

**BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
REGULAR OPEN MEETING OF THE BOARD
AGENDA**

Tuesday, June 21, 2022, 7:00 pm

[Via Webex Livestream](#)

The New Westminister School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

Pages

1. **ADOPTION OF THE AGENDA** 7:00 PM

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the June 21, 2022 Regular School Board meeting.

2. **APPROVAL OF THE MINUTES** 7:05 PM

- a. Minutes from the Open Meetings held:

May 24, 2022 Regular Meeting

[6](#)

June 7, 2022 Special Open Meeting

[12](#)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as distributed for the May 24, 2022 Regular School Board meeting and the June 7, 2022 Special Open Board meeting.

- b. Business Arising from the Minutes

3. COMMENT & QUESTION PERIOD FROM VISITORS

7:10 PM

DPAC

CUPE

NWTU

4. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee, June 7, 2022

7:20 PM

i. Comments from the Committee Chair, Trustee Beattie

ii. Approval of the June 7, 2022 Education Policy and Planning Committee Minutes

[14](#)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the June 7, 2022 Education Policy & Planning Committee meeting.

b. Operations Policy & Planning Committee, June 7, 2022

7:30 PM

i. Comments from the Committee Chair, Trustee Connelly

ii. Approval of the June 7, 2022 Operations Policy and Planning Committee Minutes

[18](#)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the June 7, 2022 Operations Policy & Planning Committee meeting.

iii. 2023-24 Five-Year Capital Plan (Major Projects) Submission

[23](#)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2023-24 Major Capital Plan for submission to the Ministry of Education and Childcare.

iv. Trustee Elections Bylaw (B. Ketcham)

[29](#)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve THIRD reading, reconsideration and final adoption of Trustee Elections Bylaw No. 2022-TE-SD40-01.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the Board Annual Workplan for the 2022-23 school year.

vi. Healthy School Food Funding

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) write letters to our local MLA, Minister Jennifer Whiteside and the Minister of Finance, Honourable Selina Robinson, to support the BC Chapter of the Coalition for Healthy School Food's recommendations to the Government of British Columbia urging that they build on existing commitments and allocate funding and resources to create more local school meal programs for K-12 students in BC by:

- 1. Committing to securing \$50 million/year for three years, to design, implement and evaluate research-based school program pilots in a minimum of six school districts across the province;**
- 2. Allocating an additional \$3 million in funding so that every school district in BC can hire a dedicated School Meal Program Coordinator, to build capacity for school food programs, and;**
- 3. Assembling an internal and external provincial school food task forces to advise and support the development of universal, healthy school meal programs for all BC students.**

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) write a letter to our local MP, the Honourable Peter Julian urging that he support the Coalition for Healthy School Food's call for the federal government to begin to implement a universal, cost-shared, healthy school food program for all K-12 students in the country.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) become an endorser of The Coalition for Healthy School Food and their call for the development of a universal, cost-shared healthy school food program for Canada.

5. REPORTS FROM SENIOR MANAGEMENT

- | | | | |
|----|--|---------|--------------------|
| a. | Superintendent Update (K. Hachlaf) | 7:45 PM | |
| | i. Framework for Enhancing Student Learning: Peer Review Feedback 2021-22 (K. Hachlaf, B. Cunnings & M. McRae-Stanger) | | 40 |
| | ii. Good things are happening 2021/2022 year in review (K. Hachlaf & K. Keighley-Wight) | | 58 |
| b. | Administrative Procedure 300 - Student Admissions, Catchment Areas and Placement (M. Naser) | 8:05 PM | 67 |
| c. | May 2022 Financial Report (B. Ketcham) | 8:10 PM | 72 |
| d. | Inclusive Education Review Update (B. Cunnings, T. Dewar & S. Lynes) | 8:25 PM | 73 |
| e. | Student Withdrawal Report (M. Naser) | 8:45 PM | 83 |

6. NEW BUSINESS 8:55 PM

7. TRUSTEE REPORTS 9:00 PM

8. QUESTION PERIOD (15 Minutes) 9:15 PM

Questions to the Chair on matters that arose during the meeting.

9. NOTICE OF MEETINGS 9:30 PM

Tuesday, September 27, 2022: School Board Meeting, 7:00 pm - Via Webex

Reminder:

National Indigenous History Month - June

Pride Month - June

National Indigenous People's Day - June 21

Canadian Multiculturalism Day - June 27

Orange Shirt Day, September 30

10. REPORTING OUT FROM IN-CAMERA BOARD MEETING 9:35 PM

a. Record of the May 24, 2022 In-Camera Meeting

[84](#)

11. ADJOURNMENT

9:40 PM



MINUTES OF THE REGULAR OPEN BOARD MEETING OF
THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, May 24, 2022, 7:00 PM
Via Webex Livestream

PRESENT Gurveen Dhaliwal, Chair Karim Hachlaf, Superintendent
 Dee Beattie, Vice-Chair Bettina Ketcham, Secretary-Treasurer
 Anita Ansari, Trustee Maryam Naser, Associate Superintendent
 Danielle Connelly, Trustee Robert Weston, Executive Director Human Resources
 Mark Gifford, Trustee Guests:
 Mary Lalji, Trustee Members of the Public: Ronda Field & Tekla Fulton
 Maya Russell, Trustee Dave Bollen, President CUPE Local 409
 Dave Crowe, Director Capital Projects
 Kristen Keighley-Wight, Communications Manager
 Julie MacLellan, Reporter, New Westminster Record
 Sarah Wethered, President NWTU
 Leanne Sojka, Recording Secretary

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

Trustee Beattie chaired the meeting.

The Chair called the meeting to order at 7:00 pm.

2022-033

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the May 24, 2022, Regular School Board meeting as amended.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meeting held:

i. April 26, 2022, Regular Open Meeting

ii. May 10, 2022, Special Open Board Meeting

2022-034

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the April 26, 2022, Regular School Board meeting and the May 10, 2022, Special Open Board meeting.

CARRIED UNANIMOUSLY

- b. Business Arising from the Minutes

Nil.

3. COMMENT & QUESTION PERIOD FROM VISITORS

CUPE – Dave Bollen, President, shared an update from the CUPE BC 2022 Convention.

NWTU –Sarah Wethered, President, shared the results from their nominations meeting. Kristie Oxley will serve as president, Darryl Shelp will serve as First Vice-President, Sarah will serve as Second Vice-President and Bertha Landsdowne will step back into the Aboriginal Education Chair. Budget and mentorship reports were passed at the recent Annual General Meeting.

Ronda Field and Tekla Fulton provided background that unlike other refugees, Ukrainian refugees do not receive government income or child benefit allowance. They requested from the District, a summer early language learner program so that students can be better prepared in September. Superintendent Hachlaf thanked Ronda and Tekla for their advocacy and provided his appreciation and support to newcomers and refugees. He shared statistics on summer programs and identified the additional support the Welcome Centre could provide. Associate Superintendent Naser provided information on various programs and courses.

4. BOARD COMMITTEE REPORTS

- a. Education Policy & Planning Committee, May 10, 2022

- i. Comments from the Committee Chair, Trustee Beattie

Trustee Beattie provided a reminder that the June 7 Education Policy & Planning Committee meeting will be held in-person at 3:30 pm in the Learning Commons of New Westminster Secondary School and all five meetings for the 2022-23 school year will be held in-person.

Trustee Lalji put forward a motion to amend the minutes:

2022-035

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) remove Chair Dhaliwal's statement pertaining to the April 26 Open Board meeting from the May 10, 2022, Education Policy & Planning committee meeting minutes.

CARRIED UNANIMOUSLY

- ii. Approval of the May 10, 2022, Education Policy and Planning Committee Minutes

2022-036

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the amended minutes from the May 10, 2022, Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, May 10, 2022

i. Comments from the Committee Chair, Trustee Connelly

Trustee Connelly Thanked Secretary-Treasurer Ketcham and Superintendent Hachlaf for the budget work and recommendations.

ii. Approval of the May 10, 2022, Operations Policy and Planning Committee Minutes

2022-037

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the May 10, 2022, Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

iii. Expanding Before and After School Childcare

2022-038

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster), direct staff to create a report that looks at options to increase childcare spaces in our schools and explore the feasibility of using school-based part-time staff to offer before & after school care. This report should include examples of costs analysis, input from stakeholders, discussions with the Ministry of Education and Childcare, discussions with districts that have implemented this model, and other relevant information, and be reported at the October 4, 2022, Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

5. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update (K. Hachlaf)

Superintendent Hachlaf shared highlights that included a bronze medal placing by the Lord Kelvin six-student group, 'Firefoxes'.

b. 2022-2023 Budget Bylaw - 3rd and Final Reading (B. Ketcham)

2022-039

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve THIRD, reconsideration and final reading of the 2022-23 Budget Bylaw in the amount of \$92,696,368 as presented.

**CARRIED
1 Opposed**

i. 2022-23 Preliminary Budget Companion Guide

Secretary-Treasurer Ketcham shared that the Preliminary Budget Companion Guide was prepared internally by the finance team and highlights the Superintendent's recommendations. Details of the District's three-year financial plan are included in the guide in support of passing the 2022-2023 Budget.

Discussion followed.

c. School Site Acquisition Charge Bylaw 2022-1 (B. Ketcham)

Secretary-Treasurer Ketcham confirmed that the District has been at their maximum school site acquisition rate for well over a decade. The Ministry has re-instituted yearly submission by school districts.

**2022-040
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) complete all three readings of SSAC Bylaw No. 2022-1.

CARRIED UNANIMOUSLY

**2022-041
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve first and second reading of SSAC Bylaw No. 2022-1.

CARRIED UNANIMOUSLY

**2022-042
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve THIRD reading, reconsideration, and final adoption of SSAC Bylaw No. 2022-1.

CARRIED UNANIMOUSLY

d. Trustee Elections Bylaw (B. Ketcham)

Secretary-Treasurer shared the bylaw was largely unchanged from the previous 2018 election, it had been reviewed by legal counsel and shared with the City of New Westminster.

Trustee Russell suggested an amendment to the Bylaw – Order of Names on the Ballot, replacing the word “alphabetical” to “randomized”.

Chair Dhaliwal joined the meeting at 7:52 pm

Discussion followed.

2022-043

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) complete all three readings of Trustee Elections Bylaw No. 2022-TE-SD40-01.

DEFEATED

Trustee Beattie put forward the following motion:

2022-044

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) postpone the discussion of the Trustee Elections Bylaw and consider the recommended motions at the Regular Open Board meeting of June 21 after conferring with the City of New Westminster and others deemed necessary to the discussion to reorder ballot candidate names from 'alphabetical' to 'randomized'.

