



**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
REGULAR OPEN MEETING OF THE BOARD
AGENDA**

Tuesday, March 10, 2020

7:00 pm

School Board Office

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

Pages

1. **ADOPTION OF THE AGENDA** **7:00 PM**

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the March 10, 2020 Regular School Board meeting.

2. **APPROVAL OF THE MINUTES** **7:05 PM**

- a. Minutes from the Open Meeting held:

- i. February 25, 2020 Regular Meeting

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Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the February 25, 2020 Regular School Board Meeting.

b. Business Arising from the Minutes

i. Continuing Education (B. Ketcham)

7:10 PM

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve to discontinue the day time and late afternoon continuing education program as of the end of the 2019-20 school year and make efforts to optimize the evening program and continue to run the evening program for one year to assess the financial and educational viability with a decision to be made about future steps by February 2021 in time for the 2021-22 budget cycle.

3. COMMENT & QUESTION PERIOD FROM VISITORS

7:25 PM

4. CORRESPONDENCE

7:35 PM

- | | | |
|----|--|----|
| a. | New Westminster Teachers' Union, re Pearson Adult Learning Centre, February 20, 2020 | 10 |
| b. | TransLink Response to New Westminster Board of Education's #AllonBoard Resolution, February 25, 2020 | 13 |
| c. | Minister of Education Fleming, re Education Statutes Amendment Act, 2020, February 26, 2020 | 15 |
| d. | Invitation to Board of Education re Periods, Politics & Beyond! Event, March 10, 2020 | 17 |

5. BOARD COMMITTEE REPORTS

- a. Combined Education & Operations Policy and Planning Committee, March 3, 2020

7:40 PM

i. Comments from the Committee Chairs, Trustees Beattie and Connelly

ii. Approval of the March 3, 2020 Combined Education & Operations Policy and Planning Committee Minutes

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Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the March 3, 2020 Combined Education & Operations Policy and Planning Committee meeting.

Recommendation:

**THAT the Board of Education of School District No. 40
(New Westminster) approve the Board and Committee
Meeting Calendar 2020-2021 as presented.**

6. REPORTS FROM SENIOR MANAGEMENT

- | | | | |
|----|--|---------|----|
| a. | Superintendent Update (K. Hachlaf) | 7:50 PM | |
| b. | 2020-2021 Preliminary Budget | 8:05 PM | |
| | i. Stakeholder Submission Presentations (10 mins. each) | | |
| | - Canadian Union of Public Employees - Marcel Marsolais, President, CUPE Local 409 | 8:10 PM | 24 |
| | - New Westminster Teachers' Union - Eric Young, President | 8:20 PM | |
| | - New Westminster Principals' & Vice Principals' Association - Ken Millard | 8:30 PM | 26 |
| | ii. 2020-2021 Superintendent Recommendations (K. Hachlaf) | 8:40 PM | 29 |
| c. | District Calendar 2020-2021(M. Naser) | 9:15 PM | 43 |

Recommendation:

**THAT the Board of Education of School District No. 40
(New Westminster) approve the 2020/2021 District Calendar as presented.**

- | | | | |
|----|---|---------|----|
| d. | Student Withdrawal & New Registration Report (M. Naser) | 9:20 PM | 44 |
|----|---|---------|----|

7. TRUSTEE REPORTS 9:25 PM

- | | | | |
|----|---|--|----|
| a. | BCSTA Substantive Motion (Trustee Connelly) | | 45 |
|----|---|--|----|

8. QUESTION PERIOD (15 Minutes) 9:35 PM

Questions to the Chair on matters that arose during the meeting.

9. **NOTICE OF MEETINGS** 9:50 PM

Tuesday, April 14, 2020: Education Policy & Planning Committee, 6:00pm -
New Westminster Secondary School, 835 Eighth Street

Tuesday, April 21, 2020: Operations Policy & Planning Committee, 7:00pm -
School Board Office

Wednesday, April 22, 2020: District Volunteer Appreciation Event, 7:00pm -
Lord Kelvin Elementary School, 1010 Hamilton Street

Tuesday, April 28, 2020: School Board Meeting, 7:00pm - School Board Office

Reminder: National Day of Mourning, April 28, 2020

10. **REPORTING OUT FROM IN-CAMERA BOARD MEETING** 9:55 PM

- a. Record of In-Camera February 25, 2020 Board Meeting

49

11. **ADJOURNMENT** 10:00 PM

**MINUTES OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, February 25, 2020, 7:00 PM
School Board Office
811 Ontario Street, New Westminister**

PRESENT	Anita Ansari, Chair Dee Beattie, Trustee Danielle Connelly, Trustee Gurveen Dhaliwal, Vice-Chair Mark Gifford, Trustee Maya Russell, Trustee	Karim Hachlaf, Superintendent Bettina Ketcham, Secretary-Treasurer Maryam Naser, Associate Superintendent Robert Weston, Executive Director, Human Resources Caroline Manders, Recording Secretary Guests: Bruce Cummings, Director of Instruction, Learning Services Karen Catherwood, Principal, Qayqayt Elementary Stephen Inniss, District Vice Principal, Pearson Adult Learning Centre Janaya Fuller Evans, Reporter, New Westminister Record Sarah Wethered, Teacher Librarian, NWSS
REGRETS	Mary Lalji, Trustee	

The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair of the Board called the meeting to order at 7:05pm.

2020-007

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the February 25, 2020 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meeting held:

i. January 28, 2020 Regular Meeting

2020-008

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as distributed for the January 28, 2020 Regular School Board Meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. PRESENTATION

a. Qayqayt Elementary School Presentation

Qayqayt Principal Karen Catherwood introduced a video they created to feature their school growth plan.

4. COMMENT & QUESTION PERIOD FROM VISITORS

Nil.

5. CORRESPONDENCE

Correspondence was received.

Further follow-up was requested regarding the letter of response from Minister Fleming regarding counsellors to student ratio.

6. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee, February 11, 2020

i. Comments from the Committee Chair, Trustee Beattie

Trustee Beattie indicated that the Padlet feedback tool used at the Education meeting was very helpful. It was requested to bring back the questions posed to a future meeting for further discussion.

ii. Approval of the February 11, 2020 Education Policy and Planning Committee Minutes

2020-009

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 11, 2020 Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, February 11, 2020

i. Comments from the Committee Chair, Trustee Connelly

Trustee Connelly acknowledged the work completed on the new high school.

ii. Approval of the February 11, 2020 Operations Policy and Planning Committee Minutes

Amendment: page 2: Motion regarding the \$1M contribution for the Richard McBride seismic replacement project. Trustee Connelly clarified that her preamble regarding her view that the District should not have to set aside funds, should not be reflected as an abstention. The motion was carried unanimously.

