

**MINUTES OF THE REGULAR OPEN MEETING  
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, March 12, 2019, 7:30 PM  
School Board Office  
811 Ontario Street, New Westminster**

<b>PRESENT</b>	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Danielle Connelly, Trustee	Kim Morris, Secretary-Treasurer
	Gurveen Dhaliwal, Trustee	Maryam Naser, Associate Superintendent
	Mark Gifford, Chair	Robert Weston, Executive Director, Human Resources
	Maya Russell, Trustee	Caroline Manders, Recording Secretary
<b>REGRETS</b>	Dee Beattie, Trustee	
	Mary Lalji, Trustee	

***The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.***

The meeting was called to order at 7:38pm.

**2019-038**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the March 12, 2019 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

**2. APPROVAL OF THE MINUTES**

a. Approval of Minutes from the February 26, 2019 Regular Meeting

**2019-039**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the February 26, 2019 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

b. Business Arising from the Minutes

Nil.

**3. COMMENT & QUESTION PERIOD FROM VISITORS**

Troy Hunter, past Trustee in School District No. 58, has accepted an invitation to join the May Day Committee and indicated his support for this event.

Garry Self, a concerned parent and F.W. Howay Elementary School PAC member, addressed the Board regarding childcare plans in the District.

Chair Gifford asked staff to follow-up with Mr. Self regarding his concerns. Superintendent Hachlaf has spoken with the Principal at F.W. Howay regarding childcare plans.

Lisa Graham, past Trustee, addressed the Board regarding proposed changes to Policy 7 & Policy 8.

**4. CORRESPONDENCE**

Correspondence was received. By consensus, Staff be directed to formally acknowledge receipt of the letter from Dr. Frank Blye regarding the closure of the New Westminster UBC Counselling Centre on June 30, 2020; and further that staff identify gaps in service as a result of closure and possible solutions.

**5. BOARD COMMITTEE REPORTS**

a. Combined Education and Operations Policy & Planning Committee, March 5, 2019

i. Comments from the Committee Chairs, Trustees Dhaliwal and Connelly  
Nil.

ii. Approval of the March 5, 2019 Combined Education and Operations  
Policy & Planning Committee Minutes

**2019-040**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the March 5, 2019 Combined Education and Operations Policy & Planning Committee meeting.***

**CARRIED UNANIMOUSLY**

iii. Board and Committee Meeting Calendar - September 2019 to June 2020

**2019-041**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the Board and Committee Meeting Calendar 2019-2020 as presented.***

**CARRIED UNANIMOUSLY**

iv. Board Policy Revisions: Policy 7 Board Operations & Policy 8 Board Committees

Draft revisions to Policy 7, Board Operations and Policy 8, Board Committees were reviewed and further revisions made.

**2019-042**

**Moved and Seconded**

***MOTION WITHDRAWN***

***THAT the Board of Education of School District No. 40 (New Westminster) approve the revised Board Policy 7 (Board Operations).***

**2019-043**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) refer the draft Policy 7 & 8 back to the April 2, 2019 Education Policy & Planning Committee meeting or further review.***

**CARRIED UNANIMOUSLY**

## 6. REPORTS SENIOR MANAGEMENT

### a. Superintendent Report

Superintendent Hachlaf provided highlights of his school visits and events he attended in March to date.

#### i. District Cleanliness Review

- Reviewing District standards; includes custodial staff (survey sent to all custodians); all principals and vice principals. A report is being compiled for the first week of April, followed by budgetary decisions.

ii. [Strategic Planning Community Sessions](#) information has been posted on District website; public is welcome to attend. Thoughtexchange survey will capture the information gathered at the April community sessions.

iii. Superintendent Hachlaf acknowledged the service of John Tyler, Principal of New Westminster Secondary School, who has accepted a new role in Edmonton and wished him well in his future endeavours.

#### iv. May Day 2019

In June 2018, the Board made a commitment to continue May Day in 2019. Planning for this event has already commenced.

Dance instruction is a major part of the May Day preparation (6 weeks of practices) which will now take place after school from 3:00 to 4:00pm to minimize disruption to instructional time. Nadia Young of Richard McBride Elementary School will be the May Day 2019 Coordinator.

### b. BCSTA Budget 2019 Overview

Superintendent Hachlaf indicated that the information was included in the meeting package and available for review.

### c. January 2019 Financial Update

Secretary-Treasurer Morris provided the update.

### d. 2019-2020 Annual Budget

#### i. Budget Bylaw Reading 1

Secretary-Treasurer Morris presented five models. Budget bylaw 1 represents Model 5 in the appendix reflecting updated projected enrolment and revenue, as well as status quo expenses less International and Island Discovery Home Learner Program downsizing. 2018-2019 learning initiatives funded from 2017-2018 surplus remain in the bylaw reading 1.

On April 9, 2019 Open Operations Policy & Planning Committee meeting, stakeholders have been invited to provide feedback, and Staff will present the Superintendent's Recommendations for second reading of the budget bylaw.

Chair Gifford thanked Secretary-Treasurer Morris and mentioned that this process will provide everyone ample opportunity to review the budget and provide feedback.

**2019-044**

**Moved and Seconded**

***The School District No. 40 (New Westminster) Annual Budget Bylaw for the 2019-2020 year in the amount of \$80,814,611 be given FIRST READING.***

**CARRIED UNANIMOUSLY**

- e. District Calendar 2019-2020 & Draft Holiday Periods 2020-2023

It was noted that a two-week Spring Break may cause some undue hardship relative to childcare arrangements. There will be an opportunity to provide feedback when the calendars are posted again in 2020.

