

**AGENDA OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

Tuesday, December 13, 2022

7:00 pm

Via Zoom Link

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	<u>ADOPTION OF THE AGENDA</u>	7:00 PM	
Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the December 13, 2022 Regular School Board meeting.			
2.	<u>APPROVAL OF THE MINUTES</u>	7:05 PM	
a.	Minutes from the Open Meetings held:		
	November 22, 2022 Regular Open Board Meeting		4
Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for November 22, 2022.			
b.	Business Arising from the Minutes		
3.	<u>PRESENTATIONS</u>	7:10 PM	
4.	<u>COMMENT & QUESTION PERIOD FROM VISITORS</u>	7:15 PM	
	DPAC		
	CUPE		
	NWTU		

5. CORRESPONDENCE

7:25 PM

- | | | |
|----|---|----|
| a. | Proposal for a school annex and childcare (sent by DPAC) | 11 |
| b. | Kindra Stowe letter re: daycare closures | 13 |
| c. | NWTU letter re: safety at NWSS and response | 14 |
| d. | CUPE letter re: Help BC create thousands of school-age childcare spaces | 18 |
| e. | New Westminster Council of Women re: letter community school programs | 20 |

6. BOARD COMMITTEE REPORTS

7. REPORTS FROM SENIOR MANAGEMENT

- | | | | |
|----|---|---------|----|
| a. | Superintendent Update (K. Hachlaf) | 7:30 PM | 21 |
| | i. School Calendars | | 30 |
| | ii. School Learning Plans (M. Naser) | | 32 |
| b. | Short Term Capacity Review Update - Child Care (B. Ketcham) | 7:50 PM | 49 |

Recommendation:

THAT the Board of Education of School District No. 40 approve the relocation of the Ready Set Grow Children's Centre (located at FRMS) to the grounds of Lord Tweedsmuir Elementary School and relocation of Qayqayt Children's Centre to the grounds of F.W. Howay Elementary School.

AND THAT the New Spaces Funding for Lord Tweedsmuir Elementary and FW Howay be accepted and approved.

- | | | | |
|----|--|---------|----|
| | i. Statement from Purpose Society | | 51 |
| c. | Student Family and Affordability Fund Update (B. Ketcham) | 8:05 PM | 52 |
| d. | Budget to Actual Financial Results (B. Ketcham) | 8:15 PM | 53 |
| e. | Non-Replacement Data Update - October to November 2022 (R. Weston) | 8:25 PM | 55 |

8. NEW BUSINESS 8:35 PM

- a. Coalition for healthy school foods workshop (Trustee Connelly)
- b. Board and Committee Meeting Format: Move all meetings to in-person (Trustee Beattie)

56

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) move Operations Policy and Planning Committee to in-person for all meetings starting February 2023.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) move Board meetings to in-person for all meetings starting January 2023.

9. TRUSTEE REPORTS 9:00 PM

10. QUESTION PERIOD (15 Minutes) 9:05 PM

Questions to the Chair on matters that arose during the meeting.

11. NOTICE OF MEETINGS 9:20 PM

January 31, 2023 - School Board Meeting at 7:00 pm - Online

February 7, 2023 - Education Committee Meeting at 3:30 pm - In Person

February 7, 2023 - Operations Committee Meeting at 6:30 pm - Online

February 21, 2023 - School Board Meeting - 7:00 pm - Online

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING 9:20 PM

- a. Record of the November 22, 2022 In-Camera Meeting

13. ADJOURNMENT 9:20 PM

**MINUTES OF THE REGULAR OPEN BOARD MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, November 22, 2022, 7:00 PM
Via Zoom Link**

PRESENT Gurveen Dhaliwal, Chair
 Maya Russell, Vice-Chair
 Dee Beattie, Trustee
 Danielle Connelly, Trustee

 Elliott Slinn, Trustee
 Cheryl Sluis, Trustee
 Marc Andres, Trustee

 Karim Hachlaf, Superintendent
 Maryam Naser, Assistant Superintendent
 Bettina Ketcham, Secretary-Treasurer

 Guests
 Members of the Public
 Dave Crowe, Director Capital Projects
 DPAC: Laura Kwong, Chair
 CUPE 409: Erica Bigland, Secretary Treasurer
 NWTU: Kristie Oxley, President
 Laura Goodman, Recording Secretary

REGRETS Robert Weston, Executive Director Human Resources

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 pm.

2022-074

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the November 22, 2022, Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meetings held:

i. October 25, 2022, Regular Meeting Minutes.

ii. November 7, 2022, Special Open Inaugural Meeting

2022-075

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for October 25, 2022, Regular School Board meeting and November 7, 2022, Special Open Inaugural Board Meeting.

CARRIED UNANIMOUSLY

- b. Business Arising from the Minutes
Nil.

3. PRESENTATIONS

Chair Dhaliwal congratulated Rome Lavrencic for being selected as the recipient of the Canadian Association of the Second Language for Teachers Robert Roy Award for Teaching Excellence. Rome was presented with a framed certificate to mark the occasion at NWSS on Monday, November 21, 2022. Rome thanked the Board for acknowledging his award, and accepted the award on behalf of his entire association.

4. COMMENT & QUESTION PERIOD FROM VISITORS

DPAC: Laura Kwong provided highlights:

- November DPAC meeting highlights presented. Next DPAC meeting will be held at NWSS in January 2023, and will include a Q&A with the honourable Jennifer Whiteside.
- November 18th & 19th DPAC members participated in a summit conference which were held throughout B.C.; an opportunity to connect with other DPAC members.
- DPAC will be receiving assistance from the Ministry of Education and Child Care for completing their strategic plan this school year.
- DPAC assisted with the writing of the letter addressed to Premier David Eby, which contained 3 requests to be included in David Eby's mandate letter to the Education Minister Jennifer Whiteside. The 3 items are to align housing policy & school planning, restore the lifecycle of cost analysis for school facilities, and to provide timely and equitable access to education for students with disabilities.

CUPE 409: Erica Bigland

- Erica congratulated all the Trustees for being inaugurated into their new roles.
- One member is participating in the BC Federation of Labour convention, in which there are great speakers presenting. Current bargaining is running smoothly.
- CUPE 409 concerned with the NWSS rising incident reports; they continue to keep their relationship with the Health and Safety team an active priority.
- CUPE will soon be out and about visiting schools to make more personal connections with their members; to help their people feel supported during these difficult times.

NWTU: Kristie Oxley

- Kristie spoke to the various incidents at NWSS, and acknowledged that staff continue to work quickly and efficiently, during these incidences to keep everyone safe. She also stated that a letter she had sent to the Board of Education on Friday, November 18th outlining her concerns was well received. Her letter included the request to review the number and placement of video surveillance at NWSS, and to explore the possibility of implementing more.
- Currently, monitoring the number of students who are sick due to the cold and flu season.

The public was given the opportunity to ask questions on matters that arose during the meeting. Please refer to the meeting video for full comments.

Members of the public voiced concerns regarding discussions by the Board of Education

regarding the Programs of Choice Review, the Purpose Society Daycare issue, and the decision to relocate the QayQayt and FRMS infant-toddler program to an area outside the downtown New West area.

Chair Dhaliwal reassured everyone present that the program of choice review report recommendations will not occur until the 2024/2025 school year. She also stated that decisions over childcare has been a difficult decision for all concerned; however, the District is in a crisis situation which led to the decision to prioritize K-12 learners. The Board of Education has reached out to the City of New West, and has spoken with Mayor Johnstone re: the space in the NW downtown core, and will continue to discuss feasibility and viability issues with them over the course of the next few weeks, up to and including the next Regular Open Board meeting held on December 13, 2022.

5. CORRESPONDENCE

- a. Chair Dhaliwal acknowledged the letter that was sent from the Board of Education to the City of New Westminster re: Capacity and Childcare.

6. BOARD COMMITTEE REPORTS

- a. Education Policy & Planning Committee Meeting, Tuesday, November 8, 2022.
 - i. Comments from the Committee Chair, Trustee Beattie.

Trustee Beattie stated that the EPPC meeting was well attended, and that it was nice to hear from Student Voice, and to see their presentations.
 - ii. Approval of the November 8, 2022, Education Policy and Planning Committee Minutes.

**2022-076
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Education Policy and Planning Committee held on November 8, 2022.

CARRIED UNANIMOUSLY

- b. Operations Policy & Planning Committee Meeting, Tuesday, November 8, 2022.
 - i. Comments from the Committee Chair, Trustee Connelly.

Trustee Connelly provided brief comments.

- ii. Approval of the November 8, 2022, Operations Policy & Planning Committee Minutes.

2022-077

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for Operations Policy and Planning Committee Minutes held on November 8, 2022.

CARRIED UNANIMOUSLY

- iii. Short Term Capacity Review - Childcare

Several Trustees acknowledged the parents who were present at this meeting, and thanked them for taking the time to voice their concerns. Chair Dhaliwal reiterated that this is a decision to serve notice to Purpose Society; it is not a decision to determine the location. This decision will be made at our December 13, 2022 Regular Open Board meeting. As previously presented, the only district owned sites that the Board is contemplating is Howay and Tweedsmuir. Staff are continuing to work with our community partners to assist the Purpose Society in locating an alternate location that meets their needs, and commitments.

