BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
REGULAR OPEN MEETING OF THE BOARD
AGENDA

Tuesday, February 23, 2021
7:00 pm
Via Webex Livestream

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	ADOPTION OF THE AGENDA	7:00 PM	

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the February 23, 2021 Regular School Board meeting.

2.	APPROVAL OF THE MINUTES	7:05 PM	
	a. Minutes from the Open Meeting held:		
	January 26, 2021 Regular Meeting		5

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the January 26, 2021 Regular School Board Meeting.

	b. Business Arising from the Minutes		
3.	PRESENTATION		
	a. Anti-Racism Framework Proposal (Koshiki Tanaka & Will Shelling, Bakau Consulting)	7:10 PM	11
4.	CORRESPONDENCE	7:25 PM	
	a. Diwa Qaderi - Seamless Child Care, January 26, 2021		21

b. Board of Education, New Westminster Schools: Aboriginal Land Trust, Sixth Street Housing Project-823-841 Sixth Street, January 27, 2021 — 23

c. Navpreet Sangra, Impact of Events in India on Our Students and Community, February 4, 2021 — 24

d. New Westminster Teachers' Union, Solidarity with Indian Farmer's Movement, February 10, 2021 — 26

5. COMMENT & QUESTION PERIOD FROM VISITORS — 7:30 PM

6. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee, February 9, 2021 — 7:40 PM

i. Comments from the Committee Chair, Trustee Russsell

ii. Approval of the February 9, 2021 Education Policy and Planning Committee Minutes — 27

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 9, 2021 Education Policy & Planning Committee meeting.

b. Operations Policy & Planning Committee, February 9, 2021 — 7:50 PM

i. Comments from the Committee Chair, Trustee Connelly

ii. Approval of the February 9, 2021 Operations Policy and Planning Committee Minutes — 30

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 9, 2021 Operations Policy & Planning Committee meeting.

7. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update (K. Hachlaf) — 8:00 PM — 35

i. Black History Month (R. Johal) — 42

b. Alternate Programs Relocation Update (P. Craven / M. Naser) 8:20 PM 47

c. Wellness Initiatives in New Westminster Schools' Update (M. McRae-Stanger) 8:30 PM 56

d. New Board Policy 24 re Child Care & Amended AP225 & AP550 (M. Naser) 8:45 PM 70

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) adopt the new Board Policy 24 Child Care, effective immediately.

e. 2020-2021 Amended Budget (B. Ketcham) 8:55 PM 79

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) adopt the three readings of the amended budget bylaw for fiscal year 2020/2021.

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2020/2021.

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2020/2021.

f. District Calendar 2021-2022 (M. Naser) 9:10 PM 101

Recommendation:
THAT the Board of Education of School District No. 40 (New Westminster) approve the 2021-2022 District Calendar as presented.

g. Report on Committees - SD40 Staff Representative (K. Hachlaf) 9:20 PM 104

8. TRUSTEE REPORTS 9:30 PM

9. QUESTION PERIOD (15 Minutes) 9:40 PM

Questions to the Chair on matters that arose during the meeting.

10. NOTICE OF MEETINGS 9:55 PM

Tuesday, March 9, 2021: School Board Meeting, 7:00pm - Via Webex Livestream

Tuesday, April 13, 2021: Education Policy & Planning Committee Meeting, 5:00pm - Via Webex Livestream

Tuesday, April 13, 2021: Operations Policy & Planning Committee Meeting, 6:15pm - Via Webex Livestream

Reminder:

Pink Shirt Day, February 24

11. REPORTING OUT FROM IN-CAMERA BOARD MEETING 9:58 PM

a. Record of the January 26, 2021 In-Camera Meeting 165

12. ADJOURNMENT 10:00 PM

MINUTES OF THE REGULAR OPEN MEETING OF THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, January 26, 2021, 7:00 PM
Via Webex Livestream

PRESENT	Gurveen Dhaliwal, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Vice Chair	Bettina Ketcham, Secretary-Treasurer
	Anita Ansari, Trustee	Maryam Naser, Associate Superintendent
	Danielle Connelly, Trustee	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Trustee	Guests:
	Mary Lalji, Trustee	Members of the Public
	Maya Russell, Trustee	Pam Craven, District Vice Principal, Alternate Programs
		Ravinder Johal, District Principal, Equity & Inclusion
		Kristen Keighley-Wight, Communications Manager
		Julie MacLellan, Reporter, New Westminster Record
		Marcel Marsolais, President, CUPE Local 409
		Jennifer Scorda, Principal, Connaught Heights / HLP
		Sarah Wethered, NWTU
		Caroline Manders, Recording Secretary

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00pm.

2021-001
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the January 26, 2021 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meeting held:

i. December 15, 2020 Regular Meeting

2021-002
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the December 15, 2020 Regular School Board Meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. COMMENT & QUESTION PERIOD FROM VISITORS

Chair Dhaliwal briefly reviewed the order of the agenda topics and reminded all meeting participants to be respectful during discussions. It was clarified that the motion pertaining to the Alternate and Hume Park Home Learners Relocation included as Item 5b.iii is a direction to staff to gather information only; not to relocate the programs. The chat feature was disabled for this meeting to minimize distractions during the meeting. Participants were asked to use the 'raise hand' function to be called upon to speak.

Sarah Wethered, President NWTU, spoke to the Board regarding the proposal to relocate the Alternate and Hume Park Home Learners programs. Please see the meeting **video** (starting at 5:16) for her full remarks and those of the speakers noted below.

Jana Buhlmann, Alternate program parent, stated that while the Columbia Square location is not a permanent location, her family's preference would be to stay, and asked that the security of this location be reviewed to see what can be done to improve it. The Hume Park location is too far for most students, and poses safety issues around commuting to and from the SkyTrain and bus routes.

Marcel Marsolais, President CUPE Local 409, indicated his concern about the proposed move. The Alternate and Hume Park Home Learners (HLP) Programs are valuable programs and a proposed move may damage them. The District should look into moving the Alternate Program onto a District-owned property; HLP should not be moved.

4. CORRESPONDENCE

Correspondence was received. The documents pertaining to the proposed City of New Westminster, Aboriginal Land Trust, Sixth Street Housing Project, which will provide much-needed affordable homes for Indigenous and Swahili peoples at 823-841 Sixth Street, were highlighted. The following motion was brought forward in support of this project:

2021-003
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) formally support the affordable housing project application planned for 823-841 Sixth Street, New Westminster.

CARRIED UNANIMOUSLY

5. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee, January 12, 2021

i. Comments from the Committee Chair, Trustee Russell

Trustee Russell thanked Student Voice for bringing an update to the meeting regarding the Officer Liaison program.

ii. Approval of the January 12, 2021 Education Policy and Planning Committee Minutes

2021-004
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the January 12, 2021 Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, January 12, 2021

i. Comments from the Committee Chair, Trustee Connelly

Trustee Connelly shared that much of the discussion around agenda items takes place at the Committee level, which then inform staff to take forward action items.

ii. Approval of the January 12, 2021 Operations Policy and Planning Committee Minutes

2021-005
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the January 12, 2021 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

iii. Alternate and Home Learners Program Relocation

It was clarified that the motion passed at the Operations Committee meeting is a direction to staff to gather information only; not instructions to relocate the programs. An amendment to the original motion was proposed:

AMENDED MOTION

THAT the Board of Education of School District No. (New Westminster) direct staff to assess the relocation of RCAP/Power Alternate programs within the following process:

a. Staff directly involved with students and their respective IEPs are fully consulted and have the ability to propose set outcomes for their students and how Trustees can facilitate these measures.
b. All parents are given a written document either by email/mail to ask for opinions, insights and options, which would fit best for their children or child.
c. Townhall meetings, which include staff, IEP, teachers, counsellors, youth care workers, etc. will happen before any motions are placed on the Board meeting agenda.
d. A process must take place where teachers and students have the right and are encouraged to give insight and lead the process in collecting first-hand information pertaining to Programs of Choice their students are involved in. And Option 3B utilizes the portable located behind the School Board Office located at 811 Ontario Street and a full assessment of all viable options for the property located at 522 Fader Street.

MOTION NOT SECONDED

2021-006
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve staff to collect input from both school communities on how best to support the relocation proposed in Option 3A (relocation of Hume Park Home Learners Program to the grounds of Lord Tweedsmuir and relocate RCAP/Power Alternate programs to Hume Park) <u>and Option 3B (utilizing property owned and located at 522 Fader Street and supporting both programs at the expanded Hume Park site).</u>

CARRIED
1 Opposed

6. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update

Superintendent Hachlaf provided highlights:

- Central Registration opened on January 11; since then a total 587 registrations (including 400 Kindergarten registrations) have been received. Every family has been contacted regarding their registration. Kudos and thank you to Leslie Nichol and Shannon Milne.
- Lord Tweedsmuir – Congratulations to Grades 4 and 5 students who were one of eight classes selected from across BC to take part in the Young PowerPlay Leaders Online Showcase. Thank you to Vice Principal Isabella Lam, teacher Matt Sol, and Principal Jen Richter for supporting this program.
- Consultations – appreciate the feedback received from the recent Townhalls. Thank you to staff, students and parents for participating; as well as Principals Pam Craven, Jennifer Scorda, Kathleen Chad, and Sarah Phelan, Secretary-Treasurer Bettina Ketcham, Associate Superintendent Maryam Naser, Communications Manager Kristen Keighley-Wight and Executive Assistant Caroline Manders.
- Building Resilience – this month and ongoing support of wellness, the District has hosted two sessions (39 participants and 73 participants respectively); next Parents' Night Out is scheduled for February 4 and will focus on emotional resilience and well-being.
- Fuel Up! Nourishment Program – District Vice Principal of Early Learning Tanis Anderson has followed up with the meal provider regarding some issues around the app who has notified the app developer. The wording around the reasons for needing a subsidy has changed – this question can now be skipped in registering for the program. Chair Dhaliwal asked Superintendent Hachlaf to pass along the Board's thanks to District Vice Principal Anderson for making those changes.

  i. Anti-Racism Policy Work Update

  District Principal of Equity & Inclusion Johal provided a brief update. Unfortunately, LevelUp consulting's timelines did not match up with the District's timelines, resulting in the retention of a new consultant, Cicely Blain Consulting. The Anti-Racism Advisory Committee's Terms of Reference were reviewed. The first meeting of the Anti-Racism Advisory Committee will take place in early February, and monthly thereafter until June 2021.

b. F.W. Howay & Richard McBride Elementary - Catchment Review and Proposed Changes

Superintendent Hachlaf indicated that the consultation is now complete. Feedback received is included in the agenda report, however five additional comments were received after the report was completed, which were highlighted. Trustee Ansari thanked staff and parents who participated in this process.

2021-007
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the F.W. Howay and Richard McBride Elementary Schools' catchment adjustment as outlined in Scenario 1 (McBride West to Howay) effective March 12, 2021.

CARRIED
1 Opposed

c. Alternate Programs Relocation

Secretary-Treasurer Ketcham provided highlights of the report, which captures the feedback received since the January 12, 2021 Operations Policy & Planning Committee meeting. The context of the report involves work done around the District's Strategic Plan:

- Option 1: Stay at current location – Columbia Square
- Option 2: Move to another rental location
- Option 3: Explore another District-owned site
  - Option 3A – move Hume Park Home Learners Program to Lord Tweedsmuir
  - Option 3B – co-location of RCAP/POWER and Home Learners at Hume Park

Please refer to the meeting **video** (starting at 43:00) for the detailed discussion.

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to extend the lease at Columbia Square until August 2023 with a request that staff develop a plan for suitable long-term space that meets the needs of Power/RCAP and provide an update to the Board in January 2022.

The Board confirmed that it does not support the move of Hume Park Home Learners Program to the Lord Tweedsmuir location at this time. The Temporary Use Permit (TUP) process pertaining to 522 Fader Street property will not begin until further consultation/research has been completed. The Board decided to extend the Columbia Square lease (Alternate Programs' location) for one year, with an option to renew for an additional year, should it be required. The motion was amended as follows:

2021-008

AMENDED MOTION

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to extend the lease at Columbia Square until August 2022 with the possibility to extend the lease by one year, and with a request that staff meaningfully engage with RCAP/Power students, staff and families to develop a plan for a suitable long-term space that meets their needs. And provide a bi-annual update to the board and an engagement and consultation report by June 2021.

CARRIED
1 Opposed

Chair Dhaliwal asked Superintendent Hachlaf to ensure that all school communities involved with the above motion are apprised of the Board's decision.

d. Review of Board Policy Handbook - New Policy Verbal Update

Superintendent Hachlaf informed the Board that the Ministry of Education has notified all Districts that a new policy, and some changes to an existing Administrative Procedure, will be brought forward to the Board at the February 23 meeting.

7. NEW BUSINESS

Nil.

8. TRUSTEE REPORTS

a. Provincial Policy Matters - Direction to Board Representative to BCSTA Provincial Council Meeting

Nil.

Trustees shared highlights of activities they participated in January.

9. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

It was asked whether anti-sexism (gender/sexual orientation discrimination) will be included in the anti-racism initiative. District Principal of Equity & Inclusion Johal indicated that anti-racism is a complex topic and may, at times, intersect with the greater discussion pertaining to equity and diversity.

10. NOTICE OF MEETINGS

Tuesday, February 9, 2021: Education Policy & Planning Committee Meeting, 5:00pm - Via Webex Livestream

Tuesday, February 9, 2021: Operations Policy & Planning Committee Meeting, 6:15pm - Via Webex Livestream

Tuesday, February 23, 2021: School Board Meeting, 7:00pm - Via Webex Livestream

Reminder:

Pink Shirt Day - February 24

11. REPORTING OUT FROM IN-CAMERA BOARD MEETING

a. Record of the December 15, 2020 In-Camera Meeting

12. ADJOURNMENT

The meeting adjourned at 9:04pm.

____
Chair

____
Secretary-Treasurer

Bakau Consulting

DEI & Anti-Racism Framework Proposal Presentation

School District 40 - New Westminster Schools

February 23rd 2021

Koshiki Tanaka & Will Shelling

Today's agenda

- Your Consultants & Land Acknowledgement
- Our Approach
- Our plan
- Next Steps
- Q&A and Feedback

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Your Consultants

Koshiki Tanaka
Equity & Inclusion Consultant (Policy)

Will Shelling
Equity & Inclusion Consultant (Education)

We acknowledge this work takes place on the unceded, occupied and ancestral territories of the Coast Salish Peoples, including the territories of the xʷməθkʷəy̓əm, Skwxwú7mesh and Səl̓ílwətaʔ/Selilwitulh Nations.

Our Approach

Anti-oppression is the driving force of our work. As a Black-led organization, we name, deconstruct, reimagine and recreate more just, equitable, accessible and inclusive systems.

Inspired by the teachings of Dr. Kimberlé Crenshaw and intersectional feminists, we approach our work in a holistic and nuanced way.

This creates the foundation for a redistribution of power and resources across systems and organizations.

Our Plan

Implementation in 3 stages

Stage 1 - Assess

This initial stage consists of understanding the current situation.

It includes the audit, focus groups and policy and document review.

A report will be created based on our findings .

We aim to work with the committee to establish next steps for the anti-racism framework based on these findings.

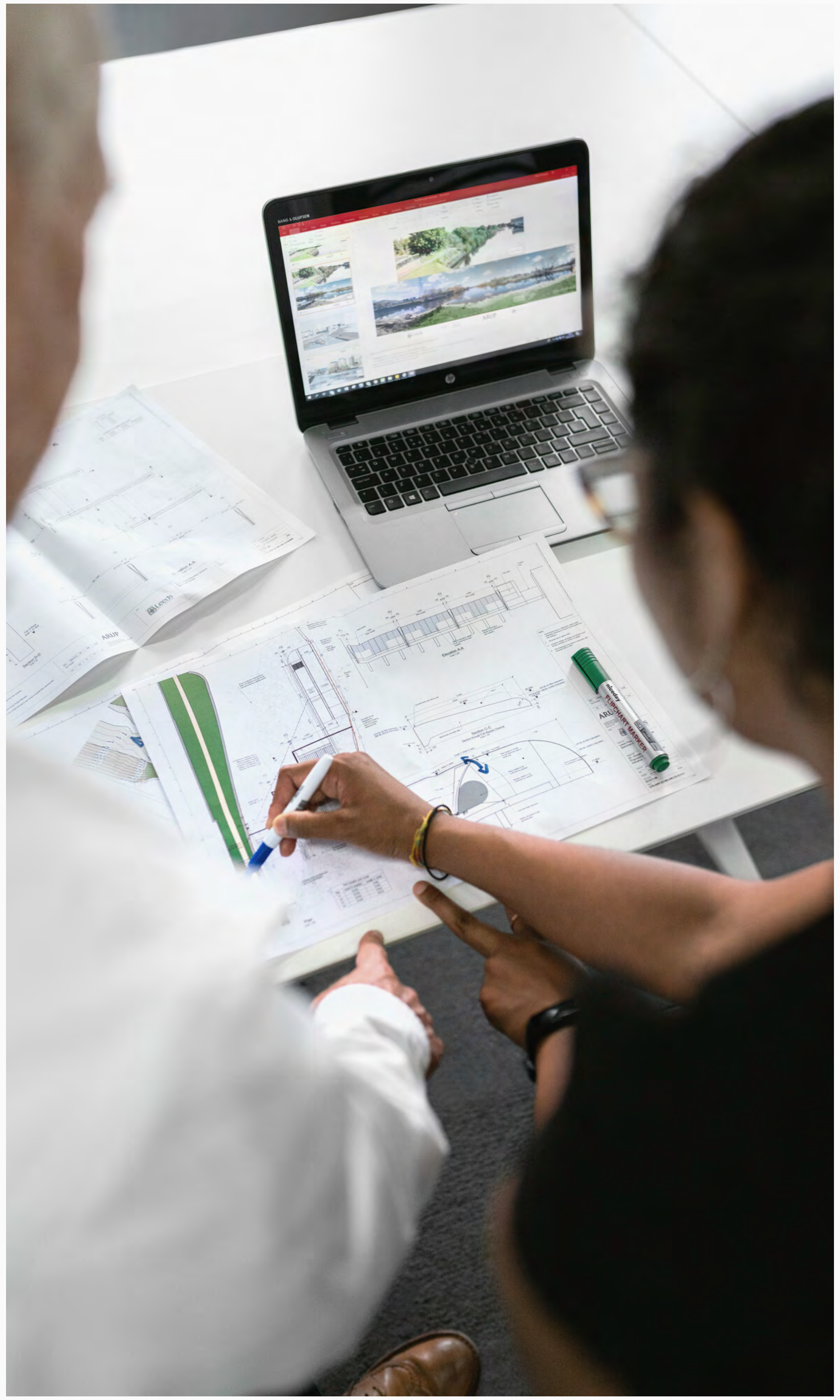
Stage 2 - Building a foundation

This stage consists of our implementation of the anti-racism plan and delivery of curricula for all levels of SD 40's organization, ranging from teachers to students.

We'll be focusing on three-tiered levels of training for teachers and staff, facilitated conversations, and a "train the trainer" model for SD 40's EDI training.

Stage 3 - Ongoing Support

We will be there to support the development and implementation of the anti-racism framework in whatever capacity you need.



Stage 1

- Audit Survey
  - Internal
  - External
- Focus Groups
- Internal Documents Scan
- Social Media Scan
- Communications Scan
- Report and Plan of Action

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Stage 2

- Education
    - Fundamentals of Anti-Oppression
    - Disrupting Unconscious Bias
    - Introduction to Racial Justice
- Teach the Teacher module creation
- Training of select staff members to deliver this JEDI training to different units, faculty, and staff.

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Stage 3

Ongoing Support

This can include:

- Additional focus groups
- Document review and recommendations
- Debrief sessions after meetings
- Hiring practices guidance
- Other project specific needs

Next Steps

March

✓ Proposal Finalization

April

✓ Survey Review and Edits

April

✓ Survey Roll out

BAKAU CONSULTING

Thank you

... for trusting us with this important project and we look forward to helping you on your journey to equity, inclusion and justice.

From:	Caroline Manders
To:	Diwa Qaderi
Cc:	Board of Education; Tanis Anderson
Subject:	RE: Build Seamless Child Care
Date:	January 26, 2021 10:17:12 AM

Dear Diwa Qaderi,

On behalf of the Board of Education, thank you for your recent correspondence and advocacy for New Westminster Schools to implement the seamless day childcare model. This is a definitely a model of interest given the need for additional before and after school early learning and childcare for our families. In fact, we submitted an expression of interest to the Ministry of Education when invited to be a pilot school district and are awaiting further response.

Again, thank you for taking the time to share your support for this “seamless childcare” model. Should you have further inquiries, please do not hesitate to contact our District Vice-Principal, Tanis Anderson (tanderson@sd40.bc.ca) for assistance.

Kind regards,
Caroline

Caroline Manders (CPHR)
Executive Assistant, Board of Education

New Westminster Schools

P 604.517.1823 | **E** cmanders@sd40.bc.ca | **W** newwestschools.ca

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

From: Diwa Qaderi [redacted]
Sent: January 20, 2021 10:16 AM
To: Board of Education <boardofeducation@sd40.bc.ca>
Subject: Build Seamless Child Care

Dear Gurveen Dhaliwal:

While families struggle to find child care, and the B.C. government works to expand the current system, a better solution has been left mostly unexplored: school districts directly providing early learning and care in existing elementary school facilities using the seamless day model.

This “seamless day” model extends the regular school day to integrate before- and after-school care with classroom learning by having teachers, early childhood educators and education assistants work as a team.

Public delivery by school boards ensures high-quality care and oversight within an existing governance structure, and resolves major stressors for parents. Benefits include:
- Improved accessibility and fewer transitions for kids;
- Enhanced, education-focused care;
- Coordinated care and learning before, during and after school;
- More secure and reliable child care in every community;
- New opportunities to recruit and retain high-quality education assistants and early childhood educators;
- Cost-effective delivery of high-quality child care spaces; and
- Increased investment in public schools.

Recent decisions by the B.C. government have given school districts the means and mandate to implement before- and after-school programs. With these changes, school districts can implement the seamless day from kindergarten through to grade two, after which the model can be expanded to learners in senior grades.

Given the benefits to families, kids and our schools, I am asking you to implement the seamless day model of before- and after-school early learning and care directly operated by our local school district.

Sincerely,
Diwa Qaderi
[redacted]

New Westminster Schools

School Board Office, District No 40
811 Ontario Street
New Westminster, BC V3m 0J7

604 517 6240
info@sd40.bc.ca
newwestschools.ca

BOARD OF EDUCATION

January 27, 2021

Sent by Email: info@ALTSixthStreet.ca

Aboriginal Land Trust – Sixth Street Housing Project
in collaboration with Lu'ma Native Housing
Society and Swahili Vision International Association

ATTENTION: Kent Patenaude, President, Lu'ma Native Housing Society

Dear Sir:

RE: **Sixth Street Housing Project – 823-841 Sixth Street, New Westminster**

Further to the correspondence received on January 4, 2021 via Lynn Roxburgh, Senior Policy Planner with the City of New Westminster, regarding the Sixth Street Housing Project, the Board of Education, New Westminster Schools, unanimously passed the following motion at the January 26, 2021 Regular Open Board Meeting:

> ***THAT the Board of Education of School District No. 40 (New Westminster) formally support the affordable housing project application planned for 823-841 Sixth Street, New Westminster.***

The Board of Education is pleased to support this exciting project, which will bring much-needed housing opportunities for Indigenous and Swahili peoples in the City of New Westminster.

We wish you well with the proposed redevelopment process and hope that the project will be approved.

