

**MINUTES OF THE REGULAR OPEN MEETING  
OF THE NEW WESTMINSTER BOARD OF EDUCATION  
HELD TUESDAY, MARCH 13, 2018 AT 7:30 PM  
SCHOOL BOARD OFFICE  
811 ONTARIO STREET, NEW WESTMINSTER**

**PRESENT**

Jonina Campbell, Trustee	Bev Rundell, Interim Superintendent
Casey Cook, Trustee	Karim Hachlaf, Associate Superintendent
Michael Ewen, Trustee	Kevin Lorenz, Secretary-Treasurer
Mark Gifford, Chair	Belinda Scott, Director Programs & Planning
James Janzen, Trustee	Robert Weston, Director of Human Resources
Mary Lalji, Trustee	Caroline Manders, Recording Secretary
Kelly Slade-Kerr, Vice Chair	

*The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. ADOPTION OF THE AGENDA**

Moved and Seconded

**2018-035**

***THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the March 13, 2018 Regular School Board meeting.***

**Carried Unanimously**

**2. APPROVAL OF THE MINUTES**

a. Approval of Minutes from the February 27, 2018 Regular Meeting

Moved and Seconded

**2018-036**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 27, 2018 Regular School Board meeting.***

**Carried Unanimously**

b. Business Arising from the Minutes

None.

**3. COMMENT & QUESTION PERIOD FROM VISITORS**

Members of the audience were invited to address the Board.

**4. CORRESPONDENCE**

Correspondence was reviewed.

**5. BOARD COMMITTEE REPORTS**

**a. Combined Education and Operations Policy & Planning Committee, March 6, 2018**

i. Comments from the Committee Chairs, Trustees Ewen and Janzen

Trustee Janzen provided a brief overview of the March 6, 2018 combined meeting.

ii. Approval of the March 6, 2018 Combined Education and Operations Policy and Planning Committee Minutes

Moved and Seconded

2018-037

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the March 6, 2018 Combined Education and Operations Policy & Planning Committee meeting.***

Carried Unanimously

**b. Board and Committee Meeting Calendar – September 2018 to June 2019 (K. Lorenz)**

Moved and Seconded

2018-038

***THAT the Board of Education of School District No. 40 (New Westminster) approve the Board and Committee Meeting Calendar 2018-2019 as presented.***

Carried Unanimously

**c. Student Engagement Report (K. Hachlaf)**

The motions were reviewed and amended as follows:

Moved and Seconded

2018-039

***THAT the Board of Education of School District No. 40 (New Westminster) ask staff to prepare:***

- ***An inclusive and transparent process for the selection of student representatives for our own New Westminster School District student leadership group needs to be developed in partnership with our students.***
- ***Staffing support to work with our District student leadership group on a regular basis.***
- ***A new Administrative Procedure that reflects the process and selection of student representatives for Board participation.***
- ***Update our current Board Policy #3 to reflect formal support for our new Administrative Procedure on student leadership.***

Carried Unanimously

Amendment #1:

***THAT the Board of Education of School District No. 40 (New Westminster) approve:***

- ***A process within the student leadership group to represent a student voice at Board and Committee meetings to include a voice for aboriginal students to sit on the Board of Education.***

MOTION FAILED

Amendment #2:

Moved and Seconded

2018-040

***THAT the Board of Education of School District No. 40 (New Westminster) ask staff to prepare:***

- ***A process within the student leadership group to represent a student voice at Board and Committee meetings to include a role for a student trustee, no less than two student trustees, one of whom shall represent a voice for aboriginal students, to sit with the Board of Education.***

Carried  
2 Opposed

**d. Childcare Facilities – District Feasibility Plan (M. Gifford)**

Moved and Seconded

**2018-041**

***THAT the Board of Education of School District No. 40 (New Westminster) request staff develop a preliminary feasibility report to assess site and cost consideration for the district to expand licensed childcare and out-of-school care on District Elementary and/or Middle School sites; AND THAT the report findings will be provided to the Board on or before the Operations Committee meeting of June 12, 2018; AND THAT the report will address the following:***

- ***What are current state of space made available for licensed childcare and/or licensed afterschool care across the District.***
- ***What land availability could be made available for new licensed childcare facilities to be built or installed as portables.***
- ***What would the approximate unit cost be to acquire suitable portables.***
- ***By Fraser Health standards, what would be potential number of licensed spaces created, by infant-toddler, 3-5 year-old, or 5-12 year-old age groups.***
- ***What parallel planning, if any, is underway or anticipated by City of New Westminster, Kids New West or other potential partners.***

**Carried Unanimously**

**6. REPORTS FROM SENIOR MANAGEMENT**

**a. Budget Update 2018-2019 (K. Lorenz)**

The proposed 2018-2019 budget feedback was reviewed.

**b. Nutrition Report (B. Scott)**

Director of Programs & Planning, Belinda Scott provided an update.

Moved

***THAT the Board of Education of School District No. 40 (New Westminster) request District staff to create a report of the Next Steps (6 months) as proposed in the Nutrition Report and report back at the April 17 Operations Policy & Planning Committee meeting.***

**MOTION WITHDRAWN**

Moved and Seconded

**2018-042**

***THAT the Board of Education of School District No. 40 (New Westminster) move forward with Model 3 as presented in the Food Nourishment Program Report and, ask staff to:***

- ***Develop a tentative phased-in rollout with timeline***
- ***Form a Food and Nutrition Steering Committee***
- ***Develop a food services coordinator position role profile entitled “Food Services and Food Literacy Dietician”***

***AND provide the Board with an update on these initiatives at the April 17, 2018 Operations meeting.***

**Carried Unanimously**

**c. District Calendar 2018-2019 (K. Hachlaf)**

Moved and Seconded

**2018-043**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the District Calendar 2018-2019 as presented.***

**Carried Unanimously**

**7. TRUSTEE REPORTS**

Trustees shared their reports of the various meetings and events they attended over the past month.

**8. QUESTION PERIOD (15 minutes)**

The public were given the opportunity to ask questions on matters that arose during the meeting.

**9. NOTICE OF MEETINGS**

April 10, 2018: Education Policy & Planning Committee, 7:30 pm – Hume Park Home Learners  
April 17, 2018: Operations Policy & Planning Committee, 7:30 pm – School Board Office  
April 24, 2018: School Board Meeting, 7:30 pm – School Board Office

**10. REPORTING OUT FROM IN-CAMERA MEETING**

None to report.

**11. ADJOURNMENT**

The meeting adjourned at 9:25 pm.

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Chair

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Secretary-Treasurer