

AGENDA OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, September 24, 2024

7:00 pm

School Board Office (In-person & Via Zoom)

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

Pages

1. ADOPTION OF THE AGENDA 7:00 PM

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the September 24, 2024 Regular School Board meeting.

2. APPROVAL OF THE MINUTES 7:00 PM

a. Minutes from the Open Meetings held:

1. June 24, 2024 Open Meeting

4

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the June 24, 2024 Regular School Board meeting.

b. Business Arising from the Minutes

3. PRESENTATIONS

a. FESL - Learning Story No. 1 - Diversity, Equity, Inclusion & Anti-Racism (P. Craven & K. Headley) 7:05 PM 12

b. 2023-24 Year-End Review (B. Ketcham & A. Grey) 7:20 PM 27

1. 2023-24 Year End Financial Statements 51

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2023-2024 Financial Statements as presented.

4. COMMENT & QUESTION PERIOD FROM VISITORS 7:40 PM

DPAC / CUPE / NWTU

5. CORRESPONDENCE

6. BOARD COMMITTEE REPORTS

- a. The next EPPC and OPPC Committee Meetings will be held in October 15, 2023.

7. REPORTS FROM SENIOR MANAGEMENT

- | | | | |
|----|--|---------|-----|
| a. | Superintendent Update (M. Davidson) (Verbal) | 7:55 PM | |
| b. | Summer Learning Update (P. Craven) | 8:05 PM | 117 |
| c. | Five-Year Capital Plan - Minor Capital Projects (M. Brito) | 8:15 PM | 119 |

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approves the 2025-26 Minor Capital Plan as presented for submission to the Ministry of Education and Childcare.

8. NEW BUSINESS

- | | | | |
|----|---|---------|-----|
| a. | Annual Reimbursement of Costs (D. Connelly) | 8:25 PM | 121 |
|----|---|---------|-----|

Recommendation:

That the Board of Education of School District No. 40 (New Westminster) write a letter to the Honourable Rachna Singh, asking for the Ministry of Education and Child Care to: 1. Reimburse school districts annually for costs associated with all government-supported major capital projects related to the costs for project planning; and 2. Fully fund the purchase and related costs (including site-prep, accessibility requirements and permits) of portables for enrolment growth.

Recommendation:

THAT School District No. 40 (New Westminster) work with the City to determine projected population growth and school needs and include specific school needs and projected school site requirements as a formal response to the City's engagement process.

9. OLD BUSINESS**10. TRUSTEE REPORTS**

8:45 PM

11. QUESTION PERIOD (15 Minutes)

8:55 PM

Questions to the Chair on matters that arose during the meeting.

12. NOTICE OF MEETINGS

9:10 PM

Tuesday, October 29, 2024; School Board Meeting, 7:00 p.m. (In-person & Via Zoom Link).

Events: Orange Shirt Day and National Day of Truth and Reconciliation, Monday, September 30, 2024.

13. REPORTING OUT FROM IN-CAMERA BOARD MEETING

9:10 PM

a. Record of the June 24, 2024 In-Camera Meeting

14. ADJOURNMENT

9:10 PM

**MINUTES OF THE REGULAR OPEN BOARD MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, June 24, 2024, 7:00 PM
In-Person and Via Zoom Link**

PRESENT Maya Russell, Chair
Cheryl Sluis, Vice-Chair
Gurveen Dhaliwal, Trustee
Danielle Connelly, Trustee
Elliott Slinn, Trustee
Cheryl Sluis, Trustee
Kathleen Carlsen, Trustee

Sylvia Russell, Interim Superintendent
Julie Pearce, Interim Associate Superintendent
Bettina Ketcham, Secretary-Treasurer
Robert Weston, Executive Director, HR
Dave Crowe, Director of Capital Projects
District Learning Team
Laura Goodman, Recording Secretary

Members of the Public
Laura Kwong, DPAC Chair
Krista Macaulay, Treasurer
Kristie Oxley, NWTU President

The New Westminister School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. **ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:05 p.m.

2024-053

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the June 24, 2024, Regular School Board meeting.

CARRIED UNANIMOUSLY

2. **MINUTES FOR APPROVAL**

a. Minutes from the Open meetings held:

i. May 28, 2024, Regular School Board Meeting.

2024-054

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as presented for the Regular School Board meeting held on May 28, 2024.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes.

Nil.

3. **PRESENTATIONS**

Nil.

4. **COMMENT & QUESTION PERIOD FROM VISITORS**

DPAC: Krista McCaulay, Treasurer

- DPAC shared they participated in three district committees and attended City Council as a delegation to request financial support for the continuation and expansion of the walking school bus.
- DPAC will be hosting an overdose prevention and naloxone treatment seminar for parents, caregivers and students on Thursday, June 26th at 6:30 p.m. at NWSS Library.
- DPAC participated with the Board of Education regarding Simcoe Advocacy and the Columbia Square Development at the suggestion of the Board.
- Vancouver Coastal Health (VCH) and Fraser Health Authority (FHA) recently released air quality requirements for schools and childcare facilities for indoor temperature and air quality; DPAC looks forward to hearing how the District will ensure they meet these new health and safety standards.
- DPAC passed a resolution to write a letter of advocacy to the Ministry of Education and Child Care (MECC) to address the capacity crisis and funding issues in the District, and other districts across the province; the letter will be sent to Ministry and local MLAs.

NWTU: Kristie Oxley, President

- Oxley thanked the Board for their response letter regarding Kindergarten Gradual Entry.
- NWTU appreciates the opportunity to engage in the School Generated Funds Ad Hoc Committee, and AP 520 which will be reported on later this evening.
- Oxley is currently working with Mentorship Facilitator, Patricia Pain on an early career teaching session that will take place the week of August 26th.

The public was given the opportunity to ask questions on matters that arose during the meeting with staff responding where appropriate. To view the full comment and question period, please refer to the meeting video at the [\[7:08 p.m.\]](#) mark.

5. **CORRESPONDENCE**

Nil.

6. **BOARD COMMITTEE REPORTS**

a. Education Policy & Planning Committee, June 11, 2024.

1. Comments from the Committee Chair, Trustee Andres.

Trustee Andres highlighted the following main topics: Student Voice presented their final report; new personal digital devices (PDD) cell phone policy; Climate Action update report from Environmental Lead, Dominic Pistor; New Courses: Environmental Science 12 & Systems and Societies; Child Care Update, Ileana Neilson, and a Summer School Update with Stephen Inniss and Tu Loan Trieu.

2. Approval of the June 11, 2024, Education Policy and Planning Committee Minutes.

**Moved and Seconded
2024-055**

THAT The Board of Education of School District No. 40 (New Westminster) approves the minutes from the June 11, 2024, Education Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

- b. Operations Policy & Planning Committee, June 11, 2024.

Comments from the Committee Chair, Trustee Connelly.

Connelly provided the following brief highlights: Memorial Park project (old NWSS site); Queen Elizabeth expansion project; and the FRMS and Qayqayt classroom renovations. Trustee Connelly reiterated the acknowledgement and thanks that were initially shared at the OPPC meeting held on June 11th; specifically Chair Russell's acknowledgment of the maintenance staff for all the work they do to support the District's events and celebrations. Connelly also thanked Rick Bloudell, Manager Community Projects and Partnerships for his continued work to ensure the lunch program and school nutrition program remain accessible and equitable for students in their District.

1. Approval of the June 11, 2024, Operations Policy and Planning Committee minutes.

**Moved and Seconded
2024-056**

THAT The Board of Education of School District No. 40 (New Westminster) approve the minutes from the June 11, 2024, Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

To view the EPPC & OPPC comments please refer to the [\[7:13 p.m.\]](#) mark.

2. Technology for Schools

**Moved and Seconded
2024-057**

THAT The Board of Education of School District No. 40 (New Westminster) send a letter to the Minister of Education and Child Care, the Honourable Rachna Singh, to ask for a significant investment, prior to the start of the new school year, in

technology for schools to meet the growing need for electronic devices in response to the new mandated legislation restricting the use of personal digital devices in schools.

CARRIED UNANIMOUSLY

3. Federal Food Program

**Moved and Seconded
2024-058**

THAT The Board of Education of School District No. 40 (New Westminster) write a letter to MP Peter Julian underscoring the importance of and outlining the urgent need for additional funding for food programs in our schools and to request more clarity about the method and timing of distribution of the national program funds.

CARRIED UNANIMOUSLY

Chair Russell noted that an announcement was made late last week regarding the National School Food program and will investigate to see if additional funding is available.

Chair Russell called for a one-minute recess at 7:24 p.m. and left the meeting with Robert Weston, Executive Director, Human Resources, and reconvened the meeting at 7:25 p.m.

Chair Russell acknowledged and thanked interim Superintendent Sylvia Russell, and Interim Associate Superintendent Julie Pearce for their work over the past several months. The Board, Senior Management Team, and the District are deeply grateful for their guidance, leadership, and experience that they have brought to the District.

7. **REPORTS FROM SENIOR MANAGEMENT**

a. Superintendent Update

1. Good things are happening 2023-2024 year in review.

Interim Superintendent Sylvia Russell and members of the District Learning Team highlighted the District successes from the 2023-2024 school year.

District Learning Team: Ileana Neilson, Manager Early Learning & Child Care; Sandra Singh, Director of Instruction-Learning & Innovation; Connie Swan, District VP Indigenous Education; Ken Headley, District Vice Principal, Diversity, Equity, Inclusion & Accessibility (DEIA); Rhonda Jones, Director of Instruction-Learning Services; Melanie Smith, District Vice-Principal, Safe and Caring Schools, and Pam Craven, Director of Instruction, Secondary Programs • Sigma.

Highlights included but not limited to:

- 6th Annual Student Symposium
- Long-Range Facilities Plan Approval
- Board 2024 Advocacy Action Plan Adoption

- Establishing a New Board Office Team
- Success Stories at Our Schools
- Early Learning & Child Care and Children as Caring Citizens
- Fostering Collective Teacher Efficacy
- Indigenous Graduation Ceremony, Supporting the Success of Indigenous Students & Implementation of the Indigenous Education Council
- DEIA Reimagining and Rebuilding Communities Document Update & Professional Day
- Competency-Based Individualized Education Program (IEPs) – Putting Students at the Centre of Their Learning
- Mental Health Resource Fairs with Community Partners; Fall & Spring Semesters at NWSS

Superintendent Russell stated that she was impressed with the District's Learning Team and thanked the Board for providing her with the opportunity to work with them and the Partner Groups – a wonderful place with wonderful people.

On behalf of the Board, Chair Russell acknowledged and thanked the District Learning Team for the incredibly important work that they continue to provide to the District.

To view this presentation please refer to the meeting video at [\[7:26 p.m.\]](#).

1. NWSS 5-Block Timetable Update (P. Craven)

Pam Craven, Director of Instruction-Secondary Programs provided an update regarding the NWSS 5-Block timetable, and spoke to the following two key action items which transpired since the last Open Board meeting held on May 28, 2024; 1) a JEDIC meeting, and 2) A visit to Terry Fox Secondary School.

JEDIC Meeting:

- A third Joint Educational Implementation Committee (JEDIC) meeting took place on June 4, 2024. The meeting was productive; discussions centred around the NWSS 5-block timetable structural survey results and insights from NWSS staff activities and student focus groups.

Terry Fox Secondary School (TFSS) Visit:

- Susana Quan, incoming NWSS Principal, Pam Craven, and three NWTU members visited Terry Fox Secondary School in Port Coquitlam on June 12, 2024.

Next steps: Proposed timetables will be presented to all partner groups in the fall for review and feedback, the results and recommendation from staff will be presented to the Board of Education in November 2024 for consideration.

b. 2024-25 Board Annual Work Plan (B. Ketcham)

Secretary-Treasurer Ketcham spoke to the Draft Board Annual Work Plan which included only September and October 2024. Mark Davidson, the new Superintendent of Schools is starting in July 2024 and approving only the first two months of the school year would allow him to provide input on the upcoming presentations being brought to the Board for the remainder of the school year. A board work plan for the entire school year will be brought forward for approval in October 2024. New to the attached September and October plan are "Learning Stories" - a framework for enhancing student learning which will be brought forward to Board meetings.

**Moved and Seconded
2024-059**

THAT The Board of Education of School District No. 40 (New Westminster) approve the Board work plan for September and October 2024 with the full board work plan for the entire 2024-25 school year coming forward for approval in October 2024.

CARRIED UNANIMOUSLY

c. 2025-2026 5-year Capital Plan (Major Projects) (B. Ketcham)

Secretary-Treasurer Ketcham walked through the major capital plan in detail and provided updates on new and recurring project requests. The plan looks to request over \$340M in major capital projects. The District is required to submit the Major Capital Plan for the following year by June of the current year. This request to the Ministry is largely driven by the Long Range Facility Plan (LRFP) that was approved by the Board in October 2023.

**Moved and Seconded
2024-060**

THAT The Board of Education of School District No. 40 (New Westminster) approve the 2025-2026 Major Capital Plan for submission to the Ministry of Education and Childcare.

CARRIED UNANIMOUSLY

d. District Code of Conduct – AP 104 (Appendix A & Appendix B) (P. Craven)
(Specifically related to Cell Phone Use).

Pam Craven, Director of Instruction, Secondary Programs provided an update regarding Personal Digital Devices (PDD) as it relates to the District Code of Conduct Administrative Procedure (AP) 104 (*AP 104 Appendix A - Student Use of Mobile Devices AND AP 104 Appendix B - Restrictions on Cell Phones and Personal Internet-Connected Devices*); includes the Noncompliance Process at the Teacher and Administration levels.

On June 6, 2024, the District Leadership Team Reviewed the requirements of Ministerial Order 89. Principals and Vice-Principals provided feedback on the language in AP 104 Appendix A and suggested additions to AP 104 Appendix B - Parent Letter. This feedback was incorporated and discussed in a subsequent meeting on June 13, 2024. This meeting also addressed the implementation of the Ministerial Order and established a consensus on handling non-compliance.

Highlights include:

- Appendix B Parent Letter regarding the Ministerial Order was shared with all stakeholders on June 18, 2024; Principals will reference this letter in year-end parent communication.
- A Code of Conduct checklist regarding Personal Digital Devices (PDDs) was provided to principals & Vice Principals to aid in the September implementation.

- A Frequently Asked Question document for teachers and students regarding the process is being developed to address queries about this implementation and will be shared at the start of the 2024-2025 school year.
- Administrators have agreed to follow a process for addressing student misbehaviour, including working with teachers and students to develop individualized plans to address non-compliance.
- Stakeholder consultations will take place in September, and an update on the implementation process and language will be provided to the Board in October 2024.

Questions were asked, and Discussion ensued.

To review the District Code of Conduct and Personal Digital Devices (PDD) Report please refer to the meeting video at [\[8:40 p.m.\]](#)

8. **NEW BUSINESS**

- a. School Generated Funds Committee Report (Vice-Chair C. Sluis & Trustee D. Connelly).

Vice-Chair Sluis provided a report on the School Generated Funds Committee which was struck following an approved Board motion on February 16, 2024; the committee's purpose was to make findings and recommendations that would improve AP 520 Fundraising Activities and Policies that arose through the Committee's work. Recommendations from the committee's report were highlighted.

The School Generated Funds Ad Hoc Committee Report and recommendations will be utilized by staff to revise Administrative Procedure (AP) 520. Staff will take the opportunity review AP 520 and bring back an update in Fall 2024.

Trustee Sluis acknowledged and thanked the following committee members who participated in this work.

Trustee Connelly thanked Trustee Sluis for her leadership on this Committee, and to all the volunteers and parents who supported this project.

Chair Maya acknowledged and thanked Trustees Sluis and Connelly, and committee members and volunteers for their work.

9. **OLD BUSINESS**

Nil.

10. **TRUSTEE REPORTS**

Trustees provided highlights of the events they attended in June. Refer to the meeting video at [\[9:01 p.m.\]](#) for full comments.

11. **QUESTION PERIOD (15 Minutes)**

The public was given the opportunity to ask questions on matters that arose during the Meeting. Members of the public voiced their concerns to the Board of Education on the following topics: addition requested at Lord Tweedsmuir to support long-term growth, personal device restrictions and cellphone use in schools, and the importance of maintaining green space and services for students as the District enrollment capacity continues to increase.

Refer to the meeting video at [\[9:24 p.m.\]](#) for full Q&A comments.

12. **NOTICE OF MEETINGS**

Tuesday, September 24, 2024: School Board Meeting, 7:00 p.m. (In-person & via Zoom link).

Events

- SD40 Retirement Dinner Event – Tuesday, June 4, 2024.
- National Indigenous People's Day – Thursday, June 27, 2024.
- Canadian Multiculturalism Day – Thursday, June 27, 2024.
- National Indigenous History Month, Pride Month June 2024.

13. **REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of the May 28, 2024, In-Camera Meeting.
- b. Record of the June 11, 2024, Special In-Camera Meeting.
- c. Record of the June 17, 2024, Special In-Camera Meeting.

14. **ADJOURNMENT**

The meeting adjourned at 9:30 pm.

Chair

Secretary-Treasurer

Board meeting date	FESL - Learning Stories
September 24	Learning Story #1 DEIA Framework
October 29	Learning Stories #2 - Literacy focus
November 26	Learning Stories #3 - Indigenous
December 17	Learning Stories #4 – Human and Social Development
January 28	Learning Stories #5 – EDI and Early Learning Project
February 25	Learning Stories #6 – Grad rates, Careers and Post Secondary Transition
April 29	Learning Stories #7 – Numeracy
May 27	Learning Stories #8 – Student voice - reflections from Symposium



Supplement to: REGULAR OPEN BOARD OF EDUCATION MEETING

Date: September 24, 2024

Submitted by: Kenneth Headley- District Vice Principal of Diversity, Equity, Inclusion and Anti-racism

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Subject: Diversity, Equity, Inclusion and Antiracism Update (Framework)

Background: Our school district is committed to fostering an inclusive, equitable, and diverse environment where every student, staff member, and community member feels valued and respected. Our Diversity, Equity, Inclusion, and Antiracism (DEIA) Framework is designed to guide our efforts in creating a supportive and welcoming atmosphere for all.

In 2021, the district did an Equity Audit completed by Bakau Consulting Services. The information from the Survey/audit coupled with data from events and experiences has led to the creation of a DEIA Framework.

The framework's guiding principles are based on the Indigenous Worldview of the 6R's (Respect, Relevance, Responsibility, Relationships, Resilience and reciprocity).

The 8 Main Priorities are:

- A Human Rights Approach
- Increasing the Racial Literacy of All Staff
- Bold and Courageous Culturally Responsive Leadership
- Implementation of Culturally Responsive Leadership
- Student Voice and Agency
- Responding to Racist and Hateful events
- Staff and Student safety and wellbeing
- Continuous Engagement.

The presentation will also discuss how we engage in this work in a meaningful way, by holding ourselves accountable and bringing the community along to support. Finally it will share how the district advisory committee helped support the work through members voices.



