



BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
OPERATIONS POLICY AND PLANNING COMMITTEE
AGENDA

Tuesday, November 12, 2024

6:30 pm

School Board Office (In-person & Via Zoom)

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	<u>Approval of Agenda</u>	6:30 PM	
Recommendation: THAT the agenda for the November 12, 2024, Operations Policy and Planning Committee meeting be adopted as distributed.			
2.	<u>Presentations</u>		
3.	<u>Correspondence</u>		
4.	<u>Comment & Question Period from Visitors</u>	6:30 PM	
5.	<u>Reports from Senior Management</u>		
a.	Capital Projects Update (D. Crowe)	6:40 PM	3
b.	Operations Update		
1.	Facilities and Finance Report (M. Brito & A. Grey)	6:50 PM	4
2.	Estimated Operating Grant Recalculation (A. Grey)	7:00 PM	5
6.	<u>General Announcements</u>	7:10 PM	
7.	<u>New Business</u>		
8.	<u>Old Business</u>		

9. Question Period (15 Minutes)

7:15 PM

Questions to the Chair on matters that arose during the meeting.

10. Adjournment

7:30 PM



Supplement to: **OPERATIONS POLICY AND PLANNING MEETING**

Date: November 12, 2024

Submitted by: Dave Crowe, Director of Capital Projects

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Subject: Capital Projects Update: Queen Elizabeth and NWSS Memorial Park

Background:

Queen Elizabeth Addition:

1. The permitting process is complete to allow the Foundation and piling work to proceed.
2. The communications have gone out to the residences and commercial buildings directly adjacent to the site.
3. The vibration and noise monitoring plan is complete, and the devices have been installed in various locations around the site and adjacent structures.
4. The relocation of a city sewer main is under way to enable us to start the foundation work.
5. Pile driving equipment is on site with the target start date of November 12th pending the piles being delivered the week on November 8th. We are anticipating a delay due to the Port labour disruptions.

NWSS Memorial Park:

1. We have received ministerial funding approval to move this project forward.
2. The final wording for the Memorial Plaque has been received and is being integrated into the final design.
3. The Tender documents for the Landscape Contractor are being finalized and scheduled to be issued in late December.
4. We will be completing some additional site preparation work in anticipation of the commencement of the landscape work.

Capital Projects, Operations and Planning

1. Playground Enhancement Program – 195k funds from MECC to supply Lord Kelvin with new additions and replacement pieces on aging playground. Awaiting tree protection permits from the City. Project to start mid-November.
2. NWSS Cooling project– currently work is progressing as planned. Pipework installation on the 2nd floor to be complete within a couple weeks. All pipework installation to be complete by end of December. Individual classroom fan coil units to arrive to site mid-November, installation of FCUs shortly afterwards. Heat pumps to be craned onto roof around February. Expected completion of project before this summer as expected.

Finance

1. The team worked through the required Ministry and other reporting requirements as noted below.

Ministry & Other Submissions: October / November 2024

Submitted to:	Description	Date
PSEC Secretariat	Annual Executive Compensation Disclosure	October 4, 2024
Ministry of Education and Child Care	School District Quarterly GRE Financial Reporting – September	October 9, 2024
Ministry of Education and Child Care	Classroom Enhancement Fund (CEF) – Staffing and Learning Improvement Fund – 2024/25 Initial Reporting	October 18, 2024
BC Public School Employers' Association	Employment Data and Analysis (EDAS) Reporting	October 31, 2024
Ministry of Education and Child Care	Community Link Reporting	November 1, 2024
Province of British Columbia	2023/24 Pay Transparency Report	November 1, 2024
Ministry of Education and Child Care	CEF – 2024/25 Initial Reporting - Remedies	November 15, 2024
Ministry of Education and Child Care	Collection of Census Data for 2024/25 Actuarial Valuation of Post Employment Benefits	November 15, 2024



Supplement to: OPERATIONS POLICY AND PLANNING MEETING

Date: November 12, 2024

Submitted by: Amy Grey, Assistant Secretary-Treasurer

Item: **Requiring Action** **Yes** ☐ **No** ☒ **For Information** ☒

Subject: 2024-25 Estimated Operating Grant Recalculation

Background:

The September enrolment count process (1701) has been completed and submitted to the Ministry of Education and Child Care. Using this data, we have prepared a recalculation of the preliminary operating grant.

The preliminary operating grant was calculated based on enrolment projections submitted to the Ministry in February 2024 and is used in setting the 2024-25 preliminary budget. The 2024-25 amended budget, which will be approved by the Board prior to February 28, 2025, will incorporate the Ministry's recalculated operating grant.

