



**BOARD OF EDUCATION SD NO. 40 (NEW WESTMINSTER)**

**Combined Education & Operations Policy and Planning Committee**

**Tuesday, March 7, 2017– 7:30 pm**

**School Board Office**

**Location: 811 Ontario Street, New Westminister**

**AGENDA**

<b>Item</b>	<b>Action</b>	<b>Info</b>	<b>Presenter</b>	<b>Attachment</b>
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***The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play, and we do or work.***

1. Approval of the Agenda	X			
2. Queensborough Middle School Presentation "Mindfulness"				
3. Financial Update at January 31, 2017		X	K. Lorenz	<i>Encl Pg 1</i>
4. Maintenance and Capital Projects Update		X	K. Lorenz	<i>Encl Pg 3</i>
5. Policy Handbook: Proposed amendments to Policies 7 (cont'd), 8, 9, 11, 12, 15 and 19	X		M. Ewen	<i>Encl Pg 4</i>
6. Amended Annual Budget 2016-17		X	K. Lorenz	<i>Encl Pg 18</i>
7. General Announcements				
8. New Business				
9. Adjournment				

Operating Fund - Year to Date Revenue to Budget Summary

G.L. Period Selection: 201707 End Date: JANUARY 31, 2017

Description	Revenues	Original Budget	Revised Budget	Bud Remain \$	Bud Remain %
621 OPERATING GRANT MINISTRY OF EDUCAT	-30,945,552	-57,408,471	-57,408,471	-26,462,919	46
629 OTHER MINISTRY OF EDUCATION GRANTS	-92,174	-782,876	-782,876	-690,702	88
641 PROVINCIAL GRANTS OTHER	-26,200	0	0	26,200	0
643 SUMMER SCHOOL FEES	-121,824	-101,000	-101,000	20,824	-21
644 CONTINUING EDUCATION	-209,592	-220,000	-220,000	-10,408	5
645 INSTRUCTIONAL CAFETERIA REVENUE	-62,265	-130,000	-130,000	-67,735	52
647 OFFSHORE TUITION FEES	-4,917,743	-5,100,000	-5,100,000	-182,257	4
649 MISCELLANEOUS REVENUE	-218,714	-164,500	-164,500	54,214	-33
651 COMMUNITY USE OF FACILITIES	-143,364	-160,000	-160,000	-16,636	10
661 INTEREST ON SHORT TERM INVESTMENT	-136,622	-135,000	-135,000	1,622	-1
<b>Grand Total</b>	<b>-36,874,050</b>	<b>-64,201,847</b>	<b>-64,201,847</b>	<b>-27,327,797</b>	<b>43</b>

## Operating Fund - Year to Date Expense to Budget Summary

G.L. Period Selection: 201707 End Date: JANUARY 31, 2017

Description	YTD Exp	YTD Com	YTD Exp + Com	Budget	Bud Remain \$	Bud Remain %
105 PRINCIPALS & VP SALARIES	1,952,317	0	1,952,317	2,984,700	1,032,383	35
110 TEACHERS SALARIES	14,408,751	0	14,408,751	29,244,655	14,835,904	51
120 SUPPORT STAFF SALARIES	2,854,651	0	2,854,651	5,120,762	2,266,111	44
123 EDUCATIONAL ASSISTANTS SALARIES	2,589,285	0	2,589,285	4,341,004	1,751,719	40
130 OTHER PROFESSIONAL SALARIES	1,296,591	0	1,296,591	2,157,931	861,340	40
140 SUBSTITUTE SALARIES	506,445	0	506,445	1,709,485	1,203,040	70
200 EMPLOYEE BENEFITS	5,759,223	0	5,759,223	11,893,636	6,134,413	52
310 SERVICES	1,154,620	218,214	1,372,834	1,936,695	563,861	29
330 STUDENT TRANSPORTATION	51,688	35,532	87,220	179,110	91,890	51
340 PROFESSIONAL DEVELOPMENT & TRAVEL	380,899	0	380,899	457,203	76,304	17
360 RENTALS & LEASES	121,154	20,523	141,677	246,500	104,823	43
370 DUES & FEES	84,495	4,121	88,616	161,500	72,884	45
INSURANCE	128,646	0	128,646	121,000	-7,646	-6
510 SUPPLIES	1,079,459	498,357	1,577,816	1,844,721	266,905	14
540 UTILITIES	215,427	1,634	217,061	446,500	229,439	51
551 GAS - HEAT	95,074	0	95,074	331,000	235,926	71
555 CARBON TAX EXP	0	0	0	50,000	50,000	100
560 WATER & SEWAGE	131,920	0	131,920	188,500	56,580	30
570 GARBAGE & RECYCLE	41,649	4,910	46,559	75,700	29,141	38
580 FURNITURE & EQUIPMENT REPLACEMENT	55,712	11,502	67,214	382,016	314,802	82
590 COMPUTER & EQUIPMENT REPLACEMENT	672,299	89,715	762,014	974,800	212,786	22
Grand Total	33,580,305	884,508	34,464,813	64,847,418	30,382,605	47



### **Fraser River Middle School**

*We continue with ongoing work such as window blinds and door locks. The new heat pump was installed over Christmas break. The HVAC system has been balanced and the contractor will turn the HVAC System over to us by the middle of the March. We have applied to the Ministry for below the line funding of \$180,000 for extras on this project and are still waiting to hear back from them.*

