



MINUTES OF THE **REGULAR MEETING OF THE
NEW WESTMINSTER BOARD OF EDUCATION**
HELD **TUESDAY, APRIL 25, 2017** AT 7:30 P.M.
SCHOOL BOARD OFFICE, 800 ONTARIO STREET

PRESENT: Mr. C. Cook, Trustee
Mr. M. Ewen, Trustee
Mr. M. Gifford, Vice-Chair
Mr. J. Janzen, Trustee
Ms. M. Lalji, Trustee
Ms. K. Slade-Kerr, Chair

Mr. P. Duncan, Superintendent of Schools
Mr. K. Lorenz, Secretary Treasurer
Ms. J. Grant, Associate Superintendent
Ms. B. Basden, Recording Secretary

REGRETS: Ms. J. Campbell, Trustee

Chair Slade-Kerr recognized and acknowledged the Qayqayt First Nations, as well as the Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

**Chair Slade-Kerr called for a minute of silence in recognition of the
“National Day of Mourning for Workers Killed and Injured on the Job”.**

1. ADOPTION OF THE AGENDA

Moved and Seconded:

2017-048

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the April 25, 2017 Regular School Board meeting as amended by deleting 6b)ii Report on Home Learners Program Portable.

Carried Unanimously.

2. APPROVAL OF THE MINUTES

a) Board Meeting Minutes for Approval:

Moved and Seconded:

2017-049

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the March 28, 2017 Regular Board Meeting and the April 11, 2017 Special Board Meeting, as presented.

Carried Unanimously.

b) Business Arising from the Minutes

There was no business arising from the minutes.

3. VISITORS

Visitors were welcomed and provided the opportunity to address the Board.

Grant Osborne, NWTU President spoke on the impact of the Supreme Court Ruling on Class Size and Composition and extended an invitation to the All Candidates Forum hosted by NWTU and CUPE 409, Thursday, May 4th, at 7:30 pm at New Westminster Secondary School.

On behalf of staff and parents from the Home Learners Program a letter was read aloud to the Board and copies of an information package were distributed.

4. CORRESPONDENCE FOR ACTION

The Board received correspondence from the New Westminster District Parent Advisory Council related to the potential to increase engagement between parents and the New Westminster School Board.

Moved and Seconded:

2017-050

*THAT the Board of Education of School District No. 40 (New Westminster) hold its monthly Education Policy and Planning Committee meetings at New Westminster schools on a rotational basis hosted by the respective school's Parent Advisory Council.
Carried Unanimously.*

5. CORRESPONDENCE FOR INFORMATION

The Board received correspondence from the City of New Westminster related to the New Westminster Sanctuary Schools Policy.

6. BOARD COMMITTEE REPORTS

a) *Combined Education and Operations Policy & Planning Committee*

- i. Education Committee Chair Michael Ewen, provided an update from the Education Policy and Planning Committee meeting held April 4, 2017.
- ii. Approval of the April 4, 2017 Education Policy and Planning Committee Minutes.

Moved and Seconded:

2017-051

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the March 7, 2017 Education Policy and Planning Committee as presented.

Carried Unanimously.

b) *Operations Policy & Planning Committee*

- i. Operations Committee Chair James Janzen, provided an update from the Education Policy and Planning Committee meeting held April 11, 2017.
- ii. Approval of the April 11, 2017 Operations Policy and Planning Committee Minutes.

Moved and Seconded:

2017-052

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the April 11, 2017 Operations Policy and Planning Committee as presented.

Carried Unanimously.

iii. Report on Home Learners Program Portable

- this item was deleted from the agenda

iv. Report on AEDs (Automated External Defibrillators)

Superintendent Duncan provided a written report and recommendation on Automated External Defibrillators (AEDs)

Moved and Seconded:

2017-053

THAT the Board of Education for School District No. 40 (New Westminster) approve the Superintendent's recommendation that the New Westminster School District will purchase AEDs (Automated External Defibrillators) for installation in each of our schools and district buildings as soon as practicable; AND THAT, before installation of the AEDs, the District will consult with both the NWTU and CUPE Local 409; AND THAT the New Westminster School District will provide the necessary training required for the correct use of AEDs.

Carried Unanimously.

v. Operating Budget 2017/18

Moved and Seconded:

2017-054

THAT the Board of Education for School District No. 40 (New Westminster) accept three readings, reconsideration and final adoption of the 2017/18 Operating Budget at the April 25, 2017 Regular Board Meeting.

Carried Unanimously.

Moved and Seconded:

2017-055

THAT the Board of Education for School District No. 40 (New Westminster) approve first and second reading of the 2017/18 Operating Budget.

Carried Unanimously.

Moved and Seconded:

2017-056

THAT the Board of Education for School District No. 40 (New Westminster) approve third reading, reconsideration and final adoption of the 2017/18 Operating Budget.

Carried Unanimously.

Superintendent Duncan recognized the hard work of the Finance Department in preparing the 2017/18 Operating Budget.

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vi. Board Policy Handbook

Moved and Seconded:

2017-057

THAT the Board of Education for School District No. 40 (New Westminster) approve in principle the revised Board Policy Handbook, effective April 25, 2017.

Carried Unanimously.

7. REPORTS FROM SENIOR MANAGEMENT

a) *Queensborough Busing Report*

Secretary Treasurer Lorenz March 28, 2017 Report was presented to the Board for information.

b) *Draft 2017/18 School Board/Committee Meeting Schedule*

The Board received a draft schedule of Board and Committee meetings for the 2007/18 school year.

Moved and Seconded:

2017-058

THAT the Board of Education for School District No. 40 (New Westminster) approve the draft Board Meeting Schedule for the 2017/18 school year.

Carried Unanimously.

8. OTHER BUSINESS

a) *Audit Committee*

Trustee Ewen presented a written report and recommendation on the establishment of a Board Audit Committee.

Moved and Seconded:

2017-059

THAT the Board of Education for School District No. 40 (New Westminster) direct the Superintendent to report to the May 16, 2017 Operations Policy and Planning Committee on a proposed process, including timelines and composition for the establishment of a Board Audit Committee.

Carried Unanimously.

9. TRUSTEE REPORTS

Trustees spoke to the various meetings and events they attended over the past month.

10. QUESTION PERIOD

Members of the public were provided the opportunity to ask questions of the Board.

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11. NOTICE OF MEETINGS

May 02, 2017: Education Policy & Planning Committee, 7:30 pm
May 16, 2017: Operations Policy & Planning Committee, 7:30 pm
May 23, 2017: Special Board Meeting re Mission, Vision & Values, 6:30 pm
May 30, 2017: School Board Meeting, 7:30 pm

12. REPORTING OUT FROM IN-CAMERA MEETING

The Board reported out their decision from the In-Camera Board meeting to retain Dr. Leroy Sloan to facilitate the process of Superintendent Evaluation.

13. ADJOURNMENT

The meeting be adjourned at 8:30 pm

Chairperson

Secretary Treasurer