

**FRASER RIVER MIDDLE SCHOOL  
Parent Advisory Council (PAC)**

**Annual General Meeting**  
September 16 2024 7:00 pm  
FRMS Learning Centre

**Meeting Minutes**

| AGENDA                    |  |                                  |
|---------------------------|--|----------------------------------|
| 1. Call to Order          | Territorial Acknowledgement and Welcome<br><i>New Westminster Schools recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.</i>   | Charmaine Urbano, outgoing Chair |
| 2. Attendance             | In Person. All attendees completed a sign-in sheet.  | Charmaine Urbano                 |
| 3. Approve Agenda         | Motion to approve agenda by Charmaine Urbano. Seconded by Stephanie Simpson. Motion carried..  | Charmaine Urbano                 |
| 4. AGM Vote for Executive | <p><b>Co-Chair:</b></p> <ul style="list-style-type: none"> <li>● Agnes Golla nominated JC Valeros. Seconded by Laura Lee. JC Valeros accepted on the condition they can have a Co-chair.</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul> <p><b>Co-Chair:</b></p> <ul style="list-style-type: none"> <li>● Logan DeCecco nominated themselves. Seconded by JC Valeros.</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul> <p><b>Vice-Chair:</b></p> <ul style="list-style-type: none"> <li>● No nominations.</li> </ul> <p><b>Treasurer:</b></p> <ul style="list-style-type: none"> <li>● Laura Le nominated themselves. Seconded by Logan DeCecco.</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul> | Charmaine Urbano                 |

|                          |  |  |
|--------------------------|--|--|
|                          | <p><b>Secretary</b></p> <ul style="list-style-type: none"> <li>● Andrea Arnold nominated by JC Valeros. Seconded by Glenda Cannon.</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul> <p><b>DPAC Rep</b></p> <ul style="list-style-type: none"> <li>● Temitope Adewale nominated by Gledna Cannon. Seconded by Andrea Arnold</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul> <p><b>Members at Large</b></p> <ul style="list-style-type: none"> <li>● No nominations.</li> </ul>   |  |
| 5. Treasurer’s Report    | <ul style="list-style-type: none"> <li>● Proposed Annual budget reviewed</li> <li>● Motion to approve budget by Logan DeCecco, seconded by Andrea Arnold</li> <li>● Vote: All in favour, none opposed. Approved.</li> </ul>  | <b>Stephanie Simpson, outgoing Treasurer</b> |
| 6. Pass Previous Minutes | <ul style="list-style-type: none"> <li>● Reviewed <ul style="list-style-type: none"> <li>○ June 3 PAC General Meeting Minutes</li> <li>○ June 25 PAC Special Meeting Minutes</li> </ul> </li> <li>● Motion to approve June 3 minutes: Carrie Carlsen. Seconded: Laura Le.</li> <li>● Motion to approve June 25 minutes: Logan DeCecco. Seconded: June Chan.</li> <li>● Motion carried.</li> </ul>  | <b>JC Valeros, Co-Chair</b>                  |
| 7. Principal’s Report    | <ul style="list-style-type: none"> <li>● Introduction: 25 years working in New Westminster School District, 18 years in administration. Last 8 years at Glenbrook Middle School.</li> <li>● Questions from PAC: <ul style="list-style-type: none"> <li>○ 1. Any planned changes to school culture and 2. report on new cell phone rules.</li> <li>○ No planned changes as Principal Evans is new to the school.</li> <li>○ Cell phone rules are understood by staff and students, with only 5 infractions so far.</li> </ul> </li> <li>● Over 700 students and 26 divisions. Requests for class moves will be looked into, but noted many hours have been put into assigning divisions. Encourages parents to work with their child on managing transition.</li> </ul> | <b>Chris Evans, Principal</b>                |

|                        |  |                                |
|------------------------|--|--------------------------------|
| 8. NW Youth Services   | <ul style="list-style-type: none"> <li>● Charmaine Urbano (outgoing chair) advised no update this month. Advised co-chairs to contact Maya Russell to arrange attendance in the October meeting.</li> </ul>  | <b>JC Valeros</b>              |
| 9. DPAC Report         | <ul style="list-style-type: none"> <li>● Ran Online Safety Seminar, presented by Children of the Street and Naloxone training in June 2024.</li> <li>● Planning to bring back both workshops in 2025.</li> <li>● Walking School Bus - sponsored by Translink. Asked for Fraser River route, unsuccessful.</li> <li>● Preparing letter to City Council addressing Walking School Bus</li> <li>● Next DPAC meeting is this Thursday. Visit <a href="http://www.nwpac.ca">www.nwpac.ca</a> for meeting info.</li> </ul> | <b>Laura Kwong, DPAC Chair</b> |
| 10. Fundraising/Grants | <ul style="list-style-type: none"> <li>● Spiritwear fundraiser typically begins in September</li> <li>● New logo designed last year. Awaiting formal release of logo with the artist before we can proceed with the fundraiser.</li> <li>● Co-chairs will work with Principal Evans to determine when the fundraiser can begin.</li> </ul>   | <b>JC Valeros/Chris Evans</b>  |
| 11. Community Building | <ul style="list-style-type: none"> <li>● Will work with Principal Evans on welcome event/open house in future years</li> <li>● Terry Fox Fundraising in progress</li> <li>● Under FRMS Website &gt; Parents page, PAC information and meeting minutes are posted.</li> </ul>   | <b>JC Valeros/Chris Evans</b>  |
| 12. Next Meeting       | <ul style="list-style-type: none"> <li>● PAC meetings are on the first Monday of every month except January and April.</li> <li>● Next meeting scheduled October 7, 2024 7pm</li> </ul>  | <b>JC Valeros/Chris Evans</b>  |
| 13. Adjournment        | <ul style="list-style-type: none"> <li>● Motioned by Andrea Arnold. Seconded by Logan DeCecco. CARRIED.</li> </ul>   | <b>JC Valeros</b>              |

# FRMS PAC 2024/2025

16-Sep-24

| Income   | Gaming              |                  | General            |                    |
|--|---------------------|------------------|--------------------|--------------------|
|  | projected           | actual           | projected          | actual             |
| <b>Gaming Account</b>                                |                     |                  |                    |                    |
| Carry-forward  | \$ 524.87           | \$ 524.87        |                    |                    |
| Gaming grant (based on 750 students Sept 2023)       | \$ 15,000.00        |                  |                    |                    |
|  |                     |                  |                    |                    |
| <b>General Account</b>                               |                     |                  |                    |                    |
| Carry-forward  |                     |                  | \$ 1,075.77        | \$ 1,075.77        |
| Spirit - Fall  |                     |                  | \$ 1,000.00        |                    |
| Spirit - Spring                                      |                     |                  | \$ 500.00          |                    |
| Misc. fundraising                                    |                     |                  | \$ 500.00          |                    |
| <b>Total income</b>                                  | <b>\$ 15,524.87</b> | <b>\$ 524.87</b> | <b>\$ 3,075.77</b> | <b>\$ 1,075.77</b> |
|  |                     |                  |                    |                    |
| <b>Expenses</b>                                      |                     |                  |                    |                    |
|  |                     |                  |                    |                    |
| <b>Administrative</b>                                |                     |                  |                    |                    |
| Bank fees  | \$ 50.00            |                  | \$ 50.00           |                    |
| Meeting refreshments                                 |                     |                  |                    |                    |
| Miscellaneous  |                     |                  |                    |                    |
| <b>Subtotal</b>                                      | <b>\$ 50.00</b>     | <b>\$ -</b>      | <b>\$ 50.00</b>    | <b>\$ -</b>        |
|  |                     |                  |                    |                    |
| <b>Community Building</b>                            |                     |                  |                    |                    |
| PAC School Spirit/Family Engagement (ie. Sports Day) | \$ 2,600.00         |                  |                    |                    |
| School event refreshments, Band concerts, etc        | \$ 500.00           |                  |                    |                    |
| Staff appreciation                                   |                     |                  | \$ 500.00          |                    |
| <b>Subtotal</b>                                      | <b>\$ 3,100.00</b>  | <b>\$ -</b>      | <b>\$ 500.00</b>   | <b>\$ -</b>        |
|  |                     |                  |                    |                    |
| <b>Extra-Curricular</b>                              |                     |                  |                    |                    |
| Field trips/transportation (\$200 x 26 est div's)    | \$ 5,200.00         |                  |                    |                    |
| Student camp support funds                           |                     |                  |                    |                    |
| Student clubs  | \$ 1,000.00         |                  |                    |                    |
| Athletics/sports equipment                           | \$ 1,000.00         |                  |                    |                    |
| Grade 8 Lunch  | \$ 500.00           |                  |                    |                    |
| School leaving ceremony                              | \$ 2,000.00         |                  |                    |                    |
| ELL Teachers   | \$ 300.00           |                  |                    |                    |
| Exploratory Teachers                                 | \$ 1,000.00         |                  |                    |                    |
| Resource Teachers                                    | \$ 600.00           |                  |                    |                    |
| <b>Subtotal</b>                                      | <b>\$ 11,600.00</b> | <b>\$ -</b>      | <b>\$ -</b>        | <b>\$ -</b>        |
|  |                     |                  |                    |                    |
| <b>Facilities/Supplies/Equipment</b>                 |                     |                  |                    |                    |
| Youth Worker supplies                                |                     |                  | \$ 300.00          |                    |
|  |                     |                  |                    |                    |
|  |                     |                  |                    |                    |
| <b>Subtotal</b>                                      | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ 300.00</b>   | <b>\$ -</b>        |
|  |                     |                  |                    |                    |
| <b>Total expenses</b>                                | <b>\$ 14,750.00</b> | <b>\$ -</b>      | <b>\$ 850.00</b>   | <b>\$ -</b>        |
|  |                     |                  |                    |                    |
| <b>Balance</b>                                       | <b>\$ 774.87</b>    | <b>\$ 524.87</b> | <b>\$ 2,225.77</b> | <b>\$ 1,075.77</b> |