Yours truly,
SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)

Gurveen Dhaliwal
Chairperson, Board of Education

/cm

cc: Mayor Coté and Council, City of New Westminster (clerks@newwestcity.ca)
Lynn Roxburgh, Senior Policy Planner, City of New Westminster (lroxburgh@newwestcity.ca)
Trustees, Board of Education
Karim Hachlaf, Superintendent of Schools/CEO
Bettina Ketcham, Secretary-Treasurer/CFO

From:	Caroline Manders
To:	N. Sangra
Cc:	Board of Education
Subject:	RE: Impact of events in India on our students and community
Date:	February 8, 2021 9:30:16 AM
Attachments:	image001.png

Hello Navpreet,

On behalf of the Board of Education, New Westminster Schools, we thank you for your email message. As it speaks to the spirit of the message you've sent: know that the Board of Education has committed to doing anti-racism work – to be better allies to our Black, Indigenous and racialized students, staff and families. We empathize with the farmers' protest and are supporting our students to bring awareness to this matter via the District's Student Voice and other student groups at NWSS.

If any further information is required, someone will be in touch.

Kind regards,
Caroline

Caroline Manders (CPHR)
Executive Assistant, Board of Education

New Westminster Schools

P 604.517.1823 | **E** cmanders@sd40.bc.ca | **W** newwestschools.ca

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From: N. Sangra [redacted]
Sent: February 4, 2021 10:32 AM
To: Board of Education <boardofeducation@sd40.bc.ca>
Subject: ::External Email:: Impact of events in India on our students and community

To All Board Members,

I am writing to express my concern about the unfortunate events occurring in India. The Indian government is imposing farm laws on millions of Indian farmers that will sabotage their livelihood. Mass protests are occurring but the protesters are facing police brutality as well as malignment by the government media.

These events are impacting many New Westminster students and their families who have direct blood ties to protesting farmers. I have witnessed the emotional distress many are experiencing as I am a local New Westminster resident.

Just as members of the school board expressed solidarity with Black Lives Matter, I am requesting the board to provide support to our families and students with a formal response to the injustice being suffered by millions of Indian farmers.

Please contact me if you require further information.

Thank you,

Navpreet

New Westminster Teachers' Union

February 10, 2021

TO WHOM IT MAY CONCERN:

NWTU Statement of Solidarity with the Indian Farmers' Movement

The New Westminster Teachers' Union is the representative body of over 450 teachers in the New Westminster School District in British Columbia.

The New Westminster Teachers' Union recognizes that farmers are an integral part of communities world wide and believes that any laws affecting agriculture should have meaningful input from farmers.

The New Westminster Teachers' Union expresses solidarity and support for the Indian farmers protesting three contentious agricultural laws enacted by the Indian Government. The laws were enacted without consultation with farmer unions and without any meaningful debate in parliament thereby undermining parliamentary procedures and flouting democratic norms.

The New Westminster Teachers' Union agrees with the protesting farmers that the three agricultural laws will lead to the corporatization of agriculture. This will lead to exploitation of farmers at the hands of powerful corporations and make farming an unprofitable venture. The New Westminster Teachers' Union wholly supports the protesting farm unions' demand that the controversial laws must be revoked immediately by the Indian Government.

The New Westminster Teachers' Union takes serious note of the physical, sexual and emotional state violence inflicted upon protesting citizens, farmers and journalists. The New Westminster Teachers' Union condemns the Indian government's weaponization of the national question in India to try to sow division in the farmer's movement. The New Westminster Teachers' Union calls on the Indian Government to allow the farmers to continue to exercise their right to peacefully protest and allow journalists to continue to cover the protests freely and without fear of state violence.

The New Westminster Teachers' Union calls upon the Indian government to immediately release journalists and peaceful protestors who have been wrongfully detained and imprisoned by state security forces.

The New Westminster Teachers' Union wants to remind the Indian government that a free press and the right to peaceful assembly and protest are the hallmarks of democracy.

The New Westminster Teachers' Union reiterates its full support for the hundreds of thousands of farmers peacefully protesting on the streets of India to protect their livelihoods and way of life.

Yours truly,

Sarah Wethered

Sarah Wethered, President
New Westminster Teachers' Union

YAP:USW2009©LEU#40

209 – 800 McBride BLVD, New Westminster, BC V3L 2B8 (604) 526-8990 Fax (604) 526-8912

New Westminster Schools

MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
EDUCATION POLICY AND PLANNING COMMITTEE

Tuesday, February 9, 2021, 5:00 PM
Via Webex Livestream

PRESENT	Gurveen Dhaliwal, Chair Dee Beattie, Vice Chair Anita Ansari, Trustee Mark Gifford, Trustee Maya Russell, Trustee	Karim Hachlaf, Superintendent Bettina Ketcham, Secretary-Treasurer Maryam Naser, Associate Superintendent Robert Weston, Executive Director of Human Resources Caroline Manders, Recording Secretary Guests: Members of the Public Tanis Anderson, District Vice Principal, Early Learning Bruce Cunnings, Director of Instruction, Learning Services Ravinder Johal, District Principal, Equity & Inclusion Kristen Keighley-Wight, Communications Manager Iain Lancaster, District Vice Principal, Programs & Planning Julie MacLellan, Reporter, New Westminster Record Maureen McRae-Stanger, Director of Instruction, Learning & Innovations Sarah Wethered, President, NWTU
REGRETS	Danielle Connelly, Trustee Mary Lalji, Trustee	

Chair Russell recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 5:00pm.

Moved and Seconded

THAT the agenda for the February 9, 2021 Education Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Comment and Question Period

Nil.

3. Reports from Senior Management

a. Framework for Enhancing Student Learning: Student Success in New West Schools

Director of Instruction, Learning & Innovations McRae-Stanger introduced the speakers as they presented their respective presentation topics: District Vice Principal, Early Learning Anderson; Director of Instruction, Learning Services Cunnings; District Principal, Equity & Inclusion Johal. Please refer to the **meeting video** for the detailed presentation. A copy of the presentation was also included in the **meeting agenda package**. Trustees were asked to submit questions/comments via the padlet app.

Highlights included the following:

- Total student enrollment of 7,705 including adults and international.
  - Including:
    - 286 Aboriginal
    - 596 Special Education, 116 Adults

Part 1: Intellectual Development

- FSA results, Graduation Assessments and Grade to Grade transitions were reviewed.

Literacy:

- Grades 4 and 7 reading: consistently above 80%
- Grade 4: writing consistently above 90%
- Grade 7: writing consistently about 80%
- Grades 4 and 7: typically above provincial average
- Grade 10: proficient or extending 81%

Numeracy:

- Grade 4: trending upward, 60%-79% over three years,
- Grade 4: well above provincial three-year trend
- Grade 7: high 60% range, on par with provincial trend
- Grade 10: data inconsistencies, trending upward

- New Graduation Program: Recently launched in December 2018. As part of graduation requirements: students must write two Literacy Assessments between Grades 10-12 and one numeracy assessment between Grades 10-12. Numeracy began in 2017-2018 and we now have 2 years of data to share. Graduation Literacy Assessment began with Grade 10 this year, 2019-2020 school year-no data yet. Grade 12 will start next year. Assessment is not attached to a course. Replacing all other provincial assessments that we had in the past (Provincial exams).

Grade to Grade Transitions:

- Typically over 90+% of students are a positive transition

Part 2: Human & Social Development

- EDI: Early Development Instrument
  - Vulnerable 1 or more significant decrease
  - All 5 scales-trending downward
  - NW lower than BC on all scales
- MDI, Middle Years Development Instrument
  - Grade 4: Adult, Peer and After School Activities are strong
  - Grade 7: Peer and School Activities are strong
  - Grade 4 & 7: Nutrition and Sleep trending downward
  - Grade 7: significant decrease in adult relationships 2 or more
  - Alignment with BC numbers
- Student Learning Survey
  - Safety and respect for others is higher
  - Sense of belonging, welcome, and adult connections lower

Part 3: Career Development

Completion Rates:

- Strong for all students in NW
- Above or at provincial completion rate for all populations
- Steady increase of Aboriginal completion rates

Post-Secondary Transitions:

- 75% of our graduating students transition to a PSI in BC within 3 years of graduation-most in year 1
- 25% of our graduating students are not tracked: may have transitioned to a PSI out of province/country, working, travelling, etc.
- 68% of BC graduating students transition within 3 years
- NW PSI selections - Year 1:
  - 50% College
  - 10% Institute
  - 40% University

Trustee Russell indicated that additional questions be posted on padlet and the Director of Instruction, Learning & Innovations McRae-Stanger will prepare a Q&A to share with the Trustees.

i. 2020 Enhanced School District Report for SD40

The 2020 Enhanced School District Report is available in the Education Policy & Planning Committee **meeting agenda** (page 52).

4. Adjournment

The meeting adjourned at 6:00pm.

New Westminster Schools

MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION OPERATIONS POLICY & PLANNING COMMITTEE

Tuesday, February 9, 2021, 6:15 PM
Via Webex Livestream

PRESENT	Gurveen Dhaliwal, Chair Dee Beattie, Vice Chair Anita Ansari, Trustee Danielle Connelly, Trustee *(6:25pm)* Mark Gifford, Trustee Maya Russell, Trustee	Karim Hachlaf, Superintendent Bettina Ketcham, Secretary-Treasurer Maryam Naser, Associate Superintendent Robert Weston, Executive Director of Human Resources Caroline Manders, Recording Secretary Guests: Members of the Public Dave Crowe, Director of Capital Projects Stephen Inniss, District Vice Principal of Continuing Education Kristen Keighley-Wight, Communications Manager Julie MacLellan, Reporter, New Westminster Record Sarah Wethered, President, NWTU
REGRETS	Mary Lalji, Trustee	

Chair Dhaliwal recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

Due to technical difficulties, Committee Chair Connelly asked Trustee Dhaliwal to chair the meeting on her behalf. The meeting was called to order at 6:17pm.

Moved and Seconded

THAT the agenda for the February 9, 2021 Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Comment & Question Period from Visitors

Nil.

3. Reports from Senior Management

a. Capital Projects Update

i. Richard McBride Elementary School Replacement Project

Director of Capital Projects provided highlights:

- Upcoming project milestones were reviewed.
- At the January 12 Operations Committee meeting, a concern was raised regarding traffic flow around the build site, the contractor Heatherbrae and the District reviewed the construction delivery schedule, which has been adjusted to ensure that they not take place during student drop-off and pick-up times. Will continue to monitor this situation.
- The project work scheduling for June to September is being reviewed to take advantage of when school is not in session during summer vacation.

- The project website will be updated to include photos, a rendering of the completed project.

Trustee Connelly joined the meeting at 6:25pm.

b. Operations Update

i. Facilities Report February 2021

Secretary-Treasurer Ketcham provided the following highlights:

- Queen Elizabeth PDR – second draft has been submitted to the Ministry.
- Outside Learning Centres – the metal roofs arrived damaged and had to be replaced; replacements have now arrived, they will be installed by Habitat and should be completed over the next two weeks.
    - o Outdoor furniture has been ordered and will be placed when the roofs are installed; the furniture is metal and will be bolted into the cement.
- Installation of the wash cart at Qayqayt will be completed mid-February.
- Financial Update – a new system to support facilities rentals is being researched.

It was asked whether there are any plans to place rubber mats on the Learning Commons Grand Stairway at NWSS so students can sit more comfortably. Director of Capital Projects Crowe indicated that may not be possible as the stairs are fire-rated and placing anything on them would affect the functionality of the stairs, as well as posing a tripping hazard.

Superintendent Hachlaf indicated that there are plans to furnish each learning neighbourhood at NWSS with softer lighting and furniture.

ii. TIS Verbal Update

Associate Superintendent Naser provided highlights of current projects:

- Developing a service catalogue to reduce the number of devices used in schools and to better support students and staff with the devices.
- Lifecycle of laptops for teachers – refreshing laptops on an annual basis.
- Consultation work taking place with principals and vice principals regarding SharePoint and manage the content shared by principals and vice principals and how this can be best realized.
- Office 365 - Teams, Notebook, etc. professional development taking place in District (Train the Trainer model) so in-house pro can train in-house staff. Microsoft trainers were in the District to complete the training for the in-house trainers.
- Professional Development Day on February 16 will include additional training opportunities.

Associate Superintendent Naser indicated that a lifecycle schedule will be created around the refresh cycle. Perhaps, 1/3 of the schools this year; 1/3 next year and then 1/3 the following year, this would provide everyone with an opportunity to share hardware. Older laptops would be recycled; newer laptops are refurbished for use within the District.

Secretary-Treasurer Ketcham thanked the TIS, Procurement and Finance teams for their work in ensuring smooth installation of the multi-functional Xerox devices across the District over the past couple of weeks.

c. 2020-2021 Amended Budget Update

Secretary-Treasurer Ketcham provided highlights of the 2020-21 Amended Budget as follows:

- Budget Bylaw will be brought forward to the February 23 Regular Open Board meeting.
- COVID-19 caused a number of assumptions to be made early 2020 and over the past few months these assumptions have been adjusted as necessary.
- Accompanying notes to the financial statement explain in detail the changes made to the budget.
- In May 2020, a $1.3 million deficit budget was passed; in February 2021 the deficit has all been eliminated due to the following factors:

Revenues:

- Number of positive adjustments were explained.
    - Total $890,000 adjustment added to the budget

Expenses:

- Savings were realized in several areas due to some services were moved online; these are most likely one-time adjustments.
    - Total $226,000 savings
    - Anti-racism consulting: $45,000, which has not been yet approved by the Board, it will come forward as a motion at the February 23 Board meeting.

Accumulated Surplus items were reviewed.

It was explained that the $1 million set aside for furnishings of the new NWSS is outside the $3.9 million surplus.

Trustee Connelly thanked staff for their work and nimbleness to adjust to the various challenges posed by COVID-19 that were presented during a year of so much uncertainty.

d. 2021-2022 Preliminary Budget Process

Secretary-Treasurer Ketcham reviewed the 2021-2022 Budget Process schedule and what the format for engaging with various stakeholder groups will be. The Board Budget In-Service will take place on April 6 to review the preliminary budget and identify priorities.

Discussion followed regarding the Board's preference of the format for Talking Tables / Student Symposium / use of ThoughtExchange. Secretary-Treasurer Ketcham indicated that the Board's support of focused consultations with individual groups would work best. Stakeholder consultations, which will include Student Voice, will take place after the April 6th budget review; the 2021-2022 Budget Process schedule will be adjusted accordingly.

e. Continuing Education Update

District Vice Principal of Continuing Education Inniss provided highlights:

- Adult Learning Centre - age distribution: 46% are 19-29; 33% 30-39; 18% are 40-59
    - Largest student group is from New Westminster (and may already have Secondary education and are looking to upgrade qualifications); others come from Vancouver, Coquitlam, Burnaby and Surrey.

  - The profile of the group and the reasons for attending varies pertaining to the individuals' personal situation and does not vary much from year-to-year.
- Currently there are 334 students enrolled. Students have been retained following the elimination of the morning and afternoon sessions. Course instruction is adjusted to best suit the situation of the student's learning needs.

Trustee Dhaliwal thanked District Principal Inniss for his presentation.

f. COVID-19 Update

Superintendent Hachlaf indicated that Fraser Health has streamlined their communication strategy. Some revisions will be made to COVID-19 guidelines for schools, which will affect the District's health and safety guidelines. These revisions will be finalized by February 26. This includes strengthened mask guidelines; enhancements for physical education (PE) and music classes; additional safety protocols regarding staff-only spaces and gatherings and new K-12 health check app. Reduction of any congestion/contacts where possible amongst adults. Each site will customize their own plan from the District's plan. This will be reviewed with staff.

A concern was expressed pertaining to the workload of the District sites' health and safety committee members. Executive Director of Human Resources Weston indicated that a District-level meeting will take place this week and site committees will meet over the next several weeks. Feedback will be collected and will monitor the situation. If there is a need to provide additional support, that will be considered.

Compared to December, thus far in 2021, the COVID-19 exposure trend within the District has declined, there has been a 72% drop in Early Notifications and a 68% drop in Self-Monitoring letters. Hoping that this downward trend will continue. Two presentation slides published by the Provincial Health Officer were reviewed.

g. Neighbourhood Learning Centre – Wellness Centre Update

Associate Superintendent Naser provided highlights since the last update November 24, 2020:

- Integrated Child and Youth Supports Centre – no funds have been received and District is awaiting further announcements from the ministries involved regarding details of the funding. Funding will be targeted to add additional staffing.
- Grants have not been identified that are appropriate at this time; follow the Maple Ridge model and grants do not support Capital Projects; some are quite specific as to what they support.
- Superintendent Hachlaf and Board Chair Dhaliwal met with Minister Whiteside to promote the Wellness Centre and its vision with the hopes of securing possible future financial support.
- Unchanged from the last update is that the greatest challenge continues to be securing funding to finish the space.
- The District has strong partnerships within the New Westminster community.
- Sponsorships/fundraising could be another option should the Board support such initiatives.

Secretary-Treasurer Ketcham indicated that the cost of completing the Wellness Centre would depend on the scope of the work – cost could range from $150K to $300K. The District Director of Facilities has been asked to research other options to finish the space.

Moved

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to instruct District staff to pursue a proposal for a basic option and an expanded option for completing the Wellness Centre space.

MOTION NOT SECONDED

This matter will be reviewed along with other budget priorities at the April 6 Board In-Service.

h. 2021-2022 District Calendar

Associate Superintendent Naser indicated that the District Calendar was posted on the website on January 8 to provide the community with an opportunity for feedback. No feedback was received. The calendar will be brought to the February 23 Board meeting for approval and will then be submitted to the Ministry.

4. General Announcements

Pink Shirt Day, February 24. Please wear your Pink Shirt at the February 23 Board meetings.

5. New Business

a. BCPSEA Report Out

Trustee Russell attended the BCPSEA AGM on January 28. A unanimous decision was made to participate in a business case to exempt school districts from the salary freeze imposed in 2020.

6. Question Period (15 Minutes)

Nil.

7. Adjournment

The meeting adjourned at 8:41pm.

Superintendent Update

Karim Hachlaf
February 23, 2021

New Westminster Schools

About Us – Growth: Capital Projects

New Westminster Schools is growing!

As a growth District, we're working as hard as we can to build schools that will support the kids we currently have enrolled, while also making strategic choices when it comes to projected growth as well. And we're proud to be building schools in a way that will enable us to lead into the future by creating spaces that will foster innovation, collaboration and take advantage of updated curriculum guidelines and teaching theories.

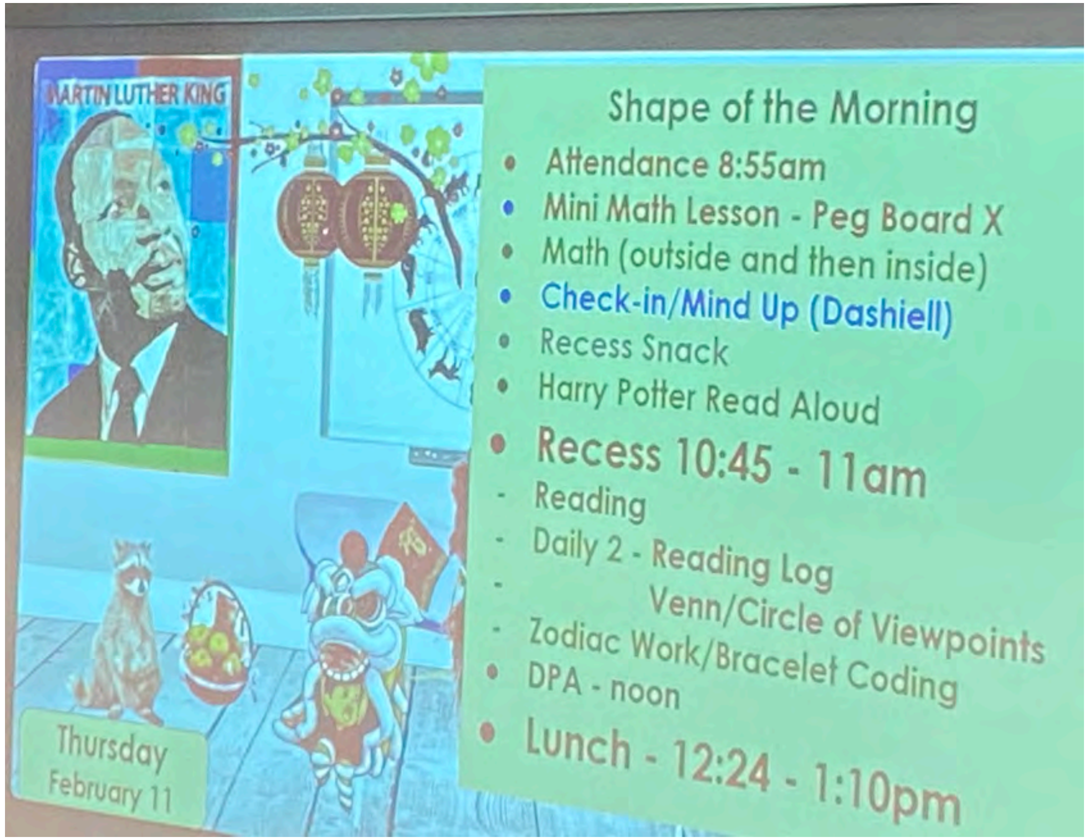
Here are our top projects ...