**CARRIED
1 Opposed**

- e. Eligible School Site Proposal 2022-23 (B. Ketcham)

Secretary-Treasurer reviewed the proposal data and confirmed there are no changes from last year's proposal other than land value increases and confirms the City of New Westminster is aware of this proposal request.

2022-045

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2022-23 Eligible School Site Proposal (ESSP) through adoption of the 2022-23 ESSP Resolution.

CARRIED UNANIMOUSLY

- f. 2022-2023 School Fees (M. Naser)

Associate Superintendent Naser reported that there are no changes or increases in school fees though schools continue to be affected by school supplies pressures.

Discussion followed on family hardships. Clarity was provided on the term 'optional' fee. Associate Superintendent Naser will report back on any existing processes to accept donations of musical instruments or funds for the purchase of musical instruments.

2022-046
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster)
approve the 2022-2023 School Fees as presented.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Nil.

7. TRUSTEE REPORTS

Trustees shared details of the events they attended in May.

8. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

9. NOTICE OF MEETINGS

Tuesday, June 21, 2022: School Board Meeting, 7:00 pm - Via Webex

Reminder:

Asian Heritage Month - May

BC Child Care Month - May

National Indigenous History Month - June

Pride Month - June

Tuesday, June 14, 2022: Annual Retirement Dinner, 5:30 pm – Inn at the Quay

National Indigenous People's Day - June 21

10. REPORTING OUT FROM IN-CAMERA BOARD MEETING

a. Record of the April 26, 2022, In-Camera Meeting

11. ADJOURNMENT

The meeting adjourned at 8:15 pm

Chair

Secretary-Treasurer



MINUTES OF THE SPECIAL OPEN BOARD MEETING OF
THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, June 7, 2022, 9:00 PM
Via Webex Livestream

PRESENT	Gurveen Dhaliwal, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Vice-Chair	Bettina Ketcham, Secretary-Treasurer
	Anita Ansari, Trustee	Maryam Naser, Associate Superintendent
	Danielle Connelly, Trustee	Robert Weston, Executive Director Human Resources
	Mary Lalji, Trustee	Guests:
	Maya Russell, Trustee	Members of the Public
		Dave Crowe, Director Capital Projects
		Laura Kwong, DPAC
		Julie MacLellan, Reporter, New Westminster Record
		Ria Renouf, Reporter, New West Anchor
		Sarah Wethered, President NWTU
		Leanne Sojka, Recording Secretary
REGRETS	Mark Gifford, Trustee	

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1. **ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:42 pm.

2022-047

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the June 7, 2022, Special Open School Board meeting.

CARRIED UNANIMOUSLY

2. **TRUSTEE ELECTIONS BYLAW**

2022-048

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve first and second reading of Trustee Elections Bylaw No. 2022-TE-SD40-01.

CARRIED UNANIMOUSLY

3. ADJOURNMENT

The meeting adjourned at 7:43 pm

Chair

Secretary-Treasurer

DRAFT

MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
EDUCATION POLICY & PLANNING COMMITTEE

Tuesday, June 7, 2022, 3:30 PM
Learning Commons, NWSS

PRESENT	Gurveen Dhaliwal, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Vice-Chair	Bettina Ketcham, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Mark Gifford, Trustee	Guests:
	Mary Lalji, Trustee	Stacy Brine, Teacher, NWSS
	Maya Russell, Trustee	Kathleen Carlsen, DPAC Chair
		Kristen Keighley-Wight, Communications Manager
		Julie MacLellan, Reporter, New Westminster Record
		Murray McLeod, Principal, NWSS
		Matt Mitchell, Teacher-Counsellor, Coach, NWSS
		Susana Quan, Vice Principal, NWSS
		Ria Renouf, New West Anchor
		Miriam Schellenberg, Vice Principal, NWSS
		Connie Swan, District Vice Principal Indigenous Education
		Sarah Wethered, President, NWTU
		Student Representatives, SEAS & Student Voice
		Leanne Sojka, Recording Secretary
REGRETS	Anita Ansari, Trustee	
	Robert Weston, Executive Director Human Resources	

Committee Chair Beattie recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. **ADOPTION OF THE AGENDA**

The meeting was called to order at 3:29 pm

Moved and Seconded

THAT the agenda for the June 7, 2022, Education Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. **PRESENTATIONS**

- a. Indigenous Education Report on Advancement of Aboriginal Education Enhancement Agreement & Truth & Reconciliation Commission's Calls to Action (Verbal) (C. Swan & M. Mitchell)

District Vice Principal Indigenous Education Swan highlighted the numerous initiatives that were undertaken by the Indigenous Education department, some of which included middle school drum making, NWSS Moosehide Campaign, ISW Handbook, Sto:lo Sitel project and a Chilcotin unit workshop for teachers. Reconciliation work included indigenizing spaces at Skwo:wech, the Board office, NWSS and Welcome Centre as well as Indigenous education budget consultation.

Matt Mitchell introduced himself, sharing he has a dual role as a teacher and graduation coach who also supports Indigenous students in extra-curricular activities. He shared a success story of a student who will be graduating with the required eighty credits as a result of his advocacy assistance.

A language video was shared of Chief Larrabee. National Indigenous Peoples Day, June 21, 2022, will be celebrated by NWSS students by creating banners, participating in a walk with Fraser River Middle School and Lord Kelvin Elementary students. Music and vendors will be present. Schools will be encouraged to participate in Orange Shirt Week in September.

Trustees shared their thanks and affirmed the importance to families, that the 2022 Qayqayt Honoring and Rite of Passage Ceremony played.

- b. NWSS Presentation (Staff & Students)

Principal McLeod provided a through presentation that identified accomplishments and ongoing work that included:

- The Five C's (collaboration, communication, celebration, community, and connectedness)
- Restructuring staff and department head meetings to enhance collaboration, reflection and sharing
- Anti-racism training and awareness
- Gender-based harassment and equality
- Professional development for staff
- Enhancing curricular opportunities for students
- Working with student lead groups (SEAS, Student voice)
- Mental health and awareness targeted group support and external consultants
- Classroom blinds, emergency procedures, mock drills with NWPD and Indigenized etched, frosted privacy glass
- Indigenizing spaces
- Visual art exhibitions, dance, and drama
- Livestreaming to include all members of the community
- A return to large scale events and upcoming celebrations

Students Sophie Hansen and Isabella Graham acknowledged the systematic issue of rape culture noting that NWSS is a significant institution within the community, thus the ability exists to change the entire "system".

Highlights of their presentation included:

- Student involvement – how students can help each other
- Working with the restorative justice system team
- Student walkout which included many participants and media
- Policy development
- SEAS weekly meetings that are open call
- More resources for mental health support
- Instagram account shared between school districts
- Curriculum, sexual health talks, in-person health nurse
- Identifying the negative way teachers and students contribute to the problem
- Voluntary, peer led discussions and sharing of stories between the SEAS and football team members (who also experience rape culture) to assist in restorative justice and create a stronger bond

Trustee Lalji brought forward the following motion:

Moved

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that both NWSS and Skwo:wech will have commemorative plaques placed on or before September 15, 2022 and if the Board would like a ceremony in conjunction with the commemorative plaques being placed at the same time, to plan with each school principal prior to September 15, 2022 with all parents, students, staff, dignitaries and our community be invited to the ceremony celebration as well as posted on our District website stating all the information for both these celebrations so our constituents have the option to attend.

NOT SECONDED

Trustees commended and thanked the students in a variety of ways, reiterating their support to students and their voices, the need to continually revisit policies and education while ensuring increased support to staff is provided so they will be better equipped to support students.

Associate Superintendent Naser shared it has been a pleasure to work with the students who have stepped up to leadership roles. She commented on how impressive it has been to see the maturity of the students from both the SEAS and football groups, despite friction as the students work together towards restorative justice.

3. COMMENT AND QUESTION PERIOD

Brief comments were provided.

4. STUDENT VOICE

Student, Sam Killawee who graduates soon, shared it has been a privilege to serve on student voice. Student, Shantei Leal introduced herself and shared that she looks forward to working with everyone next year. They highlighted student voice accomplishments that included COVID-19 protocols, access to technology, feeling welcomed, staggered lunch, private spaces and come September, more universal washrooms on the main floor. Ongoing work will continue on anti-racism, climate action, counselling sessions, middle school involvement and continued inclusion of Student Voice at the Education Policy & Planning Committee meetings.

Trustees shared appreciation for the dedication and work of student voice, reiterating the importance and value having student voice at the table. Appreciation to Ms. Brine for her time and energy was also extended.

5. **ADJOURNMENT**

The meeting adjourned at 4:51 pm

DRAFT



**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE**

Tuesday, June 7, 2022, 6:30 PM

Via Webex Livestream

PRESENT	Gurveen Dhaliwal, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Vice-Chair	Bettina Ketcham, Secretary-Treasurer
	Anita Ansari, Trustee	Maryam Naser, Associate Superintendent
	Danielle Connelly, Trustee	Robert Weston, Executive Director Human Resources
	Mary Lalji, Trustee	Guests:
	Maya Russell, Trustee	Members of the Public
		Dave Crowe, Director Capital Projects
		Laura Kwong, DPAC
		Julie MacLellan, Reporter, New Westminster Record
		Ria Renouf, Reporter, New West Anchor
		Sarah Wethered, President NWTU
		Leanne Sojka, Recording Secretary
REGRETS	Mark Gifford, Trustee	

Committee Chair Connelly recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The meeting was called to order at 6:30 pm.

Moved and Seconded

THAT the agenda for the June 7, 2022, Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. COMMENT & QUESTION PERIOD FROM VISITORS

Nil.

3. REPORTS FROM SENIOR MANAGEMENT

a. Capital Projects Update (Verbal) (D. Crowe)

i. NWSS and Skwo:wech Decommissioning Projects

Director Capital Projects Crowe shared fencing is being erected around the old NWSS site as decommissioning work begins. Sections of parking around the site has been temporarily closed but every step is being taken to minimize disruption to the various stakeholders who utilize it. Demolition of the old Skwo:wech school is complete and the larger job of materials separation and recycling will begin.

ii. Queen Elizabeth Expansion Project

Director Capital Projects Crowe provided an update that the schematic design of the site has proved to be challenging and confirmed, like past projects, the public will have an opportunity to share their concerns and ideas regarding the school design.

b. Operations Update

i. Operations Report June 2022 (B. Ketcham)

Secretary-Treasurer Ketcham indicated that much of the minor capital project work by the Facilities team will be executed over summer break when school is not in session. The Finance team is preparing for the year-end audit. The annual rotation of internal school audits has been completed at four schools.

