and its non-unionized employees during fiscal year 2019.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

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A. LIST OF SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00

SUPPLIER NAME =====	EXPENDITURE =====
1155020 BC LTD	\$48,138.30
A.P. FLOORS	\$139,431.82
AMAZON MARKETPLACE CA	\$26,401.64
AMAZON.CA	\$127,172.81
ANDREW SHERET LTD.	\$42,833.42
APOLLO SHEET METAL LTD.	\$352,408.16
APPLE CANADA INC.	\$116,052.90
AZ COPYWRITING LTD.	\$189,354.93
BC INSTITUTE OF TECHNOLOGY	\$27,030.00
BC SCHOOL TRUSTEES ASSOCIATION	\$38,271.92
BLACK WOLF CONSULTING INC	\$305,686.85
BOWEN ISLAND PROPERTIES LTD PA	\$47,093.65
BURNABY REPO.COM	\$66,001.60
C & C DEMOLITION	\$57,503.25
CALIBER SPORT SYSTEMS INC.	\$117,785.85
CASCADE FACILITIES MANAGEMENT	\$67,098.00
CASCADIA ENERGY LTD	\$368,956.63
CDW CANADA INC	\$125,665.19
COMMISSIONER MUNICIPAL PENSION	\$2,735,034.83
COMMISSIONER TEACHERS' PENSION	\$10,366,524.74
CORP OF THE CITY OF NEW WESTMI	\$992,151.99
CROSSTOWN METAL INDUSTRIES LTD	\$165,125.64
DDP CIVIL WORKS LTD	\$66,606.96
DISCOVERY EDUCATION CANADA ULC	\$50,843.80
DOUBLE R RENTALS, LTD	\$50,847.36
DUNBAR LUMBER	\$181,272.45
EDUCAN INSTITUTIONAL FURNITURE	\$48,246.58
EMPIRE ASPHALT PAVING INC	\$73,644.54
ERV PARENT CO. LTD.	\$109,086.09
ESC AUTOMATION INC	\$74,501.23
FASKEN MARTINEAU DUMOULIN LLP	\$29,655.63
FORTIS BC - NATURAL GAS	\$149,233.34
FOUNTAIN TIRE	\$32,724.82
FULCRUM MANAGEMENT SOLUTIONS L	\$25,760.00
GARAVENTA LIFT B.C.	\$35,407.76
GOLDER ASSOCIATES LTD	\$173,269.27
GORDON FOOD SERVICE CANADA LTD	\$51,494.55
GRAHAM DESIGN BUILDERS LP	\$21,488,829.68
GRAND & TOY LTD.	\$74,372.03
GREAT WEST LIFE ASSURANCE CO.	\$92,925.61
GREAT WEST LIFE ASSURANCE COMP	\$31,530.13
GUILLEVIN INTERNATIONAL CO.	\$31,797.71
HABITAT SYSTEMS INC	\$126,490.21
HARRIS & COMPANY LLP	\$49,223.33
HOMEWOOD HEALTH INC.	\$56,463.82
HYDRA-TEK FIRE SYSTEMS LTD	\$99,490.23
IBI GROUP	\$518,960.37
ICSCLEAN SUPPLIES LTD.	\$31,027.72