2022-078

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) provide notice to Purpose Society that existing childcare spaces with QayQayt, and Fraser River Middle School be needed by March 2024.

AND THAT the staff continue to work with community partners to assist Purpose Society in identifying alternate downtown/central locations up to December 2022 in parallel with planning for a District-owned site to be utilized in the event no other options are identified.

CARRIED UNANIMOUSLY

- iv. Programs of Choice – Scope and Consultation Plan

Associate Superintendent Naser stated that there is information re: the Programs of Choice Review including the Engagement Plan and timeline on the NW Schools website. The website will continue to provide further information/updates re: specific dates and times including focus group meetings, and family communication timelines. Proposed Plan: the data will be compiled in March 2023. A draft report with recommendations will then be presented at the EPPC on April 11, 2023, prior to a finalized report being issued in April 2023.

2022-079

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the Programs of Choice – Scope and Consultation Plan as presented.

CARRIED UNANIMOUSLY

v. BC Electoral Boundary Commission

2022-080

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) send a letter to the Electoral Boundaries Commission highlighting the concerns of their proposed changes as tabled in their Preliminary Report dated October 3, 2022.

CARRIED UNANIMOUSLY

7. REPORTS FROM SENIOR MANAGEMENT

- a. Superintendent Update (K. Hachlaf) provided an update on the following activities:
- NWSS - Annual Discovery New Westminster School event on January 10, 2023. An opportunity to explain to families about a diverse range of programs that are available, including the Program of Choice. Specialized program meetings will be held in the new year; an event calendar will be sent out before winter break.
 - Framework for Enhancing Student Learning - The Ministry has now initiated a new model working with school districts, and now have a cohort of school districts on a 4-year cycle; New Westminster was elected to be part of year 1 of this cohort. The assessment for the School Board is to look at areas of strength, and areas of ongoing consideration for improvement. More to follow.
 - Early Learning and Child Care (staffing update). On behalf of the Ministry of Education and Child Care, the District is pleased to announce that they have received multi-year funding which has allowed them to hire an Early Learning Child Care position to work with their team.
 - Provincial Online Learning School (POLS) - transition continues in our successful application to become a provincial online learning school; course offerings are being submitted to the Ministry; Home Learner's Program (HLP) will send out communication updates tomorrow, as we will be adopting a new management learning system (\$10 per student).

- b. Receive Statement of Financial Information (SOFI) (B. Ketcham)

Secretary-Treasurer stated that Districts are required to submit a SOFI Report. Two significant items within the SOFI Report are the financial statements which the Board approved in September 2022. The District is also required to report all employees who earn over \$75K per fiscal year (July 1st - June 30th) including

their incurred expenses. We are also required to send in a list of suppliers for which we have spent over \$25K, most of which are related to capital projects and capital works.

2022-081

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) Acknowledge receipt of the Statement of Financial Information (SOFI) Report for Information

CARRIED UNANIMOUSLY

- c. Bank Signing Authority (B. Ketcham)

Secretary-Treasurer Ketcham stated that the request for bank signing authority is a result of the internal election process that was undertaken at our Inaugural meeting on Tuesday, November 1, 2022.

2022-082

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) Bank signing authorities Trustee Gurveen Dhaliwal and Trustee Maya Russell, Karim Hachlaf, Superintendent; and Bettina Ketcham, Secretary-Treasurer be approved;

AND FURTHER that effective immediately, bank signing authority Trustee Dee Beattie former Vice-Chair, be removed.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

- a. Appointment of Committee Chairs (Chair Dhaliwal)

Chair Dhaliwal appointed Marc Andres as Chair for the Education Policy & Planning Committee, and Maya Russell as Chair for the Operations Policy & Planning Committee.

- b. Chair Dhaliwal also appointed Trustee Reps for School Liaison Assignments, and for the various Board of Education committees. Staff will be reaching out to schools to inform them of their newly appointed Trustee Liaisons. This will allow Trustees to receive invitations to events and their respective assigned schools.

9. TRUSTEE REPORTS

- a. Trustees provided highlights of the events they attended in November.

10. QUESTION PERIOD (15 Minutes)

When is the deadline to submit correspondence for inclusion in the Open Board meeting package, who is responsible for compiling this correspondence, and what is the criteria for inclusion.

Chair Dhaliwal stated that the Board packages are reviewed and finalized on Mondays by the Chair, Vice-Chair, Superintendent, and Secretary-Treasurer. This is when the agenda and board correspondence is considered for inclusion into the Board meeting package. The Board Package is finalized on Thursdays, and the distributed to the Board of Education Trustees, and the public on the Friday before the Regular Open Board meeting the following week.

Board of Education staff are responsible for retrieving and compiling email correspondence, and bringing it forward to the Senior Management Team. Timing is also at the discretion of the Board Chair. Chair Dhaliwal informed all present that these dates would be posted on our website.

11. NOTICE OF MEETINGS

Tuesday, December 13, 2022 – Open Board Meeting at 7:00 pm Via Zoom Link.

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING

- a. Record of the October 25, 2022, In-Camera Board Meeting.
- b. Record of the November 15, 2022, Special In-Camera Board Meeting.

13. ADJOURNMENT

The meeting adjourned at 8:35 pm.

Chair

Secretary-Treasurer

To: SD40 Board of Education
Council and Mayor, City of New Westminster
Hon. Jennifer Whiteside, Minister of Education and MLA for New Westminster
Hon. Katrina Chen, Minister of Child Care

From: Allison Clavelle
Laura Kwong

Re. Proposal For A School Annex And 0-5 Child Care Center at 511 Royal Avenue

This document summarizes a proposal for the phased development of a portable annex to alleviate capacity issues within daycares, elementary and middle schools within the downtown core area.

The site of this proposal is located at 511 Royal Avenue, and is the current location of City Hall and Friendship Gardens.



This property is currently zoned as Commercial (C-2), therefore commercial schools and child care are authorized uses. The City of New Westminster's Official Community Plan designates the land use as M_Parks (parks, open space, community facilities), therefore an amendment to the Official Community Plan would be required prior to this project proceeding. Within this property, the lawn area adjacent to Royal Avenue would be ideal for the rapid placement of portables to create the annex, and can utilize utility connections already present on the property.

A series of portables placed on the lawn area can operate as an annex for both Ecole Qayqayt Elementary and Fraser River Middle School to house grades 5 and 6 classes, alleviating the capacity issues at both schools. While located at the annex, these classes can utilize the park space in Friendship Gardens and Tipperary Park, similar to "forest school" style programs of choice. Classes are also able to walk to their home schools to utilize fields, gyms, libraries, music rooms, computer labs, and other specialized learning spaces.

Following the completion of the new Fraser River Zone elementary school, the annex may continue to house students from FRMS until a new middle school is built in the downtown core area. In the final phase of usage, the annex may be used for 0-5 child care, generating many new child care spaces in the downtown core, or returned into its original form.

We believe this proposal is a beneficial solution for all user groups. Students attending Ecole Qayqayt Elementary and Fraser River Middle School as well as the families attending Purpose Society daycares can attend school and access child care within their catchment. Further, this proposal may alleviate enough capacity such that the french immersion program can stay located at Ecole Qayqayt Elementary. Project costs as well as greenhouse gas emissions associated with this proposal are also likely to be less than the current relocation plan as construction will take place in only one location as opposed to three locations.

We strongly encourage the SD40 Board of Education, the City of New Westminster, and the Province of British Columbia to work collaboratively in serious contemplation of this proposal prior to any further District staff decisions or action on the removal of 0-5 child care spaces from the downtown core.

From: Kindra Stowe
Sent: November 23, 2022 4:31 PM
To: Board of Education <boardofeducation@sd40.bc.ca>
Subject: ::External Email:: Closure of Daycares

Hello,

I am a parent of two children who will be impacted by the closure of the daycare run by the Purpose Society at Fraser River Middle School. I watched the discussion and comments made at the School board meeting yesterday and wanted to share my thoughts.

I have a daughter who will be starting kindergarten in September 2023. In fact, I just registered her today and it doesn't sit well with me that I have no idea what school will have space for her. We live in the catchment for Qayqayt. The closure of the daycare at Qayqayt could directly open up a Kindergarten spot. I get the need for space within the schools, no argument there.

The part of this issue that has left me reeling is that the alternative locations are not reasonable alternatives for families living in Downtown New West. This is the part that makes me feel the School Board does not understand the difficulties we face in finding child-care. When my oldest daughter starts kindergarten, my youngest would still hopefully be at the daycare at Fraser River Middle School which is near our apartment. Myself and my husband work full time and rely on the skytrain to get to and from work. We couldn't possibly drive around New West during rush hour to drop off our kids and make it to work on time and then do the same thing all over again at the end of the day.

The Board needs to exhaust all possible avenues to keep these daycare spots where they are needed in downtown New West. The amazing staff at the daycares also rely on a centrally located daycare.

I look forward to hearing about what has been done to work with the city and the Purpose Society to find reasonable alternate locations.

