



**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
OPERATIONS POLICY AND PLANNING COMMITTEE
AGENDA**

Tuesday, April 13, 2021

6:30 pm

Via Webex Livestream

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

	Pages
1. <u>Approval of Agenda</u>	6:30 PM
Recommendation: THAT the agenda for the April 13, 2021 Operations Policy and Planning Committee meeting be adopted as distributed.	
2. <u>Comment & Question Period from Visitors</u>	6:35 PM
3. <u>Reports from Senior Management</u>	
a. Capital Projects Update (D. Crowe)	6:45 PM
i. Richard McBride Elementary School Replacement Project	4
ii. NWSS Project Verbal Update	
b. Operations Update	6:55 PM
i. Facilities Report March/April 2021 (B. Ketcham)	9
ii. March 31, 2021 Financial Report (B. Ketcham)	11
iii. TIS Verbal Update (M. Naser)	
c. 2021-2022 Preliminary Budget Update (B. Ketcham)	7:05 PM
i. Structural Surplus / Deficit	35

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|----|---|---------|----|
| d. | Columbia Square Lease Verbal Update (B. Ketcham) | 7:40 PM | |
| e. | COVID-19 Update (K. Hachlaf) | 7:50 PM | 36 |
| f. | Board and Committee Meeting Calendar - September 2021 to June 2022 (B. Ketcham) | 8:00 PM | 40 |

Recommendation:

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the Board and Committee Meeting Calendar 2021-2022 as presented.

4. General Announcements 8:10 PM

5. New Business

- | | | | |
|----|--|---------|----|
| a. | School Site Acquisition Charges (Trustee Connelly) | 8:15 PM | 42 |
|----|--|---------|----|

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) send a letter of support to the BCSTA Capital Working Group and their nine recommendations made regarding School Site Acquisition Charges.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to advocate to the Ministry of Education (The Honourable Jennifer Whiteside) and other ministries involved in administering the School Site Acquisition Charge legislation to review and amend the maximum allowable school site acquisition charges established in the legislation to reflect current property values and acquisition costs as per the BCSTA Capital Working Group.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to advocate to the Ministry of Education (The Honourable Jennifer Whiteside) and other ministries involved in municipal legislation to request legislative and regulatory changes be introduced requiring municipal governments to include the cost of off-site servicing of new schools in their municipal development cost charges and to include schools in the list of developments for which Development Cost Charges (DCCs) may be waived or reduced in the Local Government Act.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter thanking BCSTA for their work to create a report based on feedback from member Boards of Education; and that School District No. 40 write a letter to the Minister of Education, Honourable Jennifer Whiteside advocating for adequate and secure funding and resources to support these priorities as part of the pandemic recovery plan.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter to Stephanie Higginson and the BCSTA for their work to create report based on feedback from member boards of education; and advocate to the Ministry of Education (Honourable Jennifer Whiteside) for adequate and secure funding and resources to support these priorities so districts can plan for and implement pandemic recovery plans.

6. Old Business 8:35 PM
7. Question Period (15 Minutes) 8:40 PM
- Questions to the Chair on matters that arose during the meeting.*
8. Adjournment 8:55 PM

PROJECT STATUS REPORT

Project	Project Name McBride Replacement	Project Description	Construction of new building and demolition of existing	Project Dashboard Green: As planned Yellow: Corrective Action Being Taken Red: Executive Attention Required			
Date	April 13	Year	2021	Scope		Budget	
Prepared By	Karen Hearn			Schedule		Issues	

Project Status

Brief paragraph describing the status of the project, milestones achieved and not reached. Major upcoming milestones.

Project is in the construction stage.

Since the February report the following major milestones were achieved:

- *Initial planning for furniture & equipment purchasing*
- *A 3D Revit model was prepared by IBI Architects and shared with the staff to familiarize them with the new building*
- *Staff have been requested to prepare any questions that they have regarding the move/new school*
- *Steel stud installation is underway*
- *Roofing is nearing completion*
- *Mechanical and electrical rough began ahead of schedule*
- *Radiant piping is completed*
- *Preparations underway for the Demolition permit application*
- *Steel structure for gym 30% complete; while this work is behind schedule other items have been advanced to keep the project on schedule*

Upcoming major milestones

- *Application to the City of New Westminster for the Demolition Permit*
- *Exterior building envelope to begin early in May*
- *Excavation of basketball court adjacent to School Street to start late April/early May in preparation for underground services to be installed this summer*

Project Scope

Changes to the original scope or key assumptions which may have a material impact on schedule, budget, or project outcome.

1. *Increase of building size to accommodate siting on the property. The school portion of the building is 3,765 m2. Total space for the Child Care is 435 m2 with the Childcare funding being provided from the Ministry of Children and Family Development and the City of New Westminster.*

PROJECT STATUS REPORT

Project Schedule

Highlight any important changes or risks to the project timelines.

The previously planned opening of the new school for September 2021 is no longer viable. The General Contractor has identified the potential for opening December 2021 or January 2022 though they are aiming to meet December 2021 with demolition of the existing school and full completion of the project changed from June to September 2022. The General Contractor has identified they are working to advance the schedule for an earlier completion if possible. COVID-19 creates additional caution as the availability of supplies and trades is being impacted by the pandemic..

The table below provides further detail regarding the project schedule.

Task	Completed by	Status Apr. 13/21
Phase one – new school		
Excavation, shoring, micro piling, formwork for foundation	Last week August 2020	Complete
Slab on grade	Mid-September 2020	Complete
Steel structure including decking	1 st week of March 2021	April 30th
Roof	2 nd week April 2021	April 30th
Exterior windows and exterior building envelope	Last week August 2021	As planned
Interior finishes	2 nd week December 2021	As planned
Occupancy	Mid December 2021	As planned
Phase two – demolition & completion of landscaping		
Demolition	Mid-April 2022	As planned
Completion of Landscaping	End of August 2022	As planned

Project Budget

Changes to overall budget and approx. % over or under budget.

The project budget has been revised based upon the bid price. The revised project budget is \$34,984,643. Earlier in the project Change Orders were exceeding expectation for the point in the project. Work with the General Contractor and consultants has resulted in cost savings. The quantity and dollar value of subsequent Change Orders has been modest. At this time, the project is projected to be within the revised project budget of \$34,984,643.

Major Risks

Comments provided for September, October, November 2020, and January 2021 regarding Risks are included in *red italics*. No new comments as of April 2021.

As identified in the Funding Agreement:

- 1. Unexpected Soil & Ground Conditions – while there have been unexpected soil & ground conditions to date these have not resulted in significant impact to the project. For the Phase 1 (new school) portion of the project this risk is decreasing. The main water line serving the school was hit by an excavator on November 4th causing a shut down of water service to the School. The service was restored in less than 1.5 hours.*
- 2. Hazmat - A small amount of abandoned asbestos containing underground pipe was discovered and removal and remediation completed at a cost of less than \$3,500.*

PROJECT STATUS REPORT

3. *Additional City Requirements - With the Building Permit in place this risk is decreased. There were some additional requirements.*
4. *Post Completion Audit*
5. *Escalation With the contract in place this risk has been eliminated.*

Additional major risks include:

- *Safety – construction vehicle access as well as construction site strategies to minimize danger to students and community. With classes underway the Site Superintendent and School Principal have been working together to ensure deliveries of materials do not impact arrivals and departures of students and to ensure parents are not providing drop off via car on Archer Street. A potential issue of ice build-up on Archer Street near the storm drain was identified by the School Principal and the General Contractor agreed to make changes to their water discharge to eliminate the risk.*
- *Neighbours concerns regarding construction disruption - To date there have been few complaints and no substantive concerns.*
- *Quality – ensuring competent contractor, design team, project manager The General Contractor and consultants have been responsive in a timely manner and providing quality service including detailed field reviews by consultants and the project manager.*
- *Timing of approvals – ensuring adequate time in the project schedule for approvals balanced with timely response While the approval to award the tender and receipt of permits from the City was slower than anticipated these milestones have been achieved.*
- *COVID-19 and impact on availability and timing for supply deliveries and availability of trades personnel The General Contractor is anticipating long lead time items and ordering/stock piling in advance as able.*

A Risk Management Plan for the project has been prepared and reviewed with the Steering Committee. The committee regularly review the risks and strategies in place to manage the risks.

