

- 1) Register your child for Kindergarten at your child's regular catchment school starting the second Monday of January. For students in grade 6 who attend a school in another district, you will need to register your child at Glenbrook Middle School. Students who are out-of-district students attending a New Westminister school must also apply for placement at Glenbrook Middle School before completing an application.
- 2) Complete a School District No.40 (New Westminister) Application for Programs of Choice form available on-line starting the third Monday of January (9 am).
- 3) Submit the on-line application for Programs of Choice form by the second Friday in February. An e-mail will be sent to all applicants confirming their application has been received by the third Friday of February. Parents should email programsofchoice@sd40.bc.ca if they have not received notification by the last Friday of February. Applications received within the district's established registration timelines will be grouped by priority category as outlined below;
- 4) A randomized, supervised draw process will be used to determine student placements conducted the last day of February. All other applicants will be placed on a waitlist.

Applications received will be grouped by priority order as outlined below:

1. Students who reside within New Westminister School District and who have a sibling already in the program in the same school when the younger child enters the program;
2. Students who are in-catchment of the Program of Choice school;
3. Students who reside within New Westminister School District and are out-of-catchment of the Program of Choice school;
4. Students who reside within New Westminister School District and applied after the Programs of Choice application date;
5. Students whose residence falls outside the District.

Notification of Placement

- An e-mail communication to all applicants - whether or not the result of the lottery is successful for their child – will be sent out the by the end of the first week of March.
- Parents should email programsofchoice@sd40.bc.ca if they have not received notification by the second Wednesday of March. Parents are asked not to call – results will not be given over the phone.

Confirmation of Acceptance

- Parents are required to respond by email whether they accept or decline the Program of Choice placement or waitlist by the second Friday in March (4pm).
- After this date, unclaimed spaces will be offered to those on the waitlist.

Twins

One ballot will be entered into a draw for family with twins. If drawn, both children will be offered places in the program at the same school. In the event there is insufficient space for both children, the parents will be contacted.

Wait Lists

Wait lists for Programs of Choice, French Immersion and Montessori, will be dissolved on the last Friday of September at 4:00pm. Families need to reapply online the following year for grade one EFI or Montessori grades 1-5 only.

IMPORTANT: Keep your contact information up to date: name, address, phone number(s) and email with the Programs of Choice office at programsofchoice@sd40.bc.ca

NOTE: Places in Programs of Choice are conditional upon the student attending the first day of class for K. or Gr. 1 and Gr. 6 for LFI. Students that have been accepted but do not attend on the first day of classes at school may lose their place in the program.