



Fraser River Middle School Parent Advisory Council Annual General Meeting

September 22 2025 7pm - Meeting Minutes
Location: Zoom (online) and Learning Commons

2024 - 2025 Executive
Chairperson: JC Valeros
Treasurer: Laura Le
Secretary: Andrea Arnold
DPAC Rep: Temitope Adewale

Guest speakers
Principal: Chris Evans
Band Teacher: Matt Silverman
School Board Trustee: Cheryl Sluis
NW Youth Rep: Ana Campos Santin

Call to Order

JC Valeros

- Territorial Acknowledgement and Welcome.
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Attendance

JC Valeros

- 3 executive members in attendance, Laura Le absent.
 - 4 guest speakers in attendance.
 - 8 online attendees, 2 attendees in person.
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Approve AGM Agenda

Andrea Arnold

- No proposed changes.

Motioned: Andrea Arnold. **Seconded:** JC Valeros. **CARRIED.**

Approve June 2 2025 meeting minutes

Andrea Arnold

- No proposed changes.

Motioned: JC Valeros. **Seconded:** Temitope Adewale. **CARRIED.**

School Trustee Report

Cheryl Sluis

- Short introduction.
- Board meeting highlights from June. The September meeting is scheduled tomorrow.
 - Approved 2025-26 board meeting schedule and work plan
 - Passed motion to submit 5 year major capital plan
 - Due for an update on a long-range facilities plan. However, short-range planning is prioritized. Update on long-range facilities plan is being deferred.
 - Most critical needs: ask for elementary campus, request for middle school - already in play with the government.

- New requests: Queensborough land, Glenbrook land for Sapperton Green. Apply for new school for elementary, middle. Addition to Tweedsmuir.
- Passed motion to go forward with MOU with NWPD - relationship building, inclusiveness, are some of guiding principles
- Student voice survey presentation. Most important issues from survey: diversity, equity, inclusive, anti-racism, safety
- Capital updates: submitted capital plan to the Ministry
 - Request for annual grants beyond existing. Needed for accessibility enhancements.
 - Asked for dedicated resourcing for numeracy programs
 - Working with the Ministry and met with Jennifer Whiteside re: capital projects

New Westminster Youth Services

Ana Campos Santin

- Drop-ins are back - Mondays, Wednesdays from 3:15 to 5:15 and Fridays 3:15 to 9pm
- Halloween Moody Park Mysteries on October 25. Register in advance, only 30 spots available.
- Membership party on Sept 26. Drop-in programs will be open.
- Basketball game on October 4. \$50 in prizes.
- Jasmine is a new contact, in addition to Ana.

See: <https://www.newwestyouth.ca/> for upcoming activities.

Instagram: <https://www.instagram.com/newwestyouth/>

Principal's Report

Chris Evans

- This is Principal Evan's second year at FRMS, 19th year in New Westminster schools.
- This year we have 726 students, up 1 division from last year.
- New supports: 4 learning services and 3.6 ELL teachers
- During unstructured time, the admin is looking at adding new spots to stay open within the school.
- Clubs will be starting soon. If students have an interest in starting a club for a particular activity, reach out to the teacher and we will work to find a teacher sponsor.
- Sports are starting up. If you are interested in coaching, let Principal Evans know.
- This year, trying to increase Gr 6 and 7 opportunities in sports teams (basketball, volleyball).

Q: Explain what grades participate in sports teams?

A: We are part of NW/Burnaby district for sports. Grade 8s play Burnaby (no middle schools). Grade 7s play other middle-schools within the district.

Band Program Fundraising

Matt Silverman

- Need to replace small portable keyboards (approximately \$80 each) used for teaching. When one key breaks, the entire board. Has 25 now, needs 5 more. Looking for PAC support to help replace keyboards.
- Support for Grade 8 Whistler trip is an overnight trip. Festivals include 2 day (Sunpeaks) or 3 day option (Whistler).
 - Last year, one night cost \$14,000 for all students. Students paid \$150 each.
 - \$5000 sign up fee last year
- December 2 - 6:30 to 8:00pm - Band concert in winter. May be split into 2 concerts to accommodate all groups.