REIMAGINING AND REBUILDING COMMUNITIES TOGETHER: A COLLECTIVE APPROACH TO DIVERSITY, EQUITY, INCLUSION AND ANTIRACISM IN NEW WESTMINSTER SCHOOLS

Board Presentation

September 2024

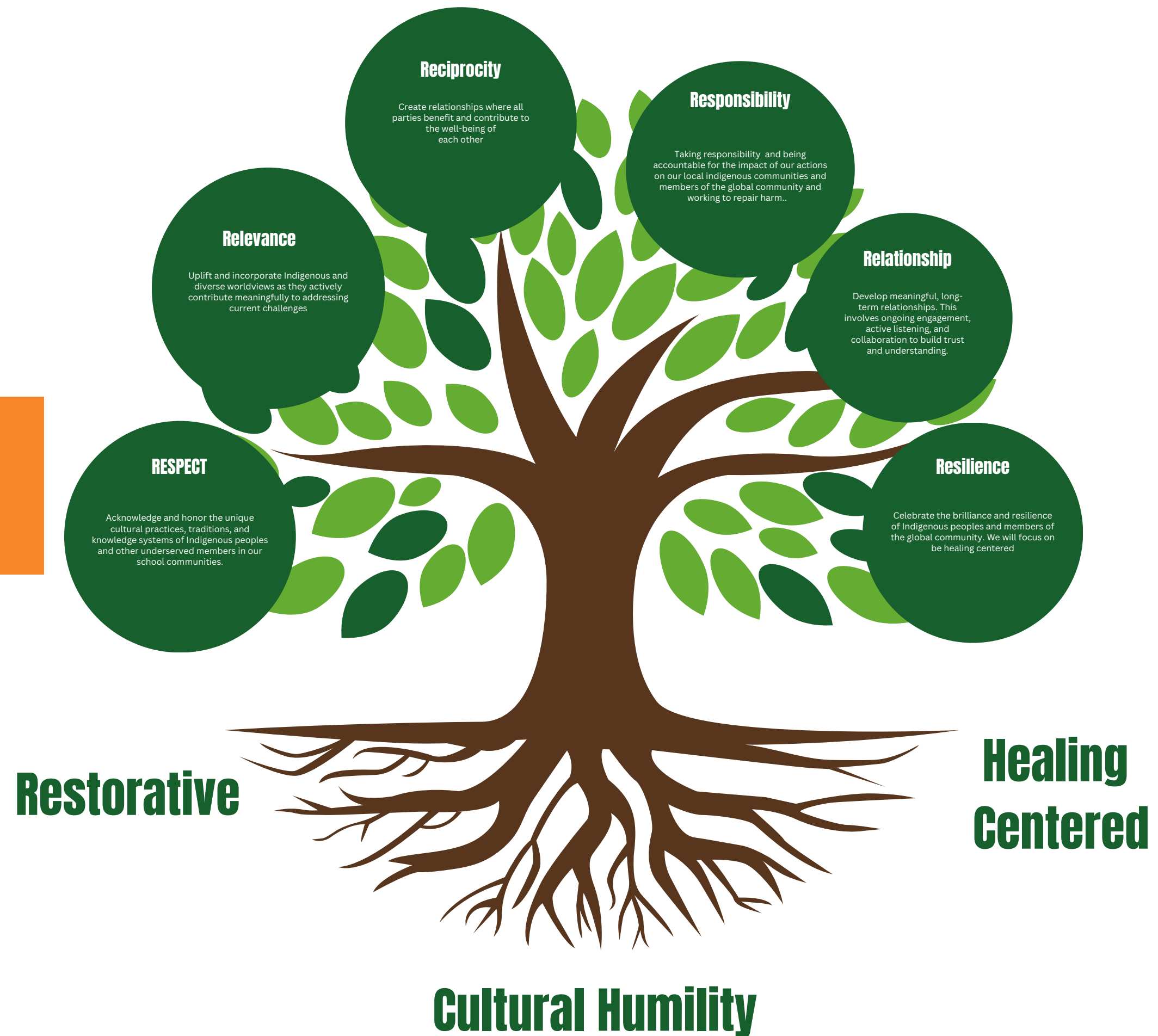
Learning Journey



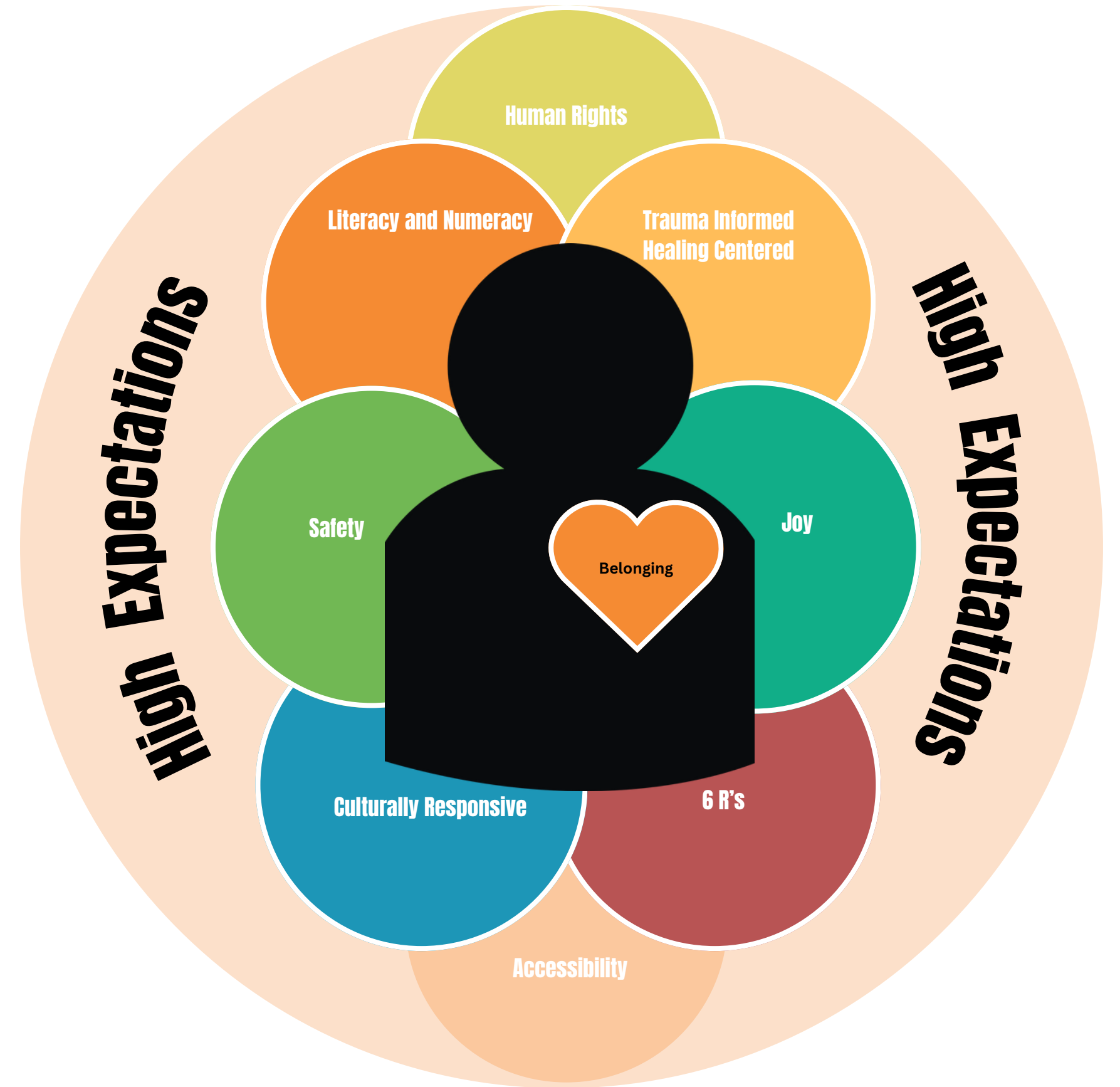
Reimagining and Rebuilding Communities Together:

**A collective approach to Diversity, Equity, Inclusion and
Antiracism in New Westminster Schools**

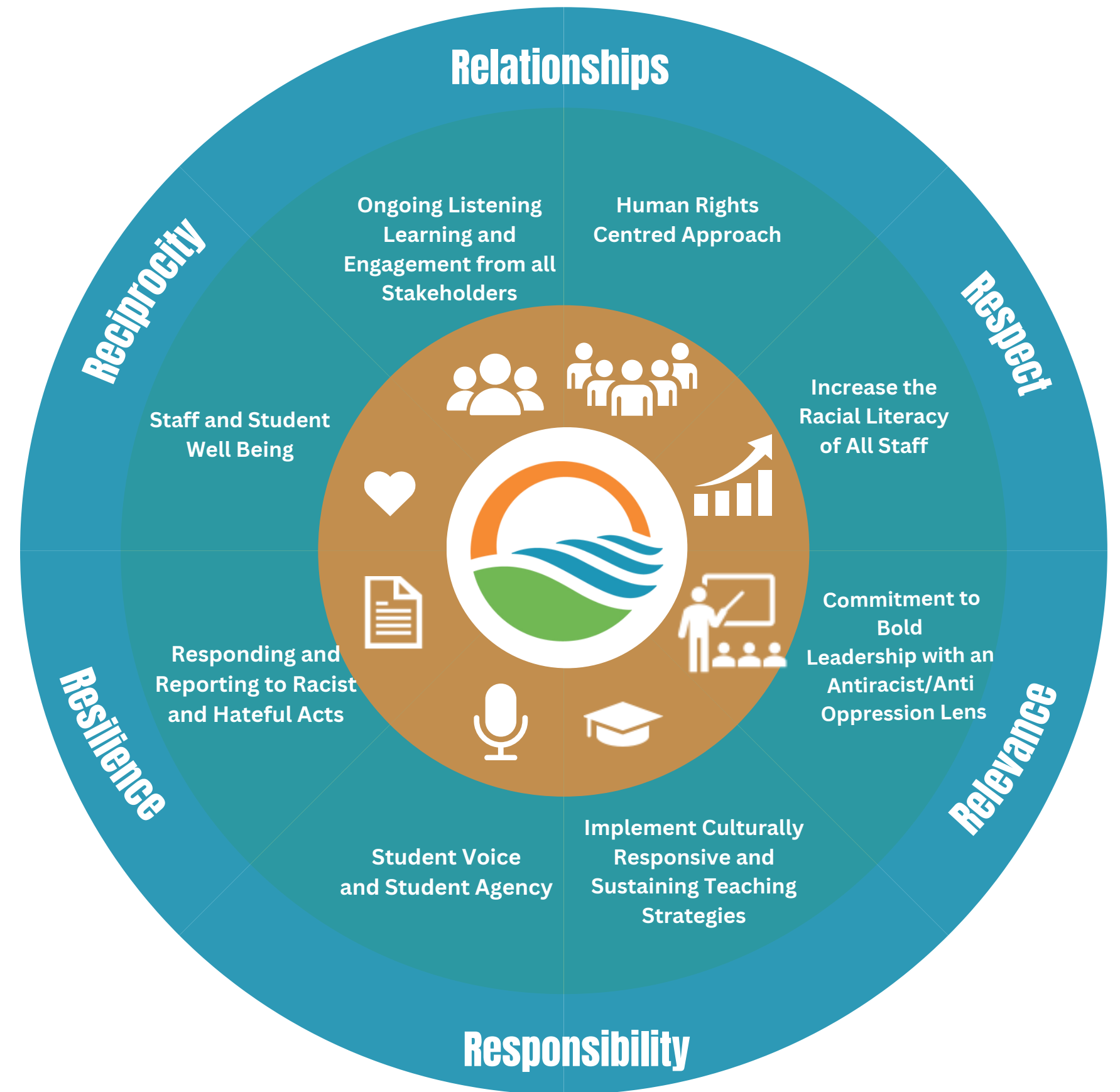
Guiding Principles



Student Centered



Priorities



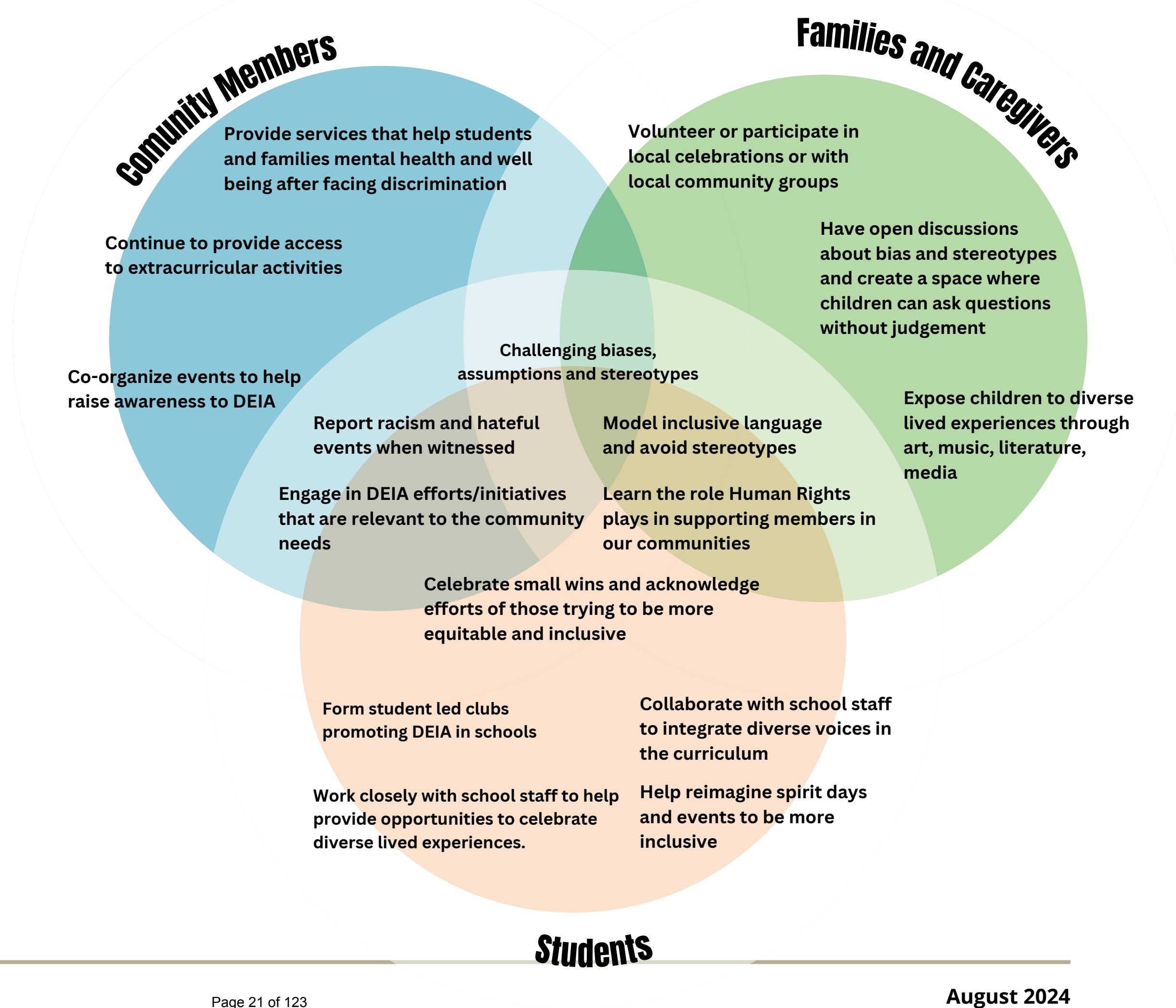
Accountability



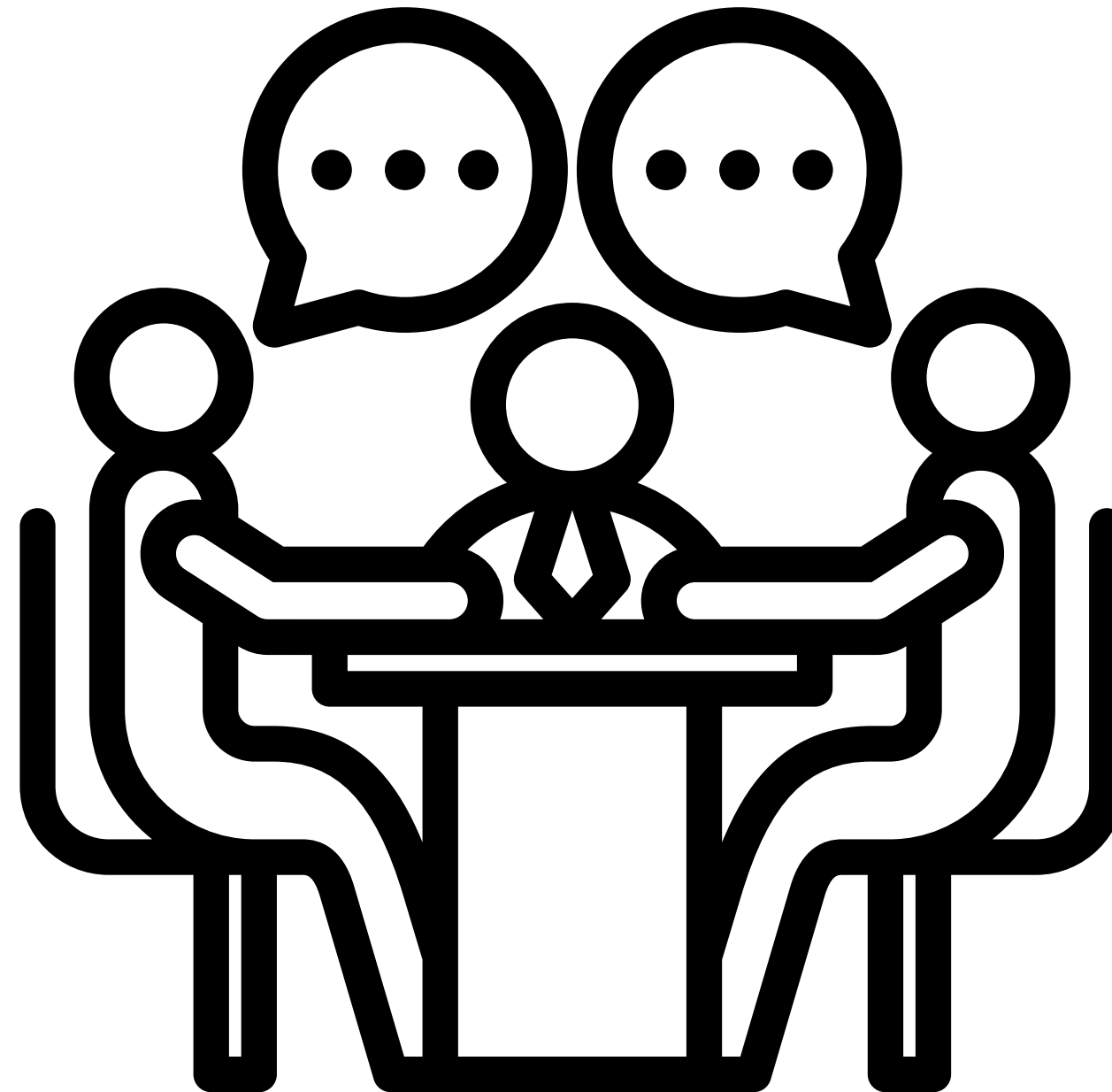
Safer In Here



Moving Forward



Advisory



Antiracism Advisory Members:

Amelia Laidlaw, Indigenous Education
Connie Swan, District Vice-Principal for Indigenous Education
Dave Bollen, CUPE 409
Edna O'Neill, CUPE 409
Elaine Su, NWTU
Elliott Slinn, Board of Trustees
Haley Kwan Yee Lor, SOGI
Kai Smith, SOGI
Ken Millard, NWPVPA
Kenneth Headley, District VP-Diversity, Equity, Inclusion and Antiracism
Kristie Oxley, NWTU
Laura Kwong, DPAC
Marc Andres, Board of Trustees
Maya Russell, Board of Trustees
Mita Naicker, DPAC
Robert Weston, Executive Director of Human Resources
Sandy Singh, Director of Instruction, Learning and Innovation
Sylvia Russell, Superintendent of Schools, Senior Management Team
Tu Loan Trieu, NWPVPA

Elaine Su (NWTU)



It was really powerful to have this circle of different voices at the table; to know that this work is important to everyone from the superintendent to the trustees to the parents of our community was very meaningful. I hope this document allows racialized students, staff, and community members to feel seen. I hope it serves to remind us all that the work we do is complicated and ongoing, but rooted in community care. I hope it continues to be a reflection of our real commitment to justice, equity, and compassion. To me, it is a document that supports us all as we grow, learn, and find belonging in this district.