2022-2023 Annual Funding Grant Expenditure Plan

Secretary Treasurer Ketcham provided highlights of the 2022-23 Annual Funding Grant (AFG) Expenditure Plan. Of the \$1.19M that was allocated to the District, \$470K will be dedicated to Queensborough Middle School roofing. This represents one half of the replacement cost, the balance to be undertaken next year.

ii. Audit Planning Report (A. Grey)

Assistant Secretary Treasurer Grey highlighted some of the key findings and shared that overall, there are no significant changes from last year. Materiality has increased \$100K, a result of revenue increase from which it is based off. She noted the auditor's posting threshold of items is \$100K. Auditors completed interim work in May and will present an audit findings report and opinion in September.

c. 2023-24 Five-Year Capital Plan (Major Projects) (B. Ketcham)

Secretary-Treasurer Ketcham confirmed the submission document remains current. The District is looking to put forward a submission of \$213M. The concept plan for the Fraser River Zone elementary school will be submitted to the Ministry for consideration by the end of June resulting in new school cost reduction from \$110M to \$65M. She noted capacity pressure will be most severe in the Fraser River Zone, with five of the eight, over capacity. Over the course of the summer, District staff will begin to review and prepare a short term capacity strategy for purposes of managing the surge in enrolment growth being experienced through reviewing catchments, programs and choice and the best placement for childcare demands.

Following a Trustee question, Secretary-Treasurer Ketcham shared alternatives and tools to rising land costs as it related to the identified \$60M request for site acquisition.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the

2023-24 Major Capital Plan for submission to the Ministry of Education and Childcare.

CARRIED UNANIMOUSLY

d. Trustee Elections Bylaw (B. Ketcham)

Secretary-Treasurer Ketcham shared commentary from her discussion with the City's Chief Election Officer regarding randomizing Trustee candidate names on the 2022 elections ballot from an alphabetized listing. The Chief Election Officer suggested meeting to discuss a mirrored process of candidate names between the City and the District for the 2026 civic election.

Discussion followed with all Trustees present agreeing that the ordering on ballots should wait until after the current election and further discussed with City Council.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of first and second reading of Trustee Elections Bylaw No. 2022-TE-SD40-01.

CARRIED UNANIMOUSLY

e. Board Annual Work Plan (B. Ketcham)

Secretary-Treasurer Ketcham highlighted the alignment of the Education and Operations Policy & Planning Committee meetings to the various timely reports due within the 2022-23 Board Annual Workplan.

Discussion followed.

Secretary-Treasurer Ketcham brought forward the following motion:

Moved and Seconded

THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) approval of the Board Annual Workplan for the 2022-23 school year.

**CARRIED
1 Opposed**

f. Human Resources & Staffing Update (Verbal) (R. Weston)

Executive Director Human Resources Weston shared high absenteeism has been managed, dispatching between 25 and 35 teachers on-call and 15 and 25 education assistants daily. To date, 100 teaching positions have been posted for September vacancies and it is anticipated that 30 to 35 CUPE positions will be posted before summer break. A successful agreement has been reached with NWTU allowing qualified applicants who wish to self-identify as Indigenous to be given preferential consideration. He confirms the Human Rights Commission has approved this hiring practice without discrimination. Both he and Trustee Gifford received a plaque as a Living Wage Employer. Stickers of the same will be placed at various locations around the District.

4. **GENERAL ANNOUNCEMENTS**

Nil.

5. **NEW BUSINESS**

a. Healthy School Food Funding (Trustee Connelly)

Trustee Connelly briefly highlighted the value of healthy food programs in the District's schools, citing the possibility of future sustainability within the province or country and noted the recommendation wording came from the Coalition of Healthy School Food.

Trustees thanked Trustee Connelly for bringing the recommendation forward.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write letters to our local MLA, Minister Jennifer Whiteside and the Minister of Finance, Honourable Selina Robinson, to support the BC Chapter of the Coalition for Healthy School Food's recommendations to the Government of British Columbia urging that they build on existing commitments and allocate funding and resources to create more local school meal programs for K-12 students in BC by:

- 1. Committing to securing \$50 million/year for three years, to design, implement and evaluate research-based school program pilots in a minimum of six school districts across the province;***
- 2. Allocating an additional \$3 million in funding so that every school district in BC can hire a dedicated School Meal Program Coordinator, to build capacity for school food programs, and;***
- 3. Assembling an internal and external provincial school food task forces to advise and support the development of universal, healthy school meal programs for all BC students.***

CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter to our local MP, the Honourable Peter Julian urging that he support the Coalition for Healthy School Food's call for the federal government to begin to implement a universal, cost-shared, healthy school food program for all K-12 students in the country.

CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to become an endorser of The Coalition for Healthy School Food and their call for the development of a universal, cost-shared healthy school food program for Canada.

CARRIED UNANIMOUSLY

6. OLD BUSINESS

Nil.

7. QUESTION PERIOD (15 MINUTES)

A question regarding noon-hour staffing was posed and Executive Director Human Resources Weston provided a response.

8. ADJOURNMENT

The meeting adjourned at 7:42 pm

Supplement to: **OPERATIONS POLICY AND PLANNING COMMITTEE MEETING**

Date: June 7, 2022

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: **2023-24 Major Capital Plan Submission**

Background:

In July/August 2021 the District underwent a refresh of its Long Range Facilities Plan which was approved in October 2021 by the Board of Education. This document remains relevant and provides a course of action for which the District will continue to act upon and carry out the recommendations set forth in this plan.

Site Acquisition

The District continues to identify the need for the following site acquisitions to meet our growth needs:

- 1) The first land site requirement relates to the need for a middle school in the Fraser River zone. In keeping with the District's model of locating next to an adjacent city park, we will pursue opportunities that allow the joint-use of green space due to the limited availability of land in New Westminister. The estimated land costs for a middle school land acquisition is \$30M.
- 2) The District continues to lease space for the RCAP/POWER Alternate programs. Consultation has taken place with what students and staff require to support the program. Based on their needs, it is estimated that the District look to purchase a centrally located site that is consistent with the current square footage of the existing location. It is estimated that the cost to acquire a site is \$10M, inclusive of costs to renovate the space.
- 3) The next land site requirement relates to securing additional lands in Queensborough. Specifically, the District will be looking to pursue options that allow for an expansion of Queensborough Middle and the growing secondary school-aged population presently residing in the area. The estimated land costs for land acquisition in Queensborough is \$20M.
- 4) The final site requirement for land is in the Glenbrook zone and identifies a future-state need once the Sapperton Development is well underway. The need identified would encompass increasing the existing ownership at the former Hume Park Elementary site to allow for a larger sized development based on anticipated enrolment requirements once the full development is complete. Because the timeline for this need is still being defined, the District has place held the need by valuing the acquisitions at \$1.

New Schools

The District has identified one new school request for the 2023-24 major capital submission:

- 1) The most significant priority in the District is a new Middle school, also in the Fraser River zone. This request is aligned to the site acquisition request as noted above. The build of a new middle school would have capacity for 500 grade 6 – 8 learners. The estimated funding requirement is \$65.1M.

The District's first priority from last year was a new school for the Fraser River Zone which the ministry has acknowledged our need for and have moved us on to the concept plan for which work is well underway to support the business case for this school.

Addition

The District has identified the rapid enrolment growth of the Queensborough neighborhood. To keep up with the demands for this increasing middle school and secondary school population, an addition to QMS is being requested. The estimated costs for the addition is \$39.7M.

Replacement/Renovation

The District continues to request for future funding for the Hume Park Elementary site which is required in response to the Sapperton Green development. The replacement has been identified in the capital plan but is not anticipated to be required until the development is well underway. The estimated cost of the replacement is \$39.7M.

Seismic

As previously requested, the District continues to request funding for the seismic upgrades for Hume Park Elementary which is currently in use for the Home Learner's Program. The estimated cost is \$509K.

To summarize:

Submission Category	Sum Total Project Cost
Addition	\$47,728,278
New School	\$65,140,763
Replacement/Renovation	\$39,748,524
Seismic	\$509,480
Site Acquisition	\$60,000,001
TOTAL	\$213,127,046



Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2023-24 Major Capital Plan for submission to the Ministry of Education and Childcare.

In accordance with provisions under section 142 (4) of the *School Act*,
the Board of Education of School District No. 40 (*New Westminister*)
hereby approves the proposed Five-Year Capital Plan (Major Capital Programs) for
2023/24, as provided on the Five-Year Capital Plan Summary for 2023/24 submitted
to the Ministry of Education.

I hereby certify this to be a true copy of the resolution for the approval of the
proposed Five-Year Capital Plan (Major Capital Programs) for 2023/24 adopted by the
Board of Education,
on this the 21st day of *June* 2022.

Secretary-Treasurer Signature

Bettina Ketcham CA, CPA, MPAcc

Submission Summary

Submission Summary:	Major 2023/2024 2022-06-30
Submission Type:	Capital Plan
School District:	New Westminster (SD40)
Open Date:	2022-04-01
Close Date:	2022-06-30
Submission Status:	Draft

Submission Category	Sum Total Project Cost
Site Acquisition	\$60,000,001
Addition	\$47,728,278
New School	\$65,140,763
Seismic	\$509,480
Replacement/Renovation	\$39,748,524
Total	\$213,127,046

ADDITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	153069	Queensborough Middle School	Addition	Expansion of middle school to create capacity due to increasing enrolment in this neighbourhood (located on an island) which also serves to relieve capacity at the only High School in New Westminster.	\$47,728,278
				Submission Category Total:	\$47,728,278
NEW SCHOOL					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150207	New Middle School	New (School)	New 500 capacity middle school in Fraser River Zone to accommodate significant enrolment growth in the District.	\$65,140,763
				Submission Category Total:	\$65,140,763

Submission Summary

REPLACEMENT/RENOVATION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	153800	Hume Park Elementary	Full Replacement (Replace/Reno)	Replacement of existing site to cater to enrolment pressures as a result of the Sapperton Green development.	\$39,748,524
				Submission Category Total:	\$39,748,524
SEISMIC					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150379	Hume Park Elementary	Upgrade	2 level classroom with basement needs retaining walls and some shear walls	\$509,480
				Submission Category Total:	\$509,480
SITE ACQUISITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	154216	Fraser River Zone Middle School	Site Acquisition	Acquisition of land for a new middle school	\$30,000,000
2	152304	RCAP/POWER	Site Acquisition	Acquisition of land and building for grade 8 - 12 alternate education program	\$10,000,000
3	150535	New Queensborough Site	Site Acquisition	New area site for rapidly expanding neighbourhood to accommodate middle/secondary students.	\$20,000,000
4	152347	Hume Park Elementary site acquisition	Site Acquisition	New area site for new elementary 80K/450E in the Hume Park neighbourhood	\$1
				Submission Category Total:	\$60,000,001

TRUSTEE ELECTIONS BYLAW

BYLAW NO.2022-TE-SD40-01

TRUSTEE ELECTIONS

BOARD OF EDUCATION OF SCHOOL DISTRICT #40 (New Westminster)

A bylaw to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

Preamble

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In School District #40 (New Westminster), seven trustees are elected from a single electoral area, namely, the Municipality of New Westminster.

