

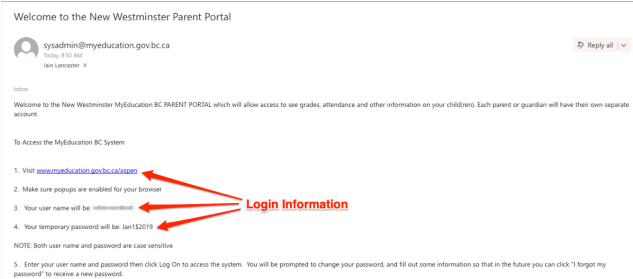
If you already have a family account(s) please skip to the Step 2: Logging In to review how to log in. Step 3 will show you how to access your student’s report card.

Step 1: Families New to MyEdBC Family Portal

For families new to the MyEdBC Family Portal please read the following.

For new families an account is being created for you and you will be sent an email with the necessary information to log into your family account(s).

Below is a sample of the email that you will receive from MyEdBC. It will come from sysadmin@myeducation.gov.bc.ca

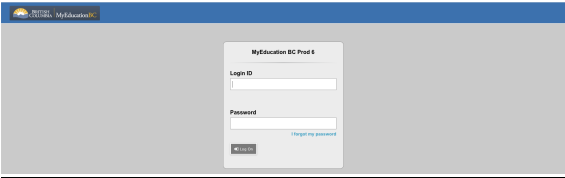


When you have received the email above, please move on to Step 2: Logging In to log into MyEdBC.

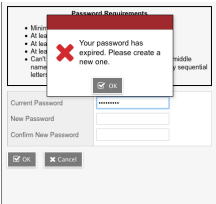
Step 2: Logging In

Please Note: Initial login to MyEdBC portal accounts MUST be done on a desktop computer, or laptop. Subsequent logins can all be done through either computers, or portable devices.

- 1. Navigate to the following link. You should end up at the login screen shown below.
<https://www.myeducation.gov.bc.ca/aspen/logon.do>



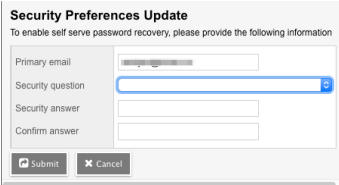
- Enter your login ID and Password which you will have received with your confirmation email, click 
- 2. You should then arrive at this screen. Click OK



- 3. The criteria for a new password are given on the screen
 - Minimum 8 characters
 - At least one number
 - At least one capital and one lower case letter
 - At least one ‘special’ symbol (\$,#,&)
 - Can’t contain “password” or any personal id

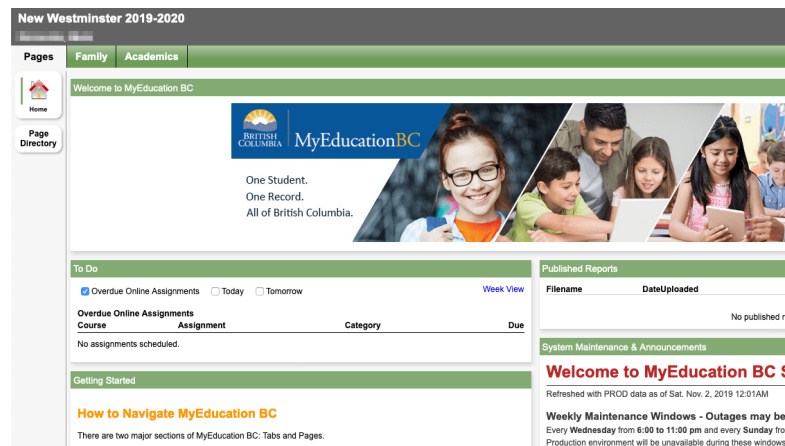
Fill in the fields as required, *ensure you know your new password*. We suggest writing it and storing it. Click OK

- 4. On your first login you will arrive at this screen, please fill it in.



Please note this information down as it will allow you to retrieve a new, system generated password if the need arises. Click 

5. You will land on a home screen that looks like this.



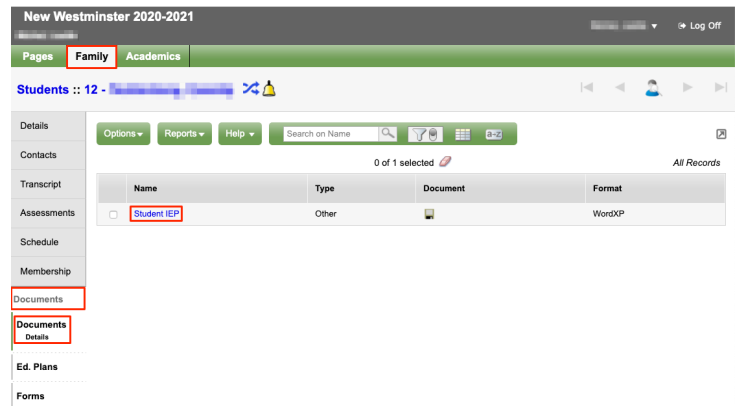
Step 3: Accessing Report Cards

Accessing report cards is very simple. In the section of the home page called **Published Reports** there will be a PDF version of the report card. Simply click to open it.



Accessing Student IEPs from Family Portal

- 1. Log into the parent portal [here](#).
- 2. Click on the **Family** top tab>**Documents** side tab>**Documents** sub side tab



- 3. Click into the IEP link and click onto the  icon to download a copy of the IEP.