2020-010

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as amended from the February 11, 2020 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

- iii. 2019-2020 Amended Budget
2020-011
Moved and Seconded
THAT the Board of Education of School District No. 40 (New Westminster) approve that \$1,000,000 of surplus be appropriated and transferred to local capital for the contribution related to the Richard McBride Elementary seismic replacement project.
CARRIED UNANIMOUSLY
- 2020-012**
Moved and Seconded
THAT the Board of Education of School District No. 40 (New Westminster) adopt the three readings of the amended budget bylaw for fiscal year 2019/2020.
CARRIED UNANIMOUSLY
- 2020-013**
Moved and Seconded
THAT the Board of Education of School District No. 40 (New Westminster) approve the first and second reading of the amended budget bylaw for fiscal year 2019/2020.
CARRIED UNANIMOUSLY
- 2020-014**
Moved and Seconded
THAT the Board of Education of School District No. 40 (New Westminster) approve the third reading, reconsideration and final adopt the amended budget bylaw for fiscal year 2019/2020.
CARRIED UNANIMOUSLY
- iv. Continuing Education
Secretary-Treasurer Ketcham will present a detailed report structural surplus/deficit, which will include Continuing Education Analysis at the March 3, 2020 Combined Education and Operations Policy & Planning Committee meeting, as such, the Board may wish to postpone their decision until they have had an opportunity to review that information. The report will include data cost analysis for each of the day/afternoon/evening Continuing Education program and reinforces information already shared. A decision regarding the program would be made at the March 10, 2020 Regular Open Board meeting.
- 2020-015**
Moved and Seconded
That the Board of Education of School District No. 40 (New Westminster) submit a letter to the Ministry of Education, requesting that the Ministry increase per student FTE funding for Adult Continuing Education from current \$4,773 (63% of school age FTE funding) to \$6,348 (85% of school age FTE funding) in order to fund and deliver Adult Continuing Education at a sustainable level.
AND
Furthermore, that the Board of Education of School District No. 40 (New Westminster) submit a motion to BCSTA for consideration by its membership at its AGM in April 2020.
CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve to discontinue the day time and late afternoon continuing education program as of the end of the 2019-20 school year and make efforts to optimize the evening program and continue to run the evening program for one year to assess the financial and educational viability with a decision to be made about future steps by February 2021 in time for the 2021-22 budget cycle.

MOTION POSTPONED to March 10, 2020 Regular Open Board Meeting

AND

2020-016

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to continue to investigate and communicate available options for students to transition to an alternate out of district program that best meets their needs.

CARRIED UNANIMOUSLY

7. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update

Superintendent Hachlaf provided highlights of his February report:

- Queen Elizabeth Elementary
 - o Grade 4 Ambassadors
 - o Art project
 - o Smurf Room
 - o Indigenous Education Assembly
- Herbert Spencer Elementary
 - o Story time from space...
 - o Bullying Awareness activities are happening year-round
 - o Club & Games Day
- Student Symposium 2020
 - o Was a very successful day-long event; Student Voice will deliver an overview of the Symposium at the March 3 Combined Education and Operations Policy & Planning Committee meeting
- Novel Coronavirus: COVID-19 Update. Please visit the [District website](#) for the latest developments regarding this matter. The risk to British Columbians remains low with recommendations for everyone to follow proper respiratory hygiene etiquette. Students and staff who are ill with respiratory illness symptoms are asked to stay home.

b. Special Education Review February Update

Director of Instruction, Learning Services Cunnings provided highlights of the feedback gathered from the in-person focus groups/interviews as well as a ThoughtExchange survey. This comprehensive process focused on improving practice; guided by research; stakeholder engagement; alignment with district strategic plan. Some early emerging themes include a focus on improving staffing of EAs and LSTs; transitions especially from middle to secondary school; support

for students in extra-curricular activities; relationships – EAs need more resource support (training and help); lack of communication.

Next steps include two consultant meetings - March 3 update at the Combined Education and Operations Policy & Planning Committee meeting, including an Equity Scan update; on March 12 a draft report and recommendations will be shared with the Advisory Group; a draft report will be presented at the April 14 Education Policy & Planning Committee meeting.

Chair Ansari and Trustees Beattie and Russell thanked Director of Instruction, Learning Services Cunnings for his work and summarizing the results so succinctly. The Advisory Group was acknowledged for their work on this project.

8. NEW BUSINESS

Nil.

9. TRUSTEE REPORTS

The Trustees provided highlights of events they attended in February.

Trustee Connelly provided a quick overview of the February 21-22, 2020 BCSTA Provincial Council meeting. The Board will be asked to participate in upcoming BCSTA surveys.

10. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

11. NOTICE OF MEETINGS

Tuesday, March 3, 2020: Combined Education and Operations Policy & Planning Committee Meeting, 6:00pm - Lord Kelvin Elementary, 1010 Hamilton Street

Tuesday, March 10, 2020: School Board Meeting, 7:00pm - School Board Office

Tuesday, April 14, 2020: Education Policy & Planning Committee Meeting, 6:00pm - New Westminster Secondary School, 835 Eighth Street

Reminder

Pink Shirt Day - February 26

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING

a. Record of In-Camera January 28, 2020 Board Meeting

13. ADJOURNMENT

The meeting adjourned at 8:32pm.

Chair

Secretary-Treasurer

From: [Caroline Manders](#)
To: [NWTU Admin](#)
Cc: [lp40](#); [Board of Education](#)
Subject: RE: Letter on behalf of (PALC) Pearson Adult Learning Centre
Date: Friday, February 21, 2020 9:17:53 AM
Attachments: [image001.png](#)

Dear Ms. Pepper,

On behalf of the Board of Education, New Westminster Schools, we thank you for the letter regarding Pearson Adult Learning Centre. We welcome correspondence from the community and value feedback we receive on educational priorities in our district.

Please note that all correspondence addressed to the Board of Education is reviewed and should additional information be required, we will follow up with you accordingly.

Kind regards,
Caroline

Caroline Manders Executive Assistant, Board of Education



Phone: 604-517-1823
Email: cmanders@sd40.bc.ca
Website: <http://newwestschools.ca/>

From: NWTU Admin <nwtuadmin@telus.net>
Sent: Thursday, February 20, 2020 6:02 PM
To: Board of Education <boardofeducation@sd40.bc.ca>
Cc: lp40 <lp40@bctf.ca>
Subject: Letter on behalf of (PALC) Pearson Adult Learning Centre
Importance: High

Dear Trustees:

Please find attached a letter sent on behalf of Pearson Adult Learning Centre.

Thank you kindly

Yvonne Pepper, Office Manager
New Westminister Teachers' Union
604-526-8990

"Patience is not simply the ability to wait, it's how we behave while we're waiting." – Joyce Meyer

YAP:USW2009©LEU#40



New Westminster Teachers' Union

February 20, 2020

Trustee: Anita Ansari, SD40 Board Chair
New Westminster School District 40
811 Ontario ST
New Westminster, BC V3M 0J7

Dear Trustees:

Please accept the following letter on behalf of the teachers from Pearson Adult Learning Centre (PALC).

Recent Developments Affecting Adult Literacy and Foundations Programs

"The PALC teachers appreciate this opportunity to communicate with the board and senior administration regarding CE matters that arose during the operations policy and planning committee meeting on Feb 11, 2020.

Since that meeting, it has come to our attention that two nearby LINC programs in Burnaby and New Westminster will close in March 2020. This is on top of the earlier closure of Burnaby's Schou Adult Learning Program in June 2019. All these closures impact the same marginalized section of our community. There will be an acute shortage of spaces for hundreds of students in the morning and evening programs.

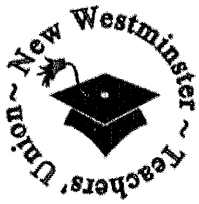
While we appreciate the financial and logistic constraints the board faces, we hope that there will be a way to keep the key elements of our program intact to service both our current students and these displaced students.