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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**April 7 2024 7pm - Meeting Minutes**  
**Location:** Zoom (online) and Learning Commons

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**2024 - 2025 Executive:**  
Chairperson: JC Valeros  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**  
Principal: Chris Evans  
School Board Trustee: Maya Russell  
NW Youth Rep: Ana Campos Santin

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**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome
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**Attendance**

JC Valeros

- 3 executives in attendance, no parent/guardian PAC members in attendance.
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**Meeting Adjournment**

JC Valeros

- Did not meet quorum (minimum 5 members required), so the meeting could not proceed formally.
  - Administrative updates were shared as planned.
  - No items could be voted on or approved. Deferred to May 2025 meeting.
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**Administrative Updates**

School District updates, Cheryl Sluis

- The March Board meeting included budget presentations from district partners and budget surveys. Top 3 priorities from survey: aligning practices with curriculum, services to students with disabilities and diverse abilities; and improving literacy outcomes. Exploring opportunities to balance the budget, with 93% of the budget going to salaries and benefits. Staff cuts expected. Strategic plan to 2030 completed.
- Next board meeting is April 29th.
- Capital projects: verbal confirmation for Simcoe Elementary, still nothing in writing from the province.
- First coordinating committee meeting district partners: DPAC, CUPE, NW Teacher's Union, VP and Principals held. Discussed bring forward policies on climate action, board representation and superintendent roles. Next meeting is April 23rd.

New Westminster Youth Services, Ana Campos Santin

- Monday samples featuring recipes around the world. Wednesdays is leaders in training program where youth plan their own activities. Friday numbers are strong, with this Friday hosting a basketball tournament.
- New program at the Youth Centre: Gamers United, held last Friday of the month from April to June.

#### Drama Updates, Benjamin Pilger

- Mics purchased through PAC last year working well, used for Drama and teaching Grade 8 techs.
- Performance coming up at the end of May.
- Looking for parent volunteers to sell tickets for May 27th and 29th performances.
- For parents of drama club members, check your emails or ask your children to look for updates in Teams.

#### Vice Principal Update, Greg Paton

- Student-led conferences this week.
- Plans for Little Miss Coffee fundraiser.
- The Elections Office will take over the gym April 28th.
- Whistler Band trip coming up in April.
- Grade 6 immunizations coming up in May.
- Grade 5 Open House May 14th from 6 to 7pm.
- If PAC would like to host an event next year, provide dates by the end of May.

#### PAC discussion, JC Valeros

- Discussion of PAC fundraisers with school admin.

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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**December 2 2024 7pm - Meeting Minutes**

**Locations:** Learning Commons (in-person) and Zoom (online)

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**2024 - 2025 Executive:**

Chairperson: JC Valeros

Treasurer: Laura Le

Secretary: Andrea Arnold

DPAC Rep: Temitope Adewale

**Guest speakers:**

Principal: Chris Evans

School Board Trustee: Maya Russell

NW Youth Rep: Ana Campos Santin

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**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome
- 

**Attendance**

JC Valeros

- All executive members in attendance.
  - 3 online attendees (4 peak)
- 

**Approve Agenda**

Andrea Arnold

- No proposed additions or deletions to December 3 Agenda.

Motioned: Andrea Arnold. Seconded: JC Valeros. CARRIED.

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**Pass previous minutes**

Andrea Arnold

- No proposed additions or deletions to November 4 meeting minutes.

Motioned: Andrea Arnold. Seconded: JC Valeros. CARRIED.

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**New Westminster Youth Services**

Ana Campos Santin

**Drop in news:**

- Sampler Day: Holiday Craft Joy – making chocolate, learning how to wrap gifts, make ornaments
- Next session – plan holiday fiesta on December 20th
- This Friday – sports tournament and basketball

**Events**

- Intergenerational chocolate day – December 4th from 4 to 6pm – age 11 to 18
- December 7th - Youth Skate - \$2 per child at Moody Park Arena

- December 14th – Holiday Youth Dance – sign in online, at Century House. For middle school ages.
- December 20th – Holiday Dinner @ FRMS – gift giving, play games – last dropin of the year

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## School Trustee Report

Maya Russell

- Provincial changes
  - new minister of Education: Lisa Beare
  - new ministry - Capital Planning and Infrastructure
  - The current process for building new schools is too slow, cumbersome, and changes are needed.
  - A provincial budget will be released March 4, 2025. District will be watching for funding for capital projects
- District is updating Strategic Plan
  - budget update – additional funding included for additional students

Question from attendee:

- Q: Would the creation of a new ministry result in a funding update?
- A: We are advocating for new elementary and middle schools. The board was invited to talk to developers looking at Columbia Square. There is an opportunity to purchase an air space parcel in zoning. We are hopeful that it will allow for more innovation and collaboration.

Question from attendee:

- Q: With City development projects, is there any feedback from this new ministry?
- A: Concern at Board as well. The board also speaks to the Mayor and Council regularly. We are of the same mind that at the local level, and we need to work closely together. Need funding from the province to build the schools. Part of the advocacy plan is to increase core funding with schools and staffing, but capital projects are also important.

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## Principal's Report

Chris Evans

- Thanks for setting up the Little Miss Coffee fundraising event. We hope to have them back again. The school admin will have a pre-chat with City parking enforcement for next time.
- **Administrative Procedure AP520 updated**
  - Ensures that PAC funding is used in an appropriate way.
  - You can find it directly on the District website.

### Highlights from AP520:

- Being transparent of where PACmoney is going.
- Any fundraising activities taken on by PAC goes through the Principal, so that the Principal can take appropriate admin steps needed to support it.
- Ensure any student participation and communication is appropriate.
- Those involved in fundraising must be made aware of how the money is used.
- Majority of fundraising for items should fall within the calendar year. Capital expenditure will need to manage money over a number of years.
- Principals' responsibility to look at vendors, potential purchasers. School does not provide guarantees on items.
- Funds must be used for the purpose they are raised. If not, PAC and admin must create a plan on where it goes.
- PAC will report how funds are raised and spent – comes in the form of financial statements etc.

- If there's anything considered site improvement supported by PAC (new playground, mural) – that goes through the Board Secretary Treasurer to ensure management
- Parents can be refunded the balance if necessary, if there is surplus funds from a fundraiser that has exceeded the project projection.
- People outside of the parent group cannot get a refund.
- Money can stay in account, rollover to next year.
  - If over 10,000 dollars, involve the Board's Security Treasurer in the plan.
  - If over 2,500 dollars, make a plan to use it with the school admin and PAC.

## Report Cards

- Due to internet outage within the District, waiting direction from district to confirm report card release date

Maya Russell comment on Admin Procedure:

- In this school, fundraising with PAC and school integrated in FRMS.
- PAC is officially autonomous.
- Where we are raising funds in the name of the school, we have additional responsibilities to ensure transparency between school and PAC.

**Q from Chair:** Can we get student feedback on ideas for the fundraising list provided in the November PAC meeting?

**A from Principal:** We could:

- Do an open house event, or ask for student delegates from each division and invite for pizza lunch
- Talk with the students within the classroom
- Give them a week to discuss questions with teacher

Chair will reach out to Chris to get elaboration on ideas presented in November.

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## DPAC Representative Report

Temitope Adewale

- See attached for presented items.

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## Treasurer's Report

Laura Le

- 3 execs now have access to PAC bank accounts.
- PAC will be releasing a cheque to the school for field trips (\$200 per division) this week.

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## Chair Report

JC Valeros

## Spirit Wear fundraiser

- Received 130 orders. Expect delivery in the week of December 9 to 13th.
- Laura Le and JC Valeros will sort orders after delivery.

## Little Miss Coffee fundraiser - November 29th

- Long line for the first hour, but then the generator broke down so the event ended early.
- Will arrange for a second date in the spring.

## **Purdy's fundraiser**

- Extended order deadline to December 4th.
- Items will be delivered Dec 11 or 12th.

## **December 10 Band Concert volunteers**

- Looking for 2 more volunteers to serve coffee and close:  
Doors open at 6pm, and the concert ends at 7:30.  
Close coffee at 7pm, then clean up at 8pm.

