

BOARD OF EDUCATION SD NO. 40 (NEW WESTMINSTER)

Operations Policy and Planning Committee

AGENDA

Chairperson: Trustee James Janzen

Tuesday, October 11, 2016, 7:30 pm

Location: School Board Office, 811 Ontario Street
(corner of 8th Street and Royal Avenue)

Item	Action	Info	Presenter	Attachment
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The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

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|---|---|---|-----------|-----------|
| 1. Approval of the Agenda | X | | J. Janzen | |
| 2. Correspondence | | | | |
| a) City of New West re Variance Permit | | X | K. Lorenz | Encl Pg 1 |
| 3. Reports from Senior Management | | | | |
| a) Financial Update | | X | K. Lorenz | Encl Pg 2 |
| b) Maintenance & Capital Projects Update | | X | K. Lorenz | Encl Pg 4 |
| c) Catchment Boundaries: Lord Kelvin,
Herbert Spencer & École Qayqayt Elementary Schools | X | | B. Scott | Encl Pg 5 |

Recommendation: THAT the Operations Policy & Planning Committee receive the revised Catchment Boundaries for Lord Kelvin, Herbert Spencer & École Qayqayt Elementary Schools; AND THAT the proposed revised Catchment Boundaries for Lord Kelvin, Herbert Spencer & Ecole Qayqayt Elementary Schools be referred to the Board of Education for final consideration at the October 25, 2016 meeting.

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|---|---|--|----------|------------|
| d) Montessori Catchment Boundaries:
Connaught & Richard McBride Elementary Schools | X | | B. Scott | Encl Pg 13 |
|---|---|--|----------|------------|

Recommendation: THAT the Operations Policy & Planning Committee receive revised Montessori Catchment Boundaries for Connaught Heights & Richard McBride Elementary Schools; AND THAT the proposed revised Montessori Catchment Boundaries for Connaught Heights & Richard McBride Elementary Schools be referred to the Board of Education for final consideration at the October 25, 2016 meeting.

Operations Policy & Planning Committee
October 11, 2016

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|----|---------------------------------------|---|-------------|-------------------|
| e) | Bus Service: Queensborough to NWSS | X | K. Lorenz | <i>Encl Pg 16</i> |
| f) | Trustee Liaison to Alternate Programs | X | J. Campbell | <i>Encl Pg 19</i> |

4. General Announcements

5. New Business

6. Adjournment

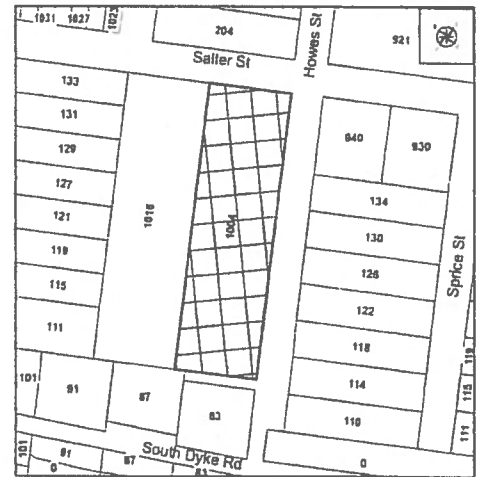
NOTICE OF OPPORTUNITY TO BE HEARD

Development Variance Permit for 1004 Salter Street (DVP00602)

MONDAY OCTOBER 24, 2016 AT 6:00 P.M.

Council Chamber, Second Floor of City Hall, 511 Royal Avenue

An application has been submitted to vary the frontage requirement for 11 lots in the proposed 18 lot subdivision at 1004 Salter Street (outlined in bold on the adjacent map). A park dedication of 4,001 square feet (371.1 square metres) will be provided as part of the subdivision. The property is zoned Queensborough Neighbourhood Residential Dwelling District (RQ-1). The 11 lots in question are required to have a frontage of 10% of their perimeter, which would be 34.4 feet (10.5 metres). The applicant proposes to dedicate and construct a rear lane and provide a frontage of 30.97 feet (9.44 metres), which represents 9% of the perimeter of the lots.



HOW DO I GET MORE INFORMATION?

The Development Variance Permit and all pertinent material are available for viewing in the Planning Division at City Hall 10 business days prior to the Opportunity to be Heard, October 7 to October 24, 2016. City Hall hours are Monday between 8:00 am and 7:00 pm, and Tuesday through Friday between 8:00 am and 5:00 pm (except statutory holidays).



HOW CAN I BE HEARD?

The public is welcome to attend the Opportunity to be Heard on October 24, 2016 at 6:00 pm, or send a written submission addressed to Mayor and Council prior to the closing of the Opportunity to be Heard.

Email: clerks@newwestcity.ca
In-person: City Hall at 6:00 pm on October 24, 2016
Post: Legislative Services Department
511 Royal Avenue
New Westminster BC V3L 1H9



QUESTIONS AND COMMENTS?

All submitted comments will be distributed to Council and posted on the City's website. For more information regarding this proposal, please call the Planning Division at 604-527-4532.