We would like to point out the following in an attempt to address some of the board's concerns:

1. Our program is only just recovering from major shifts in our programming in terms of program funding, course offerings, duration, and class frequency. Like most ventures, there are bound to be birthing pains, but we expect our student numbers to grow well beyond our break-even number. Historically, our students have found us to be a welcoming and effective path to the achievement of their post-secondary goals, and we have had very healthy enrollments until our upheaval last September. In light of the recent loss of student opportunities in our local area, we should be able to regrow our program even more quickly.

VAP:U5W2009©LEU#40

607 Columbia Street, New Westminster, BC V3M 1A7 (604) 526-8990 Fax (604) 526- 8912



New Westminster Teachers' Union

2. While we are able to service LINC and college English language students, it does not often work out the other way. Neither LINC nor colleges offer ministry-approved graduation courses: LINC credentials will not get the students into post-secondary programs, and the credits from colleges such as Douglas will not usually get them into other programs. As a graduation program, one of our main goals is to prepare our students to be successful in an academic environment. The emphasis in LINC programs is to give the students functional English in a social or work environment. They are not ready for college and often come to us after their time at LINC.

We hope that the board will consider the needs of adult learners in this school district and allow the operation of the PALC as it is in a different location, or consider the expansion of the evening program to the late afternoon to accommodate these displaced students. This expansion can take the form of more late evening classes and/or late afternoon (3:30) classes. Our recommendation is that these extra classes be offered only if there is sufficient demand and should, therefore, not be a fixed cost commitment to the district."

Yours truly,

Eric Young
President, New Westminster Teachers' Union

**TransLink**

400 - 287 Nelson's Court
New Westminster, BC V3L 0E7
Canada
Tel 778-375-7500
www.translink.ca

South Coast British Columbia
Transportation Authority

February 25, 2020

Anita Ansari
Chair, Board of Education
School Board Office, District No. 40
811 Ontario Street
New Westminster, BC
V3M 0J7

Dear Ms. Ansari,

TransLink Response to New Westminster Board of Education's #AllonBoard Resolution

Thank you for your letter, dated January 23, 2020, advocating that TransLink work with the Provincial government to secure free transit for minors, reduced price transit for adults based on income, and ending fare evasion ticketing for minors.

TransLink shares the School District's interest in ensuring that our transit system is affordable, inclusive, and accessible for all people. We recognize that transit is essential for connecting the region's most economically vulnerable to opportunities and essential services. TransLink's Board and Mayors' Council are aware of the #AllonBoard resolution and these issues have been raised directly with the Board by #AllonBoard proponents.

You will be pleased to know that the recent Transit Fare Review, which included extensive consultation with 66,000 regional residents, recommended that TransLink work with the Provincial Government to explore expanded discounts for low-income residents, children and youth. As a first step in delivering on this recommendation, TransLink is actively working with the Province in the context of their poverty reduction mandate to identify funding opportunities and priorities for increasing discounts for children, youth, and low-income individuals.

Regarding fare evasion, all passengers are required to possess a valid proof of payment at all times; riders unable to produce valid proof of payment may receive a fare infraction notice with associated fine. This enforcement function preserves the integrity of the fare payment system. TransLink receives roughly half of its transit operating revenue from fares, making fares integral to funding the operation of the transit system. If we are successful in partnering with the province to expand discounts for children, youth and low-income individuals, there will be less financial burden and/or penalty on people who struggle to afford transit fares.

TransLink is mindful of extenuating circumstances, particularly of youth that are in poverty, and we are considering if and how we may be able to mitigate the negative impacts. Currently, fare enforcement officers apply discretion when writing fare infractions, handing out proportionally fewer infractions to minors than other age groups. In 2018, fewer than 17 tickets were elevated to collection through ICBC where the birthdate reported by the person indicated they were 18 or younger.

Historically, TransLink has long offered discounts for children and youth. Young children aged 4 and under ride free. Children and youth aged 5-18 pay the Concession rate which provides a discount between 12 to 70% off the regular adult fare price (discounts differ depending on the fare product). As part of its poverty reduction mandate, the provincial government funds the BC Bus Pass, a discounted annual transit pass for low-income individuals who are seniors and/or disabled.

The Board of Education may also be interested to learn about TransLink's I Love Transit week, an annual event that offers a week of free bus travel for students. I Love Transit week takes place every year during the first week of October and is a popular time of year for class field trips.

We value the School District's interest in ensuring that our transit system is affordable and accessible for all people and look forward to working together with municipal and provincial levels of government to achieve this objective. Please feel free to reach out on this topic at any time.

Yours truly,

A handwritten signature in black ink, appearing to read 'Geoff Cross', with a long horizontal line extending to the right.

Geoff Cross

Vice President, Transportation Planning & Policy



February 26, 2020

Ref: 218220

To: All Board Chairs

I am writing to provide a brief overview of the *Education Statutes Amendment Act, 2020*, which was introduced in the Legislature on February 26, 2020. *The Education Statutes Amendment Act, 2020* may be viewed on the Legislative Assembly website at:

<https://news.gov.bc.ca/releases/2020EDUC0009-000332>

These amendments to the *School Act* and the *Independent School Act* will pave the way for several improvements to child care, K-12 education and ensuring equity for First Nations students, including:

- Articulating a board of education's mandate regarding the provision of before and after school care.
- Clarifying the authority to issue provincial graduation certificates to students and adult students who complete Grade 12 at schools operated by First Nations.
- Allowing personal education numbers (PENs) to be assigned to children who are resident in BC.
- Supporting the implementation of the Ministry's K-12 Funding Review project to enhance the K-12 funding model.

The legislation supports government's broader plan on child care by clarifying that it is within a board of education's mandate to operate before and after school care directly. It authorizes the Minister of Education to make orders respecting the content of a board of education's child care policies; for example, such an order could require board policies to promote partnerships between boards of education and before and after school care providers.

With respect to graduation certificates, the legislation will fulfil a significant commitment by the Province under the BC Tripartite Education Agreement (BCTEA), in alignment with the *Declaration on the Rights of Indigenous Peoples Act*. As you may be aware, for several years the Ministry of Education has been offering the BC graduation certificate (the "Dogwood") to students who complete Grade 12 at First Nation schools that meet specific criteria established by the Ministry. Similarly, the adult graduation certificate (the "Adult Dogwood") has been offered to students of First Nation schools since June 2019. The proposed legislation will provide clear authority for this current practice.

The Education Statutes Amendment Act, 2020 also makes some changes to the legislative framework governing PENs, by authorizing the assignment of the PEN to children who are resident in BC. In practice, the PEN will be assigned at birth or on application for a BC Services Card. As you are aware, currently, the PEN is assigned to children as they enter the school system and is used to provide supports

.../2

and services for students as needed, and to inform provincial education policy. Assigning the PEN at an earlier stage will be the first step to obtaining better information about a child's pre-kindergarten experiences prior to entering the school system, to support early childhood education and capacity for K-12 enrolment planning and preparation.

The proposed legislation will also support implementation of the Ministry's two-phase plan developed following completion of a comprehensive review of the K-12 funding model. To this end, the legislation will:

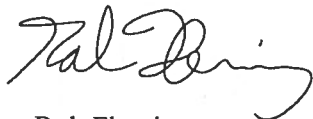
- Modernize provisions of the *School Act* and *Independent School Act* relating to online learning (formerly distributed learning) to support the review recommendations for online learning across the school system to be focused on program quality and student achievement.
- Introduce provisions to ensure boards adhere to sound financial governance and management practices, including a ministerial order making power respecting the management of operating surpluses and transfers for local capital.