The Board of Education wishes to establish various procedures and requirements under the authority of the *School Act* for trustee elections.

The Board of Education, in an open meeting of the Board, enacts as follows:

1. Definitions

The terms used shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act* except as the context indicates otherwise.

“Board” or “school board” means the Board of Education of School District #40 (New Westminster).

“By-election” means a trustee election to fill a vacancy on the school board in any of the circumstances described in section 36 of the *School Act*.

“Election” means a trustee election.

“General Voting Day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

“Minister” means the Minister of Education.

2. Application

- (a) This bylaw applies to both general school elections and by-elections, except as otherwise indicated.

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)

3. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

4. Resolution of Tie Vote after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

5. Website Access to Candidate Nomination Documents and Campaign Financing Disclosure Statements

5.1 The Board authorizes public access, during the regular office hours at the Board's office, to nomination documents of trustee candidates by internet or other electronic means until 30 days after declaration of the election results.

5.2 The Board will make available to the public for inspection, without charge, during the regular office hours of the Board's head office, the trustee candidates' campaign financing disclosure statements and supplementary reports, other than a mailing address or residential address of a significant contributor until 5 years after general voting day either by providing:

- (a) Access by internet, or
- (b) A copy of that information for inspection

5.3 The Board will, on request, provide a copy or other record of trustee candidates' campaign financing disclosure statements and supplementary reports for as long as they are required to be available to the public under section 5.2 for a fee of \$.50 per page.

5.4 Before providing the services under section 5, the Board, requires the person requesting the service to:

- a. Satisfy the Board that any purpose for which personal information is to be used is permitted by section 63 of the *Local Elections Campaign Financing Act* and
- b. Provide a signed statement that
 - (i) The individual, and
 - (ii) If applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record

will not use personal information included in the copy or other record except for a purpose permitted under the *Local Elections Campaign Financing Act*.

6. Application of Local Government Bylaws

In School District No. 40 (New Westminster) the election bylaws of the Corporation of the City of New Westminster apply to trustee elections conducted by the Corporation of the City of New Westminster as they may be amended from time to time, except for bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

7. Title

This bylaw may be cited as 'School District No. 40 (New Westminister) Trustee Elections Bylaw No. 2022-TE-SD40-01

8. Repeal

School District 40 New Westminister Trustee Elections Bylaw No 1-93 is hereby repealed.

Date of first reading: June 7, 2022

Date of second reading: June 7, 2022

Date of third reading and adoption: June 21, 2022

Board Chair

(Corporate seal)

Secretary-Treasurer

*Legal Reference: Sections 36, 37(1), 38(4)-(5), 45(1)(5)(7)(8)-(10), 46(1)(4) School Act
Sections 71(2), 72.1, 73(6) (7), 96, 97(2), 97(3), 99, 100, 103, 107, 110, 141
Local Government Act
Sections 58, 59 Local Elections Campaign Financing Act*

SD No. 40 (New Westminister)

Adopted: May 30, 2017

*Revised: May 29, 2018
June 21, 2022*

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminister)

BOARD ANNUAL WORKPLAN

September

Education

- No meeting

Operations

- No meeting

Regular Board Meeting Agenda Items

- Five-year capital plan – Minor capital projects
- Receive audit report and management letter and approve financial statements
- Approve appointment or reappointment of auditor (if required – rotational every 3 years)
- Receive Executive Compensation Disclosure Statement

Events

- Orange Shirt Week – September 26 – September 30, 2022
- National Day of Truth and Reconciliation – September 30, 2022

October

Education

- Indigenous Education Report
- Inclusive Education Review Update

Operations

- Standing operations reports (Capital, Facilities, Finance, TIS, HR)
- Review enrolment and staffing report

Regular Board Meeting Agenda Items

(Election day: October 15; Last meeting of Board elected in 2018)

- Review Strategic Directions
- Chairs Annual Report (moved to October as last Board meeting of 2018 board)

Events

- National Custodian Appreciation Day – October 2, 2022
- Recognize World Teachers' Day – October 5, 2022
- World Mental Health Day – October 10, 2022
- Indigenous focused professional development
- Canada School Library Day – October 24, 2022

November

Education

- District Literacy Update
- Review and approve Board authorized courses

Operations

- Standing operations reports (Capital, Facilities, Finance, HR)

Regular Board Meeting Agenda

- Oath of Office
- Elect Chair/Vice-Chair
- Receive Statement of Financial Information (SOFI) Report

Events

- New Trustee Orientation – November 3, 2022
- Remembrance Day Ceremonies – November 11, 2022
- Represent Board at BCPSEA Symposium – November 7 – 8, 2022
- Represent Board at BCSTA Provincial Council Meeting / BCSTA Trustee Academy – December 1 – 3, 2022
- National Day of Remembrance and Action on Violence Against Women – December 6, 2022

December

Education

- No meeting

Operations

- No meeting

Regular Board Meeting Agenda Items

- Receive School Learning Plans to be presented to the Board annually by the Superintendent
- Childcare Update
- Review Trustee appointments to committees and community liaison groups
- Approve Trustee school liaison assignments

Events

- New Trustee Orientation – December 8, 2022

January

Education

- No Meeting

Operations

- No Meeting

Regular Board Meeting Agenda Items

- Approve Budget Development Process and Timelines
- Annual Trustee Remuneration Review – Regular Open Board
- Review/approve signing authorities
- Provide direction through our Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Review policy positions for submission to BCSTA Annual General Meeting

Events

- Discover New Westminster Schools 2023 – January
- Represent Board at BCPSEA AGM – January 26 – 27, 2023
- Black Shirt Day - January 15, 2023

February

Education

- Review Student Learning/Welfare Accountability Report
- Review Recommended 2-year District Calendar

Operations

- Standing operations reports (Capital, Facilities, Finance, HR)
- Report on Committees – SD40 Staff Representative
- School Nourishment Update

Regular Board Meeting Agenda Items

- Approve Amended Budget for Current Fiscal Year

Events

- Black History Month
- Represent Board at BCSTA Provincial Council Meeting – February 24 - 25, 2023
- Pink Shirt Day – February 22, 2023

March**Education**

- No meeting

Operations

- No meeting

Regular Board Meeting Agenda Items

- Approve District Calendar

Events

- International Women's Day – March 8, 2023
- World Autism Day – April 2, 2023

April**Education**

- Review Career Programs Report
- Review Sexual Orientation and Gender Identity (SOGI) report
- Review Health and Wellbeing report
- Review school fees

Operations

- Standing operations reports (Capital, Facilities, Finance, HR)
- 2023-24 Base budget presentation
- Approve Calendar for Board and Committee meetings

Regular Board Meeting Agenda Items

- 2022 – 2023 Budget feedback update

Events

- Budget in-service – April 4, 2023
- Attend and participate in BCSTA Provincial Council & AGM – April 27 – April 30, 2023
- Earth Day – April 22, 2023
- District Volunteer Recognition – April 23 – 29, 2023
- Administrative Professionals' Day – April 26, 2023
- National Day of Mourning – April 28, 2023
- Principals and Vice-Principals Appreciation Day – May
- Red Dress Day and the National Day of Awareness for Missing and Murdered Indigenous Women and Girls – May 5, 2023

May

Education

- Review Sanctuary Schools Report
- Review International Program Report
- Distributed Learning & Continuing Education Report
- Inclusive Education Review Update

Operations

- Superintendent Recommendations (23-24 school year budget)

Regular Board Meeting Agenda Items

- Superintendent/CEO evaluation and Board evaluation
- Approve budget for upcoming fiscal year
- Approve Terms of Engagement with auditor and audit plan
- Capital Plan response by-law approval

Events

- Asian Heritage Month - May
- Child Care Month in BC – May
- International Day Against Homophobia, Transphobia and Biphobia – May 17, 2023

June

Education

- School Nutrition update
- Childcare update
- Climate action update report

Operations

- Standing operations reports (Capital, Facilities, Finance, TIS, HR)
- Approve 5-year Capital Plan (major capital projects)
- Receive Annual Facilities Grant Spending Plan
- Receive Audit Planning Report

Regular Board Meeting Agenda Items

- Approve Annual Board Work Plan for following year
- Climate action report

Events

- Host employee Retirement Dinner Ceremony
- National Indigenous People's Day - June 21, 2023
- Canadian Multiculturalism Day – June 27, 2023

- National Indigenous History Month - June
- Pride Month – June

July/August

- Meetings to be scheduled as needed

As Required

- Attend Trustee development/orientation sessions
- Attend Board Liaison meetings as outlined in the Trustee calendar
- Attend school functions (as invited)
- Represent Board at BCSTA Metro Branch Meeting
- Advance Board positions through BCPSEA
- Meetings with elected officials
- Hear appeals as needed
- Review the District Strategic Plan
- Make disbursements from Capital Reserve Fund
- Approve tender selection for contracts
- Declare facilities surpluses to general school needs
- Approve disposition and acquisition of real property (lands and buildings)
- Ratify Memoranda of Agreement with bargaining units
- Ratify Collective Agreements

Monthly/Quarterly

- Operations Update (capital projects, legal, contracted management services, financial variances, budget updates and significant tendering awards) (Monthly Operations Committee)
- Human Resources Update (Staffing) (Monthly Board In-Camera)
- Non-Replacement Data (Staffing) (Quarterly Operations Committee)
- Student Withdrawal & New Registration Report (Quarterly In-Camera & Open Board)

Legal Reference: Sections 65, 74, 74.1, 75, 75.1, 76.1, 76.3, 76.4, 77, 79.2, 82, 82.1, 84, 85, 86, 96, 112, 112.1, 113, 145, 147, 158 School Act

SD No. 40 (New Westminster)

Adopted: May 30, 2017

*Revised: June 21, 2022
September 28, 2021
September 29, 2020
September 24, 2019
September 25, 2018*

Supplement to: **OPERATION POLICY & PLANNING COMMITTEE**

Date: June 7, 2022

Submitted by: Danielle Connelly, Trustee

Item: **Requiring Action** **Yes** **X** **No** ☐ **For Information** ☐

Subject: **Healthy School Food Funding Advocacy and Endorsement**

Background:

The Coalition for Healthy School Food is a growing network of over 170 non-profit member organizations from every province and territory. They advocate for public investment in and federal standards for a cost-shared universal school food program that would see all Canadian children having daily access to healthy food at school. Building on existing programs across the country, their hope is that all students will eventually eat a healthy meal or snack at school daily in programs that will include food education and that will serve culturally appropriate, local, sustainable food to the fullest extent possible.