Thanks,
Kindra Stowe



New Westminster Teachers' Union

November 18, 2022

New Westminster School Trustees
C/O Board Chair Gurveen Dhaliwal
811 Ontario Street
New Westminster, BC V3M 0J7

School Trustees,

It has come to the attention of the New Westminster Teachers' Union that there have been a number of dangerous incidents at New Westminster Secondary School over the past few weeks. It is because of these incidents that I am officially requesting that video cameras be placed back into the common areas of New Westminster Secondary School, in the same manner as they were installed in the decommissioned NWSS.

On October 12, a noxious substance (presumably pepper spray) was discharged in a common area on the second floor of the school. This caused physical distress to students and staff as they inhaled the substance. On October 31, firecrackers were set off in the grand commons and on November 1, firecrackers were set off in the second-floor bathrooms. The loud noise experienced during these incidents was not immediately associated with the discharge of firecrackers, and some staff and students thought a weapon had been fired. The resulting panic was traumatizing, as was the potential damage to hearing that such noises can produce.

On Wednesday, November 16, a student set fire to the second-floor bathroom. The fire initially consumed the toilet paper in the bathroom, but quickly transferred to the plastic toilet paper cover. As this plastic material was consumed, thick, black smoke billowed out into the halls. Thanks to the quick decision making of administration and the help of staff, all members of the NWSS community were safely evacuated. Students and staff spent an hour outside waiting for the fire department to extinguish the fire and ensure the building was safe to be re-entered. I believe that, despite the discomfort of being outdoors for so long, students and staff consider themselves fortunate not to have been injured, or worse.

Previous to November 16, there was a general sense of unease at NWSS, as staff and students braced for the next incident. To be blunt, the arson event was the last straw. Staff no longer feel safe in their school. In order to restore a sense of safety, I am asking that the district install video cameras in the common areas of the school, including the entrances to washrooms.

KO/tt:USW2009-LEU#40

209 – 800 McBride BLVD, New Westminster, BC V3L 2B8 (604) 526-8990 Fax (604) 526- 8912



New Westminister Teachers' Union

Video cameras were in use in the old NWSS building. They were focused on common areas such as hallways and entrances and allowed administration to monitor these areas. This acted as a deterrent for violent or dangerous acts and provided a sense of safety for students and staff members. If something did occur, this video footage could be reviewed and the incident followed-up on. Right now, administration have a limited ability to monitor the common areas. Consequently, a small number of students are getting away with some egregious behaviours, while many more are afraid to do essential things like go to the bathroom. Additionally, the cost of repairing damage caused by this fire, or by previous incidents such as the 'Trash the Bathroom' TikTok challenge must be borne by the school and district. These funds would be better spent on initiatives that further our students' educational experiences.

I am asking that school board trustees work with the district to acquire and install video cameras at NWSS. Further, I ask that this undertaking be considered a top priority, with the installation completed in an expedited time frame.

Thank you for your consideration of this matter, and for your continued efforts to keep School District #40's staff and students safe.

Yours truly,

Kristie Oxley
President, New Westminister Teachers' Union

cc: Karim Hachlaf, Superintendent, School District 40
Robert Weston, Executive Director of Human Resources, School District 40
Murray McLeod, Principal, New Westminister Secondary School
Darryl Schelp, First Vice-President, New Westminister Teachers' Union
Sarah Wethered, Second Vice-President, New Westminister Teachers' Union
Patrick Henry, Assistant Director-Field Services, British Columbia Teachers' Federation

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

November 29, 2022

Kristie Oxley
President, New Westminister Teachers' Union
209 – 800 McBride Blvd.
New Westminister, BC V3L 2B8

Sent via email to lp40@bctf.ca

Dear Kristie,

On behalf of the Board of Education, thank you for your recent correspondence requesting additional video cameras be installed at New Westminister Secondary School (NWSS). Further, I was pleased to acknowledge your correspondence at our November 22nd Board Meeting and outline a number of actions we are taking to address recent incidents – including the recent student bathroom fire. Additionally, I want to thank you and CUPE 409 President Dave Bollen for participating in a more in-depth meeting with me to both review these actions and invite additional input. Also in attendance was Associate Superintendent Maryam Naser, Principal Murray McLeod, Manager of Operations and Transportation Mark Layzell and Gary Moore, Health and Safety Manager.

I want to reiterate that my responsibility to ensure that students and staff are provided a safe and caring environment that encourages respectful and responsible behaviour is one that I take very seriously. At our meeting this morning, I made clear that additional video surveillance is only one strategy we are employing as part of a multi-faceted action plan. To that end, Principal McLeod reviewed the following actions he will be leading:

- An invitation to our NWSS students to meet with him next week and seek their input towards additional measures staff can take to ensure a safe and caring learning environment. This dialogue will also build on our recent student input towards updating our Student Code of Conduct.
- An update at tomorrow's staff meeting and provide further opportunity for input. Beyond video surveillance, there will be further discussion on the school's internal emergency communication protocols and a continued commitment for ongoing input as it pertains to refining our school emergency procedures.
- An opportunity for further dialogue and input at this week's Parent Advisory Council (PAC) meeting.

Some additional actions which will be coordinated between Principal McLeod and district staff include:

- The installation of metal toilet paper dispensers for student bathrooms.
- Conducting a further review for the potential installation of vape detectors in bathrooms.
- Continue to liaise with our communications and networking provider and conduct an assessment on additional locations for video surveillance. Further engagement and updates will continue with students, staff, and the PAC.
- Ongoing review of our current [Administrative Procedure 181: Surveillance](#) to ensure it still meets all requirements consistent with the Freedom of Information and Protection and Privacy Act and implement modifications as needed.

Consistent with the above actions and consultation plan, we are looking forward to reviewing additional input from our students, staff, and parents. I think it is also important to note that beyond the proposed environmental measures, there is an ongoing need to consider further educational measures (e.g., guest speakers, grade/school assemblies, school clubs) with a focus on health and safety.

Sincerely,



Karim Hachlaf
Superintendent of Schools/CEO

cc: Dave Bollen, CUPE 409 President
Murray McLeod, NWSS Principal
Mark Layzell, Manager of Operations and Transportation
Gary Moore, Manager of Health and Safety
Maryam Naser, Associate Superintendent
Melanie Smith, District Vice-Principal of Safe and Caring Schools
Board of Education

Help BC Create thousands of school-age childcare spaces

-----Original Message-----

From: Karen Ranalletta <info@cupe.bc.ca>

Sent: December 1, 2022 2:14 PM

To: Board of Education <boardofeducation@sd40.bc.ca>

Subject: ::External Email:: Help BC create thousands of school-age childcare spaces

You don't often get email from info@cupe.bc.ca. Learn why this is important
<<https://aka.ms/LearnAboutSenderIdentification>>

Help us share our childcare message with provincial decision-makers.

<https://campaigns.cupe.bc.ca/r?u=cfwEbHastlOO7T45_z1tqBbEW91E0bfSSwPWqwRoGYc&e=169b9320409445c2f0e6c6290d35f5bb&utm_source=cupebcvotes2014&utm_medium=email&utm_campaign=child_care_email&n=1>

Gurveen,

Over the past year, CUPE BC has been campaigning for a system of public childcare in our existing K-12 system. We are now asking you to help us share our message with provincial decision-makers.

<https://campaigns.cupe.bc.ca/r?u=IPWuLYQeD6U9pG5xwRG45y-LBxTNyCNKSexYE2S7Sq4RfCusDkdGVV_j3W-MvOP0&e=169b9320409445c2f0e6c6290d35f5bb&utm_source=cupebcvotes2014&utm_medium=email&utm_campaign=child_care_email&n=2>

The provincial government has taken big steps to create more affordable childcare spaces for kids five and under. However, these recent investments don't help those with school-aged children who continue to struggle with high cost, poor supply, and inconsistent quality of care for their kids.

B.C. must now create the thousands of school-age spaces communities need by supporting public before- and after-school programs in our existing public education system.

<https://campaigns.cupe.bc.ca/r?u=IPWuLYQeD6U9pG5xwRG45y-LBxTNyCNKSexYE2S7Sq4RfCusDkdGVV_j3W-MvOP0&e=169b9320409445c2f0e6c6290d35f5bb&utm_source=cupebcvotes2014&utm_medium=email&utm_campaign=child_care_email&n=3>

Public schools already have the space, staff, structure, and expertise to provide high-quality care for kids, who will have fewer transitions and more education-focused care under a universal public system.

Please help send this message by going back to the website and signing our petition to send a letter to the B.C. government. <https://campaigns.cupe.bc.ca/r?u=IPWuLYQeD6U9pG5xwRG45y-LBxTNyCNKSexYE2S7Sq4RfCusDkdGVV_j3W-MvOP0&e=169b9320409445c2f0e6c6290d35f5bb&utm_source=cupebcvotes2014&utm_medium=email&utm_campaign=child_care_email&n=3>

MvOP0&e=169b9320409445c2f0e6c6290d35f5bb&utm_source=cupebcvotes2014&utm_medium=email&utm_campaign=child_care_email&n=4>

Thank you for your support.