### **New Westminster Secondary**

*Partnerships BC has completed a Request for Qualifications (RFQ) process for the New Westminster Secondary School replacement. The RFQ invites teams to express their interest in, and qualifications for, the design and construction of new facility adjacent to the current New Westminster Secondary school (NWSS). An announcement regarding the successful proponents is planned for March. We are currently working on the Request for Proposals (RFP) and expect it to be ready by the end of the month.*

### **F.W. Howay Elementary**

*Seismic work began on September 12th and is scheduled to be completed by June. The roof work being done by Columbia Roofing (as part of the upgrade) is 100% complete and all the seismic metal tie in to the roof is complete. The contractor still needs to finish the metal cladding that surrounds the school. The first four classrooms are complete and the GYM is 90% complete. As well, the concrete has been poured for the footings for the covered area classrooms. The main focus is to finish the gym by the middle of this month.*

### **All other projects**

*We have four schools that are moving to Direct Digital Controls using School Enhancement Program (SEP) funding: Glenbrook Middle, Queensborough Middle, Kelvin Elementary, and Connaught Elementary. The contractor has finished Glenbrook and Queensborough and are 80% finished at Kelvin. They have started on Connaught and finished the design. Completion is expected by the end of March.*

*Staff continue to work on planning for the future projects. We are ready to proceed with the top priority items in our capital plan. However, we do not expect significant new funding announcements until after the provincial election in May.*

Respectfully,

Kevin Lorenz  
Secretary-Treasurer



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION  
OPERATIONS POLICY & PLANNING COMMITTEE  
HELD TUESDAY, FEBRUARY 14, 2017 AT 7:40 PM  
SCHOOL BOARD OFFICE, 800 ONTARIO STREET

**PRESENT:** Ms. Jonina Campbell, Trustee  
Mr. C. Cook, Trustee  
Mr. M. Ewen, Trustee  
Mr. M. Gifford, Board Vice Chair  
Mr. J. Janzen, Committee Chair  
Ms. M. Lalji, Trustee  
Ms. K. Slade-Kerr, Board Chair

Mr. K. Lorenz, Secretary Treasurer  
Ms. J. Grant, Associate Superintendent  
Ms. B. Basden, Recording Secretary

**REGRETS:** Mr. P. Duncan, Superintendent

*Chair Janzen recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. ADOPTION OF THE AGENDA**

Moved and Seconded:

*THAT the agenda for the February 14, 2017 Open Operations Policy and Planning Committee meeting be as adopted as amended by adding 5a) Consultation on Sanctuary Schools Policy.*

*Carried Unanimously.*

**2. CORRESPONDENCE**

There was no correspondence.

**3. REPORTS FROM SENIOR MANAGEMENT**

*a) Monthly Financial Update at December 31, 2016*

Secretary Treasurer Lorenz presented the Operating Fund – Year to Date Expense to Budget Summary for the month ending December 31, 2016.

*b) Maintenance & Capital Projects Update*

The Committee received the monthly update on Maintenance and Capital Projects.

*c) Draft Policy Manual*

Moved and Seconded:

*THAT the Operations Policy and Planning Committee recommend to the Board of Education for School District No. 40 (New Westminster) that the Draft Board Policy Handbook be adopted.*

d) *Proposed Policy Amendments*

**POLICY 2: ROLE OF THE BOARD**

i) **Preamble:**

The motion to amend Policy 2 "Role of the Board" preamble, was not seconded.

ii) **Accountability to and Engagement of Community**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under "Specific Areas of Responsibility 2) Accountability to and Engagement of Community, Clause 2.3.*

**MOTION FAILED.**

iii) **Policy**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 4) Policy, Clause 4.2.*

**MOTION FAILED.**

iv) **Board/Superintendent Relations**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 5) Board/Superintendent Relations, Clause 5.2.*

**MOTION FAILED.**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 5) Board/Superintendent Relations, Clause 5.4.*

**MOTION FAILED.**

v) **Political Advocacy**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under 6) Political Advocacy, Clause 6.2 to read: Advance District positions and priorities either directly or through relevant provincial organizations and associations.*

**MOTION CARRIED.**

**vi) Fiscal Advocacy**

The motion to amend draft Board Policy Handbook Policy 2 "Role of the Board" under 8) Fiscal Accountability, Clause 8.13 was withdrawn.

**vii) Selected Responsibilities**

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 2 "Role of the Board" under Selected Responsibilities, Clause 9.*  
**MOTION FAILED.**

**POLICY 3: ROLE OF THE TRUSTEE**

**i) Preamble:**

The motion to amend Policy 3 "Role of the Trustee" preamble, was withdrawn.

**ii) Orientation**

The motion to amend Policy 3 "Role of the Trustee" under Orientation, Clause 2 was withdrawn.

Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 3 "Role of the Trustee" under Orientation, Clause 3.*  
**MOTION FAILED.**

**POLICY 5: ROLE OF THE BOARD CHAIR**

i) The motion to amend Policy 5 "Role of the Board Chair" under 1) was withdrawn.

ii) The motion to amend Policy 5 "Role of the Board Chair" under 3) was withdrawn.

iii) The motion to amend Policy 5 "Role of the Board Chair" under 4) was withdrawn.

iv) Moved and Seconded:

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 5 "Role of the Board Chair" under 8) to read: "Be in regular contact with all Trustees and the Superintendent to maintain a working knowledge of current issues and events".*

**MOTION CARRIED.**

**POLICY 6: ROLE OF THE VICE-CHAIR**

There was no action on the proposed amendments to Policy 6 "Role of the Vice-Chair"

**POLICY 7: BOARD OPERATIONS**

- i) The motion to amend Policy 7 "Board Operations" preamble was withdrawn.
- ii) By consensus of the Board proposed amendments to Policy 7 "Board Operations", Sections 6 and 7 were deferred.
- iii) Moved and Seconded:  

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 7 "Board Operations" under 9) Public Participation, by deleting everything in the preamble after, "...as noted else in this policy".*

**MOTION CARRIED.**
- iv) Moved and Seconded:  

*THAT the Operations Policy and Planning Committee amend the draft Board Policy Handbook Policy 7 "Board Operations" under 9) Public Participation, Clause 9.4 to read: "The Board shall formally respond by motion to a presentation or delegation only with unanimous consent of the Board".*

**MOTION CARRIED.**
- v) The motion to amend Policy 7 "Role of the Board Operations" under 10) "Trustee Remuneration and Expenses", 10.1) Annual Remuneration, Clause 10.1.3 was withdrawn.
- vi) It was consensually agreed that the motion to amend Policy 7 "Role of the Board Operations", under 10) "Trustee Remuneration and Expenses", 10.1) Annual Remuneration, Clause 10.1.3 required further discussion.

Time did not allow for discussion on proposed amendments to Policies 8 through 19 and they will be discussed at a future meeting.

Moved and Seconded:

*THAT the Operations Policy and Planning Committee table the recommendation that the Board of Education for School District No. 40 (New Westminster) adopt the Board Policy Handbook.*

**MOTION CARRIED.**

**4. GENERAL ANNOUNCEMENTS**

There were no general announcements.



5. **NEW BUSINESS**

*a) New Westminster Sanctuary Schools Policy Consultation*

It was consensually agreed that the draft New Westminster Sanctuary School Policy would be distributed for consultation and input prior to the February 28, 2017 School Board meeting.

6. **ADJOURNMENT**

The meeting adjourned at 9:50 p.m.





## Policy 2

### ROLE OF THE BOARD

Boards of Education have been established by provincial legislation and given authority by the School Act and attendant Regulations and elected by the citizens of New Westminster, to, as a corporate body, provide Democratic Oversight, overall direction and leadership to the District that is reflective of local values and a local context, to, within the local context, provide overall direction and leadership to the District.

#### 2. Accountability to and Engagement of Community

2.3 Provide for two-way communication between the Board and stakeholder groups. (West Vancouver)

#### 4. Policy

4.2 Delegate authority to the Superintendent with appropriate and timely information and reporting to the Board before significant decisions are made.

#### 5. Board/Superintendent Relations

The Board shall:

5.2 Work in collaboration with the Superintendent to provide clear corporate direction to improve appropriate educational programs and services and managerial practices for the students and community in New Westminster.

5.4 Annually evaluate the Superintendent in accordance with a pre-established performance appraisal mechanism and create a performance management framework for the Superintendent, that: has clearly articulated and appropriate timelines for achievement; is developed collaboratively between the Board and Superintendent to promote transparency and open, two-way communication; and is reviewed two to four times per year. (Milburn Report R18)  
R#18)

1 Annual evaluation of Superintendent 17 months (November 2016)

2 Evaluation of Secretary-Treasurer (January 2015)

#### 6. 1. Political Advocacy

The Board shall:

1.2 Advance District positions and priorities either directly or through relevant provincial organizations and associations.

#### 8. Fiscal Accountability

The Board shall:

8.13 Monitor the fiscal management of the District through receipt of quarterly financials and quarterly accountability reports including variance analyses and year-end projections through Reports from the Board's Audit Committee.

#### Selected Responsibilities



- 9. Approval of, alteration to and cessation of Board established academies and programs of choice.

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**Policy 3**

**ROLE OF THE TRUSTEE**

A trustee who is given corporate authority, by the Board, to act on behalf of the Board may carry out duties individually but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board, which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the District.

**Orientation**

- 2. The District will provide financial support for trustees to attend British Columbia School Trustees Association seminars and the BCSTA Annual General Meeting.
- 3. The Board Chair, Vice-Chair and Superintendent .....

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**Policy 5**

**ROLE OF THE BOARD CHAIR**

- 1. Act as the official spokesperson for the Board, except for those instances where the Board has delegated this role to another individual.
- 3. Prior to each Board meeting consult with the trustees and confer with the Superintendent, Vice Chair and Secretary Treasurer on the items to be included on the agenda, the order of these items and become thoroughly familiar with them.
- 4. The Board Chair and Vice-Chair are responsible for ensuring that all the proper documentation is attached to Board meeting agendas before they are distributed.

8 Be in regular contact with all trustees and with the Superintendent ....

\*\*\*\*\*

**Policy 6**

**ROLE OF THE VICE-CHAIR**

Vice-Chair and Chair are equal and the Vice-Chair shall be included in all meetings that include the Chair of the Board.

**Specific Responsibilities**

The Vice-Chair shall take primary responsibility for establishing and maintaining a District/Community engagement process.