Ken Millard (NWPVPA)



"I appreciated the open, respectful, and collaborative dialogue of the committee where members genuinely listened and learned from each other even when there wasn't complete agreement on an idea. The final document is a reflection of the committee's work that I hope will help move our district many steps forward!"

Amelia Laidlaw (Indigenous Education Department)



“As a committee, we worked respectfully and tirelessly to bring forward a framework that will lead the district towards a more equitable and just educational community. One which honours and recognizes Indigenous worldview, anti-racism and equity are interconnected and paramount to supporting the vastly diversity and growing needs of our students and their families.”

“Throughout the process, the committee was led with purpose and a vast knowledge of the area of equity. We were able to navigate through challenging questions because leadership had spent the time to be sure that we were all grounded in the principles of equity before moving into challenging conversations and allowed for all voices to be heard and included in the process.”

Next Steps

- **Share Document Publicly- (November 2024)**
- **DLT/EMT Meetings**
- **Monthly Sway**
- **Visit School Sites/ Share Staff Meetings (Ongoing)**
- **Discover New Westminster Schools (January 2025)**
- **DPAC Presentation (April/May 2025)**
- **Year End- Good Things Are Happening**

2023-24 Year End Review

School District No. 40

September 24, 2024



New
Westminster
Schools

Recognition

Highlights of the Year

- Continued to experience higher levels of growth in enrolment
- Feeding Futures Funding
- Queensborough Bus Pilot
- Capital Projects
 - Queen Elizabeth Elementary – approval of 3rd floor
 - Relocation of child care centres completed
 - Classroom conversions at Qayqayt and FRMS completed
 - NWSS cooling project commenced
 - New Fraser River elementary school awaiting funding approval
 - Actively working on Fraser River middle school site acquisition

Summary of Priorities 2023-24

Recommended Requests	Ongoing (\$)	One Time (\$)	Total (\$)
VP time increase (0.2 FTE)	\$22,000		\$22,000
Priority EA and TTOCs (5 of each)	\$135,270		\$135,270
Counselling increase (1.0 FTE)	\$77,000		\$77,000
Additional supervision at NWSS	\$91,589		\$91,589
EA Lunch relief and supervision (4 hour) – 6 sites	\$177,594		\$177,594
Second Secondary Principal (dual P model at NWSS)	\$89,245		\$89,245
NWSS school privacy and safety upgrades		\$55,000	\$55,000
Comms web upgrade	\$15,000		\$15,000
Maintenance equipment – tools		\$35,000	\$35,000
Capital Plan savings	\$150,000		\$150,000
After School Childcare	\$21,552		\$21,552
Total Requests Identified	\$779,280	\$90,000	\$869,280

Funds



Our financial statements are comprised of 3 funds:

- Operating fund
- Special purpose fund
- Capital fund

While the Board approves the financial statements, which comprise all 3 funds, the most focus is on the operating fund.

Surplus

- Overall change in net position (all 3 funds): Increase of \$289,160
- Operating Deficit: \$809,467
- Take note of the surpluses in different categories and what we can do with them

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Actual	2023 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,118,979		29,216,740	32,335,719	31,921,726
Changes for the year					
Surplus (Deficit) for the year	1,403,773	215,838	(1,330,451)	289,160	413,993
Interfund Transfers					
Tangible Capital Assets Purchased	(1,563,240)	(215,838)	1,779,078	-	
Local Capital	(650,000)		650,000	-	
Net Changes for the year	(809,467)	-	1,098,627	289,160	413,993
Accumulated Surplus (Deficit), end of year - Statement 2	2,309,512	-	30,315,367	32,624,879	32,335,719

Accumulated Operating Reserve

Accumulated Operating Surplus	2023/24	2022/23
Internally Restricted:		
<i>Constraints on Funds:</i>		
Alternate Education Local Grants	13,047	8,847
Contractual Obligations	-	70,000
Department Carryforward	40,790	20,000
Externally Targeted Funds	7,000	-
Teacher Mentorship Funds	9,780	19,598
<i>Anticipated Unusual Expense:</i>		
Staffing Contingency	-	215,000
<i>Operations Spanning Multiple Years:</i>		
Capital Cost Share	-	500,000
Commitments Outstanding	7,003	278,431
Future Years' Operating Budget Requirements	196,000	50,000
School Surplus	5,180	1,558
Strategic Plan Initiatives	-	30,000
Surplus Applied to 2024-25 Budget	558,911	-
Total Internally Restricted	837,711	1,193,434
Unrestricted	1,471,801	1,925,545
Total Accumulated Operating Surplus	2,309,512	3,118,979

24-25 Summary of Priorities

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
Sexual Health Staffing – 0.5 FTE	\$58,750		\$58,750
SOGI Staffing – 0.2 FTE	\$23,500		\$23,500
DPAC Stipend	\$2,000		\$2,000
Strategic Planning		\$35,000	\$35,000
Total Requests Identified	\$84,250	\$35,000	\$119,250

Statement of Financial Position

Statement of Financial Position

	2024 Actual	2023 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	16,770,756	15,727,377
Accounts Receivable		
Due from Province - Ministry of Education and Child Care (Note 3)	3,810,192	2,082,732
Other	388,037	353,341
Total Financial Assets	20,968,985	18,163,450
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	10,580,202	7,566,446
Unearned Revenue (Note 5)	2,385,887	2,322,116
Deferred Revenue (Note 6)	1,655,067	1,376,442
Deferred Capital Revenue (Note 7)	202,165,357	196,076,926
Employee Future Benefits (Note 8)	3,688,246	3,633,109
Asset Retirement Obligation (Note 11)	735,447	452,726
Total Liabilities	221,210,206	211,427,765
Net Debt	(200,241,221)	(193,264,315)
Non-Financial Assets		
Tangible Capital Assets (Note 9)	232,175,573	224,943,768
Prepaid Expenses	690,527	656,266
Total Non-Financial Assets	232,866,100	225,600,034
Accumulated Surplus (Deficit) (Note 16)	32,624,879	32,335,719

Financial Health Ratios

- Accumulated Surplus from Operations
 - 2024: \$2,309,512 (2023: \$3,118,979)
 - *District's ability to react to emergent situations and the ability to fund special initiatives*
- Net Debt
 - 2024 increase in net debt: \$6,976,906 or 3.5% (2023: increase of \$5,239,606 or 2.8%)
 - *Not indicative of financial difficulty; increase due to the acquisition of tangible capital assets*
- Liquidity Ratio – *current assets over current liabilities*
 - 2024 ratio: 1.10 (2023 ratio: 1.18)
 - *A liquidity ratio greater than one is desirable as it shows the District can pay current liabilities as they are due.*
 - *Liquidity = Flexibility*

Operating Fund

Operating Fund – Income Schedule

(Schedule 2 in the Financial Statements)

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	84,280,852	84,804,811	74,837,808
Other	68,788	169,870	75,800
Tuition	2,770,840	2,927,554	2,806,288
Other Revenue	320,836	417,267	527,747
Rentals and Leases	609,667	707,298	590,542
Investment Income	560,000	650,372	495,510
Total Revenue	88,610,983	89,677,172	79,423,695
Expenses			
Instruction	74,977,970	75,994,288	66,272,593
District Administration	4,253,035	4,410,246	4,133,876
Operations and Maintenance	7,635,381	7,576,557	7,487,803
Transportation and Housing	284,027	292,308	254,802
Total Expense	87,150,413	88,273,399	78,149,074
Operating Surplus (Deficit) for the year	1,460,570	1,403,773	1,274,621
Budgeted Appropriation (Retirement) of Surplus (Deficit)	389,430		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(1,200,000)	(1,563,240)	(885,359)
Local Capital	(650,000)	(650,000)	(352,445)
Total Net Transfers	(1,850,000)	(2,213,240)	(1,237,804)
Total Operating Surplus (Deficit), for the year	-	(809,467)	36,817

Significant enrolment growth means large increase to operating grant

More instructional cafeteria revenue than budgeted

More facility rentals and increased interest rates on larger cash balances

1.3% difference from anticipated budget

\$500K capital cost share on NWSS cooling and \$150K to address long-term capacity needs

Operating Fund – Expense Detail

(Schedule 2B in the Financial Statements)

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Salaries			
Teachers	38,648,366	39,316,387	34,160,518
Principals and Vice Principals	4,615,152	4,614,918	4,186,121
Educational Assistants	8,918,985	9,165,096	7,570,106
Support Staff	6,229,961	6,158,634	5,957,733
Other Professionals	2,893,531	2,833,783	2,946,361
Substitutes	3,004,969	3,272,961	2,769,343
Total Salaries	64,310,964	65,361,779	57,590,182
Employee Benefits	15,644,317	16,076,112	14,027,140
Total Salaries and Benefits	79,955,281	81,437,891	71,617,322
Services and Supplies			
Services	2,230,117	2,463,752	2,357,304
Student Transportation	82,550	90,703	67,097
Professional Development and Travel	516,961	526,816	497,744
Rentals and Leases	278,362	271,100	267,843
Dues and Fees	109,714	87,951	122,630
Insurance	155,158	150,780	134,814
Supplies	2,573,613	2,162,924	1,855,214
Utilities	1,248,657	1,080,182	1,224,835
Bad Debt	-	1,300	4,271
Total Services and Supplies	7,195,132	6,835,508	6,531,752
Total Operating Expense	87,150,413	88,273,399	78,149,074

Growth in staff due to increase in student population and collective agreement wage increases contribute to increase in salaries

Overall, salaries budget to actual was accurate with precision of 1.9%

More supplies of a capital nature than the budget anticipated were purchased and included in tangible capital assets purchased from operating

Replacing and upgrading of older buildings as well as the demolition of the old high school led to savings

Operating Expense by Function, Program and Object

(Schedule 2C in the Financial Statements)



2024 %
of Spend

2023 %
of Spend

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Actual	2024 Budget (Note 13)	2023 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	34,767,525	8,500,761	43,268,286	1,611,817	44,880,103	44,632,603	39,838,209
1.03 Career Programs	514,398	121,395	635,793	34,417	670,210	696,381	660,493
1.07 Library Services	540,807	148,266	689,073	55,269	744,342	699,551	637,423
1.08 Counselling	837,645	210,585	1,048,230	3,952	1,052,182	1,067,422	830,297
1.10 Special Education	13,587,630	3,597,617	17,185,247	186,826	17,372,073	16,861,445	14,592,185
1.20 Early Learning and Child Care	84,005	21,002	105,007	416	105,423	-	-
1.30 English Language Learning	1,571,483	386,526	1,958,009	2,458	1,960,467	1,881,778	1,396,444
1.31 Indigenous Education	514,358	129,978	644,336	32,672	677,008	673,989	573,179
1.41 School Administration	4,644,901	1,094,881	5,739,782	50,009	5,789,791	5,816,646	5,340,703
1.60 Summer School	267,636	50,715	318,351	4,959	323,310	318,961	259,636
1.61 Continuing Education	501,470	111,249	612,719	466	613,185	556,381	484,112
1.62 International and Out of Province Students	1,178,433	257,055	1,435,488	370,706	1,806,194	1,772,813	1,656,256
1.64 Other	-	-	-	-	-	-	3,656
Total Function 1	59,010,291	14,630,030	73,640,321	2,353,967	75,994,288	74,977,970	66,272,593

86.1%

84.8%

Funded for \$9,969,340;
exceeded funding by 74%

Targeted funding is \$494,190;
additional investment of \$182,818

Operating Expense by Function, Program and Object

(Schedule 2C in the Financial Statements)



	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Actual	2024 Budget (Note 13)	2023 Actual	2024 % of Spend	2023 % of Spend
	\$	\$	\$	\$	\$	\$	\$		
4 District Administration									
4.11 Educational Administration	806,420	160,272	966,692	296,932	1,263,624	1,278,443	1,240,385		
4.40 School District Governance	261,308	30,272	291,580	340,938	632,518	628,652	377,663		
4.41 Business Administration	1,631,531	309,387	1,940,918	573,186	2,514,104	2,345,940	2,515,828		
Total Function 4	2,699,259	499,931	3,199,190	1,211,056	4,410,246	4,253,035	4,133,876	5.00%	5.29%
5 Operations and Maintenance									
5.41 Operations and Maintenance Administration	389,681	79,760	469,441	248,014	717,455	665,732	767,835		
5.50 Maintenance Operations	2,815,369	767,719	3,583,088	1,826,068	5,409,156	5,363,378	5,125,567		
5.52 Maintenance of Grounds	266,015	72,960	338,975	64,266	403,241	410,034	397,935		
5.56 Utilities	-	-	-	1,046,705	1,046,705	1,196,237	1,196,466		
Total Function 5	3,471,065	920,439	4,391,504	3,185,053	7,576,557	7,635,381	7,487,803	8.58%	9.58%
7 Transportation and Housing									
7.70 Student Transportation	181,164	25,712	206,876	85,432	292,308	284,027	254,802		
Total Function 7	181,164	25,712	206,876	85,432	292,308	284,027	254,802	0.33%	0.33%

Special Purpose Fund

What is a Special Purpose Fund?

- Special purpose funds are monies from grants and contributions received by Districts for a specific purpose (i.e. stipulations/targeted).
- Amounts that are not spent are kept as deferred revenue until expenses are incurred that meet the stipulation for expenditure.
- Ministry focus on keeping unused balances low
- Interest in keeping school generated funds low

Special Purpose Grants

(Schedule 3A in the Financial Statements)

	Opening balance	Contributions	Expense	Recovery	Ending balance	Additional expenses funded by and reported in operations
Annual Facilities Grant	-	235,916	235,916		-	-
Learning Improvement Fund	-	302,183	302,183		-	91,705
Special Education Equipment	8,270	-	4,845		3,425	-
Scholarships and Bursaries	525,896	119,693	143,800		501,789	-
School Generated Funds	549,542	1,906,960	1,949,602		506,900	-
Strong Start	-	96,000	96,000		-	10,000
Ready, Set, Learn	-	19,600	19,600		-	-
OLEP	-	317,271	304,979		12,292	-
Community LINK	-	1,710,863	1,710,863		-	-
CEF - Overhead	-	408,298	408,298		-	-
CEF - Staffing	-	6,773,816	6,773,816		-	96,737
CEF - Remedies	20,621	505,502	505,502	20,621	-	-
Mental Health in Schools	2,709	52,000	54,709		-	4,932
Changing Results for Young Children	-	6,750	6,750		-	-
Seamless Day Kindergarten	9,236	170,817	176,303		3,750	83,889
Student & Family Affordability	150,509	191,000	117,533		223,976	-
Just B4	-	47,448	44,499		2,949	21,118
ECL (Early Care & Learning)	105,248	175,000	106,626		173,622	
SEY2KT	-	19,000	19,000		-	
Feeding Futures	-	826,518	826,518		-	
Apprentice Program	4,411	118,574	122,985		-	8,590
Queensborough Bus Pilot	-	394,080	217,716		176,364	
Work Experience Enhancement	-	50,000			50,000	
TOTALS	1,376,442	14,447,289	14,148,043	20,621	1,655,067	316,971

Offsetting revenues
recognized in the
operating fund;
current year change in
presentation and no
net shortfall

Capital Fund

Capital Additions

(Schedule 4A in the Financial Statements)

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	20,377,837	251,305,267	5,409,738	112,838	-	3,076,380	280,282,060
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		3,560,837	250,814				3,811,651
Operating Fund		626,349	134,918	35,938		766,035	1,563,240
Special Purpose Funds		215,838					215,838
Increase in ARO		282,721					282,721
Transferred from Work in Progress		8,052,682	332,237			101,004	8,485,923
	-	12,738,427	717,969	35,938	-	867,039	14,359,373
Decrease:							
Deemed Disposals						857,325	857,325
	-	-	-	-	-	857,325	857,325
Cost, end of year	20,377,837	264,043,694	6,127,707	148,776	-	3,086,094	293,784,108
Work in Progress, end of year		3,481,861					3,481,861
Cost and Work in Progress, end of year	20,377,837	267,525,555	6,127,707	148,776	-	3,086,094	297,265,969

NWSS demo, FRMS and Qayqayt classroom conversions, Howay and Tweedsmuir daycare centres, portables, SEP/CNCP/AFG projects

Sources of Capital Funding

(Schedule 4D in the Financial Statements)

	Bylaw Capital \$	MECC Restricted Capital \$	Other Provincial Capital \$	Land Capital \$	Other Capital \$	Total \$
Balance, beginning of year	-	-	795,340	891	-	796,231
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	10,050,827		2,028,000			12,078,827
Other				363,135		363,135
Investment Income				8,546		8,546
	10,050,827	-	2,028,000	371,681	-	12,450,508
Decrease:						
Transferred to DCR - Capital Additions	3,811,651					3,811,651
Transferred to DCR - Work in Progress	6,239,176		2,823,340			9,062,516
	10,050,827	-	2,823,340	-	-	12,874,167
Net Changes for the Year	-	-	(795,340)	371,681	-	(423,659)
Balance, end of year	-	-	-	372,572	-	372,572

New Spaces funding for
Howay and Tweedsmuir
daycare centres

NWSS demo, QEE expansion,
FRMS and Qayqayt classroom
conversions, SEP/CNCP/AFG

School site acquisition
charges received from City
of New Westminster

Local Capital

Local Capital Deficit, June 30, 2023	\$ –
Board approved transfers to local capital:	
NWSS cooling project	500,000
Long-term capital planning	150,000
Interest allocation	11,633
Local Capital Balance, June 30, 2024	\$661,633

- \$500,000 District commitment to NWSS cooling alongside \$3 million Ministry approved contribution
- \$150,000 2023–24 Board approved priority for long-term capacity creation strategies

Questions?

