Appendix 2 – Discussion Guide and Feedback Form
New Westminster Secondary School Replacement Project

Round 2 Community Consultation | February 15 — March 15, 2018
Discussion Guide and Feedback Form

Rendering subject to change — design not final

newnwss.ca
We Want to Hear from You Again

Round 2 of community consultation for the new New Westminster Secondary School (NWSS) is being held from February 15 to March 15, 2018. Round 1 took place in fall 2016 and asked for feedback on the Board of Education’s project aspirations to guide the planning and design of the new school. Now we want your input on some specific design decisions for the new school.

This Discussion Guide provides information about Phases 1 and 2 of design and construction for the new school. It also includes a Feedback Form so that we can gather your input on:
- Outdoor spaces
- Pedestrian and cyclist access and amenities
- Student pick-up and drop-off areas

There is also an opportunity to provide additional comments and to sign up for construction updates.

Provide Feedback and Learn More
- Attend a Public Open House or Small Group Meeting
- Complete the Feedback Form online: newnwss.ca
- Provide a written submission or send us a completed hard copy Feedback Form:
  > Email: newnwss@sd40.bc.ca
  > Mail: Attn: NWSS Replacement Project, 811 Ontario Street, New Westminster, BC V3M 0J7

How Input Will Be Used
Your feedback is important to us. Input received through this community consultation will be compiled and considered by the School District, along with technical, environmental and financial considerations, in the final design for the new NWSS.

Please see page 17 for the Feedback Form, or complete it online at newnwss.ca.

Public Open Houses
Drop-in, no RSVP required.
Thursday, March 1
5:00 — 8:00 p.m.
Saturday, March 10
10:00 a.m. — 1:00 p.m.
Fraser River Middle School, Gymnasium, 800 Queens Avenue

Small Group Meetings
Small group meetings are scheduled for two hours. Please register in advance by emailing newnwss@sd40.bc.ca or calling 778-379-3310, as space is limited.
Tuesday, February 27
1:00 — 3:00 p.m.
Thursday, March 8
6:00 — 8:00 p.m.
New Westminster School District Office, Boardroom, 811 Ontario Street
Discussion Guide and Feedback Form

1. Information
The front section (pages 4 to 15, in burgundy) includes information on the new school:

About the Project
- Planning and designing the new NWSS
- Round 1 Community Consultation
- Contractor selection
- Construction phasing
- About the NWSS site and memorialization

Your New School
- Details on features and learning spaces in the new school
- Preliminary renderings of the new school

2. Feedback Form
The back section (pages 16 to 27, in orange) includes topics on which we are seeking feedback. These topics include:

- Outdoor spaces
- Pedestrian and cyclist access and amenities
- Student pick-up and drop-off areas

This section also includes an opportunity to provide additional comments and to sign up for construction updates.

Please note that design details and renderings used throughout this Discussion Guide are subject to change. Interior features such as furniture and millwork are shown as an example of how the spaces could appear, and may not represent the appearance of the school once it is constructed.

The following section focuses on information about interior elements of the school. Information and questions for feedback about exterior spaces such as outdoor plazas, and pedestrian, cycling and vehicle access start on page 17.
About the Project

In June 2016, the Province of B.C. announced funding for the replacement of the New Westminster Secondary School (NWSS). The $106.5 million project will be the largest school investment in B.C. history. This will be the third recent school opening in New Westminster, following the opening of École Qayqayt Elementary School in 2014 and Fraser River Middle School in 2016.

Scheduled to open in September 2020, with construction completed in the spring of 2020, the new school will accommodate 1,900 grade 9 to 12 students and will provide a state-of-the-art learning environment.

In December 2017, the New Westminster School District and the Ministry of Education selected Graham Design-Builders with KMBR Architects Planners Inc. to design and build the new school, based on their proven expertise in this area, on their ability to deliver on time and on budget, and on an extensive and thorough understanding of the project’s Statement of Requirements.

The project’s Statement of Requirements was developed based on direction from the School District and the Project Team, and on best practices from other recent secondary school projects, as well as input from the Board of Education, teachers, department heads and program experts.

Planning and Designing the New NWSS

Since June 2016, significant work has taken place to shape the vision and design for the new NWSS. Many individuals and groups have been involved throughout this process:

• The Board of Education developed 10 project aspirations to guide the process of designing and building the new school. These aspirations were the focus of Round 1 Community Consultation and were also a key component of the Statement of Requirements.