Q from Chair: Which is the highest priority item right now?

A: Festival fee coming up soon, although festival organizers may be flexible. Keyboard replacements could use existing funding for now. Fundraising for the trip is the priority.

DPAC Representative Report

Temitope Adewale

FRMS PAC Exec team was unable to attend last week's meeting.

JC asked Laura Kwong (New Westminster DPAC president in attendance) to summarize.

Summary from Laura Kwong:

- The first DPAC meeting was held last week. Included updates from trustee Maya Russell and Superintendent Mark Davidson.
- Discussed inclusive education and lack of support for students with diverse ability and special needs at the beginning of school year.
- This summer, DPAC held 2 booths at the farmer's market, running a letterwriting campaign asking kids to write letters to Premier Eby with hopes and dreams for school.
- Some parents ed this year: screening of the moving "Screenagers" (check out screenagersproject.org) Scheduled November 4th at NWSS theatre. Micah Oak (SOGI presenter) scheduled for spring (April). Dates will be posted on the DPAC website.
- Next month, a workshop for PAC executives only at 7pm. Collaborate and share ideas on roles and building parent engagement. Scheduled October 16th at Tweedsmuir.

Constitution & Bylaw Amendments

JC Valeros

- Number of comments and suggested edits to draft Amendments that were sent out prior to meeting.
- PAC executives will incorporate feedback and present a revised draft for the next PAC meeting to vote on.

Chair Report

JC Valeros

- Thanks to those who stopped by our booth at the FRMS Open House a few weeks ago.
- A few fundraisers starting this fall:
 - Spiritwear
 - Neufeld farms
 - Planning to host a babysitting course on one of the ProD days (one in fall and one in spring). Presented by First Aid Hero. Dates TBD.

Treasurer's Report

Laura Le (absent)

Year End report. Andrea Arnold presented the report in Laura's absence (see attachments).

Draft budget 2025 - 2026 presented by JC Valeros (see attachments):

Gaming account (Gaming Grant funds)

- Community Event (retitled from Sports Day). This is so that the community event is flexible, and not specific to Sports Day.
- Schoolwide Presentations - new line item (\$2000)
- Gr 8 support - balance of 1500 from last year, so only 950 this year
- International Library support - providing books to kids that have bi-lingual text, opportunity to read in other languages

General (PAC Fundraising funds)

- ELL - translation devices. We were asked by ELL teachers in June for support. Translation device to help kids learn English. Helps all Classroom teachers. 27 divisions, 1 device per division, with each costing \$200.
- Band Program: \$2500 earmarked, based on the band program's fundraising efforts last year.

Motioned: JC Valeros **Seconded:** June Chan. No objections. CARRIED.

2025 - 2026 PAC Executive Nominations and Elections

JC Valeros/Andrea Arnold

All nominations listed were accepted by the nominee.
As only a single person was nominated in each role, no votes were registered.
All roles were acclaimed.

Chairperson

Nominated: JC Valeros
Acclaimed: JC Valeros

Vice-Chairperson

No accepted nominations.
Acclaimed: none

Treasurer

Nominated: Temitope Adewale
Acclaimed: Temitope Adewale

Secretary

Nominated: Andrea Arnold
Acclaimed: Andrea Arnold

DPAC Rep

Nominated: Laura Kwong
Acclaimed: Laura Kwong

Members at Large

Nominated: Carla Willems
Acclaimed: Carla Willems

Adjournment

JC Valeros

Motioned: JC Valeros **Seconded:** Andrea Arnold. **CARRIED.**

Treasurer's Report - AGM September 22, 2025

Submitted by Laura Le on September 4th (absent from AGM)

- Gaming Grant application for 2025 - 2026 - Submitted
- Gaming Account Summary Report - Submitted

Expenditures from June 2 to August 31 2025

General Account (Balance as of Sep 4 = \$809.25)