**No PAC meeting in January.** The next PAC meeting is February 3, 2025.

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## **Adjournment**

JC Valeros

Motioned: JC Valeros. Seconded: Andrea Arnold. All in favor, no objections. CARRIED.

## **DPAC Representative Report**

District PAC MEETING (Queensborough Middle Library) Nov 21, 2024

1. Parent Education Seminar on Online and Social Media Safety:

DPAC hosted a well-attended parent education seminar prior to our November general meeting. The seminar was delivered by Children of the Street on the topic of Online and Social Media Safety to equip parents with tools and knowledge to help keep kids safe from online exploitation. Our next parent education session is planned for the spring on the topic of healthy relationships with food and nutrition.

#### 2. Feedback for the District's Five-Year Strategic Plan:

DPAC met with the consultant from Rivers and Roots to share insights gathered from parents, PACs, and DPAC members. We are committed to ensuring parent voices are integral to shaping the district's long-term vision and appreciated the opportunity to provide these insights directly to the consultant.

#### 3. Provincial Town Hall on Facilities Issues:

The BC Education Facilities Committee, a former BCCPAC committee now working independently, hosted a virtual Town Hall for DPACs, PACs, and parents/caregivers on Monday November 18th. The hosting committee is co-chaired by Laura with members from 6 other districts across the province. The Town Hall provided a platform for sharing experiences and challenges regarding school capacity, facility conditions, transportation, indoor air quality, land acquisition/disposition, and playground accessibility.

As this event took place just 6 hours after cabinet announcements, very short notice invitations were extended to the newly appointed Ministers of Education and Infrastructure. We were encouraged by the immediate response from the Minister of Infrastructure Hon. Bowinn Ma, who, while unable to attend due to not yet having office staff in place, requested we share insights and a summary of the discussion from the town hall with her office. This positive and prompt engagement underscores the value of our collective advocacy and we are optimistic that a better approach to building school spaces is on the horizon.

#### 4. Parent & Caregiver Survey:

Lastly, DPAC has started working on the design of our annual survey for parents and caregivers in the district. We are aiming to send that out early in the new year. The purpose of our survey is to collect feedback on experiences of students and their families and use the feedback to inform budget requests during the annual budgeting process.

Next DPAC Meeting will hold Jan 16, 2025

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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**February 3 2024 7pm - Meeting Minutes**  
**Location:** Zoom (online)

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**2024 - 2025 Executive:**  
Chairperson: JC Valeros  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**  
Principal: Chris Evans  
School Board Trustee: Maya Russell  
NW Youth Rep: Ana Campos Santin

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**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome

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**Attendance**

JC Valeros

- All executive members in attendance.
- 4 online attendees (6 at peak).

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**Approve Agenda**

Andrea Arnold

- No proposed additions or deletions to Agenda.

Motioned: Andrea Arnold. Seconded: JC Valeros. CARRIED.

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**Pass previous minutes**

Andrea Arnold

- No proposed additions or deletions to December 2 2024 minutes.

Motioned: Andrea Arnold. Seconded: Temitope Adewale. CARRIED.

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**School Trustee Report**

Cheryl Sluis

January Education Policy and Planning meeting summary:

- Presentation from Student Voice (NWSS) and an update from Career Program (also NWSS)
- Inclusive Education update:
  - Universal design for learning and support through transitions - elementary to middle and middle to high school
  - Family newsletter - first issue getting ready for release
- Early Learning Development Program update:
  - Experiencing increased vulnerability in students in areas of social competence and communication skills
  - Need to focus resources in this area
- Response from District:
  - Pilot with University offered to early educators

- Before your bedtime - for parents and guardians (transition to K)
- Play Connect Grow - ages 3 to 5 on May 10 Queens Park

#### January Board meeting:

- Middle of strategic planning:
    - 300 surveys, 13 interviews, 4 focus groups; validated information through a town hall.
    - Will be meeting with City staff
    - Five year plan will be presented at April's Board meeting
  - Budget survey will be sent out mid-February to parents
  - FRMS - MDI - Middle Years Development Instrument will be sent out
    - Used to measure social development from Grades 4 to 8
- <https://earlylearning.ubc.ca/monitoring-system/mdi/parent-caregiver-info/#mdi-parent-faq>

#### Capital Projects:

- Board chair had opportunity to meet with Infrastructure and Education ministers
- Capital projects moving to new provincial Infrastructure ministry
- Board is working to clarify relationship
- Top priorities remain: new elementary on FRMS site, land for NW middle school and Lord Tweedsmuir modulars

#### Advocacy:

- Met with DPAC on issues
- Looking at funding for getting to and from school
- Will be sharing communications with DPAC
- Board convened meeting with partners - Principals, VPs, DPAC, and Unions
- Next steps with partnerships: shared letters, flyers, joint meetings with MLAs
- Board working on motion to Provincial body of school trustees (BTSTA) to allow districts to bring forward motions
- Funding portables motion - we spent around 1 million on purchase of portals, came out of operating budget

Q (PAC member): Middle Years Index tool: When and where would we see this tool? Does it go to parents or students?

A (Principal Evans): Students will be taking part in class. Letter went out 2 weeks ago. Grade 8s will be taking part. Includes a wide range of questions; the school and district gets anonymized data. Child has the opportunity to ask for support at the end of the questionnaire. This questionnaire is done annually; it helps staff work to meet needs as trends show from the index results i.e. nutritional needs met, vaping trends, less involvement with adults.

## New Westminster Youth Services

Ana Campos Santin

### Drop in news

- Sampler Day (Monday): Creative art studio
- Next session (Wednesday) Public speaking lessons. Future sessions include egg drop challenge, selling products
- Friday Drop-Ins – over 100 kids attending, now includes soccer, sports tournament and basketball

### Events

- This Saturday: Youth overnight sleepover.
- Family Day: Caribbean theme at Youth Centre
- Pro D Day February 14th: Middle schoolers can come to the Youth Centre to create chocolates.
- Spring Break programs include outings for single day - e.g. bowling, Science World, movies
- Invitation to nominate for Youth awards coming: age 13 to 18 eligible

All events are listed at <https://www.newwestyouth.ca/>

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## Principal's Report

Chris Evans

Responding to PAC's questions on staff ideas for school PAC fundraising:

1. **Outdoor gym kits.** Range of 2 to 3. As the population grows, our school will need some flexibility to hold gym classes in and outside.
2. **Fine Arts Exhibition.** This can be a group coming in to perform: singing, dancing. Usually ranges from \$700 to \$1000 and is done within one day.
3. **Sensory spaces.** Allow students to have a calm moment and recentre. In most buildings, it is usually one space. Our school would need help filling in the space, such as seating, lighting and ambiance creation. The space would be used by all students. Approximately \$1500 to 3000.
4. **Fitness circuit.** 8 to 10 stations that are portable. Could move into a multiple purpose room or gym. Allows for multiple activities going at the same time. May include stationary bike, skipping roles, pullup bar, dip station, floor mats.
5. **Grade 6 t-shirts.** Every Grade 6 student gets a shirt. Great way to start the year with support. PAC could put amount toward, then parent covers the rest, or cover completely.
6. **Building an international language library.** Reading isn't only about developing English. Ability to read in a language familiar to students is important. \$1000 per year, to be built upon year over year. One challenge would be to find an adult available to make decisions on appropriate books.

Administration is experimenting with opening doors at 8:20 am now. With 8:31 opening, it was a mad rush. Not creating a calm way to start the day. An earlier opening spreads students throughout the hall, and allows a few extra minutes of socializing and more room at the lockers.

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## DPAC Representative Report

Temitope Adewale

See attached for presented items.

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## Treasurer's Report

Laura Le

General Account - Income

- \$1266.36 cheque from Spirit Wear
- \$56.81 cheque from Purdy's

General Account - Expenses

- \$100 BCCPAC membership renewal
- \$5.00 misc bank fee for "Transfer out" (refundable upon close out)
- Community Building: \$80.92 for cookies, milk and cream for band concert on Dec 10, 2024

Gaming account - Expenses

- \$5200 cheque to school for 26 divisions (\$200)
  - \$1000 cheque to school for Athletics/Sports Equipment
  - \$2500 cheque to school for Grade 8 Leave + Lunch
  - \$237.34 cheque Matt Silverman (band items)
  - \$247.01 cheque David Graves (lower level reading Hooked on Phonics)
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## **Chair Report**

JC Valeros

- Based on treasurer report, we have some fundraiser efforts to work on between now and end of year
- One more big event to support is Sports Day. Chair will speak with Principal Evans on timing and needs.
- We don't have all the money we need for the General account, so any amounts we get will support the teachers planned budget items.
- Band is preparing for Whistler trip for Grade 8s and they will be doing their own fundraiser
- PAC will need to be strategic so that there isn't overlap with fundraisers.

Comment from DPAC Chair: PACs must submit applications for a new BCEID. The BCEID is now needed to submit for next year's community grant.

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## **Adjournment**

JC Valeros

Motioned: JC Valeros. Seconded: Temitope Adewale. All in favor, no objections. CARRIED.