Healthy school food programs are known to improve students' diets, mental and physical health, school performance, attendance, and social cohesion. Canadian research shows that school food programs improve health and education outcomes in children from all socio-economic backgrounds. Yet, Canada is the only G7 country without a National School Food Program and UNICEF has ranked Canada 37th of 41 wealthy countries when it comes to children's food security and nutrition. Covid-19 has demonstrated that school food programs are an essential service; with food insecurity rates increasing across the country, universal, healthy school food programs are needed more than ever.

After years of grassroots advocacy, the 2019 Federal Budget committed "to work with provinces and territories towards the creation of a National School Food Program" and the newly re-elected federal Liberal party included a commitment of \$1 billion over 5 years towards the creation of a national school food program in their election platform. The momentum towards a universal school food program is building, and the Coalition for Healthy School Food is seeking endorsements from supporting organizations, agencies, school boards and local governments. There is an opportunity and a need to join with other voices across the country to take a position on the need for a Canada-wide school food program that meets strong guiding principles including universality, health promotion, cultural relevance and respect for local conditions.

Recommendations:

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write letters to our local MLA, Minister Jennifer Whiteside and the Minister of Finance, Honourable Selina Robinson, to support the BC Chapter of the Coalition for Healthy School Food's recommendations to the Government of British Columbia urging that they build on existing commitments and allocate funding and resources to create more local school meal programs for K-12 students in BC by:

- 1. Committing to securing \$50 million/year for three years, to design, implement and evaluate research-based school program pilots in a minimum of six school districts across the province;**
- 2. Allocating an additional \$3 million in funding so that every school district in BC can hire a dedicated School Meal Program Coordinator, to build capacity for school food programs, and;**
- 3. Assembling an internal and external provincial school food task forces to advise and support the development of universal, healthy school meal programs for all BC students.**

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter to our local MP, the Honourable Peter Julian urging that he support the Coalition for Healthy School Food's call for the federal government to begin to implement a universal, cost-shared, healthy school food program for all K-12 students in the country.

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to become an endorser of The Coalition for Healthy School Food and their call for the development of a universal, cost-shared healthy school food program for Canada.



SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)

BOARD CHAIRPERSON: Gurveen Dhaliwal

SUPERINTENDENT: Karim Hachlaf

The information below was gathered through a peer review process and is intended to provide feedback to your district **in relation to three key areas of continuous improvement planning**. This feedback affirms the good work that is happening in your district as well as outlines some specific considerations and questions for your reflection, to help inform your work to support successful outcomes and improve equity of outcomes for all students.

FOCUS AREA 1

Reviewed, analyzed, and interpreted classroom, school, district, and provincial data (including the Framework required data set) to illuminate emerging areas of need and inequities of student learning outcomes and to determine progress being made.

DISTRICT STRENGTH: The district presents detailed analysis of the Provincial data.

SUPPORTING EVIDENCE: In the Enhancing Student Learning Report, a narrative is provided before each data set, as well as "What Does the Data Tell Us" (i.e., pg. 27, 58).

ADDITIONAL DISTRICT STRENGTH: The district has shown clear articulation between district priorities, goals, strategies, and measures.

ADDITIONAL SUPPORTING EVIDENCE: Enhancing Student Learning Report (i.e., pg. 12 and 32 – alignment of priorities, goals, strategies, and measures to the Strategic Plan).



CONSIDERATION: An area for consideration is to strengthen the link between the analyses of data sources (provincial and local) and selected strategic objectives (i.e., the strategy to hire an Aboriginal Grad Coach).

SUPPORTING EVIDENCE: We could not find evidence to link strategies to data (i.e., why is an Aboriginal Grad coach necessary?).

MEDIATIVE QUESTION: *How might you better communicate the step between the analysis of Provincial results and the intervention strategies chosen?*

FOCUS AREA 2

Activated an effective strategic engagement process, with a priority on engaging Indigenous peoples and communities, First Nation communities, and other equity seeking groups.

DISTRICT STRENGTH: We noticed that the continuous improvement cycle was graphically illustrated in the Enhancing Student Learning Report.

SUPPORTING EVIDENCE: Enhancing Student Learning Report (pg. 8).

CONSIDERATION: An area for consideration is to broaden the engagement process in the cycle for continuous improvement beyond district staff and school-based administrators.

SUPPORTING EVIDENCE: Enhancing Student Learning Report (pg. 8). The graphic as presented does not include reference to participants other than staff members.

MEDIATIVE QUESTION: *How might you expand the participation in the continuous learning cycle to include students, stakeholders, Indigenous peoples and communities and the other community members who represent the breadth and diversity of perspectives?*



FOCUS AREA 3

Adjusted their District Operational Plans to align with their student learning goal(s) as articulated within the Board's Strategic Plan.

DISTRICT STRENGTH: Part 4 of the Strategic Plan explains how operational plans are guided by strategic priorities, and provides some specific examples related to facilities and Human Resources.

SUPPORTING EVIDENCE: Strategic Plan (pg. 17). The information provided about the overarching goals of the plan includes some specifics that illustrate the district intent to align planning efforts.

ADDITIONAL DISTRICT STRENGTH: Under each priority, goals are linked to actions labeled "how we get there" to provide some clarity on how goals are operationalized.

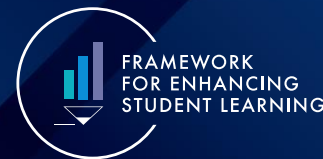
ADDITIONAL SUPPORTING EVIDENCE: Strategic Plan (pg. 18-21). The Enhancing Student Learning Report includes some specific intervention strategies.

CONSIDERATION: An area for further consideration is to make Strategic Plan Priorities more specific and outcome focused.

SUPPORTING EVIDENCE: Strategic Plan (parts 3 and 4).

ADDITIONAL CONSIDERATION: Some actions (How we get there) in the Strategic Plan and in the Enhancing Student Learning Report may be too broad to be actionable in operational plans.

ADDITIONAL SUPPORTING EVIDENCE: Examples: "Maintain our focus on improving literacy and numeracy expectations for every learner" and "Ensure a continuum of supports for students with diverse abilities and needs" (Strategic Plan pg. 18), and "We are continuing to work on numeracy professional development as well as sourcing quality numeracy resources" (Enhancing Student Learning Report pg. 17).



MEDIATIVE QUESTION: *How might operational planning efforts support change initiatives in the district by focusing on specific and actionable interventions linked directly to the Strategic Plan?*

We would like to acknowledge and thank you for your diligence in creating your district's inaugural Enhancing Student Learning Report. As you know, this is our first year of full implementation of the Framework for Enhancing Student Learning, and our goal throughout this process has been to create opportunities for reciprocal peer-based learning, where we collectively build capacity within the education system and continuously improve strategic and continuous improvement planning processes to enable better outcomes for all students in BC.

If there are any questions regarding this report, please email: educ.framework@gov.bc.ca

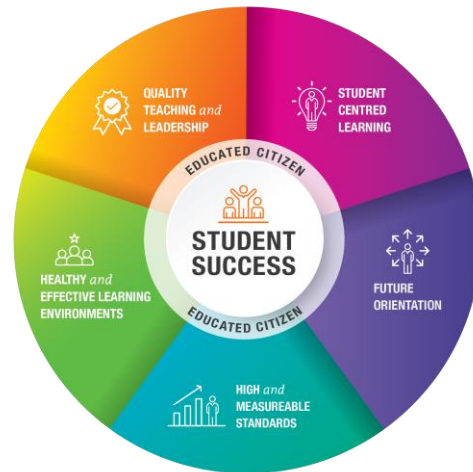
Peer Review: Framework for Enhancing Student Learning Student Success in New West Schools

Board of Education Meeting
June 21, 2022

Framework for Enhancing Student Learning

A shared commitment to improve student success and equity of learning outcomes for every student in public education in British Columbia

All School Districts use the Framework to align their strategic plans, school plans, operational plans and budget processes to support continuous student improvement.



Measuring Success: FESL Data Sets

Areas Being Measured	FESL Required Provincial Data Sets	Additional Data Provided by District
Intellectual Development: - Literacy - Numeracy	Foundation Skills Assessment (FSA)	Report Card Data K-8
	Graduation Numeracy Assessment GNA 10 Graduation Literacy Assessments GNL 10 & 12	
	Grade to Grade Transitions	
Human & Social Development: - Belonging - Welcome - Safety - Adult Connections	Student Learning Survey	Early Years Development Instrument (EDI)
		Middle Years Development Instrument (MDI)
		McCreary Society Adolescent Health Survey
Career Development: - Dogwood/Evergreen - Career Path	Completion Rates	
	Post-Secondary Transitions	

Shared at the February Education Committee Meeting yearly
 FESL Report shared on District website and with Ministry of Education by September 30
 Page 46 of 75

FESL Peer Review Process

Three focus areas identified, and feedback provided on:

- Strengths
- Considerations
- Mediative questions



Peer Review Focus Area 1:

Reviewed, analyzed and interpreted classroom, school district and provincial data to illuminate emerging areas of need and inequities of student learning outcomes to determine progress being made.

Strengths:

- District presents detailed analysis of the provincial data
- Clear articulation between District priorities, goals, strengths and measures

Considerations:

- Strengthen the link between the analysis of data sources and selected strategic objectives

Mediative Question

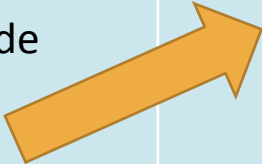
How might we better communicate the step between the analysis of provincial results and the intervention strategies chosen?

Response:

Provide more explicit connections between the data and our initiatives in the FESL Report. This has already been adjusted in the upcoming 2020/2021 report.

Example: Intellectual Development Initiatives

Explicit Link to Data Indicators

FESL Goals	Data Indicators	Specific Initiatives
Students will meet or exceed numeracy expectations for each grade 	Numeracy results show a decrease in proficiency from Grade 4 to Grade 7 	Continue (Year 2) of 1.0 FTE Middle School Numeracy Facilitator to support teacher professional learning and provide direct teaching to students Implementation of the New West Numeracy Framework

Peer Review Focus Area 2:

Activated an effective strategic engagement process, with a priority on engaging Indigenous Peoples and communities, First Nation Communities and other equity seeking groups.