For more information on Opportunities to be Heard, please visit www.newwestcity.ca/publicnotices.

Jan Gibson, City Clerk



Corporation of the City of
NEW WESTMINSTER

511 Royal Avenue
New Westminster, BC V3L 1H9



IMPORTANT INFORMATION. Please have this translated.

RENSEIGNEMENTS IMPORTANTS. SVP demander à quelqu'un de traduire pour vous.

ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ ਨੂੰ ਇਸ ਦਾ ਅਨੁਵਾਦ ਹੈ ਕਰਿਯਾ ਕਰਕੇ

MAHALAGA NA IMPORMASYON Mangyaring magkaroon ng na-translate na ito

重要资讯 请找人帮忙翻译这段文字

INFORMACIÓN IMPORTANTE Pida que alguien le traduzca la información

중요 정보. 다음 정보를 번역하세요.

ВАЖНАЯ ИНФОРМАЦИЯ. Пожалуйста переведите.

INFORMAȚII IMPORTANTE Rugati pe cineva să va traducă

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New Westminster School District #40
811 Ontario St
New Westminster BC V3M 0J7

The Freedom of Information and Protection Act deems any response to this notification to be public information. If you have contracted to sell or lease all or part of your property to any person, firm or corporation, we strongly urge you to deliver this courtesy notification, as soon as possible, to the prospective buyer or tenant.

Operating Fund - Year to Date Revenue to Budget Summary

G.L. Period Selection: 201702 End Date: AUGUST 31, 2016

Description	Revenues	Original Budget	Revised Budget	Bud Remain \$	Bud Remain %
621 OPERATING GRANT MINISTRY OF EDUCAT	-3,448,775	-57,408,471	-57,408,471	-53,959,696	94
629 OTHER MINISTRY OF EDUCATION GRANTS	-48,910	-782,876	-782,876	-733,966	94
643 SUMMER SCHOOL FEES	-128,725	-100,000	-100,000	28,725	-29
644 CONTINUING EDUCATION	-20,480	-220,000	-220,000	-199,520	91
645 INSTRUCTIONAL CAFETERIA REVENUE	0	-130,000	-130,000	-130,000	100
647 OFFSHORE TUITION FEES	-4,226,998	-5,100,000	-5,100,000	-873,002	17
649 MISCELLANEOUS REVENUE	-17,924	-165,500	-165,500	-147,576	89
651 COMMUNITY USE OF FACILITIES	-35,057	-160,000	-160,000	-124,943	78
661 INTEREST ON SHORT TERM INVESTMENT	-42,107	-135,000	-135,000	-92,893	69
Grand Total	-7,968,976	-64,201,847	-64,201,847	-56,232,871	88

Operating Fund - Year to Date Expense to Budget Summary

G.L. Period Selection: 201702 End Date: AUGUST 31, 2016

Description	YTD Exp	YTD Com	YTD Exp + Com	Budget	Bud Remain \$	Bud Remain %
105 PRINCIPALS & VP SALARIES	533,356	0	533,356	2,984,700	2,451,344	82
110 TEACHERS SALARIES	149,825	0	149,825	29,242,155	29,092,330	99
120 SUPPORT STAFF SALARIES	594,224	0	594,224	5,111,679	4,517,455	88
123 EDUCATIONAL ASSISTANTS SALARIES	4,086	0	4,086	4,341,004	4,336,918	100
130 OTHER PROFESSIONAL SALARIES	390,264	0	390,264	2,157,931	1,767,667	82
140 SUBSTITUTE SALARIES	22,122	0	22,122	1,670,735	1,648,613	99
200 EMPLOYEE BENEFITS	635,715	0	635,715	11,886,822	11,251,107	95
310 SERVICES	509,798	95,334	605,132	1,551,480	946,348	61
330 STUDENT TRANSPORTATION	6,064	36,000	42,064	157,000	114,936	73
340 PROFESSIONAL DEVELOPMENT & TRAVEL	6,844	0	6,844	443,500	436,656	98
360 RENTALS & LEASES	48,776	1,086	49,862	246,500	196,638	80
370 DUES & FEES	31,566	750	32,316	156,500	124,184	79
390 INSURANCE	-7,947	0	-7,947	121,000	128,947	107
510 SUPPLIES	92,099	737,346	829,445	2,410,712	1,581,267	66
540 UTILITIES	20,142	7,613	27,755	446,500	418,745	94
551 GAS - HEAT	9,902	0	9,902	331,000	321,098	97
555 CARBON TAX EXP	0	0	0	50,000	50,000	100
560 WATER & SEWAGE	22,492	0	22,492	188,500	166,008	88
570 GARBAGE & RECYCLE	14,109	8,816	22,925	75,700	52,775	70
580 FURNITURE & EQUIPMENT REPLACEMENT	-32,842	66,745	33,903	384,000	350,097	91
590 COMPUTER & EQUIPMENT REPLACEMENT	260,585	153,668	414,253	890,000	475,747	53
Grand Total	3,311,180	1,107,358	4,418,538	64,847,418	60,428,880	93



Supplement to: **OPERATIONS POLICY & PLANNING COMMITTEE**

Date: October 11, 2016

Submitted by: Kevin Lorenz, Secretary-Treasurer

Item: **Requiring Action** ☐ **For Information** ☒

SUBJECT: **MAINTENANCE & CAPITAL PROJECTS UPDATE**

Qayqayt Elementary

We will continue to hold Yellowridge accountable for the Leadership in Energy and Environmental Design (LEED) certification process. The funding from the Ministry has been adequate for project completion.