## **DPAC Representative Report**

DPAC MEETING (Skwo:wech Elementary library) January 16, 2025

District update:

Superintendent Mark Davidson confirmed that internet connection is up in all schools in the district and forensic investigation is ongoing with result to be provided to the school board by end of January. He also mentioned that he is currently working on budget revision for HR especially for staffing, He said he is working on improvement in the transition of students from elementary to middle school and that there would be capital project announcement in March for a new elementary school.

Chair report:

Laura mentioned that there would be a New West event for new parents (details to be sent out shortly). She also mentioned that the Board of education needs to review the new policy of the 7-board operation and how they publish participation of meetings. DPAC tends to advocate for lower participation and have a seat at the communication committee of the Education and policy planning.

DPAC also intends meet with Board of Education discuss priorities in the board advocacy program such as SIMCO and expanding FRMS. We are advocating for one

EA per classroom in every elementary school and intend to reach out to other DPACs and boards to ensure we are all saying the same thing. We are also to meet with Jennifer Whiteside to discuss funding and capital projects,

DPAC intends send representatives to Victoria to push our stand on various issues in the district, but the board is weary of pushing too hard on our behalf. They suggested that DPAC should initiate the process, and they would help coordinate. Parents are also encouraged to write individual letters to bring all problems in the school district to the table of the politicians- All ideas are welcome.

For the High School, DPAC is advocating for gender neutral bathrooms with gender supportive handbooks for administrators and teachers. Pride logo should also be on every school building.

BC Ombuds is coordinating an investigation on systemic exclusion of students from BC public schools on their website and the questioner will be open till April 1, 2025. Parents are encouraged to spread the word to allow those affected to participate.

Finally, Naloxone training would be held on Wednesday February 5, 2024 at Qayqayt Elementary School Library.

Next DPAC Meeting will be held on February 20, 2025.

**FRMS PAC 2024/2025**

1-Feb-25

[24-25 PAC School Spending .xlsx](#)

| Income   | Gaming              |                     | General            |                    | Notes  |
|--|---------------------|---------------------|--------------------|--------------------|--|
|  | projected           | actual              | projected          | actual             |  |
| <b>Gaming Account</b>                                |                     |                     |                    |                    |  |
| Carry-forward  | \$ 524.87           | \$ 524.87           |                    |                    |  |
| Gaming grant (based on 750 students Sept 2023)       | \$ 15,000.00        | \$ 13,160.00        |                    |                    |  |
|  |                     |                     |                    |                    |  |
| <b>General Account</b>                               |                     |                     |                    |                    |  |
| Carry-forward  |                     |                     | \$ 1,075.77        | \$ 1,075.77        |  |
| Spirit - Fall  |                     |                     | \$ 1,000.00        | \$ 1,266.36        | Spirit Wear cheque   |
| Spirit - Spring                                      |                     |                     | \$ 500.00          |                    |  |
| Misc. fundraising                                    |                     |                     | \$ 500.00          | \$ 56.81           | Purdy's cheque   |
| <b>Total income</b>                                  | <b>\$ 15,524.87</b> | <b>\$ 13,684.87</b> | <b>\$ 3,075.77</b> | <b>\$ 2,398.94</b> |  |
|  |                     |                     |                    |                    |  |
| <b>Expenses</b>                                      |                     |                     |                    |                    |  |
|  |                     |                     |                    |                    |  |
| <b>Administrative</b>                                |                     |                     |                    |                    |  |
| Bank fees  |                     |                     | \$ 50.00           |                    |  |
| BCCPAC Membership Fees                               | \$ 100.00           | \$ 100.00           |                    |                    | <a href="#">Benefits of being a BCCPAC Member</a>                                  |
| Meeting refreshments                                 |                     |                     |                    |                    |  |
| Miscellaneous  |                     |                     |                    | \$ 5.00            | Refundable bank charge<br>(will be returned when account is closed).               |
| <b>Subtotal</b>                                      | <b>\$ 100.00</b>    | <b>\$ 100.00</b>    | <b>\$ 50.00</b>    | <b>\$ 5.00</b>     |  |
|  |                     |                     |                    |                    |  |
| <b>Community Building</b>                            |                     |                     |                    |                    |  |
| PAC School Spirit/Family Engagement (ie. Sports Day) | \$ 2,600.00         |                     |                    |                    |  |
| School event refreshments, Band concerts, etc        | \$ 500.00           | \$ 80.92            |                    |                    | \$80.92 - Dec/10/24 Band Concert (LL)<br>(\$73.93 cookies + \$6.99 creamer & milk) |
| Staff appreciation                                   |                     |                     | \$ 500.00          |                    |  |
| <b>Subtotal</b>                                      | <b>\$ 3,100.00</b>  | <b>\$ 80.92</b>     | <b>\$ 500.00</b>   | <b>\$ -</b>        |  |
|  |                     |                     |                    |                    |  |
| <b>Extra-Curricular</b>                              |                     |                     |                    |                    |  |
| Field trips/transportation (\$200 x 26 est div's)    | \$ 5,200.00         | \$ 5,200.00         |                    |                    |  |
| Student camp support funds                           |                     |                     |                    |                    |  |
| Student clubs (10 clubs)                             | \$ 1,000.00         |                     |                    |                    |  |
| Athletics/sports equipment                           | \$ 1,000.00         | \$ 1,000.00         |                    |                    |  |
| Grade 8 Lunch  | \$ 500.00           | \$ 500.00           |                    |                    | There are 232 Gr 8 Students  |
| School leaving ceremony                              | \$ 2,000.00         | \$ 2,000.00         |                    |                    | There are 232 Gr 8 Students  |
| ELL Teachers (4 Teachers)                            |                     |                     | \$ 300.00          |                    |  |
| Exploratory Teachers (4 Teachers)                    |                     |                     | \$ 1,000.00        | \$ 237.34          |  |
| Resource Teachers (2.5 Teachers)                     |                     |                     | \$ 600.00          | \$ 247.01          |  |
| <b>Subtotal</b>                                      | <b>\$ 9,700.00</b>  | <b>\$ 8,700.00</b>  | <b>\$ 1,900.00</b> | <b>\$ 484.35</b>   |  |
|  |                     |                     |                    |                    |  |
| <b>Facilities/Supplies/Equipment</b>                 |                     |                     |                    |                    |  |
| Youth Worker supplies                                |                     |                     | \$ 300.00          |                    |  |
|  |                     |                     |                    |                    |  |
| <b>Subtotal</b>                                      | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 300.00</b>   | <b>\$ -</b>        |  |
|  |                     |                     |                    |                    |  |
| <b>Total expenses</b>                                | <b>\$ 12,900.00</b> | <b>\$ 8,880.92</b>  | <b>\$ 2,750.00</b> | <b>\$ 489.35</b>   |  |
|  |                     |                     |                    |                    |  |
| <b>Balance</b>                                       | <b>\$ 2,624.87</b>  | <b>\$ 4,803.95</b>  | <b>\$ 325.77</b>   | <b>\$ 1,909.59</b> |  |

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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**March 3 2024 7pm - Meeting Minutes**  
**Location:** Zoom (online) and Learning Commons

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**2024 - 2025 Executive:**  
Chairperson: JC Valeros  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**  
Principal: Chris Evans  
School Board Trustee: Maya Russell  
NW Youth Rep: Ana Campos Santin

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**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome
- 

**Attendance**

JC Valeros

- All executive members in attendance.
  - 2 online attendees (4 at peak).
- 

**Approve Agenda**

Andrea Arnold

- No proposed additions or deletions to Agenda.

Motioned: Andrea Arnold. Seconded: JC Valeros. CARRIED.

---

**Pass previous minutes**

Andrea Arnold

- No proposed additions or deletions to February 3 2025 minutes.

Motioned: Andrea Arnold. Seconded: Laura Le. CARRIED.

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**School Trustee Report**

Cheryl Sluis

Board Meeting:

- Update from Rick Bloudell
  - Partnership with food program, survey results for Fuel Up program in: 3.1 average rating (rating from 0-5 on taste). Feedback noted that most of the time students feel full, food feels healthy. Seeing increased use, up 16% from last year.
  - After School program update. Program has served over 600 participants.
  - For Wellness Centre, the number of hours of nurse practitioner have been reduced, fewer appointments available. Reduction from 8.5 hours to 4 hours every two weeks at NWSS. Service funded by Fraser Health. Board has drafted advocacy letter to Fraser Health requesting increase
- Dan's Legacy partnership, includes counsellor and wrap around service. Letter of thanks drafted to Dan's Legacy.
- Conversation Circles (ESL) - 54 of 60 seats filled

- Provincial Parent Survey (2024): 62% of families in BC need before and after school childcare. Looking for opportunities to support.
- Amended School Budget: Increased operating deficit (1.47 million). Planned deficit to address staffing increases and Vice Principal time
- Climate Action Policy: looking into developing one, no current policy in place
- March 11 Meeting: 2025 - 2030 strategic plan
- Capital Update:
  - Meeting with provincial ministers for Infrastructure and Education re: building new schools
  - Currently 1 in 4 kids are in classroom portables in New Westminster.
  - New Westminster has unique land constraints
- Advocacy:
  - Letters to Mayor and Council sent re: OCP amendments and transportation. Requesting that schools can be built in any planning zone.
  - Planning joint delegation including DPAC to meet with provincial ministers
  - Will put forward a Funding for portables Motion with BC Trustees organization
- Call out for audit committee members, looking for accountants. A small stipend will be available.
- Response to NW Schools Budget survey had over 1,000 submissions.