Strengths:

- Continuous improvement cycle was graphically illustrated in the FESL Report

Considerations:

- Broaden the engagement process in the cycle for continuous improvement beyond district staff and school-based admin

Mediative Question

How can we expand the participation in the continuous learning cycle to include students, stakeholders, indigenous peoples and communities, and other community members who represent the breadth and diversity of perspectives?

Response:

All stakeholders are included in our cycle of continuous improvement, but it was not clearly articulated in the FESL Report. Adjustments have already been made for the upcoming 2020/201 report.

Continuous Cycle of Improvement

The budget is passed for the upcoming school year in alignment with our data analysis and stakeholder input. Schools review their School Learning Plan for alignment. Based on the identified priorities, staffing and resources are put in place for the upcoming school year and District Departments begin to revise Operational Plans.

School Year Begins:
District Departments review Strategic Plan Goals and FESL data to create Operational Plans that include specific objectives, key results, measures of success and timelines for the school year.

District Departments meet regularly to review measures of success and align their Operational Plans. Regular updates are provided to our stakeholders: Board of Education, NWTU, CUPE, District and School Administrators, Aboriginal Advisory Committee, Parents (DPAC), and Student Voice Representatives.

School Administrators use the Strategic Plan and District Department goals and work with their staff to create their School Learning Plan. The School Learning Plan is shared with their community.

District continuously collects and analyzes FESL data, reviews current objectives and key results and plans initiatives to support continued success. Consultation with site-based Administrators, CUPE and NWTU is ongoing. School Learning Plans are reviewed regularly.

FESL data, analysis and updates on current initiatives are presented to the Board of Education and all stakeholders in our yearly Student Success presentation in February. Schools use their site-based data to further refine their School Learning Plan.

Page 53 of 75

Stakeholder feedback and input is requested through online surveys and the opportunity for stakeholder groups to present their budget priorities to the Board.

Planning for the upcoming school year begins with our robust budget process involving input from all stakeholders, based on our FESL and school-based data and analysis of identified needs.

Peer Review Focus Area 3:

Adjusted their District operational plans to align with their student learning goals as articulated within the Board's Strategic Plan

Strengths:

- Part 4 of the Strategic Plan explains how operational plans are guided by strategic priorities and provides some specific examples related to Facilities and Human Resources
- Under each Strategic Plan priority, goals are linked to actions labelled “How We Get There” to provide some clarity on how goals are operationalized

Considerations:

- Consider making Strategic Plan priorities more specific and outcome focused
- Some actions (How we Get There) in the Strategic Plan and in the Enhancing Student Learning Report may be too broad to be actionable in operational plans

Mediative Question:

How might operational planning efforts support change initiatives in the District by focusing on specific and actionable interventions linked directly to the Strategic Plan?

Response:

Each District department has a specific and actionable operational plan, and each individual member of the department has their own specific objectives, key results, measures and timelines that link to the department plan and the Strategic Plan. This process will be more clearly articulated on the District website and in the FESL Report for 2020-2021.

Working Together to Align our Strategic Plan to Framework for Enhancing Student Learning

Key commitments and results by department

Every department contributes to the short and long-term goals we're trying to achieve. And, by working together, we're improving learning now and into the future, making New Westminster a growth District not just in numbers but also in desire to work here, and building out new opportunities for students, staff and the community to connect with us. We invite you to learn more about how every department is working hard to help achieve that.



<https://newwestschools.ca/about-us/strategic-planning/>



Superintendent Update

Karim Hachlaf
June 21st, 2022



New
Westminster
Schools



Good things are happening: 2021–22 Annual Report

Welcome to New Westminster!



The Welcome Centre

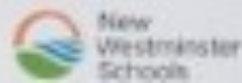
Current home of our new Central Registration Team.

Book your appointment to come in at:

- registrations@sd40.bc.ca
- or call 604-517-6200

Future home to a collection of community partners and groups – working together to better connect people to the community we work, live and play in.

info@sd40.bc.ca
newwestschools.ca



Indigenous Education



Leading into our future



Learning outside the classroom



Transforming the student experience



Climate Action in Action



Building meaningful relationships



STUDENT ADMISSIONS, CATCHMENT AREAS AND PLACEMENT

General Principles

Administrative Procedure 300 supports Board of Education Policy No. 1: District Foundational Statements and Policy No. 21: New Westminster Sanctuary Schools.

Provincial legislation requires that an educational program be provided free of charge to every eligible student of school age who is ordinarily resident in British Columbia. Provincial legislation also supports choice for families to decide the location where their child will attend school.

The placement of a student in a school will be dependent upon the availability of space, facilities, programs, and resources to meet the needs of the student. Decisions about whether space, facilities programs, and resources are available in individual schools or educational programs will be made by the Superintendent or designate. The Superintendent may assign or reassign students to specific schools or educational programs as required to meet student needs.

As per Policy No. 21 (New Westminster Sanctuary Schools) ordinarily resident students with precarious or no immigration status shall be welcomed in our schools and information about them or their families shall not be shared with immigration authorities.

The District may provide for the admission of fee-paying students to district schools. This Administrative Procedure does not apply to fee-paying students. Please refer to [Administrative Procedure 301](#) for such circumstances.

Procedures

1. Eligibility Requirements (see Appendices A, B & C)

- 1.1 A student is eligible to enroll in an educational program provided by the board of a school district if the person is of school age and resident in British Columbia. Appendices A, B & C provide specific information regarding documentation requirements related to:
 - a. Age
 - b. Residency
 - c. Guardianship

2. Catchment Areas

- 2.1 School catchment area boundaries are necessary for the efficient use of facilities to meet the educational needs of students. These boundaries may be adjusted from time to time in light of changing demographic patterns. The Board authorizes the Superintendent or designate to make such adjustments.
 - a. School catchment changes should not impact families living in the affected area who already have children enrolled in the school concerned.
 - b. Notice and opportunity for input with respect to proposed boundary changes will be provided to the public at least three months prior to the proposed effective date.

3. Placement of Students

3.1 Availability of Space in a School

- a. The majority of students should be accommodated in the school serving the catchment area in which they reside. From time-to-time, due to space limitations and class size and composition restrictions, it may be necessary to temporarily limit particular classes, grades or schools to new enrolments. The Superintendent or designate is authorized to make such determinations and deem schools at, or approaching capacity, as 'full'. Management of enrolment at schools designated full will be overseen by the Superintendent or designate. **When the number of registrations exceed available space, a randomized draw will be conducted to determine student placements**
- b. A student who cannot be offered enrolment in a catchment school due to lack of available space will be placed at the nearest school that can provide an appropriate educational program.
- c. Students placed in another school by the District due to lack of available space in their catchment school will be contacted in January to determine if the family wishes to transfer to their catchment school for the next school year. Students applying for such a transfer will receive priority for the following school year. Should there be more transfer applicants than available spaces in each grade level, a separate draw will be held for each grade level.

3.2 Timeline and Registration

- a. In ~~January~~ **June** of each school year, registration timelines will be established and published for the submission of applications to enroll at schools for the following school year.
- b. All applications for registration will be received at the Central Registration Office.
- c. Parents/guardians must register their child for their catchment school before completing a Programs of Choice, Transfer Request (Out-of-Catchment) or Out-of-District Application.
- d. When applying to a specific educational program located in a school or within the District, the applicant must meet all program requirements and will be subject to the selection process determined for that program.
- e. Registration timelines are as follows:

	In-Catchment	Transfer Requests (Out of Catchment)	Out of District Applications
Registration Opens	November (first Monday)	February (first Monday)	February (first Monday)
Registration Deadline	January (last Friday)	February (last Friday)	February (second Friday)
Placement Offers	February (second Friday)	June (second Friday)	June (second Friday)
Late Registrations	First come, first served	June (second Friday)	June (second Friday)

3.3 Admission Priority (not applicable to Programs of Choice)

If:

- a. space, facilities, and resources are determined to be available by the Superintendent or designate in consultation with the School Principal; and
- b. application deadlines and other registration requirements have been met, then enrolment in educational programs in a school will be offered in the following priority order:
 1. Continuing catchment students are automatically re-enrolled;
 2. Continuing out-of-catchment and out-of-district students are automatically re-enrolled when remaining in the same school and program;
 3. Transfer requests from in-catchment students placed, by the District, in another school due to space limitations;
 4. New catchment area students with siblings attending the same school;
 5. New students within catchment area;
 6. Transfer requests for out-of-catchment students with siblings attending the same school;
 7. Transfer requests for students who are out of catchment and who are registered in and attending before and/or after school childcare at a licensed childcare facility within the catchment area;
 8. Transfer requests for students who are out-of-catchment;
 9. Siblings of continuing out-of-district students;
 10. Students who are out-of-district.

3.4 Waitlists

Waitlists will be established for those not accepted and will be maintained until the last day of instruction in September. Re-evaluation of space availability will take place regularly to ensure that the maximum number of requests are met at the earliest time possible.

4. Transfer of Continuing Students (Out of Catchment)

- 4.1 Parents/guardians may request that a continuing student be permitted to attend a different school in a subsequent school year. These requests for transfer may be granted provided a suitable program, resources, space and facilities are available at the desired school.
- 4.2 The Superintendent or designate may deem schools “open” or “closed” for transfer requests based upon availability of space and specific criteria relevant to that school.
- 4.3 Management of enrolment at schools designated “closed” for transfer will be managed by the Superintendent or designate.
- 4.4 Out-of-catchment and out-of-district students who attend school in New Westminster and students enrolled in special programs (e.g.) French Immersion, Montessori, etc. are expected to find their own means of traveling to and from school.

5. School Transition

- 5.1 Students transitioning from elementary to middle or middle to secondary are automatically transitioned to their catchment schools.

- 5.2 Parents/guardians who wish to transition to a school outside of their catchment may complete a transfer request provided that the desired school is deemed “open” for such requests.

6. Programs of Choice

- 6.1 Applications from new students for available spaces in Programs of Choice will follow the guidelines as per [Administrative Procedure 220](#).
- 6.2 Students must be registered for their catchment school before completing a Programs of Choice Application.
- 6.3 Specific timelines for applications for the following school year will be published in ~~January~~ **June** of each school year.