The legislation will also make a housekeeping amendment to repeal the existing provisions relating to the Learning Improvement Fund (LIF), as the LIF is no longer part of the Ministry's appropriation. The LIF provisions in the *School Act* are no longer operational and is now rolled into the Classroom Enhancement Fund (CEF).

School boards will continue to have autonomy to prioritize spending according to local community priorities and needs. Ministry staff will work with Boards, through the BC School Trustees Association, throughout the spring of 2020 to collaborate on new provincial requirements for school districts reserves. This work will honour our shared commitments through the recently-signed MOA between the BCSTA and the Ministry, outlining how we will work together to establish any new provincial requirements for school district financial reserves. And we will continue to be guided by the principles we established together to make sure education funding is: responsive, equitable, stable and predictable, flexible, transparent and accountable.

I hope this brief overview of *The Education Statutes Amendment Act, 2020* is helpful to you. I am confident that this legislation will provide a solid foundation for our shared work and commitments to truth and reconciliation with Indigenous peoples; ensuring families have affordable, accessible, quality child care close to home, and creating equity in how public schools are funded. If you have questions about the proposed legislation, please do not hesitate to contact Keith Godin, Assistant Deputy Minister, Governance and Analytics Division, at (250) 356-6760 or Keith.Godin@gov.bc.ca.

Sincerely,



Rob Fleming
Minister

From: [Tribe, Selina](#)
To: [Zarrillo, Bonita](#); [Mandewo, Trish](#); [Amy Lubik](#); [Nadine Nakagawa](#); [Imcevoy](#); [Board of Education](#); [Councillor Nancy McCurrach](#); chelsameadus@grandandtoy.com; dupontl@portcoquitlam.ca; council@portmoody.ca; westb@portcoquitlam.ca; darlings@portcoquitlam.ca; pennerd@portcoquitlam.ca; pollockq@portcoquitlam.ca; washingtond@portcoquitlam.ca; jcote; cdas@newwestcity.ca; cpuchmayr@newwestcity.ca; pjohnstone; mtrentadue@newwestcity.ca; mayor_council@coquitlam.ca; mayor@burnaby.ca; christine.cunningham@burnabyschools.ca; bill.brassington@burnabyschools.ca; jen.mezei@burnabyschools.ca; gary.wong@burnabyschools.ca; peter.cech@burnabyschools.ca; larry.hayes@burnabyschools.ca; ryan.stewart@burnabyschools.ca
Subject: You're invited to Periods, Politics & Beyond! on Mar 10, 2020
Date: Thursday, February 27, 2020 10:45:15 AM

Dear Councillors and Trustees,

Please join us for what may be the first Period Fair in B.C. if not all of Canada.

Hear from menstrual equity advocates and learn about the progress made in BC over the past few years to get free and accessible menstrual products into school and public bathrooms to support women and girls as they go about their life outside the home.

It's a chance to meet people, share ideas and experiences. Learn how to get more involved. Most importantly, we come together to bust menstrual stigma because periods are healthy and normal.

We have 8 speakers and organizations and vendors showcasing their work and products. Please bring a box of menstrual products for donation to the Period Promise campaign. The event is open to everyone, men, women, all genders, all ages, its totally free and refreshments will be served.

5:00-5:30 Networking
5:30-6:50 Panel 1 with Q & A
6:50-7:10 Networking
7:10-8:30 Panel 2 with Q & A

Location: Douglas College New Westminster campus, main concourse, 700 Royal Ave, New Westminster (ample street and underground parking, easy Skytrain connections). Please share this invite with your networks.

Come and introduce yourself to me so I can acknowledge you to the audience.

Looking forward to seeing you there,
Selina Tribe

Selina Tribe, PhD, PGeo

Instructor, Douglas College, New Westminster, B.C.
Co-Director, Menstrual Research Institute
Women's Advisory Committee, City of Vancouver
Chair, Women in Engineering and Geoscience Division,
Engineers and Geoscientists B.C. Chair, Sir John Franklin
Elementary School PAC
Office Telephone: 604-777-6674
Email: tribes@douglascollege.ca

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
COMBINED EDUCATION & OPERATIONS POLICY AND PLANNING COMMITTEE**

**Tuesday, March 3, 2020, 6:00 PM
LORD KELVIN ELEMENTARY SCHOOL
1010 HAMILTON STREET, NEW WESTMINSTER**

PRESENT	Anita Ansari, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Bettina Ketcham, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Guveen Dhaliwal, Vice Chair	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Trustee	Guests:
	Maya Russell, Trustee	Bruce Cummings, Director, Instruction, Learning Services
	Student Trustees:	Peter Julian, MP, New Westminster-Burnaby
	Jalen Bachra	Kristen Keighley-Wight, Communications Manager
	Rebecca Ballard	Sonia Maglio, Teacher, Lord Kelvin Elementary
	Sierra Rose-Hand	Marcel Marsolais, President, CUPE Local 409
		Laurie Meston, Inclusive Education Consultant
		Ken Millard, Principal, Lord Kelvin Elementary
		Stephanie Musgrove, Teacher, Lord Kelvin Elementary
		Susan Powell, Inclusive Education Consultant
		Caroline Manders, Recording Secretary
REGRETS	Mary Lalji, Trustee	

Co-Chairs Beattie and Connelly recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 6:01pm.

Moved and Seconded

THAT the agenda for the March 3, 2020 Combined Open Education Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Correspondence

Nil.

3. Comment & Question Period from Visitors

Co-Chair Beattie introduced MP Peter Julian who thanked the Board of Education for their work and for the opportunity to attend his first Board meeting.

4. Presentation

a. Lord Kelvin Presentation

Three Grade 5 Lord Kelvin Elementary School students presented their live CLKS talk show. The Board was also invited to experience the school's Sensory Room.

5. Student Voice

a. Queensborough Student Transportation

Student Voice's Jalen Bachra presented transportation options for Queensborough neighbourhood students. Highlights included:

- Only area where closest high school is separated by a bridge.
- Over 200 students from Queensborough attend NWSS.
- More time spent commuting, less time spent with families.

The Board indicated their support of continued advocacy around this topic. It was suggested that the Board connect with TransLink to review whether a 'school special' bus is an option, as well as designating Eighth Avenue as a high-traffic corridor. Student Voice is encouraged to also reach out to TransLink and advocate to have a student voice sit on the TransLink Board.

b. Student Symposium Debrief

Student Voice's Rebecca Ballard briefly spoke about the February 21st Student Symposium and thanked Superintendent Hachlaf for his support of the student-organized event. Initial feedback from students is that they liked the full-day format. Suggestions for the next Student Symposium include, changing the scheduling of the focus groups to take place throughout the day; shorten the session times; reduce the number of participants for the focus groups. A more detailed presentation will be provided at the April 14, 2020 Education Policy and Planning Committee meeting.

6. New Business

Nil.

Student Voice Trustees asked to be excused from the meeting at 6:55pm; to return for the Inclusive Education Review.

7. Reports from Senior Management

a. January 31, 2020 Financial Report

Secretary-Treasurer Ketcham provided highlights:

- Revenues and expenses are on-track;
- Medical Plan revenue (International Program) a one-time only recognition as revenue for 2019-20;

Secretary-Treasurer Ketcham will forecast expenses/revenues for the remainder of the year and will bring forward any pertinent information to the Board.

b. 2020-2021 Preliminary Budget Update

i. Community Engagement Summary - Talking Tables

Secretary-Treasurer Ketcham presented highlights:

- Three stakeholder feedback opportunities were held in January and February:
 - o ThoughtExchange Survey
 - o Talking Tables (63 participants representing CUPE, NWTU, DPAC, P/VP, senior management and staff)
 - o Student Symposium

ii. Structural Surplus/Deficit

Secretary-Treasurer Ketcham presented a detailed overview of the surplus/deficit current situation. Superintendent Hachlaf had requested that the motion regarding Continuing Education, brought forward at the February 25, 2020 Regular Open Board meeting be postponed so additional information on the four scenarios could be presented and reviewed by the Board.