Issues

Significant issues or risks that should be brought to the attention of the Project Committee. These include issues being managed by the project team and issues which need to be escalated for Executive intervention.

- *There are no significant issues at this time.*

PROJECT STATUS REPORT



Roof in progress



Looking west from School Street

PROJECT STATUS REPORT



Exterior stairs from courtyard

Capital Projects, Operations and Planning

The District has been approved for three School Enhancement Program (SEP) projects:

- Queensborough Middle School (QMS): \$950,000 to upgrade the roof top air handler units.
- Queensborough Middle School (QMS): the District has been approved for a Carbon Neutral Capital Program (CNCP) funding of \$350,000 for the QMS Air-forced cooled heat pump.
- Lord Tweedsmuir Elementary: \$358,000 for building envelope replacement. The District will also use \$250,000 from AFG. Quotes to be obtained for second phase.
- Total projects under this envelope amount to: \$1,658,000.
- Consultants have been engaged to complete the design and necessary equipment has been ordered and should be here by summer. The plan is to go to tender for this work in April for a July start.

Additional projects:

- Portables have been procured for purposes of enrolment expansion in the 2021-22 school year.
- Queen Elizabeth Elementary Expansion Project: awaiting the Ministry's decision on the submitted PDR.
- The wash cart tank and water lines have been completed at Qayqayt and completion of all work will be done by mid-April.
- Maintenance staff have moved into the new maintenance building during Spring Break.
- The 2021/22 Annual Facilities Grant (AFG) application is being completed.
- Invested in a new facilities booking system which will be launched in September 2021 in time for the new school year. Set up and training will take place over the summer months.

Finance

- The March GRE (Government Reporting Entity) report for March 31 is underway and due April 15. This is a significant Ministry of Education reporting requirement as it is the government year-end.
- Budget process for the 2021-22 school year is well underway with various consultations occurring over the course of April with stakeholder groups.

Ministry & Other Submissions: March/April 2021

Submitted to:	Description	Date
Ministry of Education	Annual Lead Testing	March 30, 2021
Ministry of Education	Government Reporting Entity (GRE)	April 15, 2021
Ministry of Education	Event Driven Reporting (COVID)	April 20, 2021

Operating Fund - Year to Date Revenue to Budget Summary

G.L. Period Range: 202001 End Date: JULY 31, 2019 To 202109 End Date: MARCH 31, 2021

	Description	Revenues	Original Budget	Revised Budget	Bud Remain \$	Bud Remain %	2020 Ytd Revenue	2020 Annual Budget	Bud Remain \$	2020 % Remaining
621	OPERATING GRANT MINISTRY OF EDUCAT	-44,186,320	-62,811,196	-63,153,865	-18,967,545	30.03	-44,277,985	-61,938,097	-17,660,112	28.51
629	OTHER MINISTRY OF EDUCATION GRANTS	-1,932,384	-2,651,940	-2,935,723	-1,003,339	34.18	-1,039,227	-1,637,939	-598,712	36.55
641	PROVINCIAL GRANTS OTHER	-51,684	-162,000	-118,788	-67,104	56.49	-181,183	-162,000	19,183	-11.84
643	SUMMER SCHOOL FEES	-1,026	-36,190	-940	86	-9.15	-45,802	-36,190	9,612	-26.56
644	CONTINUING EDUCATION	-4,914	-30,000	-22,000	-17,086	77.66	-24,679	-62,100	-37,421	60.26
645	INSTRUCTIONAL CAFETERIA REVENUE	-25,031	-130,000	-50,000	-24,969	49.94	-88,575	-130,000	-41,425	31.87
647	OFFSHORE TUITION FEES	-1,395,490	-1,280,200	-1,725,300	-329,810	19.12	-2,742,736	-3,493,723	-750,987	21.50
649	MISCELLANEOUS REVENUE	-26,050	-57,825	-55,825	-29,775	53.34	-322,924	-349,623	-26,699	7.64
651	COMMUNITY USE OF FACILITIES	-165,193	-170,000	-169,667	-4,474	2.64	-182,493	-255,000	-72,507	28.43
661	INTEREST ON SHORT TERM INVESTMENT	-172,121	-250,000	-230,000	-57,879	25.16	-322,037	-500,000	-177,963	35.59
670	APPROPRIATED SURPLUS	0	-1,782,934	-115,066	-115,066	100.00	0	-1,546,205	-1,546,205	100.00
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	Grand Total	-47,960,213	-69,362,285	-68,577,174	-20,616,961	30.06	-49,227,641	-70,110,877	-20,883,236	29.79

Operating Fund - Year to Date Expense to Budget Summary

G.L. Period Range: 202001 End Date: JULY 31, 2019 To 202109 End Date: MARCH 31, 2021