New Westminster Schools

Professional Development – Feb. 16

School Visits

School Visits

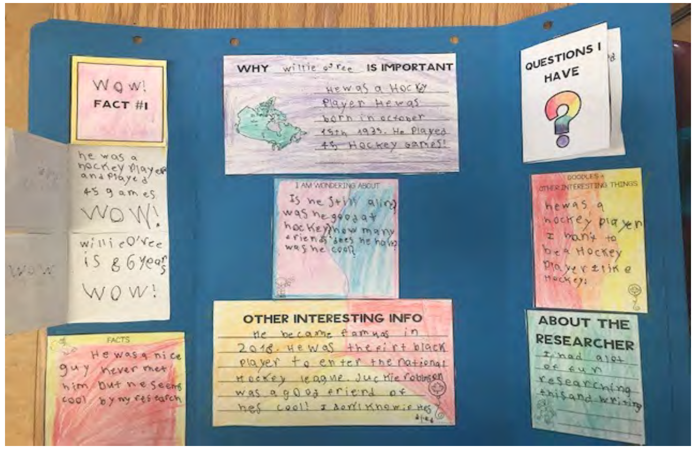


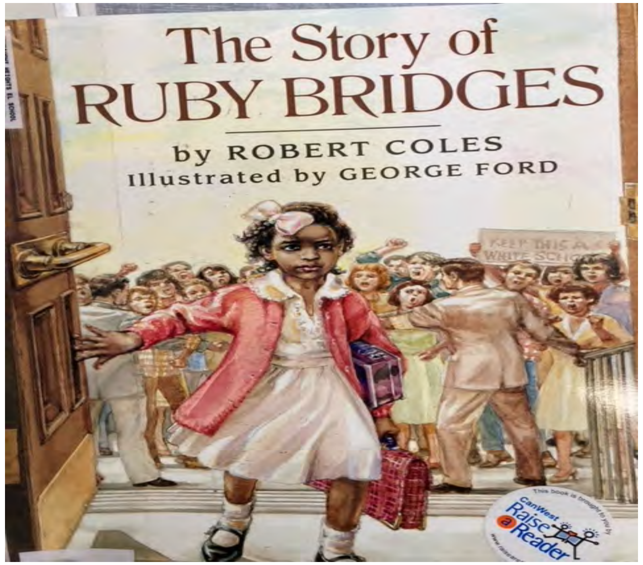
School Visits

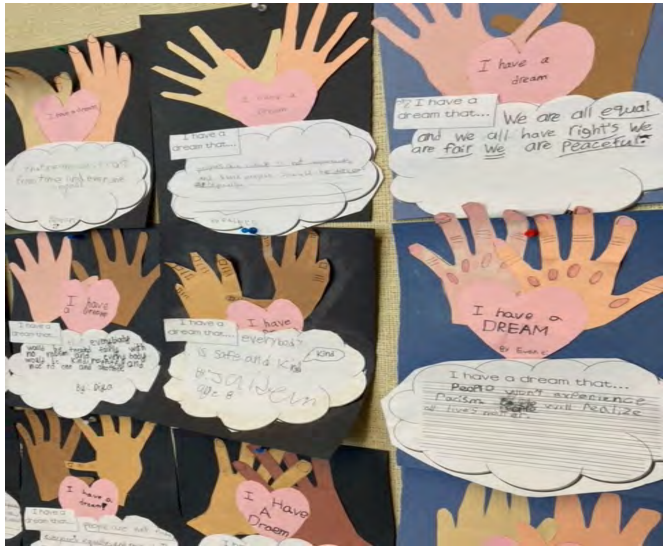
2021-22 Planning


BLACK HISTORY MONTH 2021
THE FUTURE IS
NOW
CANADA.CA/BLACK-HISTORY-MONTH

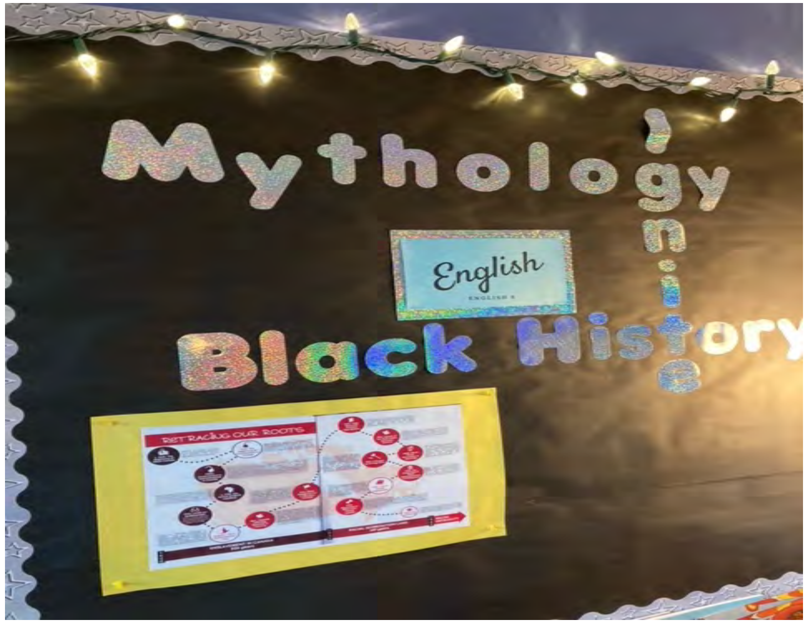
Black History Month in SD 40

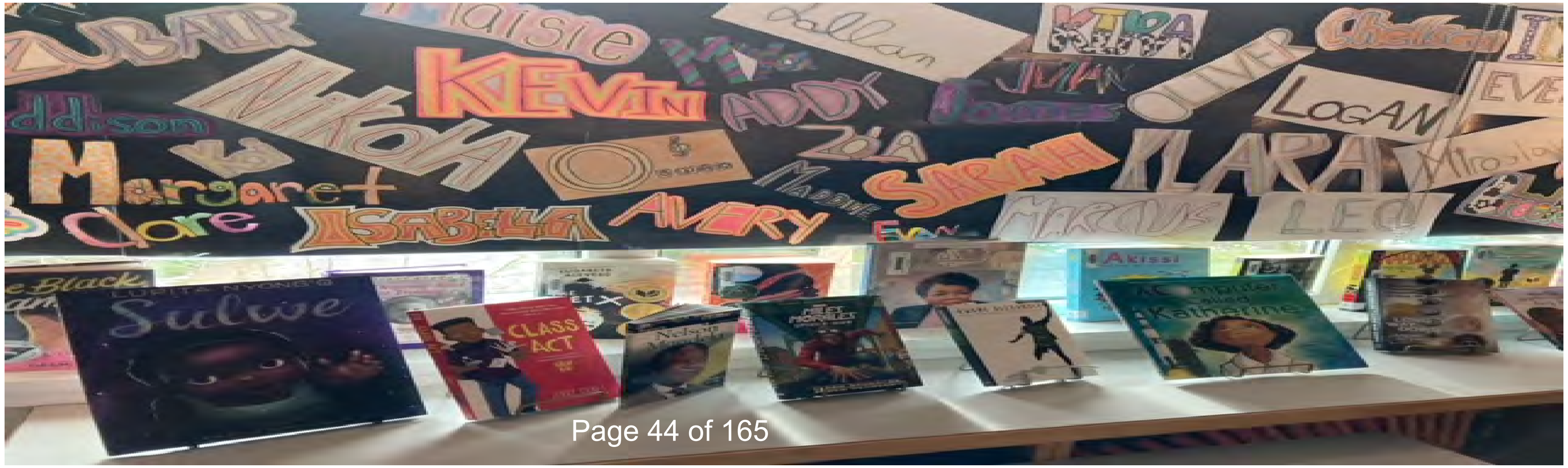




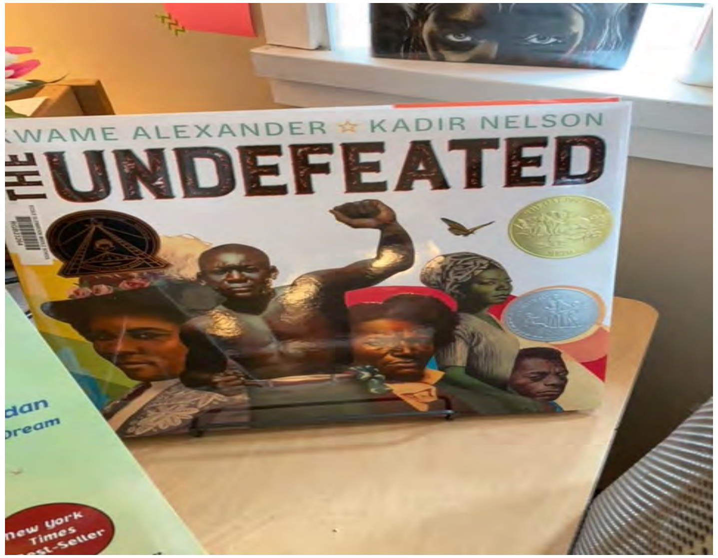


Black History Month in SD 40





Black History Month in SD 40



Anti-Racism Update

New Westminster Schools

School District No. 40 (New Westminster)

Supplement to: **REGULAR SCHOOL BOARD MEETING**

Date:	February 23, 2021
Submitted by:	Maryam Naser, Associate Superintendent & Pamela Craven, District Principal
Item:	**Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒
Subject:	Alternate Programs Relocation Update

Background:

At the January 26, 2021 meeting of the Board of Education, the following recommendation was passed:

> ***THAT the Board of Education of School District No. 40 (New Westminster) direct staff to extend the lease at Columbia Square until August 2022 with the possibility to extend the lease by one year, and with a request that staff meaningfully engage with RCAP/Power students, staff and families to develop a plan for a suitable long-term space that meets their needs. And provide a bi-annual update to the board and an engagement and consultation report by June 2021.***

Students, staff and families have been consulted in order to further investigate the viability of a program relocation and this backgrounder is provided as a summary this process. Please note that the District has secured a one-year lease at Columbia Square and we are now in the process of finalizing the terms and conditions of this lease.

<u>STAFF ENGAGEMENT</u>

Staff Meeting (February 4)

Consistent with the last update, the staff continue to request a stable, long-term location for Alternate Programs and remain committed to working collaboratively to ensure a successful transition. While some staff members have been concerned about the loss of the central location that Columbia Square provides, the general consensus is that a relocation would be beneficial for the following reasons:

- Program stability;
- More appropriate location for students – away from liquor and adult store and other businesses deemed to be inappropriate for vulnerable learners;
- Access to outdoor space to support the Physical Health Program and allow for new programming opportunities;
- Quiet environment for students and staff free from traffic and SkyTrain noise;
- Development of a true Alternate Program of Choice which may result in increased enrollment and ability to offer a more robust course selection.

As mentioned in previous updates, our staff have identified several interior space requirements they believe are important for their program. It is noteworthy that many of these requirements are not available in the current space. They include:

- Adequate number of private spaces to provide supports such as counselling, youth care worker, and 1-1 conferences with teachers;
- Space to support mindfulness work and small group activities;
- Access to space where physical activity can take place;
- Access to indoor/outdoor space for self regulation.

PARENT ENGAGEMENT

PAC Meeting (February 8)
On-line Survey

Principal Craven discussed the potential relocation with 6 families at the February 8th PAC meeting. To increase parent engagement, a follow up survey was sent to all parents connected to the alternate program and 9 responses were received. In both the PAC meeting and on-line survey, families were asked questions related to program structure, quality and location.

Feedback provided by families identified several strengths of the current program. These include access to family support, program flexibility, smaller class sizes, and caring staff. Aspects identified as areas for growth included increasing course offerings, providing access to physical activity and quiet workspaces. It was noted that many students are working in the open area and this can be noisy.

Parents cited both pros and cons regarding a potential relocation. While they expressed some concern about a move away from the current location, most parents reported that they would continue with the program if the location were changed. There was interest in having access to District-supported transportation. Despite the challenges that a location change may bring about, families also identified benefits associated with a location change including access to resources typically available in most school settings including lockers, gymnasium, and an appropriate outdoor space. Please see a copy of the parent survey results at the end of this document.

STUDENT ENGAGEMENT

Student Survey

As a follow up to a group discussion, students were invited to provide their perspectives through an on-line survey. 17 responses were collected with most students stating that they would continue to attend the program if it was relocated. There were also a number of students who were undecided and 2 students who said they would not attend in the event that the program was moved. Many students expressed interest in transportation to the new location. Students identified several desirable features a new location could provide such as space for leisure activities, storage for their belongings, and access to flexible furniture. Please see a copy of the student survey results at the end of this document.

The engagement notes for the above sessions are included here.

Summary

The consultation process has been robust and has provided specific information regarding the extent to which staff, students and parents support a program relocation. In addition, information regarding the perceived pros and cons of each location has been provided.

The staff perspective is that they do not see a future at Columbia Square and are supportive of a relocation that would better serve the program and provide long-term stability. The staff have identified several improvements that a new space could provide and are committed to on-going collaboration. The feedback from parents and students indicates varying opinions, with the most notable drawback being the loss of a central location and the greatest benefit being access to resources and facilities typically available in school settings such as space for physical activity and a quiet work environment. Based on the feedback received, the general consensus is that a relocation, supported by access to transportation would have the support of our families.

It is apparent that if the Alternate Programs are relocated, there will be a period of adjustment for all members of the community. A move to a less central location will likely prove challenging to some; however, there are considerable program improvements that could be realized with a location change.

Staff Engagement – Thursday, February 4, 2021

General sentiments expressed:

- Alternate programs need to be part of the District's long-term facilities plan – what happens when the new school is built?
- A change in location may change the population – some students come because we are at this location, others don't come because we are at this location
- Don't see Columbia Square as a long term location
- "We keep the blinds closed because of what you see in the back ally" (adult store)
- New space will give us a sense of community

Question: If you were given the security of a 5 commitment at the Columbia Square location, would you prefer to stay here?

- All staff responded with "no". Some responses include:
    - We need a new space that represents both programs (rather than trying to fit a space that wasn't configured for both programs)
    - This space is already too small (and not set up to meet program needs)
    - "When kids like their school the come"

PAC meeting – Monday, February 8, 2021 6-7:15pm

Open discussion: Trustee Beattie, 6 parents (2 RCAP, 3 POWER, 1 Sigma)

Please note, these parents were in addition to the 8 parents that responded to the survey.

All parents were reminded of the request to complete the survey during parent teacher conferences. In addition, Principal Craven called 10 families by phone and left messages with an offer to engage in a 1-1 conversations. She awaits a response.

What is contributing to your child's success?

- Family support
- Positive, flexibility, understanding
- Youth worker
- Support when it is needed
- Emotional safety in the environment

What is getting in the way of your child's success?

- Being by themselves to learn – too many online courses, self-paced
- Limited number of students – for some can be a challenge making connections

If you could change one thing about the structure of the program, what would it be?
Provide more options for courses – face to face
Increase movement (exercise/PE options) – stationary bikes, treadmill for breaks
Space for those who desire quieter workspaces – larger numbers of students working in the open/big room

Parents – were reminded of the survey Wednesday during Power PTI and Wednesday & Thursday during RCAP 3 way conferences – got 3 more entries up to 9 now.

RCAP students' additional comments from discussions – students were asked to verbalize some of their desires for a new location:

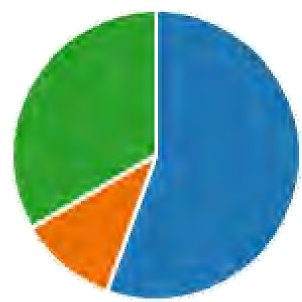
- Room for Lego, games
- Snack room
- Pool table, weights
- Lockers or somewhere to put my jacket
- Different kinds of chairs – comfy, rolling, office
- Tim's & students' work are displayed
- A wall to draw on – an art wall

Parent Survey - Alternate Education Relocation

9 Responses   07:13 Average time to complete   Active Status

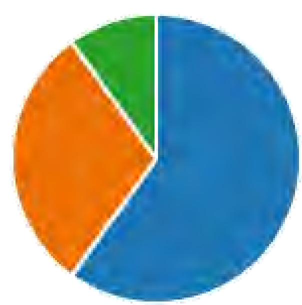
1. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would you keep your child in the program?

Yes	5
No	1
Maybe	3



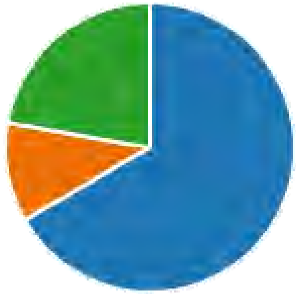
2. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would your child have difficulty getting to this potential location?

Yes	6
No	3
Maybe	1



3. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would you keep your child in the program if transportation is provided? (example bus pickup)

Yes	6
No	1
Maybe	2



4. What is contributing to your child's success in RCAP/POWER?

9
Responses

Latest Responses

"Exceptional support and flexibility in schedules and a willingness to understand situations."

"The support the teachers give the students."

"Good Teachers."

5. If you could change one thing about the structure of the program, what would it be?

7
Responses

Latest Responses

"More hands on programs. Example apprentis [sic] program. Hands on real work programs."

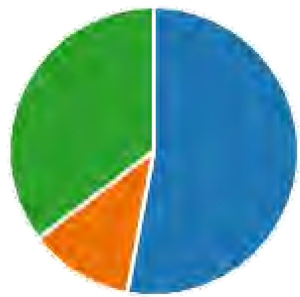
"More hours at school."

Student Survey - Alternate Education Relocation

17 Responses   06:08 Average time to complete   Active Status

1. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would you stay in POWER/RCAP?

Yes	9
No	2
Maybe	6



2. If you selected 'no' that you would not stay in POWER/RCAP, please share why you would not stay in the current program (POWER/RCAP).

4
Responses

Latest Responses (nil)

3. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would you have difficulty getting to this potential location?

Yes	7
No	5
Maybe	5

4. If POWER/RCAP were to relocate to Fader St (either into Hume Park building or the district owned land across the street) - would you stay in POWER/RCAP if transportation is provided? (example bus pickup)

Yes	10
No	2
Maybe	4

5. What would you need at a new location for POWER/RCAP that would make you want to attend?

12
Responses

Latest Responses

"A trampoline?"

"At Least one Urinal (Not saying it needs to be gendered, but at least one urinal)."

Supporting Human and Social Development: Wellness Initiatives in New Westminster Schools

Board Presentation
February 23, 2021

New Westminster Schools

Defining Wellness

The Trauma of Covid-19: Impact on Wellness

Students:

- Increase in anxiety & depression
- Increase in self-harm & suicidal ideation
- Worrisome online behaviour on the rise: targeted hate/racism posts, viral videos
- Substance use & vaping on the rise
- Gang associated behaviour on the rise

Adults:

- Increase in anxiety and depression
- Concerns/worries for health and safety
- Financial insecurities
- Fear of the unknown
- Loss of control
- Isolation
- Substance use on the rise (self-medicating)

Guiding Principles: Mental Health in Schools Strategy

https://www2.gov.bc.ca/gov/content/erase/mental-health#mhis

Ministry Vision for Wellness in Schools

A whole-school system that promotes **positive mental health**, where mental health promotion is embedded in all aspects of the education system:

- culture
- leadership
- curriculum
- learning environments

Positive mental health involves the capacity to think, feel and act in ways that improve our ability to enjoy life and deal with its challenges.

Three Elements of the MHiS Strategy

- Compassionate Systems Leadership
- Capacity Building
- Mental Health in the Classroom

Element 1: Compassionate Systems Leadership

To support student well-being and resiliency, **adults** must have the tools and practices to support their own well-being. Three core elements support systems change:

1. Internal work- includes self-reflection and practice
2. Relationship work- authentic connections where space is created to be truly present
3. System work- connections between self, others and the broader system

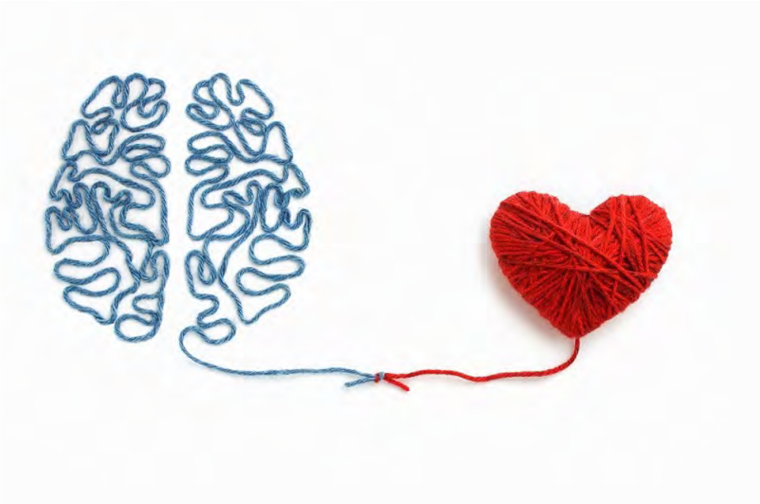
Compassionate Systems in New West Schools

Internal Work	Relationship Work	System Work

• Self-care (focus on and modelling of)
• Incorporating mindfulness, meditation, physical wellness, nutrition
• Employee and Family Assistance Program
• BCTF and CUPE wellness supports
	• Staff: create space for connections: staff collab, staff meetings, check-ins, accommodations for Covid health concerns
	• Parents: both virtual and face-to-face supports
	• Adult/student relationships: respecting diversity and inclusion, classroom charters, empowering student voice (e.g. District Student Leadership)
	• District Principal of Equity & Inclusion
	• Aboriginal Coordinator
		• Compassionate Systems Training for DLT
		• Professional Development:
		    • Miriam Miller: staff & PNO
		    • Jennifer Katz: Nov & Apr
		    • MCFD Staff Wellness sessions
		• Focus on wellness in School Learning Plans
		• Mentorship Program for teachers
		• Increased CYCW and Counselling staffing
		• SEL/MH Working Group
		• Strong Start Programs

Element 2: Capacity Building

Mental health exists on a spectrum and some students need more intensive supports. Schools must work to build meaningful relationships with community partners to ensure students receive more intensive supports as needed.



Ways to promote positive mental health:

1. Social Emotional Learning
2. Mental Health Literacy
3. Trauma Informed/Sensitive Practice

Capacity Building in New West Schools

<table>
<tr><th>Social Emotional Learning</th><th>Mental Health Literacy</th><th>Trauma Informed Practice</th></tr>
<tr>
<td>SEL Programs:
Second Step
Third Path
RULER
Jennifer Katz: Pro-D and Ensouling Our Schools resource
Universal Design for Learning principles embedded in classrooms
BAA Self-Efficacy Courses Grades 10, 11 and 12</td>
<td>Teen Mental Heath Grade 9 curriculum
Grade 8 presentations on MHL and wellness
EASE Training (Ministry of Health)
Continued Staff training
Strengthening relationships with community partners: MCFD, Cameray, START, Fraser Health</td>
<td>Counsellor, CYCW and Admin training opportunities (Safer Schools Together, ERASE)
SOGI District Lead and School Leads: training and resources
Aboriginal Support Workers</td>
</tr>
<tr><td colspan="3">Wellness Centre at NWSS (NLC)</td></tr>
</table>

Element 3: Mental Health in the Classroom

The best learning is rooted in **relationships**. The K-12 curriculum was developed to honour this by creating safe, nurturing and caring learning environments.

Mental Health in the Classroom:

1. The Core Competencies
2. Indigenous Knowledge and Perspectives (First Peoples Principles of Learning)
3. Physical and Health Education: connecting physical, intellectual, mental and social/emotional health

Mental Health in New West Schools

Core Competencies	First Peoples Principles of Learning	Physical & Health Education
• Embedded in teaching and learning activities K-12 • Student Self-Reflection: Term 2 (K-9) • Student Self-Assessment: Term 3 (K-9) • Careers curriculum Grades 10-12 focus on Core Competencies	• Embedded in unit planning & daily learning activities • District and school-based initiatives focusing on Truth and Reconciliation (e.g. Orange Shirt Day) • Aboriginal Support Workers & Grad Coach • English First Peoples 12 course	• Mental and physical wellness focus K-12 • Teen Mental Health curriculum for all Grade 9 students • Fuel Up program • Physical Literacy pilot (Qayqayt and FRMS)

Supporting the Strategy: Mental Health Grant

Staffing:
- Additional Counselling at NWSS (0.3 FTE)

Resources:
- Third Path Book Club & Resources (30 participants)
- Second Step Resources
- Game Ready Fitness/Mentorship (Alt and Middle)
- Jennifer Katz Professional Development and books (November & April)

Grant Next Year: TBD

Questions?

Child Care

Background

Bill 8, the Education Statutes Amendment Act, came into force on March 5, 2020. This amendment of the School Act by the provincial government enacts new provisions related to childcare facilities located on board of education property. It includes a prescriptive order from the Minister of Education with respect to the contents required in board policy to govern the establishment of child care facilities. Order M326, the Child Care Order, further defines the role of boards of education with respect to the provision of childcare programs.

The purpose of this policy is to provide guidance with respect to how the Board will promote the use of Board property for the provision of child care programs between the hours of 7:00 a.m. and 6:00 p.m. on business days by either the Board or third party licensees.

The use of Board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

Definitions

In this Policy, the terms “Board property”, “business day”, “child care program”, “educational activities” and “licensee” have the meanings given to those terms in the *School Act.*

“Direct and indirect costs” include:

a. Utilities;

b. Maintenance and repair;

c. A reasonable allowance for the cost of providing custodial services;

d. A reasonable allowance for time School District Administrators and other staff spend on matters relating to the use of Board property by licensed child care providers.

Guiding Principles

The Board will, on an ongoing basis, assess community need for child care programs on Board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rightsholders, Indigenous service providers, and existing child care operators. The process for engagement will be reviewed on an ongoing basis. Engagement with stakeholders may include respective Parents’ Advisory Councils (PAC), District Parents’ Advisory Council (DPAC), local unions, Prinicals and Vice Principals (PVPA), local First Nations.

If child care programs are to be provided on Board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.

Child care programs, if operated by the Board, will be operated for a fee no greater than the direct costs the Board incurs in providing the child care program.

Fees for the use of Board property by licensees other than the Board will not exceed the direct and indirect costs the Board incurs in making Board property available for the child care program.

If child care programs are operated by a licensee other than the Board, the Board will require the licensee to agree to comply with this Policy and Administrative Procedure 225 (Child Care Services in District Facilities).

In selecting licensees other than the Board to operate a child care program, the Board will give special consideration to the candidates' proposals to: (a) provide inclusive child care; and, (b) foster Indigenous reconciliation in child care.