• Students, teachers and staff, the Parent Advisory Committee (PAC), community members and stakeholders took part in Round 1 Community Consultation, which gathered input on the aspirational statements developed by the Board of Education. These project aspirations informed the planning and design of the new NWSS. See the next page for an overview of Round 1 Community Consultation.

• NWSS department heads and representatives from 18 secondary school departments, as well as program experts in areas such as inclusive learning and instructional services, met with the Project Team to determine spaces, facilities and equipment that would be needed in the new school.

• The Project Team, which includes representatives from the School District, Partnerships BC, IBI Group and other consultants, led and managed the contractor selection process and development of the Statement of Requirements. Part of this process included a review of best practices for new schools in Canada and the United States to identify key design components for a state-of-the-art school that will suit current and future education needs. The Project Team will continue to provide senior technical advisory services in areas such as construction management, civil engineering, architecture and procurement.

• The Project Board has and will continue to provide ongoing senior strategic advice throughout the term of the project.
Round 1 Community Consultation

Round 1 Community Consultation ran from November 7 to December 5, 2016, with a total of 214 public and stakeholder interactions. Community members participated in the consultation by attending open houses or small group meetings, filling in a hard copy or online feedback form, or providing a written submission by email or mail. Round 1 focused on the Board of Education’s 10 project aspirations:

1. Build a school that will support the evolving learning environment
2. Create a school with the flexibility to meet the needs of a rapidly changing society
3. Develop a sustainable design that will minimize impacts on the environment
4. Develop a design with an emphasis on healthy students, teachers and staff
5. Respect, protect and preserve the historical and cultural significance of the site
6. Create spaces that consider the role of rapidly changing technology in the ways students learn
7. Create opportunities for school community engagement
8. Create learning spaces where students and staff interact outside of the traditional classroom environment
9. Make teaching and learning spaces visible
10. Design a school that inspires and nourishes creativity

What We Heard
The majority of participants strongly agreed with the proposed aspirational statements. Many participants provided specific comments related to the design of the new school, and some expressed an interest in providing feedback on the design in the future. As a result of this feedback, Round 2 Community Consultation is focused on topics related to the design of the new school.

How Input Was Considered
All of these aspirations and feedback from Round 1 were considered during the selection of the design-build team, and in developing the design for the new school.

Consultation Timeline

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**Round 1 Community Consultation (November 7 — December 5, 2016)**

This round of community consultation sought feedback regarding design elements for the new school based on project aspirations developed by the Board of Education for New Westminster Schools.

**Round 2 Community Consultation (February 15 — March 15, 2018)**

Round 2 Community Consultation is seeking input on topics related to the design of the new school, including outdoor spaces, pedestrian and cyclist access and amenities, and pick-up and drop-off areas.
Contractor Selection

The new NWSS is being designed and built through a design-build process. This involved a competitive process in which shortlisted builder/architect teams developed designs to meet the specifications in the Request for Proposals. The successful team best met the criteria set out by the School District. This method of selection provides the School District and the community with an integrated design and construction team on a fixed contract.

- **November 2016**: The School District issued the Request for Qualifications (RFQ). Six design-build teams responded to the RFQ.

- **March 2017**: Three qualified teams were shortlisted to participate in the Request for Proposals (RFP) phase of the competitive selection process to design and build the new school.

- **March 2017 — November 2017**: Teams of approximately 25 people from each of the three competing design-build teams developed proposals for the new school. The three proponents submitted their proposals in November 2017.

- **December 2017**: Following a rigorous evaluation process, Graham Design-Builders with KMBR Architects Planners was awarded the contract to design and build the new NWSS.