Fraser River Middle School

We received occupancy August 23, 2016. Ongoing work, such as balancing the HVAC system, will be completed over the course of the coming year. This is a normal part of opening a new building. The landscaping will be completed in October by Horizon landscape.

New Westminster Secondary

Over the summer further site investigations have been undertaken to augment previous research about the unique history of the school property. Those investigations included non-intrusive activities (e.g., ground penetrating radar) in July, followed by soils investigations, as required, in late summer/early fall. Those activities are important for proper project planning and respecting the heritage of the site.

F.W Howay Elementary

The seismic project at FW Howay has been approved and the contract for construction management has been awarded to Unitech Construction Management Ltd. Seismic work began on September 12th and scheduled to be completed by March 2017. We also will be reroofing as part of the upgrade. GRC Columbia Roofing was awarded the roofing contract and work commenced in August 2016.



Supplement to: OPERATIONS POLICY & PLANNING COMMITTEE

Date: October 11, 2016

Submitted by: Belinda Scott

Item: Requiring Action ☒

For Information ☐

SUBJECT: Catchment Boundaries for Lord Kelvin, École Herbert Spencer and École Qayqayt Elementary Schools

Background: With the opening of Fraser River Middle School, students from Connaught Heights, Lord Kelvin, Lord Tweedsmuir, and Qayqayt Elementary are attending middle school for Grades 6 to 8. As a result, schools throughout the District are configured into Kindergarten to Grade 5; Grade 6 to 8; and Grade 9-12 organizations with the exception of Queensborough where the schools are organized into Kindergarten to Grade 4 and Grade 5-8.

The opening of Fraser River Middle School provides the opportunity to review the catchment boundaries in order for students to be able to walk to an elementary and middle school closest to their home. This report summarizes the data used to arrive at the recommended changes to the school boundaries for Lord Kelvin, Herbert Spencer and Qayqayt elementary schools. Since Lord Kelvin and Qayqayt students transition to Fraser River Middle School, and Herbert Spencer students transition to Glenbrook Middle School, any revised catchment boundaries will have impact on these schools as well.

Please note that all students currently in attendance at these schools will be “grandfathered” to remain in their existing school.

Considerations: The proposed changes will affect the regular programs at Lord Kelvin, Herbert Spencer and Qayqayt elementary schools and Fraser River and Glenbrook middle schools.

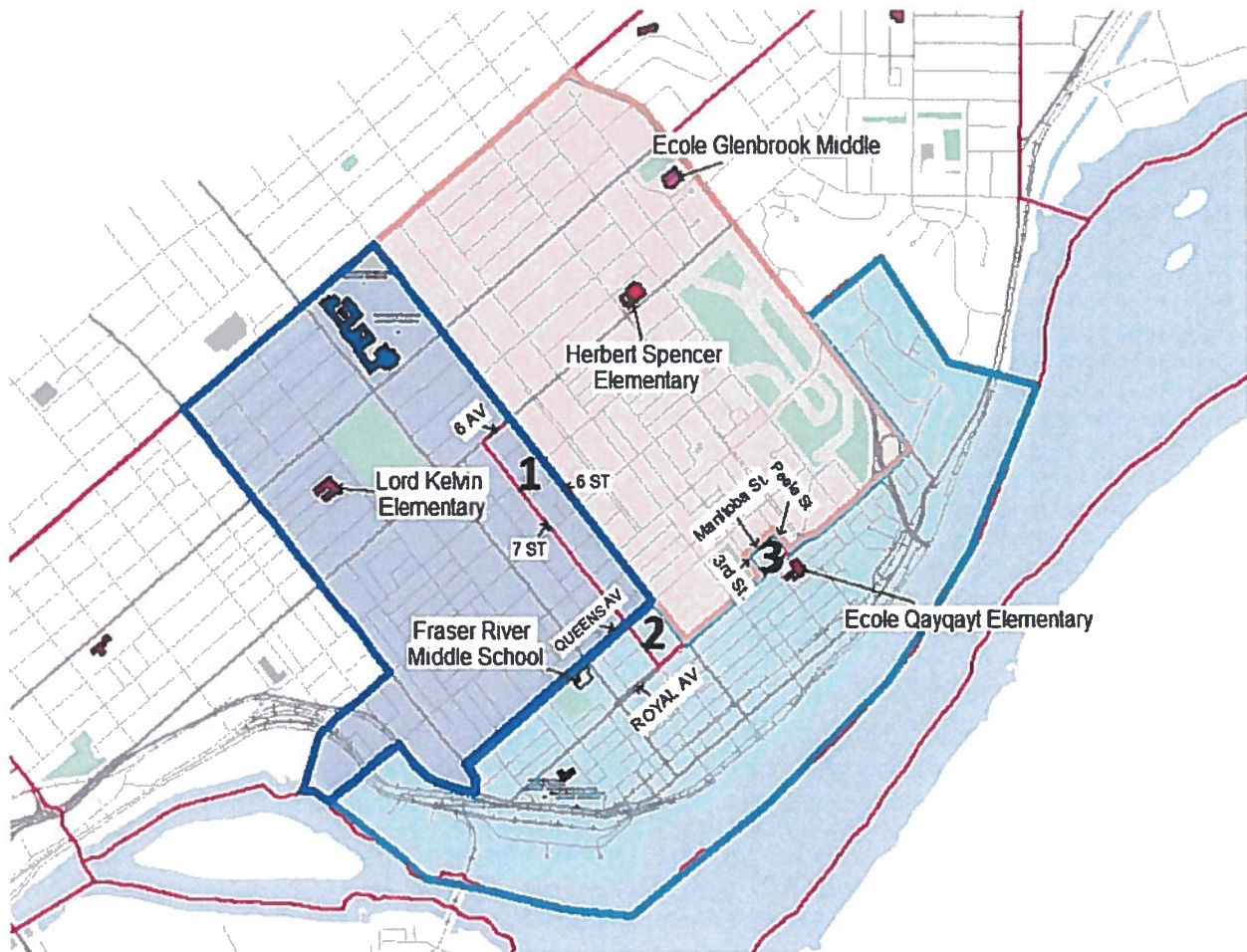
It is proposed that a period of adjustment take place from October 25, 2016 to August 31, 2017. During this time the new catchment areas will be in effect while allowing those addresses affected to opt for either catchment area for October 25, 2016 to August 31, 2017 registration. After August 31, 2017 the proposed catchments will be fully implemented as status quo.