If the Board decides to operate a child care program, the Board will ensure that it is operated in a manner that:

a. fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act:* (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education; and (ii) "Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education"; and
b. is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.

Any contract with a licensee other than the Board, to provide a child care program on Board property must be in writing and subject to review no less than every year (~~Fall~~ Spring)). The contract must contain:

a. a description of the direct and indirect costs for which the licensee is responsible;
b. an agreement by the licensee to comply with this policy and all other applicable policies/administrative procedures;
c. a provision describing how the agreement can be terminated by the Board or the licensee;
d. adequate insurance is in place to protect the interests of the Board (see Administrative Procedure 550, Appendix A, Facility Use and Fees and Charges section 2.3);
e. a statement that the agreement can only be amended in writing, signed by the Board and the licensee;
f. a requirement for the licensee to maintain appropriate standards of performance; and

g. a requirement that the licensee must at all times maintain the required license to operate a child care facility.

Prior to entering into or renewing a contract with a licensee other than the Board to provide a child care program on Board property, the Board will consider:

a. whether it is preferable for the Board to become a licensee and operate a child care program directly;
b. the availability of School District staff to provide before and after school care;
c. whether, with respect to licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the Board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes Indigenous reconciliation in child care;
d. the utilization of the British Columbia Early Learning Framework to guide and support learning experiences in childcare settings.

Reference: Bill 8 Education Statutes Amendment Act – Sections 85.1, 85.2, 85.3, 85.4;
Order M326 – Child Care Order

SD No. 40 (New Westminster)

Adopted: February 23, 2021

CHILD CARE SERVICES IN DISTRICT FACILITIES

Background

Quality accessible and affordable child care provides significant social and economic benefit for the community. Research shows that quality child care has a direct relationship to school readiness, literacy development, poverty reduction, and community engagement.

While the funding and regulation of licensed child care is primarily a provincial government responsibility, the District along with the community stakeholders can play an important role in planning, developing and coordinating childcare for children in New Westminster.

Although the District does not directly provide licensed child care at this time, it does support non-profit societies and/or associations to deliver quality, accessible and affordable child care within District facilities and grounds.in keeping with Policy the Board of Education reviews, on an on-going basis, community need for child care programs and whether those programs are best provided by licensees other than the Board, the Board, or a combination of both.

The District is supportive of non-profit Child Care Services in District schools and Neighbourhood Learning Centres. Therefore, schools shall release and/or share available space for that purpose, and where possible Neighbourhood Learning Centres will incorporate designated and/or shared space for Child Care Services.

Procedures

1. The District will provide space for non-profit child care services for an agreed upon fee based on the fee schedule outlined in Administrative Procedure 550 – Access to and Use of District Buildings and Facilities and with the understanding that any extra costs must be borne by the Child Care Service Provider.

~~1.~~2. Community need for child care programs will be reviewed annually, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives Indigenous rightsholders, indigenous service providers, and existing child care operators. All waitlists for child care will be updated and reviewed as part of this process

~~2.~~3. When space for Child Care Services is available in a District facility, a Request for Proposal (RFP) will be released. The RFP will include a preference for an operator who will deliver a program consistent with the requirements outlined in Board of Education Policy 24.

~~3.~~4. Responses to the RFP must be submitted to the Secretary Treasurer and will be reviewed by a panel comprised of the Secretary Treasurer or designate and other District staff as appropriate as per Administrative Procedure 515 – Purchasing and Tendering. Child Care Providers will be interviewed to determine suitability. Successful proponent(s) will then be presented to the Board for approval.

~~4.~~5. Child Care providers must meet Ministry of Health standards and licensing guidelines before final approval is granted and a District License Agreement must be signed.

~~5.~~ 6. The ~~support of the~~ School Principal and school staff must be consulted ~~obtained~~ as to how the child care service provider operates in shared school space, or in a Neighbourhood Learning Centre attached to the school.

7. The following Communication Protocol shall be adhered to:

~~6.1 Each fall, representatives from the Child Care Services will meet with the Principal to provide an overview of their child care services and answer questions.~~

~~6.2~~ 7.1 ~~Each spring,~~ Throughout the year, District representatives will meet with representatives from the Child Care Services and the Principal to share information and address any concerns related to school- based child care services. ~~Prior to the meeting, input will be solicited from the Principal~~

~~6.3~~ 7.2 Child Care Service providers will ensure that Child Care Licenses are posted in a visible location at each school site and that the District Office has a copy. The specific locations and number of children that meet the licensing agreement will also be posted with the license.

~~6.4~~ 7.3 To provide families requiring child care with access to information, the District will post on the District website links to:

- The Child Care Referral and Resource (CCRR) website;
- Fraser Health website;
- New Westminster Child Care Needs Assessment;
- New Westminster Child Care Strategy.
- Results of community engagement regarding child care needs in the community

~~6.5~~ 7.4 As soon as it is known, Child Care Service Providers will advise the Director of Facilities and Operations and the Principal in writing when the service will be off-site during the summer months to allow for summer maintenance.

8. The following Child Care Services in District Facilities procedures will be reviewed with principals annually:

8.1 Protocol with respect to the Relocation of a Child Care Service in Schools: In the event that a child care service needs to be relocated as a result of educational needs, the Principal will contact the Superintendent and advise of this need. The Superintendent will notify the Board prior to a decision being made.

8.2 Protocol with respect to Maintenance Issues that affect Licensing Regulations: In the event that maintenance issues arise that will affect the Child Care Service Provider's license, work orders are to be submitted by the Principal indicating that this work is required for licensing purposes so it may be expedited by the Maintenance Department. In the event that there is a delay, the Principal and/or Child Care Service Provider may contact the Associate Superintendent, who may follow up on the work order to ensure that the work is done in a timely manner.

8.3 Protocol with respect to Resolving Concerns that Arise: In the event that issues arise that cannot be resolved by the Child Care Service Provider and the Principal, the Associate Superintendent will meet with the Child Care Service Provider and the Principal to resolve the issue. In the event that individual parent(s) have concerns regarding wait-lists, they will be referred to the Director of the Child Care Service Provider.

8.3.1 A meeting to explore possible solutions with respect to licensing and space requirements may be convened by the Director of Facilities and Operations with the Child Care Service Director, Principal and Associate Superintendent. The Board shall be notified prior to a final decision by the Superintendent.

8.4 Protocol with respect to Earthquake, Fire, Inclement Weather and Lockdown Procedures: Each fall, Principals or Vice-Principals will meet with Child Care Service Providers at their sites to review earthquake, fire, inclement weather and lockdown procedures.

Reference: Sections 20, 22, 23, 65, 85 School Act
Bill 8 Education Statutes Amendment Act – Sections 85.1, 85.2, 85.3, 85.4;
Order M326 – Child Care Order
Board of Education Policy 24

SD No. 40 (New Westminster)

Adopted: May 30, 2017
Revised: February 23, 2021

DISTRICT FACILITY USE AND FEES AND CHARGES

Background

The District has a history of encouraging the use of District facilities and grounds by the New Westminster community. The District subscribes to the basic premise that the community's access to public school facilities is not to disturb or pre-empt ongoing, established school programs and must be appropriate to the school setting.

In the future, as a consequence of the development of new schools, the District may encounter situations in which its facilities exceed its needs - in terms of accommodating regular and traditional school programs.

The practice of the District shall be to review such "excess" facilities as an opportunity to be innovative; an opportunity to proceed with services or programs, which heretofore were impossible because of constraints of space; and an opportunity to develop, in collaboration with the community, programs which serve unmet educational, recreational, child care or neighbourhood-based needs of community members.

The District is committed to providing available facility rental and use amenities, allocated in a clear and consistent manner, that support life-long learning, and improve the quality of life and leisure pursuits of community members.

Community use of facilities is not to draw District resources from educational programs; therefore, rental rates for facilities will be established on a graduated fee schedule based on the user group's ability to pay, and how closely the organization's use of facilities aligns with the District goals and objectives.

The purpose of this Administrative Procedure is to provide staff with direction when allocating spaces to school, District, community and commercial user groups in District facilities.

In acknowledgement of the Ministry of Education's Neighbourhoods of Learning initiative, this Administrative Procedure will also provide direction for the allocation of designated community use space in Neighbourhood Learning Centres.

This Administrative Procedure will govern all District facilities.

Definition

Facility is defined as any District useable indoor or outdoor space(s) with the exception of the Vincent Massey Theatre during the period it is operated and administered by the Massey Theatre Society.

Procedures

1. The Secretary-Treasurer, designate, and District staff responsible for the allocation and issuance of facility use and partnership agreements are authorized to implement this Administrative Procedure.

   1.1 Refer to Administrative Procedure 225 - Child Care Services in District Facilities for the procedures on Child Care Services in District facilities.

   1.2 Refer to Administrative Procedure 515 - Purchasing and Tendering for the procedures with respect to the Request for Proposals for access to District space.

2. This Administrative Procedure will establish a framework to ensure clear and consistent allocation of available facilities, and its specific objectives are to provide:

   2.1 Priority of use category definitions and fees (see Appendix A);

   2.2 Facility use conditions; and,

   2.3 Clear and consistent access procedures.

3. The Director of Facilities and Operations or designate will develop a current schedule of fees and lease rates for use of District facilities that will be reviewed annually.

4. The Secretary-Treasurer or designate may grant permission for alcohol to be served in Neighbourhood Learning Centres only provided that individual/groups:

   4.1 Book the facility in accordance with District procedures:

   4.2 Agree to enforce all restrictions expressed and implied by the *British Columbia Liquor Act* and provide proof that a Temporary Provincial Liquor License has been obtained:

   4.3 Provide a copy of their Insurance Certificate indicating that they have independent liability insurance in the amount of a minimum $2,000,000 (two million);

   4.4 Provide verification that there is a demonstrated plan in place for the security and control of the function with a named person responsible, and make arrangements to pay the District for additional security if required;

   4.5 Apply, in writing, a minimum of thirty (30) days in advance of the proposed function date; and,

   4.6 Agree to these and other facility use terms.

5. In situations where the disposition and/or use of excess school facilities is being considered the Board will be guided by two Ministerial Orders:

   5.1 The School Opening and Closure Order

   and, -

   5.2 The Disposal of Land or Improvements Order

   These Orders are made under the authority of the *School Act*, sections 73, 96(3) and 168(2)(p).

Reference: *Sections 22, 23, 65, 85 School Act*
Liquor Control and Licensing Act
Disposal of Land or Improvements Order M193/08
School Opening and Closure Order M194/08

SD No. 40 (New Westminster)

Adopted: May 30, 2017

Revised: February 23, 2021

New Westminster Schools

School District No. 40 (New Westminster)

Supplement to: **REGULAR SCHOOL BOARD MEETING**

Date: February 23, 2021

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: 2020-2021 Amended Budget

Background:

The Amended budget (Due February 28, 2021) provides districts an opportunity to revisit their budgets and make adjustments to assumptions and circumstances which have changed. This is especially true for the current year as a result of the pandemic and the impacts it has had to operations. The majority of the adjustments were discussed at the February 9, 2021 Operations Policy and Planning Committee meeting.

At the February 23, 2021 board meeting, a request is being made to complete all three readings of the budget by-law. The budget by-law which encompasses the Operating, Special Purpose and Capital Funds, is in the amount of $85,154,398 comprised as follows:

	2021 Amended Annual Budget
Budget Bylaw Amount	
Operating - Total Expense	**68,077,176**
Operating - Tangible Capital Assets Purchased	**500,000**
Special Purpose Funds - Total Expense	**11,754,444**
Special Purpose Funds - Tangible Capital Assets Purchased	**997,570**
Capital Fund - Total Expense	**3,621,842**
Capital Fund - Tangible Capital Assets Purchased from Local Capital	**203,366**
Total Budget Bylaw Amount	**85,154,398**

Surplus Reserves

Originally, the $1.38M passed during the preliminary budget was to be funded out of these reserves, however, based on the communicated adjustments, the District will be able to eliminate the vast balance of the original deficit planned, whereby it is anticipated that $115,068 is utilized out of surplus to balance the current year operations.

At the February 9 Operations Policy and Planning Committee meeting, it was highlighted that changes were still being made with respect to the assumptions and changes from what was presented could be made. Since that meeting, $115,000 of adjustments were made. Some nominally to revenues and supplies. The bulk of the adjustment was to true-up salaries to actual. The adjustment of $117K relative to the size of salaries and benefits budget is 0.19%.

Attached for your reference is the previous working paper summarizing the adjustments made and presented at the February 9 Operations Policy and Planning Committee meeting.

	Operating Fund	Special Purpose Fund	Capital Fund	2021 Amended Annual Budget
	$	$	$	$
Accumulated Surplus (Deficit), beginning of year	3,978,341	-	24,688,465	**28,666,806**
Changes for the year				
Net Revenue (Expense) for the year	384,932	997,570	(992,625)	**389,877**
Interfund Transfers				
Tangible Capital Assets Purchased	(500,000)	(997,570)	1,497,570	-
Net Changes for the year	(115,068)	-	504,945	**389,877**
Budgeted Accumulated Surplus (Deficit), end of year	**3,863,273**	-	**25,193,410**	**29,056,683**

As you can see, it is anticipated that the operating surplus as at June 30, 2021 is $3,863,273. It is recommended that a balance of 2-3% of operating revenues be held in accumulated surplus reserves to ensure we are able to take care of unforeseen circumstances. Generally, this amount is approximately $2M for our district.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the three readings of the amended budget bylaw for fiscal year 2020/2021.

THAT the Board of Education of School District No. 40 (New Westminster) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2020/2021.

THAT the Board of Education of School District No. 40 (New Westminster) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2020/2021

Budget 2020-21 update

	2020-21 Preliminary	Revenue Adjustment	Commitments from 19-20 year	Wage adjustments	Service and Supplies adjustments	Anti-Racism Consulting	Post Feb 9 Adjust	2020-21 Amended	
OPERATING GRANT MINISTRY OF EDUCAT	62,811,196	342,669						63,153,865	A
OTHER MINISTRY OF EDUCATION GRANTS	2,651,940	291,970					- 8,187	2,935,723	B
PROVINCIAL GRANTS OTHER	162,000	- 43,212						118,788	C
SUMMER SCHOOL FEES	36,190	- 35,250						940	
CONTINUING EDUCATION	42,000	- 10,000						32,000	
OFFSHORE TUITION FEES	1,280,200	445,100						1,725,300	D
MISCELLANEOUS REVENUE	169,825	- 74,000						95,825	E
COMMUNITY USE OF FACILITIES	170,000	- 6,273					5,940	169,667	F
INTEREST ON SHORT TERM INVESTMENT	250,000	- 20,000						230,000	F
APPROPRIATED SURPLUS								-	
Total Revenue	**67,573,351**	**891,004**	**0**	**0**	**0**	**0**	**-2,247**	**68,462,108**	
								-	
								-	
STAFF SALARIES (INCLUDING BENEFITS)	62,209,165	0	- 701	-356,841	0	0	117,822	61,969,445	G
SERVICES	1,732,822		112,316		- 51,009	45,000		1,839,129	H
LEGAL COSTS	115,000				- 65,000			50,000	I
STUDENT TRANSPORTATION	137,998		- 7,302		- 55,689			75,007	J
PROFESSIONAL DEVELOPMENT & TRAVEL	558,110		-		- 107,649		-	450,461	K
RENTALS & LEASES	233,400		-		6,000			239,400	
DUES & FEES	83,900		-		- 2,000		25,000	106,900	
INSURANCE	111,000		-		12,526			123,526	
SUPPLIES	1,639,797		35,093		- 115,327		- 30,000	1,529,563	K
UTILITIES	494,500		- 2,000		35,000			527,500	
GAS - HEAT	247,000		-		10,000			257,000	
CARBON TAX EXP	50,000		-		-			50,000	
WATER & SEWAGE	270,606		-		-			270,606	
GARBAGE & RECYCLE	89,400		-		5,000			94,400	
FURNITURE & EQUIPMENT REPLACEMENT	326,358		101,789		- 95,030			333,117	L
COMPUTER & EQUIPMENT REPLACEMENT	656,275		7,848		- 3,000			661,123	
Total Expense	**68,955,331**	**0**	**247,043**	**-356,841**	**-426,178**	**45,000**	**112,822**	**68,577,177**	
								-	
								-	
Effects on Surplus Reserve	**-1,381,980**	**891,004**	**-247,043**	**356,841**	**426,178**	**-45,000**	**-115,069**	**- 115,069**	
Opening Accumulated Surplus (from financial Statements)	**3,978,341**							**3,978,341**	
Internally restricted balances:									
2020-21 school year operations	**1,381,980**							**-**	
COVID 19 surplus restriction	**1,736,830**							-	
Board internally restricted	**500,000**							**500,000**	
School surplus	**28,832**							**included**	
RCAP/POWER grant	**2,635**							**included**	
Commitments 2019/20	**328,074**							**included**	
Total restricted surplus balances	**3,978,351**							**500,000**	

Notes

A Operating grants were recalculated based on 1701 data. As previously reported, the increase is largely attributed to the increase in salary differential supplement which increased by over $280,000

B

The increase relates to an adjustment for the early career mentorship fund of $150,000 and an adjustment made to graduated adult funding. The graduated adult participation this year has been higher than expected for what we can assume to be partly attributed to the pandemic where upgrading of courses may have taken place.

C

The most significant change is reprents the reduction for the careers (ITA/TRAIN) programs which have had less students engage in workplace arrangements and thus funding. The estimated revenues have decreased by about $50,000 for the current year to $50,000. The remaining revenue of $62,000 is from Fraser Health Authority to support the Child & Youth Focused Use Prevention & Health Promotion Program which pays for the salary of the support worker within our district.

D As per the backgrounder, the estimated revenues in May 2020 assumed a significant reduction to enrolment due to lack of space in the new highschool and COVID 19. In the year, we have confrimed that we will be able to accommodate more international fee paying students than originally planned (this will benefit 2021-22) and the opening of international borders which have allowed us to bring in 110 FTE v. the 88 originally planned in the preliminary budget. The revenue increases are reflective of this change.

E The most significant reduction pertains to cafeteria revenue. In a typical year, this is approximately $130,000, however, due to COVID, the cafeteria sales have dwindled significantly.

F Interest income and rental income were significantly adjusted in the preliminary budget assuming regular levels prior to the pandemic would not be sustained. Nominal adjustments have been made to align to current expectations

G

As we typically do annually, staff salaries are reviewed and adjusted. Beyond typical salary adjustments related to specific employees in the position, there were some changes here to highlight. Mostly notably, 2 offsetting adjustments - the first pertains to the P/VP and exempt staff salary adjustment to catch members of these groups up to the recommended BCPSEA approved salary grids. Secondly, due to the launch of the K-8 online program, some staffing costs were redirected and ultimately funded out of the COVID funding received federally. We also noted a reduction in TTOC and casual replacement costs which were in part difficult to fill and in part due to a reduction in absences seen in the earlier part of the school year. Adjustments to benefits would have also followed.

H The net adjustment (outside of the proposed anti-racism cosulting fee) was $61.3K increase. Two offsetting adjustments can be noted. Commitments lingering from the 2019-20 year which predominantly were comprised of technology related investments not yet received by June 30 make up the majority of the $112K additional expense in the current year. This was offset by expected savings from Xerox devices for which a new contract was entered in to the current year as well as savings anticipated due to implementation of the new VoIP phone systems across the district.

The anti-racism proposal is approximately $45,000 and a presentation will be made to the board of Education at the February Board meeting. If the board chooses to accept the proposal and move ahead with this service, the budget is inclusive of this amount. If it chooses not to go ahead, the $45,000 will fall to the bottom line at year end to form part of any surplus the district accumulates.

I Due to legal costs varying year over year, the district does put aside a sizable budget related to legal expenses. However, in the current year, there haven't been many issues that have gone to our legal counsel. As such, the district is able to remove a substantial amount allocated to this budget line item for this year. This will be reversed in the subsequent year and annually these amounts will be evaluated and adjusted accordingly.

J In the current year, we had some students with special needs opt out of taking the bus services offered due to COVID. As such, we were able to reduce the number of buses utilized in the current year from 2 down to 1. This also included an adjustment to the bus attendant as only one was required. In a normal state, we can anticipate costs to resume to their previous levels.

K In working with departments, it has been recognized that Pro-D and supplies budgeted would not be fully utilized in the current environment. These represent one-time adjustments which are expected to revert back to previous levels in the next budget cycle.

L In the preliminary budget, there was amounts set aside to purchase furniture and equipment as a result of growing enrolment. As the year progressed, it was quite evident that there would be some students not returning to face to face instruction. Given this change, we were able pause on furniture and equipment purchases as we were able to utilize existing equipment/furniture.

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2021

School District No. 40 (New Westminster)

June 30, 2021

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2020/2021 pursuant to section 113 of the *School Act* , R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act* ").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 40 (New Westminster) Amended Annual Budget Bylaw for fiscal year 2020/2021.

3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of $85,154,398 for the 2020/2021 fiscal year was prepared in accordance with the *Act* .

4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2020/2021.

READ A FIRST TIME THE 23rd DAY OF FEBRUARY, 2021;

READ A SECOND TIME THE 23rd DAY OF FEBRUARY, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF FEBRUARY, 2021;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminster) Amended Annual Budget Bylaw 2020/2021, adopted by the Board the 23rd DAY OF FEBRUARY, 2021.

