

- 1) Register your child your child's regular catchment school for Kindergarten for three weeks starting the second Monday of January. For students in grade 6 you will need to register your child at Glenbrook Middle School only if they do NOT attend a school in New Westminister.
- 2) Complete a School District No.40 (New Westminister) Application for Programs of Choice form available on-line starting the third Monday of January (9 am).
- 3) Submit the on-line Application for Programs of Choice form by the second Friday in February. An e-mail will be sent to all applicants confirming their application has been received by the third Friday of February. Parents should email programsofchoice@sd40.bc.ca if they have not received notification by the last Friday of February. Applications received within the district's established registration timelines will be grouped by priority category as outlined below;
- 4) A randomized, supervised draw process will be used to determine student placements conducted the last day of February. All other applicants would be placed on a waitlist.

Programs of Choice Priority Process:

- 1) Sibling preference is given to those families with a child already in the program in that particular school at the time the younger child enters the program. Parents are responsible for notifying SD40 of sibling status on their application;
- 2) Students who reside within the Program of Choice Catchment Boundaries;
- 3) Students whose residence falls within the New Westminister School District;
- 4) Students whose residence falls outside the New Westminister School District;
- 5) Students who applied after the Programs of Choice application date.

Notification of Placement

- An e-mail communication to all applicants - whether or not the result of the lottery is successful for their child – will be sent out the first week of March.
- Parents should email programsofchoice@sd40.bc.ca if they have not received notification by the second Wednesday of March. Parents are asked not to call – results will not be given over the phone.

Confirmation of Acceptance

- Parents are required to respond by email with their acceptance or refusal of Program of Choice placement or waitlist by the second Friday in March (4pm)
- After this date, unclaimed spaces will be offered to those on the waitlist.

Twins

One ballot will be entered into a draw for family with twins. If drawn, both children will be offered places in the program at the same school. In the event there is insufficient space for both children, the parents will be contacted.

Wait Lists

Wait lists for Early French Immersion and Late French Immersion will be dissolved on the last Friday of September at 4:00pm

IMPORTANT: Keep your contact information up to date: name, address, phone number(s) and email with the Programs of Choice office at programsofchoice@sd40.bc.ca

NOTE: Places in Programs of Choice are conditional upon the student attending the first day of class for Kindergarten or Grade 1; and Grade 6 for Late French Immersion. Students that have been accepted but do not attend on the first day of classes at school may lose their place in the program.