---

## **New Westminster Youth Services**

Ana Campos Santin

### **Drop in news**

- 130 kids between Monday, Wednesday and Friday drop-ins

### **Spring Break Events**

- March 14 - Swing and Chill
- March 15 - Youth Skate

Youth Awards nominations are open.

All events are listed at <https://www.newwestyouth.ca/>

---

## **Principal's Report**

Chris Evans

- Improvement on movement around the building since opening doors earlier (8:20am opening).
- Will be starting a 2 week experiment during nutrition breaks only; students will get a choice to spend time inside or outside (but not in classrooms). All 3 floors will be open. Cell phone policy will still apply. Will give opportunity to find quiet spaces, and minimize rushing and frenetic energy
- Report cards coming up at the end of the week.

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## **DPAC Representative Report**

Temitope Adewale

See attached report for presented items.

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## **Treasurer's Report**

Laura Le

- No financial activity since last month.
- BCEID request submitted, required to apply for next year's gaming grant

---

## **Chair Report**

JC Valeros

- Little Miss Coffee Company update: proceeds from November fundraiser \$14 profit, 10% of the sales made. Sales had to be cut short due to electrical issues.

PAC is considering having them back for a second event. Principal Evans recommending between 7:45 am and 10:20am, in April or early May. To be confirmed in a separate meeting.

- Fundraising ideas:
  - Fun Box Vancouver - world's largest bounce park will be located at Coquitlam Centre from June 27 to September 1st. Looking for PACs to sell tickets, with 25% commission, minimum \$1000 worth of tickets (approximately 11 families) Tickets to be sold from May 1 to May 31st.
  - Spirit Wear Fundraiser for spring/summer. Will have the new logo. Shopping around for new vendors.
  - Neufeld Farms. Grade 8 just finished a fundraising event with the company. PAC looking to run one in June.
  
- PAC participation
  - Need information from administration on remaining school events, so we can have a presence.
    - Sports Day
    - Grade 5 welcome event
    - Staff appreciation event - budget of \$500

Q for Principal Evans: Who funds the breakfast club?

A: Multiple funders, but mainly Breakfast Club of Canada, and some money from the school budget.

---

**Adjournment**

JC Valeros

Motioned: JC Valeros Seconded: Andrea Arnold All in favor, no objections. CARRIED.

District update:

Board of Trustees (Maya Russell) updated that due to uncertainties of Trump's tariffs, there is an expectation that there would be a major dip in GDP and as such, less spending is expected for schools. Despite that, the board is pushing for expansion and generational development.

She praised DPAC for organizing the Naloxone training as its importance cannot be overestimated with the current opioid crisis,

She also mentioned that concerns over the lunch program have been looked into as there were complaints that most students throw the food supplied into the garbage but on review, no issue was seen with the current state of the program. A member suggested that add-on options such as milk or juice should be included in the meals supplied and that the board should consider ordering Lunch Lady for their board meetings to get firsthand experience with Lunch Lady meals. Overall, it was agreed that Lunch Lady was always on time compared to the previous provider.

Chair report:

Laura mentioned that the SOGI committee is currently working on the bathroom inclusive signage. The vinyl décor of the pride logo for the windows, entrance of buildings and common areas are also progressing.

She also mentioned that public education is severely underfunded and it most likely would get worse. A lot of cuts are hitting schools and so many programs are being shut down with students being pushed into the mainstream school. It would be helpful if we all start sending letters or emails to our MLAs to reduce these cuts. We were also advised to take advantage of the various events organized by DPAC.

There would be a Fraser Health presentation next week Thursday on online harm and exploitation. Registration is on the DPAC website. We were reminded that if we do a parent ed in our schools, the cost can be covered by DPAC.

On Correspondence, we are planning to send a letter requesting for gender options in MyEdBC to align with modern guidelines and also request that safeguards and protections are put in place to ensure strict access controls for gender-related data. This is to prevent discrimination and harm associated with data collection. This letter would also be sent to other DPACs in the province to see if they would like to sign on in support.

There was talk about active transportation like bikes, buses and teenagers using scooters or safe walking routes to school which would be discussed at our next DPAC meeting. There was also discussion about Nurse Practitioner hours cut at NWSS. It was unexpectedly cut from one full day per week to four hours every two weeks which is a huge loss. The district is doing what they can to advocate to restore the hours back to where it was but what they need is personal stories so we need to send the message out and responses should be sent through their PAC to the superintendent. A lot was shared about districts that have lost resource and leadership staff which shows that these cuts are really coming.

Finally, we were reminded of our insurance coverage especially for school-sanctioned events.

Next DPAC Meeting will hold Apr 20, 2025

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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**May 5 2025 7pm - Meeting Minutes**  
**Location:** Zoom (online) and Learning Commons

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**2024 - 2025 Executive:**  
Chairperson: JC Valeros  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**  
Principal: Chris Evans  
School Board Trustee: Cheryl Sluis  
NW Youth Rep: Ana Campos Santin

---

**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome.
- Call for 1 minute of silence for the loss of 11 people at the Lapu Lapu Day festival, including Kira Salim, our counsellor at FRMS.

1 minute of silence was held.

---

**Attendance**

JC Valeros

- All executive members in attendance.
  - 4 online attendees (13 at peak after attendance taken).
- 

**Approve Agenda**

Andrea Arnold

- One change motioned by Andrea Arnold to move Treasurer Report before School Trustee Report.

**Motioned:** Andrea Arnold. **Seconded:** JC Valeros. **CARRIED.**

---

**Pass previous minutes**

Andrea Arnold

- No proposed additions or deletions to March 3 2025 minutes.
- No proposed additions or deletions to April 7 2025 minutes.

**Motioned:** Andrea Arnold. **Seconded:** Temitope Adewale. **CARRIED.**

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**Treasurer's Report**

Laura Le

- No updates from last month.

- From PAC Chair: The PAC received a request this afternoon from the school. They are looking to add 2 more clubs to this year's PAC budget: \$100 for Athletics crew and \$100 for Intramurals (winning teams of Round Robin tournament, \$100 to encompass winners from all 3 sports).
- There is room in the PAC's Gaming Grants budget this year and is appropriately supported by the Grant as it falls under extracurricular activities.

**Motioned:** JC Valeros. **Seconded:** Laura Le. **No objections, CARRIED.**

## School Trustee Report

Cheryl Sluis

- Acknowledged the tragic attack at Lapu Lapu day festival and its impact on the school and community.

### Board meeting highlights:

- **Budget.** The district is facing significant challenges for 2025 - 26. District is required under the School Act to pass a balanced budget. This year's budget has been reduced by 2.3 million dollars to balance it, and was passed earlier today.

In past years, we had financial reserves to cover shortfalls. This year, inflationary pressures, insufficient grant funding, purchase of portables, and costs of employee benefits impacted the budget.

Board is confident that students will receive an enriching school environment and that core programming will remain strong.

Cuts in large part to reduction in staff:

- Reduced number of EAs
- Reduced noon hour supervision at high school, and VPs will be taking on supervisory roles during noon hour.
- Different structure for teacher-librarians who will provide prep time
- 2.8 FTE non-teaching staff and 2 district staff office positions will be eliminated

Through staffing reduction, the budget was reduced by 2.1 million. Non-staffing reductions include modest technology spends, approximately \$100,000.

Regarding EA reduction: In the 2023 - 24 budget, 95% funding for inclusive education was spent on EAs, while spending in other districts was lower.

Board is looking at how to ensure support for students and track outcomes, and how to use outcomes to figure out where support is needed. Board is looking to bring in technology tools and systems to help track outcomes in a new way.

- Noted the Rally for Public Education organized by New West DPAC last weekend, emphasizing that education is a right. Our job is to fight for funding that education deserves.

Pause for questions. No questions.

- Strategic Plan released for 2025 - 2030: Shaped by voices of students, parents, staff and community partners. 3 focus areas: student experience, caring and supportive systems, sustainable organization. Will evaluate and keep performance indicators on plan items.
- Capital and Advocacy: Top priorities remain the same as previous meetings. Still no written confirmation on Simcoe Elementary from the province.

As discussed in the last meeting, School District Chair and Cheryl Sluis, DPAC President Principals and VP groups, New West Teachers Union and CUPE met with the Ministry of Infrastructure in Victoria to advocate for space. In these discussions, we imparted a need for more operating budget. Current grants don't cover inflation and other costs, including mental and physical health support funding.

- Board Motion submitted re: cost for portables went ahead in meeting BCSTA. BCSTA will request provincial ministries to address costs of portables, setup, moving and removal. Thanks to Laura Kwong from DPAC for input into motion language.

