



BOARD OF EDUCATION SD NO. 40 (NEW WESTMINSTER)

Operations Policy and Planning Committee

AGENDA

Chairperson: Trustee James Janzen

Tuesday, January 17, 2017, 7:30 pm

Location: School Board Office, 811 Ontario Street
(corner of 8th Street and Royal Avenue)

Item	Action	Info	Presenter	Attachment
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The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of the Agenda X J. Janzen

2. Correspondence

3. Reports from Senior Management

a) Draft Policy Manual

Recommendation: THAT the Operations Policy and Planning Committee recommend to the Board of Education for School District No. 40 (New Westminister) that the Draft Board Policy Handbook be adopted.

b) Financial Update X K. Lorenz *Encl Pg 1*

c) Maintenance & Capital Projects Update X K. Lorenz *Encl Pg 3*

4. General Announcements

a) May Day Update X J. Grant *Encl Pg 4*

5. New Business

6. Adjournment

Operating Fund - Year to Date Expense to Budget Summary

G.L. Period Selection: 201705 End Date: NOVEMBER 30, 2016

Description	YTD Exp	YTD Com	YTD Exp + Com	Budget	Bud Remain \$	Bud Remain %
105 PRINCIPALS & VP SALARIES	1,363,320	0	1,363,320	2,984,700	1,621,380	54
110 TEACHERS SALARIES	8,735,900	0	8,735,900	29,244,655	20,508,755	70
120 SUPPORT STAFF SALARIES	1,828,915	0	1,828,915	5,120,762	3,291,847	64
123 EDUCATIONAL ASSISTANTS SALARIES	1,308,869	0	1,308,869	4,341,004	3,032,135	70
130 OTHER PROFESSIONAL SALARIES	928,658	0	928,658	2,157,931	1,229,273	57
140 SUBSTITUTE SALARIES	258,815	0	258,815	1,709,485	1,450,670	85
200 EMPLOYEE BENEFITS	3,668,191	0	3,668,191	11,893,636	8,225,445	69
310 SERVICES	911,574	221,897	1,133,471	1,936,695	803,224	41
330 STUDENT TRANSPORTATION	33,950	31,605	65,555	179,110	113,555	63
340 PROFESSIONAL DEVELOPMENT & TRAVEL	361,275	0	361,275	457,203	95,928	21
360 RENTALS & LEASES	100,504	24,202	124,706	246,500	121,794	49
370 DUES & FEES	81,928	750	82,678	161,500	78,822	49
390 INSURANCE	9,826	0	9,826	121,000	111,174	92
510 SUPPLIES	696,066	614,379	1,310,445	1,844,721	534,276	29
540 UTILITIES	126,563	5,750	132,313	446,500	314,187	70
551 GAS - HEAT	40,167	0	40,167	331,000	290,833	88
555 CARBON TAX EXP	0	0	0	50,000	50,000	100
560 WATER & SEWAGE	89,885	0	89,885	188,500	98,615	52
570 GARBAGE & RECYCLE	32,947	6,112	39,059	75,700	36,641	48
580 FURNITURE & EQUIPMENT REPLACEMENT	34,832	15,218	50,050	382,016	331,966	87
590 COMPUTER & EQUIPMENT REPLACEMENT	541,347	182,895	724,242	974,800	250,558	26
Grand Total	21,153,532	1,102,808	22,256,340	64,847,418	42,591,078	66

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Operating Fund - Year to Date Revenue to Budget Summary