Extracurricular

1. \$246.98 Mr. Preston re: Home Ec items
2. \$224.77 Mr. Kirton re: Tech Ed items
3. \$135.19 Mr. Silverman re: instruments
4. \$300 Ms. MacCaskell re: headphones
5. \$54.78 Mr. Aaron Jack re: racquets
6. \$401.44 LST Natasha Gibbs resource items

Staff Appreciation event

1. \$53.21 Andrea Arnold (serving supplies)

Administrative expenses

1. \$15.67 x3 to Jeanne Valeros re: Google subscription for June, July + August

Gaming Account (Balance as of June 30 = \$2,562.26)

Extracurricular

1. \$103.37 Marc Ruus re: athletics/intramural
2. \$190.64 Mr. Silverman re: June concert
3. \$83.45 Ms. Bester re: GSA items Pride Day (Not yet withdrawn)

Community Building

1. \$80.62 Andrea Arnold re: Grade 5 Open House popcorn bags
2. \$23.45 Jeanne Valeros re: Grade 5 Open House popcorn kernel
3. \$105.71 Jeanne Valeros re: June band concert items (dairy, cookies, cups, sugar)
4. \$1528.98 Jeanne Valeros Sports Day (hot dogs)

Administrative

1. \$2.00 bank system generate fee (e-transfer over limit)

Income (General account):

1. \$408.10 Spring Spirit Wear fundraiser
2. Little Miss Coffee \$26 (paid July 23 for Jun 20th event)

FRMS PAC 2025/2026 Budget		[APPROVED]					
Last Updated: 23-Sep-25							
						2024-2025 Budget	
	Gaming		General		Notes		
	projected	actual	projected	actual			
Income							
Gaming Account							
Carry-forward	\$ 2,562.26	\$ 2,562.26	\$ 809.25	\$ 809.25	To be determined; est. based on LY proj & actual budget		
Gaming grant (based on 701 students Sept 2024)	\$ 14,020.00						
General Account							
Fundraising - Fall			\$ 5,000.00				
Fundraising - Spring			\$ 6,000.00				
Other Fundraising							
Total income	\$ 16,582.26	\$ 2,562.26	\$ 11,809.25	\$ 809.25			
Expenses							
Administrative							
Bank fees			\$ 50.00				
BCCPAC Membership Fees	\$ 100.00						
Google One Premium Plan			\$ 188.04 [1]		Virtual Attendance for families		
Subtotal	\$ 100.00	\$ -	\$ 238.04	\$ -			
Community Building							
PAC Family Engagement Events (School refreshments)	\$ 300.00						
Community Event	\$ 2,000.00				Re-named budget line item from Sports Day for spend flexibility		
Staff Appreciation			\$ 500.00				
Subtotal	\$ 2,300.00	\$ -	\$ 500.00	\$ -			
Extra-Curricular							
Field Trips (27 Divisions)	\$ 9,450.00				\$350 per division from previous \$200/div		
Schoolwide Presentations	\$ 2,000.00						
Student Clubs (12 clubs)	\$ 1,200.00						
Grade 8 Grad Support	\$ 950.00				re-allocate balance of \$1563.36 back to this line		
International Library	\$ 500.00						
Subtotal	\$ 14,100.00	\$ -	\$ -	\$ -			
Teachers/Staff Stipend							
Exploratory Teachers (3)			\$ 750.00		\$250/teacher		
Fine Arts Support - Band Program			\$ 2,500.00		*Neufeld Fundraising		
LST Teachers (3)			\$ 600.00		\$200/teacher		
ELL Teachers (3.6)			\$ 540.00		\$150/teacher		
ELL Translation Device			\$ 5,400.00		*tie to Read-A-Thon fundraising		
Resource Teachers (4)			\$ 400.00		*\$100/teacher		
Youth Care and Aboriginal Worker (3)			\$ 300.00		*\$100/teacher		
Subtotal	\$ -	\$ -	\$ 10,490.00	\$ -			
Total expenses	\$ 16,500.00	\$ -	\$ 11,228.04	\$ -			
Balance	\$ 82.26	\$ 2,562.26	\$ 581.21	\$ 809.25			

[1] \$9.20 per month billed annual; per user
\$30.00 for domain