---

## New Westminster Youth Services

Ana Campos Santin

- Extended condolences for those affected by Lapu Lapu event.

### Drop in news

- Drop-ins are Mondays, Wednesdays (3:15 to 5:15 pm) and Fridays (3:15 to 9 pm)
- Monday Samplers: Theme is “feel-good Mondays” with a focus on mental health and physical health. Making soap and scrubs.
- Wednesdays: Leadership training. Attendees choose what they want to do.
- Fridays: Small snacks and games.

For Red Dress Awareness Day, there may be additional activities this Friday.

See: <https://www.newwestyouth.ca/> for upcoming activities.

---

## Principal's Report

Chris Evans

- Staff have commenced planning for next year and make up of classes (divisions).
- Will be putting out next year's calendar and should be available next month.
- Next week Wednesday May 14th evening is Grade 5 open house night (6 to 7 pm)
  - Number of teachers and students here
  - New students and parents can walk around and get sense of building and school
  - Bring all family members, not restricted to just parents/guardians.
- School supports in wake of Lapu Lapu tragedy
  - Brought in support from within the district and outside the district, including Richmond and Surrey.
  - Counsellors have been in the school helping adults and students.
  - Concerns include students that have connections to the larger tragedy as well.
  - Many meetings with staff, multiple check-ins per week. Support in place for staff.
  - The District has put a memorial book at the District Office, community is welcome to drop in and write in the book.
- Commemorations to Kira Salim
  - No memorial set up yet, the admin will work with Kira's family before proceeding.
  - Each teacher connected with students in the classroom, not in assembly, to break the news
  - Teacher's read a piece put together by staff and read to students in class.
  - Classes created cards and notes, which have been delivered to Kira's family.

Down to last 2 months at school:

- Admin will send a message to families shortly asking for feedback for classroom placements. Gives families the opportunity to identify who your child works well with for example. Cannot promise to accommodate requests, but it can help with making classroom placement decisions.
- Please do not request a specific teacher as we cannot accommodate this.

---

## DPAC Representative Report

Temitope Adewale

Meeting notes not available to include in this month's minutes. See DPAC meeting minutes for topics covered in the report: [20250417 SD40 DPAC Meeting Minutes](#)

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## Chair Report

JC Valeros

### Little Miss Coffee Company PAC fundraiser:

- Fundraiser ran on April 11. Was a successful event, with over \$600 dollars in purchases. PAC will receive 10% (\$60 proceeds).
- Attendees have asked whether LMCC will return before the end of year.
- LMCC provided availability on May 23 June 13 and June 20. Principal Evans confirms that June 13 and 20 are open.

### Staff appreciation event:

- PAC has a \$500 dollar allotment
- In the past, we provided t-shirts to staff. This year, there are about 60 to 70 staff members.
- Looking at 2 options:
  - Bring back Little Miss Coffee Company, just for teachers (paid for by PAC), or
  - Staff appreciation potluck (food donated by parents):
    - PAC Chair will connect with high school chef (admin will connect)
    - PAC Chair requesting school availability to drop off parent food donations. Principal Evans confirmed weeks of June 9 to 13, or June 16 to 20 may work.

### Grade 5 Open House (May 14):

- 240 Grade 5s and their families invited
- In the past, PAC served coffee and treats
- Will need volunteers for this event
- Volunteer form drafted – will be sent out to members

### Drama event:

- Mr. Pilger is looking for volunteers to help sell tickets for May 27 and May 29 performances.
- Volunteer form will be sent out shortly.
- Volunteers will receive complimentary tickets to the show.

### Spring Band event (date and details TBA).

- Will need volunteers to serve PAC coffee and treats.

### Sports Day, June 24

- PAC has budgeted \$2000 for hotdogs, and a cost estimate has been done.
- Question from PAC Chair: Do we go ahead with hotdogs purchase and plan for volunteers? Principal Evans noted he will touch base with VP Paton.
- A Volunteer form will be sent out.

### SpiritWear PAC fundraising

- Looked at 2 vendors, but one vendor needs higher resolution. Admin was unable to get another graphics file from the artist.
- Sagewear was able to work with existing graphics files. This is the same vendor that provided Grade 8 hoodies.
- Admin will offer the link to Grade 5s so they can purchase before the start of the year.
- Design and layout of shirts and hoodies presented to PAC.

JC Valeros: **Motion to approval design/layout and vendor.**

**Motioned:** JC Valeros. **Seconded:** Laura Kwong. **No objections, CARRIED.**

### Planning a PAC hosted event for next year:

- In the past, the PAC has not run a PAC hosted event, this is a new item.
- One idea would be a career fair, grade level appropriate.
  - Principal Evans noted the school is planning an event next year called Find your Fit (Industry Canada), which will be a career based event.
  - If PAC wants to work on this in parallel, we can look at what industries are not covered in the plan.

Principal Evans: In terms of calendar, admin will need next year's PAC dates. Principal Evans will also book placeholder dates throughout the year next year, which could be used for PAC events.

Other items:

- A Neufeld Farms PAC fundraiser will be moved to September.
- PAC Spiritwear fundraiser will occur in June.
- This month the PAC will work on a draft budget for next year. We aim to send a draft to everyone before the next PAC meeting for feedback/questions. For the PAC meeting in June, we will put in motion to approve.
- Looking to upgrade to Google Workspace to take advantage of Google suite for online meetings. This will be included in next year's budget.

An online attendee offered to volunteer for upcoming events. Chair will contact them directly.

---

**Adjournment**

JC Valeros

**Motioned:** JC Valeros **Seconded:** Laura Kwong **No objections, CARRIED.**

**FRMS PAC 2024/2025**

1-May-25

[24-25 PAC School Spending .xlsx](#)

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|--|---------------------|---------------------|--------------------|--------------------|--|
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| Carry-forward  |                     |                     | \$ 1,075.77        | \$ 1,075.77        |  |
| Spirit - Fall  |                     |                     | \$ 1,000.00        | \$ 1,266.36        | Spirit Wear cheque   |
| Spirit - Spring                                      |                     |                     | \$ 500.00          |                    |  |
| Misc. fundraising                                    |                     |                     | \$ 500.00          | \$ 56.81           | Purdy's cheque   |
| <b>Total income</b>                                  | <b>\$ 15,524.87</b> | <b>\$ 13,684.87</b> | <b>\$ 3,075.77</b> | <b>\$ 2,398.94</b> |  |
|  |                     |                     |                    |                    |  |
| <b>Expenses</b>                                      |                     |                     |                    |                    |  |
|  |                     |                     |                    |                    |  |
| <b>Administrative</b>                                |                     |                     |                    |                    |  |
| Bank fees  |                     |                     | \$ 50.00           |                    |  |
| BCCPAC Membership Fees                               | \$ 100.00           | \$ 100.00           |                    |                    | <a href="#">Benefits of being a BCCPAC Member</a>                                  |
| Meeting refreshments                                 |                     |                     |                    |                    |  |
| Miscellaneous  |                     |                     |                    | \$ 5.00            | Refundable bank charge<br>(will be returned when account is closed).               |
| <b>Subtotal</b>                                      | <b>\$ 100.00</b>    | <b>\$ 100.00</b>    | <b>\$ 50.00</b>    | <b>\$ 5.00</b>     |  |
|  |                     |                     |                    |                    |  |
| <b>Community Building</b>                            |                     |                     |                    |                    |  |
| PAC School Spirit/Family Engagement (ie. Sports Day) | \$ 2,600.00         | \$ 2,600.00         |                    |                    |  |
| School event refreshments, Band concerts, etc        | \$ 500.00           | \$ 80.92            |                    |                    | \$80.92 - Dec/10/24 Band Concert (LL)<br>(\$73.93 cookies + \$6.99 creamer & milk) |
| Staff appreciation                                   |                     |                     | \$ 500.00          |                    |  |
| <b>Subtotal</b>                                      | <b>\$ 3,100.00</b>  | <b>\$ 2,680.92</b>  | <b>\$ 500.00</b>   | <b>\$ -</b>        |  |
|  |                     |                     |                    |                    |  |
| <b>Extra-Curricular</b>                              |                     |                     |                    |                    |  |
| Field trips/transportation (\$200 x 26 est div's)    | \$ 5,200.00         | \$ 5,200.00         |                    |                    |  |
| Student camp support funds                           |                     |                     |                    |                    |  |
| Student Clubs (12 clubs)                             | \$ 1,200.00         | \$ 102.67           |                    |                    | 2 Clubs added:<br>FRMS Athletics + Intramural Winners                              |
| Athletics/sports equipment                           | \$ 1,000.00         | \$ 1,000.00         |                    |                    |  |
| Grade 8 Lunch  | \$ 500.00           | \$ 500.00           |                    |                    | There are 232 Gr 8 Students  |
| School Leaving Ceremony                              | \$ 2,000.00         | \$ 2,000.00         |                    |                    | There are 232 Gr 8 Students  |
| ELL Teachers (4 Teachers)                            |                     |                     | \$ 300.00          |                    |  |
| Exploratory Teachers (4 Teachers)                    |                     |                     | \$ 1,000.00        | \$ 237.34          |  |
| Resource Teachers (2.5 Teachers)                     |                     |                     | \$ 600.00          | \$ 247.01          |  |
| <b>Subtotal</b>                                      | <b>\$ 9,900.00</b>  | <b>\$ 8,802.67</b>  | <b>\$ 1,900.00</b> | <b>\$ 484.35</b>   |  |
|  |                     |                     |                    |                    |  |
| <b>Facilities/Supplies/Equipment</b>                 |                     |                     |                    |                    |  |
| Youth Worker supplies                                |                     |                     | \$ 300.00          | \$ 150.97          | Aaron Jack: \$71.70 (Feb 12/25)<br>Mark Davis: \$79.27 (May 6/25)                  |
|  |                     |                     |                    |                    |  |
| <b>Subtotal</b>                                      | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 300.00</b>   | <b>\$ 150.97</b>   |  |
|  |                     |                     |                    |                    |  |
| <b>Total expenses</b>                                | <b>\$ 13,100.00</b> | <b>\$ 11,583.59</b> | <b>\$ 2,750.00</b> | <b>\$ 640.32</b>   |  |
|  |                     |                     |                    |                    |  |
| <b>Balance</b>                                       | <b>\$ 2,424.87</b>  | <b>\$ 2,101.28</b>  | <b>\$ 325.77</b>   | <b>\$ 1,758.62</b> |  |