There are three proposed revisions:

Proposal 1 (noted in the area identified as “1” below) has a section of Herbert Spencer’s existing catchment between 6th and 7th Streets and 6th Avenue and Queens Avenue going to Lord Kelvin school.

Proposal 2 (noted in the area identified as “2” below) has a section of Herbert Spencer’s existing catchment between 6th and 7th Streets and Queens and Royal Avenues going to Qayqayt school.

Proposal 3 (noted as area “3” below) has a section of Herbert Spencer’s existing catchment between Royal Avenue and Manitoba street and 3rd Street and Peele Street going to Qayqayt school.





Study Area #1: Herbert Spencer existing catchment to Lord Kelvin Elementary



Students who reside in this study area attend Herbert Spencer or Glenbrook Middle School for grades K-8. The revised change in having this section of the catchment move to Lord Kelvin allows for a shorter walking distance for most students to both Lord Kelvin and Fraser River Middle School. Currently 40 % of the students in this study area are attending an out of catchment school, either Qayqayt or Lord Kelvin Elementary, which shows a demand exists for students to be able to attend a school closer to their home. Fraser River Middle School is significantly closer to this study area than Glenbrook Middle School.

Regular Program Proposed Changes

	Current Boundary	Proposed Change	Area affected
<p>Lord Kelvin & Herbert Spencer Colours correspond to dots on the map above.</p>	<p>6th Street from 10th Ave to 6th Avenue West along 6th Street to 7th Avenue 7th Street from 6th Avenue to Royal Ave</p>	<p>6th Street from 10th Avenue to Queens Avenue</p>	<p>Addresses between 6th Street and 7th Street from 6th Avenue to Queens avenue.</p> <p>0.29 sq. km.</p>

Population in Study Area (Proposed Kelvin Catchment)