	Description	YTD Exp	YTD Com	YTD Exp + Com	Budget	Bud Remain \$	Bud Remain %	2020 YTD Exp	2020 Ytd Comm	2020 Total Exp.	2020 Final Budget	2020 Bud Remaining	2020 Bud %
105	PRINCIPALS & VP SALARIES	2,891,412	0	2,891,412	3,853,581	962,169	24.97	2,652,394	0	2,652,394	3,603,270	950,876	26.39
110	TEACHERS SALARIES	21,146,043	0	21,146,043	30,443,251	9,297,208	30.54	20,713,408	0	20,713,408	29,583,810	8,870,402	29.98
120	SUPPORT STAFF SALARIES	3,884,417	0	3,884,417	5,423,595	1,539,178	28.38	3,841,857	0	3,841,857	5,435,860	1,594,003	29.32
123	EDUCATIONAL ASSISTANTS SALARIES	4,369,695	0	4,369,695	6,278,286	1,908,591	30.40	3,855,188	0	3,855,188	5,703,365	1,848,177	32.41
130	OTHER PROFESSIONAL SALARIES	2,078,104	0	2,078,104	2,786,344	708,240	25.42	2,036,222	0	2,036,222	2,750,203	713,981	25.96
140	SUBSTITUTE SALARIES	1,017,868	0	1,017,868	1,552,231	534,363	34.43	1,443,279	0	1,443,279	2,081,375	638,096	30.66
200	EMPLOYEE BENEFITS	8,032,513	0	8,032,513	11,632,156	3,599,643	30.95	8,213,494	0	8,213,494	12,165,733	3,952,239	32.49
310	SERVICES	1,342,706	122,424	1,465,130	1,844,129	378,999	20.55	1,469,226	69,403	1,538,629	2,298,786	760,157	33.07
312	LEGAL COSTS	37,116	0	37,116	50,000	12,884	25.77	86,918	0	86,918	135,000	48,082	35.62
330	STUDENT TRANSPORTATION	30,655	30,491	61,146	75,007	13,861	18.48	104,495	39,220	143,715	179,989	36,274	20.15
340	PROFESSIONAL DEVELOPMENT & TRAVEL	384,939	3,960	388,899	447,462	58,563	13.09	445,765	0	445,765	517,719	71,954	13.90
360	RENTALS & LEASES	173,079	1,086	174,165	239,400	65,235	27.25	203,868	1	203,869	233,400	29,531	12.65
370	DUES & FEES	68,125	0	68,125	109,900	41,775	38.01	78,948	0	78,948	91,400	12,452	13.62
390	INSURANCE	123,027	0	123,027	123,526	499	0.40	108,972	0	108,972	111,000	2,028	1.83
510	SUPPLIES	891,648	244,183	1,135,831	1,524,561	388,730	25.50	1,302,085	213,445	1,515,530	2,063,421	547,891	26.55
540	UTILITIES	278,498	6,057	284,555	527,500	242,945	46.06	353,060	5,390	358,450	494,500	136,050	27.51
551	GAS - HEAT	251,002	0	251,002	257,000	5,998	2.33	217,090	0	217,090	247,000	29,910	12.11
555	CARBON TAX EXP	0	0	0	50,000	50,000	100.00	0	0	0	50,000	50,000	100.00
560	WATER & SEWAGE	124,535	0	124,535	270,606	146,071	53.98	153,524	0	153,524	270,606	117,082	43.27
570	GARBAGE & RECYCLE	69,644	5,912	75,556	94,400	18,844	19.96	68,122	10,476	78,598	89,400	10,802	12.08
580	FURNITURE & EQUIPMENT REPLACEMENT	248,732	75,441	324,173	333,116	8,943	2.68	164,321	105,275	269,596	333,856	64,260	19.25
590	COMPUTER & EQUIPMENT REPLACEMENT	160,160	29,030	189,190	661,123	471,933	71.38	480,740	19,490	500,230	671,184	170,954	25.47
599	TRANSFER TO LOCAL CAPITAL	0	0	0	0	0	0.00	2,000,000	0	2,000,000	1,000,000	-1,000,000	-100.00
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	Grand Total	47,603,918	518,584	48,122,502	68,577,174	20,454,672	29.83	49,992,976	462,700	50,455,676	70,110,877	19,655,201	28.03

Special Purpose Funds
March 31st 2021

Special Fund Discription	Opening Reserve	Funding Received	Recovery	Expenses to date	Funding remaining	
Annual Capital Grant	\$ -	\$ 235,872.00		\$ 235,872.00	\$ -	0%
Clossroom Enhancement Fund - Overhead	\$ -	\$ 373,060.00		\$ 279,331.91	\$ 93,728.09	25%
Classroom Enhancement Fund - Remedies	\$ 38,737.00	\$ 113,220.00	-\$ 38,737.00	\$ 44,479.24	\$ 68,740.76	61%
Clossroom Enhancement Fund - Staff	\$ -	\$ 5,645,804.00		\$ 3,823,012.64	\$ 1,822,791.36	32%
Community Links	\$ -	\$ 1,550,170.00		\$ 1,087,922.16	\$ 462,247.84	30%
French	\$ 21,049.40	\$ 99,912.00		\$ 117,720.08	\$ 3,241.32	3%
Industrial Trade Authority	\$ -	\$ 46,300.00		\$ 5,140.88	\$ 41,159.12	89%
Learning Improvement Fund	\$ -	\$ 227,646.00		\$ 191,746.69	\$ 35,899.31	16%
Mental Health in Schools	\$ 4,289.82	\$ 52,000.00		\$ 38,289.62	\$ 18,000.20	32%
Ready Set Learn	\$ 21,305.13	\$ 13,720.00		\$ 9,490.42	\$ 25,534.71	73%
Safe Return to Class (Fed)	\$ -	\$ 2,738,516.00		\$ 1,537,463.17	\$ 1,201,052.83	44%
Safe Rreturn to Schools (Prov.)	\$ -	\$ 488,210.00		\$ 389,700.19	\$ 98,509.81	20%
Special Education Equipment	\$ 20,899.33	\$ -		\$ 4,263.23	\$ 16,636.10	80%
Strong Start	\$ -	\$ 67,200.00		\$ 68,314.90	-\$ 1,114.90	-2%
United Way	\$ 15,258.13	\$ 75,000.00		\$ 69,142.29	\$ 21,115.84	23%
Total	\$ 121,538.81	\$ 11,726,630.00		\$ 7,901,889.42	\$3,907,542.39	