Audited Financial Statements of

School District No. 40 (New Westminster)

And Independent Auditors' Report thereon

June 30, 2024

School District No. 40 (New Westminster)

June 30, 2024

Table of Contents

Management Report 1

Independent Auditors' Report 2-4

Statement of Financial Position - Statement 1 5

Statement of Operations - Statement 2 6

Statement of Changes in Net Debt - Statement 4 7

Statement of Cash Flows - Statement 5 8

Notes to the Financial Statements 9-24

Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 (Unaudited) 25

Schedule of Operating Operations - Schedule 2 (Unaudited) 26

 Schedule 2A - Schedule of Operating Revenue by Source (Unaudited) 27

 Schedule 2B - Schedule of Operating Expense by Object (Unaudited) 28

 Schedule 2C - Operating Expense by Function, Program and Object (Unaudited) 29

Schedule of Special Purpose Operations - Schedule 3 (Unaudited) 31

 Schedule 3A - Changes in Special Purpose Funds and Expense by Object (Unaudited) 32

Schedule of Capital Operations - Schedule 4 (Unaudited) 35

 Schedule 4A - Tangible Capital Assets (Unaudited) 36

 Schedule 4B - Tangible Capital Assets - Work in Progress (Unaudited) 37

 Schedule 4C - Deferred Capital Revenue (Unaudited) 38

 Schedule 4D - Changes in Unspent Deferred Capital Revenue (Unaudited) 39

School District No. 40 (New Westminster)

MANAGEMENT REPORT

DRAFT

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 40 (New Westminster) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 40 (New Westminster) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 40 (New Westminster) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 40 (New Westminster)

DRAFT	
Signature of the Comptroller of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed

Signature of the Secretary Treasurer	Date Signed
--------------------------------------	-------------



KPMG LLP
St. Andrew's Square II
800-730 View Street
Victoria, BC V8W 3Y7
Canada
Telephone (250) 480-3500
Fax (250) 480-3539

INDEPENDENT AUDITOR'S REPORT

To the Board of Education of School District No. 40 (New Westminster), and

To the Minister of Education and Child Care, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 40 (New Westminster), (the "Entity"), which comprise:

- the statement of financial position as at June 30, 2024
- the statement of operations for the year then ended
- the statement of changes in net debt for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements as at and for the year ended June 30, 2024 of the Entity present fairly and are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Financial Reporting Framework

We draw attention to Note 2(a) to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. Other information comprises:

- Information, other than the financial statements and auditor's report thereon, included in the Financial Statement Discussion and Analysis document
- Unaudited Schedules 1-4 attached to the audited financial statements

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the information, other than the financial statements and auditor's report thereon, included in the Financial Statement Discussion and Analysis document and the Unaudited Schedules 1-4 attached to the audited financial statements as at the date of this auditor's report.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditor's report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget and Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DRAFT

Chartered Professional Accountants

Victoria, Canada
September 24, 2024

School District No. 40 (New Westminster)

Statement 1

Statement of Financial Position

As at June 30, 2024

	2024 Actual	2023 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	16,770,756	15,727,377
Accounts Receivable		
Due from Province - Ministry of Education and Child Care (Note 3)	3,810,192	2,082,732
Other	388,037	353,341
Total Financial Assets	20,968,985	18,163,450
Liabilities		
Accounts Payable and Accrued Liabilities		
Other (Note 4)	10,580,202	7,566,446
Unearned Revenue (Note 5)	2,385,887	2,322,116
Deferred Revenue (Note 6)	1,655,067	1,376,442
Deferred Capital Revenue (Note 7)	202,165,357	196,076,926
Employee Future Benefits (Note 8)	3,688,246	3,633,109
Asset Retirement Obligation (Note 11)	735,447	452,726
Total Liabilities	221,210,206	211,427,765
Net Debt	(200,241,221)	(193,264,315)
Non-Financial Assets		
Tangible Capital Assets (Note 9)	232,175,573	224,943,768
Prepaid Expenses	690,527	656,266
Total Non-Financial Assets	232,866,100	225,600,034
Accumulated Surplus (Deficit) (Note 16)	32,624,879	32,335,719

Contractual Obligations (Note 14)

Contingent Liabilities (Note 19)

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

DRAFT

School District No. 40 (New Westminster)

Statement 2

Statement of Operations

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	96,228,108	96,613,631	85,442,326
Other	273,186	292,855	294,228
Tuition	2,770,840	2,927,554	2,896,288
Other Revenue	2,144,440	2,633,505	2,658,636
Rentals and Leases	609,667	707,298	590,542
Investment Income	570,000	662,005	495,510
Amortization of Deferred Capital Revenue	6,297,718	6,362,077	6,055,650
Total Revenue	108,893,959	110,198,925	98,433,180
Expenses (Note 15)			
Instruction	88,167,746	89,546,428	78,853,766
District Administration	4,342,545	4,490,921	4,213,397
Operations and Maintenance	15,032,629	15,349,311	14,685,938
Transportation and Housing	693,307	523,105	266,086
Total Expense	108,236,227	109,909,765	98,019,187
Surplus (Deficit) for the year	657,732	289,160	413,993
Accumulated Surplus (Deficit) from Operations, beginning of year		32,335,719	31,921,726
Accumulated Surplus (Deficit) from Operations, end of year		32,624,879	32,335,719

School District No. 40 (New Westminster)

Statement 4

Statement of Changes in Net Debt

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Surplus (Deficit) for the year	657,732	289,160	413,993
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(11,822,825)	(14,935,966)	(12,434,451)
Amortization of Tangible Capital Assets	7,326,394	7,704,161	7,132,116
Total Effect of change in Tangible Capital Assets	(4,496,431)	(7,231,805)	(5,302,335)
Acquisition of Prepaid Expenses	(300,000)	(690,527)	(656,266)
Use of Prepaid Expenses	300,000	656,266	305,002
Total Effect of change in Other Non-Financial Assets	-	(34,261)	(351,264)
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(3,838,699)</u>	<u>(6,976,906)</u>	(5,239,606)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		<u>(6,976,906)</u>	(5,239,606)
Net Debt, beginning of year		(193,264,315)	(188,024,709)
Net Debt, end of year		<u><u>(200,241,221)</u></u>	<u><u>(193,264,315)</u></u>

School District No. 40 (New Westminster)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2024

	2024 Actual	2023 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	289,160	413,993
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(1,762,156)	495,542
Prepaid Expenses	(34,261)	(351,264)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	3,013,756	195,760
Unearned Revenue	63,771	(189,433)
Deferred Revenue	278,625	149,783
Employee Future Benefits	55,137	(21,164)
Amortization of Tangible Capital Assets	7,704,161	7,132,116
Amortization of Deferred Capital Revenue	(6,362,077)	(6,055,650)
Total Operating Transactions	3,246,116	1,769,683
Capital Transactions		
Tangible Capital Assets Purchased	(5,590,729)	(7,937,383)
Tangible Capital Assets -WIP Purchased	(9,062,516)	(4,497,068)
Total Capital Transactions	(14,653,245)	(12,434,451)
Financing Transactions		
Capital Revenue Received	12,450,508	12,024,470
Total Financing Transactions	12,450,508	12,024,470
Net Increase (Decrease) in Cash and Cash Equivalents	1,043,379	1,359,702
Cash and Cash Equivalents, beginning of year	15,727,377	14,367,675
Cash and Cash Equivalents, end of year	16,770,756	15,727,377
Cash and Cash Equivalents, end of year, is made up of:		
Cash	16,770,756	15,727,377
	16,770,756	15,727,377
Supplementary Cash Flow Information (Note 20)		

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 1 AUTHORITY AND PURPOSE

The School District, established on April 12, 1946, operates under authority of the *School Act* of British Columbia as a corporation under the name of “The Board of Education of School District No. 40 (New Westminster)”, and operates as “School District No. 40 (New Westminster)”. A board of education (“Board”) elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education and Child Care (“MECC” or the “Ministry”). The School District is a registered charity under the Income Tax Act and is exempt from federal and provincial corporate income taxes.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except regarding the accounting for government transfers as set out in notes 2(e) and 2(l).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in notes 2(e) and 2(l), Section 23.1 of the *Budget Transparency and Accountability Act* and its related regulations require the School District to recognize government transfers for the acquisition of tangible capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

b) Cash and Cash Equivalents

Cash and cash equivalents include deposits in the Provincial Ministry of Finance Central Deposit Program that are readily convertible to known amounts of cash and that are subject to insignificant risk of change in value. These cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in note 2(l).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the Statement of Operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

f) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including non-vested benefits under employee future benefit plans. Benefits include accumulating non-vested sick leave, early retirement, retirement/severance, vacation and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARS) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025 for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

g) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The School District's asset retirement obligation includes the removal of asbestos and other hazardous material in several of the buildings owned by the School District. The liability has been measured at current cost as the timing and amounts of future cash flows cannot be estimated. The resulting costs have been capitalized into the carrying amount of tangible capital assets and are being amortized on the same basis as the related tangible capital asset (see note 2(i)). Assumptions used in the calculations are reviewed annually.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

i) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction.
- Donated tangible capital assets are recorded at their fair value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as a transfer to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

j) Prepaid Expenses

Amounts for insurance, software licenses and other services paid in advance are included as a prepaid expense. Prepaid expenses are stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

k) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved.

The Board is responsible for ensuring the School District is protected financially from extraordinary circumstances that would negatively impact the education of students. To discharge this responsibility, the Board shall build and maintain a contingency reserve through the maintenance of an accumulated surplus, which will be used to mitigate any negative impact such circumstances might cause. By Board policy, a contingency reserve of at least 2% of operating expenses shall be maintained. The Board will incorporate into its future budget planning processes, strategies to re-establish the contingency reserve, should it fall below this level.

l) Revenue Recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and the amounts can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral, as described below. Eligibility criteria are the criteria that the School District must meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital asset acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Effective July 1, 2023, the School District adopted PS 3400 Revenue on a prospective basis. Revenue from transactions with performance obligations is recognized when (or as) the performance obligation is satisfied (by providing the promised goods or services to the payor).

Revenue from transactions with no performance obligations is recognized when the district:

- has the authority to claim or retain an inflow of economic resources; and
- identifies a past transaction or event that gives rise to an asset.

The adoption of this standard did not impact the financial results.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

m) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Categories of Salaries

- Principals, Vice-Principals and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Associate Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, allocations of expenses to functions are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and Indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

n) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the Statement of Re-measurement Gains and Losses. Upon settlement, the cumulative gain or loss is reclassified from the Statement of Re-measurement Gains and Losses and recognized in the Statement of Operations. Interest and dividends attributable to financial instruments are reported in the Statement of Operations. There are no measurement gains or losses during the periods presented; therefore, no Statement of Re-measurement Gains and Losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the Statement of Operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

o) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2(a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Actual results could differ from those estimates.

NOTE 3 DUE FROM THE PROVINCE - MECC

	<u>2024</u>	<u>2023</u>
Annual Facility Grant	\$ 597,680	\$ 505,304
Bylaw Projects	3,081,517	1,340,863
Child Care Capital Projects	-	193,884
Classroom Enhancement Fund - Remedies	130,995	-
OLEP French	-	42,681
	<u>\$ 3,810,192</u>	<u>\$ 2,082,732</u>

NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	<u>2024</u>	<u>2023</u>
Trade Payables	\$ 6,417,388	\$ 4,478,730
Accrued Vacation Payable	371,346	415,342
Salaries and Benefits Payable	3,791,468	2,672,374
	<u>\$ 10,580,202</u>	<u>\$ 7,566,446</u>

NOTE 5 UNEARNED REVENUE

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$ 2,322,116	\$ 2,511,549
Increases:		
Tuition fees collected	2,384,282	2,318,916
Other	9,800	3,200
	<u>2,394,082</u>	<u>2,322,116</u>
Decreases:		
Tuition fee revenue recognized	2,318,916	2,511,549
Other	11,395	-
	<u>2,330,311</u>	<u>2,511,549</u>
Net Change for the year	<u>63,771</u>	<u>(189,433)</u>
Balance, end of year	<u>\$ 2,385,887</u>	<u>\$ 2,322,116</u>

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$ 1,376,442	\$ 1,226,659
Increases:		
Provincial Grants - MECC	12,181,763	10,872,692
Provincial Grants - Other	118,574	184,180
Other Revenue	2,146,952	2,046,746
	<u>14,447,289</u>	<u>13,103,618</u>
Decreases:		
Allocated to Revenue	14,148,043	12,953,835
Recovered	20,621	-
	<u>14,168,664</u>	<u>12,953,835</u>
Net Change for the year	<u>278,625</u>	<u>149,783</u>
Balance, end of year	<u>\$ 1,655,067</u>	<u>\$ 1,376,442</u>

NOTE 7 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$ 196,076,926	\$ 190,108,106
Increases:		
Provincial Grant - MECC	12,078,827	12,002,241
Other Revenue	363,135	891
Investment Income	8,546	21,338
	<u>12,450,508</u>	<u>12,024,470</u>
Decreases:		
Amortization	6,362,077	6,055,650
Transferred to Revenue – Site Purchases	-	-
	<u>6,362,077</u>	<u>6,055,650</u>
Net Change for the year	<u>6,088,431</u>	<u>5,968,820</u>
Balance, end of year	<u>\$ 202,165,357</u>	<u>\$ 196,076,926</u>

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 8 EMPLOYEE FUTURE BENEFITS

Benefits include accumulating non-vested sick leave, early retirement, retirement/severance, vacation and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	<u>2024</u>	<u>2023</u>
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	\$ 2,581,643	\$ 2,552,560
Service Cost	215,744	223,709
Interest Cost	108,110	86,365
Benefit Payments	(102,207)	(243,597)
Increase in Obligation due to Plan Amendment	-	-
Actuarial Gain	<u>(139,958)</u>	<u>(37,394)</u>
Accrued Benefit Obligation – March 31	<u>\$ 2,663,332</u>	<u>\$ 2,581,643</u>

Reconciliation of Funded Status at End of Fiscal Year

Accrued Benefit Obligation – March 31	\$ 2,663,332	\$ 2,581,643
Market Value of Plan Assets – March 31	-	-
Funded Status – Deficit	<u>(2,663,332)</u>	<u>(2,581,643)</u>
Employer Contribution after Measurement Date	62,830	10,602
Benefits Expense after Measurement Date	(82,419)	(80,964)
Unamortized Net Actuarial Gain	<u>(1,005,325)</u>	<u>(981,104)</u>
Accrued Benefit Liability – June 30	<u>\$ (3,688,246)</u>	<u>\$ (3,633,109)</u>

Reconciliation of Change in Accrued Benefit Liability

Accrued Benefit Liability - July 1	3,633,109	3,654,273
Net Expense for Fiscal Year	209,573	201,006
Employer Contributions	<u>(154,436)</u>	<u>(222,170)</u>
Accrued Benefit Liability – June 30	<u>\$ 3,688,246</u>	<u>\$ 3,633,109</u>

Components of Net Benefit Expense

Service Cost	\$ 214,703	\$ 221,718
Interest Cost	110,607	91,801
Immediate Recognition of Plan Amendment	-	-
Amortization of Net Actuarial Gain	<u>(115,737)</u>	<u>(112,513)</u>
Net Benefit Expense	<u>\$ 209,573</u>	<u>\$ 201,006</u>

Assumptions

Discount Rate – April 1	4.00%	3.25%
Discount Rate – March 31	4.25%	4.00%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	11.6	11.6

The impact of changes in assumptions between the March 31, 2024 measurement date and the June 30, 2024 reporting date have been considered and are not considered material.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 9 TANGIBLE CAPITAL ASSETS

Net Book Value:

	Net Book Value 2024	Net Book Value 2023
Sites	\$ 20,377,837	\$ 20,377,837
Buildings	202,795,722	196,555,257
Buildings – work in progress	3,481,861	2,905,268
Furniture & Equipment	3,865,225	3,724,128
Vehicles	82,026	59,169
Computer Hardware	1,572,902	1,322,109
Total	\$ 232,175,573	\$ 224,943,768

June 30, 2024

Cost:	Opening balance	Additions	Disposals	Transfers (WIP)	Ending balance
Sites	\$ 20,377,837	\$ -	\$ -	\$ -	\$ 20,377,837
Buildings	251,305,267	4,685,745	-	8,052,682	264,043,694
Buildings–work in progress	2,905,268	8,629,275	-	(8,052,682)	3,481,861
Furniture & Equipment	5,409,738	717,969	-	-	6,127,707
Vehicles	112,838	35,938	-	-	148,776
Computer Hardware	3,076,380	867,039	(857,325)	-	3,086,094
Total	\$283,187,328	\$ 14,935,966	\$ (857,325)	\$ -	\$ 297,265,969

Accumulated Amortization:	Opening balance	Amortization	Disposals	Transfers (WIP)	Ending balance
Buildings	\$ 54,750,010	\$ 6,497,962	\$ -	\$ -	\$ 61,247,972
Furniture & Equipment	1,685,610	576,872	-	-	2,262,482
Vehicles	53,669	13,081	-	-	66,750
Computer Hardware	1,754,271	616,246	(857,325)	-	1,513,192
Total	\$ 58,243,560	\$ 7,704,161	\$ (857,325)	\$ -	\$ 65,090,396

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 9 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2023

Cost:	Opening balance	Additions	Disposals	Transfers (WIP)	Ending balance
Sites	\$ 20,376,852	\$ 985	\$ -	\$ -	\$ 20,377,837
Buildings	241,057,544	7,326,306	-	2,921,417	251,305,267
Buildings—work in progress	1,494,617	4,332,068	-	(2,921,417)	2,905,268
Furniture & Equipment	5,079,517	419,497	(89,276)	-	5,409,738
Vehicles	112,838	-	-	-	112,838
Computer Hardware	3,491,383	355,595	(770,598)	-	3,076,380
Total	\$271,612,751	\$ 12,434,451	\$ (859,874)	\$ -	\$ 283,187,328

Accumulated Amortization:	Opening balance	Amortization	Disposals	Transfers (WIP)	Ending balance
Buildings	\$ 48,810,415	\$ 5,939,595	\$ -	\$ -	\$ 54,750,010
Furniture & Equipment	1,250,424	524,462	(89,276)	-	1,685,610
Vehicles	42,385	11,284	-	-	53,669
Computer Hardware	1,868,094	656,775	(770,598)	-	1,754,271
Total	\$ 51,971,318	\$ 7,132,116	\$ (859,874)	\$ -	\$ 58,243,560

Buildings – work in progress having a value of \$3,481,861 (2023 - \$2,905,268) have not been amortized. Amortization of these assets will commence when the asset is put into service.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 10 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The board of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2023, the Teachers' Pension Plan has about 51,000 active members and approximately 42,000 retired members. As of December 31, 2023, the Municipal Pension Plan has about 256,000 active members, including approximately 31,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2020 indicated a \$1,584 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The School District paid \$7,471,665 (2023 - \$6,778,634) for employer contributions to the plans in the year ended June 30, 2024.

The next valuation for the Teachers' Pension Plan will be as at December 31, 2023, with results available in 2024. The next valuation for the Municipal Pension Plan will be as at December 31, 2024, with results available in 2025.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

NOTE 11 ASSET RETIREMENT OBLIGATION

Legal liabilities exist for the removal and disposal of asbestos and other environmentally hazardous materials within some School District owned buildings that will undergo renovations or demolition in the future. A reasonable estimate of the fair value of the obligations has been recognized using the modified retroactive approach as at July 1, 2022. The obligation was measured at current cost as the timing of future cash flows cannot be reasonably determined. These costs have been capitalized as part of the assets' carrying value and are amortized over the assets' estimated useful lives.

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$ 452,726	\$ 452,726
Increases:		
Liabilities incurred	-	-
Change in estimate	<u>282,721</u>	<u>-</u>
	282,721	-
Decreases:		
Settlements during the year	<u>-</u>	<u>-</u>
	-	-
Net Change for the year	<u>282,721</u>	<u>-</u>
Balance, end of year	<u>\$ 735,447</u>	<u>\$ 452,726</u>

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 12 RELATED PARTY TRANSACTIONS

The School District is related through common control to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 13 BUDGET FIGURES

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 27, 2024. The table below presents a reconciliation between the amended annual budget and the initial annual budget as submitted to the Ministry in June 2023.

	Annual Budget	Amended Annual Budget	Change
Ministry Operating Grant Funded FTEs			
School Age	7,516.625	7,637.438	120.813
Adult	75.250	82.250	7.000
Total Ministry Operating Grant Funded FTEs	7,591.875	7,719.688	127.813
Revenues			
Provincial Grants			
MECC	\$93,234,117	\$96,228,108	\$2,993,991
Other	168,788	273,186	104,398
Tuition	2,846,840	2,770,840	(76,000)
Other Revenue	1,701,115	2,144,440	443,325
Rentals and Leases	559,667	609,667	50,000
Investment Income	435,000	570,000	135,000
Amortization of Deferred Capital Revenue	6,284,919	6,297,718	12,799
Total Revenue	105,230,446	108,893,959	3,663,513
Expenses			
Instructional	84,976,440	88,167,746	3,191,306
District Administration	4,093,595	4,342,545	248,950
Operations and Maintenance	15,792,443	15,032,629	(759,814)
Transportation and Housing	273,259	693,307	420,048
Total Expense	105,135,737	108,236,227	3,100,490
Surplus for the year	94,709	657,732	563,023
Budget Allocation of Surplus	-	389,430	389,430
Budget Surplus, for the year	\$94,709	\$1,047,162	\$952,453
Budget Surplus, for the year comprised of:			
Operating Fund Surplus	14,782	-	(14,782)
Capital Fund Surplus	79,927	1,047,162	967,235
Budget Surplus, for the year	\$94,709	\$1,047,162	\$952,453

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 14 CONTRACTUAL OBLIGATIONS

The School District has entered into a number of multi-year contracts for the delivery of services and the construction of tangible capital assets. These contractual obligations will become liabilities in the future when the terms of the contracts are met. The following information relates to the unperformed portion of the contracts.