SUPPLIER NAME	EXPENDITURE
=====	=====
DESIGN SOLUTIONS INC.	\$30,874.14
JOHN A WALLACE ENGINEERING LTD	\$93,440.83
KEV SOFTWARE INC.	\$38,894.97
KINSIGHT COMMUNITY SOCIETY	\$57,000.00
KMS TOOLS AND EQUIPMENT LTD.	\$28,390.24
KPMG LLP, T4348	\$28,649.25
LASERNETWORKS C/O T11197	\$120,376.62
LYNCH BUS LINES	\$122,457.42
M3 ARCHITECTURE INC.	\$78,374.17
MISC BMO PCARD VENDOR	\$41,509.62
MORNEAU SHEPELL LTD.	\$71,265.18
NELSON EDUCATION LTD	\$127,008.59
NEW WESTMINSTER TEACHERS UNION	\$279,950.52
P.E.B.T. (IN TRUST)	\$730,683.61
PACIFIC BLUE CROSS	\$1,956,176.45
PACIFIC BLUE CROSS (PVP)	\$33,815.64
PACIFIC CLEAN AIR	\$56,557.45
PEARSON CANADA INC.	\$151,660.65
POWERSCHOOL CANADA ULC	\$56,543.82
PUBLIC BODIES REALLOCATION	\$91,083.53
RAM MECHANICAL LTD.	\$85,557.22
RICHELIEU HARDWARE LTD	\$59,153.64
ROYAL BANK VISA	\$68,276.05
SAFE-GUARD FENCE LTD	\$25,800.08
SCHOLASTIC CANADA LTD	\$45,049.56
SCHOOLHOUSE PRODUCTS INC.	\$89,014.22
SMCN CONSULTING INC.	\$196,061.25
SOFTCHOICE CORPORATION	\$83,345.42
SSA QUANTITY SURVEYORS LTD.	\$48,201.25
STAPLES ADVANTAGE (VAN)	\$109,404.79
SUNCOR ENERGY PRODUCTS PARTNER	\$56,748.39
SWISH MAINTENANCE LIMITED	\$56,949.96
SYSCO FOOD SERVICES OF CANADA,	\$31,774.74
TALIUS	\$81,734.61
TEACHER REGULATION BRANCH	\$43,152.45
TELUS	\$108,446.51
TELUS MOBILITY	\$76,736.85
THE STAFFING EDGE INC.	\$26,787.60
THYSSENKRUPP ELEVATOR (CANADA)	\$43,903.28
TRAINOR MECHANICAL CONTRACTORS	\$635,840.18
TRAVEL HEALTHCARE INSURANCE SO	\$126,831.45
UA PIPING INDUSTRY COLLEGE OF	\$33,800.00
UNITECH CONSTRUCTION MANAGEMEN	\$1,026,273.19
WARRINGTON PCI ITF 1100368 BC	\$232,782.43
WESCLEAN EQUIPMENT CLEANING SU	\$35,089.29
WESCO DISTRIBUTION CANADA LP	\$40,489.76
WEST COAST T-BAR	\$31,776.20
WESTCOAST T-BAR	\$33,941.25
WESTERN CAMPUS RESOURCES	\$42,226.62
WOOD WYANT INC.	\$35,820.13

STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019

SUPPLIER NAME =====	EXPENDITURE =====
WORKSAFE BC	\$589,178.06
X10 NETWORKS	\$604,604.24
XEROX CANADA INC.	\$195,501.33
YELLOW FENCE RENTALS INC.	\$33,984.86
YEN BROS. FOOD SERVICE LTD	\$35,627.62

TOTAL FOR SUPPLIERS WHERE PAYMENTS EXCEED \$25,000.00	----- \$49,540,006.52 =====
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B. SUPPLIERS PAID \$25,000.00 OR LESS

Total amount paid to suppliers where the amount paid to each supplier was \$25,000.00 or less:	\$5,829,390.67 =====
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SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
STATEMENT OF FINANCIAL INFORMATION REPORT (SOFI) - 2018/2019
RECONCILIATION OF FINANCIAL STATEMENTS TO STATEMENT OF FINANCIAL POSITION REPORT (SOFI)

Schedule of Payments

Total for Suppliers over \$25,000	\$ 49,540,006.52
Total for Suppliers Under \$ 25,000	\$ 5,829,390.67
Total Supplies	<u>\$ 55,369,397.19</u>
Total Employees over \$ 75,000	\$ 26,651,328.08
Expenses Employees over \$ 75,000	\$ 132,352.21
Total Employees under \$ 75,000	\$ 29,552,380.89
Expenses Employees under \$ 75,000	\$ 158,177.42
Total For Elected Officials	\$ 171,643.03
Expenses Elected Officials	\$ 9,370.00
Employer CPP/EI	\$ 2,925,131.38
Total Employee Expenses	<u>\$ 59,600,383.01</u>
Total Scheduled Payments	<u>\$ 114,969,780.20</u>

Non Cash Items

Inventories and Prepaids	\$ 22,388.00
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Payments Included

Taxable Benefits	\$ (605,294.74)
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Other

Change in Liability Trades	\$ 5,505,691.00
Purchase of Land Site	\$ 1,749,209.00
Change in Employee Future Benefits	\$ 126,318.00
Third Party Recoveries	\$ (638,611.55)
GST Rebate	\$ (1,124,576.71)
International Student Refunds	\$ (156,175.00)
Employees Share of Benefits	\$ (7,805,116.20)

Total Reconciled Schedule of Payments	\$ (2,926,168.20)
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Total After Adjustments	<u>\$ 112,043,612.00</u>
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Financial Statement Expenditures

