

**MINUTES OF THE REGULAR OPEN MEETING  
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, January 29, 2019, 7:30 PM  
School Board Office  
811 Ontario Street, New Westminister**

|                |                            |  |
|----------------|----------------------------|--|
| <b>PRESENT</b> | Anita Ansari, Vice Chair   | Karim Hachlaf, Superintendent              |
|                | Dee Beattie, Trustee       | Kim Morris, Secretary-Treasurer            |
|                | Danielle Connelly, Trustee | Maryam Naser, Associate Superintendent     |
|                | Gurveen Dhaliwal, Trustee  | Robert Weston, Director of Human Resources |
|                | Mark Gifford, Chair        | Caroline Manders, Recording Secretary      |
|                | Mary Lalji, Trustee        | Guest:                                     |
|                | Maya Russell, Trustee      | Stephen Inniss, District Vice-Principal    |

*The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. ADOPTION OF THE AGENDA**

The meeting was called to order at 7:36pm.

Add Item #7a1. School Drug & Alcohol Counselor Update

**2019-001**

**Moved and Seconded**

***THAT the board of Education of School District No. 40 (New Westminister) adopt the agenda as amended for the January 29, 2019 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

**2. APPROVAL OF THE MINUTES**

a. Approval of the Minutes from the December 11, 2018 Regular Meeting - 7:31pm

Correction: The motion pertaining to Item 5a.iv. 2019-20 Budget Process, Trustee Lalji indicated that she had not voted in favour and would like that to be reflected as such.

**2019-002**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as corrected for the December 11, 2018 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

b. Business Arising from the Minutes

Nil.

**3. PRESENTATION**

- a. Delegation Presentation - Chantal Gauvin

Chantal Gauvin shared her personal story and the impact the School Drug & Alcohol Counselor on her life as both a student and as a parent.

**4. COMMENT & QUESTION PERIOD FROM VISITORS**

A parent asked for more information on the status of the Drug & Alcohol Counselor. Superintendent Hachlaf will update in the Superintendent Report later in the agenda.

It was noted by the audience that there is not presently any student representation on the Special Education Review panel and this may need to be considered.

A prospective Liberal nominee for the New Westminster-Burnaby riding introduced herself to the Board.

**5. CORRESPONDENCE**

Correspondence was received.

**6. BOARD COMMITTEE REPORTS**

- a. Education Policy & Planning Committee, January 8, 2019

1. Comments from the Committee Chair, Trustee Dhaliwal

Trustee Dhaliwal provided a brief overview of the meeting held on January 8, 2019.

2. Approval of the January 8, 2019 Education Policy and Planning Committee Minutes

**2019-003**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the January 8, 2019 Education Policy & Planning Committee meeting.***

**CARRIED UNANIMOUSLY**

3. Menstrual Initiative

**2019-004**

**Moved and Seconded**

***To enhance the ability of students to manage menstruation without undue delay, embarrassment, financial burden, or shame, be it therefore resolved THAT the Board of Education of School District No. 40 (New Westminster), direct staff to report back at the February 12, 2019 Operations Policy & Planning Committee meeting with information regarding the installation of coin-free tampon and pad dispensers in all girls and universal restrooms in elementary, middle and secondary schools.***

**CARRIED UNANIMOUSLY**

**2019-005**

**Moved and Seconded**

***To amend the motion to read:***

***To enhance the ability of students to manage menstruation without undue delay, embarrassment, financial burden, or shame, be it therefore resolved THAT the Board of Education of School District No. 40 (New Westminster), direct staff to include student input and report back at the February 12, 2019 Operations Policy & Planning Committee meeting with information regarding the installation of coin-free tampon and pad dispensers in all girls and universal restrooms in elementary, middle and secondary schools.***

**MOTION DEFEATED**

**2019-006**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) send a letter to the Ministries of Education, Health, Social Development and Poverty Reduction, and Gender Equity Division and to the British Columbia School Trustees Association, advocating for the menstrual initiative.***

**CARRIED UNANIMOUSLY**

4. Aboriginal Enhancement Agreement

**2019-007**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) endorse the Aboriginal Enhancement Agreement.***

**CARRIED UNANIMOUSLY**

5. Implementation of the Truth and Reconciliation Commission's Calls to Action

**2019-008**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) receive the Truth and Reconciliation Commission's Report, "Honouring the Truth, Reconciling for the Future" and that, along with the New Westminster Aboriginal Enhancement Agreement, commit the District to evaluating and reporting on our progress toward implementing its Calls to Action annually.***

**CARRIED UNANIMOUSLY**

6. Special Education Review

**2019-009**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) direct the Superintendent to begin a comprehensive review of special education services and programs;***