	<u>Expiry</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>
Operating:					
Xerox Photocopiers	Dec 2025	108,544	54,922	-	-
Columbia Square Plaza	June 2026	262,543	265,486	-	-
ERP System	June 2028	120,093	123,695	127,406	131,229
Capital:					
Queen Elizabeth Expansion		491,632	210,700	-	-
Minor Capital Projects		3,728,240	-	-	-
		<u>\$ 4,711,052</u>	<u>\$ 654,803</u>	<u>\$ 127,406</u>	<u>\$131,229</u>

NOTE 15 EXPENSE BY OBJECT

	<u>2024</u>	<u>2023</u>
Salaries and Benefits	\$ 91,490,015	\$ 81,058,482
Services and Supplies	10,715,589	9,828,589
Amortization	7,704,161	7,132,116
	<u>\$ 109,909,765</u>	<u>\$ 98,019,187</u>

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 16 ACCUMULATED SURPLUS

	<u>2024</u>	<u>2023</u>
Capital:		
Local Capital Surplus	\$ 661,633	\$ -
Invested in Tangible Capital Assets	<u>29,653,734</u>	<u>29,216,740</u>
	30,315,367	29,216,740
Operating:		
Internally Restricted by Board for:		
Constraints on Funds:		
Alternate Education Local Grants	13,047	8,847
Contractual Obligations	-	70,000
Department Carryforward	40,790	20,000
Externally Targeted Funds	7,000	-
Teacher Mentorship Funds	<u>9,780</u>	<u>19,598</u>
	70,617	118,445
Anticipated Unusual Expense:		
Staffing Contingency	-	215,000
Operations Spanning Multiple Years:		
Capital Cost Share	-	500,000
Commitments Outstanding	7,003	278,431
Future Years' Operating Budget Requirements	196,000	50,000
School Surplus	5,180	1,558
Strategic Plan Initiatives	-	30,000
Surplus Applied to 2024-25 Budget	<u>558,911</u>	<u>-</u>
	767,094	859,989
Internally Restricted Operating Surplus	837,711	1,193,434
Unrestricted Operating Surplus	<u>1,471,801</u>	<u>1,925,545</u>
	2,309,512	3,118,979
Total Accumulated Surplus, end of year	<u>\$ 32,624,879</u>	<u>\$ 32,335,719</u>

NOTE 17 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry and various government agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 18 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and cash equivalents and amounts receivable.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits as they are placed in recognized British Columbia institutions and the School District invests solely in the Province of British Columbia's Central Deposit Program.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its cash deposits. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest solely in certificates of deposit that have a maturity date of no more than 3 years.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all school districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2023 related to credit, market or liquidity risks.

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2024

NOTE 19 CONTINGENT LIABILITIES

In the normal course of business, lawsuits and claims may be brought against the School District which may give rise to future liabilities. The School District defends against these lawsuits and claims. Management has not made provisions for any unexpected liabilities and believes that the ultimate results of any pending legal proceeding will not have a material effect on the financial position of the School District.

NOTE 20 SUPPLEMENTARY CASH FLOW INFORMATION

	<u>2024</u>	<u>2023</u>
Interest Recognized in the:		
Operating Fund	\$ 650,372	\$ 495,510
Land Capital Fund	8,546	-
Local Capital Fund	11,633	-
Other Provincial Capital Fund	-	21,338
Total Interest Income	\$ 670,551	\$ 516,848

School District No. 40 (New Westminster)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Actual	2023 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,118,979		29,216,740	32,335,719	31,921,726
Changes for the year					
Surplus (Deficit) for the year	1,403,773	215,838	(1,330,451)	289,160	413,993
Interfund Transfers					
Tangible Capital Assets Purchased	(1,563,240)	(215,838)	1,779,078	-	
Local Capital	(650,000)		650,000	-	
Net Changes for the year	(809,467)	-	1,098,627	289,160	413,993
Accumulated Surplus (Deficit), end of year - Statement 2	2,309,512	-	30,315,367	32,624,879	32,335,719

School District No. 40 (New Westminster)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	84,280,852	84,804,811	74,837,808
Other	68,788	169,870	75,800
Tuition	2,770,840	2,927,554	2,896,288
Other Revenue	320,836	417,267	527,747
Rentals and Leases	609,667	707,298	590,542
Investment Income	560,000	650,372	495,510
Total Revenue	88,610,983	89,677,172	79,423,695
Expenses			
Instruction	74,977,970	75,994,288	66,272,593
District Administration	4,253,035	4,410,246	4,133,876
Operations and Maintenance	7,635,381	7,576,557	7,487,803
Transportation and Housing	284,027	292,308	254,802
Total Expense	87,150,413	88,273,399	78,149,074
Operating Surplus (Deficit) for the year	1,460,570	1,403,773	1,274,621
Budgeted Appropriation (Retirement) of Surplus (Deficit)	389,430		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(1,200,000)	(1,563,240)	(885,359)
Local Capital	(650,000)	(650,000)	(352,445)
Total Net Transfers	(1,850,000)	(2,213,240)	(1,237,804)
Total Operating Surplus (Deficit), for the year	-	(809,467)	36,817
Operating Surplus (Deficit), beginning of year		3,118,979	3,082,162
Operating Surplus (Deficit), end of year		2,309,512	3,118,979
Operating Surplus (Deficit), end of year			
Internally Restricted		837,711	1,193,434
Unrestricted		1,471,801	1,925,545
Total Operating Surplus (Deficit), end of year		2,309,512	3,118,979

School District No. 40 (New Westminster)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	81,585,615	82,272,593	71,088,966
Other Ministry of Education and Child Care Grants			
Pay Equity	521,853	521,853	521,853
Funding for Graduated Adults	237,058	474,550	256,845
Student Transportation Fund	6,073	6,073	6,073
Support Staff Benefits Grant	97,000	100,413	100,413
FSA Scorer Grant	8,187	8,187	8,187
Child Care Funding	-	25,419	-
Early Learning Framework (ELF) Implementation	4,343	-	1,096
Labour Settlement Funding	1,395,723	1,395,723	2,854,375
Operating Grant - February recalculation	425,000	-	-
Total Provincial Grants - Ministry of Education and Child Care	84,280,852	84,804,811	74,837,808
Provincial Grants - Other	68,788	169,870	75,800
Tuition			
Summer School Fees	940	-	-
Continuing Education	1,900	922	2,108
International and Out of Province Students	2,768,000	2,926,632	2,894,180
Total Tuition	2,770,840	2,927,554	2,896,288
Other Revenues			
Miscellaneous			
Cafeteria	200,000	293,765	224,282
Miscellaneous	120,836	123,502	303,465
Total Other Revenue	320,836	417,267	527,747
Rentals and Leases	609,667	707,298	590,542
Investment Income	560,000	650,372	495,510
Total Operating Revenue	88,610,983	89,677,172	79,423,695

School District No. 40 (New Westminster)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Salaries			
Teachers	38,648,366	39,316,387	34,160,518
Principals and Vice Principals	4,615,152	4,614,918	4,186,121
Educational Assistants	8,918,985	9,165,096	7,570,106
Support Staff	6,229,961	6,158,634	5,957,733
Other Professionals	2,893,531	2,833,783	2,946,361
Substitutes	3,004,969	3,272,961	2,769,343
Total Salaries	64,310,964	65,361,779	57,590,182
Employee Benefits	15,644,317	16,076,112	14,027,140
Total Salaries and Benefits	79,955,281	81,437,891	71,617,322
Services and Supplies			
Services	2,230,117	2,463,752	2,357,304
Student Transportation	82,550	90,703	67,097
Professional Development and Travel	516,961	526,816	497,744
Rentals and Leases	278,362	271,100	267,843
Dues and Fees	109,714	87,951	122,630
Insurance	155,158	150,780	134,814
Supplies	2,573,613	2,162,924	1,855,214
Utilities	1,248,657	1,080,182	1,224,835
Bad Debt	-	1,300	4,271
Total Services and Supplies	7,195,132	6,835,508	6,531,752
Total Operating Expense	87,150,413	88,273,399	78,149,074

School District No. 40 (New Westminster)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	31,495,183	1,108,021		279,559	645	1,884,117	34,767,525
1.03 Career Programs	339,648			168,136		6,614	514,398
1.07 Library Services	471,536			50,391		18,880	540,807
1.08 Counselling	788,379			44,916		4,350	837,645
1.10 Special Education	3,266,837		9,139,625	55,234	151,448	974,486	13,587,630
1.20 Early Learning and Child Care				74,774		9,231	84,005
1.30 English Language Learning	1,530,420					41,063	1,571,483
1.31 Indigenous Education	117,531	137,172		251,360		8,295	514,358
1.41 School Administration		3,274,002		1,306,934	(5,979)	69,944	4,644,901
1.60 Summer School	203,761	37,948	25,471			456	267,636
1.61 Continuing Education	365,360	57,775		67,402		10,933	501,470
1.62 International and Out of Province Students	733,427			56,856	382,959	5,191	1,178,433
1.64 Other							-
Total Function 1	39,312,082	4,614,918	9,165,096	2,355,562	529,073	3,033,560	59,010,291
4 District Administration							
4.11 Educational Administration				194,686	605,982	5,752	806,420
4.40 School District Governance					261,308		261,308
4.41 Business Administration	4,305			499,305	1,112,859	15,062	1,631,531
Total Function 4	4,305	-	-	693,991	1,980,149	20,814	2,699,259
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				62,546	324,561	2,574	389,681
5.50 Maintenance Operations				2,614,159		201,210	2,815,369
5.52 Maintenance of Grounds				266,015			266,015
5.56 Utilities							-
Total Function 5	-	-	-	2,942,720	324,561	203,784	3,471,065
7 Transportation and Housing							
7.70 Student Transportation				166,361		14,803	181,164
Total Function 7	-	-	-	166,361	-	14,803	181,164
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	39,316,387	4,614,918	9,165,096	6,158,634	2,833,783	3,272,961	65,361,779

School District No. 40 (New Westminster)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Actual	2024 Budget (Note 13)	2023 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	34,767,525	8,500,761	43,268,286	1,611,817	44,880,103	44,632,603	39,838,209
1.03 Career Programs	514,398	121,395	635,793	34,417	670,210	696,381	660,493
1.07 Library Services	540,807	148,266	689,073	55,269	744,342	699,551	637,423
1.08 Counselling	837,645	210,585	1,048,230	3,952	1,052,182	1,067,422	830,297
1.10 Special Education	13,587,630	3,597,617	17,185,247	186,826	17,372,073	16,861,445	14,592,185
1.20 Early Learning and Child Care	84,005	21,002	105,007	416	105,423	-	-
1.30 English Language Learning	1,571,483	386,526	1,958,009	2,458	1,960,467	1,881,778	1,396,444
1.31 Indigenous Education	514,358	129,978	644,336	32,672	677,008	673,989	573,179
1.41 School Administration	4,644,901	1,094,881	5,739,782	50,009	5,789,791	5,816,646	5,340,703
1.60 Summer School	267,636	50,715	318,351	4,959	323,310	318,961	259,636
1.61 Continuing Education	501,470	111,249	612,719	466	613,185	556,381	484,112
1.62 International and Out of Province Students	1,178,433	257,055	1,435,488	370,706	1,806,194	1,772,813	1,656,256
1.64 Other	-	-	-	-	-	-	3,656
Total Function 1	59,010,291	14,630,030	73,640,321	2,353,967	75,994,288	74,977,970	66,272,593
4 District Administration							
4.11 Educational Administration	806,420	160,272	966,692	296,932	1,263,624	1,278,443	1,240,385
4.40 School District Governance	261,308	30,272	291,580	340,938	632,518	628,652	377,663
4.41 Business Administration	1,631,531	309,387	1,940,918	573,186	2,514,104	2,345,940	2,515,828
Total Function 4	2,699,259	499,931	3,199,190	1,211,056	4,410,246	4,253,035	4,133,876
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	389,681	79,760	469,441	248,014	717,455	665,732	767,835
5.50 Maintenance Operations	2,815,369	767,719	3,583,088	1,826,068	5,409,156	5,363,378	5,125,567
5.52 Maintenance of Grounds	266,015	72,960	338,975	64,266	403,241	410,034	397,935
5.56 Utilities	-	-	-	1,046,705	1,046,705	1,196,237	1,196,466
Total Function 5	3,471,065	920,439	4,391,504	3,185,053	7,576,557	7,635,381	7,487,803
7 Transportation and Housing							
7.70 Student Transportation	181,164	25,712	206,876	85,432	292,308	284,027	254,802
Total Function 7	181,164	25,712	206,876	85,432	292,308	284,027	254,802
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	65,361,779	16,076,112	81,437,891	6,835,508	88,273,399	87,150,413	78,149,074

School District No. 40 (New Westminster)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual	2023 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	11,947,256	11,808,820	10,604,518
Other	204,398	122,985	218,428
Other Revenue	1,823,604	2,216,238	2,130,889
Total Revenue	13,975,258	14,148,043	12,953,835
Expenses			
Instruction	13,189,776	13,552,140	12,581,173
District Administration	89,510	80,675	79,521
Operations and Maintenance	83,888	81,674	77,303
Transportation and Housing	396,246	217,716	-
Total Expense	13,759,420	13,932,205	12,737,997
Special Purpose Surplus (Deficit) for the year	215,838	215,838	215,838
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(215,838)	(215,838)	(215,838)
Total Net Transfers	(215,838)	(215,838)	(215,838)
Total Special Purpose Surplus (Deficit) for the year	-	-	-
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		-	-

School District No. 40 (New Westminster)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	8,270	525,896	549,542	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	235,916	302,183				96,000	19,600	317,271	1,700,863
Provincial Grants - Other				119,693	1,906,960				10,000
	235,916	302,183	-	119,693	1,906,960	96,000	19,600	317,271	1,710,863
Less: Allocated to Revenue	235,916	302,183	4,845	143,800	1,949,602	96,000	19,600	304,979	1,710,863
Recovered									
Deferred Revenue, end of year	-	-	3,425	501,789	506,900	-	-	12,292	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	235,916	302,183	4,845			96,000	19,600	304,979	1,700,863
Provincial Grants - Other				143,800	1,949,602				10,000
Other Revenue	235,916	302,183	4,845	143,800	1,949,602	96,000	19,600	304,979	1,710,863
Expenses									
Salaries									
Teachers								148,004	573,106
Principals and Vice Principals									
Educational Assistants		235,226							714,309
Support Staff						67,318			
Other Professionals								11,728	47,275
Substitutes							10,648	1,347	
	-	235,226	-	-	-	67,318	10,648	161,079	1,334,690
Employee Benefits		66,957				25,280	2,228	38,534	350,270
Services and Supplies	20,078		4,845	143,800	1,949,602	3,402	6,724	105,366	25,903
	20,078	302,183	4,845	143,800	1,949,602	96,000	19,600	304,979	1,710,863
Net Revenue (Expense) before Interfund Transfers	215,838	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,838)								
	(215,838)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund		91,705				10,000			

School District No. 40 (New Westminster)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2024

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	20,621	2,709	-	9,236	150,509	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	408,298	6,773,816	505,502	52,000	6,750	110,800	191,000	25,000	19,000
Provincial Grants - Other						60,017		22,448	
	408,298	6,773,816	505,502	52,000	6,750	170,817	191,000	47,448	19,000
Less: Allocated to Revenue	408,298	6,773,816	505,502	54,709	6,750	176,303	117,533	44,499	19,000
Recovered			20,621						
Deferred Revenue, end of year	-	-	-	-	-	3,750	223,976	2,949	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	408,298	6,773,816	505,502	54,709	6,750	110,800	117,533	25,000	19,000
Provincial Grants - Other						65,503		19,499	
Other Revenue									
	408,298	6,773,816	505,502	54,709	6,750	176,303	117,533	44,499	19,000
Expenses									
Salaries									
Teachers		5,507,676	20,955	44,609					
Principals and Vice Principals	24,000					10,000			
Educational Assistants									
Support Staff	142,290					119,513		29,335	
Other Professionals									
Substitutes	134,509	226	6,765		4,929	1,569			8,977
	300,799	5,507,902	27,720	44,609	4,929	131,082	-	29,335	8,977
Employee Benefits	68,999	1,265,914	6,442	9,770	1,105	36,412		9,863	2,244
Services and Supplies	38,500		471,340	330	716	8,809	117,533	5,301	7,779
	408,298	6,773,816	505,502	54,709	6,750	176,303	117,533	44,499	19,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund		96,737		4,932		83,889		21,118	

School District No. 40 (New Westminster)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object

Year Ended June 30, 2024

	ECL (Early Care & Learning)	Feeding Futures Fund	Apprentice Program	Queensborough Bus Pilot	Work Experience Enhancement	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	105,248	-	4,411	-	-	1,376,442
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	175,000	826,518		366,246	50,000	12,181,763
Provincial Grants - Other			118,574			118,574
Other				27,834		2,146,952
	175,000	826,518	118,574	394,080	50,000	14,447,289
Less: Allocated to Revenue	106,626	826,518	122,985	217,716	-	14,148,043
Recovered						20,621
Deferred Revenue, end of year	173,622	-	-	176,364	50,000	1,655,067
Revenues						
Provincial Grants - Ministry of Education and Child Care	106,626	826,518		189,882		11,808,820
Provincial Grants - Other			122,985			122,985
Other Revenue				27,834		2,216,238
	106,626	826,518	122,985	217,716	-	14,148,043
Expenses						
Salaries						
Teachers			65,442			6,359,792
Principals and Vice Principals						34,000
Educational Assistants						949,535
Support Staff		40,486		4,074		403,016
Other Professionals	87,906	43,952		8,201		199,062
Substitutes						168,970
	87,906	84,438	65,442	12,275	-	8,114,375
Employee Benefits	18,226	18,397	14,039	3,069		1,937,749
Services and Supplies	494	723,683	43,504	202,372		3,880,081
	106,626	826,518	122,985	217,716	-	13,932,205
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	215,838
Interfund Transfers						
Tangible Capital Assets Purchased						(215,838)
	-	-	-	-	-	(215,838)
Net Revenue (Expense)	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund			8,590			316,971

School District No. 40 (New Westminster)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2024

	2024 Budget (Note 13)	2024 Actual			2023 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Investment Income	10,000		11,633	11,633	-
Amortization of Deferred Capital Revenue	6,297,718	6,362,077		6,362,077	6,055,650
Total Revenue	6,307,718	6,362,077	11,633	6,373,710	6,055,650
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	7,313,360	7,691,080		7,691,080	7,120,832
Transportation and Housing	13,034	13,081		13,081	11,284
Total Expense	7,326,394	7,704,161	-	7,704,161	7,132,116
Capital Surplus (Deficit) for the year	(1,018,676)	(1,342,084)	11,633	(1,330,451)	(1,076,466)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	1,415,838	1,779,078		1,779,078	1,101,197
Local Capital	650,000		650,000	650,000	352,445
Total Net Transfers	2,065,838	1,779,078	650,000	2,429,078	1,453,642
Total Capital Surplus (Deficit) for the year	1,047,162	436,994	661,633	1,098,627	377,176
Capital Surplus (Deficit), beginning of year		29,216,740	-	29,216,740	28,839,564
Capital Surplus (Deficit), end of year		29,653,734	661,633	30,315,367	29,216,740

School District No. 40 (New Westminster)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2024

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	20,377,837	251,305,267	5,409,738	112,838	-	3,076,380	280,282,060
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		3,560,837	250,814				3,811,651
Operating Fund		626,349	134,918	35,938		766,035	1,563,240
Special Purpose Funds		215,838					215,838
Increase in ARO		282,721					282,721
Transferred from Work in Progress		8,052,682	332,237			101,004	8,485,923
	-	12,738,427	717,969	35,938	-	867,039	14,359,373
Decrease:							
Deemed Disposals						857,325	857,325
	-	-	-	-	-	857,325	857,325
Cost, end of year	20,377,837	264,043,694	6,127,707	148,776	-	3,086,094	293,784,108
Work in Progress, end of year		3,481,861					3,481,861
Cost and Work in Progress, end of year	20,377,837	267,525,555	6,127,707	148,776	-	3,086,094	297,265,969
Accumulated Amortization, beginning of year		54,750,010	1,685,610	53,669	-	1,754,271	58,243,560
Changes for the Year							
Increase: Amortization for the Year		6,497,962	576,872	13,081		616,246	7,704,161
Decrease:							
Deemed Disposals						857,325	857,325
		-	-	-	-	857,325	857,325
Accumulated Amortization, end of year		61,247,972	2,262,482	66,750	-	1,513,192	65,090,396
Tangible Capital Assets - Net	20,377,837	206,277,583	3,865,225	82,026	-	1,572,902	232,175,573

