

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
COMBINED EDUCATION AND OPERATIONS POLICY & PLANNING COMMITTEE**

Tuesday, December 4, 2018, 7:30 PM

School Board Office

811 Ontario Street, New Westminster

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Robert Weston, Executive Director of Human Resources
	Mark Gifford, Chair	Caroline Manders, Recording Secretary
	Mary Lalji, Trustee	Guest:
	Maya Russell, Trustee	Karen Klein, Director of International Education

Chair Connelly recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. Approval of Agenda

The meeting was called to order at 7:33pm.

Moved and Seconded

THAT the agenda for the December 4, 2018 Combined Education and Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. Correspondence

Nil.

3. Reports from Senior Management

a. Financial Update as at October 31, 2018

Secretary-Treasurer Morris reviewed the revenues and expenses as at October 31, 2018.

It was explained that the revenue earned from Offshore Tuition Fees is being recognized monthly as it is earned according to Generally Accepted Accounting Principles.

b. International Program Report

Director of International Education Klein presented an update on the International Education Program. New Westminster Schools has one of the longest established International Programs in the province.

In 2017, the Program won the Outstanding International Program of the Year in BC.

Currently, the District does not have the capacity to enroll additional international students because of increased enrolment of local students in the District.

c. Traffic Safety Update - Queensborough

Superintendent Hachlaf provided an update. Recently, the District's Director of Facilities has met with an architect to review parking, pick-up and drop-off areas at Queensborough Middle and Queen Elizabeth Elementary schools. Three options are being considered.

The City of New Westminster's Engineering Department has been forthcoming and acknowledges the issue. The Engineering Department and the District will work collaboratively to review the options prepared by the District's architect. The City has committed to responding to the District by December 7, 2018.

A more formal proposal will be brought to a future Board meeting for review.

A solution was proposed from a parent in the gallery, relative to a partnership with the Roma Hall to utilize its parking lot during school drop-off and pick-up times, as well as a gate installed in the fence between the Hall and the school.

Moved

THAT the Board of Education of School District No. 40 (New Westminster) approve the formation of a Task Force that, at minimum, would include:

**** Queen Elizabeth Elementary School PAC President***

**** Queensborough Middle School PAC President***

**** one School Trustee***

**** one City Councillor***

**** one NWPD representative***

**** one City Engineering representative***

...and any other stakeholder deemed relevant to the process

To address the safety of all pedestrians, especially our school-age youth, and improve road conditions and signage for cyclists and motorists as well, the objective of the Task Force would include but not be limited to:

1) the creation of two fully lighted crosswalks on Ewen Avenue (where the students currently cross)

2) the assignment of a crossing guard at the newly created crosswalks at Queen Elizabeth Elementary and Queensborough Middle School.

RECOMMENDATION NOT SECONDED

d. Neighbourhood Learning Centres

Secretary-Treasurer Morris reviewed the edits made to the draft Neighbourhood Learning Centres (NLCs) Terms of Reference for Richard McBride Elementary and New Westminster Secondary School NLCs since the November 13, 2018 committee meeting.

By consensus, the Board changed 'parent of pre-schooler' in 2b. of the NWSS NLC Terms of Reference to 'parent'.

Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that an advisory committee be established for Richard McBride Elementary School as presented.

CARRIED UNANIMOUSLY

Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that an advisory committee be established for New Westminster Secondary School (NWSS) as amended.

CARRIED UNANIMOUSLY

- e. Required Courses for Post-Secondary Eligibility Update

Associate Superintendent Naser provided an update regarding the status of required courses for post-secondary eligibility. The course selection process was presented in detail.

4. General Announcements

Nil.

5. New Business

- a. 2019-20 Budget Process

- i. Amended Budget Process

Secretary-Treasurer Morris advised the Board that the public consultation results has changed from January 15, 2019 to February 12, 2019.

- ii. Ministry & Board Goals

POSTPONED to January 15, 2019 Open Operations Policy & Planning Committee meeting.

- iii. Broad Category Review

POSTPONED to January 15, 2019 Open Operations Policy & Planning Committee meeting.

- iv. Thought Exchange Public Engagement Format

Superintendent Hachlaf introduced Ailsa and Colin from Thought Exchange who will assist in the 2019-2020 Budget Process public engagement.

The purpose of using the Thought Exchange software is to:

- Increase Meaningful Participation
- Actionable Feedback & Accountability
- Strengthen Community Confidence & Trust

Preparation will include developing open-ended questions; creating an intro video to explain what the purpose is of the survey and the importance of feedback. This process should take approximately two weeks.

The online survey will be open 7-10 days beginning in January.

The previous Board had passed a motion requesting staff to look into options to engage the community at large. This software will have many applications within the District, with the Budget Process being the first.

Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) that staff be directed to develop Thought Exchange question(s) to engage the public as set out in the 2019-2020 Budget Process.

**CARRIED
1 Opposed**

b. Live-Streaming Public Board Meetings

Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No.40 (New Westminster), as part of its commitment to transparency, accountability and accessibility, direct staff to assess the feasibility of implementing live streaming for all public meetings and report back to the Board at the January 15, 2019 Operations Policy & Planning Committee meeting.

Amendment Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No.40 (New Westminster), as part of its commitment to transparency, accountability and accessibility, direct staff to ~~assess the feasibility of implementing~~ create a business case regarding options and recommendations of live-streaming for all public meetings and report bring back to the findings the Board to the January 15, 2019 Operations Policy & Planning Committee meeting.

Recommendation as Amended:

Moved and Seconded

Recommendation: THAT the Combined Education and Operations Policy & Planning Committee recommend to the Board of Education of School District No.40 (New Westminster), as part of its commitment to transparency, accountability and accessibility, direct staff to create a business case regarding options and recommendations of live-streaming-public meetings and bring back the findings to the January 15, 2019 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

6. **Adjournment**

The meeting adjourned at 9:50pm.