In solidarity,

Karen Ranalletta, President
CUPE BC

<http://campaigns.cupe.bc.ca/>

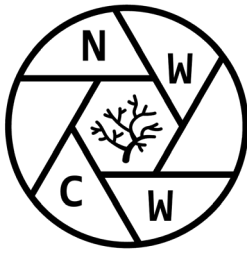
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New Westminster Council of Women

Coming together to improve the lives of women, families and the community since 1893. Affiliate: Provincial Council of Women of BC; Member: National Council of Women of Canada.

November 29, 2022

Gurveen Dhaliwal,
Chair, New Westminster School Board.

Dear Ms. Dhaliwal:

On behalf of the New Westminster Council of Women, I would like to congratulate all our newly-elected School Trustees.

We understand that one of the challenges faced by the School Board is a burgeoning young population and a shortage of classroom space. As you can appreciate, a shortage of space and the increased expense of new construction is a challenge faced throughout the community, both in New Westminster and across the province.

To this end, school buildings are an under-utilized resource that generally sit empty in the evenings and at the weekend. Use of these spaces for community recreation programmes outside of normal school hours would make more efficient use of currently available city resources which could represent significant savings to the taxpayers, as well as improving the quality of life for neighbourhood residents.

I would therefore encourage the School Board to work cooperatively with the New Westminster Parks Board to expand and enhance community school programmes throughout the City.

Respectfully,

Lesley Hebert
President, New Westminster Council of Women

c.c. School Trustees

Dean Gibson, Director of Parks and Recreation active@newwestcity.ca

We gratefully operate on the unceded traditional territory of the Halkomelem speaking Coast Salish peoples

Superintendent Update

Karim Hachlaf
December 13, 2022



New
Westminster
Schools

School Winter Celebrations



Discover New Westminster Schools

JANUARY 10TH, 2023

- 6:30–7PM: WELCOME
- 7–8:30PM: BOOTH TOURS & GR. 9–12 COURSE PROGRAMMING

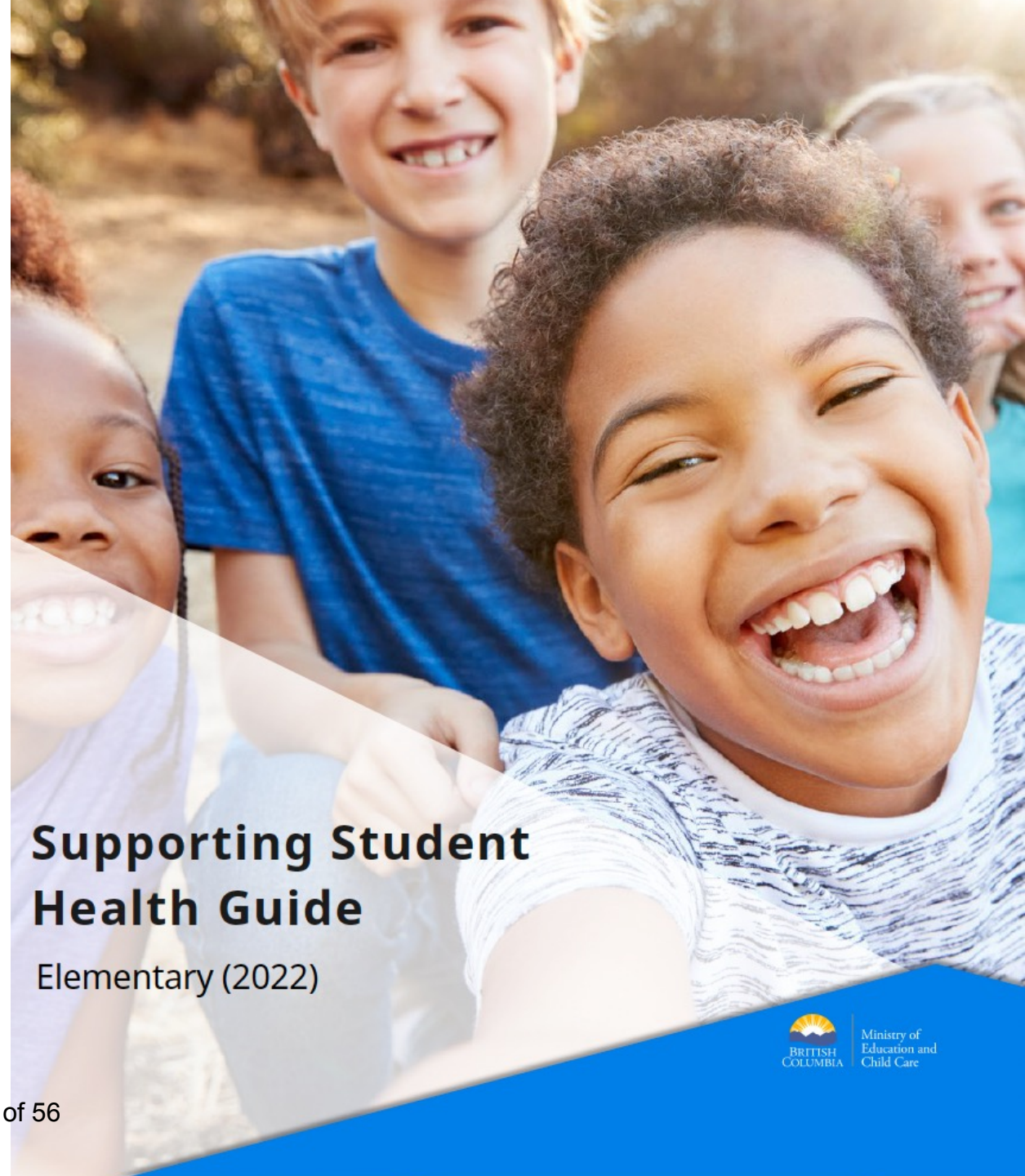
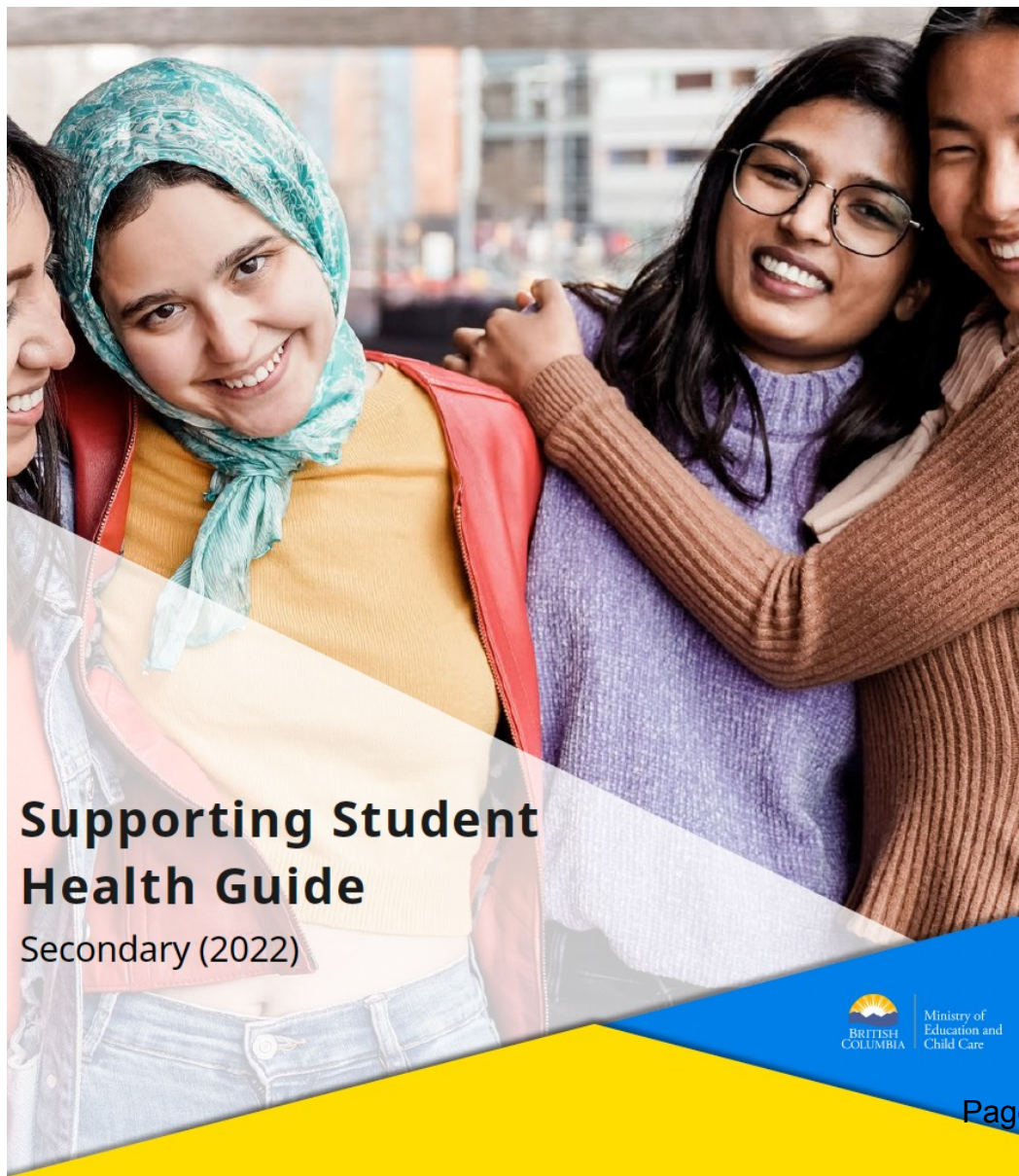