**2019-045**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the 2019/2020 District Calendar as presented;***

***AND THAT the Board of Education of School District No. 40 (New Westminster) approve the draft holiday periods for the 2019-2020 / 2020-2021 / 2021-2022 / 2022-2023 period as presented.***

**CARRIED UNANIMOUSLY**

- f. Property Acquisition: Fader Street

**2019-046**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) adopt three readings of the 522 Fader Street Purchase Bylaw 2019.***

**CARRIED UNANIMOUSLY**

**2019-047**

**Moved and Seconded**

***First and Second reading of the Bylaw***

***THAT the Board of Education School District No. 40 (New Westminster) approve first and second reading of the 522 Fader Street Purchase Bylaw 2019.***

**CARRIED UNANIMOUSLY**

**2019-048**

**Moved and Seconded**

***Third and Final reading of the Bylaw***

***THAT the Board of Education of School District No. 40 (New Westminster) approve third reading, reconsideration and final adoption of the 522 Fader Street Purchase Bylaw 2019.***

**CARRIED UNANIMOUSLY**

- g. 2019-2020 Capital Plan Bylaw

Upgrades approved by the Ministry of Education for the District are as follows:

- Glenbrook Middle School – School Enhancement Project (SEP) \$528,000 – Mechanical Upgrades – Replace Rooftop Air Handlers.
- Lord Kelvin Elementary – SEP \$900,000 – Mechanical Upgrades – Boiler & Furnace Upgrades.
- Herbert Spencer Elementary – SEP \$170,000 – Flooring Upgrades – Flooring Upgrades.

**2019-049**

**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) accept three readings of Capital Plan Bylaw No. 2019/20-CPSD40-01 at the March 12, 2019 Regular Board Meeting.***

**CARRIED UNANIMOUSLY**

**2019-050**  
**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) approve Capital Plan Bylaw No. 2019/20-CPSD40-01 the Bylaw as read a first and second time.***

**CARRIED UNANIMOUSLY**

**2019-051**  
**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) approve Capital Plan Bylaw No. 2019/20-CPSD40-01 as read a third time, reconsidered, and finally adopted.***

**CARRIED UNANIMOUSLY**

**7. TRUSTEE REPORTS**

The Trustees provided highlights of events they attended in March.

Chair Gifford thanked staff for preparing for the visit of the Governor General; and for communicating with the public relative to budget and strategic planning processes.

a. Funding Model Review

Trustee Connelly referred to the Funding Model Review Backgrounder and asked that any feedback be sent to her by March 30.

b. New Westminster Secondary School Renaming

Trustee Dhaliwal provided a Backgrounder regarding the Renaming of Schools - Board Process highlighting:

- the work of the District should be guided by its core values;
- all those within the District should see themselves reflected in a diverse District; and
- this diversity should be reflected in a Board Policy as well.

Superintendent Hachlaf advised that renaming is significant and should have Board involvement in Policy rather than Administrative Procedure.

The Policy should include a public consultation piece. Chair Gifford echoed the sentiments from the Trustees to honour the history and connection with a diverse community. It is important that the Board have a Policy to assist with this process.

**2019-052**  
**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) direct staff to develop an Administrative Procedure that, in reflecting the district's values of inclusion and diversity, guides the Board's decision-making process for requests related to the naming and renaming of schools.***

**2019-053**  
**Moved and Seconded**

***THAT the motion be amended to read Policy' instead of 'Administrative Procedure'.***

**2019-054**  
**Moved and Seconded**

***Main Motion as Amended:***

***THAT the motion be amended to read Board of Education of School District No. 40 (New Westminster) direct staff to develop a draft Policy that, in reflecting the district's values of inclusion and diversity, guides the Board's decision-making process for requests related to the naming and renaming of schools.***

**CARRIED UNANIMOUSLY**

**8. QUESTION PERIOD (15 Minutes)**

The public was given the opportunity to ask questions on matters that arose during the meeting.

Lisa Graham asked for clarification relative to the Trustee Stipend. Chair Gifford reminded the audience that this information is available on the District website ([February 12, 2019 Open Operations Policy & Planning Committee meeting package](#)).

A member from the audience asked why the dances have moved outside of classroom time. See Item 6a.iv. May Day 2019 on page 3 of these minutes.

**9. NOTICE OF MEETINGS**

Tuesday, April 2, 2019: Education Policy & Planning Committee, 7:30pm – Lord Tweedsmuir Elementary School

Thursday, April 4, 2019: Long-Range Facilities Plan Community Consultation, 6:00-8:30pm - Lord Tweedsmuir Elementary School Gym

Saturday, April 6, 2019: Strategic Planning Community Session #1, Planning, 9:00am-11:30am - Fraser River Middle School Gym

Tuesday, April 9, 2019: Operations Policy & Planning Committee, 7:30pm – School Board Office

Wednesday, April 10, 2019: District Volunteer Appreciation Event, 7:00pm – Qayqayt Elementary School

Wednesday, April 17, 2019: Strategic Planning Community Session #2, 6:00pm-8:30pm - Herbert Spencer Elementary School Gym

Monday, April 29, 2019: Strategic Planning Community Session #3, 6:00pm-8:30pm - Queensborough Middle School Gym

Tuesday, April 30, 2019: School Board Meeting, 7:30pm – School Board Office

Reminder: National Day of Mourning, April 28, 2019

**10. REPORTING OUT FROM IN-CAMERA BOARD MEETING**

Going forward the Student Withdrawal report will move into the Open Regular Board meeting on a quarterly basis.

The Board Self-Evaluation Process.

**11. ADJOURNMENT**

The meeting adjourned at 9:20 pm.

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Chair

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Secretary-Treasurer