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## Policy 7

### BOARD OPERATIONS

The Board operates and governs itself in a manner that models respect for individuals and strengthens relationships within the education community. Within this framework decisions will be made that serve to ensure quality learning opportunities and maximize learning outcomes for all students of all ages. (West Vancouver)

#### 1. Board Composition and Elections

As indicated in Trustee Elections By-law No. 1-93 attached as Appendix A seven trustees are elected at large to the Board of Education for a four year term. The one electoral area for the district is the Municipality of New Westminister. ~~Therefore all trustees are elected at large.~~

#### 6. Notice and Agendas

##### 6.3 (1) Duty to Document and Inform

All items on the Board agenda must be accompanied by a Backgrounder

- (1) outlining what the purpose of the agenda item is,
- (2) outlining options for the Board consideration, and
- (3) making a recommendation for the Board

All presentations must be attached to the Board agenda when it is distributed. If presentations are not attached, the presentation will be postponed.

No decisions can be made by the Board without proper and full written documentation. The Board Chair and Vice-Chair are responsible for ensuring that the proper documentation is attached to Board meeting agendas when they are distributed.

No verbal reports, material or items may be added to Board meeting agendas without the unanimous consent of the Board.

6.9 Where material or motions are introduced at a Board meeting, not related to a matter that is on the agenda and which has not been made available to Trustees in accordance with section 6.6 and 6.8, a Trustee may call notice on any motion arising from such material and that motion accordingly shall be considered on the agenda of the next Board meeting.

#### 7. Minutes

The Board has a Duty to Document how and why decisions were made to preserve the institutional memory of the reasons for decision making therefore the Board shall maintain and preserve by means of minutes a record of its proceedings and resolutions.

7.1 The minutes shall record:





**7.1.10 Duty to Document**

All materials from the Board agenda that led to a Board decision reflecting the decision making process of the Board and must be kept securely to properly document Board decision making.

All presentations must be attached to the Board minutes, if those presentations led to a decisions of the Board.

**9. Public Participation**

The Board welcomes and provides for a variety of forms of public participation by members of the community. Public participation may be through presentations by a delegation, through formal question/comment periods in regular Board meetings or in the form of written communications. Such opportunities shall not be used to address matters which must be dealt with in in-camera meetings as noted elsewhere in this policy. ~~For example, individual student matters must not be dealt with in a public setting. In addition, structures have been defined in legislation and collective agreements to deal with labour management issues. The public participation opportunities noted below are not to be used to deal with such matters. The Board respects and honors employee groups' contracts and official representatives and will therefore deal with labour management issues through defined legislated and collective agreement processes~~

9.4 The Board shall not formally respond by motion to a Presentation or Delegation without the unanimous consent of the Board. Such responses, if desired by the Board, shall be at a subsequent board meeting.

**10. Trustee Remuneration and Expenses**

**10.1 Annual Remuneration**

10.1.3 Trustees shall be allocated with a Board Business Expense budget of \$2,000.

**Expenses**

**Conference and Travel Expenses**

10.2.6 Trustees will inform the Board, in advance, of their intention to attend a conference/seminar or travel on Board business. ~~and shall obtain prior approval of the Board for such attendance.~~ Trustees shall book registrations, travel and accommodations in consultation with the Superintendent's office. ~~Trustees must seek Board approval to exceed their Board Business Expense budget.~~

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**Policy 8**

**BOARD COMMITTEES**

**Standing Committees**

Standing Committees are established to assist the Board with work of an on-going or recurring nature.

There shall be three standing committees of the whole: the Education Policy and Planning Committee of the Whole, the Operations Policy and Planning Committee of the Whole and the Board of Education Audit Committee.

**11. Board of Education Audit Committee**

**11.1 Purpose**

11.1.1 To provide the Board of Education recommendations on various strategies, financial situations, risk management scenarios, and other complex issues.



10.1 Powers and duties

10.2 Membership

A committee of committee external experts, chaired by a Trustee.

10.3 Meetings

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Policy 9

BOARD REPRESENTATIVES

Civic and Community Committee Representatives

The Board seeks to have a mutually beneficial relationship with the New Westminister Municipal Council and to that end welcomes invitations from the council to have District representation on civic committees.

1. ~~Normally such committees deal with administrative matters and therefore shall be represented by administrative staff selected by and reporting to the Superintendent.~~
2. When an invitation is received for District membership on a civic or community committee, the Board shall determine if the terms of reference for the committee requires Board representation. ~~Normally if there is such a need the Board corporate will seek a meeting with the Municipal Council to determine the issues to be addressed and the most appropriate means of addressing these issues of mutual interest to the two governing bodies. Major facility construction, for example has resulted in a Task Force being established.~~

School Liaison Trustee Role

School liaison responsibilities shall not:

- Inhibit or circumvent administrative authority or responsibility
- Include any decision making authority

Parent Advisory Councils as per section 8 of the School Act may advise the Board and the principal and staff of a school. ~~Therefore, the role of school liaison trustee does not include attendance at Parent Advisory Council meetings.~~ If the Council wishes to advise the Board corporate, that advice is to be sent to the Board.