School District No. 40 (New Westminster)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2024

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	2,905,268	-	-	-	2,905,268
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw	6,043,339	94,833		101,004	6,239,176
Deferred Capital Revenue - Other	2,585,936	237,404			2,823,340
	8,629,275	332,237	-	101,004	9,062,516
Decrease:					
Transferred to Tangible Capital Assets	8,052,682	332,237		101,004	8,485,923
	8,052,682	332,237	-	101,004	8,485,923
Net Changes for the Year	576,593	-	-	-	576,593
Work in Progress, end of year	3,481,861	-	-	-	3,481,861

School District No. 40 (New Westminster)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2024

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	187,438,650	3,840,150	1,346,633	192,625,433
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	3,811,651			3,811,651
Transferred from Work in Progress	5,284,589	3,201,338		8,485,927
	9,096,240	3,201,338	-	12,297,578
Decrease:				
Amortization of Deferred Capital Revenue	6,160,617	165,840	35,620	6,362,077
	6,160,617	165,840	35,620	6,362,077
Net Changes for the Year	2,935,623	3,035,498	(35,620)	5,935,501
Deferred Capital Revenue, end of year	190,374,273	6,875,648	1,311,013	198,560,934
Work in Progress, beginning of year	2,264,154	391,108	-	2,655,262
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	6,239,176	2,823,340		9,062,516
	6,239,176	2,823,340	-	9,062,516
Decrease				
Transferred to Deferred Capital Revenue	5,284,589	3,201,338		8,485,927
	5,284,589	3,201,338	-	8,485,927
Net Changes for the Year	954,587	(377,998)	-	576,589
Work in Progress, end of year	3,218,741	13,110	-	3,231,851
Total Deferred Capital Revenue, end of year	193,593,014	6,888,758	1,311,013	201,792,785

School District No. 40 (New Westminster)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2024

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	-	-	795,340	891	-	796,231
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	10,050,827		2,028,000			12,078,827
Other				363,135		363,135
Investment Income				8,546		8,546
	10,050,827	-	2,028,000	371,681	-	12,450,508
Decrease:						
Transferred to DCR - Capital Additions	3,811,651					3,811,651
Transferred to DCR - Work in Progress	6,239,176		2,823,340			9,062,516
	10,050,827	-	2,823,340	-	-	12,874,167
Net Changes for the Year	-	-	(795,340)	371,681	-	(423,659)
Balance, end of year	-	-	-	372,572	-	372,572

Financial Statement Discussion and Analysis

2023–2024



New
Westminster
Schools

TABLE OF CONTENTS

Introduction	3
District Overview	4
Our Vision, Mission and Values	5
Enrolment	6
Financial Reporting	8
Operating Fund	9
Revenues	9
Expenses	12
Accumulated Operating Surplus Analysis	16
Financial Health Ratios	17
Special Purpose Fund	19
Capital Fund	21
Long Term Outlook	25



INTRODUCTION

The following Financial Statement Discussion and Analysis should be read in conjunction with the audited financial statements and accompanying notes of School District No. 40 (New Westminster) (the “District”) for the year ended June 30, 2024.

The purpose of the Financial Statement Discussion and Analysis is to summarize the financial performance of the District for the year ended June 30, 2024, and provide explanations that enhance the reader’s understanding of the District’s financial statements.

The financial statements represent the consolidation of three separate funds (operating, special purpose and capital). Financial performance of each fund is reported in the unaudited supplementary schedules that accompany the financial statements.

The financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

Significant accounting and reporting policies are summarized in Note 2(a) of the financial statements.

The preparation of the Financial Statement Discussion and Analysis is the responsibility of management.



DISTRICT OVERVIEW

The District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

The District was established on April 12, 1946 and operates under the School Act of British Columbia as a corporation under the name of “The Board of Education of School District No. 40 (New Westminster)”. The School District is governed by a board of education (the “Board”) that is made up of seven elected trustees for a four-year term.

A wide range of programs and services are delivered to approximately 7,500 students through:

- 8 Elementary Schools
- 3 Middle Schools
- 1 High School
- Youth Alternate Programs
- Home Learners
- International Education
- Adult Education

The District employs approximately 1,000 teaching and support staff who are dedicated to supporting student success.



OUR VISION, MISSION AND VALUES

VISION

A place where students love to learn

MISSION

To enable each student to learn in a safe, engaging, and inclusive environment

VALUES

Collaboration

- ✓ Purposeful, cooperative relationships to achieve shared goals and consider each other in our decisions and actions

Engagement

- ✓ Meaningful, purposeful, and relevant learning

Equity

- ✓ Fair treatment and removal of barriers to learning, achievement, and the pursuit of excellence for all

Inclusion

- ✓ Learning where all people are welcomed, respected, and supported

Innovation

- ✓ Curiosity, inquiry, and creativity

Integrity

- ✓ Ethical, principled, and honest in our words and actions

In 2019 the District launched its five-year strategic plan – a roadmap for learning and engagement that is grounded in the collective wisdom of our students, staff, parents and community.

The plan is built around four key directions: our commitment to transform student learning, build meaningful relationships, ensure full participation in learning and lead into the future. It's a plan that affects and reflects all the work we do, from looking at what happens inside our classrooms to outlining the ways we reach into the community to be better partners, allies and supports to the people we live, play and work alongside.

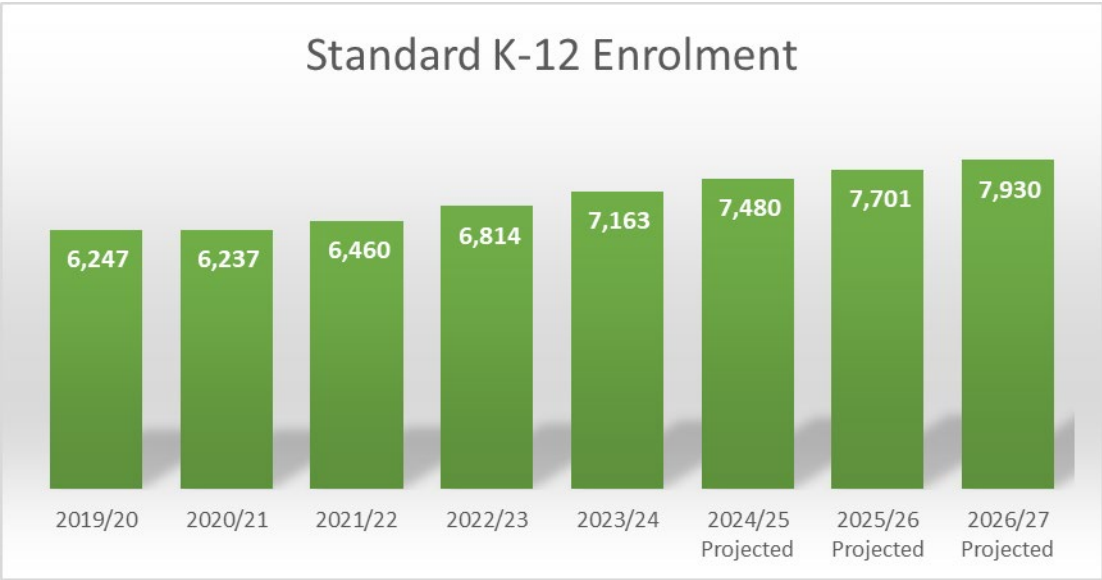


ENROLMENT

The District is funded primarily through an operating grant received from the Ministry of Education and Child Care (the “Ministry” or “MECC”). The grant is based on student enrolment, which is compiled through a data collection process called 1701, in September, February, May and July. The District receives a fixed amount per full-time equivalent (“FTE”) student. The District also receives supplementary grants for students who are identified as having unique needs and for other demographic and geographic factors.

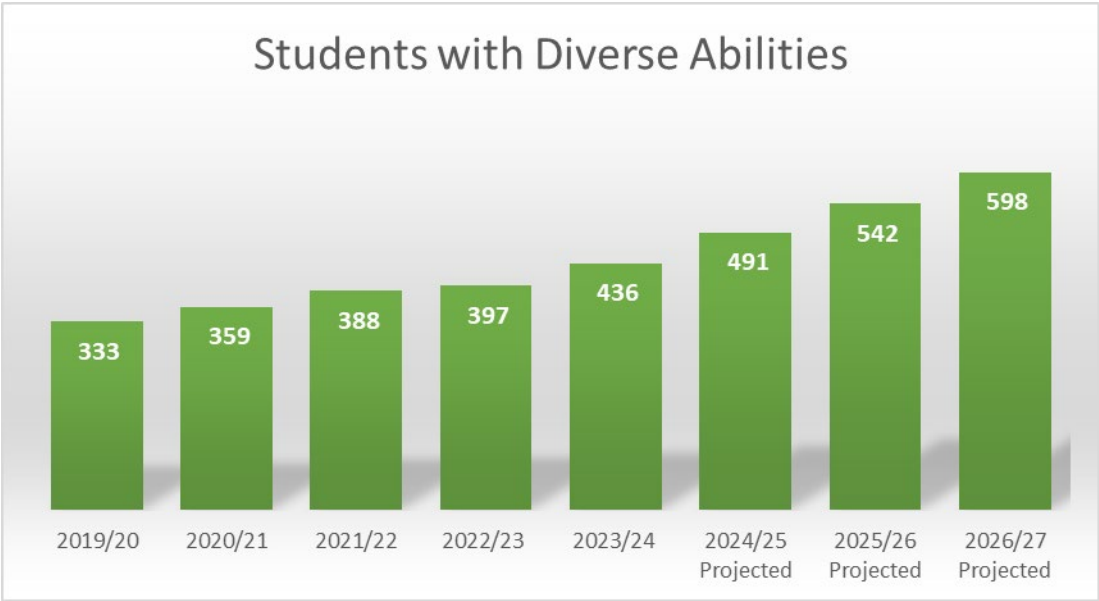
District staffing levels are driven directly by student enrolment. Since salaries and benefits make up approximately 92% of District operating expenses, reliable enrolment data is essential for financial planning. Each year the District completes an analysis of historical enrolment and student retention trends and reviews population data and new municipal development approvals to develop an estimate of elementary, middle and secondary student FTE for the ensuing three budget years.

The below bar graph shows standard K-12 school enrolment as of September each year. It does not include continuing education, alternate schools, distributed learning, home schooling and international, adult or supplemental enrolment.



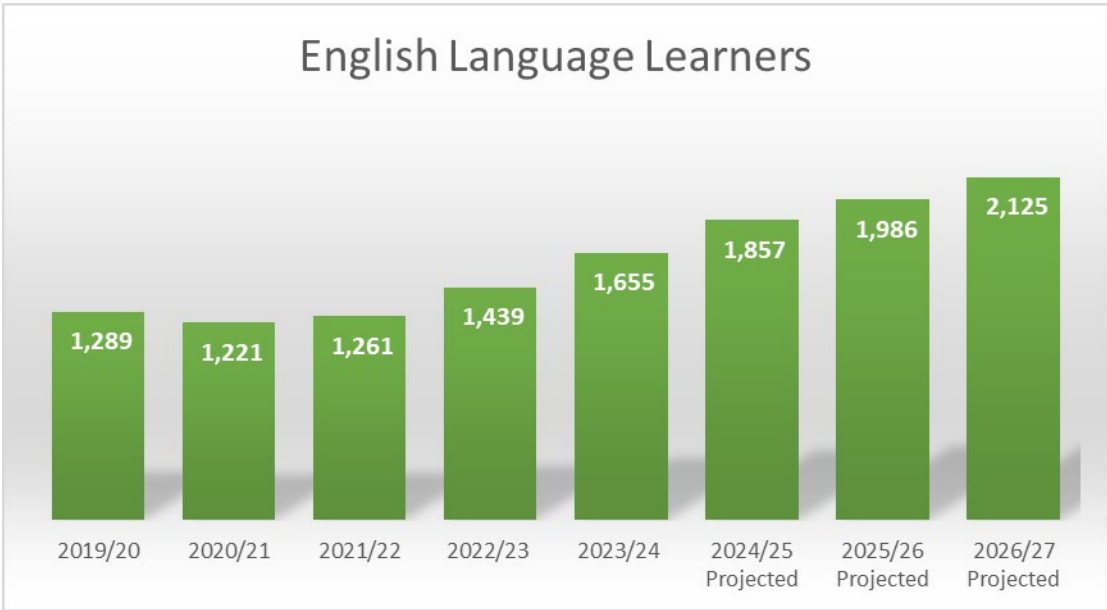
Standard K-12 enrolment has been increasing at a steady rate over the past five years, except for 2020/21 where a slight decrease was seen because of the COVID-19 pandemic. The 2022/23 and 2023/24 school years saw a rapid rate of enrolment growth at 5% each year. Continuous growth in the next five years is expected with a 4% increase projected for 2024/25.

The below bar graph shows the enrolment for those students with disabilities or diverse abilities designated as Level 1, 2 and 3 as of September of each year.



Students with diverse abilities has steadily increased over the past five years, with the 2023/24 school year seeing a 10% increase. Consistently high increases are projected for the next 3 years with a 13% increase in students with diverse abilities projected for 2024/25.

As the below graph shows, there was a 15% increase in English Language Learner enrolment for 2023/24. This rate of growth is expected to slightly decrease in the next three years, with a 12% increase in English Language Learners projected for 2024/25.



FINANCIAL REPORTING

To meet the financial reporting requirements, the following funds are utilized:

Operating Fund: Operating funds include operating grants and other revenues used to fund day-to-day operations including instructional programs, school and district administration, facilities operations, maintenance, and transportation.

Special Purpose Fund: Special purpose funds consist of targeted funding provided to the District for a specific purpose. Pursuant to sections 156(4) and (5) of the School Act, each special purpose fund must be accounted for in accordance with the terms of that special purpose fund.

Capital Fund: Capital funds include capital expenditures related to equipment and facility purchases and enhancements. The funding source of these purchases and enhancements determines which capital fund the expenditures will be charged. Funding sources include MECC Bylaw Capital, MECC Restricted Capital, Other Provincial Capital, Land Capital, Other Capital as well as Local Capital.



OPERATING FUND

The operating fund ended the 2023/24 school year with a deficit of \$809,467, which decreased the accumulated operating surplus from \$3.119 million to \$2.310 million. Details on the revenue and expense accounts impacting the operating fund are included below.

Revenues

In 2023/24, 95% of revenue reported in the operating fund was received from MECC. District operating revenues for 2023/24 were \$1,066,189 greater than budget and \$10,253,477 greater than prior year. Below are the details of the revenue changes by category.

	Actual		Budget	Actual to Budget		Actual to Prior Year	
	2023/24	2022/23	2023/24	\$	%	\$	%
MECC Grants	84,804,811	74,837,808	84,280,852	523,959	0.6%	9,967,003	13.3%
Other Provincial Grants	169,870	75,800	68,788	101,082	146.9%	94,070	124.1%
Tuition	2,927,554	2,896,288	2,770,840	156,714	5.7%	31,266	1.1%
Other Revenue	417,267	527,747	320,836	96,431	30.1%	-110,480	-20.9%
Rentals	707,298	590,542	609,667	97,631	16.0%	116,756	19.8%
Investment Income	650,372	495,510	560,000	90,372	16.1%	154,862	31.3%
Total Operating Revenues	89,677,172	79,423,695	88,610,983	1,066,189	1.2%	10,253,477	12.9%

Ministry of Education and Child Care Grants

The increase in MECC grants over budget is mainly attributed to higher than expected enrolment for the May 2024 continuing education and online learning enrolment count as well as higher enrolment than expected for graduated adults throughout the 2023/24 school year.

The increase from prior year is driven by the following factors:

- There were significant increases in enrolment in 2023/24 compared to 2022/23. As shown in the graph on page 6, September enrolment grew by 5% from the prior year. Total enrolment-based funding for September increased by \$4.0 million due to the increased enrolment for standard K-12 students, Level 2 designated students and English Language Learners. Continued increases in enrolment over prior year for July, February and May enrolment counts contributed an additional \$379K in MECC grant revenue over prior year.
- Per student funding rates were increased in 2023/24 to fund the wage increases for teachers and support staff, effective July 1, 2023, based on current collective agreements, as well as increases for non-unionized staff salaries, which was funded by the Province in the 2023/24 school year. Labour settlement funding was also received from the Ministry to recognize the cost of living adjustment approved for teachers and support staff. Total rate-based funding increased by \$5.4 million from the prior year.
- Funding for graduated adults increased by \$218K from the prior year due to increased enrolment and funding rates.

Below is a table detailing the per-student funding rates and supplemental funding for unique students and unique factors, affecting some districts, for 2023/24.

75% allocated through the Basic Allocation	Basic Allocation Common per student amount for every FTE student enrolled by school type.	
	Standard School	\$8,625 per school age FTE
	Alternate School	\$8,625 per school age FTE
	Continuing Education	\$8,625 per school age FTE
	Online Learning	\$6,960 per school age FTE
17% allocated to recognize unique student enrolment	Unique Student Additional per student funding to address uniqueness of district enrolment and support additional programming. Includes Equity of Opportunity Supplement for children and youth in care and students with mental health challenges.	
	Level 1 Special Needs	\$49,070 per student
	Level 2 Special Needs	\$23,280 per student
	Level 3 Special Needs	\$11,760 per student
	Indigenous Education	\$1,710 per student
	English/French Language Learning	\$1,735 per student
	Adult Education	\$5,505 per FTE
7% allocated to recognize unique district factors	Unique District Additional funding to address uniqueness of district factors.	
	Small Community	For small schools located a distance away from the next nearest school
	Low Enrolment	For districts with low total enrolment
	Rural Factor	Located some distance from Vancouver and the nearest large regional population centre
	Climate Factor	Operate schools in colder/warmer climates; additional heating or cooling requirements
	Sparseness Factor	Operate schools that are spread over a wide geographic area
	Student Location Factor	Based on population density of school communities
	Supplemental Student Location Factor	Level 1 and 2 special needs enrolment
0.1% allocated to buffer the effects of declining enrolment	Salary Differential	Funding to districts that have higher average educator salaries
	Funding Protection / Enrolment Decline	
	Funding Protection	Funding to ensure that no district experiences a decline in operating grants greater than 1.5% when compared to the previous September
	Enrolment Decline	Funding to districts experiencing enrolment decline of at least 1% when compared to the previous year
CSF Supplement District receives a 15% funding premium on allocated funding.		

Other Provincial Grants

Other provincial grants include \$80K of child care funding received from the Ministry of Children and Family Development (“MCFD”) in 2023/24, prior to the funding source being transitioned to MECC in February 2024. No amounts were budgeted in 2023/24 or recorded as operating revenue in the prior year for MCFD funding, as the revenue was recorded in the corresponding special purpose funds.

Tuition

Tuition revenue consists of fees for continuing and international education. Revenues remained consistent with prior year.

Other Revenue

Other revenue consists of miscellaneous revenue (i.e. unrestricted grants and donations) and instructional cafeteria revenue. The District exceeded the budgeted amount by \$96K due to increased instructional cafeteria revenue.

There was a \$110K decrease from prior year in other revenue, primarily due to one-time amounts received in the prior year however not recurring in the current year. This decrease is offset by increased instructional cafeteria revenue in the current year.