Construction Timeline

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<tr>
<th>November 2016</th>
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<th>February 2018</th>
<th>May 2020</th>
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<td>Request for Qualifications Issued</td>
<td>Three Teams Shortlisted</td>
<td>Selection of Successful Firm</td>
<td>Construction Starts</td>
<td>Substantial Completion of New NWSS</td>
<td>New NWSS Opens</td>
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From left to right: Kelly Slade-Kerr and Michael Ewen, Trustees, New Westminster Schools Board of Education; Pat Duncan, former Superintendent of Schools; Mark Gifford, Choir, Board of Education; and Jean-Jacques Brossier, Director of Business Development, Major Commercial Projects, Graham Design-Builders LP.
Construction Phasing

**Phase 1**

**February 2018 — May 2020**

- Final design and building of the new school, opening in September 2020
- Construction of Maintenance and Information Technology building
- Rebuilding of Eighth Avenue entrance to the new school (between the Massey Theatre and Moody Park Arena) and construction of a one-way vehicle lane, exiting right on Sixth Street
- Construction mitigation measures in place to minimize impact on students and community

**Phase 2**

Following Phase 1 Completion

- Decommissioning and deconstruction of the existing NWSS
- Creation of additional exterior elements of the new school and site
- Implementation of additional access routes, including cycling and pedestrian access
- Development of the memorialization area (based on recommendations of the Memorialization Advisory Committee)
- Ongoing construction mitigation to minimize impact on students and community

**About the NWSS Site**

During the early years of New Westminster, some areas of the property were used as burial grounds. Both the Government of British Columbia and the New Westminster School District made a commitment to protect and preserve the historical significance of the site and to ensure that no construction will take place on any known burial areas. The New Westminster Secondary School Replacement Project is dedicated to meeting this commitment.

To confirm buildable locations for the new school, Golder Associates, on behalf of the School District, conducted a heritage investigation and archaeological impact assessment of the project site in 2016. Based on previous and recent studies, we are satisfied that there are no known burial areas in the anticipated location of the new school.

Heritage management and archaeological monitoring procedures will remain in place throughout the construction of the new school.

**Memorialization Advisory Committee**

We continue to engage with First Nations communities, the Chinese Benevolent Association, the Legacy Initiatives Advisory Council, Inclusion BC, and other organizations that represent communities with a history or potential history of ancestral burials on the site. A Memorialization Advisory Committee (MAC) has been struck and held its first meeting on June 12, 2017. The committee continues to meet every two to three months to discuss design components and to consider how best to memorialize the dedicated and protected areas of the site that are known to have been used for burials.

The memorialization area is part of Phase 2 of the project and will be developed as a passive park, following the deconstruction of the existing school.

*Please see the next page for the Site Overview map with the memorialization area.*
Site Overview

Memorialization Area

Existing Playing Field

Mercer Stadium

Walkways and Outdoor Spaces

New School Building

Existing School Site

New Maintenance and IT Building

Massey Theatre

Moody Park Arena

Private Residential

Map subject to change — design not final
Your New School

The new NWSS will be an inspirational and inclusive space, reflecting students’ needs and the Board of Education’s project aspirations. It will accommodate a diverse student population and offer a rich array of education programs and services to meet the needs of all learners. Spaces are designed to be flexible to support both collaborative and individual learning. The new school will be designed to accommodate the most advanced learning tools and technology.

The design of the new school has been developed to reflect a West Coast Modern architectural style. Natural light will flow through all spaces, blurring the division between the indoors and outdoors. Classrooms will feature windows for natural light, as well as a wall of glass towards the interior of the school, allowing for education to extend beyond the walls of the classroom. Rollup garage-style doors will expand learning spaces to the outdoors.

The Grand Commons (foyer) will be the hub of the new school. The space will be filled with natural light, providing a direct physical and visible route from the front to the back of the school. It will hold 440 students for large school assemblies and community gatherings, and feature amphitheatre seating where students can relax between classes or enjoy performances.

Quick Facts

- New NWSS opens — September 2020
- West Coast Modern design
- LEED Gold standard
- Wood First Initiative
- 20,000 m² three-storey building
- 520 m² Grand Commons foyer
- 280-seat Performing Arts Theatre
- At least 56 classrooms
- 7 Collaborative Learning Spaces
“Learning ultimately supports the well-being of the self, the family, the community, the land, the spirits, and the ancestors. Learning is focused on connectedness, on reciprocal relationships, and a sense of place.”
First Peoples Principles of Learning, fnesc.ca

The ‘campfire design’ within the seven Collaborative Learning Spaces will bring students together to brainstorm, interact and learn. Each Collaborative Learning Space is surrounded by a cluster of seven classrooms. Through this collaborative design approach, students and teachers will be able to engage in cross-disciplinary work and engage in collaborative discussion during and between classes. Teaching will rarely happen in isolation. Instead, it will be observable and transparent to the rest of the school community in ways that encourage curiosity and participation.