The role of liaison trustee is to provide ~~information to the school community on district and Board of Education information and to provide~~ visual support for school activities including but not limited to athletic competitions, fine arts performances and displays, school celebrations, and recognition events. The role allows trustees to become



knowledgeable of public school events while keeping manageable the time demands should there not be some limiting of expectations for Board or Trustee attendance at such public events.

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**Policy 11**

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**BOARD DELEGATION OF AUTHORITY**

In the absence of Board policy in cases where an immediate administrative response is required the Superintendent will:

1. If time permits, consult with the Board Chair and ViceChair.
2. Inform the Board as soon as is practicable and at the next regular meeting of the action taken and the nature of the emergent issue and where warranted, the need for policy in the event of future occurrences.
3. The action must be taken with regard for the tenor of the Board's foundational statements. (West Vancouver)

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**Policy 12**

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**ROLE OF THE SUPERINTENDENT**

The Superintendent shall:

**Specific Areas of Responsibility**

**1. Student Learning**

1.2 Support instructional strategies, assessment and resources that reflect sensitivity to diversity and incorporate themes such as inclusion, respect and acceptance. (West Vancouver)

**4. Personnel Management**

4.2 Monitor and improve the performance of all staff. (West Vancouver)

**8. Organizational Leadership and Management**

8.1 Promote at all times a high standard of collaborative professional leadership, effective human relationships, and a spirit of educational innovation and advancement throughout the District. (West Vancouver)

**10. Leadership Practices**

10.2 Model appropriate value systems, ethics and moral leadership. (West Vancouver)

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**Policy 15**

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**RECRUITMENT AND SELECTION OF PERSONNEL**





The Board believes that the recruitment and selection of District personnel is a shared responsibility between the Board and the Superintendent. (West Vancouver)

The Board is committed to providing equal employment opportunity for all individuals in every aspect of personnel practice including recruitment, selection and promotion, and to establishing an educational work force (administrative, professional and support) that is reflective of both the ethnic and gender make-up of the New Westminister community. To this end, the recruitment, selection and hiring of professional staff will occur through a multi-step process.

**Recruitment**

All professional staff vacancies will be advertised in appropriate professional publications, internally and externally. Advertisements will include statements of essential and desirable qualifications. A minimum of two weeks must be allowed for advertising vacancies, except in exceptional circumstances for unanticipated vacancies, which may require shortening advertisement times to no less than one week.

**Screening**

The intent of the screening process is to identify all candidates with the necessary and sufficient qualifications for all Administrative positions.

A Screening Committee will operate to screen candidates for interviewing and will be composed of up to two representatives from each of the stakeholder groups and the other of members of the senior management team. The Screening Committee must recommend more candidates than positions available. The Screening Committee recommendations are consultative and do not bind the Superintendent or the Board. The Screening Committee will make it's recommendations to the Superintendent.

The Board reserves the sole authority to recruit and select an individual for the position of Superintendent. Further the Board has designated the Superintendent of Schools as Chief Executive Officer for the District. The Superintendent of Schools/CEO has sole authority for recruiting and selecting all other staff within existing legislation, budget allocations and collective agreements.

**Specifically**

1. The following process will be followed for Assistant Superintendent and Secretary-Treasurer positions:

- 1.1 The Superintendent will form a screening committee to conduct initial interviews composed of .
- 1.2 The screening committee will recommend candidates to be interviewed by the selection committee.
- 1.3 The Board and Superintendent shall constitute the selection committee.
- 1.4 The selection committee will attempt to achieve consensus. In the event this is not possible, the successful candidate must be supported by a majority vote of the trustees.
- 1.5 These positions shall have a role description and the person occupying each of the positions shall have a written contract of employment.
- 1.6 The compensation grid will be determined by the Board and placement on the grid by the Superintendent. (West Vancouver)

2. The Superintendent is delegated full authority to recruit and select staff for all other positions. (West Vancouver)

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## **RESTRICTED AND NON-RESTRICTED SURPLUS FUNDS**

These non-restricted funds can therefore be used to mitigate any negative impact unforeseen circumstances might otherwise cause, at the discretion of the Board.

### **2. Restricted Surplus Funds**

2.5 The Board shall maintain within the restricted surplus funds an allocation for contingencies equal to \$1,000,000.

Amended Annual Budget

**School District No. 40 (New Westminster)**

June 30, 2017

# School District No. 40 (New Westminster)

June 30, 2017

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminister) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$73,790,489 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 28th DAY OF FEBRUARY, 2017;

READ A SECOND TIME THE 28th DAY OF FEBRUARY, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF FEBRUARY, 2017;



Chairperson of the Board

( Corporate Seal )



Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminister) Amended Annual Budget Bylaw 2016/2017, adopted by the Board the 28th DAY OF FEBRUARY, 2017.



