



BOARD OF EDUCATION

SD NO. 40 (NEW WESTMINSTER)

Education Policy and Planning Committee

Tuesday, September 12, 2017– 7:30 pm

Lord Tweedsmuir Elementary School

Location: 1714 Eighth Avenue, New Westminister

AGENDA

Item	Action	Info	Presenter	Attachment
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The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of the Agenda	X		M. Ewen	
2. Presentations				
a) Tweedsmuir Outdoor Learning Space		X	S. Cottingham	
3. Reports from Senior Management				
a) Annual Board Work Plan	X		P. Duncan	<i>Encl Pg 1</i>
b) Mission, Vision, Values Survey	X		P. Duncan	<i>Encl Pg 5</i>
4. General Announcements				
5. New Business				
a) Approve Trustee School Liaison Assignments	X		P. Duncan	<i>Encl Pg 10</i>
b) Committee Assignments	X		P. Duncan	<i>Encl Pg 10</i>
6. Adjournment				

BOARD ANNUAL WORKPLAN

September

Regular Board Meeting Agenda Items

- Review audit report and management letter
- Approve the audited financial statements and review internal audit reports
- Approve appointment or reappointment of auditor
- Approve trustee school liaison assignments
- Approve proposed Trustee calendar for partner meetings and related functions
- Make Trustee appointments to committees and community liaison groups
- Approve Annual Board Work Plan
- Consider Motions to BCSTA
- Receive Executive Compensation reporting

Events

- Orange Shirt Day – September 30

October

Regular Board Meeting Agenda Items

- Review Student Enrollment and Staffing Report
- Approve Annual Executive Disclosure Report
- Review International Program Report
- Review Strategic Direction

Events

- Represent Board at BCPSEA Symposium
- Represent Board at BCSTA Provincial Council Meeting
- Recognize World Teachers' Day

November

Regular Board Meeting Agenda

- Review Career Programs Report
- Review Board Policy Handbook
- HR Report

Events

- Remembrance Day Ceremonies

December

Regular Board Meeting Agenda Items

- Elect Chair/Vice-Chair
- Chairs Annual Report
- Review Student Welfare Accountability Report-Assess Student Welfare-reference Policy 12.
- Approve Statement of Financial Information (SOFI) Report

Events

- BCSTA Trustee Academy

January

Regular Board Meeting Agenda Items

- Review Student Learning Accountability Report – reference Policy 12
- Review progress re Strategic Planning results
- Approve Budget Development Process and Timelines
- Provide direction through our Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Distributed Learning & Continuing Ed Report

Events

- Represent Board at BCPSEA AGM
- BCSTA Provincial Council

February

Regular Board Meeting Agenda Items

- Review Recommended 2 year District Calendar
- Approve Amended Operating Budget for Current Fiscal Year
- Review Budget Assumptions for the upcoming year's budget
- Review policy positions for submission to BCSTA Annual general Meeting
- Review Report on Aboriginal Education

Events

- BCSTA Provincial Council Meeting
- Pink Shirt Day

March

Regular Board Meeting Agenda Items

- Approve District Calendar
- Approve Calendar for Board and Committee meetings
- Review preliminary draft budget for the upcoming year

Events

April

Regular Board Meeting Agenda Items

- Approve school fees
- Approve Operating Budget for upcoming fiscal year

Events

- Attend and participate in BCSTA AGM

May

Regular Board Meeting Agenda Items

- Complete CEO evaluation and Board evaluation
- Approve terms of engagement with auditor and audit plan
- Review Sexual Orientation and Gender Identity (SOGI) Report
- Review Sanctuary Schools Report

Events

June

Regular Board Meeting Agenda Items

- Review Strategic Direction
- Approve 5 year Capital Plan
- Receive Internal Audit Summary