Income Statement 2	\$ 80,486,030.00
Less Amortization	\$ (3,096,279.00)
Tangible Capital Assets Additions (Statement 5)	\$ 4,379,139.00
Tangible Capital Assets WIP Additions (Statement 5)	\$ 30,274,722.00

Total	<u>\$ 112,043,612.00</u>
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Variance	<u>\$ -</u>
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Supplement to: COMBINED EDUCATION AND OPERATIONS POLICY & PLANNING COMMITTEE

Date: December 3, 2019

Submitted by: Danielle Connelly, Trustee

Item: Requiring Action Yes ☒ No ☐ For Information ☐

Subject: Youth/Student Engagement in Board Governance

Background:

In the past year, New Westminister Schools has taken many exciting steps to encourage youth engagement at the Board table. Students have engaged in the budget process, through Student Voice, and bringing issues of importance to them to Board meetings.

Recommendation:

THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminister) that in order to continue to foster youth/student engagement in Board Governance, the Board direct staff to explore the feasibility of having an annual daytime Education Policy & Planning Committee meeting in lieu of one monthly evening meeting.

Supplement to: **REGULAR SCHOOL BOARD MEETING**

Date: December 10, 2019

Submitted by: Maureen McRae-Stanger, Director of Instruction, Learning and Innovation

Item: **Requiring Action** Yes ☒ No ☐ **For Information** ☐

Subject: 2020-2021 Board Authority/Authorized Courses

Background:

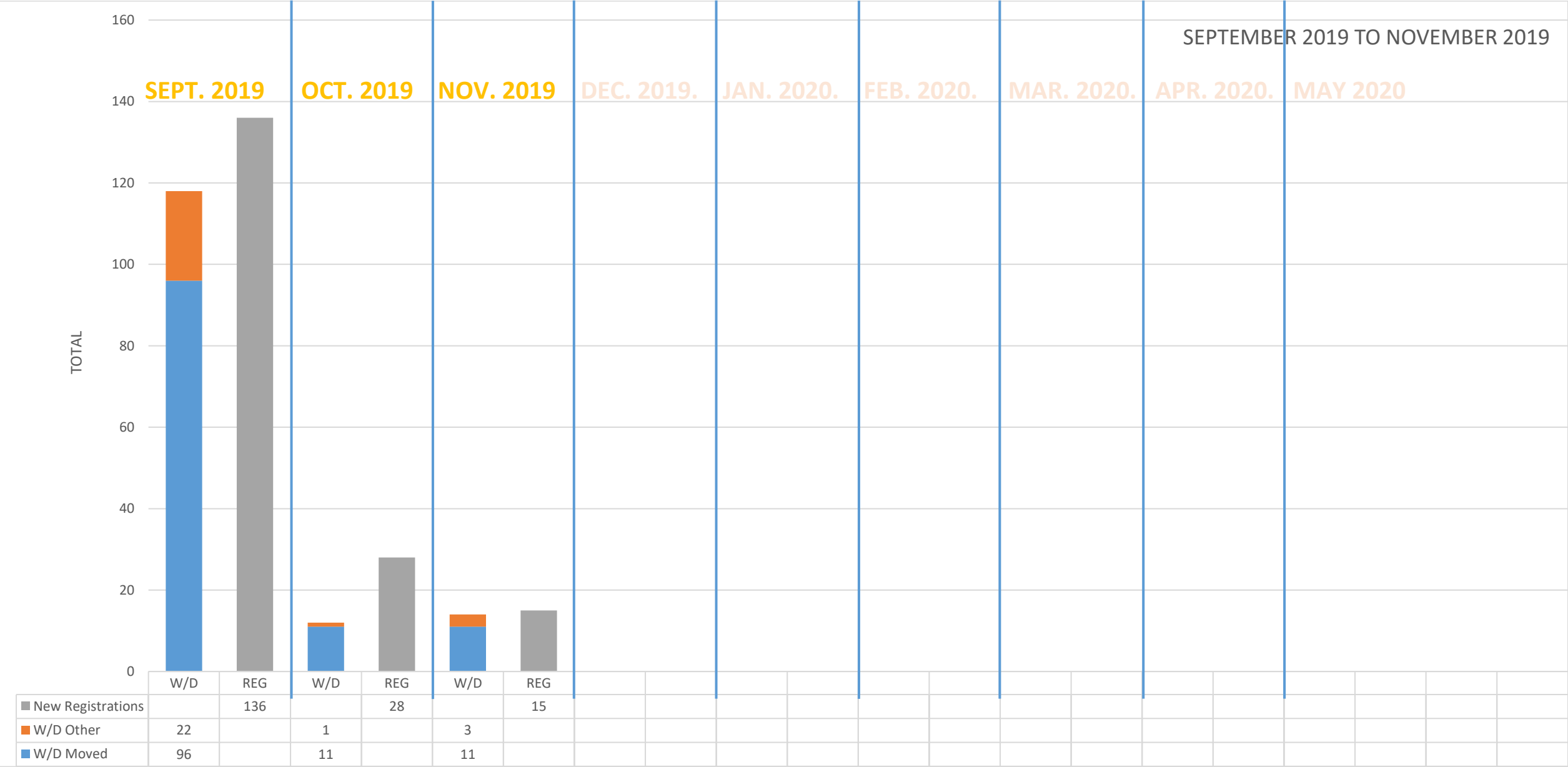
Board Authority/Authorized (BAA) Courses are locally developed Grade 10, 11, and 12 courses that meet the graduation requirements set by the Ministry of Education. BAA courses are developed to provide learning opportunities that allow for choice and flexibility for students. BAA courses must be authorized by Boards of Education as per the requirements set out by the Ministry of Education. New Westminster School District Administrative Procedure 219 outlines the process by which BAA courses are submitted for the approval of the Board of Education.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the following Board Authority/Authorized Courses for the 2020/2021 school year:

***BAA Applications for Learning 10
BAA Applications for Learning 11
BAA Applications for Learning 12
BAA Laboratory Technology 12
BAA Self-Efficacy 10
BAA Self-Efficacy 11
BAA Self-Efficacy 12
BAA Volleyball Skills 10
BAA Volleyball Skills 12***

STUDENT WITHDRAWAL AND NEW REGISTRATION REPORT FOR GRADES K TO 12



BULLYING AND HARASSMENT

Background

The District is dedicated to ensuring that employees are able to work in a safe environment, without fear of bullying ~~or and/or~~ harassment.

Definition

~~The definition of WorkSafeBC's Occupational Health and Safety policies use the phrase "bullying and harassment" as a single term which according to WorkSafeBC's policies is as follows:~~
~~"Bullying and harassment includes:~~

- ~~a) Includes any~~ inappropriate conduct or comment by a person towards a worker that the person knew or reasonably ought to have known would cause that worker to be humiliated or intimidated, but,
- ~~a) b) excludes~~ Excludes any reasonable action taken by an employer or supervisor relating to the management and direction of workers or the place of employment."

Procedures

1. ~~The Extending District will not tolerate, from the District's Code of Conduct (Administrative Procedure 104) to provide a respectful workplace, the District and will not tolerate, and is committed to preventing, or otherwise minimize, any instance of~~ bullying and harassment in the workplace. ~~This will be supported by annual training g.g.~~
2. All employees share in the responsibility to ensure that the work environment is safe and welcoming. Employees are responsible for reporting any instances of bullying ~~or harassment, whether they were the target, or they experience or~~ they were witness to the bullying ~~or and~~ harassment incident.
3. ~~Depending on the degree of seriousness, the board may designate a representative, other than the supervisor, to respond to the allegation and complete the investigation. -~~
- 2-4. All employees making a complaint of bullying ~~or and~~ harassment in good faith can do so without fear of retaliation or reprisal. All parties involved must respect and protect the personal privacy of their colleagues. -

Reference: Sections 20, 22, 65, 85, 177 School Act
Human Rights Act
Workers' Compensation Act, Sections 115 to 117
Occupational Health and Safety Policies D3-115-2, D3-116-1, D3-117-2 Regulation
SD No. 40 (New Westminster)

Adopted: May 30, 2017
Revised: December 10, 2019

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)

Commented [MC1]: Option to delete, but we must include procedures for a worker to report if the employer, supervisor .. is the alleged bully and harasser.

Commented [MC2]: Typically the sections are referenced after the legislation



ADOPTION OF AGENDA – 6:05 pm.

MINUTES FOR APPROVAL – October 29, 2019; Special November 5, 2019; November 19, 2019

CORRESPONDENCE – Nil

REPORTS FROM SENIOR MANAGEMENT – Personnel / Facilities / Administration

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS

ADJOURNMENT – 6:48 pm.