Since enrolment (registration) data is still being gathered (until March 13), several enrolment forecast data points have been taken into consideration. Enrolment is anticipated to increase.

The Board has discussed Continuing Education over the past weeks, the District has made some estimates and included those assumptions in the calculation. Two significant expenditures that staff thought to incorporate into the structural deficit are the purchase of portables and P/VP and exempt staff salaries, which remain unfunded by the province. The Superintendent Recommendations will be reviewed at the March 10 Regular Open Board meeting. The Board was presented with the following scenarios for consideration and discussion:

Scenario 1 – Revenue adjustments and large unfunded expenditures;

Scenario 2 – Scenario 1 plus removal of surplus initiatives and one-time savings;

Scenario 3 – Scenario 2 plus elimination of Day Continuing Education program;

Scenario 4 – Scenario 3 plus elimination of Day and Late Afternoon Continuing Education program.

c. Board and Committee Meeting Calendar - September 2020 to June 2021

Secretary-Treasurer Ketcham presented the 2020-21 Board and Committee Meeting calendar.

Moved and Seconded

THAT the Combined Education & Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the Board and Committee Meeting Calendar 2020-2021 as presented.

CARRIED UNANIMOUSLY

Student Voice Trustees rejoined the meeting at 8:05pm.

d. Inclusive Education Review Initial Findings

Director of Instruction, Learning Services Cunnings introduced the two Inclusive Education consultants, Laurie Meston and Susan Powell. They shared with the Board highlights of the feedback received from the various focus groups. Overall there was a lot of positive feedback of the initiatives and staff within the District.

Emerging themes include:

- Communication challenges:
 - o What is District policy?
 - o Need updated Special Ed Handbook
 - o Need a Parents Handbook
 - o Consistency around using the same form
- Role Clarity - who does what?
- School-based Teams should receive training on how to handle situations.

- How to situate people around a table when there is a parent meeting.
- How to adapt/personalize IEPs.
- All staff having the knowledge and skills (the increased use of teacher-coaches) have made strides in improving training for staff; also improvements in mental health and wellness training.

Next steps will include bringing forward to the Board in April, specific recommendations which will improve the support of parents and children.

President of CUPE Local 409, Marcel Marsolais briefly addressed the Board and indicated his support of the Review.

e. **Equity Scan**

Associate Superintendent Naser provided an overview of the Equity Scan. The Equity Scan Team met with the Ministry in late 2019 to discuss the Special Education Review and the Equity Scan process. It was decided that some of the Equity Scan would take place as part of the Inclusive Education Review. The engagement process has been successful in identifying both what's going well and challenges. Next steps will include developing a District equity profile, construct a theory of change and create an equity action plan.

f. **Non-Replacement Data (Staffing) & Education Assistants' Absence Coverage**

Executive Director of Human Resources Weston provided highlights of the November and December 2019 report. It was confirmed that this data does not reflect any long-term absences. Replacement for absent EAs still remains high (30%). A pilot to hire priority TTOCs within the District was launched in fall 2019 and has now expanded to include 12 priority TTOCs who are assigned to specific school locations each day and are then utilized where needed. This strategy has worked well and is providing consistency in coverage.

g. **2020-2021 Draft School Year Calendar**

Associate Superintendent Naser provided an update on the feedback received regarding the proposed 2020/21 school calendar. The *School Act* and the *School Calendar Regulation* require that proposed school calendars be made available for public comment before being considered for adoption. The proposed calendar was posted on the District website for 28 days requesting that feedback be received by February 28. No feedback was received. The calendar will be formally adopted at the March 10, 2020 Regular Open Board meeting.

8. **General Announcements**

Nil.

9. **Adjournment**

The meeting adjourned at 9:30pm.

BOARD MEETING SCHEDULE "DRAFT - SUBJECT TO CHANGE"

September 2020 to June 2021

Tues.	Aug 25	- sometimes an In-Camera meeting only before school opens	
Tues.	Sept 08	- no meeting 1st day of school	
Tues	Sept 15	Education Policy/Planning Committee *	6:00 PM
Tues.	Sept 22	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	Sept 29	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Oct 06	- as required/at call of the Chair	tbd
Tues.	Oct 13	Education Policy/Planning Committee *	6:00 PM
Tues.	Oct 20	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	Oct 27	Board Meetings (In-Camera & Open) - Last Meeting of 2019 Board	6:00 PM
Tues.	Nov 03	- as required/at call of the Chair	tbd
Tues.	Nov 10	Education Policy/Planning Committee *	6:00 PM
Tues.	Nov 17	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	Nov 24	Board Meetings (In-Camera & Open) -Inaugural Meeting	6:00 PM
Tues.	Dec 01	In-Camera Ops & Open Combined Ed & Ops	6:00 PM
Tues.	Dec 08	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Dec 15	- as required/at call of the Chair	tbd
Tues.	Dec 22	- winter break	
Tues.	Dec 29	- winter break	
Tues.	Jan 05	- as required/at call of the Chair	tbd
Tues.	Jan 12	Education Policy/Planning Committee *	6:00 PM
Tues.	Jan 19	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	Jan 26	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Feb 02	Education Policy/Planning Committee *	6:00 PM
Tues.	Feb 09	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	Feb 16	- as required/at call of the Chair	tbd
Tues.	Feb 23	Board Meetings (In-Camera & Open)	6:00 PM

BOARD MEETING SCHEDULE *"DRAFT - SUBJECT TO CHANGE"*

September 2020 to June 2021

Tues.	March 02	<i>In-Camera Ops & Open Combined Ed & Ops</i>	6:00 PM
Tues.	March 09	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	March 16	- <i>spring break</i>	
Tues.	March 23	- <i>spring break</i>	
Tues.	March 30	- <i>as required/at call of the Chair</i>	<i>tbd</i>
Tues.	April 06	Education Policy/Planning Committee *	6:00 PM
Tues.	April 13	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	April 20	- <i>as required/at call of the Chair</i>	<i>tbd</i>
Tues.	April 27	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	May 04	Education Policy/Planning Committee *	6:00 PM
Tues.	May 11	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	May 18	- <i>as required/at call of the Chair</i>	<i>tbd</i>
Tues.	May 25	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	June 01	Education Policy/Planning Committee *	6:00 PM
Tues.	June 08	Operations Committee (In-Camera & Open)	6:00 PM
Tues.	June 15	<i>Retirement Dinner</i>	<i>tbd</i>
Tues.	June 22	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	June 29	- <i>as required/at call of the Chair</i>	<i>tbd</i>