December Learning Opportunities

- ✓ **BCASBO CONFERENCE**
- ✓ **BCSTA TRUSTEE ACADEMY**
- ✓ **BOARD IN-SERVICE**



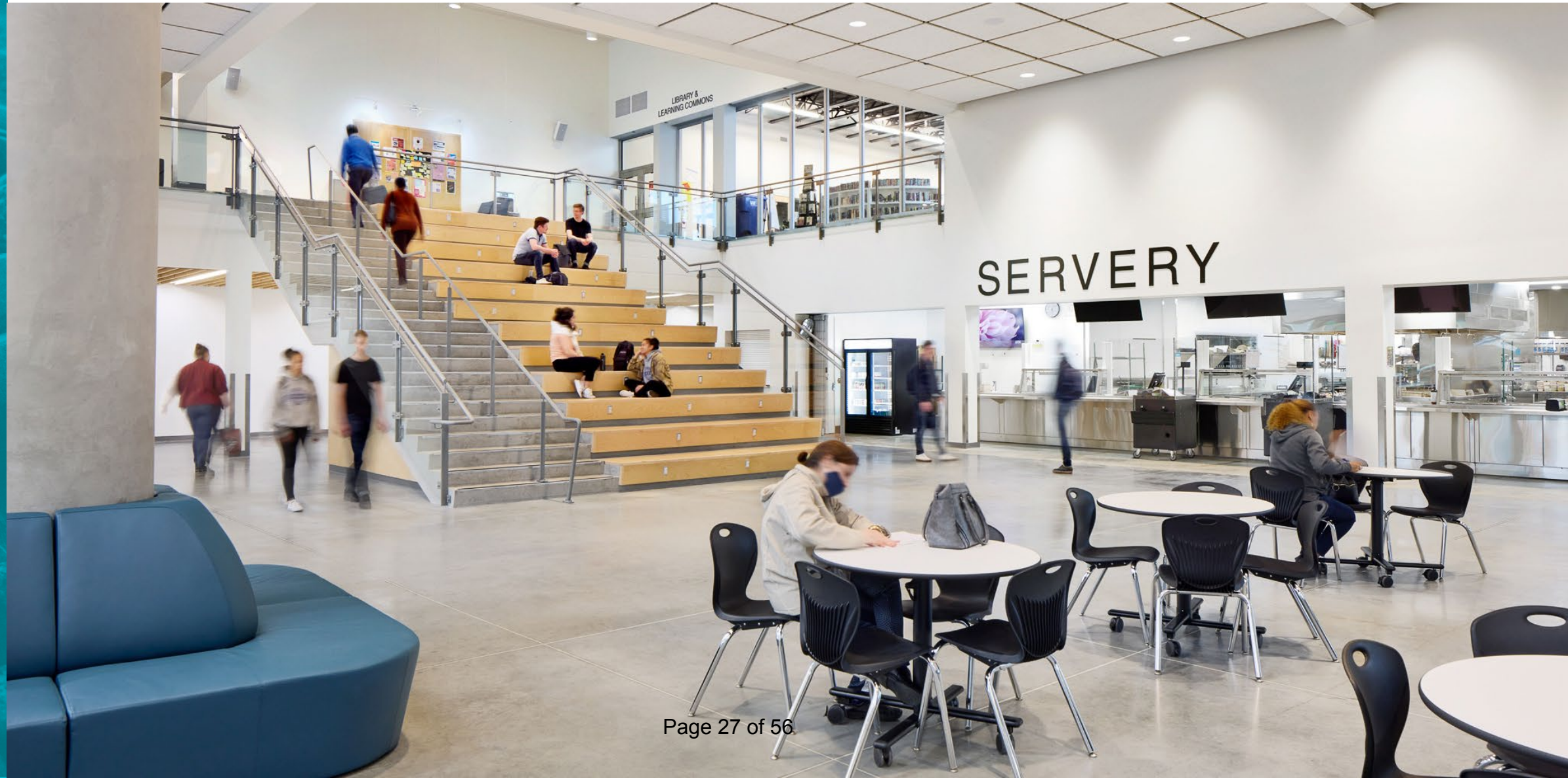
Consent Education



Vancouver Sun Children's Fund



NWSS Safety



2023-24 School Calendar



District Calendar

- ☐ 2023/24 CALENDAR POSTED TO WEBSITE FOR PUBLIC CONSULTATION ON JANUARY 4
- ☐ 2024/25 HOLIDAY CALENDAR POSTED FOR INFORMATION
- ☐ ALIGNMENT WITH METRO SCHOOL DISTRICTS
- ☐ FEEDBACK RECEIVED UNTIL FEBRUARY 1
- ☐ FEEDBACK SHARED AT FEBRUARY 7 EDUCATION POLICY AND PLANNING COMMITTEE MEETING
- ☐ FINAL BOARD APPROVAL OF CALENDAR ON FEBRUARY 21
- ☐ SUBMISSION TO MINISTRY OF EDUCATION PRIOR TO MARCH 30



2023-2024 School Calendar **DRAFT**

August 2023 1							September 2023 2							October 2023 3						
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2023-2024 School Calendar **DRAFT**

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2023-2024 School Calendar KEY

	Statutory Holiday
	Opening Partial Day
	Non-Instructional Day (NI Day) – Staff
	Professional Development
	Administrative Day
	School Vacation
	Days of Instruction
	Summer Vacation

2023

Tuesday, September 5	Opening Partial Day
Monday, September 18	NI Day (Professional Development)
Monday, October 2	National Day for Truth and Reconciliation Stat
Monday, October 9	Thanksgiving Day
Friday, October 20	NI Day (Provincial Pro-D)
Monday, November 13	Remembrance Day Stat
Tuesday, November 14	NI Day (Professional Development)
December 25	Christmas Day Stat
December 26, 2023 - January 5, 2024	Winter Break

2024

Monday, January 8	Schools reopen
Friday, February 16	NI Day (Professional Development)
Monday, February 19	Family Day
March 15 - 28	Spring Break
Friday, March 29	Good Friday
Monday, April 1	Easter Monday
Tuesday, April 26	NI Day (Professional Development)
Monday, May 20	Victoria Day
Tuesday, May 21	NI Day (Professional Development)
Thursday, June 27	Last day - students
Friday, June 28	Administrative Day

DRAFT

Proposed School Calendar

August 2024 - July 2025

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KEY

- = Stat Holiday
- = School Vacation
- = Administrative Day
- = Days of Instruction
- = Summer Break

Professional Development Days to be determined



School Learning Plans



LOVE TO
LEARN

School Visits



WHAT WAS YOUR PROCESS FOR
ESTABLISHING YOUR FOCUS FOR
THE YEAR ?

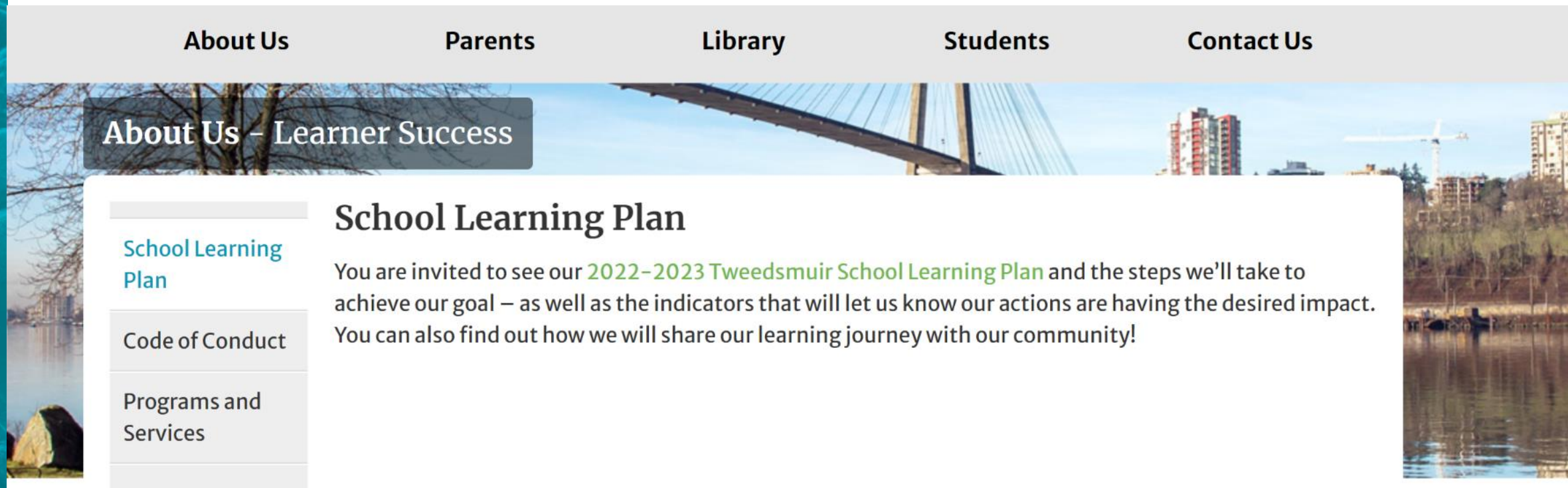
WHAT DATA INFORMED YOUR GOAL
SELECTION?