Fraser River Middle School  
Parent Advisory Council (PAC)  
General Meeting

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November 4, 2024 7pm - Agenda  
On-site and Zoom

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**2024 - 2025 Executive**

**Locations:** Learning Commons (in-person) and Zoom (online)

**2024 - 2025 Executive:**

Chairperson: JC Valeros  
Co-Chairperson: Logan Dececco  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**

Principal: Chris Evans  
Teacher: Ben Pilger (Drama)  
School Board Trustee: Maya Russell (absent)  
NW Youth Rep: Ana Campos Santin (absent)

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**Call to Order - 7:12pm**

Logan Dececco

- Territorial Acknowledgement and Welcome
- 

**Attendance**

Logan Dececco

- Execs in attendance: JC Valeros, Logan Dececco, Temitope Adewale, Andrea Arnold.
  - Absences: Laura Le.
  - Unable to log into Zoom Meeting at time of attendance due to technical issues.
  - 2 in-person attendees.
- 

**Approve Agenda**

Logan Dececco

- No proposed additions/deletions to November 4 Agenda.

Motioned: Logan Dececco. Seconded: Andrea Arnold. All in favor, no objections. CARRIED.

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**Pass previous minutes**

Logan Dececco

- No proposed additions or deletions to October 7 meeting minutes.

Motioned: Andrea Arnold. Seconded: Temitope Adewale. All in favor, no objections. CARRIED.

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**School Trustee Report**

Maya Russell (absent)

None.

None. Items below were provided to PAC Chair via email to be included in the minutes.

**Weekly Features at Middle School Drop-In**

- Monday: Specialty Samplers - Youth Bake-Off  
3:15 - 5:15 p.m.  
This Monday, join us for a baking and decorating session! Youth will have the opportunity to get creative in the kitchen, perfect their baking skills, and enjoy their delicious creations.
- Wednesday: Leaders in Training (LIT)  
3:15 - 5:15 p.m. come take initiative at the lit  
Build friendships, develop leadership skills, and make a difference! Our LIT program offers opportunities to plan events, collaborate in teams, and gain valuable experience. This week, enjoy bubble tea and a video game competition as part of our session!
- Friday: Youth Drop-In - Beginner Poker Night  
3:15 - 9:00 p.m.  
Kick off the weekend with an introduction to poker! Learn the basics, sharpen your strategy skills, and enjoy friendly games in a relaxed environment.
- Each Fresh Friday brings new activities, tasty snacks, and retro video games to our drop-in. It's the perfect way to start the weekend with friends and fun!

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**Principal's Report**

Chris Evans

- School district has revised Administrative Procedure 520, which outlines how PAC funds are used within the District, and ensures that money raised goes where it is intended for.

For reference:

<https://newwestschools.ca/wp-content/uploads/2024/10/AP-520-Fundraising-and-Coordination-of-Fundraising-with-PAC-Rev-241029.pdf>

- Teachers thank the PAC for this year's funds.
- Principal Evans has surveyed staff for ideas and directions for PAC funds. Ideas included:
  - Outdoor gym kits.
  - Fine arts exhibition. \$1000 per presentation approx.
  - Sensory spaces. Creating calming spaces throughout the school, may include purchase of chairs or lighting.
  - Fitness circuit – could be 8 to 10 stations. Equipment could be on circuit, class could go once or twice a week.
  - Grade 6 t-shirts – could be annual.
  - Building an International language library – reading shouldn't be just in English, supporting the idea that over a few years, there will be a library representing multiple languages. Picking appropriate books may need PAC support to choose materials with the librarian.

- As a parent, if you have an issue, go ask for input from the person involved first - e.g. teacher/staff member.
- Around school, parking and speeding are ongoing issues. Reminder that you can drop the child block off 1 block away if needed.

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**Zoom meeting activated - 7:23pm**

JC Valeros

- Connection to Zoom meeting successful.
- 11 online attendees at time of connection.

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**DPAC Representative Report**

Temitope Adewale

- See attached for presented items.

## Additional items:

- With time sensitive communications from DPAC, how do we communicate time sensitive items that are relevant or expire before the next PAC meeting?
  - Principal Evans advised to ask the District superintendent.
  - JC Valeros advised to follow up with DPAC president, Laura Kwong.
  - If the issue is specific to FRMS, work with JC Valeros and Andrea Arnold to send out DPAC messages in between PAC meetings.
- Any issues from FRMS to bring up to DPAC?
  - PAC Chair will work with Principal Evans on collecting these.

---

**Treasurer's Report**

JC Valeros (for Laura Le)

- Propose to remove bank fees from the Gaming budget and add them to the General budget, in alignment with the Provincial Gaming Grant rules. Per Gaming Grant rules, bank fees cannot be paid out of Gaming Grant funds.

Motion: JC Valeros. Seconded: Andrea Arnold. All in favour, no objections. CARRIED.

- After budget review, it was identified that the monies allocated to Exploratory / ELL / Resources teachers are spent on curriculum resources. Per Gaming Grant rules, items cannot be spent on curriculum items, only extracurricular items/activities.

Propose to move ELL Resource allocated funds (\$1,900) from Gaming to the General budget. Note that with current fundraiser projections, PAC may not be able to fully support the allocation this year.

Motion: Andrea Arnold. Seconded: Logan Dececco. All in favour, no objections. CARRIED.

- Propose to add \$100 BCCPAC membership to Gaming Budget, as supported by the Provincial Gaming Grant rules. FRMS PAC is currently not a BCCPAC member.

Top benefits include: Keeping abreast of provincial PAC and educational issues, Be represented when advocating, bringing items to annual general meetings and participating in surveys and communications.

Motion: Logan Dececco. Seconded: JC Valeros. All in favour, none opposed. CARRIED.

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**Fundraising**

JC Valeros

- Spirit Wear on sale now, with a November 17<sup>th</sup> deadline.
  - All apparel will have a word logo on front, including the year - i.e. "est. 2024".
  - Prices listed: t-shirts are \$14 each, sweatshirts \$31 each. Includes adult sizes.
  - Unable to use the new logo for this fundraiser, as the artist honorarium is still in process per Principal Evans.
- Little Miss Coffee food truck being scheduled for 1 morning onsite:
  - 10% of sales going to PAC.
  - Principal Evans will check with the board office to clear the request, and will confirm tomorrow.
- Purdy's Chocolate Fundraiser - Online order page set up, details will be sent out shortly.

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**PAC Administration**

Logan Dececco

- Logan Dececco is stepping down as co-chair, but will continue to volunteer on the Purdy's Christmas Fundraiser through to December 2024.

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**Events updates / Request for volunteers**

Ben Pilger (Drama teacher)

- Thanks PAC for funds, which was used to purchase makeup for drama this year.
- Drama performance scheduled for December 16th.
- Reminder of the band concert on December 10, will need PAC support with coffee fundraiser. Will be looking for parent volunteers for Whistler band trip in the spring.
- Upcoming event: Star Fest at Douglas College for school actors. Will need parent volunteers, not fundraising. More information to come.

---

**Adjournment**

Logan Dececco

Motioned: Logan Dececco. Seconded: Andrea Arnold. All in favor, no objections. CARRIED.

## **DPAC Representative Report**

DPAC MEETING (Ecole Glenbrook Middle Library) - Oct 17, 2024

### GENERAL UPDATE

-On PDD (personal digital device) restriction, no challenge reported during instructional period and students generally cooperated during break periods. They were more engaged and social with one another. Most of them were seen to be actively playing with each other.

- On staffing, it was noted that support is required in terms of increase in the number of teachers, ELL, EA and Child Care assistance due to the exponential increase in the number of students. It was reported that 727 students registered for summer learning which was more than available teachers hence planning schedule will start early for next summer.