March 04, 2020

The Board of Education
School District No. 40 New Westminster

CUPE 409 2020 / 2021 Budget Recommendations

1. Restore day custodians to ensure learning and working conditions are safe for students, staff and the public in New Westminster Schools. This will allow for cleaning services during the day when school is in session currently provided by unqualified school-based administration to cease in order for them to focus on their roles and responsibilities and avoid putting staff, students and the public at risk.
2. Ensure that funding specifically allocated for direct student support is distributed to provide fulltime hours and to ensure adequate staffing levels that will enhance student learning.
3. Restore Aboriginal Support Worker positions to ensure adequate staffing is in place in order to implement culturally appropriate programming and meet the districts commitment to reconciliation.
4. Address the stagnant Strong Start Program funding model in order for our facilitators to further support “early learning” by providing them with adequate hours of work to fulfill the Ministry of Education’s early learning mandate.
5. Reduce administration and exempt positions through attrition and limit their wage and benefit increases to align and not exceed unionized K – 12 employee group government mandated wage increases currently set at 2% a year until 2021.
6. Eliminate allocating clerical education workers hours of work based on student enrolment by increasing their hours of work to address the unreasonable workloads throughout the district.
7. Adopt the Living Wage Policy to ensure that all contractors whose employees provide school district services such as food services are paid a modest living wage. Implementation of a living policy will cause a positive ripple effect on local our economy’s, health care costs, employment and criminality.
8. Increase maintenance staffing levels by targeting provincial designated funding and ensuring that all capital project revenue is preserved to fund additional staff in order for the district to continue to realize the savings achieved from our in-house skilled trades and maintenance employee services.



Respectfully submitted on behalf of CUPE 409 Education Workers

Marcel Marsolais
President, Canadian Union of Public Employees Local 409

March 2, 2020

From: New Westminster Principals' and Vice-Principals' Association

To: New Westminster Schools' Board of Education

Re: Budget 2020-21 Development Process

New Westminster Principals and Vice-Principals are committed to developing vibrant learning communities, places where students love to learn, and schools where educators learn, share and grow together. As leaders in curriculum, instruction, assessment and supporting the social/emotional needs, we have a clear insight into the needs at the school and classroom levels. We create school climates in which measurable goals are created and monitored, teachers collaborate on curriculum and assessment, and we promote the collective efficacy of staff.

As education leaders, we engage our community in appreciating the many positive features of our schools and draw attention to future directions and focus areas within the context of our district's vision, mission, values, and strategic plan. We also recognize the operational and educational aspects of leadership are part of our administrative portfolios but are finding that reaching a reasonable balance between these demands is becoming increasingly difficult in this time of change in education.

As leaders, we are committed to promoting and advancing education at all levels for all people. We respectfully request your consideration of the following as budget priorities:

1. Increase administrator time to support the success of all learners (students, teachers, support staff) at all levels of learning.
2. Increase resources for Social-Emotional Learning and mental health to support all learners (students, teachers, support staff) at all levels of learning.

Priority 1: Increase administrator time to support all learners to be successful (students, teachers, support staff) at all levels of learning.

Strategic Plan Alignment:

- Transform the student experience
 - Students are thriving emotionally, socially, and academically and are whole and healthy learners
 - Ensure continuum of supports for students with diverse abilities and needs
- Build meaningful relationships
 - Students are connected in a welcoming and inclusive learning community
 - Improve and provide seamless student transitions into elementary, middle, and secondary
- Ensure full participation in learning
 - Sustain our ongoing commitment to address food security and healthy eating to ensure high quality food programs are available in our school
 - Ensure students receive ongoing healthy-eating learning opportunities

Why?

- The complexities of leadership continue to grow:
 - we have many new teachers and teachers from other districts, as well as support staff, who need leadership support
 - tracking, calculating and scheduling of remedies due to our enrolment growth has negatively impacted leadership time
 - covering TTOC shortages and daily reorganizing of support staff due to shortages in available casual employees
- In order to build our vibrant learning communities, increased administration leadership time is required to:
 - build community connections
 - guide and direct school planning
 - co-teach and mentor
 - model best practices
 - support the implementation of the Fuel Up! nourishment program
 - continue to move inclusion forward
 - celebrate and support diverse students and school communities
 - increase the awareness and development of career paths for the future

How:

- Additional administrative time by increasing the FTE time for vice-principals

Priority 2: Increase resources for Social-Emotional Learning and mental health to support all learners (students, teachers, support staff) at all levels of learning.

Strategic Plan Alignment:

- Transform the student experience
 - Be unwavering in our commitment to improve student success
 - Support skills in communications, creative and critical thinking, and social and emotional responsibility, in order for students to achieve life goals
 - Students are thriving emotionally, socially, and academically, and are whole and healthy learners
 - Increase evidence-based supports towards social-emotional learning and mental and physical health literacy
- Building meaningful relationships
 - Families have opportunities to engage with the educational system to develop trusting relationships
 - Ensure families have a culturally safe and accessible location to receive support with registration and settlement

Why?

- Students need to be connected in a welcoming and inclusive learning community
- We want to be able to increase the number of students who feel welcomed, safe, connected, and who have a sense of belonging in our school
- We want to have a culture where staff are valued and appreciated as they play a vital role in the student learning experience

How:

- Investment in people: continued support for recruiting, training and retention of trained, qualified, and experienced staff to support students with SEL/Mental Health concerns
- Additional administration time to implement universal and targeted programs

2020-21 Preliminary Budget

Superintendent Recommendations



New
Westminster
Schools



Planning for the Future

Structural Surplus/Deficit 2020-21

DECREASE IN INTERNATIONAL REVENUE

PURCHASE OF PORTABLES TO ACCOMMODATE INCREASED ENROLMENT

CONTINUING EDUCATION PROGRAMMING ADJUSTMENTS

UNFUNDED INCREASES TO P/VP AND EXEMPT FOR APPROVED BCPSEA GRID AND PERFORMANCE INCREASES

SEVERAL YEARS OF APPROVED ONE-TIME SURPLUS INITIATIVES



Structural Surplus/Deficit Scenarios

Options Summary - Structural Surplus/Deficit					
		S1	S2	S3	S4
Revenue (status quo)		69,110,877	69,110,877	69,110,877	69,110,877
Revenue adjustments (block and other revenue)		- 1,587,038	- 1,587,038	- 1,587,038	- 1,587,038
CE revenue adjustment		-	-	- 695,855	- 783,695
		67,523,839	67,523,839	66,827,984	66,740,144
Expenses (status quo)		69,110,877	69,110,877	69,110,877	69,110,877
Portables for enrolment growth		200,000	200,000	200,000	200,000
P/VP and Exempt Staff wage increases (unfunded)		290,009	290,009	290,009	290,009
Reversal of Surplus Initiatives		-	- 546,205	- 546,205	- 546,205
CE day program reductions		-	-	- 755,184	-
CE day and late afternoon reduction		-	-		- 911,706
Other adjustment		-	-	71,559	71,559
		69,600,886	69,054,681	68,371,056	68,214,534
Operational Surplus (Deficit) for 2020-21	A	- 2,077,047	- 1,530,842	- 1,543,072	- 1,474,390
Accumulated Surplus - opening balance	B	3,393,884	3,393,884	3,393,884	3,393,884
Relocation of portables for CE day	C	- 500,000	- 500,000		
Accumulated Surplus - closing balance	A+B+C	816,837	1,363,042	1,850,812	1,919,494

Structural Surplus/Deficit Scenarios

		S1	S2	S3	S4
Operational Surplus (Deficit) for 2020-21	A	- 2,077,047	- 1,530,842	- 1,543,072	- 1,474,390
Accumulated Surplus - opening balance	B	3,393,884	3,393,884	3,393,884	3,393,884
Relocation of portables for CE day	C	- 500,000	- 500,000		
Accumulated Surplus - closing balance	A+B+C	816,837	1,363,042	1,850,812	1,919,494
NWSS Furniture and Equipment		1,000,000	1,000,000	1,000,000	1,000,000
Adjusted accumulated surplus - closing balance		- 183,163	363,042	850,812	919,494
Healthy balance for Accumulated Surplus		2,000,000	2,000,000	2,000,000	2,000,000

Transform the student experience

BE UNWAVERING IN OUR COMMITMENT TO IMPROVE STUDENT SUCCESS

- Improve outcomes for all students with a focus on improving equity for indigenous students, children-in-care and students with diverse abilities.
- Maintain our focus on improving literacy and numeracy expectations for every learner.
- Support skills in communications, creative and critical thinking.