Rentals

Rental revenue is generated from short-term rentals of sites and facilities to individuals and community groups. Higher than projected rental bookings were sustained throughout the 2023/24 school year leading to the actual revenues exceeding budgeted amounts.

The trend of increasing rental bookings since the COVID-19 pandemic restrictions were lifted continued into the 2023/24 school year and as a result there was an increase in revenue from prior year.

Investment Income

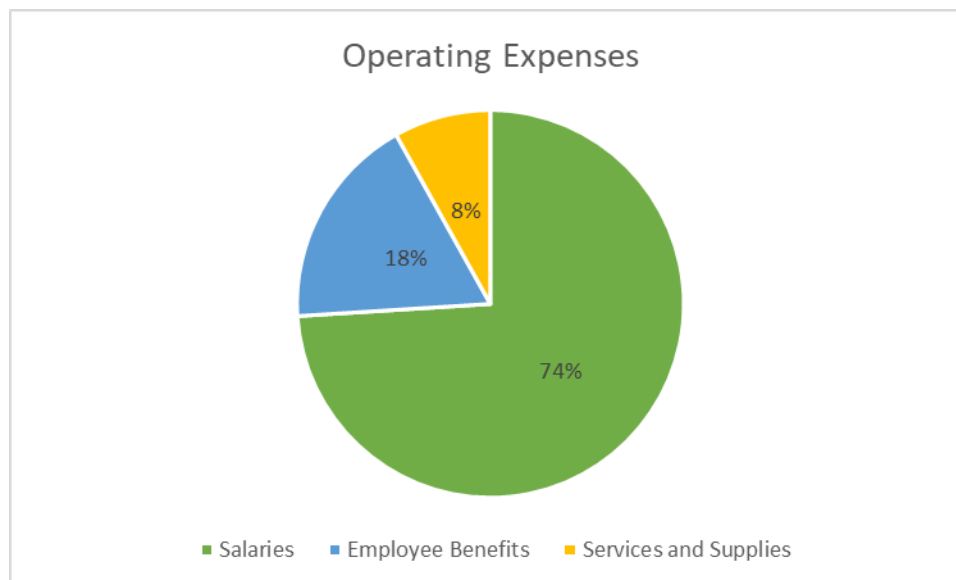
Investment income consists of interest accrued on the District’s bank account balances and short-term investments in the Central Deposit Program. The Central Deposit Program allows the District to invest funds with the provincial government thereby accessing a favorable rate without any restrictions on withdrawals.

The variance in actual versus budget and actual versus prior year is due to increasing annual weighted average interest rates from approximately 4.5% in 2022/23 to 5.5% in 2023/24. Larger cash balances throughout the year also contributed to the increase.



Expenses

The District's operating expenses for 2023/24 are presented by object as below.



Details and explanations of District operating expenses have been grouped by staffing and services and supplies.

Staffing

Employee salaries and benefits account for 92% of operating expenses, which is consistent with the prior year. District staffing expenses for 2023/24 were \$1,482,610 greater than budget and \$9,820,569 greater than prior year. Below are the details of variances by category.

	Actual		Budget	Actual to Budget		Actual to Prior Year	
	2023/24	2022/23	2023/24	\$	%	\$	%
Teachers	39,316,387	34,160,518	38,648,366	668,021	1.7%	5,155,869	15.1%
Principals and Vice Principals	4,614,918	4,186,121	4,615,152	-234	0.0%	428,797	10.2%
Educational Assistants	9,165,096	7,570,106	8,918,985	246,111	2.8%	1,594,990	21.1%
Support Staff	6,158,634	5,957,733	6,229,961	-71,327	-1.1%	200,901	3.4%
Other Professionals	2,833,783	2,946,361	2,893,531	-59,748	-2.1%	-112,578	-3.8%
Substitutes	3,272,961	2,769,343	3,004,969	267,992	8.9%	503,618	18.2%
Total Salaries	65,361,779	57,590,182	64,310,964	1,050,815	1.6%	7,771,597	13.5%
Employee Benefits	16,076,112	14,027,140	15,644,317	431,795	2.8%	2,048,972	14.6%
Total Salaries and Benefits	81,437,891	71,617,322	79,955,281	1,482,610	1.9%	9,820,569	13.7%

Teachers

This line item consists of salaries paid to the District's certified teachers. The variance between budget and actual resulted from more continuing education teacher salaries than budgeted due to the increase in enrolment, consistent with the increased graduated adult funding received in 2023/24. In addition, student support teacher salaries were higher than budgeted to support current needs in the District's growing schools.

Teachers received a wage increase of 6.75%, effective July 1, 2023, as negotiated in the provincial collective agreement, contributing to a portion of the increased salaries over prior year. Additionally, mainly because of increased student enrolment as shown above, there was an increase in teachers by

approximately 16 FTE. Also contributing to the increase in teacher FTE are budget priorities supported in the 2023/24 school year for a 0.5 FTE indigenous curriculum facilitator and a 1.0 FTE speech language pathologist.

Principals and Vice Principals

This account includes salaries paid to principals and vice principals across the District. The current year variance from budget is insignificant.

The change from the prior year is a result of wage increases, consistent with teacher and support staff collective agreements. Additional principal and vice principal salaries were also required during the year to fill staff leaves.

Education Assistants (“EAs”)

EAs provide support for students with diverse abilities in the District. The variance from budgeted salaries resulted from additional EAs being deployed in the middle of the school year to address current needs in the District’s schools and a transfer of excess expense in the Learning Improvement Fund within the District’s special purpose fund accounts. The Learning Improvement Fund allows each EA in the District to participate in school-based team meetings to better support students with diverse needs. Given this funding has not been increased by the provincial government in some time, the additional costs are absorbed by the operating fund.

Contributing to the increase from prior year is a 6.75% wage increase effective July 1, 2023, as per the collective agreement, and an increase of approximately 10 FTE to support the District’s growing enrolment and maintain contingency EA staffing. Contingency EAs, a 2023/24 supported budget priority, were fully deployed early in the year, ensuring consistency and support in the classrooms for students with disabilities or diverse abilities. Additional contingency EAs were deployed in the middle of the school year to continue this consistency and support in the classrooms as needs emerged. Additionally, 2023/24 budget priorities supported an increase in EA hours to provide lunch relief and supervision at five school sites.

Support Staff

This account is made up of the salaries paid to administrative staff (other than principals and vice principals) including secretaries, clerks, accountants, technicians, maintenance staff, trades people, custodians, noon hour supervisors and crossing guards. The variance to budget was not significant at -1.1%.

The increase from prior year resulted from a wage increase of 6.75%, effective July 1, 2023, as per the collective agreement. In addition, the District’s 2023/24 priorities supported additional supervision at New Westminster Secondary School (“NWSS”) for the safety of the growing population. These increases to support staff salaries are offset by an allocation of internal salaries to current capital projects where District staff were utilized.

Other Professionals

Other professionals are District staff who are excluded from any union agreement including positions such as the Superintendent, Associate Superintendent, Secretary-Treasurer, Executive Director of Human Resources, other managers and trustees. The current year variance from budget is minimal at -2.1%.

Comparing current and prior year results, the wage increase for excluded staff, which is consistent with teacher and support staff collective agreements, was offset by savings realized through department restructuring and turnover of non-union staff during the year.



Substitutes

This account includes TTOCs and replacements for support staff. The variance to budget was due to higher than projected absences continuing into the later months of the year, coinciding with increased recruiting efforts, which resulted in a higher number of filled absences.

The increase in replacement costs from prior year results from a couple of factors. The District continued its replacement strategy introduced in 2021/22 and further invested an additional \$135K in replacement costs for the 2023/24 school year. The strategy places an increased focus on filling absences through priority TTOC and EA positions to avoid pulling specialists from critical student needs areas. In addition, teacher and support staff FTE have increased with the District's growing enrolment and higher absence rates have continued, leading to an increase in substitute costs.

Employee Benefits

Employee benefits include the amounts paid by the District on behalf of its employees for benefits such as Employment Insurance ("EI"), Canada Pension Plan ("CPP"), municipal or teacher pensions, and employee health and dental benefits. The variance to budget stems from the teacher, EA and substitute salaries that exceeded budget, as discussed above, and the corresponding impact on wage-related benefits.

The increase in employee benefits from prior year results from a few different factors. Wage-related benefit costs, such as EI, CPP and pension increased due to increased FTE and higher salaries as explained above. Monthly benefit premiums for extended health and dental plans increased from the prior year as well.

Services and Supplies

Services and supplies expense accounts for 8% of operating expenses, which is consistent with the prior year.

	Actual		Budget	Actual to Budget		Actual to Prior Year	
	2023/24	2022/23	2023/24	\$	%	\$	%
Services	2,463,752	2,357,304	2,230,117	233,635	10.5%	106,448	4.5%
Student Transportation	90,703	67,097	82,550	8,153	9.9%	23,606	35.2%
Professional Development and Travel	526,816	497,744	516,961	9,855	1.9%	29,072	5.8%
Rentals and Leases	271,100	267,843	278,362	-7,262	-2.6%	3,257	1.2%
Dues and Fees	87,951	122,630	109,714	-21,763	-19.8%	-34,679	-28.3%
Insurance	150,780	134,814	155,158	-4,378	-2.8%	15,966	11.8%
Supplies	2,162,924	1,855,214	2,573,613	-410,689	-16.0%	307,710	16.6%
Utilities	1,080,182	1,224,835	1,248,657	-168,475	-13.5%	-144,653	-11.8%
Bad Debt	1,300	4,271	-	1,300	-	-2,971	-69.6%
Total Services and Supplies	6,835,508	6,531,752	7,195,132	-359,624	-5.0%	303,756	4.7%
Tangible Capital Assets Purchased from Operating	1,563,240	885,359	1,200,000	363,240	30.3%	677,881	76.6%
Total	8,398,748	7,417,111	8,395,132	3,616	0.0%	981,637	13.2%

Services

This account includes computer licenses, costs for contracted professional and technical services, repairs and maintenance, telephones, and copier related services. Higher than expected costs for software licenses and professional services during the year resulted in actual costs being more than budget.

The increase from prior year is due to professional service costs for staff recruitment in the current year. In addition, the 2023/24 budget priorities included an investment to the communications department for website upgrades that support the strategic directions of the District.



Student Transportation

This account includes payments to the those who provide transportation to District students for curricular and extracurricular activities on a contract basis. The variance from budget was not significant.

The increase from prior year is due to an increase in the rates charged for contracted bus services.

Professional Development and Travel

This account includes amounts paid to professional development committees as well as registration fees, transportation, mileage allowances, meals, accommodation and per diem payments for District staff attending conferences and training opportunities. There were non-significant changes from budget.

The increase from prior year reflects an increase in amounts paid to schools' professional development committees. As these amounts are directly impacted by teacher FTE, amounts will increase as the District continues to grow.

Rentals and Leases

This account includes amounts for the long-term lease of buildings by the District. There were non-significant changes from budget and prior year.

Dues and Fees

This account includes membership fees and dues in professional organizations as well as educational licenses. There were non-significant changes from budget and prior year.

Insurance

This account includes the expenditures for all insurance coverage, premiums, and deductibles. The current year expense was on budget and consistent with prior year.

Supplies

Included in this amount is expenditures for supplies and materials of a consumable and/or non-capital nature. This includes learning resources, general supplies and non-capitalized furniture, equipment and computer equipment under \$5,000. The budget anticipated a smaller transfer of capital related items than what materialized in the current year. See the Tangible Capital Assets Purchased from Operating line in the above table where \$1,200,000 was budgeted compared to \$1,563,240 which was spent. The allocation of items between supplies and tangible capital assets purchased from operating explains for the majority of the variance from budget.

The increase from prior year results from a trustee by-election which was held during the current year. In addition, inflationary increases impacted the current year expense when compared to the prior year.

Utilities

This account includes expenditures for utility costs such as electricity, heating, water and sewage, garbage and recycling. The variance from budget results from greater savings than anticipated through replacing and upgrading to more energy efficient buildings.

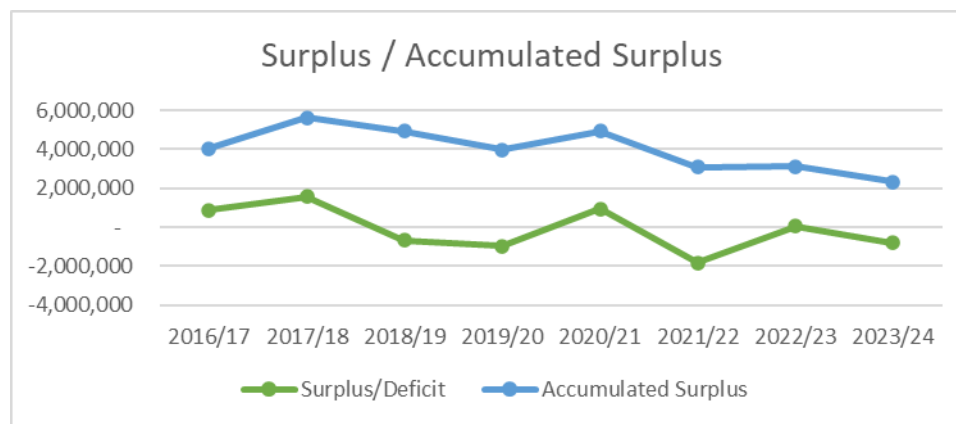
The decrease in utility costs from prior year results from the demolition of the old NWSS building. The current year was the first year where utilities were not being paid on both the old and new buildings, resulting in savings.



ACCUMULATED OPERATING SURPLUS ANALYSIS

Accumulated operating surpluses and reserves are an important factor in determining the financial health of the District. These resources are designed to help plan for future expenditures and protect the District from unforeseen financial and operating events to mitigate any negative impact such circumstances might cause. By Board policy, an unrestricted operating reserve of at least 2% of operating expenses shall be maintained. The Board will incorporate into its future budget planning processes, strategies to re-establish the reserve should it fall below this level.

The District ended the 2023/24 year with a \$2,309,512 accumulated operating surplus of which \$837,711 is internally restricted for specific purposes and \$1,471,801 is unrestricted. The 2023/24 accumulated operating surplus decreased by the current year's operating deficit of \$809,467. The below graph shows the relationship between the accumulated surplus and annual surplus/deficit over time.



Details of the accumulated operating surplus are as follows:

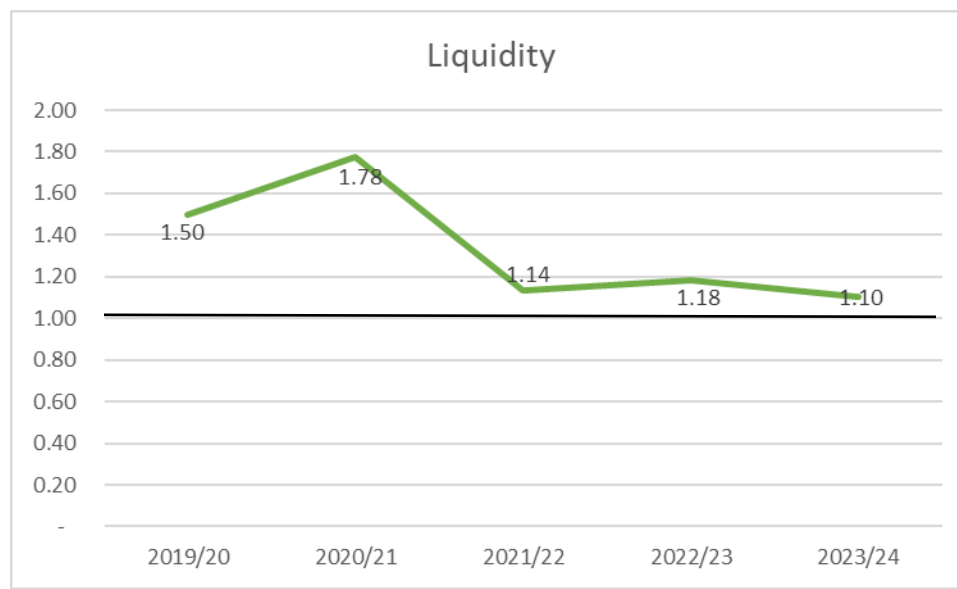
Accumulated Operating Surplus	2023/24	2022/23
Internally Restricted:		
<i>Constraints on Funds:</i>		
Alternate Education Local Grants	13,047	8,847
Contractual Obligations	-	70,000
Department Carryforward	40,790	20,000
Externally Targeted Funds	7,000	-
Teacher Mentorship Funds	9,780	19,598
<i>Anticipated Unusual Expense:</i>		
Staffing Contingency	-	215,000
<i>Operations Spanning Multiple Years:</i>		
Capital Cost Share	-	500,000
Commitments Outstanding	7,003	278,431
Future Years' Operating Budget Requirements	196,000	50,000
School Surplus	5,180	1,558
Strategic Plan Initiatives	-	30,000
Surplus Applied to 2024-25 Budget	558,911	-
Total Internally Restricted	837,711	1,193,434
Unrestricted	1,471,801	1,925,545
Total Accumulated Operating Surplus	2,309,512	3,118,979

FINANCIAL HEALTH RATIOS

Liquidity

Liquidity is measured by taking financial assets over liabilities, excluding deferred capital revenue. A liquidity ratio of greater than one is desirable as this means that the District can meet its short-term obligations and can better respond to changing circumstances.

As of June 30, 2024, the District's liquidity ratio is 1.10.



Accumulated Surplus from Operations to Operating Revenue

The chart below shows the District's accumulated operating surplus as a percentage of operating revenue over a five-year period. This is an indicator of the District's ability to react to emergent situations and the ability to fund special initiatives.

	2019/20	2020/21	2021/22	2022/23	2023/24
Unrestricted Surplus	-	1,536,991	734,336	1,925,545	1,471,801
Internally Restricted Surplus	3,978,341	3,386,936	2,347,826	1,193,434	837,711
Total	3,978,341	4,923,927	3,082,162	3,118,979	2,309,512
Revenue	69,221,759	69,053,395	72,008,419	79,423,695	89,677,172
Percentage	5.7%	7.1%	4.3%	3.9%	2.6%

Apart from 2020/21, when there was a substantial change to operations resulting from the COVID-19 pandemic, the historic trend shows a decrease in the accumulated operating surplus as a percentage of revenue. This is the result of purposeful investments in the District's strategic priorities to enhance learning opportunities for today's students.

Accumulated Amortization to Assets

The accumulated amortization to assets ratio is a financial measurement tool that calculates the age, value and remaining useful life of a fixed asset. A low ratio may indicate that assets have plenty of life left while a high ratio could indicate that assets will need replacement soon.

Buildings	2019/20	2020/21	2021/22	2022/23	2023/24
Gross Assets	118,175,868	209,561,833	241,057,544	251,305,267	264,043,694
Accumulated Amortization	41,462,177	43,955,095	48,810,415	54,750,010	61,247,972
Ratio	0.35	0.21	0.20	0.22	0.23

Furniture, Equipment and Vehicles	2019/20	2020/21	2021/22	2022/23	2023/24
Gross Assets	1,895,018	4,343,684	5,192,355	5,522,576	6,276,483
Accumulated Amortization	660,008	886,459	1,292,809	1,739,279	2,329,232
Ratio	0.35	0.20	0.25	0.31	0.37

Computer Hardware	2019/20	2020/21	2021/22	2022/23	2023/24
Gross Assets	3,774,996	3,810,140	3,491,383	3,076,380	3,086,094
Accumulated Amortization	1,495,252	2,033,526	1,868,094	1,754,271	1,513,192
Ratio	0.40	0.53	0.54	0.57	0.49

Total	2019/20	2020/21	2021/22	2022/23	2023/24
Gross Assets	123,845,882	217,715,657	249,741,282	259,904,223	273,406,271
Accumulated Amortization	43,617,437	46,875,080	51,971,318	58,243,560	65,090,396
Ratio	0.35	0.22	0.21	0.22	0.24

The ratio for buildings decreased significantly in 2020/21 and has stayed consistent. This is reflective of the significant capital investments made at schools such as New Westminster Secondary School (completed in 2020/21 fiscal year) and Skwo:wech Elementary (completed in 2021/22 fiscal year).