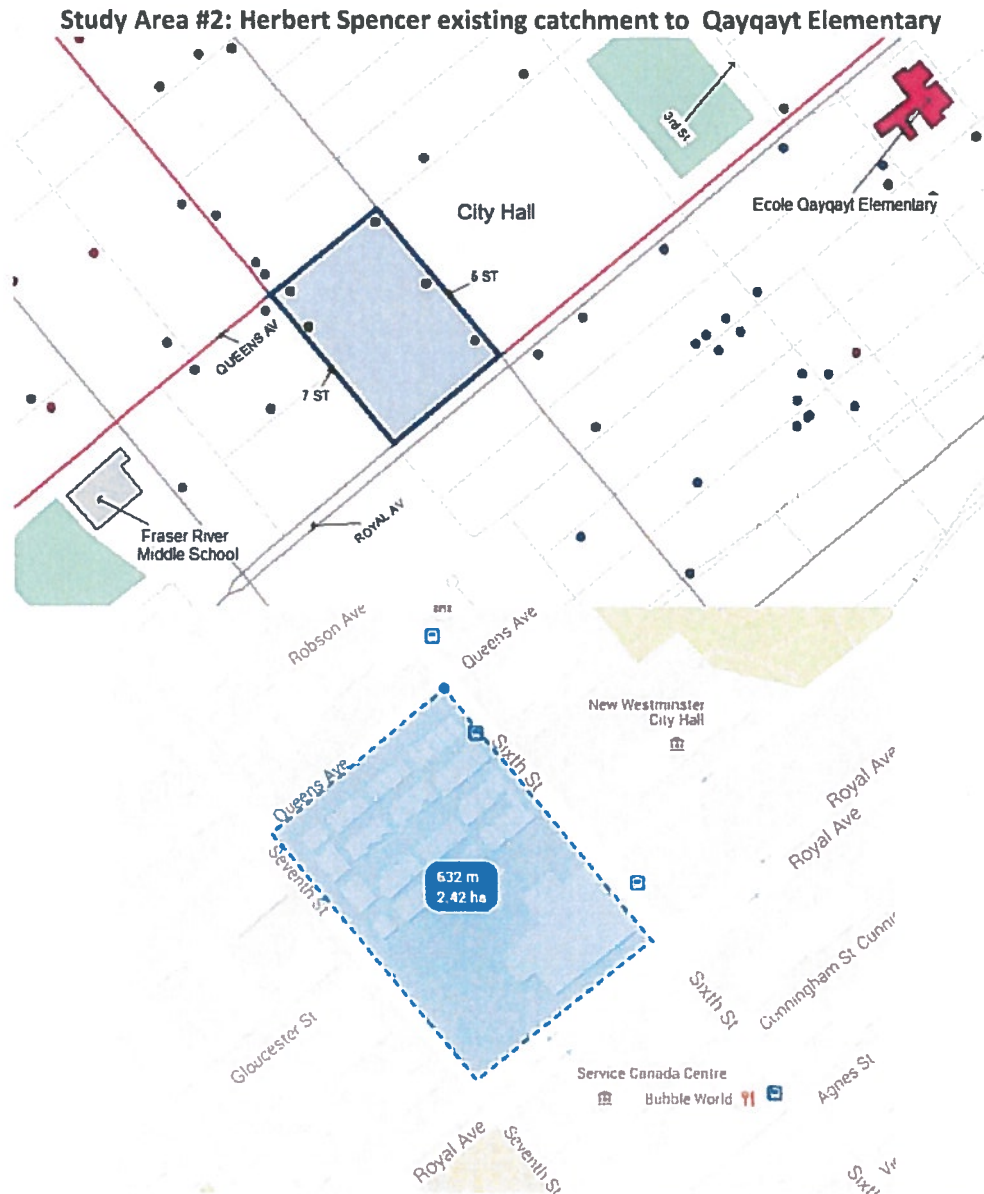
School	# of Students (K-5)	as a percent
Qayqayt	3	12%
Kelvin	7	28%
Spencer	15	60%
Total	25	

The total number of students in the study area who are currently in Kindergarten to Grade 5 is 25. 7 students attend Lord Kelvin. Therefore, 28% of the students already attend Lord Kelvin Elementary, the proposed catchment school for this study area.

Walking Distances

Address	to Spencer	To GMS	To Kelvin	To FRMS
5 th Ave/7 th St	1.2 km	1.5 km	1.0 km	1.0 km
3 rd Ave/7 th St	1.6 km	2.1 km	1.4 km	0.45 km

The walking distances on average is slightly shorter to Lord Kelvin. The walking distance to Fraser River Middle School is significantly shorter.



Students who reside in this study area attend Herbert Spencer or Glenbrook Middle School for grades K-8. The proposed change to this section of Herbert Spencer School's boundary would see it move to Qayqayt School. This move would allow students a shorter walk to Qayqayt Elementary or Fraser River Middle School. 50 % of the students in this study area are attending an out of catchment school, Qayqayt Elementary, which shows a demand exists for students to be able to attend a school closer to their home. Fraser River Middle School and Qayqayt are significantly closer to this study area than Glenbrook Middle School.



Regular Program Proposed Changes

	Current Boundary	Proposed Change	Area Affected
Herbert Spencer & Qayqayt Colours correspond to dots on the map above.	7 th street from Queens Avenue to Royal Avenue	6 th street from Queens Avenue to Royal Avenue	Addresses between 7 th St and 6 th St from Royal Ave to Queens Ave. 0.024 sq. km

Population in Study Area (Proposed Qayqayt catchment)

School	# of Students (K-5)	as a percent
Qayqayt	9	50%
Spencer	9	50%
Total	18	

The total number of students in the study are who are currently in Kindergarten to Grade 5 is 18. 50% of the students attend Qayqayt, the proposed catchment area for this study area.

Walking Distances

Address	to Spencer	To GMS	To Kelvin	To Qayqayt	To FRMS
168 6th St	1.7 km	2.1 km	1.8 km	0.6 km	0.5 km

The walking distances to Qayqayt and Fraser River Middle School are significantly shorter than what the students currently have to travel.



Study Area #3: Herbert Spencer existing catchment to Qayqayt Elementary



The proposed change to Herbert Spencer's boundary would see it move to Qayqayt School which would allow students a shorter walk to Qayqayt Elementary or Fraser River Middle School. It is important to note that although no students in this area currently attend Qayqayt, it does not signify that the demand does not exist. Last year, applications for out-of-catchment to Qayqayt were received; however, Qayqayt was unable to accept students as they needed to place in-catchment students first during their first years of operation. Fraser River Middle School and Qayqayt School are significantly closer to this study area than Glenbrook Middle School.