WHY IS THE MOST IMPORTANT
THING TO FOCUS ON?

HOW WILL YOU MEASURE
OUTCOMES?

HOW WILL YOU COMMUNICATE AND
CELEBRATE PROGRESS WITH YOUR
COMMUNITY?

Where to find SLP's



School Learning Plan

October 2022/23



THE CURRENT CONTEXT

Summary of the data gathering sections of the planning template. You can also add details about specific equity issues you have noted and would like to address.

OBJECTIVE: WHAT WE HOPE TO ACHIEVE

This is the big overall goal/objective (must be measurable)

DESIGN: HOW WE PLAN TO MEET OUR OBJECTIVE

Action Plan

Include how you will use resources (professional development, learning tools, etc.)

Timeline

SUCCESS INDICATORS: HOW WE WILL KNOW THAT OUR ACTIONS ARE HAVING THE DESIRED IMPACT

Key Results

This would be your key results – the idea is that if all of these were achieved, your objective would be met

Consider vulnerable students

COMMUNICATION: HOW WE WILL SHARE OUR LEARNING JOURNEY WITH OUR COMMUNITY

Consider multiple forms of communication (newsletters, social media, bulletin boards)

Themes

- ☐ SOCIAL EMOTIONAL
LEARNING
- ☐ CONNECTION & COMMUNITY
- ☐ LITERACY
- ☐ IDENTITY
- ☐ OUTDOOR LEARNING



Lord Kelvin Elementary

TO IMPROVE COMMUNICATION ABOUT STUDENT PROGRESS

- ☐ IMPROVE COMMUNICATION TO STUDENTS ABOUT HOW THEY ARE DOING
- ☐ PROVIDE FAMILIES MORE OPPORTUNITIES TO SEE AND UNDERSTAND HOW THEIR CHILDREN ARE DOING

WE WILL STRIVE TO ENSURE OUR PARENTS:

- ☐ FEEL CONNECTED TO THEIR CHILDREN'S LEARNING
- ☐ FEEL WELCOME DISCUSSING THE LEARNING WITH TEACHERS
- ☐ KNOW WHAT THEIR CHILDREN ARE DOING AT SCHOOL
- ☐ TO UNDERSTAND THEIR CHILDREN'S PROGRESS



Action Plans

- ❑ 3 WAY CONFERENCES
- ❑ SCHOOL WIDE OPEN HOUSE
- ❑ CLASSROOM SWAY, WEEKLY EMAILS, PORTFOLIOS
- ❑ STUDENT ENGAGEMENT IN LEARNING: LITERACY LEADERS, MATH CENTRES, CORE COMPETENCY REFLECTIONS
- ❑ INCREASE REPORT CARD ACCESSIBILITY



Success Indicators

- ☐ ATTENDANCE AT 3-WAY CONFERENCES
- ☐ EVIDENCE THAT REPORT CARD HAS BEEN RECEIVED AND READ (WORKSTATIONS, PRINTED COPIES, PARENT WORKSHOP)
- ☐ FAMILY ENGAGEMENT AT OPEN HOUSES
- ☐ DEPTH OF STUDENT SELF REFLECTIONS



Communication

- ☐ EMAIL, PAC
- ☐ ASSEMBLIES
- ☐ OPEN HOUSES
- ☐ SOCIAL MEDIA
- ☐ SETTLEMENT WORKERS



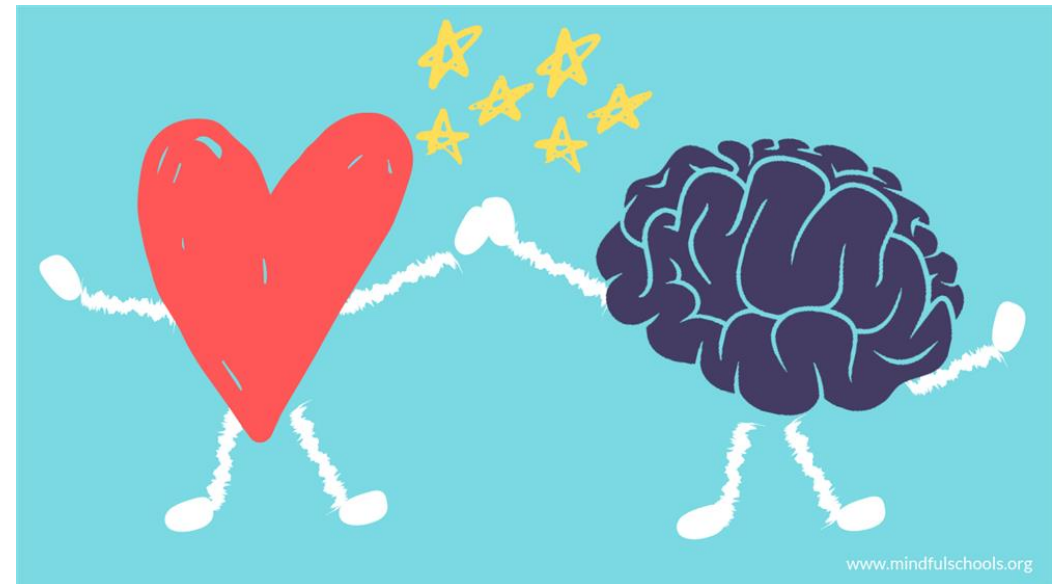
Ecole Lord Tweedsmuir

TO BUILD POSITIVE AND CARING
RELATIONSHIPS THAT STRENGTHEN
SCHOOL CLIMATE



Action Plan

- ☐ ENGAGE IN PROFESSIONAL DEVELOPMENT ON SOCIAL EMOTIONAL LEARNING AND WELLNESS WITH MIRIAM MILLER
- ☐ CREATE STAFF AND CLASSROOM CHARTERS OUTLINING HOW WE WANT TO FEEL AT SCHOOL AND HOW WE WILL GET THERE
- ☐ EMBED SOCIAL EMOTIONAL LEARNING (SEL) INTO DAILY PRACTICE
- ☐ PROVIDE OPPORTUNITIES FOR STAFF TO CONNECT, COLLABORATE AND CELEBRATE SEL SUCCESSES (STAFF MEETINGS)
- ☐ SPEAKERS FOR PARENTS TO LEARN ABOUT SEL
- ☐ PROVIDE OPPORTUNITIES FOR SELF-REFLECTION AND SELF-ASSESSMENT



Success Indicators

- ❑ EVIDENCE OF EXPLICIT SEL INSTRUCTION IN ALL CLASSES
- ❑ STUDENT AND ADULT SEL COMPETENCIES AND CAPACITY ARE STRENGTHENED
- ❑ STUDENT RELATIONSHIPS WITH STAFF ARE STRENGTHENED & STUDENTS REPORT THAT THERE ARE MULTIPLE ADULTS WHO CARE FOR THEM
- ❑ STUDENT SELF REFLECTIONS INDICATE AN INCREASED UNDERSTANDING OF SOCIAL AND EMOTIONAL COMPETENCIES.



Communication

- ☐ STUDENT CONFERENCES
- ☐ NEWSLETTERS
- ☐ PAC MEETINGS
- ☐ EMAILS, TEACHER BULLETINS, WEBSITE
- ☐ SCHOOL BULLETIN BOARDS
- ☐ ASSEMBLIES
- ☐ INSTAGRAM ACCOUNT