The increasing ratio for furniture, equipment and vehicles suggests that investments will be important in future years.

The decrease in ratio for computer hardware in 2023/24 is consistent with the large investment made in technology, consistent with the District's strategic priority and technology plan to ensure staff and students can access up-to-date technology.

SPECIAL PURPOSE FUND

The Special Purpose Fund consists of funds received from MECC or other sources that have been designated for a specific purpose. These funds are deferred until the corresponding expenditures are incurred.

During 2023/24, \$14.45 million in special purpose fund contributions was received and \$14.15 million was spent. There was \$316,971 of additional expenses, over and above funding received, relating to special purpose programs that was funded and reported in the operating fund. As at June 30, 2024, \$1.66 million in special purpose funds remain available for designated purposes in future years.

The District incurred the following expenditures in 2023/24, as related to significant special purpose funds.

Program	Funding Source	2023/24 Grant	2023/24 Expense	Purpose
Annual Facility Grant	MECC	\$235,916	\$235,916	Planned maintenance of facilities.
Learning Improvement Fund	MECC	\$302,183	\$393,888	Augment EA hours, providing additional support to complex learners.
Scholarships and Bursary	Other	\$119,693	\$143,800	Provide financial support for post-secondary education to graduating grade 12 students.
School Generated Funds	Other	\$1,906,960	\$1,949,602	Funds that are collected and paid out through school accounts in support of school-based programs.
Strong Start	MECC	\$96,000	\$106,000	Provide early learning centers that offer school-based, drop-in programs for children from birth to age five and their parents or caregivers.
Ready, Set, Learn	MECC	\$19,600	\$19,600	Support early learning for children aged 3 to 5 and their parents and facilitate a smooth transition to Kindergarten.
Official Languages in Education French Programs ("OLEP")	MECC	\$317,271	\$304,979	Deliver Core French language programs and curriculum resources and support French Immersion growth.
Community LINK	MECC and Other	\$1,710,863	\$1,710,863	Provide programs and initiatives to improve the educational outcomes of vulnerable students, including academic achievement and social functioning.
Classroom Enhancement Fund (Overhead, Staffing and Remedies)	MECC	\$7,687,616	\$7,784,353	Address additional teacher staffing, overhead and remedy costs resulting from restoration of class size and composition language.
Mental Health in Schools	MECC	\$52,000	\$59,641	Support mental health for children and youth in schools.
Seamless Day Kindergarten	MECC and Other	\$170,817	\$260,192	Provide before and after school care in kindergarten classrooms and support learning alongside the classroom teacher
Student & Family Affordability	MECC	\$191,000	\$117,533	Help families struggling with rising costs of living due to global inflation.

Just B4	MECC and Other	\$47,448	\$65,617	Provide a play-based program to support young learners in the year leading into Kindergarten.
Strengthening Early Years to Kindergarten Transitions (“SEY2KT”)	MECC	\$19,000	\$19,000	Provides opportunities to work together with communities and support young children in a smooth transition to school.
ECL (Early Care & Learning)	MECC	\$175,000	\$106,626	Expand access to affordable, quality child care on school grounds and grow relationships with partner groups.
Feeding Futures	MECC	\$826,518	\$826,518	Create and expand local school food programs so that more students have access to healthy meals and snacks at school.
Apprentice Program	Industry Training Authority	\$118,574	\$131,575	Enable students to apply trade-specific training and explore career options in the trades.
Queensborough Bus (3-year Pilot)	MECC and Other	\$394,080	\$217,716	Provide a dedicated bus service for New Westminster Secondary School students living in Queensborough.
Work Experience Enhancement	MECC	\$50,000	-	Build and strengthen relationships with employers to increase student participation in work experience courses.

CAPITAL FUND

The net book value of tangible capital assets is \$232.2 million as at June 30, 2024 (see Schedule 4A of the audited financial statements). These net costs represent the historical cost net of accumulated amortization of all District tangible capital assets, which is not the current market value.

Major Capital Projects

The District had 4 major capital projects at various stages of progress during the 2023/24 school year, as detailed in the below table. Capital expenditures are primarily funded by the Province of British Columbia, with additional funding provided through locally generated District capital funds and third-party contributors.

Project	Scope	Commencement Date	Completion Date
Queen Elizabeth Elementary	Expansion	June 2021	Targeted for completion in December 2026
Qayqayt Elementary and Fraser River Middle	Interior Space Conversions	Spring 2024	Summer 2024
Lord Tweedsmuir and FW Howay Day Care Centres (New Spaces Funding)	Relocation	Spring 2023	March 2024
New Westminster Secondary	School Replacement	Spring 2017	January 2021; demolition of old school site completed in June 2024

New Fraser River Elementary School

In the Spring of 2022, the District received notice from the Ministry acknowledging the needs for a 600–student capacity elementary school in the Fraser River Zone. At present, the project definition report has been accepted by the Ministry and the District is awaiting funding approval.

New Fraser River Zone Site Acquisition

In the Spring of 2023, the District received notice from the Ministry acknowledging the needs for a new middle school in the Fraser River Zone through a future site acquisition. The District is actively working with the Ministry and City of New Westminster on site identification.

Other Capital Funded Projects

In addition, MECC provided the District funding for the following capital programs in 2023/24:

Capital Program	2023/24 Funding	2023/24 Expenses	Description
Annual Facility Grant	\$1,240,820	\$1,240,820	Funding is provided to address repair and maintenance priorities at schools to ensure facilities are safe and functioning well. Projects for 2023/24 included electrical, mechanical, facility and site upgrades across District sites.
School Enhancement Program	\$1,000,000	\$1,000,000	Funding is provided to help the District extend the life of their facilities through a wide range of improvement projects. Work was completed on roof upgrades at Queensborough Middle School and HVAC enhancements at Glenbrook Middle School in 2023/24.
Carbon Neutral Capital Program	\$750,000	\$750,000	Funding is provided for energy-efficient projects that lower carbon emissions in the District. Energy system enhancements were completed at Herbert Spencer Elementary School in 2023/24.



Capital Fund Balances

Capital Fund	Description	As at June 30, 2024	As at June 30, 2023	Change (\$)
Bylaw Capital	Represents funds drawn on Certificates of Approval for capital projects.	-	-	-
MECC Restricted Capital	Represents MECC's portion of proceeds on disposal of land and buildings and any bylaw project surplus on capital projects.	-	-	-
Other Provincial Capital	Capital funding received from MECC under the New Spaces Fund for childcare centres at Lord Tweedsmuir and FW Howay school sites.	-	\$795,340	(795,340)
Land Capital	Funds received from the City of New Westminster for school site acquisition charges.	\$372,572	\$891	371,681
Other Capital	Includes capital grants received from and restricted by any entity not included in the Government Reporting Entity.	-	-	-
Local Capital	Funds generated by the District to be utilized for capital expenditures as determined by the District.	\$661,633	-	661,633

Other Provincial capital relates to the relocation of child care centres to Lord Tweedsmuir and FW Howay school sites. Changes in the capital fund balance are summarized below.

Other Provincial Capital, June 30, 2023	\$795,340
Increase:	
23/24 Advances received – New Spaces Funding	2,028,000
Decrease:	
23/24 Amounts spent	(2,823,340)
Other Provincial Capital, June 30, 2024	\$ -

The balance at June 30, 2023, represents the first advance received in the 2022/23 school year, less amounts spent to June 30, 2023. The remainder of approved funding totalling \$2.028 million was received in the 2023/24 school year. Amounts spent in 2023/24 are transferred to deferred capital revenue, reducing the corresponding capital fund balance. The project completed in March 2024, thus a nil balance in the capital fund at June 30, 2024.

Changes in the local capital balance are summarized below.

Local Capital Deficit, June 30, 2023	\$ -
Board approved transfers to local capital:	
NWSS cooling project	500,000
Long-term capital planning	150,000
Interest allocation	11,633
Local Capital Balance, June 30, 2024	\$661,633

The Board approved the transfer of \$650,000 to local capital as part of the 2023/24 amended budget. The District has committed \$500,000 to the New Westminster Secondary School cooling project alongside the Ministry's approved contribution of \$3 million. This capital project will provide cooling to the second and third floors of the school and is anticipated to be completed by summer 2025. As part of the 2023/24 budget priorities, the Board has also approved the transfer of \$150,000 to local capital to address long-term capacity needs.

LONG TERM OUTLOOK

There are several potential risks and other unknown factors that may have a financial impact on the District as discussed below.

Enrolment Growth and Capacity Constraints

Our District is currently experiencing significant capacity pressures brought on by a growing student population and a severe lack of space at our existing schools. Short-term capacity challenges and bridging solutions needed to address them create a financial risk in how to provide these additional resources under the current Ministry funding envelope. Until a new school is built to create capacity, the District must fund the purchase of portables and related furniture through its operating dollars.

International Education Program

The District relies on the International Education Program to provide an additional source of revenue to reduce the gap on operating grant funding shortfalls. Capacity constraints have impacted the ability to attract more international students to the District. Enrolment variances will need to be closely monitored throughout the year to ensure the District is on track with projections. Any variations will significantly impact the budget.

Capital Projects

Due to their magnitude, capital projects have the potential to significantly impact the financial position of the District. Individual project risk assessments must be done on a continuous basis. Project agreements with the Ministry contain contingency requirements to mitigate financial risk. Smaller projects consider contingency requirements when building the overall project budget and are managed internally.

Technology

The demand for technology continues at a rapid pace. The District recognizes the importance of providing the required services and building effective security controls to ensure that District information and financial assets are secure and protected. Ongoing improvements in the District's technology and security posture will require additional financial resources.

Other assets

Existing District budget allocations are not enough to support the procurement, maintenance or timely replacement of District assets. This means that vehicles and IT hardware are not refreshed on a regular basis and the deferred maintenance for facilities continues to grow. Any major equipment failures must be funded from existing budgets.

Strategic Plan

The District is guided, as we always have been, by our strategic plan which covers the years 2019–2024. More details of the strategic plan and highlights of accomplishments can be found on the website at www.newwestschools.ca. The development of a new strategic plan is underway and will provide direction for the District in the years ahead.



Supplement to: **REGULAR OPEN BOARD OF EDUCATION MEETING**

Date: September 24, 2024

Submitted by: Pam Craven – Director of Instruction

Subject: Summer Learning Update

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Background: Summer Learning at Qayqayt – Principal Tu loan Trieu

The three weeks of Summer Learning at Qayqayt went by in the blink of an eye. The school was a vibrant hub of activity with:

- 485 students, 22 classroom teachers, 1 learning support teacher, 28 educational assistants.

The program offered a well-rounded mix of academic and creative classes that kept students excited and engaged. The air conditioning was a welcome relief during the hot summer days, much appreciated by both staff and students. Although some families were concerned about the short day (3 hours), students remained enthusiastic throughout the morning and left each day eager to return and continue their learning. Overall, the end of the three weeks was marked by plenty of smiles and positive feedback from both staff and students.

Click on this [SWAY](#) to some highlight from Summer Learning. A couple of teachers also created their own SWAYs and shared with their parents:

- Stacy Calogero taught *Hands on Science Grades 3-5* <https://sway.cloud.microsoft/CThJ5Y7zgyxA8F6f?ref=Link> . She's a teacher at Lord Kelvin and is a superstar!
- Cybil Nomura taught *Get Ready for Grade One*. <https://sway.cloud.microsoft/R8T7MUPZfqiHA9aB?ref=email>. She's also a superstar from Lord Kelvin!
- Alexander Pichler taught *Games Mechanics Grades 4-5* and created his own website that he shared with his parents: <https://alexpichler100.wixsite.com/game-mechanics>. As you can see, his students were super engaged! He is a teacher at Qayqayt.

Summer Learning at NWSS – District Vice-Principal Stephen Inniss

Summer classes at the NWSS site achieved a new record number this year! At its peak, we had:

- 1,350 students: 1030 (morning classes) and 320 (afternoon classes) taking one of the 58 courses offered,
- 640 students taking full-credit grade 10 through 12 academic courses lasting 5 weeks,
- 250 adults taking full-credit mathematics and English upgrading courses,
- 460 younger students taking a variety of non-credit grade 6 through 10 courses lasting 3 weeks,
- 46 classroom teachers (some teaching both morning and afternoon classes), 1 learning support teacher, 5 education assistants, a vice-principal, and our amazing secretary.

The three-week courses available for middle to secondary school aged students included introductory courses in robotics, filmmaking, guitar, business, creative writing, dance and volleyball, visual arts, business and laboratory science. As well as math preview courses, extra classes for young English Language Learners and literacy and numeracy support courses. At the end of the short courses there was a well-attended celebration in the theatre, showcasing the results of the film creation course, and a standing-room-only performance organized by our 72 concert band students and their teachers.

An extraordinarily productive summer!



Supplement to: **REGULAR OPEN BOARD OF EDUCATION MEETING**

Date: September 24, 2024

Submitted by: Matt Brito, Director of Facilities & Operations

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: 2025-26 Minor Capital Plan Submission

Background:

The following report details the request staff propose for submission for the 2025-26 approval cycle for Minor Capital Projects. The request for minor capital projects is due annually each September 30th. It is anticipated that the Ministry will announce its support for projects, as it usually does, in March 2025.

School Enhancement Program

- 1) Lord Tweedsmuir Elementary Electrical Upgrades - \$1,000,000
The district is looking for funds for a new high voltage service, large enough to have the electrical capacity for future capacity needs for additional portables and once approved, a school addition. The enrolment growth in the Fraser River Zone is necessitating that this request be prioritized as number one to ensure that we can continue to create temporary or permanent capacity for students.
- 2) Skwo:wech Elementary HVAC Upgrades - \$2,500,000
The district is seeking funds to implement cooling at this school. This would involve adding a heat pump on the roof and running piping around the hallways and into new fan coil units located in the ceiling space of each individual classroom and office space throughout the school.
- 3) Queen Elizabeth Elementary HVAC Upgrades - \$875,000
The district is looking for funds to replace existing roof-top air handling units. The upgrades will align with the new expansion of the school to create a synced cycle for renewal.
- 4) FW Howay Elementary – Exterior Wall Systems Upgrades - \$1,700,000
The district is seeking funds to replace the aging cedar siding and stucco cladding on the building's exterior. The building would become more efficient due to replacement of single pane to double pane windows and the addition of more exterior insulation.



5) Lord Kelvin Elementary – Electrical Upgrades - \$1,000,000

The district is looking for funds for a new high voltage service, large enough to have the electrical capacity for future considerations such as addition of EV chargers and a heat pump for the main building.

Carbon Neutral Capital Program

The district seeks approval of 5 sites through CNCP to install air source heat pumps which rely on electricity, not gas, (except FW Howay, heat pump will run on gas) which will reduce our greenhouse gas emissions. The following represent the five sites prioritized:

- 1) Herbert Spencer Elementary School \$970,000
- 2) Lord Tweedsmuir Elementary \$980,000 (*electrical upgrade required first)
- 3) Queen Elizabeth Elementary School \$850,000 (*school addition required first, as electrical capacity and location of heat pump coming from new school addition)
- 4) Lord Kelvin Elementary School \$1,000,000 (*electrical upgrade required first)
- 5) FW Howay Elementary School \$700,000

Playground Equipment Program

This fund allows for the replacement of existing playgrounds that are aged and require a refresh. The following are the requests submitted in priority order:

- 1) FW Howay Elementary
- 2) Skwo:wech Elementary
- 3) Queen Elizabeth Elementary

Each playground is universally accessible and \$195,000 is allocated in funding.

Childcare Capital Planning

No requests are presently being contemplated due to capacity pressures in schools for the conversion or creation of spaces at this time.

To summarize:

School Enhancement Program (SEP)	\$ 7,075,000
Carbon Neutral Capital Program (CNCP)	\$ 4,500,000
Playground Equipment Program (PEP)	\$ 585,000
TOTAL MINOR CAPITAL PROJECT REQUESTS	\$ 12,160,000

Recommendation

THAT the Board of Education of School District No. 40 (New Westminister) approves the 2025-26 Minor Capital Plan as presented for submission to the Ministry of Education and Childcare.

Supplement to: **REGULAR OPEN BOARD OF EDUCATION MEETING**

Date: September 24, 2024

Submitted by: Danielle Connelly, Trustee

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: Annual Reimbursement of Costs to Address Capacity

Background:

The Board of Education is responsible for funding all costs for preliminary project planning, including any reports, as may be required to establish the proposed scope and budget for each Major Capital Program project. As such, feasibility costs associated with all government-supported projects are carried by school districts from their annual operating budgets up until capital funding approval is granted by the Ministry of Education and Child Care. The work to identify, explore and assess the feasibility of land for acquisition and planning for new school builds or expansions can take many years before projects are finalized and funding is approved. Only when funding is announced may Districts reimburse themselves for the costs associated with this work. These costs often run into the tens to hundreds of thousands over a few years and are loaned out of school district's annual operating grants. Essentially, this represents hundreds of thousands of dollars, over multiple years, being delayed in their availability to provide services and supports to students.

School districts are also currently required to use operating funds to cover all costs associated with the alleviation of overcapacity for the purchasing and placement of portables, each of which cost \$150,000. In preparation for the 2024-2025 school year, New Westminster School District spent approximately \$850,000 dollars placing portables to address capacity challenges from its operating budget. These dollars should have been used to support diverse learners, student mental health, and myriad other supports to learning.

For smaller districts, such as New Westminster Schools, the planning costs prior to funding approval and costs of portable purchases are burdensome and more impactful to our operations due to the small economy of scale. As of the time of writing, the District has two projects in business case and costs that the District is paying up front amount to nearly \$500,000 and climbing.

Recommendation:

That the Board of Education of School District No. 40 (New Westminister) write a letter to the Honourable Rachna Singh, asking for the Ministry of Education and Child Care to:

- 1. Reimburse school districts annually for costs associated with all government-supported major capital projects related to the costs for project planning; and***
- 2. Fully fund the purchase and related costs (including site-prep, accessibility requirements and permits) of portables for enrolment growth.***

Supplement to: **REGULAR OPEN BOARD OF EDUCATION MEETING**

Date: September 24, 2024

Submitted by: Cheryl Sluis, Trustee

Item: **Requiring Action** **Yes** ☒ **No** ☐ **For Information** ☐

Subject: 22nd Street Visioning

Background

The City of New Westminister (the “City”) are engaged in ongoing consultations around a redevelopment plan for the 22nd Street Station area. They recently released a report outlining their proposed vision for this area. The existing 22nd Street area is currently a very low density, single-family home neighbourhood. While the area was identified in the 2017 OCP for future planning consideration, Provincial Bill 47 Transit Oriented Area Development legislation has put a spotlight on this neighbourhood, which brings with it some urgency for greater density. The City view this as a “Transit Village” that could house up to 30,000 new residents at full build out.

The District is presently under tremendous capacity pressure, especially in the Fraser River Zone. The 22nd Street Station sits within this catchment zone. As of the time of writing, this zone of elementary schools is intended to accommodate 1,603 students but is presently serving 1,977 which is 123% of capacity. The Fraser River Middle School is intended to accommodate 600 students (including the renovation work to add 100 extra seats through a daycare relocation) but services 703 students and is 117% of capacity. While the District is well on its way to gain approvals for a new elementary and middle school in this zone, these projects, once completed, will not fully address current upward enrolment pressure, let alone the challenges created by a development of this scope.

This development will have a tremendous impact on student enrolment in an area already starved for spaces. The current vision for 22nd Street does not identify the need for a school to support this growth.

Recommendation:

THAT School District No. 40 (New Westminister) work with the City to determine projected population growth and school needs and include specific school needs and projected school site requirements as a formal response to the City’s engagement process.