**AND THAT this Special Education Review include but not be limited to:**

- examination of the District's Tiered Service Delivery model, Learning Services Handbook, Policies and Administrative Procedures,
- gathering and analysis of available data from a wide range of District sources,
- research on promising practices and the evidence base from other jurisdictions,
- a District-wide consultation plan to learn from parents and caregivers, students, teachers, staff and interested community organizations,
- review in-service opportunities to support staff development
- formation of a review advisory group to include representation from:
  - Parents/caregivers of students with special needs
  - CUPE Local 409 members
  - NWTU
  - NWPVPA
  - Board of Education
- plan for ongoing consultation and engagement, and
- alignment with the District's mission to enable each student to learn in a safe, engaging and inclusive environment;

**AND THAT a Special Education Review Implementation Plan be presented to the Board of Education by May 2019, with monthly updates to the Education Policy & Planning Committee.**

**2019-010**

**Moved and Seconded**

***That the motion be amended to include students in the seventh bullet.***

**CARRIED UNANIMOUSLY**

**Moved NOT SECONDED**

***That the motion be amended to mandate recommendations be implemented and a monthly update be provided, including allocation of funds for the review, and where needed.***

**Main motion as amended:**

**2019-011**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) direct the Superintendent to begin a comprehensive review of special education services and programs;***

**AND THAT this Special Education Review include but not be limited to:**

- examination of the District's Tiered Service Delivery model, Learning Services Handbook, Policies and Administrative Procedures,
- gathering and analysis of available data from a wide range of District sources,
- research on promising practices and the evidence base from other jurisdictions,
- a District-wide consultation plan to learn from parents and caregivers, students, teachers, staff and interested community organizations,
- review in-service opportunities to support staff development
- formation of a review advisory group to include representation from:

- Students
- Parents/caregivers of students with special needs
- CUPE Local 409 members
- NWTU
- NWPVPA
- Board of Education
- plan for ongoing consultation and engagement, and
- alignment with the District's mission to enable each student to learn in a safe, engaging and inclusive environment;

**AND THAT a Special Education Review Implementation Plan be presented to the Board of Education by May 2019, with monthly updates to the Education Policy & Planning Committee.**

**CARRIED UNANIMOUSLY**

b. Operations Policy & Planning Committee, January 15, 2019

1. Comments from the Committee Chair, Trustee Connelly

Trustee Connelly provided a brief overview of the meeting held on January 15, 2019.

2. Approval of the January 15, 2019 Operations Policy and Planning Committee Minutes

**2019-012**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the January 15, 2019 Operations Policy & Planning Committee meeting.***

**CARRIED UNANIMOUSLY**

3. Statement of Financial Information Report

Secretary-Treasurer Morris provided some clarification to questions raised at the January 15, 2019 Open Operations Policy & Planning Committee meeting.

**2019-013**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) acknowledge receipt of the 2017-2018 Statement of Financial Information Report for information.***

**CARRIED UNANIMOUSLY**

4. Trustee Remuneration

**2019-014**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) direct staff to find out how other Districts address the tax impact and report back at the February 12, 2019 Operations Policy & Planning meeting.***

**CARRIED  
1 Opposed**

5. Queensborough Traffic Safety

Superintendent Hachlaf reported that the Queensborough-based schools' principals are working with the PAC to research traffic patterns, etc. alongside parents to try to solve the issue.

**2019-015**

**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) direct staff to pursue a rental agreement with Roma Hall as a short-term pick-up and drop-off solution for Queen Elizabeth Elementary School.***

**CARRIED  
1 Opposed**

6. Expanding Child Care Proposal

Secretary-Treasurer Morris asked that the motion be postponed to provide an opportunity to add additional information around the number of spaces.

**2019-016**

**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) direct staff to pursue the addition of child care spaces by applying to the Ministry of Children and Families new spaces funding and by pursuing partnership with the City of New Westminster for McBride Elementary School, as follows:***

***McBride: 37 spaces***

***Queensborough Middle School: 37 spaces***

***Connaught: 25 spaces***

***Howay: 37 spaces***

***Total: 136 spaces***

***AND FUTHER***

***THAT the configuration of spaces (Infant, Toddler, 3-5 and School-Age) be reported at the February 12, 2019 Operations Policy & Planning Committee meeting.***

***AND FURTHER***

***The addition of child care spaces as presented, be at no cost to the Board.***

**CARRIED UNANIMOUSLY**

7. Audit Committee

**2019-017**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the revised language relative to the Audit Committee in Board Policy 8: Board Committees.***

**CARRIED UNANIMOUSLY**

**2019-018**  
**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) direct staff to send an expression of interest for Audit Committee representation as presented.***

**CARRIED UNANIMOUSLY**

**7. REPORTS SENIOR MANAGEMENT**

a. Superintendent Report

- Superintendent Hachlaf presented a video of his visit to Queen Elizabeth Elementary School.
- School Drug & Alcohol Counselor Update

Superintendent Hachlaf provided an update regarding the status of the School Drug & Alcohol Counselor including public details of the Fraser Health Authority letter sent to the Board of Education. The Superintendent will provide Fraser Health Authority's responses to the Board's questions when received.