- Appropriate use of AI and support for student learners, as well as best practices for teachers was also mentioned and there was conclusion that approval policies for them should be in place by year end.

### ADVOCACY

-Survey with teachers on kindergarten enrollment has been concluded and it was reported that 282 families registered.

-On Capital projects, Construction at Lord Tweedsmuir has started and is being monitored closely.

-The Ministry is still being engaged on the capacity challenges for schools, lack of adequate teachers and lack of funding. All these issues are work in progress and would continue to engage until a resolution is reached.

-At the Provincial level, BCFT AGM is expected to take place in March 2025, and we would be collaborating with other districts to bring pressing issues forward.

### DPAC CHAIR REPORT

-We were reminded that PAC is how the voice of students, parents and school are heard. It is also important for community building hence both new and old parents should be encouraged to get involved.

- Registration for Kindergarten information night for ages 8-13 (for siblings with developmental needs) has closed but we were reminded that no one would be turned away if they show up.

- DPAC gaming grant of \$2,500 has been received.

-Parent Education session will take place at next DPAC meeting November 21 for Online and Social Media Safety. Everyone is welcome to attend either online or physically at Queensborough Middle School Library at 7pm.

- General positive response to PDD restrictions include better communication with kids, better moods, kids now put down their devices easier while the negative responses are too soon to tell, though some complained of it being too limiting especially for special

needs kids who require their devices for translation hence waiting for the district to provide a part forward.

-On Elections, only two responses were received (NDP and BC Greens), All is welcome to read their responses on the announcement section of the DPAC's website to make an informed decision when voting.

- There was also information on a group requesting data on free transit for teens. A survey would be shared on what sort of targeted advocacy we would like to see on the issue.

- Next meeting November 21, 2024 (Queensborough Middle School Library)

Fraser River Middle School  
Parent Advisory Council (PAC) General Meeting

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October 7, 2024 7pm  
Meeting Minutes

**Locations:** Learning Commons (in person) and Zoom (online)

**2024 - 2025 Executive:**

Chairperson: JC Valeros  
Co-Chairperson: Logan Dececco  
Treasurer: Laura Le  
Secretary: Andrea Arnold  
DPAC Rep: Temitope Adewale

**Guest speakers:**

Principal: Chris Evans  
Band teacher: Matt Silverman  
School Board Trustee: Maya Russell  
NW Youth Rep: Ana Campos Santin

---

**Call to Order**

JC Valeros

- Territorial Acknowledgement and Welcome

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**Attendance**

JC Valeros

- Introduction of Executive team
- Introduction roundtable of attendees: first names, number of children at school.  
Excluding executive and guest speakers, 15 people online at beginning of meeting (27 at peak) and 6 people (plus 2 children) in person.

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**Housekeeping**

JC Valeros

- Review of meeting protocol (1 presentation slide).

---

**Approve Agenda**

- No proposed additions/deletions to October 7 Agenda.

Motioned: JC Valeros. Seconded: Logan Dececco. All in favor, no objections. CARRIED.

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**Pass previous minutes**

- No proposed additions or deletions to September 14 AGM meeting minutes.

Motioned: Andrea Arnold. Seconded: Laura Le. All in favor, no objections. CARRIED.

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## School Trustee Report

Maya Russell

- Personal introduction.
- Report on Artificial Intelligence framework and Digital Devices Update to be presented next week to the Education Committee.
- FRMS had implemented cell phone restrictions in previous year. Changes made at the high school level.
- Other updates in October to the School Board include enrollment and Staff update and Queen Elizabeth elementary school upgrade.
- District is looking to secure a 4<sup>th</sup> site for a new middle school.

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## New Westminster Youth Services

Ana Campos Santin

- After School drop-in activities this month include:
  - **Monday Sampler**, 3:15 to 5:15pm. This month's sampler is a bakeoff featuring Halloween treats.
  - **LIT (Leaders in Training)**, Wednesdays, 3:15 to 5:15pm.
  - **Fresh Fridays, 3:15 to 9pm**. This Friday includes a basketball tournament and other days will have Halloween activities.

Drop-ins are \$1.00 or through New West Youth Membership pass.

- October Events:
  - Halloween Family Open House October 25.
  - Moody Park Mysteries, October 26

Registration required for these events.

Question about pass from attendee:

- How do we obtain a youth pass? Forms are available at the drop-in and online.

More info: <https://www.newwestyouth.ca/> or [acampossantin@newwestcity.ca](mailto:acampossantin@newwestcity.ca).

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## Band Program PAC Request

Matt Silverman

- Requesting PAC support for the December 10 concert from 6:30 to 7:30pm.
- Request to provide coffee and snacks
- Global Roasters coffee fundraiser is run yearly for the band program. Sells coffee at \$15 per bag, \$5 goes to the program. Last year, we raised \$500 through this fundraiser.
- Global Roasters will provide coffee to serve at concert, so people can try it.

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## Principal's Report

Chris Evans

- School photos feedback requested:
  - MountainWest has been used for the last few years.
  - Admin would like input on the quality or any issues with orders.
  - Depending on the feedback, admin may look at reviewing other companies.
  - Members in attendance provided feedback (2 comments provided).
  - Please email Principal Evans to share any feedback.
- Reminder re: pickup and drop-offs, please be aware of surroundings when parking:
  - Residential driveways are being blocked by parents/caregivers.

- o Driving style through the Queens/8th intersection is at times dangerous, cars are moving through red lights.
- o Police presence has helped in the past, but only improves driving in the area temporarily when they are at the site.
- Student led conferences are coming up. Please come and meet our teachers with your child.

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## DPAC Representative Report

Temitope Adewale

- See attached for presented items.
- Draft letter by DPAC re: walking school bus was circulated to FRMS parents/caregivers, and we did receive some feedback. Thank you for engaging!

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## Treasurer's Report

Laura Le

- Gaming Grant (provincial grant) update. Received grant based on previous year's enrollment. Received \$13,160 (based on 650 students).
- Gaming Grant Summary Report submitted to province for 2023-2024 in September. Completed and submitted by last year's treasurer.
- Signing authority updates being completed this week. Once new PAC executives have been registered with the bank, they can begin to authorize payments for PAC.
- Question from Principal Evans – Is there a teacher allotment? Laura Le and JC Valeros reviewed line items from this year's approved budget.

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## Fundraising

JC Valeros

- Spirit Wear – Principal Evans noted the Honorarium portion for the artist is in process, but PAC can proceed with initiating the fundraiser.
- First Aid Hero offers a Stay at Home course (age 9 to 13) and Babysitting course (age 11 to 13). They are only available to groups/organizations. If enough interest is shown, PAC can consider hosting one or both course(s). If interested in either courses for your child(ren), please reach out to PAC admin email address: [adm.frms.pac@gmail.com](mailto:adm.frms.pac@gmail.com)
- Purdy's Christmas fundraiser will proceed this year.
- DPAC grant available to FRMS PAC for parent education sessions. PAC executive will discuss with admin.
- Please send your fundraising ideas to PAC admin email address: [adm.frms.pac@gmail.com](mailto:adm.frms.pac@gmail.com)

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## Community Building

Logan Dececco

- FRMS PAC has a new [Facebook page](#)
- Will have information on upcoming meetings, fundraisers and volunteer opportunities.
- Can be used to raise ideas, but any person posting spam or ads will be blocked.

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## PAC Administration

JC Valeros

- BCCPAC Membership for FRMS to be reviewed by PAC executive for next meeting.

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## Adjournment

- Thank you to DPAC for letting us use their Zoom account for this meeting
- Motioned: JC Valeros. Seconded: Andrea Arnold. All in favor, no objections. CARRIED.

## **DPAC REPORT**

DPAC MEETING (Lord Kelvin Elementary) - SEPT 19, 2024

Candidates for the MLA were asked to introduce themselves. Questions of utmost importance regarding the community would be posted on the DPAC website for them to answer. Once responses have been received, they would be posted on DPAC's Facebook and Instagram pages. Everyone is welcome to view the questions on the DPAC website.

### **BOARD EDUCATION UPDATE**

Land acquisition for schools – Queensborough and Fraser middle are top priority as well as additional secondary school for New West

The proposition is two storey buildings with 21 classrooms In Queensborough for approximately \$100M and a plan of approximately \$80M for Fraser Middle. Total expected expenditure including the new secondary school for New West is approximately \$334M.

### **ADVOCACY UPDATE**

Advocacy letters sent on recruitment and retention of staff, Capital projects with MOE as well as letter asking Peter Julian for Federal approved programs were discussed but no response has been received so far. Follow up to be done.

Correspondence with MOECC and MLA would be uploaded on webpage once response is received.

School generation funds report has been completed and should be expected on the portal this Fall.

Gaming grant report to be submitted by the treasurer of all PACs latest September 30 to be eligible to receive this year's grant.

We were all encouraged to fill the feedback form on Personal Digital Devices.

### **UPCOMING**

BCCPAC membership payment. We were all advised to register but put a hold on payment as a vote need to be taken.

Next meeting October 17, 2024