Secretary Treasurer

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	**6,581.250**	6,641.875
Adult	**205.313**	159.000
Total Ministry Operating Grant Funded FTE's	**6,786.563**	6,800.875
Revenues	**$**	$
Provincial Grants		
Ministry of Education	**78,751,344**	72,917,581
Other	**118,788**	162,000
Tuition	**1,758,240**	1,358,390
Other Revenue	**214,749**	2,213,633
Rentals and Leases	**169,667**	170,000
Investment Income	**245,000**	251,000
Amortization of Deferred Capital Revenue	**2,585,551**	2,300,000
Total Revenue	**83,843,339**	79,372,604
Expenses		
Instruction	**69,348,792**	66,932,028
District Administration	**3,317,825**	3,430,703
Operations and Maintenance	**10,526,437**	10,360,563
Transportation and Housing	**260,408**	339,466
Total Expense	**83,453,462**	81,062,760
Net Revenue (Expense)	**389,877**	(1,690,156)
Budgeted Allocation (Retirement) of Surplus (Deficit)	**115,068**	2,381,970
Budgeted Surplus (Deficit), for the year	**504,945**	691,814
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	**504,945**	691,814
Budgeted Surplus (Deficit), for the year	**504,945**	691,814

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	**68,077,176**	68,455,321
Operating - Tangible Capital Assets Purchased	**500,000**	500,000
Special Purpose Funds - Total Expense	**11,754,444**	9,277,439
Special Purpose Funds - Tangible Capital Assets Purchased	**997,570**	220,814
Capital Fund - Total Expense	**3,621,842**	3,330,000
Capital Fund - Tangible Capital Assets Purchased from Local Capital	**203,366**	1,000,000
Total Budget Bylaw Amount	**85,154,398**	82,783,574

Approved by the Board

Signature of the Chairperson of the Board of Education — Date Signed

Signature of the Superintendent — Date Signed

Signature of the Secretary Treasurer — Date Signed

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	$	$
Surplus (Deficit) for the year	**389,877**	(1,690,156)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	**(1,497,570)**	(720,814)
From Local Capital	**(203,366)**	(1,000,000)
From Deferred Capital Revenue	**(20,601,000)**	(30,671,286)
Total Acquisition of Tangible Capital Assets	**(22,301,936)**	(32,392,100)
Amortization of Tangible Capital Assets	**3,621,842**	3,330,000
Total Effect of change in Tangible Capital Assets	**(18,680,094)**	(29,062,100)
Acquisitions of Prepaid Expenses	**160,000**	180,000
Use of Prepaid Expenses	**(160,000)**	(180,000)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	**(18,290,217)**	(30,752,256)

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2021

	Operating Fund	Special Purpose Fund	Capital Fund	2021 Amended Annual Budget
	$	$	$	$
Accumulated Surplus (Deficit), beginning of year	3,978,341	-	24,688,465	**28,666,806**
Changes for the year				
Net Revenue (Expense) for the year	384,932	997,570	(992,625)	**389,877**
Interfund Transfers				
Tangible Capital Assets Purchased	(500,000)	(997,570)	1,497,570	**-**
Net Changes for the year	(115,068)	-	504,945	**389,877**
Budgeted Accumulated Surplus (Deficit), end of year	**3,863,273**	**-**	**25,193,410**	**29,056,683**

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	$	$
Revenues		
Provincial Grants		
Ministry of Education	**66,089,588**	65,463,136
Other	**118,788**	162,000
Tuition	**1,758,240**	1,358,390
Other Revenue	**95,825**	169,825
Rentals and Leases	**169,667**	170,000
Investment Income	**230,000**	250,000
Total Revenue	**68,462,108**	67,573,351
Expenses		
Instruction	**57,609,406**	57,669,647
District Administration	**3,317,825**	3,430,703
Operations and Maintenance	**6,908,799**	7,045,505
Transportation and Housing	**241,146**	309,466
Total Expense	**68,077,176**	68,455,321
Net Revenue (Expense)	**384,932**	(881,970)
Budgeted Prior Year Surplus Appropriation	**115,068**	2,381,970
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	**(500,000)**	(500,000)
Local Capital		(1,000,000)
Total Net Transfers	**(500,000)**	(1,500,000)
Budgeted Surplus (Deficit), for the year	**-**	-

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	$	$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	**63,153,865**	62,811,196
Other Ministry of Education Grants		
Pay Equity	**521,853**	521,853
Funding for Graduated Adults	**344,860**	164,373
Transportation Supplement	**6,073**	6,073
Support Staff Benefits Grant	**-**	46,704
Teachers' Labour Settlement Funding	**1,904,750**	1,904,750
Early Career Mentorship Funding	**150,000**	-
FSA	**8,187**	8,187
Total Provincial Grants - Ministry of Education	**66,089,588**	65,463,136
Provincial Grants - Other	**118,788**	162,000
Tuition		
Summer School Fees	**940**	36,190
Continuing Education	**32,000**	42,000
International and Out of Province Students	**1,725,300**	1,280,200
Total Tuition	**1,758,240**	1,358,390
Other Revenues		
Miscellaneous		
Cafeteria	**50,000**	130,000
Miscellaneous	**45,825**	39,825
Total Other Revenue	**95,825**	169,825
Rentals and Leases	**169,667**	170,000
Investment Income	**230,000**	250,000
Total Operating Revenue	**68,462,108**	67,573,351

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	$	$
Salaries		
Teachers	**30,443,251**	30,161,384
Principals and Vice Principals	**3,853,581**	3,762,980
Educational Assistants	**6,278,286**	6,139,541
Support Staff	**5,423,595**	5,382,102
Other Professionals	**2,786,344**	2,806,344
Substitutes	**1,552,231**	2,054,057
Total Salaries	**50,337,288**	50,306,408
Employee Benefits	**11,632,157**	11,902,757
Total Salaries and Benefits	**61,969,445**	62,209,165
Services and Supplies		
Services	**1,888,628**	1,847,822
Student Transportation	**75,007**	137,988
Professional Development and Travel	**447,461**	558,110
Rentals and Leases	**239,400**	233,400
Dues and Fees	**109,900**	83,900
Insurance	**124,026**	111,000
Supplies	**2,094,803**	2,122,430
Utilities	**1,128,506**	1,151,506
Total Services and Supplies	**6,107,731**	6,246,156
Total Operating Expense	**68,077,176**	68,455,321

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2021

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	$	$	$	$	$	$	$
1 Instruction							
1.02 Regular Instruction	25,497,672	1,142,907	-	185,553	-	838,137	**27,664,269**
1.03 Career Programs	326,559	-	-	139,788	-	-	**466,347**
1.07 Library Services	265,959	-	-	43,084	-	4,933	**313,976**
1.08 Counselling	561,445	-	-	-	52,661		**614,106**
1.10 Special Education	2,135,530	-	6,278,286	49,219	143,515	524,608	**9,131,158**
1.30 English Language Learning	1,013,599	-	-	-	-	8,000	**1,021,599**
1.31 Indigenous Education	122,719	-	-	188,874	-	-	**311,593**
1.41 School Administration	-	2,710,674		1,445,866	71,342	42,221	**4,270,103**
1.60 Summer School	98,737	-	-	-	-	3,000	**101,737**
1.61 Continuing Education	135,916	-	-	51,004	-	-	**186,920**
1.62 International and Out of Province Students	285,115	-	-	55,232	359,645	-	**699,992**
1.64 Other							**-**
Total Function 1	**30,443,251**	**3,853,581**	**6,278,286**	**2,158,620**	**627,163**	**1,420,899**	**44,781,800**
4 District Administration							
4.11 Educational Administration	-	-	-	-	529,125	3,000	**532,125**
4.40 School District Governance	-	-	-	-	245,217	-	**245,217**
4.41 Business Administration	-	-	-	479,805	947,464	37,000	**1,464,269**
Total Function 4	**-**	**-**	**-**	**479,805**	**1,721,806**	**40,000**	**2,241,611**
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	87,032	328,370	-	**415,402**
5.50 Maintenance Operations	-	-	-	2,306,170	109,005	85,000	**2,500,175**
5.52 Maintenance of Grounds	-	-	-	240,100	-	-	**240,100**
5.56 Utilities							**-**
Total Function 5	**-**	**-**	**-**	**2,633,302**	**437,375**	**85,000**	**3,155,677**
7 Transportation and Housing							
7.70 Student Transportation				151,868		6,332	**158,200**
Total Function 7	**-**	**-**	**-**	**151,868**	**-**	**6,332**	**158,200**
9 Debt Services							
Total Function 9	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Functions 1 - 9	**30,443,251**	**3,853,581**	**6,278,286**	**5,423,595**	**2,786,344**	**1,552,231**	**50,337,288**

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School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2021

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2021 Amended Annual Budget	2021 Annual Budget
	$	$	$	$	$	$
1 Instruction						
1.02 Regular Instruction	**27,664,269**	6,170,094	**33,834,363**	1,895,903	**35,730,266**	35,233,158
1.03 Career Programs	**466,347**	123,239	**589,586**	32,091	**621,677**	683,551
1.07 Library Services	**313,976**	48,898	**362,874**	41,339	**404,213**	286,742
1.08 Counselling	**614,106**	130,150	**744,256**	9,800	**754,056**	778,975
1.10 Special Education	**9,131,158**	2,361,685	**11,492,843**	225,920	**11,718,763**	11,815,943
1.30 English Language Learning	**1,021,599**	207,077	**1,228,676**	4,026	**1,232,702**	993,903
1.31 Indigenous Education	**311,593**	58,413	**370,006**	18,104	**388,110**	429,994
1.41 School Administration	**4,270,103**	1,033,574	**5,303,677**	138,279	**5,441,956**	5,181,893
1.60 Summer School	**101,737**	20,333	**122,070**	5,681	**127,751**	166,209
1.61 Continuing Education	**186,920**	40,000	**226,920**		**226,920**	349,186
1.62 International and Out of Province Students	**699,992**	168,825	**868,817**	89,625	**958,442**	1,745,543
1.64 Other	**-**		**-**	4,550	**4,550**	4,550
Total Function 1	**44,781,800**	**10,362,288**	**55,144,088**	**2,465,318**	**57,609,406**	57,669,647
4 District Administration						
4.11 Educational Administration	**532,125**	100,027	**632,152**	217,729	**849,881**	854,529
4.40 School District Governance	**245,217**	25,536	**270,753**	67,700	**338,453**	356,273
4.41 Business Administration	**1,464,269**	295,267	**1,759,536**	369,955	**2,129,491**	2,219,901
Total Function 4	**2,241,611**	**420,830**	**2,662,441**	**655,384**	**3,317,825**	3,430,703
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	**415,402**	88,144	**503,546**	107,226	**610,772**	628,284
5.50 Maintenance Operations	**2,500,175**	661,375	**3,161,550**	1,304,256	**4,465,806**	4,547,850
5.52 Maintenance of Grounds	**240,100**	73,254	**313,354**	49,000	**362,354**	406,504
5.56 Utilities	**-**		**-**	1,469,867	**1,469,867**	1,462,867
Total Function 5	**3,155,677**	**822,773**	**3,978,450**	**2,930,349**	**6,908,799**	7,045,505
7 Transportation and Housing						
7.70 Student Transportation	**158,200**	26,266	**184,466**	56,680	**241,146**	309,466
Total Function 7	**158,200**	**26,266**	**184,466**	**56,680**	**241,146**	309,466
9 Debt Services						
Total Function 9	**-**	**-**	**-**	**-**	**-**	-
Total Functions 1 - 9	**50,337,288**	**11,632,157**	**61,969,445**	**6,107,731**	**68,077,176**	68,455,321

School District No. 40 (New Westminster)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	$	$
Revenues		
Provincial Grants		
Ministry of Education	**12,661,756**	7,454,445
Other Revenue	**90,258**	2,043,808
Total Revenue	**12,752,014**	9,498,253
Expenses		
Instruction	**11,739,386**	9,262,381
Operations and Maintenance	**15,058**	15,058
Total Expense	**11,754,444**	9,277,439
Net Revenue (Expense)	**997,570**	220,814
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	**(997,570)**	(220,814)
Total Net Transfers	**(997,570)**	(220,814)
Budgeted Surplus (Deficit), for the year	**-**	-

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2021

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	$	$	$	$	$	$	$		$
Deferred Revenue, beginning of year	-	-	20,899	398,141	-	914,561	-	21,305	21,049
Add: Restricted Grants									
Provincial Grants - Ministry of Education	235,872	227,646					99,383	19,600	141,940
Other				110,000		800,000			
	235,872	227,646	-	110,000	-	800,000	99,383	19,600	141,940
Less: Allocated to Revenue	235,872	227,646	20,899	120,000	-	800,000	96,000	40,905	162,989
Recovered									
Deferred Revenue, end of year	**-**	**-**	**-**	**388,141**	**-**	**914,561**	**3,383**	**-**	**-**
Revenues									
Provincial Grants - Ministry of Education	235,872	227,646	20,899	120,000		800,000	96,000	40,905	162,989
Other Revenue									
	235,872	227,646	20,899	120,000	-	800,000	96,000	40,905	162,989
Expenses									
Salaries									
Teachers									81,000
Principals and Vice Principals									
Educational Assistants		181,359							
Support Staff							66,729		
Other Professionals									
Substitutes							1,000		
	-	181,359	-	-	-	-	67,729	-	81,000
Employee Benefits		46,287					24,803		24,000
Services and Supplies	15,058		20,899	120,000		800,000	3,468	40,905	57,989
Utilities									
	15,058	227,646	20,899	120,000	-	800,000	96,000	40,905	162,989
Net Revenue (Expense) before Interfund Transfers	220,814	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(220,814)								
	(220,814)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

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School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2021

	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Safe Return to School Grant	Federal Safe Return to Class Fund	United Way
	$	$	$	$	$	$	$	$	$
Deferred Revenue, beginning of year	-	-	-	38,737	4,290	-	-	-	15,258
Add: Restricted Grants									
Provincial Grants - Ministry of Education	1,550,170	373,060	5,645,804	113,220	52,000	4,725	488,210	2,705,256	75,000
Other	25,000								
	1,575,170	373,060	5,645,804	113,220	52,000	4,725	488,210	2,705,256	75,000
Less: Allocated to Revenue	1,575,170	373,060	5,645,804	113,220	52,000	4,725	488,210	2,705,256	90,258
Recovered				38,737					
Deferred Revenue, end of year	-	-	-	-	**4,290**	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	1,575,170	373,060	5,645,804	113,220	52,000	4,725	488,210	2,705,256	
Other Revenue									90,258
	1,575,170	373,060	5,645,804	113,220	52,000	4,725	488,210	2,705,256	90,258
Expenses									
Salaries									
Teachers	485,058		4,652,220		22,800			932,000	
Principals and Vice Principals		24,000						25,273	
Educational Assistants								18,600	
Support Staff	540,820	164,118					221,590	60,400	
Other Professionals	76,353								73,457
Substitutes	5,000	79,484					5,000	42,000	
	1,107,231	267,602	4,652,220	-	22,800	-	226,590	1,078,273	73,457
Employee Benefits	277,774	67,023			6,200		42,648	229,514	16,801
Services and Supplies	190,165	38,435	993,584	113,220	23,000	4,725	218,972	545,713	
Utilities								75,000	
	1,575,170	373,060	5,645,804	113,220	52,000	4,725	488,210	1,928,500	90,258
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	776,756	-
Interfund Transfers									
Tangible Capital Assets Purchased								(776,756)	
	-	-	-	-	-	-	-	(776,756)	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

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School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2021

	TOTAL
	$
Deferred Revenue, beginning of year	1,434,240
Add: Restricted Grants	
Provincial Grants - Ministry of Education	11,731,886
Other	935,000
	12,666,886
Less: Allocated to Revenue	12,752,014
Recovered	38,737
Deferred Revenue, end of year	1,310,375
Revenues	
Provincial Grants - Ministry of Education	12,661,756
Other Revenue	90,258
	12,752,014
Expenses	
Salaries	
Teachers	6,173,078
Principals and Vice Principals	49,273
Educational Assistants	199,959
Support Staff	1,053,657
Other Professionals	149,810
Substitutes	132,484
	7,758,261
Employee Benefits	735,050
Services and Supplies	3,186,133
Utilities	75,000
	11,754,444
Net Revenue (Expense) before Interfund Transfers	997,570
Interfund Transfers	
Tangible Capital Assets Purchased	(997,570)
	(997,570)
Net Revenue (Expense)	-

School District No. 40 (New Westminster)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget			
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	2021 Annual Budget
	$	$	$	$
Revenues				
Other Revenue		28,666	**28,666**	
Investment Income		15,000	**15,000**	1,000
Amortization of Deferred Capital Revenue	2,585,551		**2,585,551**	2,300,000
Total Revenue	**2,585,551**	**43,666**	**2,629,217**	2,301,000
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,602,580		**3,602,580**	3,300,000
Transportation and Housing	19,262		**19,262**	30,000
Total Expense	**3,621,842**	**-**	**3,621,842**	3,330,000
Net Revenue (Expense)	**(1,036,291)**	**43,666**	**(992,625)**	(1,029,000)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,497,570		**1,497,570**	720,814
Local Capital			**-**	1,000,000
Total Net Transfers	**1,497,570**	**-**	**1,497,570**	1,720,814
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	203,366	(203,366)	**-**	
Total Other Adjustments to Fund Balances	**203,366**	**(203,366)**	**-**	
Budgeted Surplus (Deficit), for the year	**664,645**	**(159,700)**	**504,945**	691,814

New Westminster Schools

2021-2022 School Calendar DRAFT

AUGUST 1

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 3

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 4

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 5

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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2021-2022 School Calendar KEY

- Statutory Holiday
- Opening Partial Day
- Non-Instructional Day (NI Day)
- Administrative Day
- School Vacation
- Days of Instruction
- Summer Vacation

2021

Tuesday, September 7	- Opening Partial Day
Monday, September 27	- NI Day
Monday, October 11	- Thanksgiving Day
Friday, October 22	- Provincial Pro-D Day
Thursday, November 11	- Remembrance Day
Friday, November 12	- NI Day
December 20, 2021 – January 3 , 2022	- Winter Break

2022

Tuesday, January 4	- Schools reopen
Monday, February 21	- Family Day
Tuesday, February 22	- NI Day
March 14 – 25	- Spring Break
Monday, March 28	- Schools reopen
Thursday, April 14	- NI Day
Friday, April 15	- Good Friday
Monday, April 18	- Easter Monday
Friday, May 20	- NI Day
Monday, May 23	- Victoria Day
Wednesday, June 29	- Last day - students
Thursday, June 30	- Administrative Day

DRAFT

Proposed School Calendar

August 2022 - July 2023

August 2022 1

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September 2022 2

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October 2022 3

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November 2022 4

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December 2022 5

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January 2023 6

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February 2023 7

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March 2023 8

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April 2023 9

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May 2023 10

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June 2023 11

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July 2023 12

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KEY

= Stat Holiday
= School Vacation
= Administrative Day
= Days of Instruction
= Summer Break

DRAFT

Proposed School Calendar

August 2023 - July 2024

August 2023 (1)

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September 2023 (2)

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October 2023 (3)

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November 2023 (4)

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December 2023 (5)

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January 2024 (6)

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February 2024 (7)

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March 2024 (8)

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April 2024 (9)

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May 2024 (10)

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June 2024 (11)

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July 2024 (12)

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KEY

= Stat Holiday
= School Vacation
= Administrative Day
= Days of Instruction
= Summer Break

Report on Civic Committee Membership and Activity

Civic Committee Structure Background information Update

On April 29, 2019, Council directed staff to proceed with a review of City Committees. Subsequent work supported the identified goal of Council to create more meaningful and impactful interactions with a smaller number of advisory committees that were directly aligned with the City's seven strategic priorities (as identified in June 2019). The result was a major overhaul in the advisory committee structure, merging and/or changing the mandates of previous working groups, creating new broader-based advisory committees and reducing their total number from thirty-eight to twenty-seven. The table below shows the committee realignment and current advisory committees with New Westminster Schools' representation. Note: Over the course of the next year, a discussion with the committees listed below will provide a framework for the new *Reconciliation, Inclusion and Engagement Advisory Committee*:

- Youth Advisory Committee;
- Seniors Advisory Committee;
- Multicultural Advisory Committee; and
- Restorative Justice Advisory Committee.

Previous Committee	Status	Mandate Merged or Changed *(new)
Access Ability Advisory (AAAC)	Concluded on or before January 31, 2020	To Sustainable Transportation and Facilities, Assets and Public Realm*
ACTBiPed (non-voting)	Concluded on or before January 31, 2020	To Sustainable Transportation*
Community & Social Issues (CSI)	Concluded on or before January 31, 2020	To Affordable Housing and Child Care Advisory Committee*
Emergency Advisory Management (EAC)	Concluded on or before January 31, 2020	To Staff Technical Committee (internal)
Environment and Climate Change Advisory Committee	No change	Environment and Climate Change Advisory Committee
Intelligent City Advisory (ICAC)	Concluded on or before January 31, 2020	To Economic Development Advisory Committee*
Multiculturalism Advisory (MAC)	No change	Multiculturalism Advisory Committee

Neighbourhood Traffic Advisory (NTAC)	Concluded on or before January 31, 2020	To Sustainable Transportation Advisory Committee*
Parks & Recreation	Concluded on or before January 31, 2020	To Facilities, Assets and Public Realm Advisory Committee*
		Reconciliation, Inclusion & Engagement (**New to start 2021**)
Restorative Justice (RJC)	No change	Restorative Justice Committee
Youth Advisory (YAC) (non-voting)	No change	Youth Advisory Committee

Appointee	***Committee***	***Term from 2020***	***Meeting Dates***
Tanis Anderson	*Affordable Housing and Child Care Advisory Committee 5:30 p.m., bi-monthly, second Tuesday*	***2 years*** *- To January 31, 2022*	*February 9, April 13, June 8, September 7, November 9*
John Lekakis	*Environment and Climate Advisory Committee 5:00 p.m., bi-monthly, third Wednesday*	***2 years - To January 31, 2022***	*March 10, May 12, July 14, September 15, November 17*
Matt Brito	*Facilities, Infrastructure and Public Realm Advisory Committee 6:00 p.m., bi-monthly, third Thursday*	***2 years*** *- To January 31, 2022*	*February 18, April 15, June 17, October 21, December 16*
Karen Klein	*Multiculturalism Advisory Committee 5:30 p.m., bi-monthly, third Wednesday*	*1 year - To January 31, 2021*	*February 17, April 21, June 16, September 8, November 10*
Pam Craven	*Restorative Justice Committee 5:00 p.m., bi-monthly, last Tuesday*	*1 year - To January 31, 2021*	*January 12, March 30, June 29, August 31, November 2*
Iain Lancaster	*Sustainable Transportation Advisory Committee 5:30 p.m., bi-monthly, first Wednesday*	***2 years*** *- To January 31, 2022*	*February 10, April 14, June 9, August 25, October 13*
Bruce Cunnings	*Youth Advisory Committee 5:30 p.m., monthly, fourth Thursday (October-May)*	*1 year – to September 30, 2021*	*January 21, May 20*

At the September 28th, 2020 Regular Meeting, Council passed a resolution to extend the terms for all then appointed members of all City Advisory Committees by one year. This is because the City recognized that, due to COVID-19, Committee members had a reduced opportunity to participate on the Committee of appointment, due to a lack of meetings (in most cases).

Summary information

Affordable Housing and Child Care Advisory Committee

Mandate:

This Committee's role is to respond to questions from, and to advise, the City's Affordable Housing and Child Care Task Force on:

- Identifying issues and opportunities related to affordable housing and child care and bringing them to the attention of the Affordable Housing and Child Care Task Force;
- Serving as the liaison between the broader community and the Task Force on issues and opportunities related to affordable housing and child care;
- Assisting staff in monitoring the affordable housing and child care situation and proposing and/or evaluating related actions;
- Informing the review and development of City policies, plans and strategies related to affordable housing and child care.

Tanis Anderson was sworn in as an active voting member on February 6, 2021. She will attend her first meeting on April 13, 2021.

Environment and Climate Change Advisory Committee

Mandate:

The role of the Environment and Climate Advisory Committee is to respond to questions from, and advise, the City's Environment and Climate Task Force on:

- Bold actions related to corporate and community energy and emissions with the goal to have net zero emissions by 2050 and aggressive benchmark targets between now and 2050;
- The effective implementation of the Environmental Strategy and Action Plan with actions to protect and enhance biodiversity, natural areas, and the City's urban forest to improve ecological health, habitat, and community livability;
- Methods to engage the community, particularly the more vulnerable members of the community;
- Monitoring progress towards achieving the City's environment and climate objectives;
- Any other environment or climate matter referred to the Committee by Council.

John Lekakis was sworn in as an active voting member of the committee on February 16, 2020.

John reports that he has enjoyed his time on the committee thus far. He says that it is great to be part of conversations that combine issues of sustainability, resource use, environmental stewardship, and urban planning as it pertains to the city of New Westminster. As a community representative from the field of education, John states that it has been a valuable chance to explore real-time, critical issues at the municipal level, connect them to what students are learning at school and subsequently seek out opportunities for greater student involvement (and impact) on these salient issues.

Some of the topics for committee discussion have included:
- Climate Action Budgeting Framework
- Seven Bold Steps initiative (towards zero carbon emission by 2050)
- Energy Save New West program (Community Energy & Emissions Plan)
- City's Biodiversity Strategy
- Community Electric Vehicle Strategy
- Climate Action Communication & Engagement
- Metro Vancouver Air Quality program

Facilities, Assets and Public Realm Advisory Committee

Mandate:

This Committee's role is to ensure all major projects incorporate high standards of project delivery and measures to mitigate impact on climate change.
To advocate on behalf of the community:

- to advance key civic projects;
- to ensure City projects are universally accessible and inclusive;
- in the development of a land management strategy;
- in the assessment of need and aspirations to inform planning for future facilities, parks, and public realm improvements;
- on matters related to infrastructure assets for continuous and sustainable service delivery.

To advise Council and the Facilities, Infrastructure and Public Realm Task Force on Facilities, Infrastructure and Public Realm issues referred to the committee for further examination.

The vision/goal of this Committee is to engage and consult residents on civic capital projects with a direct link to Council's Strategic Priorities.