Classrooms surrounding the Grand Commons (foyer) will feature glass walls facing the interior of the school to further promote visible learning and teaching, encouraging curiosity and participation, and allowing for the display of student work. These spaces will be home to the Career Technology Education programs such as woodworking, metal works, technology, engineering and more. Each classroom space will be prominently identified through large, colourful department-specific signage. In addition to being visible from the Grand Commons, many of these learning spaces will feature roll-up doors to the outdoor patio spaces to connect indoor and outdoor spaces for learning.
Design features will maximize flexibility for learning spaces to encourage cross-curricular and collaborative learning. Learning spaces can be easily reconfigured to engage different types of learners and teachers. Many classrooms will feature sliding walls and removable partitions for flexibility in customizing the size of the learning space. Classrooms will feature floor-to-ceiling whiteboards that will act as the primary teaching tool.

Hallway spaces will be equipped with inviting and comfortable furniture for students to pause and reflect, something that is particularly important in our fast-paced, technologically driven lives.

Breakout rooms will provide a space for small groups to meet, while quiet spaces and study nooks will facilitate reflection and focused study.
The dual-functioning Servery (cafeteria) will feature a modern professional kitchen that will provide healthy food choices, over 400 meals each day and a learning space for culinary apprenticeship programs. The Servery will feature tables and seating for at least 400 students to enjoy their meals.

The Learning Commons (library) will provide space on the second floor for students to gather and meet, or study quietly.

“Every space is being thoughtfully designed, with the needs of students, teachers and the broader community in mind.”
Mark Gifford, Chair of the Board of Education for the New Westminster School District
Performing and Fine Arts

The 280-seat Performing Arts Theatre will accommodate the school’s widely recognized drama, music, musical theatre and dance programs. The theatre stage has been designed to replicate the Massey Theatre stage so that major school productions can be blocked, choreographed and staged to transfer to the 1,200-seat Massey Theatre for final performances.

Creative spaces for art programs will include studios with outdoor access. The school’s Visual Arts Department will open up to the Sculpture Garden, a space designed for outdoor art activities in warmer months or for art to be on display. The space will feature landscaping and seating to best suit the Visual Arts Department.

The Music Department will have access to a private recording studio and several practice rooms that have been designed to acoustically suit different instruments and genres.
Athletics

Athletics facilities will include a gymnasium with three courts, at least two outdoor sports fields and a weight room. Natural light will flow through the gymnasium from ceiling-height windows, and screens will be built in to ensure that light does not interfere with activities. Retractable bleachers will be built inside the gymnasium to accommodate 500 spectators during big games and events. The indoor athletics facilities are directly linked through outdoor walkways to the sports fields.

Accessibility

Accessibility is a priority in developing the design for the new NWSS, and will be thoughtfully considered in all spaces. The new school will incorporate the latest standards for accessibility so all students feel at home and can learn effectively.

Features include three designated areas for cars to pull over to pick up and drop off students with disabilities, several disabled parking spots, minimal use of steps in outdoor spaces, and a centrally located elevator.

Inclusive Education spaces will be located throughout the school and will be well integrated within each classroom cluster, ensuring that students requiring additional assistance can learn alongside their peers.

Well-Being

In addition to accessible features, the new school design places an emphasis on physical, emotional and social health and well-being. The Wellness Centre will be a collaboration between Fraser Health and the School District.

Near the Wellness Centre and main entrance to the school, a Friendship Centre will recognize First Peoples and provide a space for students to relax and reflect. This space will feature Indigenous artwork and educational components.
The Wood First Initiative is a B.C. Government-led initiative that encourages the use of wood in public buildings to promote the province’s world leadership in advanced wood construction and design. The new NWSS will feature wood ceilings, timbers, panelling and other quality wood features throughout, which are a large component of the West Coast Modern design.

School Security and Access for Community Use

Four access zones will allow efficient community access to facilities, while ensuring that students learn in a secure environment.