Regular Program Proposed Changes

	Current Boundary	Proposed Change	Area Affected
Herbert Spencer & Qayqayt Colours correspond to dots on the map above.	Royal Avenue from 7 th street to McBride Boulevard	6 th street to 3 rd St. along Royal Avenue North on 3 rd St to Manitoba St. East on Manitoba St. to Peele St. South on Peele St. to Royal Avenue	Addresses between 3 rd St and the west side of Peele St and between the south side of Manitoba St and Royal Avenue. 0.014 sq. km

Population in Study Area (Proposed Qayqayt catchment)

School	# of Students (K-5)	as a percent
Qayqayt	0	0%
Spencer	4	100%
Total	4	

The total number of students in the study area who are currently in Kindergarten to Grade 5 is 4. All of the students in the study area attend Spencer. Qayqayt Elementary would become the catchment school for children living in this area.

Walking Distances

Address	to Spencer	To GMS	To Qayqayt	To FRMS
Corner of Peele and Manitoba St	1.4 km	1.7 km	0.350 km	1.0 km

The walking distances to Qayqayt and Fraser River Middle School are significantly shorter than what the students currently have to travel.

Recommendation:

THAT the Operations Policy and Planning Committee receive the revised Catchment Boundaries for Lord Kelvin, Herbert Spencer and École Qayqayt Elementary;

AND THAT, the proposed revised Catchment Boundaries for Lord Kelvin, Herbert Spencer and École Qayqayt Elementary be referred to the Board of Education for final consideration at the October 25, 2016 meeting.

Respectfully submitted by Belinda Scott, District Administrator of Programs and Planning.



Supplement to: OPERATIONS POLICY & PLANNING COMMITTEE

Date: October 11, 2016

Submitted by: Belinda Scott

Item: **Requiring Action** ☒ **For Information** ☐

SUBJECT: Catchment Boundaries for Montessori program at Lord Tweedsmuir and
Richard McBride Elementary

Background:

In September 2016 with the opening of Fraser River Middle School, the District was configured into Kindergarten to Grade 5; Grade 6 to 8; and Grade 9-12 organizations with the exception of Queensborough where the schools are organized into Kindergarten to Grade 4 and Grade 5-8. And, as the Board is aware, September 2016 also marks the date when the Lord Tweedsmuir Montessori program was fully relocated at Connaught Heights Elementary.

The opening of Fraser River Middle School has provided the opportunity to review catchment boundaries for the Montessori program. In 2013-2014, after consultation meetings with parents, staff and community members, the Board made 8th Street the boundary for the Montessori programs located at Lord Tweedsmuir and Richard McBride schools. This means that students west of 8th Street transition to Fraser River Middle School, and students east of 8th Street to Royal Avenue transition to Glenbrook Middle School.

Considerations:

The proposal is to move the boundary for students in the Montessori programs at Richard McBride Elementary and Connaught Heights Elementary from 8th Street to 6th Street. There are two reasons for this proposal:

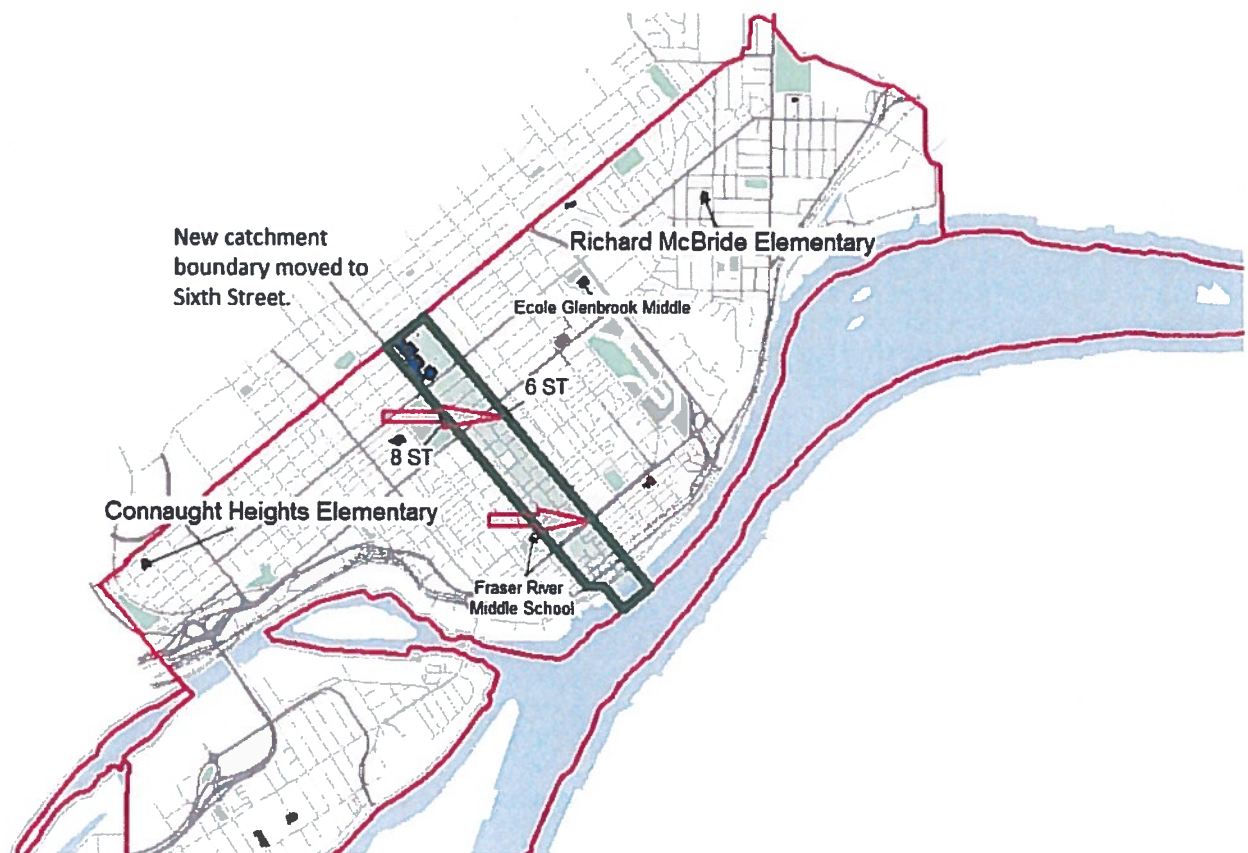
- 1) Balance the demand and available spaces between the two programs; and,
- 2) Align the catchment boundaries so they are geographically closer to Fraser River and Glenbrook Middle schools.