Secretary Treasurer

# School District No. 40 (New Westminster)

Statement 2

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	6,537,688	6,369,000
Adult	506,750	487,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<u>7,044,438</u>	<u>6,856,000</u>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	62,961,466	61,434,349
Federal Grants	13,605	
Tuition	5,311,824	5,420,000
Other Revenue	1,914,500	1,714,194
Rentals and Leases	165,000	160,000
Investment Income	202,000	137,000
Amortization of Deferred Capital Revenue	1,632,389	1,234,272
<b>Total Revenue</b>	<u>72,200,784</u>	<u>70,099,815</u>
<b>Expenses</b>		
Instruction	60,353,281	58,617,969
District Administration	3,311,421	3,172,935
Operations and Maintenance	8,688,572	8,298,237
Transportation and Housing	235,467	255,467
<b>Total Expense</b>	<u>72,588,741</u>	<u>70,344,608</u>
<b>Net Revenue (Expense)</b>	<u>(387,957)</u>	<u>(244,793)</u>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	1,038,487	250,820
<b>Budgeted Surplus (Deficit), for the year</b>	<u>650,530</u>	<u>6,027</u>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	650,530	6,027
<b>Budgeted Surplus (Deficit), for the year</b>	<u>650,530</u>	<u>6,027</u>

# School District No. 40 (New Westminster)

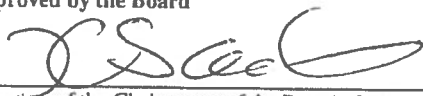
Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	65,877,957	64,252,667
Operating - Tangible Capital Assets Purchased	850,000	200,000
Special Purpose Funds - Total Expense	4,681,209	4,661,696
Special Purpose Funds - Tangible Capital Assets Purchased	195,716	
Capital Fund - Total Expense	2,029,575	1,430,245
Capital Fund - Tangible Capital Assets Purchased from Local Capital	156,032	
<b>Total Budget Bylaw Amount</b>	<b>73,790,489</b>	<b>70,544,608</b>

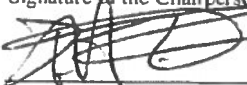
Approved by the Board



Signature of the Chairperson of the Board of Education

Feb 28 / 17

Date Signed



Signature of the Superintendent

Feb 28 / 17

Date Signed



Signature of the Secretary Treasurer

Feb 28 / 17

Date Signed

# School District No. 40 (New Westminster)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(387,957)</u>	<u>(244,793)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,045,716)	(200,000)
From Local Capital	(156,032)	
From Deferred Capital Revenue	(6,700,000)	(5,149,421)
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(7,901,748)</u>	<u>(5,349,421)</u>
Amortization of Tangible Capital Assets	2,029,575	1,430,245
<b>Total Effect of change in Tangible Capital Assets</b>	<u>(5,872,173)</u>	<u>(3,919,176)</u>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(6,260,130)</u></u>	<u><u>(4,163,969)</u></u>



# School District No. 40 (New Westminster)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	3,157,784	-	18,804,614	21,962,398
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(188,487)	195,716	(395,186)	(387,957)
Interfund Transfers				
Tangible Capital Assets Purchased	(850,000)	(195,716)	1,045,716	-
<b>Net Changes for the year</b>	<u>(1,038,487)</u>	<u>-</u>	<u>650,530</u>	<u>(387,957)</u>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<u>2,119,297</u>	<u>-</u>	<u>19,455,144</u>	<u>21,574,441</u>

# School District No. 40 (New Westminster)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	59,657,146	58,191,347
Tuition	5,311,824	5,420,000
Other Revenue	355,500	295,500
Rentals and Leases	165,000	160,000
Investment Income	200,000	135,000
<b>Total Revenue</b>	<u>65,689,470</u>	<u>64,201,847</u>
<b>Expenses</b>		
Instruction	55,732,306	54,212,223
District Administration	3,311,421	3,172,935
Operations and Maintenance	6,615,540	6,628,819
Transportation and Housing	218,690	238,690
<b>Total Expense</b>	<u>65,877,957</u>	<u>64,252,667</u>
<b>Net Revenue (Expense)</b>	<u>(188,487)</u>	<u>(50,820)</u>
<b>Budgeted Prior Year Surplus Appropriation</b>	<u>1,038,487</u>	<u>250,820</u>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(850,000)	(200,000)
<b>Total Net Transfers</b>	<u>(850,000)</u>	<u>(200,000)</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>-</u>

# School District No. 40 (New Westminster)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	58,594,287	57,408,471
Other Ministry of Education Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	33,096	42,664
Transportation Supplemental	6,073	
Economic Stability Dividend	154,163	154,163
Return of Administrative Savings	295,560	
Carbon Tax Reimbursement	43,927	50,000
FSA Exam Funding	8,187	8,696
Curriculum Implementation		5,500
<b>Total Provincial Grants - Ministry of Education</b>	<u>59,657,146</u>	<u>58,191,347</u>
<b>Tuition</b>		
Summer School Fees	121,824	100,000
Continuing Education	240,000	220,000
International and Out of Province Students	4,950,000	5,100,000
<b>Total Tuition</b>	<u>5,311,824</u>	<u>5,420,000</u>
<b>Other Revenues</b>		
Miscellaneous		
Cafeteria	130,000	130,000
Apprenticeships	45,500	45,500
Miscellaneous	180,000	120,000
<b>Total Other Revenue</b>	<u>355,500</u>	<u>295,500</u>
<b>Rentals and Leases</b>	<u>165,000</u>	<u>160,000</u>
<b>Investment Income</b>	<u>200,000</u>	<u>135,000</u>
<b>Total Operating Revenue</b>	<u><u>65,689,470</u></u>	<u><u>64,201,847</u></u>