Matt was sworn in as an active voting committee member on February 3, 2021.

For 2020:
Meetings scheduled after February 20 were cancelled due to Covid-19; Matt attended an online Zoom meeting held on November 19th 2021 at 6 p.m., topics as follows:
- NWACC (Aquatic Centre): Project Update and Public Communication Plan for Construction Disruptions
- Proposal for Bike Skills Track in Queens Park
- Project Updates: Sportsplex and City Hall Renovation
- Riverside Adventure Park Playground Replacement

Agenda for February 18, 2021
- Arena Strategy (see attached)
- Naming of a City Asset in Commemoration of the Komagata Maru
- Riverside Park Playground Replacement
- City-Wide Dog Strategy: People, Parks and Pups
- Hume Park Masterplan: Overview

Matt reports that he has been very interested in the material discussed, and feels that it is a benefit to New Westminster Schools to know about the construction projects are under consideration/planned for New Westminster.

Multiculturalism Advisory (MAC)

Mandate:

The Multiculturalism Advisory Committee will fulfil its purpose by:

- Ensuring that the City is a leader in the area of multiculturalism and race relations;
- Fostering an awareness about and understanding of the City's multicultural population;
- Initiating and facilitating discussions around existing and emerging multicultural issues;
- Liaising with other levels of government to address multicultural issues;
- Acting as a conduit for feedback from cultural communities on civic matters affecting them;
- Encouraging and facilitating civic events that celebrate multiculturalism and social inclusion;
- Supporting groups/organizations that are developing projects to assist cultural communities;
- Identifying barriers that restrict citizen engagement in civic affairs and community life;
- Addressing concerns around discrimination and racism;
- Reviewing and providing input to Council regarding the City's Multicultural Policy;
- Addressing multicultural items and matters as directed by Council.

Karen Klein has been an active voting member of this committee for two years, since September 2018.

Summary of meetings:

<u>2020-2021</u>
One meeting February 19, 2020; all other meetings cancelled.
Agenda items included Sanctuary City Policy, Multicultural Festival Working Group, Welcome Centre at NWSS, Newcomers Festival.

<u>2019-20</u>

1. Welcome Centre at NWSS
   a. Welcoming space for immigrants to connect and receive information on service.
   b. NLC and SD40 discussion, ideas, suggestions; still in discussion as of the end of the last year.
2. New Westminster's Sanctuary City Designation
   a. Ongoing discussion since fall 2019 of what the designation should look like & include.
   b. Policy in draft brought to different committees for feedback on concept, wording, etc.
   c. Draft policy ready for next level of edits/feedback.
3. Annual Multicultural Festival/Newcomers Festival
   a. Much interest from a variety of groups. Currently mainly the Filipino society and City looking to enlarge the committee and the representation.
   b. Discussion to continue hosting on July 1 or to change the date.
   c. City working group to review.
4. Museum Exhibits - When a new exhibit is suggested, the curator requests input from the MAC.
   a. In 2019-20, exhibits included *You Are What You Eat*, *The Heat is On*, *Sikh Sagar Gurdwara Anniversary in Queensborough*, and the *Call of the Wild*.

b. For 2020, the focus will be on Family and what "family" means to residents and how it can be expressed and exhibited.
5. NWPD
   a. Establishment of NWPD Youth Mentorship Program – info item.
   b. Hate Crime Response Protocol – for feedback only.
   c. Strategic Plan – feedback and input.
6. New Aquatic and Community Centre
   a. Reviewing new plans and potential concerns with design, layout, access to change rooms, personal privacy, etc., as they pertain to culture group users.

Other:
1. Komagata Maru – a motion was introduced to acknowledge the Komagata Maru's contributions.
2. UN Refugee agency campaign
   a. that the City sign a declaration to support refugees and provide an update on what the City is doing as support.

Restorative Justice (RJC)

Mandate:

The role of the Restorative Justice Committee is to provide assistance in expanding the use of restorative justice in New Westminster, as well as oversight for the funds that the City provides to Communities Embracing Restorative Action (CERA).

Pam Craven is an active voting member of the committee. Meetings for this committee are held four times a year, over Zoom. The committee has been focused on the work and recommendations to council from the *Reclaiming Power and Place: The final report of the national inquiry into missing and murdered indigenous women and girls*. The committee has reviewed the recommendations and, in respect to Item 5.1, are looking at how this aligns with the work of the First Nation Court and the NW Police department. This is a standing item on the agenda. Other agenda items have included updates from NW Police department and CERA Society regarding the cases being referred to CERA and the First Nations court relocation with in NW.

An item of interest is that Gurinder Mann, CERA Society's Executive Director and a committee member, has received this year's Restorative Justice Memorial Award. This prestigious Community Safety and Crime Prevention Award is given by the Ministry of Public Safety and Solicitor General. Gurinder has provided committee members with the resource below which has been shared with New Westminster administrators to share with school teams.

The link is to videos on restorative justice that have been created and are available on the CERA website.
https://www.cerasociety.org/resources/restorative_justice_videos.asp.
The intent of these videos is to provide education on restorative justice to the school district and community. These videos will be an excellent resource for all students but particularly high school students. These videos are also created to offer teachers a resource they can utilize to teach students online, considering changes in education due to the pandemic.

Sustainable Transportation Advisory Committee

Mandate:

This Committee's role is to advise the City's Sustainable Transportation Task Force on:

- Implementing the Master Transportation Plan (MTP) actions and policies with respect to inclusive and sustainable transportation that supports everyone;
- How the City prioritizes vulnerable road users as we adapt to changes in mobility;
- Community, stakeholder, and specialist perspective with respect to implementing sustainable transportation initiatives in response to the Climate Emergency.

Iain is an active voting member on the City of New Westminster Sustainable Transport Advisory Committee (STAC). Last year, work was done on making school zones safer using traffic calming techniques. Work was interrupted by COVID, but city planners received feedback that they will incorporate moving forward. Connections were made on the committee providing opportunity for Iain to get road markings upgraded at the Richmond/Hospital intersection near McBride.

Recent committee work includes:

- Improving access to transportation for disabled people;
- Looking at the city's busy intersections – "What makes an intersection comfortable (or not) for pedestrians?" – ongoing project for current year;
- Giving input for the Agnes Street Greenway project.

See STAC 2021 workplan (attached).

Youth Advisory (YAC) (non-voting)

Mandate:

The role of the Youth Advisory Committee is to act as a resource to City Council on issues affecting youth in New Westminster, provide the youth viewpoint to City Council on issues such as community safety, health, recreation, employment and environment, take any action in accordance with Council's request regarding youth in the community, encourage an understanding by youth of Municipal government and provide the opportunity for the community to become aware of the positive elements of our youth.

Bruce has extended his participation on this committee for another year as the SD 40 representative.

There has only been one meeting this year so far on January 21st; Agenda attached.

New business items
- Selection of a chair
- Pink Shirt Day
- BC Youth Parliament

CITY OF NEW WESTMINSTER

ARENA STRATEGY

FINAL REPORT

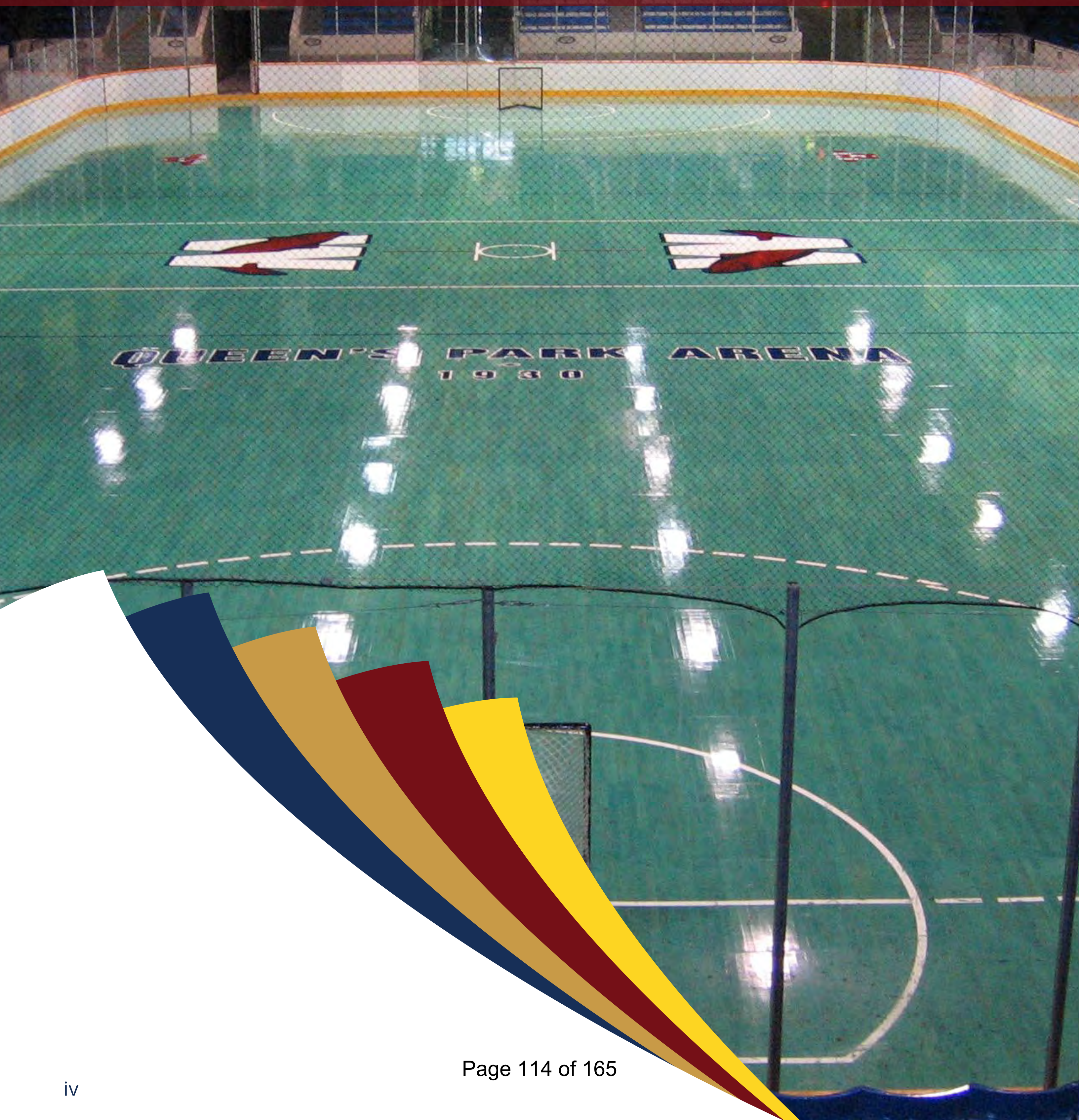
JANUARY 2021

NEW WESTMINSTER

rcs+


J.C.

EXECUTIVE SUMMARY



One of the recommendations in the City's most recent Parks and Recreation Comprehensive Plan is to review long range arena requirements. Also, in 2018 and 2019 the City heard from some arena user groups that additional arena capacity may be needed. For those two reasons the City retained RC Strategies in 2019 to undertake this Arena Strategy. It looks at the need for ice based and dry floor arena capacity over the next 20 years in New Westminster.

For the past 45 years the City has owned and operated two arenas in a coordinated fashion to provide all indoor ice based and dry floor arena services. The Moody Park Arena (MPA), because of its central location and skate shop, provides a great deal of public programming and public drop in opportunities in addition to ice rentals. While it is the younger of the two facilities, it is also the more modest of the two, with less support for spectators. It is approaching the end of its functional lifespan. Therefore, as some of its mechanical systems are replaced to extend its life, they are intended to be relocated to a replacement facility if and when built.

The Queen's Park Arena (QPA) is now 90 years old and is one of the oldest arenas in BC. It provides more of a special event and spectator supported experience in addition to ice rentals. Although older than the MPA, it is a very robustly constructed facility and likely has many more years of functional use.

The two arenas collectively provide capacity for about 4650 hours of ice activity and about 1725 hours of dry floor activity per year. About 75% of the ice-based capacity is utilized in a normal recent year and about 50% of the dry floor capacity. Almost all of the prime-time ice availability is utilized. The 25% of ice capacity that is not used is mostly during school hours and some early morning or late night time slots. Most of the dry floor prime time availability is utilized. There is very little use of the off-peak dry floor capacity.

The biggest single user group is minor hockey (uses about 1500 hours of ice per year for its 340 registered players), followed by minor lacrosse (uses about 1050 hours of dry floor time per year for its 419 players). The City reserves about 1300 hours in a typical year for programs and public skating. The remainder of time is used by other rental groups and the New Westminster School District.

The long term trends in arena use are all downward in New Westminster, the Metro Vancouver region and the province. The proportion of residents that used ice peaked sometime before 2000 and has declined since then. Similarly, the service levels for arena provision have declined. In Metro Vancouver, arenas have been added at the rate of about one per 50,000 residents over the past 20 years; a service level of about half what it was in the 1980's. Similarly, in New Westminster, the City has almost doubled in population since it built the MPA. Together, the two arenas provide a service level of about one arena per 38,000 residents which is close to the average in the Metro Vancouver Region. This is about half the service level of arena supply in 1980. In the more recent past, service levels appear to be stabilizing. So, a service level of about one arena per 30,000 residents is recommended for future planning.

The annual tax supported subsidy for both arenas (net of skate shop and concessions) is about $1.7 million. That equates to an hourly subsidy of about $270 for each of the 6300 hours of use. As an example, that means that minor hockey's 1500 hours of use triggers a subsidy of over $400,000, or a subsidy of almost $1200 for each of its 340 registered players. Because arenas are one of the most expensive facilities a City can provide, with operating subsidies per user among the highest of all recreation facilities, it is important not to overbuild capacity that may not be used. So, total use of both arenas needs to be carefully monitored in the future to adjust the recommended service level to ensure excess, unused capacity is kept to a minimum.

Given the recommended service level, the fact that the MPA may be approaching the end of its functional lifespan, and the new minor sport trend to using smaller ice surfaces, the following is recommended as a path forward.

1. **Add no new arena capacity during the next five to ten years.** It is prudent to monitor and evaluate the impact of new arenas in adjacent communities before making any major decisions in terms of capital investment. With this new capacity coming online at the same time on both north and south borders of New Westminster, there is potential for excess supply in the marketplace that New Westminster users will be able to use and will use.
2. **Explore ways of accommodating spring lacrosse in new Sports Facilities.** Large gymnasia in the City may be able to accommodate some of the need for younger players on a smaller lacrosse surface during the spring period when need is greatest.
3. **Plan for a new full sized sheet to be added to Queen's Park Arena.** Once the impacts of new arenas in New Westminster's borders and the operation of new indoor sports floors have been evaluated, the City should plan for a new full sized playing surface at Queen's Park Arena to replace the Moody Park Arena. This project, which should proceed to construction sometime after 2031, could be coupled with a new lobby to support both arenas and the issue of historic restoration of QPA's windows. The new two sheet venue would operate more efficiently than the two single sheet venues the city currently operates. The savings in operating costs would help to finance the capital investment.
4. Once a new twin pad facility is open at Queen's Park, **plans can proceed for a replacement facility at the Moody Park Arena site.** Adding to capacity with a third venue, more centrally located than Queen's Park, should include the option of atypically sized playing surfaces. It may be that a new facility would not be one full sized sheet, but one or more half sized playing surfaces and/or an irregularly sized surface ideally positioned for pleasure skating and skating lessons during the winter and/or a combination of dry floor activity in one part of the building and ice based activity on a separate surface. This third arena venue would accommodate growth over time in New Westminster.

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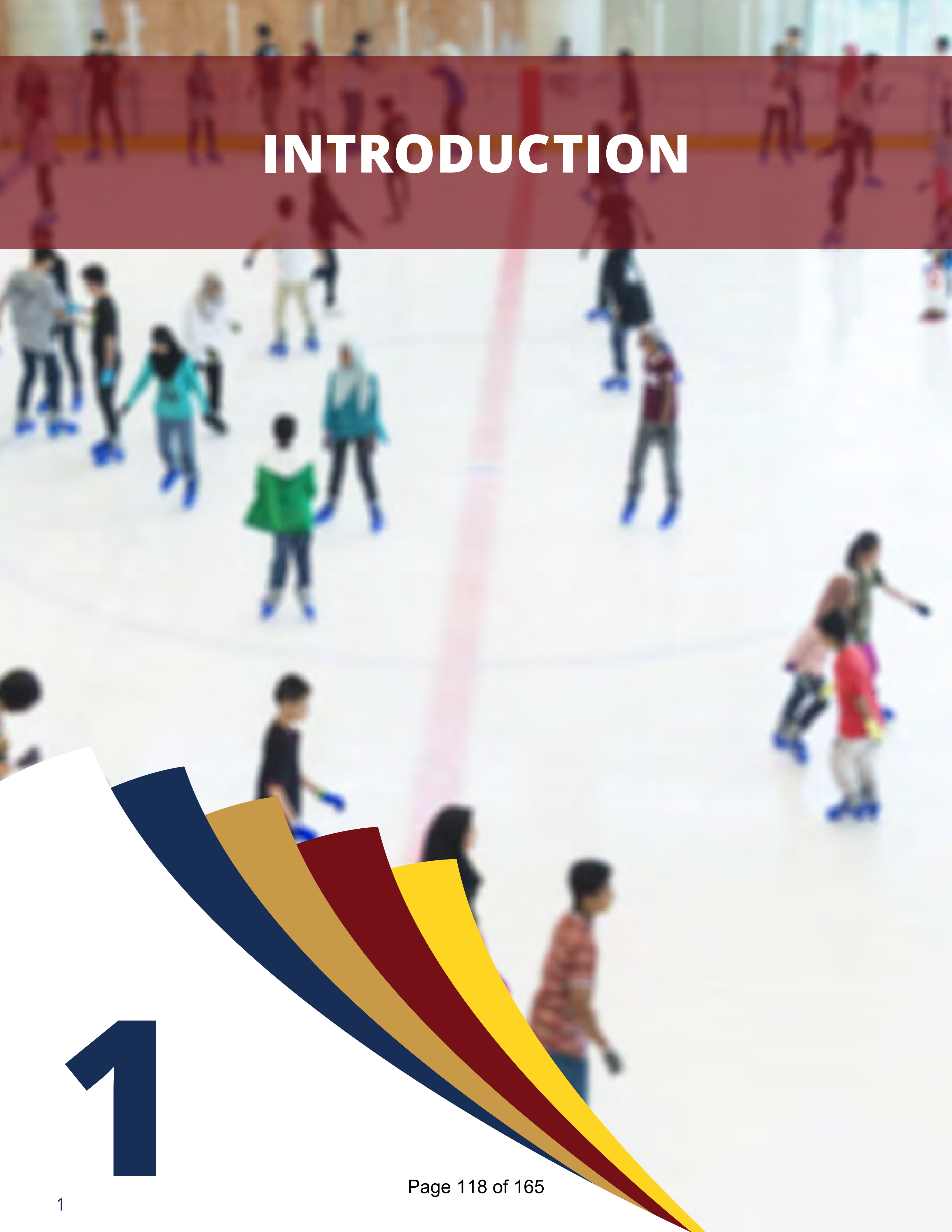

1

In September of 2019 the City of New Westminster engaged RC Strategies to undertake a review of current arena provision in the City and develop a strategy for moving forward. The goal of the new Arena Strategy is to recommend the most efficient and sustainable path forward in terms of all ice based and dry floor uses of arenas in New Westminster. The Strategy begins with some background, proceeds to lay out long term need and culminates with a recommended service level and additional specific recommendations.

It should be clear that arenas are used in two modes; ice in and dry floor. While the dry floor uses are quite significant and important, it is prudent to initially focus on the ice-based uses as these determine the overall dimensions of space requirements and represent the most expensive category of use from both a capital and operating point of view. Once it is clear that New Westminster has the right amount of capacity for ice uses, the dry floor uses can be considered. If ice-based capacity does not accommodate the dry floor uses in the "off season" other types of facilities can be considered to accommodate outstanding need for dry floor spaces. For example, a fabric frame structure would cost a small fraction of the capital and operating cost of an arena and might do as good a job of accommodating some dry floor uses as a traditional arena.

CITY PROFILE

2

New Westminster is one of BC's oldest cities. The area within its boundaries has virtually all been developed. So, its growth comes from infill redevelopment of land. Additional flat land for indoor and outdoor sports amenities is quite scarce and has already been used for another purpose. Any new sites for parks or recreation amenities required to serve a growing population have to be carved out of and repurposed from some existing spaces.

The City's population is quite stable, but projections call for slow and consistent growth over the next 20 years. The current and anticipated population can be characterized as follows.

- **Consistent growth –** The population in 2020 is estimated to be 77,000[1]. By some estimates that total is projected to be 110,000 by 2041. However, the City's Current Official Community Plan sets a goal of about 104,000 residents by 2041.
- **Relative affluence –** 17.3% of residents of New Westminster are in low income households. This is somewhat lower than the BC provincial average of 18.5%[2].
- **Increasing seniors population –** There are currently about 23,003[1] residents over 55 years of age. By 2041 it is projected that there will be another 20,251 adults in this age group representing a growth of 88%. Residents in this age group currently comprise 29% of the total population. By 2041 they will comprise 39% of the population.
- **More children –** There will likely be about 5100 more children and youth (0-19 years) in the City by 2041. That segment of the population will remain stable at about 15.7% of the total[1] which is about 3% lower than both the Metro Vancouver and the BC average.
- **Fewer working aged adults –** The proportion of the population between 20 and 55 will decline and will trend younger[1], as more of those that move into the City will be in the family formulation age group.
- **Older adult females outnumber males –** In the 40-44 age group there are 1.1 females for every male[3]. By the time residents get to the 95-99 age group there are 4.4 females for each male.
- **Increasing immigration and ethnic diversity –** While by many measures New Westminster is less diverse than the average in Metro Vancouver, diversity appears to be increasing. Residents of the City were more likely in 2016 than in 2011 to be members of a visible minority[3], speak a language at home other than an official language and be an immigrant. The vast majority of all immigrants in New Westminster are of Asian descent.

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1 *BC Stats Population Projections for School Districts*

2 *Stats Can tax filer data base for 2018*

3 *2016 Canada Census*

The implications for future recreation behaviour associated with the above population profile would be as follows:

- Significant increases in elderly residents suggests growth in low intensity fitness, therapy and rehabilitation activities as well as indoor sports like pickleball and a variety of aquatics activities. It also suggests growth in use of Century House.
- Some increase in the number of children and youth suggests proportionate growth in minor team sports, drop in gym activities, gymnastics and trampoline uses, increase in most categories of aquatic services and ice use. It will also require more schools.
- Increasing diversity indicates growth in core activities that are international in nature, such as soccer, aquatics and gymnastics.

Overall, the population projections suggest some support for very modest proportional growth in arena use for minors coupled with a proportional decline in arena use for adults, in order for changes in the population to have a net neutral impact. Demographic change will not likely alter the rate of provision of arenas as New Westminster grows.

HISTORIC CONTEXT OF ARENA PROVISION AND USE IN METRO VANCOUVER

3

At the beginning of 1963, there were only three arenas in the Greater Vancouver area; namely the Forum in Hastings Park, Queen's Park Arena in New Westminster (currently the oldest arena in the region), and the Kerrisdale Arena on the west side of Vancouver. However, that year started a twenty-year construction boom for arenas throughout the region to meet the demands of a new "baby boom" generation that enjoyed a rapidly expanding standard of living and played hockey in growing numbers. By the late 1970s the rate of arena use in the Metropolitan Vancouver Area[4] peaked with almost 14% of all school aged boys participating in formal minor hockey programs, resulting in a total registration of 19,600 players in the region; a peak that has never been breached. Minor hockey had to share their indoor public space with other ice activities that were also growing in popularity. This included figure skating, public skating sessions and learn-to-skate programs. Short track speed skating and adult hockey were also beginning to take off. However, minor hockey still dominated arena use and was the driving force for new arena construction during this period and ringette followed a decade or so later.