SURPLUS INITIATIVES (2019-20)

- Inclusive Education Review – \$50,000
- Fine Arts Teacher Facilitator (0.5 FTE) – \$48,000

Transform the student experience

STUDENTS ARE THRIVING EMOTIONALLY, SOCIALLY AND ACADEMICALLY, AND ARE WHOLE AND HEALTHY LEARNERS

- Increase evidence-based supports towards social-emotional learning, and mental and physical health literacy.
- Ensure continuum of supports for students with diverse abilities and needs.

STUDENTS ARE MEANINGFULLY ENGAGED AND HAVE AN ACTIVE VOICE

- Empower students in their own learning and create space for student voice in decision-making that affects their education.

Transform the student experience

STAFF ARE SUPPORTED AND ENCOURAGED TO FIND PURPOSE AND MEANING IN THEIR WORK AND REACH THEIR FULL POTENTIAL

- Provide staff with opportunities for collaboration, shared learning, and timely access to curricular resources.

SURPLUS INITIATIVES (2019-20)

- Teacher Mentor (0.6FTE) – \$72,000
- Fine Arts equipment purchases – \$70,000
- Fine Arts Massey Theatre Rental – \$50,000

Build meaningful relationships

FAMILIES HAVE OPPORTUNITIES TO ENGAGE WITH THE EDUCATIONAL SYSTEM TO DEVELOP TRUSTING RELATIONSHIPS

- Ensure meaningful consultation in district learning initiatives and budget development.
- Ensure families have a culturally safe and accessible location to receive support with registration and settlement.

STUDENTS ARE CONNECTED IN A WELCOMING AND INCLUSIVE LEARNING COMMUNITY

- Improve and provide seamless transitions into elementary, middle and secondary school.

Build meaningful relationships

STAFF ARE VALUED AND APPRECIATED

- Recognize staff as mentors, facilitators, coaches, leaders in education, and as vital contributors to the student learning experience.

MEANINGFUL RELATIONSHIPS WITH COMMUNITY PARTNERS TO SUPPORT OUR STUDENTS AND FAMILIES

- Strengthen and expand community partnerships.

SURPLUS INITIATIVES (2019-20)

- Employee Health & Wellness and attendance support – \$20,000

Lead into our future

A COMMITMENT TO TRUTH AND RECONCILIATION GUIDES AND INFORMS OUR WORK IN THE DISTRICT

- Ensure District policies and investment align with our Aboriginal Enhancement Agreement, the Truth and Reconciliation Commission and the United Nations Declaration on the Rights of Indigenous Peoples.
- Provide ongoing commitment to decolonize the district's physical structures and honour the traditional and un-ceded territories of the Qayqayt First Nation and Coast Salish Peoples

MAINTAIN FINANCIAL ACCOUNTABILITY, TRANSPARENCY AND STABILITY

- Ensure a transparent and consultative budget process which aligns with our strategic priorities and objectives.

Lead into our future

DEVELOP AN ENVIRONMENTAL STRATEGY AND CLIMATE ACTION PLAN, AND PROVIDE LEADERSHIP IN ENVIRONMENTAL EDUCATION

- Reduce District greenhouse gases emissions and carbon footprint.
- Increase learning opportunities for students and staff towards climate literacy and environmental sustainability.

DEVELOP INNOVATIVE AND SUSTAINABLE PROGRAMS

- Review the District's alternate, online and continuing education programs to ensure the diverse needs of our students are being met.

Lead into our future

IMPLEMENT THE DISTRICT'S LONG-RANGE FACILITIES PLAN

- Ensure all district facilities are seismically safe.
- Develop modern and efficient facilities to support increasing enrolment and provide a healthy and safe environment.

ATTRACT, RECRUIT AND RETAIN STAFF

- Actively engage with our partners in recruiting talented new staff.
- Expand implementation of District's Educational Assistant Training program.

SURPLUS INITIATIVES (2019-20)

- Earthquake emergency provisions – \$100,000
- Custodial Equipment purchased as part of Cleanliness Review – \$20,000

Ensure full participation in learning

SUSTAIN OUR ONGOING COMMITMENT TO ADDRESS FOOD SECURITY AND HEALTHY EATING TO ENSURE HIGH QUALITY FOOD PROGRAMS

- Reduce impact and stigma of family poverty.
- Ensure students receive ongoing healthy-eating learning opportunities.
- Continued investment in our district-wide Fuel Up school nourishment program.

INCREASED CHILDCARE OPPORTUNITIES FOR OUR FAMILIES

- Increase the availability of before and after-school childcare spaces in the District

2020-2021 School Calendar

August 2020							1
S	M	T	W	Th	F	Sa	
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
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23	24	25	26	27	28	29	
30	31						

September 2020							2
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October 2020							3
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November 2020							4
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29	30						

December 2020							5
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27	28	29	30	31			

January 2021							6
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31							

February 2021							7
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28							

March 2021							8
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28	29	30	31				

April 2021							9
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May 2021							10
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23	24	25	26	27	28	29	
30	31						

June 2021							11
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13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

July 2021							12
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11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

2020-2021 School Calendar

KEY

- Statutory Holiday
- Opening Partial Day
- Non-Instructional Day (NI Day)
- Administrative Day
- School Vacation
- Days of Instruction
- Summer Vacation