7. Withdrawal from Programs of Choice or District Programs

- 7.1 If a student, who is enrolled in a Program of Choice or district program (e.g. French Immersion, Montessori, or Home Learners), withdraws during the school year, they are expected to return to their catchment school. However, the student may apply for an out-of-catchment placement at the current school of placement. Approval of the request will be based on available space, facilities, and resources.

8. International Students

- 8.1 Student admissions, registrations and placement will follow the guidelines outlined in [Administrative Procedure 301](#).

9. District Alternate Programs

- 9.1 The District strives to provide an educational program for all school-age students within district schools. The District further recognizes the diverse needs of learners, who may have educational, social, emotional, and/or behavioural needs that require an alternate educational setting and program. The following procedures relate to referrals to District Alternate Programs:
- School Principals, in consultation with families and school-based teams will recommend students to be considered for placement in an Alternate Program through a referral to the District Screening Committee.
 - Self or family referrals to Alternate Programs will be made to the District Screening Committee, facilitated through school Counselors and Principals.
 - Following District Screening Committee recommendations, the District Principal of Alternate Programs will determine if there is space and supports available to accept students into the appropriate Alternate Program.
 - Supportive transition plans to Alternate Programs will be developed in consultation with the student and family.
 - Transportation funding will not be provided for attendance at Alternate Schools or Programs, unless deemed necessary by the Board.

Definitions

Age - A student is eligible for admission in September of a school year if the student will have attained the age of five years on or before December 31 of a school year. The student is eligible to continue to receive an educational program until June 30 of the school in which the person reaches the age of 19 years.

Availability of Space in Schools – refers to identifying limitations in program capacity, including consideration of the following factors:

1. operating capacity of the school as defined by the Ministry of Education
2. the physical space in which the instructional programs operate in the school
3. the school staff assigned to the school by the district
4. the ability of the school to provide appropriate educational programs for the applicant and other students

Catchment Area Child – means a person of school age, and resident in the catchment area of the school. For each Programs of Choice (e.g.) French Immersion and Montessori, there are specific catchment boundaries.

Out-of-Catchment Area Child – means a person of school age, and a resident in the school district and non-resident in the catchment area of the school

Out-of-District Child – means a person of school age, resident in British Columbia, and non-resident in the school district.

Guardianship – is defined by the *Family Law Act*. Persons who are not a child's parents can become that child's guardian either by a court order under Section 30 or by a will under Section 50 of the *Infants Act*.

Resident - a student is considered resident if the student is ordinarily resident in the school district and the guardian of the person of the student is ordinarily resident in British Columbia.

Sibling – refers to only those siblings attending an educational program in a school concurrently.

Transfer (Out-of-Catchment) is a school-age student or child applying to attend a school other than the catchment school, by request.

Capacity (Physical Space) – refers to a calculation that is based upon the number of classrooms (physical space) for enrolling purposes and approved classroom enrolment sizes.

Appendices

Appendix A: Registration Checklist

Appendix B: Detailed Parent/Guardianship Requirements

Appendix C: Detailed Residency Requirements (temporary residents)

Reference Documents: *The School Act, Sections 74 and Section 82 and others*
 School Regulation, Section 16
 The Family Law Act, Section 27 and Section 39
 The Infants Act, Section 50 and Section 51
 The Child, Family and Community Service Act
 The Adoption Act

SD No. 40 (New Westminster)

Adopted: May 30, 2017

Revised: June 22, 2021

School District No. 40 (New Westminster)
31-May-22

	2021/22 Amended Budget	May 31, 2022	June 30, 2022 Projected	Over (Under) Budget
OPERATING GRANT MINISTRY OF EDUCATION	67,921,812	61,182,788	68,056,368	134,556
OTHER MINISTRY OF EDUCATION GRANTS	934,414	621,748	881,078	(53,336)
PROVINCIAL GRANTS OTHER	68,788	67,182	68,788	0
SUMMER SCHOOL FEES	940	(100)	940	0
CONTINUING EDUCATION	1,900	4,005	4,450	2,550
OFFSHORE TUITION FEES	2,168,000	2,082,399	2,233,733	65,733
MISCELLANEOUS REVENUE	217,036	228,340	244,684	27,648
COMMUNITY USE OF FACILITIES	279,667	296,696	322,972	43,305
INTEREST ON SHORT TERM INVESTMENT	200,000	180,998	195,998	(4,002)
APPROPRIATED SURPLUS	0	0	0	0
Total Revenue	71,792,557	64,664,056	72,009,011	216,454
PRINCIPALS & VP SALARIES	3,914,371	3,582,026	3,911,898	(2,473)
TEACHERS SALARIES	31,824,826	28,780,619	32,012,823	187,997
SUPPORT STAFF SALARIES	5,704,542	5,071,478	5,651,060	(53,482)
EDUCATIONAL ASSISTANTS SALARIES	6,590,181	5,849,610	6,695,610	105,429
OTHER PROFESSIONAL SALARIES	2,999,718	2,742,219	2,985,671	(14,047)
SUBSTITUTE SALARIES	2,014,853	1,702,885	2,072,497	57,644
EMPLOYEE BENEFITS	12,654,157	11,484,525	12,908,245	254,088
STAFF SALARIES (INCLUDING BENEFITS)	65,702,648	59,213,362	66,237,805	535,157
SERVICES AND SUPPLIES	7,002,562	5,648,981	6,421,288	(581,274)
TOTAL EXPENSE	72,705,210	64,862,343	72,659,093	(46,117)
LOCAL CAPITAL	(770,000)	(770,000)	(770,000)	0
TOTAL OPERATING SURPLUS (DEFICIT), FOR THE YEAR	(1,682,653)	(968,287)	(1,420,081)	262,572
Special Purpose (additional expenses funded by, and reported in, the Operating Fund):				
Learning Improvement Fund	-		(59,255)	(59,255)
Community LINK	-		(86,025)	(86,025)
Classroom Enhancement Fund	-		(192,863)	(192,863)
	-	-	(338,143)	(338,143)
TOTAL OPERATING SURPLUS (DEFICIT), FOR THE YEAR	(1,682,653)	(968,287)	(1,758,225)	(75,572)
Opening Accumulated Surplus (per FS)	4,923,927	4,923,927	4,923,927	
Effects on Surplus Reserve:				
2021/22 Operating deficit	(1,682,653)	(968,287)	(1,758,225)	(75,572)
2021/22 Commitments to be carried forward to 2022/23			(170,462)	
	(1,682,653)	(968,287)	(1,928,687)	(246,034)
Anticipated ending surplus	3,241,274	3,955,640	2,995,240	(246,034)

Inclusive Education Review

Implementation Plan June 2022 Update

Phase Two: 2021-2022 school year

Highlights February - June

IEP Development Staff In-service

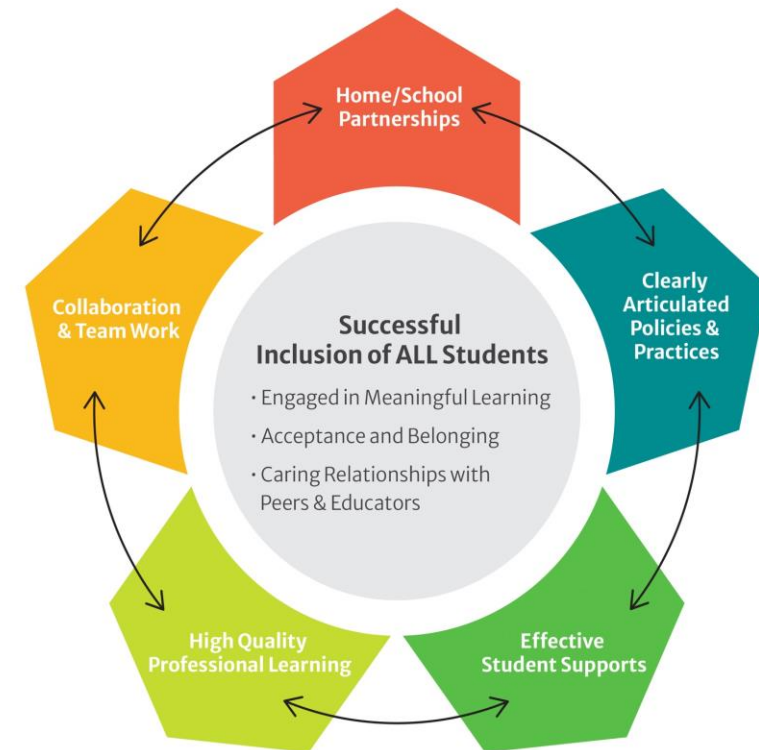
Dr. Richard Stock

- Professional Development
- Student consultation

CBI Consultants

Collaborative Teaching Series

Universal Design for Learning



Professional Development



For this April Professional Development Day, sessions have been organized in different sites:

- Site 1: Wellness at NWSS
- Site 2: Curriculum at Herbert Spencer
- Site 3: Learning Support at F.W. Howay (and School Board)
- Site 4: Special Session at the Anvil Center

You will find below the descriptions of all the sessions offered at different sites.

To register for any of the sessions, please click this [registration link](#).

Jennifer Katz 2022-23



Middle:

2 classroom teachers, 1 LST, 1 EA

Secondary:

4 classroom teachers, 1 LST, 1 EA

Alternate Programs:

2 classroom teachers, 1 LST

Full Days:

October 12 and 19, November 9 and 16

Phase Two: 2021-2022 school year

Highlights February - June

Building a Better Tomorrow Through Art



Students from NWSS joined the inter-district art show at the Roundhouse Community Centre and developed new relationships, new skills, and pride in their accomplishments

Phase Two: 2021-2022 school year

Highlights February - June

BAA Leadership Course Starts in 2023

Recommendation 1.4

Support and facilitate the inclusive educational practice of co-teaching between classroom teachers and Learning Support Teachers (LST's), thus enhancing and strengthening access for all students to the curriculum and the many learning experiences in a class.

Recommendation 1.5

Support schools to develop strategies to facilitate positive interactions and friendships.

Special Olympics BC
Inclusion Champion Schools



Mentoring / Supporting Learning Support Teachers, Classroom Teachers and Educational Assistants



Recommendation 4.2:

Supporting EAs... to attain practical and effective skills within inclusive education... by working with them on a frequent and regular basis.

Supporting classroom teachers and school based LSTs with effective and practical strategies that address the needs, skills and education of diverse learners.