**School District No. 40 (New Westminster)**

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	29,971,793	29,242,155
Principals and Vice Principals	3,236,519	3,085,790
Educational Assistants	4,483,021	4,339,504
Support Staff	5,313,144	5,113,122
Other Professionals	2,143,082	2,056,841
Substitutes	1,717,118	1,666,793
<b>Total Salaries</b>	<u>46,864,677</u>	<u>45,504,205</u>
<b>Employee Benefits</b>	<u>12,273,839</u>	<u>11,886,822</u>
<b>Total Salaries and Benefits</b>	<u>59,138,516</u>	<u>57,391,027</u>
<b>Services and Supplies</b>		
Services	2,049,880	1,948,780
Student Transportation	100,000	37,000
Professional Development and Travel	471,400	431,250
Rentals and Leases	260,000	196,500
Dues and Fees	129,000	156,500
Insurance	111,000	121,000
Supplies	2,501,961	2,878,910
Utilities	1,116,200	1,091,700
<b>Total Services and Supplies</b>	<u>6,739,441</u>	<u>6,861,640</u>
<b>Total Operating Expense</b>	<u>65,877,957</u>	<u>64,252,667</u>

# School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
<b>1 Instruction</b>							
1.02 Regular Instruction	26,452,937	770,160		107,968		1,153,371	28,484,436
1.03 Career Programs	19,562			114,072		5,639	139,273
1.07 Library Services	234,741			31,206		11,223	277,170
1.08 Counselling	600,629			36,808	47,800	26,900	712,137
1.10 Special Education	2,556,334	124,429	4,483,021			297,061	7,460,845
1.30 English Language Learning							-
1.31 Aboriginal Education	97,809			174,440		11,489	283,738
1.41 School Administration		2,234,423		1,312,655		149,687	3,696,765
1.62 International and Out of Province Students	9,781	107,507		47,848	242,452	2,019	409,607
<b>Total Function 1</b>	<b>29,971,793</b>	<b>3,236,519</b>	<b>4,483,021</b>	<b>1,824,997</b>	<b>290,252</b>	<b>1,657,389</b>	<b>41,463,971</b>
<b>4 District Administration</b>							
4.11 Educational Administration				32,616	661,768	512	694,896
4.40 School District Governance					158,057		158,057
4.41 Business Administration				611,779	642,295	14,571	1,268,645
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>644,395</b>	<b>1,462,120</b>	<b>15,083</b>	<b>2,121,598</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				91,915	278,855	1,443	372,213
5.50 Maintenance Operations				2,493,288	111,855	39,144	2,644,287
5.52 Maintenance of Grounds				166,005		2,606	168,611
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,751,208</b>	<b>390,710</b>	<b>43,193</b>	<b>3,185,111</b>
<b>7 Transportation and Housing</b>							
7.70 Student Transportation				92,544		1,453	93,997
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,544</b>	<b>-</b>	<b>1,453</b>	<b>93,997</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>29,971,793</b>	<b>3,236,519</b>	<b>4,483,021</b>	<b>5,313,144</b>	<b>2,143,082</b>	<b>1,717,118</b>	<b>46,864,677</b>

# School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	28,484,436	7,482,861	35,967,297	2,428,561	38,395,858	37,569,079
1.03 Career Programs	139,273	36,587	175,860	34,400	210,260	219,617
1.07 Library Services	277,170	72,813	349,983		349,983	349,983
1.08 Counselling	712,137	187,087	899,224	25,000	924,224	840,744
1.10 Special Education	7,460,845	1,959,964	9,420,809	97,500	9,518,309	9,249,446
1.30 English Language Learning	-	-	-	3,000	3,000	-
1.31 Aboriginal Education	283,738	74,538	358,276	12,280	370,556	341,312
1.41 School Administration	3,696,765	971,140	4,667,905	200,000	4,867,905	4,433,264
1.62 International and Out of Province Students	409,607	107,604	517,211	575,000	1,092,211	1,208,778
<b>Total Function 1</b>	<b>41,463,971</b>	<b>10,892,594</b>	<b>52,356,565</b>	<b>3,375,741</b>	<b>55,732,306</b>	<b>54,212,223</b>
<b>4 District Administration</b>						
4.11 Educational Administration	694,896	182,549	877,445	67,000	944,445	1,000,413
4.40 School District Governance	158,057	4,000	162,057	91,000	253,057	249,114
4.41 Business Administration	1,268,645	333,274	1,601,919	512,000	2,113,919	1,923,408
<b>Total Function 4</b>	<b>2,121,598</b>	<b>519,823</b>	<b>2,641,421</b>	<b>670,000</b>	<b>3,311,421</b>	<b>3,172,935</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	372,213	97,780	469,993	138,000	607,993	597,126
5.50 Maintenance Operations	2,644,287	694,655	3,338,942	1,274,500	4,613,442	4,697,088
5.52 Maintenance of Grounds	168,611	44,294	212,905	65,000	277,905	242,905
5.56 Utilities	-	-	-	1,116,200	1,116,200	1,091,700
<b>Total Function 5</b>	<b>3,185,111</b>	<b>836,729</b>	<b>4,021,840</b>	<b>2,593,700</b>	<b>6,615,540</b>	<b>6,628,819</b>
<b>7 Transportation and Housing</b>						
7.70 Student Transportation	93,997	24,693	118,690	100,000	218,690	238,690
<b>Total Function 7</b>	<b>93,997</b>	<b>24,693</b>	<b>118,690</b>	<b>100,000</b>	<b>218,690</b>	<b>238,690</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>46,864,677</b>	<b>12,273,839</b>	<b>59,138,516</b>	<b>6,739,441</b>	<b>65,877,957</b>	<b>64,252,667</b>