LEARNER SUCCESS

SCHOOL	GOALS	SUCCESS INDICATORS
Connaught Heights	Outdoor Learning: To use the natural environment to give each community member the opportunity to explore and develop their own gifts.	- Classes regularly using the outdoor spaces as learning environments and seeking out opportunities to learn outside. - Students demonstrating respect and appreciation for the outdoor environment. - Families engaged, finding meaning and importance in the learning opportunities.
Ecole Qayqayt Elementary School	Social Emotional Learning: All community members taking an active role in communicating and developing their knowledge of SEL practices to manage their emotions at school to achieve their full potential. Growth Mindset: A growth mindset will foster resilience and stamina.	- Learners applying their SEL strategies and knowledge when faced with challenges - Meaningful learner reflections and feedback
F.W. Howay Elementary School	Place-based Learning: Students, staff and parents will feel more connected to our outdoor spaces and to each other and demonstrate a sense of curiosity and wonder for our community park spaces and nature.	- Students will develop curiosity - using questions (I wonders statements), observations to represent learning (detailed pictures and drawings) – growth journals, photo documentation and local community map will be used to document connectedness to outdoor environment - Family conferences show evidence of growth - Purposeful focused buddy activities that enhance connectedness with each other
Ecole Herbert Spencer Elementary School	Literacy: Explore strategies and processes to support student confidence in literacy Social Emotional Wellbeing: Enhance student social-emotional well-being	- Students showing confidence in overall literacy performance - Students show growth in reading and writing over the year - Students demonstrate understanding of social-emotional wellbeing
Lord Kelvin Elementary School	Communicating Student Learning: Improve parent and student understanding of how they are doing both academically and socially.	- Families gaining a better understanding of how their child(ren) are doing both academically and socially - Increased attendance at 3-way conferences - Evidence that report cards have been received and read - Family engagement at open houses
Ecole Lord Tweedsmuir Elementary School	To build positive and caring relationships that strengthen school climate.	- Learners can apply social and emotional competencies across all learning environments - There is evidence of explicit SEL instruction in all classes that is integrated throughout the curriculum and aligns with First Peoples Principles of Learning - Student and adult SEL competencies and capacity are strengthened. - Students' relationships with staff are strengthened where students know that there are multiple adults who care for them - Student self reflections indicate an increased understanding of Social and Emotional Competencies - Staff and parent survey comparisons show an improvement with school climate.
Queen Elizabeth Elementary School	Literacy: improving outcomes for Kindergarten to Grade 4 students in Reading and Writing.	Measurable progress in Literacy Skills across K-4 evidenced through grade specific writing assessments and the Foundation Skills Assessment
Skwo:wech Elementary School	Literacy: to ensure all students are thriving in their literacy skills to the best of their ability. Writing will be the initial area of focus. Assessment practice in this area will also be investigated (Grade groups for anchoring) Identity: Develop new identity as a learning community: both as individuals and as a school community. Reflective of our new name, we will further develop our collective commitment to reconciliation.	- Evidence of collaborative assessment practices and professional conversations related to literacy - Student writing samples demonstrate increased proficiency in writing - Staff and students will be able to label markers which define "What it means to be a member of the Skwo:wech school family?"
Ecole Glenbrook Middle School	Growth Mindset: To create an environment where all members of the community have a toolkit of strategies to support them in their daily activities and learning.	- Students will be heard using language showing evidence of increased perseverance - Students will be witnessed using the strategies of growth mindset - Personalized questions on the Student Learning survey will provide feedback - Anecdotal information provided by staff and students - Change between start of year baseline survey and year end survey

LEARNER SUCCESS

SCHOOL	GOALS	SUCCESS INDICATORS
Queensborough Middle School	Social-Emotional Learning (SEL): to teach, demonstrate, and develop SEL competencies with our students. Develop 5 SEL competencies as described in the CASEL Framework: self-management, self-awareness, social awareness, relationship skills, and responsible decision-making. An inclusive lens will be used to emphasize instructional practices such as UDL (3 Block Model)	- Evidence of teachers trying new SEL strategies (teachers sharing examples: staff meetings, Pro D days, engagement in professional development opportunities) and regularly integrating technology as part of the feedback process - Evidence of students using these SEL strategies to both regulate their behaviour and build strong relationships over time (i.e., Student Learning Survey, parent engagement survey data, Kindness Club surveys, attendance data) - Evidence of increased opportunities for students to show learning in different ways (UDL) - Evidence that feedback from parents and students pertaining to our objectives has been considered and incorporated into our implementation of the School Learning Plan throughout the year
Fraser River Middle School	Identity: To create a reflective and inclusive environment that celebrates diversity, fosters resilience and self-regulation, and recognizes individual strengths within our community of learners. Focus will be on developing identity as a learner, identity as a classroom community, identity as a school community	- Students and Staff reporting a sense of connection and belonging to the FRMS community (e.g., Athletics, Clubs, Arts) - Students will be able to report that they regularly participate in social-emotional learning
New Westminster Secondary School	5 C's: Continue to develop a Collaborative learning environment where students feel Safe and Connected to a learning Community that Celebrates diversity and clearly Communicates equitable and inclusive opportunities for all learners.	- Positive student feedback: school surveys, student stakeholder group engagement, student learning survey - Increased Staff collaboration: teachers sharing successes and resources, co-planning - Increased participation in professional development - Positive parent feedback on school culture
Home Learners Program	Student Engagement: to increase student engagement in creative, critical, and reflective thinking processes, in both individual and group situations.	Evidence of students feeling comfortable with applying critical thinking skills automatically
Alternate Programs (Power/RCAP/Sigma)	Transitions: to ensure a consistent transition to alternate programs that sees students arriving with a sense of hope, feeling welcomed, and “seen” by all staff.	- Improved student attendance and engagement - Staff reporting increased ability to provide individualized programming in a timely and authentic manner

Supplement to: OPEN BOARD OF EDUCATION MEETING**Date:** December 7, 2022**Submitted by:** Bettina Ketcham, Secretary-Treasurer**Item:** **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐**Subject:** Short Term Capacity Review – December Update

Background:

At the October 25, 2022 open board meeting, we reported that the application for both New Spaces Funds had been approved for the relocation of the Qayqayt and FRMS childcare centres to the grounds of FW Howay and Lord Tweedsmuir, respectively, with funding attached of \$2.8M which allows the District to mitigate any loss of childcare space.

We understand based on community feedback that the relocation of childcare facilities represents a significant challenge to some families due to the distance of the newly proposed sites from the downtown New Westminster core. We continue to agree that the ideal solution would be to find a suitable location downtown, and have reached out to our community partners, including the city and our infant/toddler operator, for viable solutions in the timeframe necessary to create classroom space to support growing enrolment by September 2024.

At the November 8, 2022 Operations Policy and Planning meeting, a significant staff report was presented which endeavoured to answer a number of questions posed by parents and trustees. This document outlined the significant complexity in finding a downtown location. Also within this document, staff outlined the timeline necessary to create the needed classroom spaces in a fiscally responsible way which avoids utilizing operational dollars to fund the relocation of childcare but also the renovations of these spaces to classrooms. In addition to the \$2.8M, an additional \$1.5M was requested through a reopened capital plan request which will be adjudicated by the Ministry of Education in March 2023.

While we have reached out to both the City and Operator to identify viable solutions, unfortunately none have come forward to date that are viable in consideration of time, fiscal responsibility or practicality. At the time of writing, the City and District have a meeting set up for early morning on December 9th to continue these discussions. Any substantive update from these meetings will be shared at the December 13th meeting.

We have also received formal notification from Purpose Society that they accept the presented plan to relocate Ready Set Grow Children's Centre (located at FRMS) to the grounds of Lord Tweedsmuir Elementary School. As well, they will accept the proposed plan to relocate Qayqayt Children's Centre to the grounds of F.W. Howay Elementary School. Over the course of the last number of weeks, staff at both the District and Purpose Society have met to go over floor plans for the proposed new centres as we had committed to, while exploring in parallel to find an alternate location. We will continue to work closely with Purpose all the way through the transition should the relocation be approved.

Staff recommend, consistent with the Board approved guiding principles, that childcare be relocated. The District continues to show our commitment to childcare (i.e. no loss or deficits) while creating 200 seat capacity and doing so in a fiscally responsible way that does not burden our operational funding. As already shared with the Board at the November 8th operations meeting:

A delay in decision of the New Spaces Funding would have the following repercussions:

- Jeopardizing the time we have to mitigate capacity pressures for the next few years pushing out capacity creation beyond September 2024.
- Continuing to displace many students at Qayqayt and redirecting them to schools such as Lord Tweedsmuir and Connaught Heights.
 - Due to the lack of other options, Kelvin has no ability to create more capacity and is deemed full with any new registrations over and above existing capacity redirected to Lord Tweedsmuir and Connaught Heights.
- Delays in executing on the new childcare facilities may lead to significant escalation of expenses for which, if the District ends up relocating childcare after an unsuccessful search for a downtown location, will be borne by the District's operating fund.

A decision to forego the relocation childcare would have the following repercussions:

- Foregoing an approximate 200 seat creation in the Fraser River Zone.
- Continuing to displace large number of students at Qayqayt and redirecting them to schools such as Lord Tweedsmuir and Connaught Heights.
- Foregoing \$2.8 M in New Spaces Funding (or, reapplying at a later date)
- Foregoing \$1.5 M in Major Capital Projects in Ministry of Education and Childcare Funding to create new spaces in the District and therefore utilizing operational dollars to fund any new portable placements at alternate school sites (or, reapplying at a later date)
- Placing more pressure on other space-creating alternatives.

Recommendation:

THAT the Board of Education of School District No. 40 approve the relocation of the Ready Set Grow Children's Centre (located at FRMS) to the grounds of Lord Tweedsmuir Elementary School and relocation of Qayqayt Children's Centre to the grounds of F.W. Howay Elementary School.

AND THAT the New Spaces Funding for Lord Tweedsmuir Elementary and FW Howay be accepted and approved.

Statement from Purpose Society

December, 2022

The Lower Mainland Purpose Society for Youth and Families accepts the plan that was presented to us to relocate Ready Set Grow Children's Centre to the grounds of Lord Tweedsmuir Elementary School. We also accept the proposed plan to relocate Qayqayt Children's Centre to the grounds of F.W. Howay Elementary School.