Events

- Host employee Retirement Dinner Ceremony

July/August

- Meetings to be scheduled as needed

As Required

- Attend trustee development/orientation sessions
- Attend school functions (as invited)
- Review the District Strategic Plan
- Hear appeals as needed
- Ratify memoranda of agreement with bargaining units
- Make disbursements from Capital Reserve Fund
- Approve tender selection for contracts
- Declare facilities surpluses to general school needs
- Approve disposition of real property (lands and buildings)
- Attend Board Liaison meetings as outlined in the Trustee calendar
- Advance Board Positions through BCPSEA
- Represent Board at BCSTA Metro Branch Meeting
- Meetings with elected officials

Monthly

- Student Withdrawal Report
- Operations update (capital projects, legal , contracted management services, financial variances, budget updates and significant tendering awards)

Legal Reference: Sections 65, 74, 74.1, 75, 75.1, 76.1, 76.3, 76.4, 77, 79.2, 82, 82.1, 84, 85, 86, 96, 112, 112.1, 113, 145, 147, 158 School Act

New Westminister Schools: Renewing Our Mission, Vision and Values

Survey Results

Overview

The Board of Education has undertaken to renew our Foundational Statements (Mission, Vision and Values) to reflect our schools and communities as of 2017. As part of the renewal exercise the Board of Education requested input from our staff, our parents and our community through a survey that was posted on our website from June 22 until August 25. The draft Foundational Statements were created through a process of dialogue and debate over a series of meetings and based on feedback from the Visions for Learning exercise survey undertaken during the 2015-2016 school year. Once approved, the Foundational Statements will assist in guiding the Board of Education as they develop a Strategic Plan and Direction for New Westminister Schools.

Below are the survey questions and unedited responses:

MISSION STATEMENT

A mission statement best answers the question: "Why do we exist as an organization?" Clarifying our fundamental purpose in this statement will establish priorities and guide decisions. Our mission statement has been narrowed to the two following similar but distinct options:

DRAFT MISSION STATEMENT 1: To enable each student to learn in safe, engaging and inclusive schools.

DRAFT MISSION STATEMENT 2: To enable each student to learn in a safe, engaging and inclusive environment.

VISION STATEMENT

A vision statement answers the question: "What do we hope our District will become in order to accomplish our fundamental purpose?" A vision statement challenges and inspires while describing a realistic and compelling future for our District.

DRAFT VISION STATEMENT: A place where students love to learn.

VALUES

Values help answer the question: "What is important in our School District?" They also guide our actions in creating the school district that is reflected in our Mission and Vision.

DRAFT VALUES:

Diversity	Accountability	Curiosity	Respect
Inclusion	Innovation	Engagement	Empathy
Integrity	Creativity	Collaboration	Equity

MISSION STATEMENT

Survey Question #1

Do the two draft options above capture what you believe is the fundamental purpose of school? (38 responses)

1. Yes (17).
2. 2 (2).
3. There the same except for one word, but yes.
4. Yes, number 2 is best.
5. Draft 2.
6. Yes. Safety at school is the biggest concern for my family. We heard about the accident that a girl's eye got poked at school, which really terrifies us.
7. Yes, and I also think preparedness for future success is important. Mostly. I would add "... to learn AND GROW".
8. Yes, I like statement 2.
9. No- to me that represents a coddled atmosphere in which children aren't challenged or learn effectively at all. How about: To enable students to think critically and engage their world with responsibility.
10. Yes I like 2 better.
11. No.
12. Statement 2 is better.
13. I like the word environment.
14. Statement 2.
15. The second is better than the first as learning takes place outside of school as well but to me school is where kids ought to learn how to learn. It's not enough to just give a book, a desk and a classroom and say in doing so, you enabled each student to learn. Some might, but if others don't know how or what to do with the book, or haven't been provided necessary medical accommodations, they haven't been enabled at all. How about, "To ensure that each student is supported and enabled to learn in a safe, engaging and inclusive environment."
16. I could not tell you that at this point in time June 2017. Are these two mission statements trying to tell me something I do not know? Or what I should know.
17. Yes and no. I see the fundamental purpose of school as including the statement above but going beyond it. The statements above essentially speak to keeping kids safe and interested. Is that it? An educational TV program can do that. I would hope schools exist to do more than that. I would like to see something about stimulating, encouraging, and supporting children and youth to be all they can be...to reach their full potential (whatever that may be)...to expose them to ideas and concepts that stimulate cognitive and emotional growth.
18. I prefer DRAFT MISSION STATEMENT 2.
19. Statement number two is more open, acknowledging that students learn outside of school buildings in addition to inside of them. Maybe a different word than enable?
20. #2 it captures learning in our schools and in the community.
21. I find it interesting that the word "enable" is used in each statement. I prefer using statement #1 because it is more clear about what you do. School is not just the building but the community!