The below is an estimate and may differ from that confirmed by the Ministry in mid-December. Specifically, the funding relating to the supplement for salary differential is dependent on the average provincial educator salary, which is not known at this time. Changes in the difference between the average educator salary for SD40 and the province will impact the estimates that are shown below.

Estimated Operating Grant Recalculation

	CURRENT	ORIGINAL	DIFFERENCE
	2024/25	2024/25	2024/25
ESTIMATED FULL-YEAR OPERATING GRANT FUNDING - 2024/25	89,765,909	88,810,934	954,975

Overall, the operating grant for 2024-25 is estimated to increase by \$954,975 as a result of the July and September enrolment counts. However, with this additional enrolment comes additional costs. Increases in teacher and support staff salaries and benefits to support the enrolment growth will offset the majority of this increase.

Highlighted below are areas contributing to the estimated increase in the operating grant.

Enrolment-Based Funding

	FTE			\$		
	CURRENT 2024/25	ORIGINAL 2024/25	DIFFERENCE 2024/25	CURRENT 2024/25	ORIGINAL 2024/25	DIFFERENCE 2024/25
Basic Allocation - Standard Schools	7,520.1875	7,480.0000	40.1875	67,042,472	66,684,200	358,272
Basic Allocation - Continuing Education	3.3750	4.0000	-0.6250	30,088	35,660	-5,572
Basic Allocation - Alternate Schools	113.5000	126.0000	-12.5000	1,011,853	1,123,290	-111,437
Basic Allocation - Online Learning	148.3750	130.0000	18.3750	1,068,300	936,000	132,300
Home School students (Headcount)	21	15	6.0000	5,250	3,750	1,500
Course Challenges (Number of)	8	8	0.0000	2,232	2,232	0
TOTAL ENROLMENT-BASED FUNDING (SEPTEMBER)	7,814	7,763	51.4375	69,160,195	68,785,132	375,063

Overall, enrolment-based funding is estimated to be \$375K more than originally estimated. Actual September enrolment for standard schools is approx. 40 more students than original projections which translates into \$358K of additional funding. Further, an increase in online learning of 18.375 FTE over original projections contributes \$132K more funding. These increases are offset by a decrease in alternate schools enrolment of 12.5 FTE and \$111K from that which was originally estimated.

Supplement for Unique Student Needs

	FTE			\$		
	CURRENT 2024/25	ORIGINAL 2024/25	DIFFERENCE 2024/25	CURRENT 2024/25	ORIGINAL 2024/25	DIFFERENCE 2024/25
Level 1 Special Needs	3	2	1.0000	152,190	101,460	50,730
Level 2 Special Needs	454	437	17.0000	10,927,780	10,518,590	409,190
Level 3 Special Needs	43	52	-9.0000	522,880	632,320	-109,440
English Language Learning (ELL)	1,941	1,857	84.0000	3,484,095	3,333,315	150,780
Indigenous Education	278	292	-14.0000	492,060	516,840	-24,780
Adult Education	18.3125	18.0000	0.3125	104,198	102,420	1,778
Equity of Opportunity Supplement				379,612	377,387	2,225
SUPPLEMENT FOR UNIQUE STUDENT NEEDS - TOTAL				16,062,815	15,582,332	480,483

The supplement for unique student needs is estimated to be \$480K more than original estimates. The increase in Level 2 students accounts for \$409K of this increase. English Language Learning enrolment is also more than projected, with 84 more students, resulting in additional funding of \$151K. A decrease in Level 3 student enrolment compared to original estimates has slightly offset these increases.



July 2024, February 2025 and May 2025 Enrolment Counts

\$

	CURRENT	ORIGINAL	DIFFERENCE
	2024/25	2024/25	2024/25
ESTIMATED JULY FUNDING (SUMMER LEARNING)	574,077	474,648	99,429
ESTIMATED FEBRUARY FUNDING	625,843	625,843	0
ESTIMATED MAY FUNDING	314,700	314,700	0

The summer school programs continued to see growth this past summer, although at a lower rate than last year. The increased enrolment in July 2024 contributes an estimated increase of \$99K to the recalculated operating grant.

Adjustments for February and May 2025 enrolment counts have not been incorporated into the estimated recalculation. Any expected changes, and the corresponding impact on funding, will be communicated through regular financial updates and financial projections for the year ending June 30, 2025.

Next Steps:

The increase to the operating grant will be reflected in the 2024-25 amended budget along with the related staffing adjustments that are required to support the enrolment growth and student needs reflected from this 1701 process. Other known adjustments will also be incorporated into the amended budget which will be approved by the Board and submitted to the Ministry in advance of February 28, 2025.