

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
COMBINED EDUCATION & OPERATIONS POLICY
AND PLANNING COMMITTEE**

**HELD TUESDAY, OCTOBER 2, 2018 AT 7:30 PM
QUEENSBOROUGH MIDDLE SCHOOL
833 SALTER STREET, NEW WESTMINSTER**

PRESENT	Jonina Campbell, Trustee	Karim Hachlaf, Superintendent
	Casey Cook, Trustee	Maryam Naser, Associate Superintendent
	Michael Ewen, Trustee	Kim Morris, Secretary-Treasurer
	Mark Gifford, Chair	Cyndi Adams, Nutrition Program Advisor
	James Janzen, Trustee	Quirina Gamblen, Director, Programs & Planning
	Mary Lalji, Trustee	Lisa Nasato, Principal, Queensborough Middle School (QMS)
	Kelly Slade-Kerr, Vice Chair	John Lekakis, Vice Principal, QMS
		Robert Weston, Director, Human Resources
		Caroline Manders, Recording Secretary

Chair Janzen recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

Amendment to the agenda: Item #5c. 'Student Exclusion Tracking' was removed.

Moved and Seconded

THAT the agenda for the October 2, 2018 Open Combined Education & Operations Policy and Planning Committee meeting be adopted as amended.

Carried Unanimously

Trustee Ewen joined the meeting at 7:35 pm.

2. PRESENTATIONS

a. Robotics Competition Vex IQ

Queensborough Middle School Principal, Lisa Nasato introduced the Vice Principal, John Lekakis. Background as to how the Robotics Vex IQ program started at Queensborough was shared. Students led the meeting participants to watch a robot demonstration.

Human Resources Director, Robert Weston left the meeting at 8:00 pm

3. REPORTS FROM SENIOR MANAGEMENT

a. Operations Update

The Secretary-Treasurer, Kim Morris presented the operations update. Highlighting the completion of the audit and streamlining of processes.

b. 2018-2019 Operating Fund Re-Calculation Estimate

The Secretary-Treasurer, Kim Morris provided an estimated 2018-2019 Operating Fund Re-Calculation based on data submitted to the Ministry. The final funding re-calculation will be provided by the Ministry in late November/early December.

c. School Nourishment Program Update

The Director, Programs & Planning Quirina Gamblen and Nutrition Program Advisor Cyndi Adams, presented an update to the Board. A \$25,000 Evaluation Grant was secured in partnership with the University of British Columbia (Social Sciences and Humanities Research Council Partnership Engage Grant). Plans for the program rollout were

reviewed. Marcel Marsolais, President CUPE Local 409 addressed the Board relative to existing CUPE employees providing meals program support in New Westminster Schools.

d. May Day Update

Superintendent, Karim Hachlaf presented an update on the status of May Day.

4. GENERAL ANNOUNCEMENTS

a. World Teacher Day – October 5, 2018

Trustee Ewen and Vice Chair Slade-Kerr shared acknowledgements of World Teacher Day.

5. NEW BUSINESS

a. Draft BCSTA Memorandum of Understanding (MOU)

Trustee Janzen reviewed the BCSTA MOU and asked that Trustees provide feedback. Concern was expressed regarding the tight timeline provided by BCSTA. A minor amendment was suggested under Principles, item #4 Consultation and Notification, last sentence of paragraph, add “with the rationale for the unusual limitations to consultation and notification.”

b. Teachers Teaching On Call (TTOC) Shortages

Vice Chair Slade-Kerr reviewed the rationale for the motion.

Moved and Seconded:

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to provide monthly reports to the Operations Policy and Planning Committee, commencing November 2018, to allow the Board to assess at each of the elementary, middle and high school level:

- a) The number of enrolling teacher absences not covered by a Teacher Teaching On Call (TTOC).***
- b) The number of school based non-enrolling teacher absences not covered by a TTOC.***
- c) The number of enrolling teacher absences not covered by a TTOC that are covered wholly or partly by a school-based non-enrolling teacher.***

MOTION AMENDED

Moved and Seconded:

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to provide monthly reports to the Operations Policy and Planning Committee, commencing November 2018, to allow the Board to assess at each of the elementary, middle and high school level:

- a) The number of enrolling teacher absences not covered by a Teacher Teaching On Call (TTOC).***
- b) The number of school-based non-enrolling teacher absences not covered by a TTOC.***
- c) The number of enrolling teacher absences not covered by a TTOC that are covered wholly or partly by a school-based non-enrolling teacher.***
- d) The number of enrolling teacher absences not covered by a TTOC that are covered wholly or partly by a school-based non-enrolling administrator.***

Carried Unanimously

Trustee Campbell asked about the staffing pressures relative to replacing Educational Assistants.

Moved and Seconded:

THAT the Board of Education for School District No. 40 (New Westminster) direct staff to provide monthly reports to the Operations Policy and Planning Committee, commencing November 2018, to allow the Board to assess at each of the elementary, middle and high school level, the number of Educational Assistants absences not replaced.

Carried Unanimously

c. Expanding Child Care Options for Families

Chair Gifford provided the rationale for expanding child care options for families within the District, specifically at Richard McBride and Queen Elizabeth Elementary Schools, and Queensborough Middle School.

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) direct staff to draft plans and funding proposals for submission to Ministry of Children and Family Development and/or Ministry of Education that will support the potential development of at least 100 new child care and school-age spaces at Richard McBride Elementary School, Queensborough Middle School, and Queen Elizabeth Elementary School; AND THAT, the Board receives a progress update from staff at the November 2018 Operations Committee meeting.

Carried Unanimously

d. BCSTA Provincial Council Motions

Trustee Janzen and Provincial BCSTA Representative requested that Trustees submit any motions for the upcoming BCSTA Provincial Council, which is scheduled for November 29 to December 1, 2018.

6. ADJOURNMENT

The meeting adjourned at 9:00 pm.