Budget 2021-22

April 13, 2021

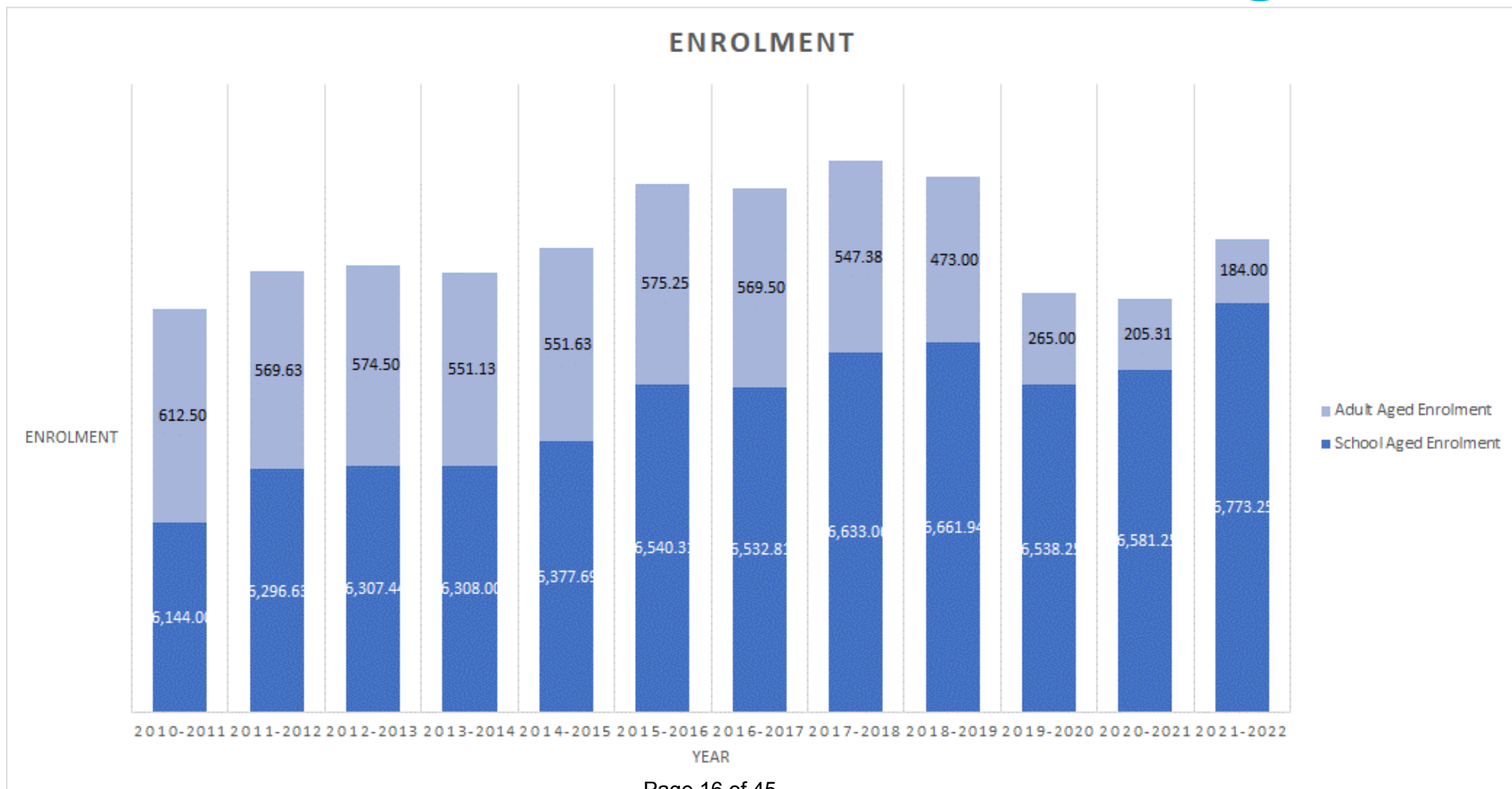


New
Westminster
Schools

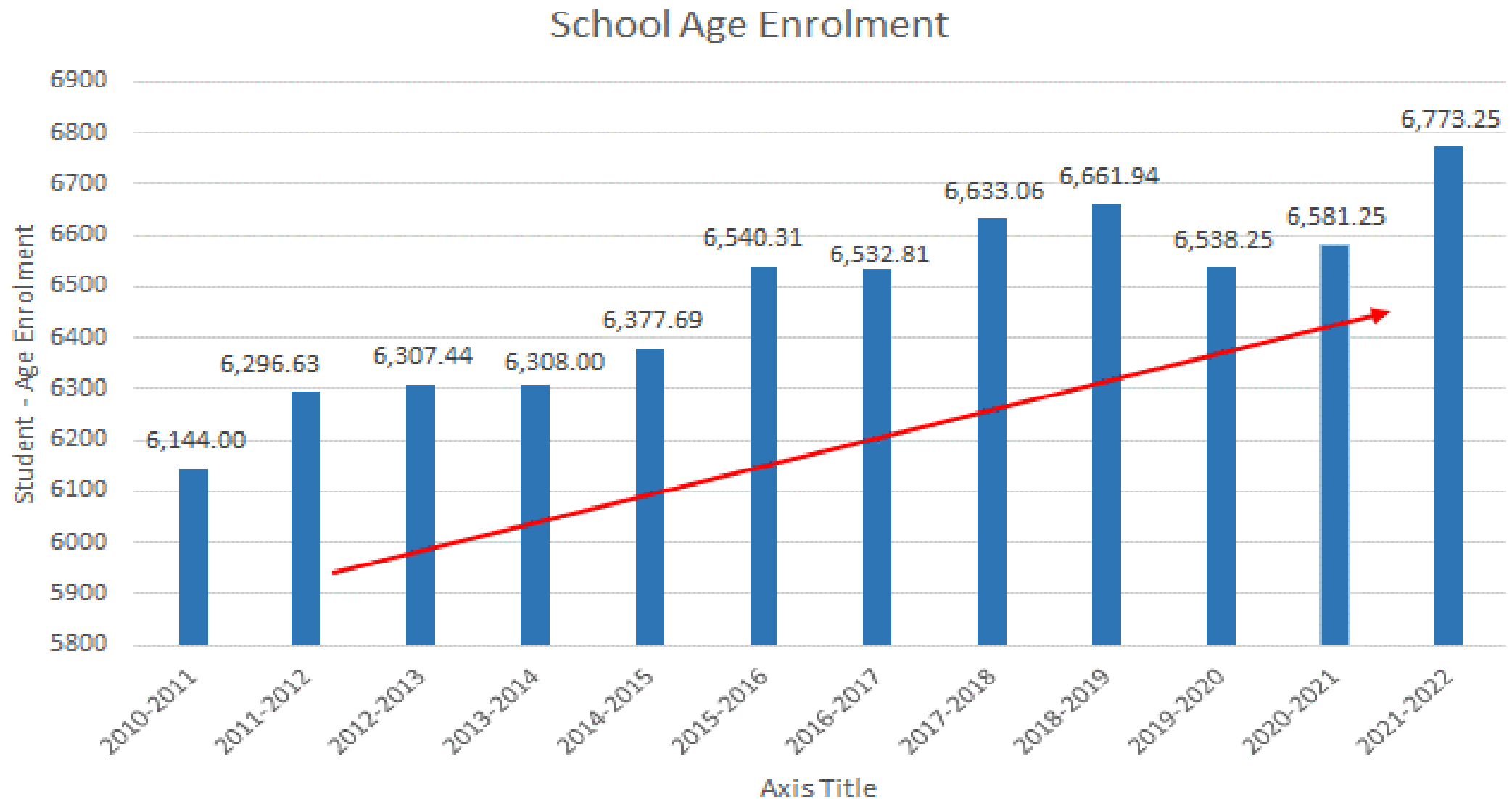


Budget Background

Enrolment – Adult and School Aged



Enrolment – School Aged



Provincial Landscape

- ❑ NO CHANGE TO FUNDING MODEL IN THE CURRENT YEAR
- ❑ PROVINCIALY THERE IS AN INCREASE OF OVER 2,000 FTE
- ❑ PROVINCIAL FUNDING OF \$5.756B (INCREASE OF \$260M)
- ❑ NO COVID-19 FUNDING CURRENTLY ANNOUNCED
- ❑ \$34M HOLDBACK EXPECTED TO BE ANNOUNCED FOR 2020-21