- **Zone 1**: Physical and Health Education — after-hours entrance and rental access to gym, changing rooms and athletic facilities
- **Zone 2**: Performing Arts — entrance to theatre for student performances
- **Zone 3**: Grand Commons (foyer) and Servery (cafeteria)
- **Zone 4**: Wellness Centre and other health-related services

LEED Gold

The new NWSS will have minimal environmental impact and will be built to meet LEED (Leadership in Energy and Environmental Design) Gold standards. LEED Gold is the international mark of excellence for environmental design, and is one of the highest independent standards for high-performing green buildings.

The new school will incorporate the latest and most innovative sustainable energy management systems, setting standards from lighting and heating to waste management and environmentally sustainable landscaping. Where possible, the building will use locally sourced materials and labour.

Wood First Initiative

The Wood First Initiative is a B.C. Government-led initiative that encourages the use of wood in public buildings to promote the province’s world leadership in advanced wood construction and design. The new NWSS will feature wood ceilings, timbers, panelling and other quality wood features throughout, which are a large component of the West Coast Modern design.
This section of the Discussion Guide includes information on the topics for feedback and the Feedback Form.

Feedback Form
We Want Your Input

How Input Will Be Used
Your feedback is important to us. Input received through this community consultation will be compiled and considered by the School District, along with technical, environmental and financial considerations, in the final design for the new NWSS.

Background
Scheduled to open in September 2020, the new NWSS will accommodate 1,900 grade 9 to 12 students and will provide a state-of-the-art learning environment.

The school will be designed and constructed in two phases. The design of Phase 1, which includes most aspects of the new school—including teaching and learning spaces, visual and performing arts spaces, athletic facilities and administration space—is almost finalized, with the exception of some elements that may be revised based on input from this consultation. Phase 2 includes deconstruction of the existing school, design and construction of the surrounding grounds and access, and design and construction of the memorialization area.

Feedback Form Overview

Topic 1 — Outdoor Spaces
Topic 2 — Pedestrian and Cyclist Access and Amenities
Topic 3 — Student Pick-Up and Drop-Off Areas

Opportunity for Additional Comments

Construction Information and Mitigation — Sign Up for Updates

This Feedback Form can also be completed online at newnwss.ca.
Outdoor Spaces

Map subject to change — design not final
Learning will happen throughout the new school, both inside and outside. From the moment students arrive on the school grounds, through class time, during lunch in the outdoor plaza, and at after-school practices or events, the new school will provide seamless integration between indoor and outdoor spaces.

Landscaping features for the outdoor spaces have been thoughtfully designed to best suit the needs of students, teachers and other site users:

- Paved surfaces will feature linear patterns to complement the contemporary design of the new school
- Short posts will be used to delineate spaces while allowing for efficient flow during busy periods before and after school
- Practical, low-maintenance native vegetation will include low-growing shrubs, perennials and a variety of trees and ground covers that support biodiversity while complying with Crime Prevention Through Environmental Design principles
- Irrigation and stormwater management has been considered in the development of the landscape concept

Key outdoor spaces we would like your feedback on include:

The Grand Plaza
The Grand Plaza will function as a primary connection point and provide access into the school. This space will allow for large school gatherings of approximately 140 people, and laneways can be closed off to vehicles to reconfigure the space for events and school gatherings. This area will feature colourful perennials, concrete planter walls, and canopy trees to provide shade during warm months. Several seating options such as L-shaped seat walls and benches will facilitate social gatherings or momentary rest, and seating will be placed below the covered canopy to allow for outdoor use during inclement weather. Low-height lighting will enhance safety during dark hours.

The Student Patio
This patio faces northeast, connecting to Mercer Stadium. This space will allow for social gathering and access to the stadium. The overhead cover will ensure that the patio can be used during all seasons, providing shelter during rain and shade in sunny weather. Concrete planter walls will define the space, along with deciduous trees.
1. Please indicate your level of agreement with the proposed design of the Grand Plaza:

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Please provide any reasons you may have regarding your level of agreement:

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Rendering subject to change — design not final
The Student Patio

Renderings subject to change — design not final

2. Please indicate your level of agreement with the proposed design of the Student Patio:

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The new school’s design has been developed to encourage pedestrian and cycling access. Safety of all site users has been the most important consideration for determining access routes to the new school. All modes of transportation will be separated on the new site; vehicles, pedestrians and cyclists will have dedicated routes, which will further ensure safe and efficient transportation.

