

**MINUTES OF THE REGULAR OPEN MEETING  
OF THE NEW WESTMINSTER BOARD OF EDUCATION  
HELD TUESDAY, MAY 29, 2018 AT 7:30 PM  
SCHOOL BOARD OFFICE  
811 ONTARIO STREET, NEW WESTMINSTER**

<b>PRESENT</b>	Jonina Campbell, Trustee	Bev Rundell, Interim Superintendent
	Casey Cook, Trustee	Karim Hachlaf, Associate Superintendent
	Michael Ewen, Trustee	Teri Stoneman, Interim Secretary-Treasurer
	Mark Gifford, Chair	Belinda Scott, Director, Programs & Planning
	James Janzen, Trustee	Maryam Naser, Director, Instruction, Learning & Innovations
	Kelly Slade-Kerr, Vice Chair	Caroline Manders, Recording Secretary
<b>REGRETS</b>	Mary Lalji, Trustee	

*The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. ADOPTION OF THE AGENDA**

Item added as 6.a. Superintendent Update.

Moved and Seconded

**2018-063**

***THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda as amended for the May 29, 2018 Regular School Board meeting.***

**Carried Unanimously**

**2. APPROVAL OF THE MINUTES**

a. Approval of Minutes from the April 24, 2018 Regular Meeting

Moved and Seconded

**2018-064**

***THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes from the April 24, 2018 Regular School Board meeting.***

**Carried Unanimously**

b. Business Arising from the Minutes

None.

**3. COMMENT & QUESTION PERIOD FROM VISITORS**

a. École Glenbrook Middle School – CPF Concours Winners, Hannah Brine and Monika Arcadi, were invited to address the Board.

Members of the audience were invited to address the Board.

**4. CORRESPONDENCE**

Correspondence was reviewed.

Moved and Seconded

**2018-065**

***THAT the Board of Education of School District No. 40 (New Westminister) direct staff to provide the City's detailed report on the development of 838 Ewen Avenue, New Westminister at a future Operations Policy and Planning Committee meeting.***

**Carried Unanimously**

**5. BOARD COMMITTEE REPORTS**

**a. Education Policy & Planning Committee, May 1, 2018**

- i. Comments from the Committee Chair, Trustee Ewen.  
Education Policy and Planning Committee Chair Ewen provided a brief overview of the May 1, 2018 meeting.
- ii. Approval of the May 1, 2018 Education Policy and Planning Committee Minutes.

Moved and Seconded

**2018-066**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the May 1, 2018 Education Policy & Planning Committee meeting.***

**Carried Unanimously**

**b. Operations Policy and Planning Committee, May 8, 2018**

- i. Comments from the Committee Chair, Trustee Janzen.  
Operations Policy & Planning Committee Chair, Trustee Janzen provided a brief overview of the May 8, 2018 meeting.
- ii. Approval of the May 8, 2018 Operations Policy and Planning Committee Minutes

Moved and Seconded

**2018-067**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the May 8, 2018 Operations Policy & Planning Committee meeting.***

**Carried Unanimously**

**6. REPORTS FROM SENIOR MANAGEMENT**

**a. Superintendent Update (K. Hachlaf)**

The Superintendent, Karim Hachlaf, provided an update.

**b. Administrative Procedures & Forms Update (Directors, Learning Services)**

Revised and new Administrative Procedures and Forms were reviewed. The Administrative Procedures Manual will be updated accordingly. Motion not required.

**c. Signing Authority (T. Stoneman)**

Moved and Seconded

**2018-068**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the motions pertaining to Signing Authority as one motion.***

**Carried Unanimously**

Moved and Seconded

**2018-069**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the signing authority of Karim Hachlaf, Superintendent of Schools, and Teri Stoneman, Interim Secretary-Treasurer; AND THAT the signing authority of Bev Rundell, former Interim Superintendent of Schools, and Kevin Lorenz, former Secretary-Treasurer be repealed, effective immediately.***

**AND**

**THAT the Board of Education of School District No. 40 (New Westminster) approve the signing authority of Karim Hachlaf, Superintendent of Schools, and Kim Morris, Secretary-Treasurer; AND THAT the signing authority of Teri Stoneman, former Interim Secretary-Treasurer be repealed, effective July 2, 2018.**

Carried Unanimously

**d. Bank Account – Bank of Montreal (BMO) (T. Stoneman)**

Moved and Seconded

**2018-070**

**THAT the Board of Education of School District No. 40 (New Westminster) approve the Bank of Montreal Banking Resolution/Bylaw to establish two District bank accounts to accommodate Visa/MasterCard credit card transactions for School Cash Online Account & Program.**

Carried Unanimously

**e. Revised Board Policy 7 & Appendix A Trustee Elections Bylaw (T. Stoneman)**

Moved and Seconded

**2018-071**

**THAT the Board of Education of School District No. 40 (New Westminster) replace the existing version of Board Policy 7 'Board Operations' and Policy 7 Appendix A 'Trustee Elections Bylaw' and replace it with the amended version; AND that the Board Policy Manual be updated accordingly.**

Carried Unanimously

**f. Trustee Elections Bylaw (T. Stoneman)**

Moved and Seconded

**2018-072**

**Recommendation #1: THAT the Board of Education of School District No. 40 (New Westminster) accept three readings, reconsideration and final approval of the Trustee Elections Bylaw 2018-TE-SD40-02.**

Carried Unanimously

Moved and Seconded

**2018-073**

**Recommendation #2: THAT the Board of Education of School District No. 40 (New Westminster) approve first and second reading of the Trustee Elections Bylaw 2018-TE-SD40-02.**

Carried Unanimously

Moved and Seconded

**2018-074**

**Recommendation #3: THAT the Board of Education of School District No. 40 (New Westminster) approve the third reading, reconsideration and final adoption of the Trustee Elections Bylaw 2018-TE-SD40-02 as presented.**

Carried Unanimously

**g. Board Policy 1 District Foundational Statements – New in 2018 (K. Hachlaf)**

Formally adopted by the Board at the January 30, 2018 meeting, the District Foundational Statements have now been included in the Board Policy Manual as Policy 1.

Moved and Seconded

**2018-075**

***THAT the Board of Education of School District No. 40 (New Westminster) accept the new Board Policy 1 'District Foundational Statements'; AND that the Board Policy Manual be updated accordingly.***

**Carried Unanimously**

**7. TRUSTEE REPORTS**

Trustees shared their reports of the various meetings and events they attended over the past month.

**8. QUESTION PERIOD (15 minutes)**

The public were given the opportunity to ask questions on matters that arose during the meeting.

**9. NOTICE OF MEETINGS**

June 5, 2018: Education Policy & Planning Committee, 7:30pm – New Westminster Secondary School

June 12, 2018: Operations Policy & Planning Committee, 7:30pm – School Board Office

June 26, 2018: School Board Meeting, 7:30pm – School Board Office

**10. REPORTING OUT FROM IN-CAMERA MEETING**

None to report.

**11. ADJOURNMENT**

The meeting adjourned 8:45 pm.

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Chair

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Secretary-Treasurer