Recommendation 1.4:

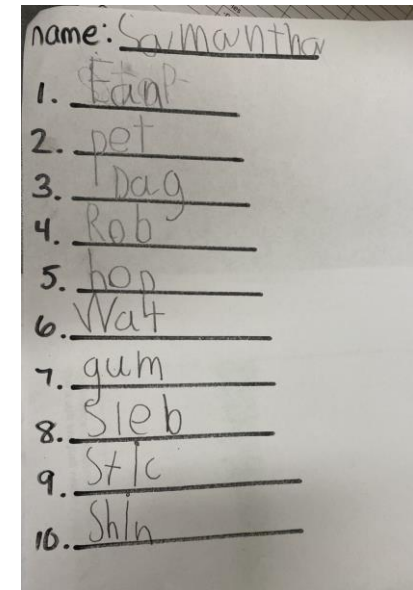
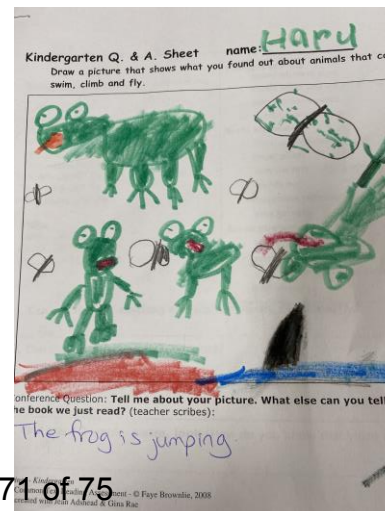
Support and facilitate the inclusive educational practice of co-teaching between classroom teachers and LSTs...



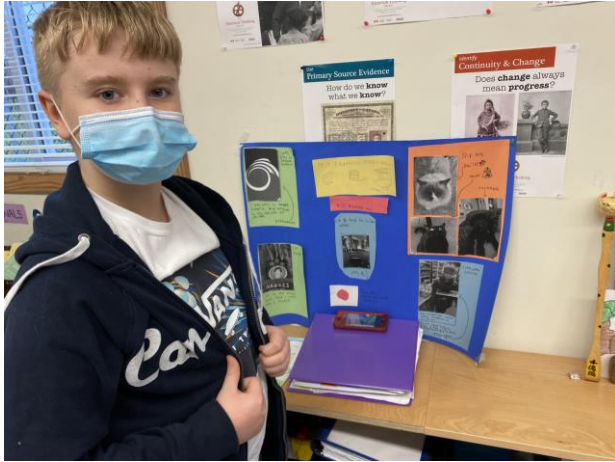
Literacy Support for Learning Support Teachers and Classroom Teachers

Recommendation 1.8:

Ensure academic supports and interventions are in place to support students who are struggling in the areas of literacy...

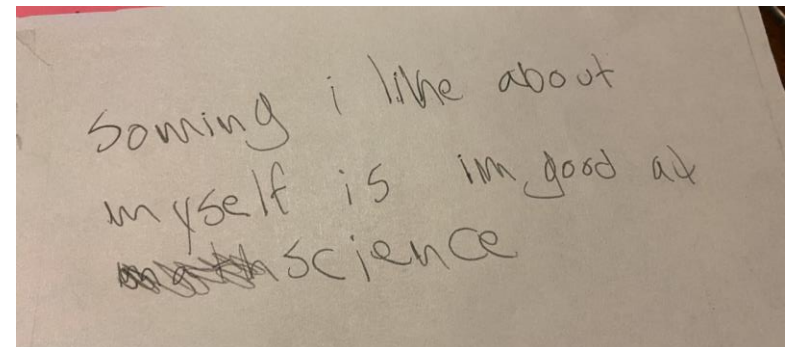
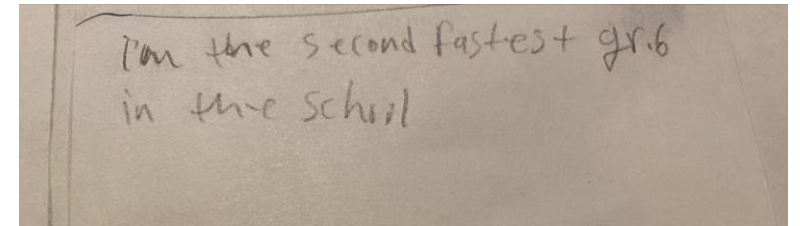


Community Building / Starting with Strengths



Recommendation 1.5:

Support schools to develop strategies to facilitate positive interactions and friendships.



Phase Three: 2022-2023 school year

Phase Three Recommendation Focus:

District Behaviour Team

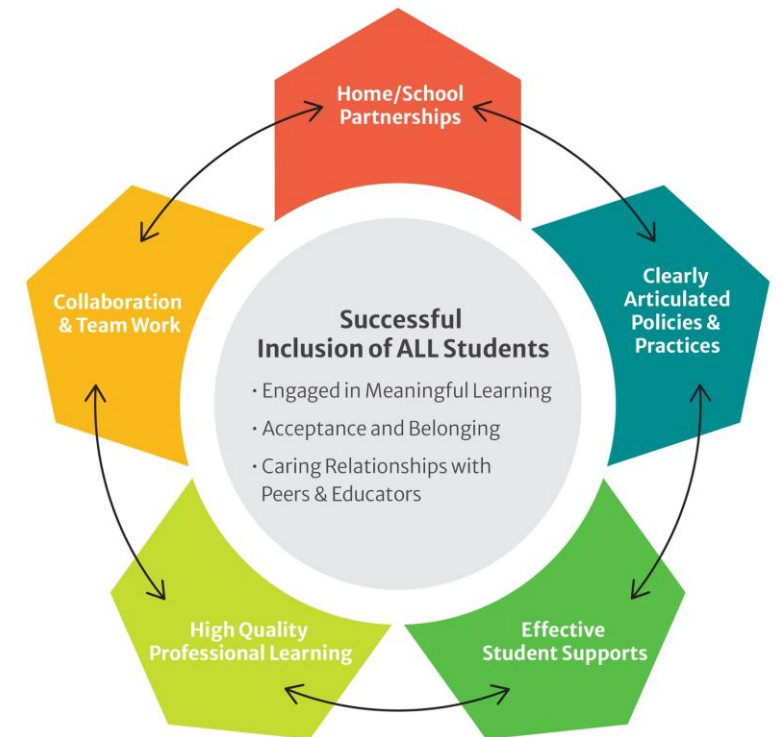
Professional Development:

- Indigenous History and Culture

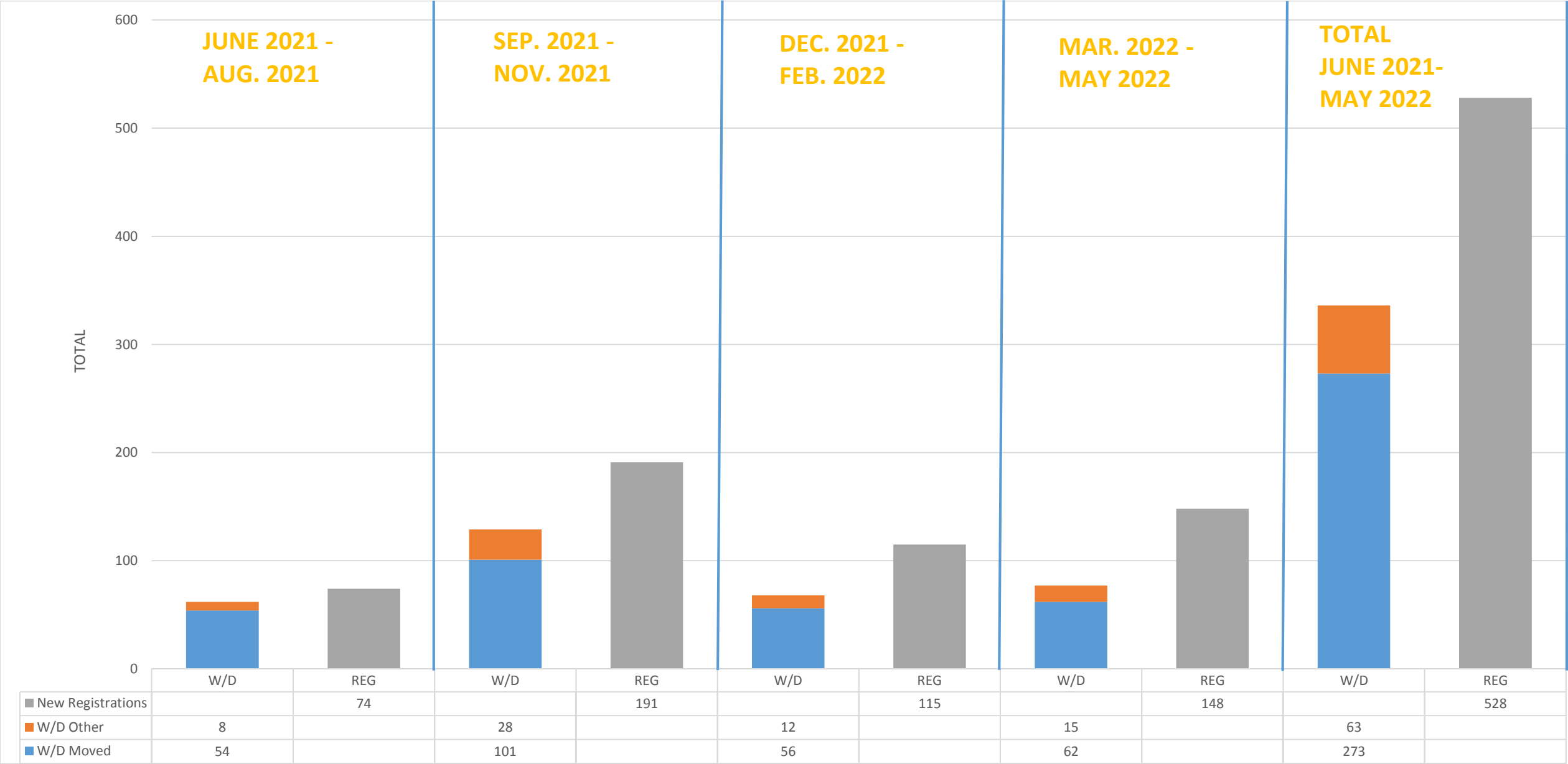
Parent Information Sessions – Inclusive Education

Co Teaching:

- Learning Support Teachers and Classroom Teachers



STUDENT WITHDRAWAL AND NEW REGISTRATION REPORT FOR GRADES K TO 12





**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF MAY 24, 2022 IN-CAMERA MEETING**

ADOPTION OF AGENDA – 6:00 PM

MINUTES FOR APPROVAL – 6:05 PM

REPORTS FROM SENIOR MANAGEMENT –Administration – 6:10 PM

NEW BUSINESS – 6:20 PM

NOTICE OF MEETINGS – 6:38 PM

ADJOURNMENT – 6:40 PM