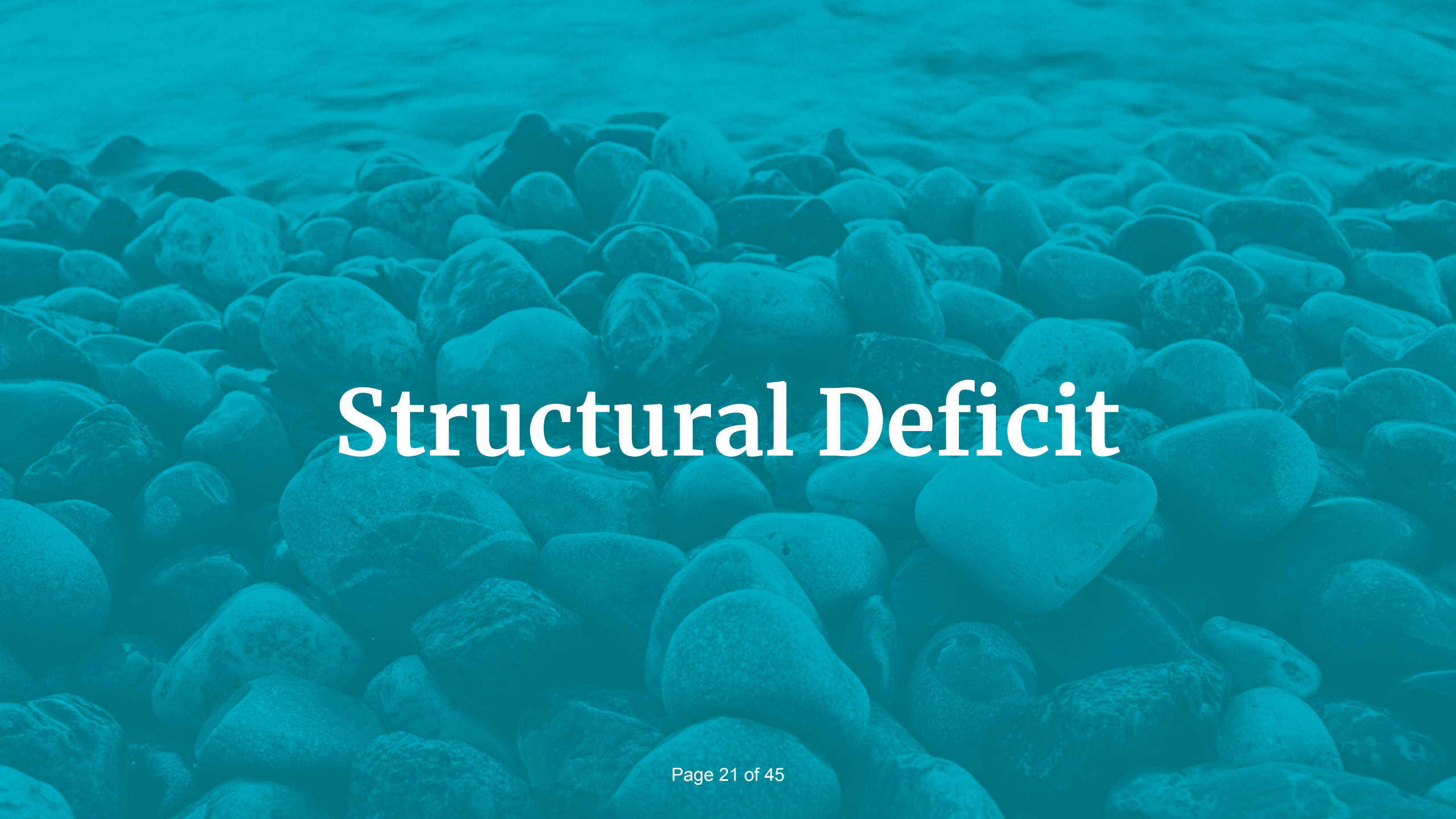
2021-22 Rate Changes

	2021/22 Rate Increase	2021/22 Rates	
Basic Allocation	\$325	\$7,885	76% of provincial allocation
Distributed Learning	\$260	\$6,360	
Students with Special Needs – Level 1	\$1,850	\$44,850	
Students with Special Needs – Level 2	\$880	\$21,280	16% of provincial allocation
Students with Special Needs – Level 3	\$450	\$10,750	
English / French Language Learners	\$65	\$1,585	
Indigenous Students	\$65	\$1,565	
Non-graduated Adult Education	\$207	\$5,030	
Student Location Factor (elementary)	\$11.52	\$282.45	
Student Location Factor (secondary)	\$15.36	\$376.6	
Equity of Opportunity	Increased \$990,000 provincially		
Small Community Supplement	Increased \$5.4M provincially		
Low Enrolment Factor	Increased \$2.3M provincially		

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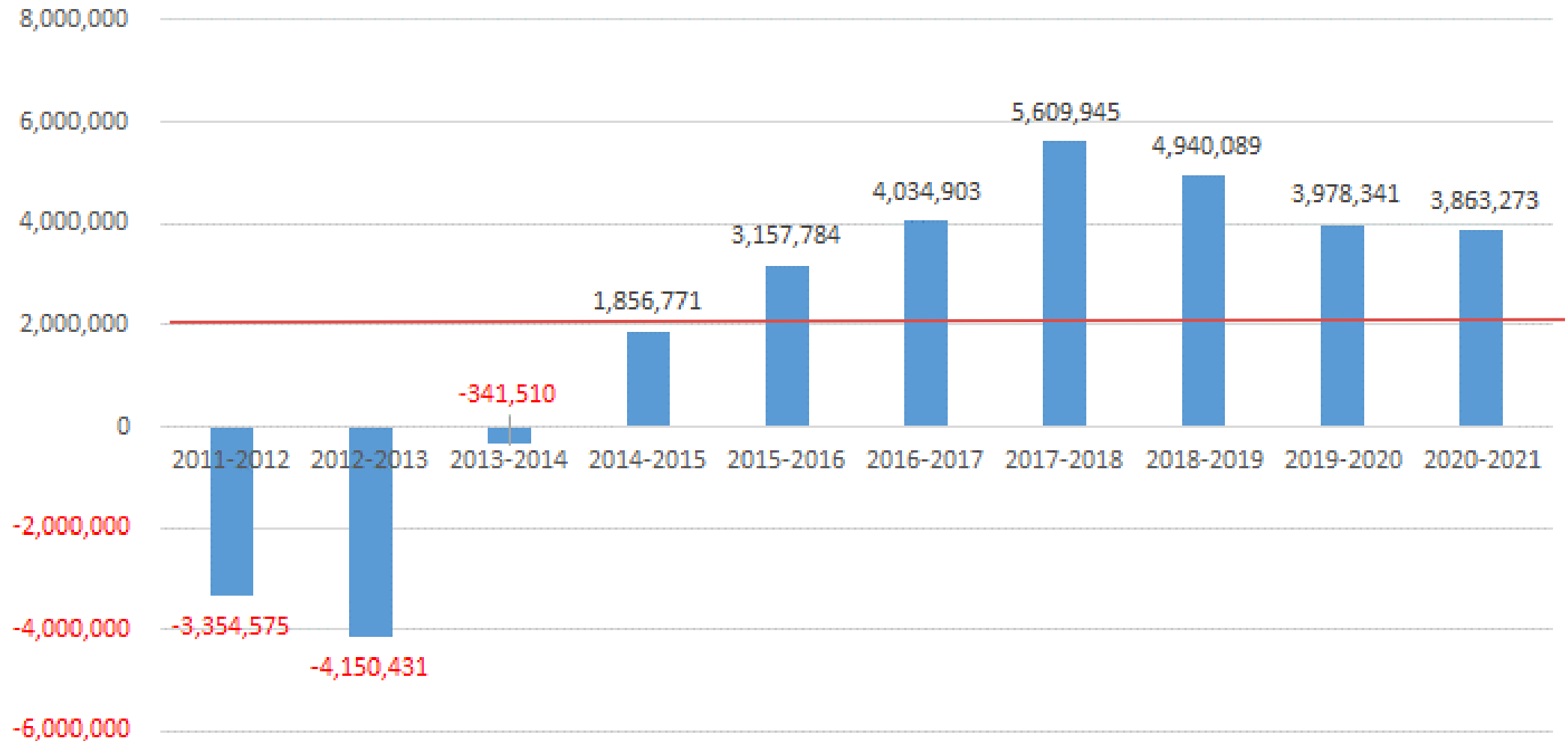
SD 40 Impacts – Rate vs. Enrolment Growth

	2020/21	2021/22	Rate Change	Enrolment
Basic Allocation	\$49,913,761	\$53,520,373	2,205,354	1,401,258
Unique Student Needs	9,738,931	10,317,200	426,215	152,054
Equity of Opportunity	261,678	381,338	119,660	0
Salary Differential	1,480,026	1,524,700	44,674	0
Unique Geographic Factors	1,516,141	1,587,287	71,146	0
Curriculum and Learning Support	58,358	58,655	297	0
Summer School Funding	132,010	145,600	5,850	7,740
Newcomer Refugee	52,960	64,718	2,678	9,080
Total	\$63,153,865	\$67,599,871	2,875,874	1,570,132
Change Explained	\$4,446,006		\$4,446,006	