G.L. Period Selection: 201705 End Date: NOVEMBER 30, 2016

Description	Revenues	Original Budget	Revised Budget	Bud Remain \$	Bud Remain %
621 OPERATING GRANT MINISTRY OF EDUCAT	-17,873,198	-57,408,471	-57,408,471	-39,535,273	69
629 OTHER MINISTRY OF EDUCATION GRANTS	-48,178	-782,876	-782,876	-734,698	94
641 PROVINCIAL GRANTS OTHER	-24,200	0	0	24,200	0
643 SUMMER SCHOOL FEES	-121,824	-101,000	-101,000	20,824	-21
644 CONTINUING EDUCATION	-131,755	-220,000	-220,000	-88,245	40
645 INSTRUCTIONAL CAFETERIA REVENUE	-35,492	-130,000	-130,000	-94,508	73
647 OFFSHORE TUITION FEES	-4,911,491	-5,100,000	-5,100,000	-188,509	4
649 MISCELLANEOUS REVENUE	-181,213	-164,500	-164,500	16,713	-10
651 COMMUNITY USE OF FACILITIES	-123,655	-160,000	-160,000	-36,345	23
661 INTEREST ON SHORT TERM INVESTMENT	-93,688	-135,000	-135,000	-41,312	31
Grand Total	-23,544,694	-64,201,847	-64,201,847	-40,657,153	63

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Supplement to: OPERATIONS POLICY & PLANNING COMMITTEE
Date: January 17, 2017
Submitted by: Kevin Lorenz, Secretary Treasurer
Item: Requiring Action For Information
Subject: MAINTENANCE & CAPITAL PROJECTS UPDATE

Qayqayt Elementary

Yellowridge has submitted for the Leadership in Energy and Environmental Design (LEED) certification on January 4, 2017. We are waiting on certification to release the remaining holdback.

Fraser River Middle School

Ongoing work such as window blinds and door locks is proceeding. The new heat pump was installed over Christmas break and the HVAC system will be re-balanced again. I have applied to the Ministry for below the line funding in the amount of \$155,000 and are waiting for a response.

New Westminister Secondary

The site investigations have been completed as of December. On behalf of the Board of Education of School District No.40, Partnerships BC has issued a Request for Qualifications (RFQ) for the New Westminister Secondary School replacement. The RFQ invites teams to express their interest in, and qualifications for, the design and construction of new facility adjacent to the current New Westminister Secondary School (NWSS).

F.W. Howay Elementary

Seismic work is scheduled to be completed by June 2017. The roof work (as part of the upgrade) being done by Columbia Roofing is 100% complete and all the seismic metal tie in to the roof is complete. GRC still need to finish the metal gladding that surrounds the school. The first two classrooms are complete and the GYM is 50% complete.

All other projects

Staff continues to work on planning for the future projects. We are ready to proceed with the top priority items in our capital plan. However, we do not expect significant new funding announcements from the Ministry until a new provincial budget is tabled in the spring.



Supplement to: OPERATIONS POLICY & PLANNING COMMITTEE

Date: Tuesday, January 17, 2017

Submitted by: Janet Grant, Associate Superintendent

Item: Requiring Action For Information

SUBJECT: May Day 2017

Background: On November 29, 2016, the Board of Education passed the following motion:

THAT the Board of Education for School District No. 40 (New Westminister) extend the deadline for the May Day Task Force to report back to the Board to June 2017; AND THAT in the meantime, the District's annual celebration of May Day remains status quo for 2017.

Considerations: Since that time, staff have learned that three key volunteers will no longer be able to fulfill their May Day roles. These volunteers have been integral to many aspects of the Royal Suite and the May Day ceremony over the years and their collective knowledge and experience will be greatly missed.

The May Day Committee met to come up with some preliminary thoughts on May Day given the reality of significantly diminished volunteer resources. These preliminary thoughts were shared with the May Day Task Force on January 11th and were received favourably.

The May Day recommendations include the following:

- Make the ceremony student centered and student run; for example, have all members of the Royal Suite participate in the ceremony by introducing the dances, sharing the history of May Day and presenting speeches etc.;
- Simplify the physical set-up at the park by having a smaller platform big enough for the incoming Royal Suite and outgoing May Queen and Royal Consort; special seating for Royal Suite parents and others may be arranged in the stands;
- Continue with the incoming Royal Suite's participation at the May Day Civic Banquet as in recent years, if the City so desires.
- Make the Royal Suite's participation in other community based May Day events at the discretion of the parents and with the continued caveat that they are not school district events; other community members will need to organize these events since our volunteers are stepping down.

In keeping with the Board's motion, the May Day Task Force will consult with educational partners right after May Day and will present recommendations to the Board in June 2017.

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