A great many arenas were built during the 60s and 70s. However, around 1980 registration in minor hockey started to wane, and other activities didn't have the volumes to pick up the slack. In what was called the Metropolitan Vancouver Area, there were now 45 sheets of ice, but that number would remain almost unchanged for a decade. After 1980, adult hockey became increasingly popular as "baby boomers" who learned to skate in the 60s and 70s went back to playing in adult leagues. These users generally filled the capacity freed up by declining numbers of minor hockey players. So, ice use in the region peaked in about 1980 with almost full use of all available ice time. Although the users and uses shifted during the next ten years, the total of use remained quite constant with almost all ice fully utilized for a decade. Only two new sheets were built in that decade and one old sheet (The Forum) was closed.

Beginning in 1990 there was another spurt in demand for arenas. Adult use peaked and remained constant, but an "echo" appeared in demand for minor arena ice sports. Minor hockey registration started to increase, as did registration in other ice sports. Within the Greater Vancouver Conference of the Pacific Coast Hockey Association, minor hockey registration climbed from 3944 in 1988 to 7394 in 1995, an increase of 87%. An unprecedented round of arena development was spawned. But this time it was a different kind of arena development. The private sector learned that adults were prepared to pay a lot more for better ice times. Therefore, it started to build arenas that would focus on adult users, freeing up capacity in existing arenas for the increasing numbers of young players. In the 1990s a total of 38 sheets of ice were built in the region. Almost all of them were built by the private sector or through public/private partnerships and all of the new sheets were outside of the City of Vancouver. The total number of ice arenas within the Metro Vancouver region was now up to more than 70 sheets of ice (see Appendix A for a full list).

4 *An area slightly smaller than what is currently Metro Vancouver, as it didn't go quite as far out the Fraser Valley. Source: Pacific Coast Hockey Association registration numbers.*

Minor Hockey registration peaked a second time in two decades in about 1996 and started to decline in the region. Since this was still one of the largest user groups, total arena use also declined in the region. This was consistent with declines in the province and in the Country. In fact, in the last half of the 1990s there was a nationwide decline in ice sports in general. Alberta, which has the most complete data, based on its regular province-wide recreation behaviour survey, showed that the proportion of households that participated in ice sports in 2000 had fallen dramatically from levels ten years earlier. Anecdotal evidence from other centres is consistent. A City official in Regina was quoted in 1999 as saying that, "we may never build another arena in this City".

Since 1996 minor hockey has modulated within a relatively narrow range. While the number of school aged children in the region has declined modestly, registration in minor ice sports has generally declined at a slightly lower rate but there have been years of modest growth.

Within what is currently referred to as Metro Vancouver, the newer, privately run, multi-sheet complexes, which tend to be the most economically viable operations, are located in the suburbs. They tend to focus on adult users; a category of use which represents the most mobile of users, and many teams are composed of adult members residing in a variety of communities within the region.

Since the turn of the century, there has been very little addition to the supply of arenas in Metro Vancouver. A few arenas have been replaced (e.g. Thunderbird Sports Centre in 2008 and North Surrey Recreation Centre Arenas in 2019) and a few have been added (e.g. projects in Maple Ridge, Coquitlam, Burnaby, North Vancouver and Langley Township) but there have also been a few sheets phased out of the inventory (e.g. two sheets at Burnaby Eight Rinks, one sheet at UBC). In summary, over the past two decades, there has been a net increase of about 8 sheets of ice in Metro Vancouver, while the population has increased by approximately 400,000 residents; or an increase of about one sheet per 50,000 new residents. Appendix A shows an inventory of 78 publicly accessible arena sheets in 2019 alongside population figures from the 2016 Canada Census. It shows that there was one arena sheet per 31,875 residents but that service levels varied widely, due in part to regionally used private ice centres.

LOCAL PLANNING CONTEXT

4

The City of New Westminster adopted a long range *Parks and Recreation Comprehensive Plan* in 2009. In that document one recommendation was to ***Undertake an assessment of long range arena requirements***. While that was not implemented until now, there has been very stable use of arenas over the past fifteen years, with no overall growth in use and, in some areas, some decline. That has taken the pressure off the need to review long range requirements.

In 2015 the City of New Westminster adopted the *Queen's Park Master Plan* which outlined a long-range plan for the gradual evolution of Queen's Park including the facilities that should be located within it. That Plan recommended that a second ice sheet be developed at some point in the future on the west side of the existing Queen's Park Arena. The Plan suggested that growth in population and use of both dry floor and ice uses of the facility would justify the need for another full-sized playing surface and that the most logical location in the City would be as an addition to the Queen's Park Arena. It also suggested that restoration of the historic windows in the Queen's Park Arena should be implemented in the short term and that a new lobby supporting the existing and recommended new playing surface should be considered to restore some of the heritage value of the Queen's Park Arena.

EXISTING SUPPLY OF ARENAS IN NEW WESTMINSTER

5

At the present time, the City of New Westminster has two arena facilities; Queen's Park Arena (QPA) and Moody Park Arena (MPA). Built in 1930, the QPA is the oldest arena in Metro Vancouver currently in use as an arena and one of the oldest arenas in British Columbia. The facility has a seating capacity of 3,500. The Moody Park Arena was built in 1975 and has limited seating and equipment storage capacity.

The two facilities share some common uses. However, MPA accommodates the majority of the City's parks and recreation programs and public skating, while QPA accommodates the majority of traditional arena rentals. Both facilities are used for hockey and ringette during the ice season each year and both are also used extensively for dry floor activities. Indoor box lacrosse is accommodated at both arenas and ball hockey is a user of time at MPA each spring.

Both arenas have undergone minor and major upgrades and retrofits over the years. Currently, Queen's Park Arena is assessed as being in relatively good condition, with many years of use predicted in its functional lifespan. While Moody Park Arena is newer than QPA, it was built to a much lower standard, and is now much closer to the end of its functional lifespan. It also lacks some of the support amenities and areas that are part of the QPA. While it has been well maintained, it will likely need to be replaced much sooner than the QPA. Recognizing this, current retrofits to its mechanical systems to extend its life, have been made with the plan to relocate these new systems to a new facility if MPA is replaced while these components still have some useful life. However, MPA had its main concrete floor slab and boards replaced in 2009 so the ice surface itself and more recently the mechanical plant are in good condition. Problems at MPA include the size of the lobby, poor access to dressing rooms, size of dressing rooms, poor spectator experience and insufficient storage.

When the MPA opened the City's population was about 38,000; about half what it is now. At that time the City had one arena surface per 19,000 residents. Today it has one arena surface per 38,500 residents. Although this suggests half the service level than four decades ago, the current service level compares favourably with the current Metro Vancouver service levels as illustrated in ***Figure One***.

Figure One

Overview of Arenas in New Westminster and Metro Vancouver Over Past 13 Years

	2006	2019
Total Population of the City of New Westminster	58,550	77,000
Total Population in New Westminster between 5 and 19 years of age	8380	8600
Proportion of Total New Westminster population that is between 5 and 19	14.3%	11.2%
Total Registered Players in New Westminster Minor Hockey Aged 4-19	325	340
Registered Minor Hockey players in New Westminster as a percentage of total residents aged 5-19	3.9%	3.8%
Total Population of Metro Vancouver	2.2M	2.5M
Number of Ice Sheets in Metro Vancouver	77	78
Rate of Ice Provision in Metro Vancouver (to nearest thousand)	One sheet per 29,000	One sheet per 32,000

When the rate of participation in minor hockey figures in ***Figure One*** are compared with the population growth projections in an earlier section. It is reasonable to assume that if roughly 3.8% of the school aged population were to play hockey in 2041, it could add an additional (3.8% of 5100) 158 registrants to the minor hockey program in New Westminster which would add the need for approximately 10 games and 10 practices per week during the hockey season. The proportion of residents in the age group that registers for hockey is stable. Therefore, if the rate of registration remains stable over the next 20 years or so, the projected 158 new registrants might be expected. But, if the popularity of minor hockey continues a long-term downward trend, the growth in registration could be more limited. **The rate of registration in minor hockey over the next twenty years needs to be tracked along with the growth in population in that target age group.**

USE OF EXISTING ARENAS

6

Although operating formats vary within a narrow margin year to year, in a typical recent year Queen's Park Arena is available for ice use about 90 hours per week for 28 weeks per year and is available for dry floor uses for an additional 60 hours per week for 22 weeks per year. During the ice-in season, a very high proportion of all the out of school hour time is booked for minor or adult ice use with some of that use waning toward the end of the season. This time is monopolized primarily by minor hockey, ringette and adult hockey. School hour time slots are used to a much lower proportion of capacity as very few adult or minor participants and groups can arrange to make use of that time other than school rentals which have limited use of QPA due to its lack of a skate rental shop. During the dry floor season, a very high proportion of available time is utilized by adult and minor lacrosse except for a few days which are rented for special events.

In a recent typical year, Moody Park Arena has been available for ice use about 90 hours per week for 29 weeks during the winter and a further 80 hours per week for 8 weeks of summer ice. It is also available for dry floor activities for about 60 hours per week for 13 weeks during the spring. The ice use is a mixture of rentals to minor hockey and ringette, City sponsored skating programs and public skating sessions, with some school use during school hours. The dry floor season is mostly rentals to minor lacrosse teams supplemented with some ball hockey rentals and a few special events.

The recent arena operating format has significantly fewer hours than were available in the 1970s and 80s when demand for late night ice and early morning ice expanded operating formats beyond the currently situation. ***Figure Two*** summarizes current arena use in relation to capacity

Figure Two

Arena Use in Relation to Capacity for Use in 2019

Facility	Fall/ Winter Ice in	Spring/ Summer Ice in	Spring/ Summer Dry Floor	Full Year
Queen's Park Arena Capacity for Use in Hours	2545.5		2305	4,850.5
Queen's Park Arena Hours of Use	1822		989.75	2,811.8
Use as a Percentage of Capacity	72%		43%	58%
Moody Park Arena Capacity for Use in Hours	2918.5	765.25	1234	4,917.8
Moody Park Arena Hours of Use	2277.8	538.5	733.5	3,549.8
Use as a Percentage of Capacity	78%	70%	59%	72%
Capacity in Both Arenas in Hours	5464	765.25	3539	9,768.3
Hours of Use of Both Arenas	4099.8	538.5	1723.25	6,361.6
Use as a Percentage of Capacity for Both Arenas	75%	70%	49%	65%

As ***Figure Two*** shows, there is some excess capacity for ice use in the system. However, as more details in ***Appendix C*** show, almost all that excess capacity is within school hours for which demand is much lower. Historically, there has been a great deal of use of ice in New Westminster's arenas during school hours. However, over the past decade, this category of use initially declined. It has recently begun to increase again. When this category declines it leaves excess capacity that no other users in the City are able to utilize.

Figure Two also suggests that more of available capacity in MPA is used than at QPA. However, that difference is largely due to the fact that some public skating and skating instruction programs are accommodated at MPA during school hours. School hours at QPA have a very low utilization rate due to the lack of a skate shop.

Figure Two also shows that there are more hours of ice time available at MPA than at QPA. That is due to the fact that a summer ice season is part of the operating schedule at MPA but not at QPA. All demand for ice use during the summer months in New Westminster is accommodated at MPA while QPA is in high demand for dry floor uses.

Figure Two shows that during the dry floor seasons at both arenas, much less use is accommodated in relation to capacity for use. That is primarily due to the fact that dry floor sports such as lacrosse and ball hockey are not currently structured to use early morning time slots, nor time slots immediately after school or late at night. Therefore, while a facility is available for use from 6 am to 11 pm during weekdays, it is typically used from 4pm to 9pm. However, minor lacrosse would prefer a narrower window of use from 6pm to 8:30pm. During weekends, it is used to a much higher proportion of its capacity for use.

The major ice use and dry floor use categories that make up the roughly 6540 hours of total arena use in a typical year are shown in ***Figure Three***.

Figure Three

Summary of Categories of Arena Use in 2019

Category of Arena Use	Total Hours of Use in 2019	Proportion of Total Arena Use
Ice Uses		
Minor Hockey Association	1494.5	23%
Ringette Association	232.25	4%
City Sponsored Programs and Public Skates	1290	20%
Other Renters	1621.58	25%
Subtotal of Ice Use	**4,638.33**	**73%**
Dry Floor Uses		
Minor Lacrosse	1050.25	17%
Junior/Senior Lacrosse	324.5	5%
Other Renters	175	3%
Special Events	173.5	3%
Subtotal of Use	**1723.25**	**27%**
Total Use	**6,361.58**	**100%**

As ***Figure Three*** shows, the largest single user of all arena capacity is New Westminster Minor Hockey. What it doesn't show is that Other Renters include a great many adult hockey teams as well as some ball hockey use at MPA. Because minor and adult hockey constitute more than one fifth of all use and more than 30% of all ice time, it is worth some additional analysis on this category of use.

In 2000 the The British Columbia Amateur Hockey Association, more commonly known as BC Hockey, had 44,325 registered hockey players in the province. By 2006 that number had dropped to 36,025 registered players. In 2018 that number had fallen further to 33,273.

In New Westminster, the number of registered players in minor hockey declined quite significantly over several decades and bottomed out early in this century. Numbers now seem to be relatively stable with small amounts of growth in the last two years. Adult hockey and other ice sports have been relatively stable also over the past two decades.

As the second largest sport use of arenas in New Westminster, box lacrosse also demands some additional attention. Registration in minor lacrosse in the City has declined about 5% over the past five years. While junior and senior lacrosse have a long and esteemed history in New Westminster, and the number of players at this level has remained relatively constant over the past ten years, attendance at lacrosse games has declined as understood through a recent analysis of user data.

Each year youth groups that use New Westminster arenas submit their total membership numbers to the City. That information for the years 2009 and 2019 is supplemented with information for a few additional adult groups and is summarized in ***Figure Four*** in order to show trends in registration over the past ten years.

Figure Four

Summary of Arena User Group Registrations

Name of Stakeholder Group	Registered Members in 2009	Registered Members in 2019
New Westminster Minor Lacrosse Association (box lacrosse numbers only)	595	419
Burnaby/New Westminster Ringette (only New West residents)	38	28
New Westminster Minor Hockey	377	340
New Westminster Salmonbellies & Royal City Capital Lacrosse Clubs	60	60
Women's Senior Box Lacrosse	30	30

INPUT FROM USER GROUPS

7

Early in the study process each significant arena user group was invited to attend a meeting to discuss long term arena needs. Several themes evolved during the various stakeholder input sessions. There was consensus on the following points:

- QPA is in good condition and needs to be continued;
- MPA is approaching the end of it's functional life span and needs to be replaced;
- Users would appreciate more capacity right now; especially during prime time;
- Demand for use most exceeds capacity during the spring when there isn't sufficient dry floor capacity to accommodate all need for lacrosse and ball hockey during prime time;
- There is some need for a year-round dry floor venue.

While some facility user groups ideally want more/better access to arenas in New Westminster in order to make the organization of the sport easier and facility use more convenient, there was little or no indication that adding capacity so that more users could use more convenient hours would significantly increase the number of users registered with arena using groups.

At draft report stage of the study, user groups were again invited to provide some comments. Generally, they provided overall support for the direction in the report.

TRENDS IN ARENA USE IN NEW WESTMINSTER

8

Data from ***Appendix B*** combine to show some trends in overall use of arenas in New Westminster.

- Actual visits to QPA by minor hockey players have remained relatively stable for the past ten years, as have visits by ringette players. However, visits by adult hockey players have declined, along with visits by minor lacrosse players. Visits by Junior and Senior Lacrosse players have varied year to year depending on whether or not teams make the playoffs.
- At the MPA, skating lesson registrations have declined quite significantly over the past ten years, as have other categories of visits such as Parent and Tot Hockey sessions and minor hockey visits. Private rentals have increased, as have school visits during school hours and attendance at family skates. Visits by ringette players and attendance at public skating sessions have remained relatively stable.
- Total visits to MPA have declined over the past ten years.

While accurate figures for spectator attendance at a variety of sports events are not clear, long tenured staff indicate that overall attendance has declined over the past two decades. Current records show that the Senior Salmonbellies Lacrosse team draws the most spectators on a regular basis. Spectator at Salmonbellies games in 2019 totaled 5546 over nine regular season games (for an average of 616 per game) and 6439 spectators over five playoff games (for an average of 1288 per game). Total spectators at senior lacrosse games, like other sports, varies significantly depending on the number of playoff games for each team.

THE ECONOMICS OF ARENA OPERATION

9

The total operating costs and revenues for 2018 for both arenas are summarized in ***Figure Five***. The expenditures in those totals include some transfer to a capital reserve to ensure maintenance of the current functionality of the facilities.

Figure Five

Summary of Arena Operation Revenues and Expenditures for 2018 Not Including Skate Shop or Concession Operations

Arena	Operating Expenditures	Operating Revenues	Net Operating Deficit
Moody Park Arena	1,441,775	543,507	898,268
Queen's Park Arena	1,206,793	333,145	873,648
Total for Both Arenas	**2,648,568**	**876,652**	**1,771,916**

**Regulations impacting staffing levels began in 2018.*

As ***Figure Five*** shows, operating revenues are much higher at MPA. This is due primarily to the skating lesson revenue ($249,000) which is one of the most lucrative sources of arena revenue in New Westminster, with more revenue per hour in this category than any other category of arena use. Operating expenditures at MPA are also higher due to the higher participant visits. In fact, the differences in operating costs are even more substantial than the above figures show, because the QPA expenditures include a $300,000 transfer to capital reserve while the MPA figures include a $100,000 transfer to reserves. This is because transfer to capital reserves is in proportion to replacement cost.

A recent analysis of arena user data showed a total of 281,000 visits to both arenas in 2018: a figure which includes all participants and all spectators. The net subsidy of $1,771,916 represents a subsidy of over $6 per visit. It also represents a subsidy of about $270 per hour of use. However, a review of user fees suggests that the subsidy for adult rentals, dry floor uses, public skating and skating lessons is much less than the average. The subsidy for each hour of minor sport ice use is higher than the average. It is therefore interesting to note that the City subsidizes minor hockey in the amount of almost $400,000 and that means that each minor hockey player is subsidized with almost $1200 worth of net tax support for arena ice time.

Overall, the above data shows that single sheet arenas are among the most expensive facilities to operate on a per use basis with high levels of subsidy per user. That means that it is prudent not to overbuild such facilities which would result in even higher rates of subsidy if capacity is developed and operated but not used. It should be noted that multi-sheet arenas are much more cost effective and would result in lower subsidy per use.

SETTING AN APPROPRIATE SERVICE LEVEL

10

As ***Appendix A*** shows, the level of arena provision varies dramatically throughout the region. Some of the largest communities have 80,000 residents per arena sheet, while a few communities have rates of supply as high as one sheet per 6200 residents. The variance appears to be attributed to two factors as follows.

- **Provision of large private arena complexes –** Because private arenas cater predominantly to the most mobile segment of the population – adult teams – they operate regionally rather than locally and are located in the most accessible and central places in the region. This masks community-by-community provision rates. For example, including them suggests that Burnaby has a very high level of provision while Vancouver has a very low one. However, if Burnaby's eight rinks, with its six sheets of arena ice close to the border between Burnaby and Vancouver, is taken out of the equation, the rate of supply in the two communities is virtually identical.
- **Intentional intermunicipal positioning –** Pitt Meadows has one of the highest provision rates in the region, precisely because when it was built, Pitt Meadows and Maple Ridge were in an intermunicipal agreement that also served the much larger municipality of Maple Ridge, which shows a significantly lower rate of supply for the same reason. Taken together, they have a rate of supply close to the average.

If rates of supply are adjusted for those two factors, the variance becomes less dramatic. Indeed, most communities provide publicly accessible arena sheets at rates which converge on the average of one sheet per about 30,000 residents, which is close to where New Westminster stands now.

It is recommended that the City of New Westminster adopt a service level for arenas of one sheet per 30,000 residents.

This is an appropriate service level for the following reasons.

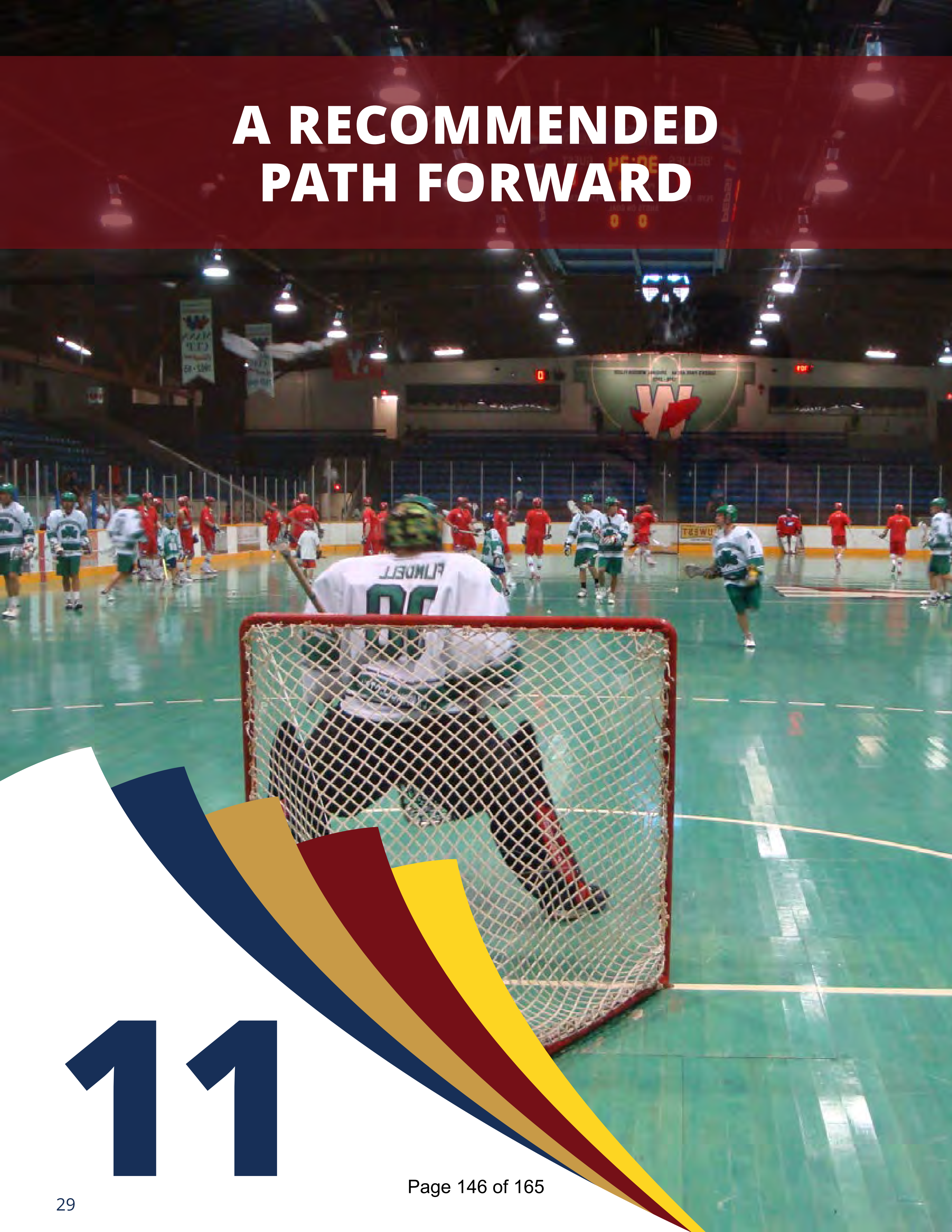
- The proportion of residents in New Westminster and the region using arenas has been relatively stable over the past decade, which suggests that tying provision rates to population is prudent. As the population grows, so will the supply of arenas.
- It conforms to the average rate of arena supply for the Metro Vancouver Region which has in itself been quite stable for more than a decade.
- Current use of the two existing arenas is at a high proportion of their capacity for use and has been for many years. Increasing this service level would result in facilities being used to much less than their capacity for use and that would increase the subsidy per hour of arena operation. Reducing the service level would result in some current arena users having to travel out of the community for ice use.