Structural Deficit

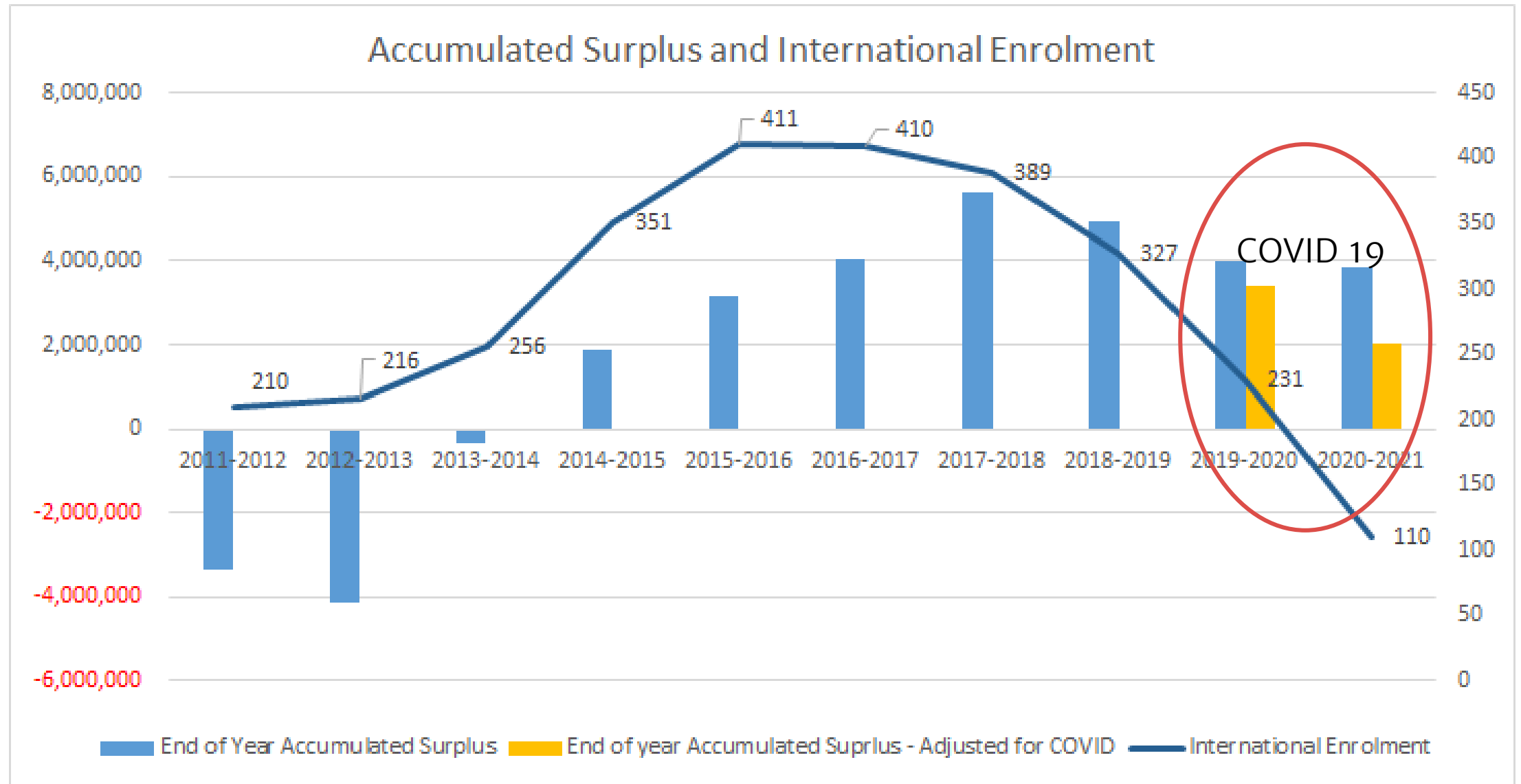
Accumulated Surplus by Year



Structural Deficit – What is it?

- ❑ **DEFICIT: EXPENSES EXCEED REVENUES (ONE-TIME)**
- ❑ **STRUCTURAL DEFICIT: WHEN THE DEFICIT ISN'T CAUSED BY A SINGLE INCIDENT AND YOUR EXPENSES ALWAYS EXCEED REVENUE**
- ❑ **WE NEED TO ADDRESS STRUCTURAL DEFICITS BEFORE THEY CAN NO LONGER BE SUSTAINED BY ACCUMULATED SURPLUS RESERVES**
- ❑ **SINCE WE CANNOT GENERATE REVENUE, THE ONLY WAY TO BALANCE A STRUCTURAL DEFICIT IS TO MAKE BUDGET ADJUSTMENTS/EFFICIENCIES (SAVINGS) OR REPRIORITIZE EXISTING BUDGETS TO OTHER AREAS (NEUTRAL CHANGES)**
- ❑ **MINISTRY WILL ALLOW COVERING ANNUAL DEFICIT WITH YOUR SURPLUS RESERVE...BUT WHAT HAPPENS WHEN YOU RUN OUT OF SURPLUS RESERVES?**

How did we get here?



Structural Deficit 2021-22

ASSUMPTIONS

- ☐ ADJUSTED OPERATING GRANT REVENUE AND INTERNATIONAL REVENUES
- ☐ NO COVID FUNDING
- ☐ STAFFING ADJUSTMENTS MADE IN 2020-21 WILL CONTINUE
- ☐ ENROLMENT GROWTH AND DL TEACHERS FUNDED FROM COVID COMING BACK TO OPERATING
- ☐ ADJUSTED SALARIES PER COLLECTIVE AGREEMENTS (SUPPORT AND TEACHERS)
- ☐ UNFUNDED INCREASES TO P/VP AND EXEMPT INCLUDED ALIGNED WITH OTHER EMPLOYEE GROUPS
- ☐ REMOVED ONE-TIME SAVINGS FROM 2020-21



Structural Deficit

❑ DETAILED REVIEW OF EXCEL STRUCTURAL DEFICIT WORKING PAPER

Structural Deficit Cont'd

- ❑ THE ANTICIPATED DEFICIT (ASSUMING NO REQUESTS OR PRIORITIES) IN 2021-22 IS \$1,846,449
- ❑ ASSUMING REBOUND OF INTERNATIONAL FEE PAYERS TO 200 FTE AND REMOVAL OF THE MENTORSHIP FUND COMMITMENT, ADJUSTED STRUCTURAL DEFICIT IS \$1,035,401 – THIS IS THE TRUE STRUCTURAL DEFICIT.
- ❑ OPTION 1: DO NOTHING UNTIL ACCUMULATED SURPLUS IS GONE AND THEN DO AN ABRUPT CHANGE TO THE SYSTEM
- ❑ OPTION 2: DO A MEASURED AND EVEN ADJUSTMENT OVER A FEW YEARS TO RELIEVE THE STRUCTURAL DEFICIT

Option 1 – Do Nothing

- ❑ **2021-22 STRUCTURAL DEFICIT = \$1,846,449**
- ❑ **OUR ONGOING STRUCTURAL DEFICIT 2022 ONWARD ASSUMING INTERNATIONAL REBOUND \$1,035,401**

Anticipated Ending Surplus of 2020-21	\$3,863,274
2021-22 Deficit (no requests or efficiencies)	(\$1,846,449)
2021-22 End of year Accumulated Surplus	\$2,016,825
Number of years of operations at sustained structural deficit of \$1,035,401	1.9 years

Option 2 – Efficiencies taken over time

❑ 2021-22 STRUCTURAL DEFICIT = \$1,846,449

❑ OUR ONGOING STRUCTURAL DEFICIT 2022 ONWARD ASSUMING INTERNATIONAL REBOUND \$1,035,401

	2021-22	2022-23
Accumulated Surplus, opening	\$3,863,274	\$2,516,825
Structural Deficit (assumes no requests)	(\$1,846,449)	(\$1,035,401)
Operational Efficiencies needed (cumulative of \$500K per year)	\$500,000	\$1,000,000 (includes Yr. 1 efficiencies)
Accumulated Surplus, ending (should be \$2M and over)	\$2,516,825	\$2,481,424

To take note...