VISION STATEMENT

Survey Question #2

Does the draft Vision Statement above capture what you believe is an appropriate vision for New Westminster Schools? (37 responses)

1. Yes (15).
2. No. School is not all about learning, it's about building friendships and creating strong self worth for the future.
3. Seems far too basic, needs more gravitas.
4. No, I feel this is only a partial vision....I think it should add ...love to learn and effectively grow and advance in their education.
5. And feel welcomed.
6. No.
7. Yes. It's also a place my child loves to go everyday.
8. So/so.
9. Yes, because if the students enjoy learning, they ll be more successful.
10. I think students loving to learn is an excellent aspiration, and there should also be part of the vision around the District embodying best practices or excellence in education.
11. Loving to learn is a very important vision.
12. Possibly. But together with the proposed Mission Statement, I am worried about how this will be worked out in practice and that it may foster an attitude that the enjoyment of the students is paramount. But even without this issue, the statement is not just very inspiring- it's rather boring to me.
13. No, it doesn't include an "output" of academic success, which is core to the function of our education system. Students might love to learn, but not be successful in doing so.
14. A vibrant and stimulating environment is better.
15. Too simple. Needs to have a more powerful message. We are developing students to be members of a community in which we share our knowledge, encourage others and embrace our differences.
16. In part. It captures the vision for the students but what about the employees? What is the employee role in the vision? How about, "Working together to create a place where students love to learn." That reflects that the school board, parents, community, students and staff all have a role in co-creating the safe, inclusive environment in which to work and learn.
17. Who put this rhetoric together?
18. And feel safe to explore, imagine, create, challenge, and grow.
19. NO. I strongly suggest "An INCLUSIVE place where students love to learn.
20. Students aren't the only people who learn in the school district. Life-long learning involves adults too. And, sometimes students teach.
21. No. Needs more substance.
22. I think it needs to be more specific & include something about being accepted for being individuals and true to themselves esp with the increased awareness about transgender children and their caregivers.
23. It is interesting that your vision is for the place - not the community, society or what is possible for the students. What does it make possible for our students if they love to learn?

VALUES

Survey Question #3

Does the draft list of values above capture what you believe is important for New Westminster Schools? Please feel free to identify other values that you believe are missing from this list. (39 responses)