**2019-019**  
**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) write a letter to Fraser Health Authority expressing concern relative to the lack of consultation regarding recent changes to the school drug and alcohol counselling staff.***

**AND FURTHER**

***future decisions impacting students be done in consultation with the New Westminster School District and parents.***

**2019-020**  
**Moved and Seconded**

***THAT the motion be amended to include students, as well as the District and parents, in future decisions impacting students.***

**CARRIED UNANIMOUSLY**

**Main Motion as Amended**

**2019-021**  
**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) write a letter to Fraser Health Authority expressing concern relative to the lack of consultation regarding recent changes to the school drug and alcohol counselling staff.***

**AND FURTHER**

***future decisions impacting students be done in consultation with the New Westminster School District, students and parents.***

**CARRIED UNANIMOUSLY**

1. Graduation Requirements

Superintendent Hachlaf provided information on new graduation requirements highlighting:

- K-9 curricular and core competencies will not extend to K-12
- Dogwood requirements remain at 180 total credits in Grades 10-12
- Electives: 8 credits for career education/health education now incorporated into physical education with focus on mental health
- Assessments will include 2-Grade 10 mandatory exams in literacy and numeracy with the English 12 provincial exam replaced in 2020 as a literacy exam in grade 12
- No planned changes for 10-12 assessment with grades and percentages continuing.

2. Funding Model Review

Superintendent Hachlaf highlighted the following:

In December, 2018, the Ministry of Education announced release of the review and desire to engage in more stakeholder feedback before implementation for 2020/2021 school year.

Issues raised: funding levels, assessments required for funding for inclusion students, cost pressures urban & rural, Aboriginal Education, re-designed curriculum, managing funding certainty.

Update to funding review: 4 working groups being established: inclusive, on-line, adult and financial management 22 recommendations highlight equity, accountability and financial management.

b. Distributed Learning & Continuing Education Report

Stephen Inniss, District Vice-Principal provided an overview of the Adult Education and Online Learning.

c. District Calendar 2019-2020

The draft District Calendar was reviewed.

**2019-022**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) acknowledge for receipt, the draft 2019/2020 District calendar as presented;***

***AND FURTHER THAT the draft calendar be posted to the district website and distributed for a consultation period of 28 days;***

***AND FURTHER THAT the calendar be brought back to the Board at the March 12, 2019 Regular Open Board meeting with a final recommendation inclusive of any changes resulting from the consultation period.***

**CARRIED UNANIMOUSLY**



- d. December 31, 2018 Financial Update  
Secretary-Treasurer Morris highlighted the revenues and expenses as at December 31, 2018.

- e. RBC Bank Accounts

**2019-023  
Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the opening of two new Treasury Accounts;***

***AND FURTHER, the signing authorities be Mark Gifford, Chair, Anita Ansari, Vice-Chair, Karim Hachlaf, Superintendent, and Kim Morris, Secretary-Treasurer.***

**CARRIED UNANIMOUSLY**

- f. December 2018 Non-Replacement Data (Staffing) and Educational Assistants Absence Coverage

Executive Director, Human Resources provided highlights the report.

**8. TRUSTEE REPORTS**

- a. Provincial Policy Matters - Direction to Board Representative to BCSTA Provincial Council Meeting. General reminder of the upcoming meeting in February.

The Trustees reported on various events attended in January.

**9. QUESTION PERIOD**

The public was given the opportunity to ask questions on matters that arose during the meeting.

Eric Young, President, New Westminster Teachers' Union addressed the Board:

pleased that there will be a review of Special Education; and

requested that the Non-Replacement Data report be reviewed to ensure that there is adequate coverage.

**10. NOTICE OF MEETINGS**

February 5, 2019: Education Policy & Planning Committee, 7:30pm – Queen Elizabeth Elementary School

February 12, 2019: Operations Policy & Planning Committee, 7:30pm – School Board Office

February 19, 2019: Trustee Strategic Plan Orientation, 5:00pm – School Board Office

February 26, 2019: School Board Meeting, 7:30pm – School Board Office

**11. REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of In-Camera December 11, 2018 Board Meeting

**12. ADJOURNMENT**

The meeting adjourned at 10:10pm.

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Chair

\_\_\_\_\_  
Secretary-Treasurer