- ❑ THE ANALYSIS PERFORMED ASSUMES NO ENROLMENT GROWTH OR CHANGE AND NO CHANGES IN GOVERNMENT FUNDING – NEITHER OF WHICH ARE TRUE
- ❑ OPENING ACCUMULATED RESERVES MAY BE DIFFERENT THAN BUDGET
- ❑ IT MAY TAKE LONGER FOR INTERNATIONAL REVENUES TO RECOVER TO THE OPTIMAL BALANCE OF 200 FTE PLANNED
- ❑ COVID IS STILL A FACTOR NEXT YEAR – FUNDING HAS NOT BEEN ANNOUNCED AND WE ARE UNCERTAIN AS TO THE H&S MEASURES REQUIRED OR EXPECTED
- ❑ THE BUDGET PROCESS IS FLUID!!



Next Steps

Timeline

- ❑ **APRIL 7 – 23 CONSULTATION AND ENGAGEMENT (SURVEY AND MEETINGS)**
- ❑ **MAY 11 SUPERINTENDENT RECOMMENDATIONS**
- ❑ **MAY 25 COMPLETE 3RD AND FINAL READING OF BUDGET BYLAW (TO MONITOR)**



Consultation Timelines Re-capped

❑ **OUR BUDGET 2021-22 SURVEY WENT LIVE APRIL 12**

❑ **VIRTUALLY HELD AND FOCUSED FOR THE BOARD TO MEET WITH SPECIFIC GROUPS:**

- ❑ Support Staff (CUPE) – Tuesday, April 20, 2021 @ 5 – 5:30pm
- ❑ Teaching Staff (NWTU) – Tuesday, April 20, 2021 @ 5:45 – 6:15pm
- ❑ Principal & Vice Principal– Tuesday, April 20, 2021 @ 6:30 – 7pm
- ❑ Student Voice – Thursday, April 22, 2021 @ 5 – 5:30pm
- ❑ DPAC – Thursday, April 22, 2021 @ 5:45pm – 6:15pm

Questions?



2021-22 Budget - Structural Deficit

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
	2020-21 Amended	Revenue Adjustments	Reversal of one-time 2020-21 Savings	Reversal of 2020-21 Premium Holiday	Surplus Initiatives 2020-21	Staff Changes in 2020-21 - full year impact	Reversal of Central Reg Temp Clerk	Mentorship fund commitment	Portables and furniture (enrolment growth)	Enrolment Growth - Teaching Staff	Inclusive Education staffing additions	DL teachers funded in Fed COVID grant in 2020-21	Collective Agreement wage increases	PVP/Exemp t Staff wages increases	Trustee Stipend Increases	International Adjustment - conservative	International - Best Case	2021-22 Preliminary	Int'l Adj Post COVID	Reversal of mentorship fund commitment	On-going Structural Deficit	
OPERATING GRANT MINISTRY OF EDUCAT	63,153,865	4,446,006																67,599,871			67,599,871	
OTHER MINISTRY OF EDUCATION GRANTS	2,935,723	-2,054,750																880,973			880,973	
PROVINCIAL GRANTS OTHER	118,788																	118,788			118,788	
SUMMER SCHOOL FEES	940																	940			940	
CONTINUING EDUCATION	32,000																	32,000			32,000	
OFFSHORE TUITION FEES	1,725,300															-191,300	307,000	1,841,000	1,159,000		3,000,000	
MISCELLANEOUS REVENUE	95,825	50,000																145,825			145,825	
COMMUNITY USE OF FACILITIES	169,667	50,000																219,667			219,667	
INTEREST ON SHORT TERM INVESTMENT	230,000																	230,000			230,000	
APPROPRIATED SURPLUS	0																	0			0	
Total Revenue	68,462,108	2,491,256	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-191,300	307,000	71,069,064	1,159,000	0	72,228,064
	0																				0	
	0																				0	
STAFF SALARIES (INCLUDING BENEFITS)	61,969,443	0	649,998	693,669	0	186,178	-77,434	89,228		0	427,200	143,063	534,000	1,066,389	182,487	7,070	0	131,620	66,002,911	320,400	-89,228	66,323,311
SERVICES	1,839,129		-75,264		-45,000			18,000									136,400	22,500	1,895,765	120,000	-18,000	1,997,765
LEGAL COSTS	50,000		65,000																115,000			115,000
STUDENT TRANSPORTATION	75,007		49,320																124,327			124,327
PROFESSIONAL DEVELOPMENT & TRAVEL	447,461		91,049														15,000		553,510			553,510
RENTALS & LEASES	239,400																	239,400			239,400	
DUES & FEES	109,900		2,000															111,900			111,900	
INSURANCE	123,526																	123,526			123,526	
SUPPLIES	1,529,563		64,554					18,000									-100	1,612,017	32,780	-18,000	1,626,797	
UTILITIES	527,500																	527,500			527,500	
GAS - HEAT	257,000																	257,000			257,000	
CARBON TAX EXP	50,000																	50,000			50,000	
WATER & SEWAGE	270,606																	270,606			270,606	
GARBAGE & RECYCLE	94,400																	94,400			94,400	
FURNITURE & EQUIPMENT REPLACEMENT	333,117		-167,588						108,000									273,529			273,529	
COMPUTER & EQUIPMENT REPLACEMENT	661,123		3,000															664,123			664,123	
Total Expense	68,577,175	0	682,069	693,669	-45,000	186,178	-77,434	125,228	108,000	427,200	143,063	534,000	1,066,389	182,487	7,070	151,400	154,020	72,915,514	473,180	-125,228	73,352,694	
Opening Accumulated Surplus (per FS)	3,978,341																	3,863,274				
Effects on Surplus Reserve	-115,067	2,491,256	-682,069	-693,669	45,000	-186,178	77,434	-125,228	-108,000	-427,200	-143,063	-534,000	-1,066,389	-182,487	-7,070	-342,700	152,980	-1,846,449	685,820	125,228	-1,035,401	
Ending Accumulated Surplus	3,863,274																	2,016,825				

COVID-19 Update

Karim Hachlaf
April 13, 2021



New
Westminster
Schools

New Westminster Schools: COVID-19 Notifications (Mar.5-Apr.8)

School-wide Notifications	Date sent to community
Lord Kelvin Elementary (1)	Mar.11
Qayqayt Elementary (1)	Mar.12
Queen Elizabeth Elementary (1)	Mar.13
Fraser River Middle (1)	Mar.15
Queensborough Middle (1)	Mar.5
NWSS (5)	Mar. 12; Mar.18; Apr.5 (A), (B), (C)