1. Yes (19).
2. 12 is way too many. pick 5 or 6.
3. Equity/Diversity/Inclusion are all the same FYI.
4. Should add safety? Missing piece of the mission.
5. Yes possibly adding equality.
6. Yes it does but unfortunately it is hard for schools to maintain these values. I had to pull my child out of Howay Elementary due to bullying. He now goes to a hybrid program called Hume Park Homelearners. There is no bullying at this school and it maintains your draft values. Unfortunately we have had some problems with the school district, some trustees, and the super intendant not being supportive towards this program. In my opinion the school district should be embracing and supporting this program because it is such a great program for kids that have are having a hard time in regular school.
7. Yes. Plus acedemic wise is also valuable. In order to be accepted by post secondary schools, scores are very important nowadays.
8. Yes, I think it s a comprehensive list.
9. The values listed are all important. I would add excellence, best practices, achievement, success
10. yes, all are important.
11. Wow- this seems to be full "social-justice warrior". Scary stuff. Missing: Truth, Responsibility, Dedication, Perseverance, Hope, Sacrifice, Love, Honesty, Patriotism. Of the list above I appreciate: innovation, respect and accountability the most.
12. I would remove equity; it is over-used, and is covered by diversity and inclusiveness. Don't get stuck on "being fair" in equity. I would like to see something like pride and progress, something that identifies with students who are aiming high and working hard, and being role models for some but not held back by others.
13. Accomplishment productivity.
14. I think you could edit this down a bit. I would choose Inclusion, Creativity, Accountability, Respect, and Engagement which gives you I.C.A.R.E
15. Too many values. With a list that long, how can you know what is most important? Prioritize them. What do you mean by each? What if they conflict? How will they be used? Suggest you have 5-7 only that everyone knows, recalls, and uses as a guide for decision-making. It is not just a feel good list of words, and having a shorter list does not mean the ones cut aren't also valued.
16. Are New Westminster schools supposedly different form other school districts? Does this mean other school districts have other value systems?

17. Respect cannot be emphasized enough. It is the underpinning of many of the others values listed and for that reason I think you could simplify the list by reducing the number of values. Respect for self (as demonstrated by looking after their bodies and not abusing substances, alcohol, junk food, engaging in risky behaviours, having integrity, keeping your word, caring about your reputation, etc), respect for others (demonstrated by acknowledging other's feelings, customs, beliefs, opinions, language, gender, sexual orientation, ability, etc) and respect for the earth (demonstrated by treading lightly in the home, neighbourhood, and the surrounding environment. Respect does not speak to innovation, creativity, (those could be lumped together) curiosity, engagement, and collaboration.
18. Yes, a very comprehensive list of values Yes, however I would place "Empathy" higher up on the list, perhaps after Diversity.
19. It's a good list.
20. Courage.
21. That is a huge number of values! I would find it challenging to see how we are incorporating these in every decision we make at the board table. Got any strategies to ensure that you hold fast to these values? They are all awesome but challenging to manage.

TRUSTEE APPOINTMENTS TO COMMITTEES, SCHOOLS & PROGRAMS

BOARD/DISTRICT COMMITTEES	<i>2016/17 Trustee Rep</i>
BCSTA Rep/Alternate	Trustees James Janzen & Michael Ewen
BCPSEA Rep/Alternate	Vice-Chair Mark Gifford
Education Committee Chair	Vice-Chair Mark Gifford
Operations Committee Chair	Trustee James Janzen
SOGI	Trustee Jonina Campbell & Chair Kelly Slade-Kerr
Personnel Committee	Trustees: Gifford, Janzen, Slade-Kerr SMT: Duncan, Lorenz, Weston
CUPE Labour/Management	Chair Kelly Slade-Kerr
NWTU Grievance Mgmt - Step 3	- as required
SCHOOL LIAISON	<i>2016/17 Trustee Rep</i>
Connaught Heights	Trustee Michael Ewen
Fraser River Middle	Trustee Casey Cook
FW Howay	Vice-Chair Mark Gifford
Ecole Qaygayt	Trustee James Janzen
Glenbrook Middle	Trustee Mary Lalji
Herbert Spencer	Trustee Michael Ewen
Home Learners Program	Trustee Mary Lalji
Lord Kelvin	Chair Kelly Slade-Kerr
Lord Tweedsmuir	Vice-Chair Mark Gifford
New Westminster Secondary	Trustee Jonina Campbell
Queen Elizabeth	Trustee Mary Lalji
Queensborough Middle	Trustee Casey Cook
Richard McBride	Trustee James Janzen
PROGRAM LIAISON	<i>2016/17 Trustee Rep</i>
Aboriginal Education	Vice-Chair Mark Gifford