While the new school will be located adjacent to, and just north of, the existing school, there will be changes in how students, parents and staff access the school from local streets.

Walking and Cycling Connections
Working with the City of New Westminster, the Project Team undertook a traffic study to ensure safe access to the new school, in compliance with City bylaws. The traffic assessment included:

- Pedestrian and cycling access routes
- Traffic signal analysis
- Emergency vehicle access
- On-site vehicle routes
- Studies to determine sightline distance and the proper intersection spacing

Pedestrian Access
Safe pedestrian access is a key consideration in the design of the new school. Pedestrians will continue to use the existing sidewalks on surrounding streets. New 4-metre-wide walkways will be constructed around the school to provide various pedestrian routes around the site and a new pedestrian-activated signal will be added across Sixth Street by the front entrance to the new school. Walkways will be well-lit, pedestrian crossings will be clearly marked, and traffic calming measures (speed bumps, raised crosswalks and spaces to pull over) will be implemented to ensure that cars travelling on-site drive slowly and safely. All main plazas and entryways will be connected through a series of concrete walkways. Many of the pedestrian walkways are covered to suit the rainy climate.

Bike Storage Areas
Racks and covered storage areas for 200 bicycles will be located around the perimeter of the new school for students and teachers to lock their bikes for the day, or for a longer period of time. Bike racks and storage areas will be located in highly visible areas to reduce the risk of theft and to ensure safety, especially during dark winter months.
Pedestrian, Cycling and Vehicle Routes

Memorialization Area pedestrian and cycling access routes to be determined through a future design process, based on recommendations from the Memorialization Advisory Committee.

Right-in/right-out vehicle access.

Full-movement traffic signal and left-turn bay.

Pedestrian-activated signal light; one-way right-turn-only vehicle exit.
3. Please indicate your level of agreement with the proposed design of the pedestrian and cyclist access and amenities:

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Rendering subject to change — design not final
Topic 3
Student Pick-Up and Drop-Off Areas

Vehicle Access
The new school site will allow vehicle access through three key locations:

- Eighth Avenue: full-movement traffic signal and left-turn bay — access to new school and Moody Park Arena
- Tenth Avenue: right-in/right-out access
- Sixth Street: one-way lane exit, right turn only

Student pick-up and drop-off locations will be located on Sixth Street and Eighth Avenue.

Key principles to manage traffic will be considered and educational components—such as promoting ride-sharing or carpooling, bike-to-school training or events, and providing clear information on alternative ways to get to school safely—will be incorporated into the school program.

Please see page 23 for the Pedestrian, Cycling and Vehicle Routes map, which shows pick-up and drop-off areas.

4. Please indicate your level of agreement with the proposed design of the student pick-up and drop-off areas:

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5. Please provide any additional comments you may have regarding the new school:
**Mitigation of Impacts During Construction of the New School**

Being a good neighbour and ensuring that construction impacts are managed and mitigated as much as possible is important. During construction of the new school, a key priority will be to maximize safety for students and staff, and to minimize any impacts on the learning environment. We will have a robust communications program to ensure that we keep parents and the community informed about traffic and construction impacts, and we will work with the community to ensure that all construction concerns are considered.

If you would like to be included in our contact list for related communications, please sign up below. *(You can opt out at any time)*

Name:

Email:

Phone:

Organization (if applicable):

Optional — what is your connection with NWSS? Please check all that apply:

- [ ] Current student
- [ ] Parent of student
- [ ] Alumni
- [ ] Staff member (NWSS or New Westminster Schools)
- [ ] Community member
- [ ] Other (please specify) ____________________________

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**How Input Will Be Used**

Your feedback is important to us. Input received through this community consultation will be compiled and considered by the School District, along with technical, environmental and financial considerations, in the final design for the new NWSS.

*Personal information collected through this Feedback Form will inform the New Westminster Secondary School Replacement Project under the authority of sections 26 and 27 of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, use and disclosure of your personal information, please contact: Holly Nathan at hnathan@sd40.bc.ca.*

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**Deadline for Feedback:**

March 15, 2018

You can return your completed Feedback Form:

**Online:** complete the Feedback Form online at newnwss.ca

**Email:** newnwss@sd40.bc.ca

**Mail:**

Attn: NWSS Replacement Project
811 Ontario Street,
New Westminster, BC
V3M 0J7