Self-Monitor Notifications	Date sent to community
Lord Kelvin (1)	Mar.11
Qayqayt Elementary (1)	Mar.12
Queen Elizabeth (1)	Mar.13
Fraser River Middle (2)	Mar.15 (A) & (B)
Queensborough Middle (1)	Mar.5
NWSS (5)	Mar.12; Mar.18; Apr.5 (A), (B), (C)

New Westminster Schools: COVID-19 Notifications (Mar.5-Apr.8)

Self-Isolation Notices	Date sent to community
Lord Kelvin Elem. (1) (2 individuals)	Mar.11
Qayqayt Elementary (1) (2 individuals)	Mar.12
Queen Elizabeth Elementary (1) (1 class)	Mar.13
Fraser River Middle (1) (A 3 individuals) (B 1 individual)	Mar. 15 (A) & (B)
Queensborough Middle (1) (1 class)	Mar.5
NWSS (3) (2 individuals); (1 individual); (A – 1 class); (B – 7 individuals); (C – 1 individual)	Mar.12; Mar.18; Apr.5 (A), (B), (C)

Updated Health & Safety Guidelines



BOARD MEETING SCHEDULE "DRAFT - SUBJECT TO CHANGE"

September 2021 to June 2022

Tues.	Sept 07	- no meeting - start of school	
Tues.	Sept 14	Education Policy/Planning Committee	5:00 PM
Tues.	Sept 14	Operations Policy/Planning Committee	6:30 PM
Tues.	Sept 28	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Oct 05	Board - In-Service	
Tues.	Oct 12	Education Policy/Planning Committee	5:00 PM
Tues.	Oct 12	Operations Policy/Planning Committee	6:30 PM
Tues.	Oct 26	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Nov 09	Education Policy/Planning Committee	5:00 PM
Tues.	Nov 09	Operations Policy/Planning Committee	6:30 PM
Tues.	Nov 23	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Dec 14	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Dec 21	- winter break	
Tues.	Dec 28	- winter break	
Tues.	Jan 18	Education Policy/Planning Committee	5:00 PM
Tues.	Jan 18	Operations Policy/Planning Committee	6:30 PM
Tues.	Jan 25	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	Feb 08	Education Policy/Planning Committee	5:00 PM
Tues.	Feb 08	Operations Policy/Planning Committee	6:30 PM
Tues.	Feb 15	Board In-Service	
Tues.	Feb 22	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	March 08	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	March 15	- spring break	
Tues.	March 22	- spring break	

BOARD MEETING SCHEDULE *"DRAFT - SUBJECT TO CHANGE"*

September 2021 to June 2022

Tues.	April	12	Education Policy/Planning Committee	5:00 PM
Tues.	April	12	Operations Policy/Planning Committee	6:30 PM
Tues.	April	26	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	May	10	Education Policy/Planning Committee	5:00 PM
Tues.	May	10	Operations Policy/Planning Committee	6:30 PM
Tues.	May	24	Board Meetings (In-Camera & Open)	6:00 PM
Tues.	June	07	Education Policy/Planning Committee	5:00 PM
Tues.	June	07	Operations Policy/Planning Committee	6:30 PM
Tues.	June	14	<i>Retirement Dinner</i>	tbd
Tues.	June	21	Board Meetings (In-Camera & Open)	6:00 PM

Supplement to: **OPERATIONS POLICY AND PLANNING COMMITTEE**

Date: April 13, 2021

Submitted by: Danielle Connelly, Trustee

Item: **Requiring Action** Yes ☒ No ☐ **For Information** ☐

Subject: BCSTA Capital Working Group – School Site Land Acquisition Issues and
Solutions, Discussion Paper – July 2019

Background:

The BCSTA formed a Capital Working Group (CWG) in September of 2018 to review various BCSTA resolutions adapted by the membership regarding government policy related to capital work in the sector. The review resulted in a recommendation to the BCSTA board to pursue various policy changes within the government. A briefing paper was created to provide some background and recommendations on one of the issues discussed by the CWG; school site acquisition. (January, 2020)

Given the growth the City of New Westminister anticipates over the next 20 years (79,061 to 103,871 – source: New Westminister Official Community Plan), it is imperative the school district has the resources available to facilitate the impact this growth will undoubtedly have on our schools. The limited land in New Westminister has a significant impact on the school district's ability to meet their needs and as such; having adequate resources available to purchase land with an eye to the future is quite critical.

As the CWG briefing pointed out, there are other capital needs in the public school system which could be addressed if savings resulting from an appropriate change to the School Site Acquisition Charge formula and off site serving can be achieved.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminister) send a letter of support to the BCSTA Capital Working Group and their nine recommendations made regarding School Site Acquisition Charges.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to advocate to the Ministry of Education (The Honourable Jennifer Whiteside) and other ministries involved in administering the School Site Acquisition Charge legislation to review and amend the maximum allowable school site acquisition charges established in the legislation to reflect current property values and acquisition costs as per the BCSTA Capital Working Group.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to advocate to the Ministry of Education (The Honourable Jennifer Whiteside) and other ministries involved in municipal legislation to request legislative and regulatory changes be introduced requiring municipal governments to include the cost of off-site servicing of new schools in their municipal development cost charges and to include schools in the list of developments for which Development Cost Charges (DCCs) may be waived or reduced in the Local Government Act.

Supplement to: OPERATIONS POLICY AND PLANNING COMMITTEE

Date: April 13, 2021

Submitted by: Danielle Connelly, Trustee

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: Support for BCSTA's Identified 6 Priorities for Public Education in Coming Months and Advocacy for Secure Funding and Resources to Support Them

Background:

As identified in the March 21, 2021 report from BCSTA President, Stephanie Higginson – “Moving Forward - Rebuilding Education After COVID-19” (<https://bcsta.org/advocacy-moving-forward-after-covid-19/>) the pandemic has highlighted the important role our public education system plays in a well-functioning society. Based on feedback from the 60 member Boards of Education, the BCSTA created this report to highlight six priorities for public education in the coming months, as well as the critical need for adequate and secure funding to support them. The six priorities identified are;

1. Mental Health
2. Vulnerable Learners
3. Food Security
4. Cleanliness
5. Connectivity
6. Financial Resources

It is recognized and appreciated that boards of education received additional funding to mitigate pandemic response-related costs. However, moving forward school districts will require pandemic recovery funding to meet operating needs as well as additional needs identified in the report.

These are known needs going forward and it is hoped the government will make timely announcements for pandemic-related funding and grants so districts can adequately plan for the upcoming school year(s). As per the report, boards of education acknowledge the post-pandemic economic pressures faced by the province, but it would be a false economy to implement typical economic recovery strategies through service cuts. The pandemic highlighted the important role school services and programming provide in communities. It is time to actualize the predictable and stable funding necessary to create and maintain crucial initiatives for our students going forward.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter thanking BCSTA for their work to create a report based on feedback from member Boards of Education; and that School District No. 40 write a letter to the Minister of Education (The Honourable Jennifer Whiteside) advocating for adequate and secure funding and resources to support these priorities as part of the pandemic recovery plan.

Recommendation:

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter to Stephanie Higginson and the BCSTA for their work to create report based on feedback from member boards of education; and advocate to the Ministry of Education (The Honourable Jennifer Whiteside) for adequate and secure funding and resources to support these priorities so districts can plan for and implement pandemic recovery plans.