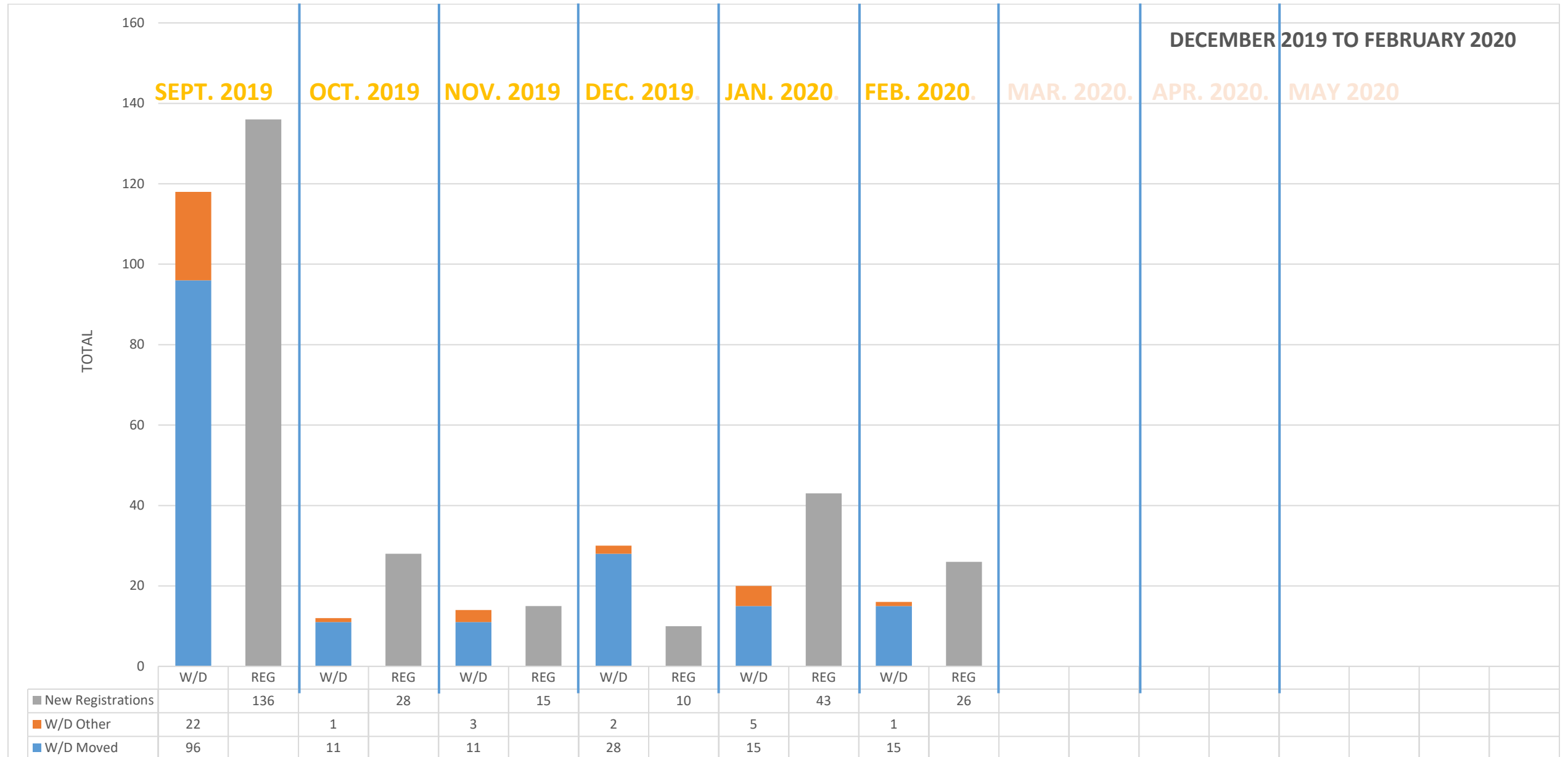
2020

- Tuesday, September 8 - Opening Partial Day
- Monday, September 28 - NI Day
- Monday, October 12 - Thanksgiving Day
- Friday, October 23 - Provincial Pro-D Day
- Wednesday, November 11 - Remembrance Day
- Monday, November 30 - NI Day
- December 21, 2020 – January 1, 2021 - Winter Break

2021

- Monday, January 4 - Schools reopen
- Monday, February 15 - Family Day
- Tuesday, February 16 - NI Day
- March 15 – 26 - Spring Break
- Monday, March 29 - Schools reopen
- Friday, April 2 - Good Friday
- Monday, April 5 - Easter Monday
- Wednesday, April 21 - NI Day
- Friday, May 21 - NI Day
- Monday, May 24 - Victoria Day
- Tuesday, June 29 - Last day - students
- Wednesday, June 30 - Administrative Day

STUDENT WITHDRAWAL AND NEW REGISTRATION REPORT FOR GRADES K TO 12





Title

Adult Continuing Education – Funding Fairness

Sponsor

Board of Education of SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)

Authorization

To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:

- ☒ *This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
- ☒ * Mark Gifford is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person's mgifford@sd40.bc.ca and 604-838-0444.
- ☒ *I confirm that I have read the BCSTA Motion Guide

BCSTA Bylaws, Policies and Foundational Statements

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA's Policies](#). You must check one or more boxes.

- ☐ Relates to Foundational Statement No.
- ☐ Relates to Policy Statement No.
- ☐ Propose to make this motion a new policy statement.
- ☒ This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education, Ministry of Finance, etc.)

That BCSTA requests the Ministry of Education to increase per student FTE funding for Adult Continuing Education from current \$4,773 (63% of school age FTE funding) to \$6,348 (85% of school age FTE funding) in order to fund and deliver Adult Continuing Education at a sustainable level.

Rationale

Provide a **succinct** description of why this motion is needed, plus any relevant background information.

This motion is required because the current level of funding provided to support Adult Continuing Education is inadequate for Districts to support without drawing on operational and instructional resources intended for school age learners. Opportunities for adults to complete and/or upgrade their K-12 education and earn their Dogwood diploma is an important commitment to public education that all communities should be able to offer. Adult learners are dreamers and doers who have faced significant obstacles to successful completion of their high school education, and have found the courage and will to risk their time and energy to better support themselves, their families, and community.

Currently, the Ministry provides \$4,773 per FTE, or 63% of school age FTE funding level. Over the past 10 years, this represents a modest increase of \$343, or 7%, from 2010/11 levels. SD40 (New Westminster) has calculated the true cost of providing basic continuing education services to adults at 85%, or \$6,348 per FTE, resulting in a funding gap of \$1,575 per student.

If the Ministry is serious about the value of making access to K-12 education available to all residents of BC, when they're ready, it needs to support the ability of school districts to do so appropriately.

Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

REMINDERS:

***PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

*Please send a **Word version** of the completed motion submission form to motions@bcsta.org.

*Visit the [BCSTA HUB](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

Types of BCSTA Motions

Categories	Description	Example	Which BCSTA body can enact	Process to enact
Bylaws	The rules which govern the organization.	<i>The President, the Vice-President, the Directors and the immediate past President shall form the board of Directors. The chief Executive officer shall be a nonvoting member of the Board. (Bylaw 3)</i>	BCSTA member boards at General meetings	Extraordinary motion: 2/3 ballot vote
Foundational Statements	The core beliefs and values of the Association. Intended to guide future policy and action motions. Meant to be long-term/long standing.	<i>BCSTA believes that educational programs should address literacy, critical thinking and problem-solving, communication, collaboration, and creativity and innovation, as well as aesthetic, cultural, numerical, scientific, and technological literacies. (5.1FS Educational Programs Objectives)</i>	BCSTA member boards at General Meetings	Extraordinary motion: 2/3 ballot vote
Policy motions	Motions that support and expand Foundational Statements. Reflect context and guide the advocacy of the Association.	<i>BCSTA adopts as policy the following principle: BCSTA supports the use of a variety of instructional strategies for addressing student differences, including...</i>	BCSTA member boards at General Meetings Provincial Council (on interim basis)	Substantive (ordinary) motion: simple majority
*Action motions	Define an action that the Association will take, usually on a specific issue. (*Note: Action motions make up the majority of motions currently passed at AGM and Provincial Council.*)	<i>That BCSTA urge the Ministry of Education to review the transportation funding formula....</i>	BCSTA member boards at General Meetings Provincial Council	Substantive (ordinary) motion: simple majority



ADOPTION OF AGENDA – 6:21 pm.

MINUTES FOR APPROVAL – January 28 and February 11, 2020

BUSINESS ARISING FROM THE MINUTES – Nil

CORRESPONDENCE – Received

REPORTS FROM SENIOR MANAGEMENT – Personnel / Finance

Meeting recessed at 7:00 pm

Meeting resumed at 8:45 pm

Legal

OTHER BUSINESS – Nil

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS

ADJOURNMENT – 9:01 pm.