Common Sense

Technology Use

Using computers, mobile devices and other technology in a responsible way.

Be a **Thinker**   Be **Respectful**   Be **Safe**   Be a Good Digital **Citizen**   Be **Accountable**

Be a Thinker

What I post…. Think about whether you would want your parents, teachers, post-secondary or future employers to see what you post online.

Not everything is true… Do not believe everything you read on the internet.

Keep your Information Safe… *Provide as little information as possible* when online.

Talk to a trusted adult … Be sure to tell a trusted adult if you come across anything inappropriate online

STOP-BLOCK-TELL … Stand up to Cyberbullying. STOP (leave the website) - BLOCK (or limit communication with the cyberbully) - TELL (a trusted adult immediately).

Treat Technology devices well… Technology Devices in schools are for staff and students to use for a long time. Use them respectfully and with permission.

Be Respectful

EVERYONE is VALUABLE

What you say should **never** cause others to feel upset, hurt or threatened.

Be Safe

New Westminster Schools

Your safety is Important

Tips to keep you SAFE:

- ✓ Personal information like your birthday, last name, where you live, phone number or the name of your school, should not be shared

- ✓ If you wonder if a comment or photo you want to post is appropriate, then it's probably not

- ✓ Do not share your passwords with anyone other than your parents

- ✓ Tell your parents or an adult you trust if anything happens online that makes you feel uncomfortable, upset or sad

- ✓ **Never** meet someone in person who you have met online without your parents' permission

- ✓ Always have maximum privacy settings on social media

Be a good Digital Citizen

- ✓ Everyone Owns Something

  If you copy or post the work of others be sure to cite the author

- ✓ There are Consequences

  Remember your actions can have both *positive* and ***negative*** consequences.

- ✓ There is a Footprint

  Everything I post online remains online FOREVER

- ✓ Not everything is HELPFUL
  - o Report things you see or receive that are inappropriate or harmful

- ✓ Use technology Appropriately
  - o Cheating or copying information is illegal
  - o Give Credit where it is due

- ✓ Stay BALANCED
  - o Balance your time on and off devices

Be Accountable

You are responsible for actions that are against school or district expectations or that are against the law.