There is currently a discrepancy between the number of applications for McBride Elementary and the number of applications for Connaught Heights Elementary Montessori programs. In past years, students at Connaught Heights have had a better opportunity of receiving a placement in Montessori due to fewer applications. Ideally, catchments would draw from an equal number of applicants from year to year. Moving the boundary to 6th Street should help balance the demand between the two programs.



An added benefit to this proposed catchment boundary change is that Montessori students will be closer to the middle schools to which they will be transitioning. In addition, the boundary change will increase the number of Montessori students attending the same middle school as their peers.

Study Area: Connaught Heights and Richard McBride Elementary



Projected Enrolment 2016-2017 Regular/Montessori = total	Projected Enrolment to 2030	Classroom Space available	Official Capacity	# of students in study area
Connaught Heights Elementary				
63/121 = 184	2.7 % increase (185-190)	6 + 2 portables	140	7 attend Connaught
McBride Elementary				
283/144 = 427	no change (421-421)	18/18	440	2



The total number of students in the study area who are currently in Kindergarten to Grade 5 is 9. 7 of these students attend Connaught Heights as out-of-catchment. With the proposed boundary change, these 7 students would be in the Connaught catchment.

Students applying to Montessori Kindergarten in Study Area

Year	Students in study area	Connaught Heights – Gain	Richard McBride Loss
2016-2017 (K)	3	+3	-3
2017-2018 (K)	4	+4	-4
2018-2019 (K)	3	+3	-3
Average	3	3	3

Students in this study area would attend Connaught Heights Elementary for Montessori. The average number of students which would be affected by the change is 3.

Number of students on wait list by address

Year	Connaught Heights	Richard McBride	Total applications
2016-2017 (K)	16 – 36%	28 – 64%	44
2017-2018 (K)	24 – 42%	34 – 58%	58
2018-2019 (K)	16 – 28%	41 – 72%	57

There are more applications received for Montessori at Richard McBride than Connaught Heights. Students in the current catchment area for Connaught Heights have a better opportunity to enrol in Montessori than students in the Richard McBride catchment.

Please note that all students currently in attendance at Connaught Heights and Richard McBride will be “grandfathered” to remain in their existing school.

Recommendation:

THAT the Operations Policy and Planning Committee receive the revised catchment boundaries for the Montessori program at Connaught Heights and Richard McBride Elementary ;

AND THAT the proposed revised Catchment Boundaries for the Montessori program at Connaught Heights and Richard McBride be referred to the Board of Education for final consideration at the October 25, 2016 meeting.

Respectfully submitted by Belinda Scott, District Administrator of Programs and Planning.



Report to the Board - Busing From Queensborough October 11, 2016

Background

Currently New Westminster Schools do not provide bussing services within the district, with the exception of accommodation services provided for students with special needs. This is in compliance with the districts obligations under the School Act and equivalent to the services being offered in our neighboring districts of Burnaby and Delta.

Both Surrey and Richmond School Districts offer bussing service to students outside locally established walk limits. The walk limits can vary from 3-5k depending on the age of the student population, and safety conditions along the route. If walk limits comparable to the ones used in Surrey and Richmond were applied to New Westminster schools, roughly the western half of Queensborough would be outside of walking distance to New Westminster Secondary School. Currently we have approximately 200 high school age students distributed roughly equally across Queensborough. It would likely require a fleet of four full size busses to provide daily bussing service to these students.