# School District No. 40 (New Westminster)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	3,304,320	3,243,002
Federal Grants	13,605	
Other Revenue	1,559,000	1,418,694
<b>Total Revenue</b>	<b>4,876,925</b>	<b>4,661,696</b>
<b>Expenses</b>		
Instruction	4,620,975	4,405,746
Operations and Maintenance	60,234	255,950
<b>Total Expense</b>	<b>4,681,209</b>	<b>4,661,696</b>
<b>Net Revenue (Expense)</b>	<b>195,716</b>	<b>-</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(195,716)	
<b>Total Net Transfers</b>	<b>(195,716)</b>	<b>-</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 40 (New Westminster)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
Deferred Revenue, beginning of year	\$ -	\$ -	\$ 35,017	\$ 444,054	\$ 40,515	\$ 1,295,293	\$ -	\$ 5,914	\$ 18,026
Add: Restricted Grants	255,950	1,182,250	-	-	-	1,300,000	96,000	19,600	149,244
Provincial Grants - Ministry of Education									
Other									
District Entered									
Less: Allocated to Revenue	255,950	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
Deferred Revenue, end of year	-	-	28,017	294,054	-	1,295,293	-	5,914	18,026
<b>Revenues</b>	255,950	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
Provincial Grants - Ministry of Education									
Federal Grants									
Other Revenue									
<b>Expenses</b>	255,950	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
Salaries									
Teachers									
Educational Assistants		720,639							77,000
Support Staff		187,657							
Other Professionals									
Substitutes			30,000						
Employee Benefits		938,296					68,000		77,000
Services and Supplies	60,234	243,954	7,000	150,000	40,515	1,300,000	26,000	19,600	38,000
Tangible Capital Assets Purchased	60,234	1,182,250	7,000	150,000	40,515	1,300,000	96,000	19,600	149,244
<b>Net Revenue (Expense) before Interfund Transfers</b>	195,716	-	-	-	-	-	-	-	-
<b>Interfund Transfers</b>	(195,716)	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



**School District No. 40 (New Westminster)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2017

	CommunityLINK	Coding and Curriculum Implementation	Arts in Education	INAC	Textile Recycling	United Way	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	109,209	-	-	13,605	19,275	26,889	2,007,797
Add: Restricted Grants							
Provincial Grants - Ministry of Education	1,490,005	63,756	5,000	-	5,000	75,000	3,256,805
Other	-	-	-	-	-	-	85,000
District Entered	-	-	-	-	-	-	1,300,000
Less: Allocated to Revenue	1,490,005	63,756	5,000	13,605	4,000	100,000	4,876,925
Deferred Revenue, end of year	109,209	-	-	-	20,275	1,889	1,772,677
<b>Revenues</b>							
Provincial Grants - Ministry of Education	1,490,005	63,756	-	13,605	-	-	3,304,320
Federal Grants	-	-	5,000	-	4,000	100,000	13,605
Other Revenue	1,490,005	63,756	5,000	13,605	4,000	100,000	1,559,000
<b>Expenses</b>							
Salaries							
Teachers	469,482	-	-	-	-	-	1,267,121
Educational Assistants	385,060	-	-	-	-	-	572,717
Support Staff	59,222	-	-	-	-	-	127,222
Other Professionals	95,600	-	-	-	-	-	170,600
Substitutes	5,000	-	-	-	-	-	35,000
Employee Benefits	1,014,364	-	-	-	-	75,000	2,172,660
Services and Supplies	263,735	63,756	5,000	13,605	4,000	25,000	656,923
Tangible Capital Assets Purchased	211,906	63,756	5,000	13,605	4,000	100,000	1,851,626
Other	1,490,005	63,756	5,000	13,605	4,000	100,000	4,681,209
<b>Net Revenue (Expense) before Interfund Transfers</b>							195,716
<b>Interfund Transfers</b>							(195,716)
Tangible Capital Assets Purchased	-	-	-	-	-	-	(195,716)
<b>Net Revenue (Expense)</b>							-

# School District No. 40 (New Westminster)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget			2017 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Investment Income		2,000	2,000	2,000
Amortization of Deferred Capital Revenue	1,632,389		1,632,389	1,234,272
<b>Total Revenue</b>	<b>1,632,389</b>	<b>2,000</b>	<b>1,634,389</b>	<b>1,236,272</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,012,798		2,012,798	1,413,468
Transportation and Housing	16,777		16,777	16,777
<b>Total Expense</b>	<b>2,029,575</b>	<b>-</b>	<b>2,029,575</b>	<b>1,430,245</b>
<b>Net Revenue (Expense)</b>	<b>(397,186)</b>	<b>2,000</b>	<b>(395,186)</b>	<b>(193,973)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	1,045,716		1,045,716	200,000
<b>Total Net Transfers</b>	<b>1,045,716</b>	<b>-</b>	<b>1,045,716</b>	<b>200,000</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets WIP Purchased from Local Capital	156,032	(156,032)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>156,032</b>	<b>(156,032)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>804,562</b>	<b>(154,032)</b>	<b>650,530</b>	<b>6,027</b>