- Burnaby has recently begun construction of two new sheets of ice close to their southern border with New Westminster. This will quite significantly increase that community's service level. The experience with indoor pools suggests that when Burnaby increases service levels significantly along its southern border, New Westminster users can and will be drawn across the border to fill some of that capacity. Surrey has recently opened a new three sheet arena on New Westminster's south border (The North Surrey Sport & Ice Complex) which represents the increase of one new sheet as it will replace the twin pad at the North Surrey Recreation Centre. Adding to capacity in New Westminster in the short term, before the impact of new arenas in Burnaby and north Surrey has been fully evaluated, would not be prudent.

With a service level of one full sized sheet of arena capacity per 30,000 residents, the problem will be when to add capacity. In the past, building a partial sheet of ice or dry floor playing surface has not been an option as all organized sport users have become accustomed to using a full sized playing surface. However, in the future, a full-sized playing surface will not be the only option. Hockey Canada is now supporting smaller ice surfaces for younger players as this has been found to be a better size for teaching skills and furthering the sport. The sport of lacrosse and ringette have also started to discuss smaller playing surfaces for the youngest players. As skating lessons and recreational public skating can also be accommodated on smaller playing surfaces, it means that as a community grows it will become possible to add half sized playing surfaces for both ice based and dry floor activities for every fifteen thousand residents rather than waiting for growth of a full 30,000 residents before adding capacity.

It should be noted in the discussion of service levels that a half-sized ice sheet located by itself will not be as economical to operate as a full-sized ice sheet on its own. A half-sized ice sheet will likely generate roughly half the revenue of a full-sized ice sheet but will trigger more than half the cost of operation per hour. However, when ice sheets are collocated, a half-sized ice sheet will be just as economically viable as full-sized ice sheet. In other words, adding a half-sized ice sheet to another ice sheet will generate more operating revenue than it will trigger additional operating costs.

A RECOMMENDED PATH FORWARD



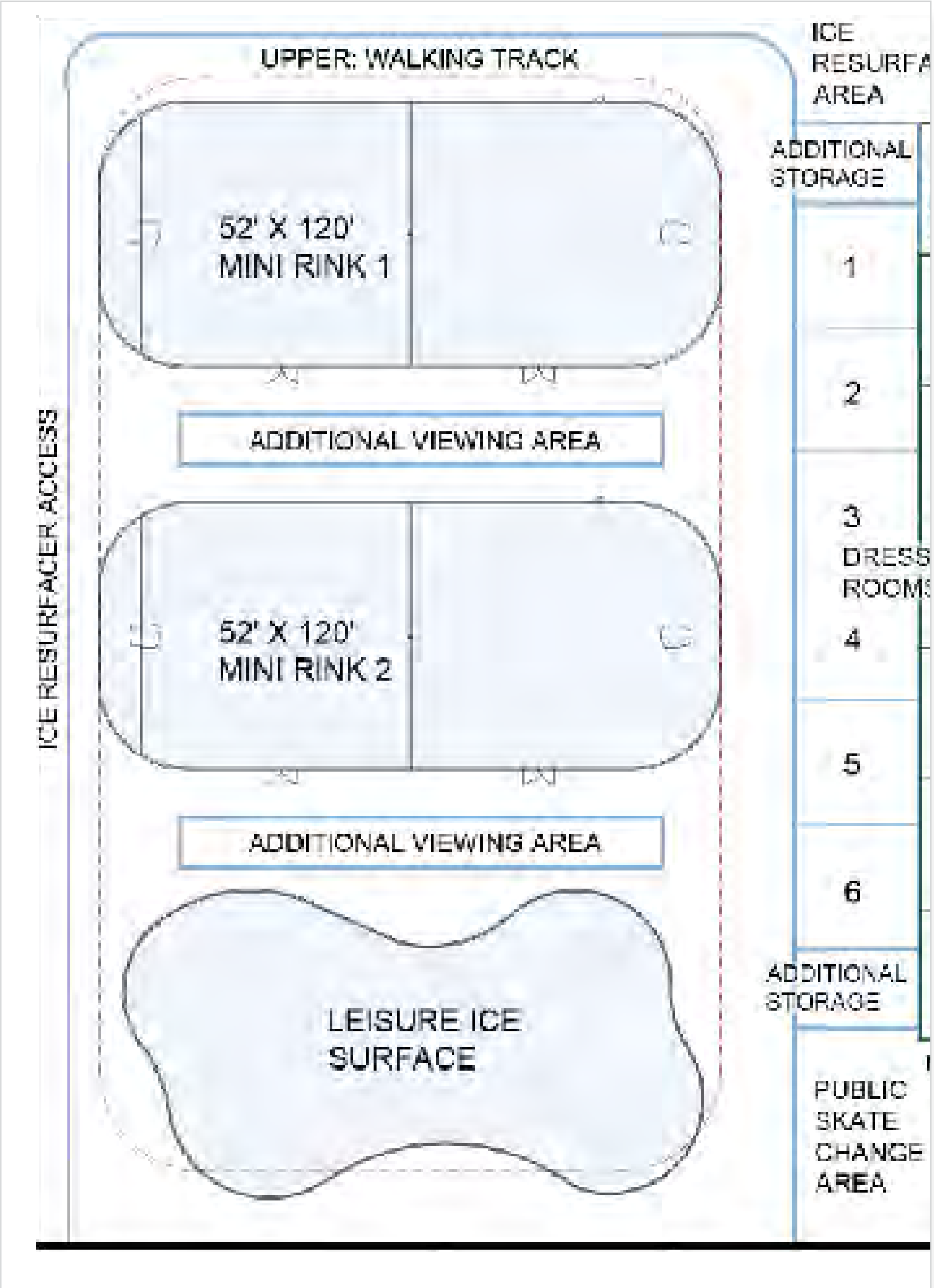
11

In implementing and maintaining the recommended service level, there are four significant issues that the City of New Westminster has to deal with. In no particular order they are:

- Moody Park Arena is coming to the end of its functional lifespan and will need some significant reinvestment or replacement over time. Given the quality of the building and the limitations to some spaces, replacement will likely be a better option than reinvestment.
- In any consideration of adding arena capacity, location will be a challenging issue. Options are very limited. The economic imperative of amassing inventory in multi-sheet centres is clear. That leaves only one option, and that is adding to Queen's Park Arena. However, adding more indoor facilities to Queen's Park that will require their own added parking is a challenging consideration.
- The size of new playing surfaces will be another important issue. While historically only full-sized playing surfaces have been considered, it may be that half sized sheets positioned for younger players is a prudent option and that opens new possibilities for both siting and more incremental additions to the inventory of arenas.
- Other options for dry floor uses is an additional issue that deserves attention. If half sized floor sizes for younger players become an increasingly attractive option, it may be that a local large gym can help to fill some of that need.

Given the above issues and challenges, the consultants recommend one path forward.

1. **Add no new arena capacity during the next five to ten years.** It is prudent to monitor and evaluate the impact of new arenas in both North Surrey and Burnaby before making any major decisions in terms of capital investment. With this new capacity coming online at the same time on both the north and south borders of New Westminster, there is potential for excess supply in the marketplace that New Westminster users will be able to access and will use. The situation with New Westminster arenas has been quite stable for many years and does not pose any urgent need to add capacity. Adding capacity runs the risk of creating excess capacity in one of the City's most expensive categories of service. It is also prudent to see if any of the demand for additional dry floor uses can be accommodated within any other gym before making long term investment decisions for new arena capacity.
2. **Explore ways of accommodating spring lacrosse in large local gyms.** Large local gyms may be able to accommodate some of the need for younger players on a smaller lacrosse surface during the spring period when need is greatest.
3. **Plan for a new full-sized sheet to be added to Queen's Park Arena.** Once the impacts of the new arenas in New Westminster's borders and the operation of new indoor sports floors have been evaluated, the City should plan for a new full sized playing surface at Queen's Park Arena to replace the Moody Park Arena. This project, which should proceed to construction as early as 2031, could be coupled with a new lobby to support both arenas and the issue of historic restoration of QPA's windows. The new two sheet venue would operate more efficiently than the two single sheet venues the city currently operates. The savings in operating costs would help to finance the capital investment.
4. **When the new arena opens it will be possible to replace the concrete floor in the existing arena.** This will require several months during which the main floor cannot be in use.
5. Once a new twin pad facility is open at Queen's Park, **plans can proceed for a replacement facility on the Moody Park Arena site.** Adding to capacity with a third venue, more centrally located than Queen's Park, should include the option of atypically sized playing surfaces. It may be that a new facility would not be one full sized sheet, but one or more half sized playing surfaces and/or an irregularly sized surface ideally positioned for pleasure skating and skating lessons during the winter and/or a combination of dry floor activity in one part of the building and ice based activity on a separate surface.


UPPER: WALKING TRACK
52' X 120'
MINI RINK 1
ADDITIONAL VIEWING AREA
52' X 120'
MINI RINK 2
ADDITIONAL VIEWING AREA
LEISURE ICE
SURFACE
ICE RESURFACER ACCESS
ADDITIONAL
STORAGE
1
2
3
4
5
6
ADDITIONAL
STORAGE
PUBLIC
SKATE
CHANGE
AREA

RISK

12

The path forward suggests improvements to the quality and positioning of arenas in New Westminster in the short term and adding supply in the long term. The primary risk of such a strategy is significant reliance on existing aging arenas in the short term. If a technical issue arose with either of the existing arenas, there is no ability in the system to make easy adjustments. The City of New Westminster would be entirely reliant on adjacent communities to accommodate displaced arena users. The most obvious way of mitigating this risk would be to advance the building of the third arena sheet. However, the risk of one of the existing arenas becoming unusable for a significant amount of time is much smaller than the risk of overbuilding capacity in the short term, spending capital before it is needed and increasing annual net subsidies of arena usage. Advancing the development of a third arena sheet is not recommended as a risk mitigation strategy.

An additional risk is that ice sports that are currently not accommodated in the two existing arenas could start up in New Westminster and this could expedite the plans outlined in the previous section. Sports such as figure skating and sledge hockey are examples of this potential expansion of need for ice sport capacity.

APPENDIX A - INVENTORY OF ARENAS IN METRO VANCOUVER

A

In 2016, according to the Census Canada estimates, there were 2,454,378 residents in Metro Vancouver's 22 members. At that time there were a total of 77 sheets of arena ice that were avaialble for public use. There were also such venues as Rogers Arena and the Vancouver Coliseum which had little or no availability for public ice or dry floor recreational use and some private club facilities that also had little or no general public use. The breakdown is provided in ***Figure A–1***. Since that time a few arena projects have proceeded in Metro Vancouver, but as of the close of 2019 none have been fully open to the public.

Figure A-1

Metro Vancouver Arena Service Level in 2016

Municipality	Population	Number of Publicly Accessible Full Sized Arena sheets (including P3s and Commercial Arenas)	Service Level
Anmore	2210	0	0 residents per sheet
Belcarra	643	0	0 residents per sheet
Bowen Island	3680	0	0 residents per sheet
Burnaby	232,755	9	25,862 residents per sheet
Coquitlam	139,284	6	23,214 residents per sheet
Delta	102,238	9	11,360 residents per sheet
Langley (City)	25,888	2	12,944 residents per sheet
Langley (Township)	117,285	8	14,661 residents per sheet
Lions Bay	1334	0	0 residents per sheet
Maple Ridge	82,256	2	41,128 residents per sheet
New Westminster	70,996	2	35,498 residents per sheet
North Vancouver (City)	52,898	1	52,898 residents per sheet
North Vancouver (District)	85,935	4	21,484 residents per sheet
Pitt Meadows	18,573	3	6,191 residents per sheet
Port Coquitlam	58,612	2	29,306 residents per sheet
Port Moody	33,551	2	16,776 residents per sheet
Richmond	198,309	8	24,789 residents per sheet
Surrey	517,887	7	73,984 residents per sheet
Vancouver	631,486	8	78,936 residents per sheet
West Vancouver	42,473	1	42,473 residents per sheet
White Rock	19,952	1	19,952 residents per sheet
Electoral Area A (and UBC)	16,133	2	8,067 residents per sheet
Total	**2,454,378**	**77**	**31,875 residents per sheet**

APPENDIX B – SUMMARY OF ARENA USE IN NEW WESTMINSTER OVER THE PAST TEN YEARS

B

LESSON REGISTRATIONS AT MPA OVER THE PAST 11 YEARS

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
WINTER											
Preschool	729	726	701	671	664	583	567	551	572	515	475
School Age	727	770	722	774	762	696	738	709	731	734	593
Adult	76	100	81	97	76	62	50	57	83	93	89
Private Lessons	1	6	1		1	28	14	17	34	7	101
Daycare Lessons	11	8	12	5	11	16	6	8	7		
Power Skating	72										
Goal Getters	37	37	43	43	32	32	24	18	16	24	13
Ice Hot Shot Tot	16	20	11	11	21	30	13	10	8	6	
Figure Skating	12	10	7	10		9	2	4	3	9	10
Ice Speed Blades	2										
TOTAL	**1,683**	**1,677**	**1,578**	**1,611**	**1,567**	**1,456**	**1,414**	**1,374**	**1,454**	**1,388**	**1,281**
SPRING											
Lacrosse	9	16	16	11	8	23	3	9			
Action & Art	29	8	19	16	6						
Tot Sports	26	21	27	35	39	40	21	49	46	18	15
TOTAL	**64**	**45**	**62**	**62**	**53**	**63**	**24**	**58**	**46**	**18**	**15**
SUMMER	*										
Preschool		372	332	360	327	347	265	217	318	127	217
School Age		457	484	516	449	474	444	428	503	280	400
Adult		17	22	28	16	1	10	2	22	9	25
Private Lessons						4	1	9	4	23	39
Daycare Lessons				27							
Goal Getters		6	20	13	19	20	21	22	18	9	10
Ice Hot Shot Tot		23	9	9	9	2	12				
Figure Skating				7							
Hockey School		38	18	21	24	26	23	27	14	17	15
TOTAL	**0**	**913**	**885**	**981**	**844**	**874**	**776**	**705**	**879**	**465**	**706**

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
FALL											
Preschool	552	529	566	574	557	540	494	439	472	367	
School Age	627	613	643	638	676	617	692	688	673	514	
Adult	68	70	72	54	52	43	43	68	63	60	
Private Lessons					1	6	23	31	5	63	
Daycare Lessons	10	22	7	5	11		12	14		4	
Goal Getters	22	34	23	26	18	19	14	13	19	7	
Ice Hot Shot Tot	11	14	5	20	11	6	8	8	7		
Figure Skating	6	9	11	2	8	14	9	11	6	5	
TOTAL	**1,296**	**1,291**	**1,327**	**1,319**	**1,334**	**1,245**	**1,295**	**1,272**	**1,245**	**1,020**	**0**
GRAND TOTAL	**3,043**	**3,926**	**3,852**	**3,973**	**3,798**	**3,638**	**3,509**	**3,409**	**3,624**	**2,857**	**2,002**

**Closed for maintenance June 7-October 2, 2009*
**All day kindergarden started Sept 2010*

Staff in both arenas note total visits to the facility after each type of use. The following two tables from those records. They include both participants and spectators.

QUEEN'S PARK YEARLY ATTENDANCE

YEAR	ARENA							
	Minor Hockey	Ringette	Adult Hockey	Minor Lacrosse	Int A/JR A/ JR B/SR B	SR A	Other	Arena Total
2019	17,164	660	4,157	19,619	8,532	6,682	5,212	**62,026**
2018	44,075	3,550	8,335	22,443	10,223	6,976	12,032	**107,634**
2017	41,554	2,198	8,432	21,334	11,680	27,039	5,391	**117,628**
2016	47,427	4,021	9,918	20,902	11,212	5,892	18,311	**117,683**
2015	52,411	4,648	10,743	23,206	7,901	7,896	6,209	**113,014**
2014	42,741	3,587	9,764	29,666	11,648	7,740	10,810	**115,956**
2013	43,445	4,430	12,053	23,145	19,681	9,497	6,817	**119,068**
2012	49,391	3,006	14,040	24,105	9,935	8,515	6,874	**115,866**
2011	33,264	7,585	8,651	37,021	10,578	13,728	6,333	**117,160**
2010	32677	787	8207	26555	13391	13023	15931	**110,571**
2009	50679	3401	11713	29868	14917	27825	7029	**145,432**

YEARLY MOODY PARK ARENA FACILITY ATTENDANCE

YEAR	TOTAL	PUBLIC/ LOONIE	ADULT	FAMILY	P&T	P&T/ YOUTH	LESSONS	SCHOOL	MH	RINGETTE	PRIVATE	DRY FLOOR
2018	**173,785**	24389	2124	3206	487	0	66344	2965	10999	5535	30860	26876
2017	**175,204**	25108	1949	2339	535	566	69011	2460	14028	5637	28256	25315
2016	**176,844**	26664	1790	1972	607	1243	66804	2763	13923	5745	26407	28926
2015	**199,724**	26019	1810	2092	593	1659	62298	1646	13198	4483	56714	29212
2014	**199,562**	25845	1649	1694	637	1794	71974	1392	12425	5268	50226	26658
2013	**193,789**	25288	1545	2331	396	1752	95335	1598	14058	4955	19211	27320
2012	**152,185**	28335	1965	2977	579	1420	70687	1690	15164	7625	21,743	
2011	**194,949**	24532	1811	2270	622	3227	92554	339	15888	5088	21462	27156

APPENDIX C – ARENA USE IN RELATION TO CAPACITY FOR USE

C

The City Arena staff prepared the following summary of arena use and capacity for the calendar year 2019. It breaks down capacity and use into two periods of the week (school hour use and out of school hour use) and breaks the seasons into two ice use periods and one dry floor use season.

Total Use

Ice QPA		
Total	**Non School Hours**	**School Hours**
MH / ML	1112.5	26.75
Ringette	50	8.25
Renters	346	116.5
Programs	2.5	159.5
Total	1511	311
Grand Total Booked		**1822**

Ice MPA - Winter/Fall		
Total	**Non School Hours**	**School Hours**
MH / ML	308	16.25
Ringette	144.5	1
Renters	609.5	264.3
Programs	702	232.25
Total	1764	513.8
Grand Total Booked		**2277.8**

Ice MPA - Summer		
Total	**Non School Hours**	**School Hours**
MH / ML	31	0
Ringette	28.5	0
Renters	231.5	53.75
Programs	45.75	148
Total	336.75	201.75
Grand Total Booked		**538.5**

Capacity for Use

Ice QPA				
Capacity	**Hours/ day**	**# days**	**Non School Hours**	**School Hours**
Weekdays - non school	8	128	1024	0
Weekdays - school	6.25	129	0	806.25
Saturdays	13.25	28	371	0
Sundays	12.75	27	344.25	0
Total			1739.25	806.25
Grand Total Capacity			**2545.5**	

Ice MPA - Winter/Fall				
Capacity	**Hours/ day**	**# days**	**Non School Hours**	**School Hours**
Weekdays - non school	8	151	1208	0
Weekdays - school	6.25	151	0	943.75
Saturdays	13.25	29	384.25	0
Sundays	12.75	30	382.5	0
Total			1974.75	943.75
Grand Total Capacity			**2918.5**	

Ice MPA - Summer				
Capacity	**Hours/ day**	**# days**	**Non School Hours**	**School Hours**
Weekdays - non school	8	40	320	0
Weekdays - school	6.25	40	0	250
Saturdays	13.25	8	106	0
Sundays	12.75	7	89.25	0
Total			515.25	250
Grand Total Capacity			**765.25**	

Dry Floor QPA		
Total	**Non School Hours**	**School Hours**
Minor Lax	523.5	31.25
Jr/Sr Lax	284	1
Renters	33	0
Misc	85.5	31.5
Total	926	63.75
Grand Total Booked		**989.75**

Dry Floor QPA				
Capacity	**Hours/ day**	**# days**	**Non School Hours**	**School Hours**
Weekdays - non school	7	107	749	0
Weekdays - school	7.5	105.5	0	791.25
Saturdays	13.5	21.5	290.25	0
Sundays	12	23	276	0
Total			1315.25	791.25
Grand Total Capacity			**2305**	

Dry Floor MPA		
Total	**Non School Hours**	**School Hours**
Minor Lax	482	13.5
Jr/Sr Lax	39.5	0
Renters	122.5	19.5
Misc	7	49.5
Total	651	82.5
Grand Total Booked		**733.5**

Dry Floor MPA				
Capacity	**Hours/ day**	**# days**	**Non School Hours**	**School Hours**
Weekdays - non school	7	64	448	0
Weekdays - school	7.5	64	0	480
Saturdays	13.5	12	162	0
Sundays	12	12	144	0
Total			754	480
Grand Total Capacity			**1234**	


J.C.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Sustainable Transportation Advisory Committee 2021 Work Plan

Meeting 1 – February 10

- Orientation/overview of Transportation
- 2021 STAC Work Plan
- Equity, Diversity, Inclusion, Anti-Racism and Disability Justice
- Signalized Intersection Policy – Workshop #1

Meeting 2 – April 14

- Front Street Open Street Summer 2021 options
- Signalized Intersection Policy– Step 2 – principles, priorities (building on input from first meeting)
- Rotary Crosstown Greenway and NWSS connection Options – engagement

Meeting 3 – June 9

- Bold Step 7 Plan – Assumptions, Status
- MTP monitoring/evaluation dashboard - principles, priorities, indicators
- Signalized Intersection Policy– Step 3 – scope/outline of policy

Meeting 4 – August 25

- Signalized Intersection Policy – Step 4 – draft policy for review/input
- MTP Dashboard – initial draft for review/input
- Bold Step 7 Plan – draft plan for review/input, which also serves as input on 2022 Budget and Work Plan

Meeting 5 – October 14

- Budget consultation
- Signalized Intersection Policy – final step before STTF
- Bold Step 7 Plan – final step before STTF

Corporation of the City of
NEW WESTMINSTER

Notice is hereby given of the following meeting:

YOUTH ADVISORY COMMITTEE (YAC)

January 21, 2021 - 5:30 p.m.

Meeting to be held electronically under Ministerial Order No. M192

AGENDA

1.0 ADDITIONS/DELETIONS TO THE AGENDA

1.1 Additions to and adoption of the Agenda of January 21, 2021

2.0 ADOPTION OF THE MINUTES

2.1 Adoption of the Minutes of February 27, 2020

3.0 PRESENTATIONS

3.1 Ice Breaker – Silisha Ali, Youth Services Coordinator

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 Selection of Chair for Next Youth Advisory Committee Meeting
5.2 Pink Shirt Day Proclamation – Silisha Ali, Youth Services Coordinator
5.3 BC Youth Parliament – Julia Mosi, Committee Member

REPORTS AND INFORMATION

6.1 Council Report – Councillor Nakagawa
6.2 Youth Coordinator's Report – Silisha Ali, Youth Services Coordinator
6.3 Member Reports – Committee

7.0 NEXT MEETING DATE

Thursday, May 20, 2021 at 5:30 p.m.

8.0 ADJOURNMENT

New Westminster Schools

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF JANUARY 26, 2021 IN-CAMERA MEETING

ADOPTION OF AGENDA – 6:00 pm.

MINUTES FOR APPROVAL – December 15, 2020

BUSINESS ARISING FROM THE MINUTES – Nil

REPORTS FROM SENIOR MANAGEMENT – Facilities

OTHER BUSINESS – Nil

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS

ADJOURNMENT – 6:56 pm.