Costing

Funding Model

Districts do not receive any operating funding from the ministry specifically for bussing. Capital funding can be requested for the purchase of school buses; however, all operating costs of providing bussing within the district would have to be covered by existing operating grants. While we did apply for and will likely receive a small one time transportation funding allocation from the Ministry, this grant only amounts to approx. \$6,000. It is likely that any funding for bussing services would need to be found within the existing budget allocations. Providing bussing on a fee for service cost recovery basis would be permissible under the School Act, but is uncommon in most districts.

Contracted services

Several companies in the lower mainland offer daily school bus services. Specific pricing would be dependent on a number of factors. If the district moves forward with contracted bussing services they would be put out for a competitive Request for proposal. At current pricing available in the marketplace it would cost approximately \$185,000 in direct costs, to provide bussing to all the high school students in the Queensborough area.

In-House Busing

If the district chose to manage busing services within the Maintenance Department, the cost of buses could be covered by capital funding from the ministry. Getting approval for bus purchases would likely be a lengthy process. In order to operate the busses direct staffing costs to the district would be in the range of \$200,000. All costs for insurance, fuel, and other services and supplies would be in addition to the \$200,000..

Additional costs

In addition to the direct costs of providing buses there would also be indirect costs. These costs would include additional supervision at all bus sites, management time, possible additional clerical support for the collection of fees, and the centrally managed district costs such as H/R and Payroll. A more detailed busing plan would need to be developed before these costs can be accurately estimated, but it would be safe to assume that these costs would not be insignificant and could run upwards of \$60,000 a year.

Cost of additional busing services

If service was expanded to include students in the West end or other areas of the district, costs would generally increase incrementally. While some smaller costs such payroll and HR processing would increase minimally from a fleet of four busses to five or six, all the significant costs such as direct staffing and fuel or additional contracted services would increase proportionally with that addition of bus routes and no significant saving from economies of scale would be likely. These scalable costs would apply equally to any shared service model with one of our neighboring districts.

Cost Recovery

Providing busing on a fee for service model would involve additional costs around the collection of fees, and maintaining service levels if subscription levels did not translate directly to full busses. . Exactly where the fee was set would determine if it covered all or only part of the costs. Even at full cost recovery the district could see empty seats on buses that would require the district to cover a significant portion of the programs costs. For a fleet of 4 buses that could be as high as 25 percent of the total program costs.

Current Services Available

Currently, Translink provides public bussing from Queensborough to the high school that runs an average of every 8-10 minutes and takes between 30-40 minutes total travel time (as estimated by Translink.ca and google maps). The majority of these routes require at least one and often two transfers to skytrain or another bus.

Recommendation

Given that public transportation options are available to students and given the very high cost of offering our own bus service, I recommend that the district focus its transportation efforts on building strong relationships with Translink. Working with Translink to insure that public transportation served the needs of our students will be the most cost-effective solution in the long term.

Respectfully,

Kevin Lorenz
Secretary-Treasurer

TRUSTEE APPOINTMENTS TO COMMITTEES, SCHOOLS & PROGRAMS

BOARD/DISTRICT COMMITTEES	2016/17 Trustee Rep
BCSTA Rep/Alternate	Trustees James Janzen & Michael Ewen
BCPSEA Rep/Alternate	Trustee Mark Gifford
Education Committee Chair	Trustee Mark Gifford
Operations Committee Chair	Trustee James Janzen
Gender & Sexual Diversity Chair	Chair Jonina Campbell & Vice-Chair Kelly Slade-Kerr
Personnel Committee	Trustees: Gifford, Janzen, Slade-Kerr SMT: Duncan, Lorenz, Weston
CUPE Labour/Management	Vice Chair Kelly Slade-Kerr
NWTU Grievance Mgmt - Step 3	- as required
SCHOOL LIAISON	2016/17 Trustee Rep
Connaught Heights	Trustee Michael Ewen
Fraser River Middle	Trustee Casey Cook
FW Howay	Trustee Mark Gifford
Ecole Qayqayt	Trustee James Janzen
Glenbrook Middle	Trustee Mary Lalji
Herbert Spencer	Trustee Michael Ewen
Home Learners Program	Trustee Mary Lalji
Lord Kelvin	Vice-Chair Kelly Slade-Kerr
Lord Tweedsmuir	Trustee Mark Gifford
New Westminster Secondary	Chair Jonina Campbell
Queen Elizabeth	Trustee Mary Lalji
Queensborough Middle	Trustee Casey Cook
Richard McBride	Trustee James Janzen
PROGRAM LIAISON	2016/17 Trustee Rep
Aboriginal Education	Trustee Mark Gifford
ALC - Adult Learning Centre	
DPAC	Board Chair Jonina Campbell
Neighbourhoods of Learning	Trustee Casey Cook
POC - French Immersion	Trustee James Janzen
POC - Montessori	Trustee Michael Ewen
Power Program	
RCAP - Royal City Alternate Program	
Access New West Virtual School	