We understand that we need to vacate the premises by March, 2024 and the School District will assist with the moving, at no cost to Purpose Society.

We have been working to find alternative solutions to relocate the centres closer to the downtown core as most of the families served by the two centres reside in that area. We discovered that finding new sites, that meet zoning and licensing requirements, and meeting a tight deadline make it very challenging. We are continuing to look at options for a child care centre downtown; however, this location would be an additional child care centre to the current two that are moving. Among other things, we are exploring the possibility of converting an existing space owned by the Society into a child care space.

Parents of children attending the two centres will be given priority to enroll their children into the Skwo:wech Children's Centre once it opens.

The Purpose Society will work alongside of the New Westminster School District to mitigate the effects of these moves on parents. We will make the move to the new sites seamless so that parents have access to child care on a continuous basis. We will communicate often with the School District staff and parents and do all we can to support the children and their families through this disruption to their daycare lives.

School District No. 40 (New Westminster)
Student and Family Affordability Fund
As of December 6, 2022

	Spent	Budget	Remaining	% Remaining
Category 1 (Universal Fees and Fundraising)	120,980	218,700	97,720	45% Note 1
Category 2 (Nutrition)	67,800	325,000	257,200	79% Note 2
Category 3 (Local Customized Supports)	57,345	153,453	96,108	63% Note 3
TOTAL	246,124	697,153	451,029	65%

[Note 1](#)

Amounts spent to date have been used to offset school supply costs and reduce school fees at the start of the school year. Remaining amounts will be used to offset field trip costs and provide school-wide presentations towards the end of the school year. NWSS is allocating amounts to support the reduction in entree prices at the cafeteria evenly throughout the year.

[Note 2](#)

Majority of amounts spent relate to incremental costs of the Fuel Up! program due to increased subsidy participation and expanded programming. In addition, amounts paid during November to a third party provider for shelf stable breakfast and snack options at schools are included in amounts spent to date. These expenses will continue throughout the remainder of the year.

[Note 3](#)

Majority of amounts spent have been used to purchase gift cards for vulnerable families at the beginning of the school year. Purchasing of gift cards will continue throughout the year as distribution to families typically happens prior to breaks (ie. winter, spring, summer).

School District No. 40 (New Westminster)
Operating Fund - Year to Date Revenue to Budget Summary
G.L. Period Selection: 202305 End Date: NOVEMBER 30, 2022

<u>Description</u>	<u>Revenues</u>	<u>Original Budget</u>	<u>Bud Remain \$</u>	<u>Bud Remain %</u>
621 OPERATING GRANT MINISTRY OF EDUCAT	(21,690,840)	(70,219,618)	(48,528,778)	69%
629 OTHER MINISTRY OF EDUCATION GRANTS	(60,530)	(924,514)	(863,984)	93%
641 PROVINCIAL GRANTS OTHER	(29,125)	(68,788)	(39,663)	58%
643 SUMMER SCHOOL FEES	-	(940)	(940)	100%
644 CONTINUING EDUCATION	(396)	(1,900)	(1,504)	79%
645 INSTRUCTIONAL CAFETERIA REVENUE	(46,884)	(150,000)	(103,116)	69%
647 OFFSHORE TUITION FEES	(1,150,036)	(3,050,000)	(1,899,964)	62%
649 MISCELLANEOUS REVENUE	(153,588)	(31,286)	122,302	-391%
651 COMMUNITY USE OF FACILITIES	(236,270)	(279,667)	(43,397)	16%
661 INTEREST ON SHORT TERM INVESTMENT	(160,785)	(200,000)	(39,215)	20%
670 APPROPRIATED SURPLUS	-	(1,207,501)	(1,207,501)	100%
Grand Total	(23,528,454)	(76,134,214)	(52,605,760)	69%

School District No. 40 (New Westminster)
Operating Fund - Year to Date Expense to Budget Summary
G.L. Period Selection: 202305 End Date: NOVEMBER 30, 2022

Description	YTD Exp	YTD Com	YTD Exp + Com	Budget	Bud Remain \$	Bud Remain %
105 PRINCIPALS & VP SALARIES	1,754,698	-	1,754,698	4,058,362	2,303,664	57%
110 TEACHERS SALARIES	10,057,538	-	10,057,538	33,257,098	23,199,560	70%
120 SUPPORT STAFF SALARIES	1,995,464	-	1,995,464	5,774,626	3,779,162	65%
123 EDUCATIONAL ASSISTANTS SALARIES	1,907,805	-	1,907,805	6,859,177	4,951,372	72%
130 OTHER PROFESSIONAL SALARIES	1,191,834	-	1,191,834	2,811,821	1,619,987	58%
140 SUBSTITUTE SALARIES	699,170	-	699,170	2,561,336	1,862,166	73%
200 EMPLOYEE BENEFITS	4,219,351	-	4,219,351	13,603,555	9,384,204	69%
310 SERVICES	716,070	40,020	756,090	2,093,188	1,337,098	64%
312 LEGAL COSTS	22,404	-	22,404	66,100	43,696	66%
330 STUDENT TRANSPORTATION	12,832	57,723	70,555	58,550	(12,005)	-21%
340 PROFESSIONAL DEVELOPMENT & TRAVEL	402,258	-	402,258	517,441	115,183	22%
360 RENTALS & LEASES	130,819	-	130,819	259,182	128,363	50%
370 DUES & FEES	85,221	-	85,221	108,794	23,573	22%
390 INSURANCE	133,805	-	133,805	133,897	92	0%
510 SUPPLIES	591,053	460,304	1,051,357	1,746,078	694,721	40%
540 UTILITIES	191,213	28,205	219,418	574,799	355,381	62%
551 GAS - HEAT	25,771	-	25,771	362,790	337,019	93%
555 CARBON TAX EXP	1,902	-	1,902	51,000	49,098	96%
560 WATER & SEWAGE	80,501	-	80,501	216,232	135,731	63%
570 GARBAGE & RECYCLE	27,985	1,736	29,721	96,186	66,465	69%
580 FURNITURE & EQUIPMENT REPLACEMENT	108,126	1,211	109,337	403,434	294,097	73%
590 COMPUTER & EQUIPMENT REPLACEMENT	250,046	155,763	405,809	816,224	410,415	50%
599 TRANSFER TO LOCAL CAPITAL	250,000	-	250,000	250,000	-	0%
Grand Total	24,855,866	744,962	25,600,828	76,679,870	51,079,042	67%

Supplement to: **COMBINED EDUCATION AND OPERATIONS POLICY & PLANNING COMMITTEE**

Date: December 6, 2022

Submitted by: Robert Weston, Executive Director of Human Resources

Item: Requiring Action Yes ☐ No ☒ For Information ☒

Subject: October 3, 2022 to November 30, 2022 Non-Replacement Data (Staffing)

Background:

The data chart below is provided in response to the following Board motions:

MOTION: 2018-118 - Teachers Teaching On-Call (TTOC) Shortages, and

MOTION: 2018-119 - Educational Assistants Absence Coverage

OCTOBER 2022	Total Teacher or EA days 19	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	** Covered by School based administrators
A. Enrolling Teaching assignments	6270	320	225	95	57
B. Non-Enrolling assignments	2451	83	31	52	0
C. Education Asst.	3553	318	264	54	N/A

NOVEMBER 2022	Total Teacher or EA days 20	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	** Covered by School based administrators
A. Enrolling Teaching assignments	7280	531	287	245	99.50
B. Non-Enrolling assignments	2540	163	16	147	0
C. Education Asst.	3920	447	294	153	N/A

** All such absences were covered by the reassignment of non-enrolling teachers or school-based administrators



Supplement to: BOARD OF EDUCATION – OPEN BOARD MEETING

Date: December 13, 2022

Submitted by: Trustee Dee Beattie

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: Board of Education SD 40 move all meetings to in-person starting January 2023

Background:

In March 2020, the New West Board of Education moved all meetings online due to COVID restrictions.

For 2 years now all meetings have been virtual and have worked well.

Many of the COVID restrictions have been lifted and it is now time to move all public meetings back to in-person.

In-person meetings are better for building understanding of issues, better communication, better focus, and better participation.

When interpreting information nonverbal cues are a big part of any conversation. Complex strategic conversations need full attention and through face-to-face discussions we are able to debate creatively to fully understand the issue.

Face-to-face meetings are better for building relationships and respect. Strong relationships are the foundation of building long term success. Face-to-face builds relationships and trust.

Addressing sensitive issues is easier in-person, working through with empathy and understanding can help resolve issues more effectively.

Meeting face-to-face limits disruptions and distractions such as poor Wi-Fi and malfunctioning hardware and software issues.

Lastly the ability to have small talk prior to the start of the meeting or at the end of the meeting allows trustees to informally ask a question to senior staff about a topic that is not on the agenda. Small talk helps build relationships.

Recommendation: The Board of Education of School District No. 40 (New Westminster) move Operations Policy and Planning Committee to in-person for all meetings starting February 2023.

Recommendation: The Board of Education of School District No. 40 (New Westminster) move Board meetings to in-person for all meetings starting January 2023.