

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE**

**Tuesday, October 4, 2022, 6:30 PM
Via Zoom Link**

PRESENT	Gurveen Dhaliwal, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Vice-Chair	Bettina Ketcham, Secretary-Treasurer
	Anita Ansari, Trustee	Maryam Naser, Associate Superintendent
	Danielle Connelly, Trustee	Robert Weston, Executive Director Human Resources
	Maya Russell, Trustee	Guests:
		Members of the Public
		CUPE 409: Janet Kinneard
		New Westminster Family Place, Dana Osiowy
		Dave Crowe, Director of Capital Projects
		Laura Goodman, Recording Secretary
REGRETS	Mark Gifford, Trustee	
	Mary Lalji, Trustee	

Vice-Chair Beattie recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. Adoption of the Agenda

The meeting was called to order at 6:31 pm.

Moved and Seconded

THAT the agenda for the October 4, 2022, Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Comment and Questions from Visitors

Nil.

3. Reports from Senior Management

a. Capital Projects Update (Verbal) (D. Crowe)

- i. NWSS Decommissioning Project
Director - Capital Projects Crowe shared that there has been a 3-week setback in the asbestos abatement plan, due to a considerable amount of asbestos being discovered than noted in the original plan. Overall, the abatement process has gone well as the theatre and the stakeholders remain operational with very

minimal traffic impact on the site.

ii. Queen Elizabeth Expansion Project

Director - Capital Projects Crowe shared that the QE project is well underway, as the development and pre-application plan was submitted to the City of New Westminster last week. The team received the first round of comments and will be meeting this week to review.

iii. Skwo:wech Phase 2 Landscaping

Director - Capital Projects Crowe shared that this project is currently winding down, being in the final phase of landscaping that was built into the design-build agreement. Once the landscaping is complete, the district can then look at how to enhance this area. Landscaping contract will be finished by the end of November or early December.

b. Operations Update

i. Operations and Finance Report September 2022 (B. Ketcham)

Secretary-Treasurer Ketcham provided an update on the Lord Tweedsmuir work which is now in Phase II with the installation of the doors and windows being on schedule. Secretary-Ketcham noted that both her and Assistant-Secretary Treasurer visited a number of schools in the latter part of August.

ii. Technology Information Services Report (Verbal) (M. Naser)

Assistant Superintendent provided highlights for work that is taking place including: an overview of the BYOD program, and stated that this is a voluntary program which is continuing this year, and is increasing in numbers in terms of the work that schools are doing to support the BYOD. We encourage families to participate but also have technology available for those who are not wanting or are unable to bring a device.

c. Human Resources & Staff Update (Verbal) (R. Weston)

i. Enrolment and Staffing Report (M. Naser and R. Weston)

Associate Superintendent Naser shared highlights: Across the schools between 2021 and 2022, the overall K-12 regular enrolment is up by 347 FTE.

ii. Non-Replacement Report (R. Weston) Part 1

- Executive Director Human Resources Weston shared highlights of the non-replacement report noting observations in absences and the District's ability to fill these absences

compared to the prior year.

Trustee Anita Ansari joined the meeting at 7:23 pm.

d. Childcare Report (T. Anderson)

i. Childcare Backgrounder

- District Principal Anderson provided an overview of 'existing school age care sites and facilities (e.g., shared spaced versus dedicated spaces, and the ability whether or not to expand in certain areas).
- Pilot program in New West – Seamless Day Childcare – now licensed for 24 spaces, Just B4 School is in the process of licensing their very first pre-school program, and Changing Possibilities for Young Children which is a 6-part series program that brings together our strong start and early childhood educators, Family Place, and early primary teachers together to talk about children, and social and emotional learning.
- Changing Landscape - we are now called Ministry of Education and Childcare; we have not seen the associated operational dollars.
- Ongoing Childcare bargaining continues, and our short-term capacity review shows a continued enrollment increase, and the need for space for K-12 learners continues.

e. Short Term Capacity Review (B. Ketcham).

Secretary-Treasurer Ketcham stated that the 'Short Term Capacity Review' continues to be a complex and challenging. She reiterated the importance of continuing to use the following guiding principles to guide staff work as we continue to undertake a review of short-term capacity strategies.

- Two (2) new spaces fund applications were put forward to the Ministry of Education and Childcare to relocate the Qayqayt and Fraser River Middle School infant/toddler program. More updates to come to the October 25, 2022, board meeting;
- The Secretary-Treasurer updated the Board on the enrolment at Qayqayt and outlined that if New Westminster Family Place was to relocate, the District could create 2 classrooms for the 23-24 school year which would create temporary relief at that school site; and
- If two classrooms could be created for the 23-24 year at Qayqayt, this temporary relief, sufficient enough to defer a program of choice review and recommendations from November 2022 to March 2023.

Questions and detailed discussion followed.

That that Operations Policy and Planning Committee of School District No. 40 (New Westminster) recommend to the Board of Education to approve the conversion of NLC Space utilized for community programming at Qayqayt Elementary back to classrooms used for general instruction in anticipation for needs of the 2023-24 school year.

Trustee Connelly brought forward an amendment to the motion.

Moved and Seconded

That that Operations Policy and Planning Committee of School District No. 40 (New Westminster) recommend to the Board of Education to approve the conversion of NLC Space utilized for ~~community programming~~ New Westminster Family Place at Qayqayt Elementary back to classrooms used for general instruction in anticipation for needs of the 2023-24 school year.

CARRIED UNANIMOUSLY

Moved and Seconded

That that Operations Policy and Planning Committee of School District No. 40 (New Westminster) recommend to the Board of Education to approve the conversion of NLC Space utilized for Family Place at Qayqayt Elementary back to classrooms used for general instruction in anticipation for needs of the 2023-24 school year.

CARRIED UNANIMOUSLY

That the Operations Policy and Planning Committee of School District No. 40 (New Westminster) recommend to the Board of Education to defer staff presentations and recommendations relating to programs of choice and short-term capacity review until March 2023 Regular School Board Meeting.

CARRIED UNANIMOUSLY

Discussion arose regarding specifics on the consultation work that staff would undertake with stakeholders. As a result of these discussions, the following motion was moved:

That the Operations Policy and Planning Committee of School District No. 40 (New Westminster) recommend to the Board of Education to provide a programs of choice consultation plan and scope of work at the November 8, 2022 operations policy and planning meeting.

CARRIED UNANIMOUSLY

4. General Announcements

- October 2nd - Custodian Appreciation Day
- October 5th - Teacher Appreciation Day
- October 20th - International ShakeOut Day, at 10:20am (local time) when millions of people worldwide will participate in earthquake drills at work, school, or home.
- Trustee Beattie announced that we did not reach quorum in today's Education Policy and Planning Committee meeting, and therefore, had no office minutes or documentation. We continued with the presentations as we had 12-13 Student Voice members from Herbert Spencer Elementary presenting, and she stated it was good to be back in the schools.

5. New Business

Nil.

6. Old Business

Nil.

7. Question Period (15 Minutes)

Questions by the public were addressed.

8. ADJOURNMENT

The meeting adjourned at 8:47 pm.

Chair

Secretary-Treasurer