

**MINUTES OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, April 30, 2019, 7:30 PM
School Board Office
811 Ontario Street, New Westminster**

PRESENT	Anita Ansari, Vice Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Kim Morris, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Gurveen Dhaliwal, Trustee	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Chair	Caroline Manders, Recording Secretary
	Maya Russell, Trustee	
REGRETS	Mary Lalji, Trustee	

The New Westminster School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair of the Board called the meeting to order at 7:34 pm.

2019-057

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the April 30, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meetings held:

i. Regular Open Board of Education Meeting, March 12, 2019

ii. Special Open Board of Education Meeting, April 9, 2019

2019-058

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the March 12, 2019 Regular School Board meeting and the April 9, 2019 Special Open Board meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. NATIONAL DAY OF MOURNING

- a. Marcel Marsolais, President CUPE Local 409, began the presentation by acknowledging those who have died while at work. He appreciates the support of the Board and the District in acknowledging this event.
- b. Owen Goodwin, United Steelworkers Union, spoke on behalf of the New Westminster & District Labour Council (NWDLC). He asked that the Board consider supporting the 'Alive After 5' initiative.

Chair Gifford requested a moment of silence to honour those who lost their lives in the workplace.

4. COMMENT & QUESTION PERIOD FROM VISITORS

Tammy Chessman, NWSS Music Auxiliary, thanked the Board for considering the proposed resolution regarding funding for the arts.

Ruby Campbell acknowledged the importance of arts funding.

Tom Wharton, School Buses: Seat Belts, thanked the Trustees for acknowledging his correspondence. At the BCSTA Conference, April 25-27, 2019, Substantive Motion-Students #11-School Bus Safety was considered. Trustee Dhaliwal indicated that she will send a follow-up letter to the Ministry of Transportation and Infrastructure and the Ministry of Education.

Lisa Graham, May Day, wanted to confirm that May Day correspondence is included in the agenda package, which it is.

David Brett addressed the Board regarding May Day and his support for the event. See Superintendent Hachlaf's Update for additional information.

Chair Gifford acknowledged City Counsellors Nadine Nakagawa and Patrick Johnstone and NWTU Union President, Eric Young.

Cayley Dobie, reporter with the New Westminster Record, was acknowledged for her reporting of the Board meetings. She is moving onto new opportunities.

5. CORRESPONDENCE

Correspondence was received.

6. BOARD COMMITTEE REPORTS

- a. Education Policy & Planning Committee, April 2, 2019
 - i. Comments from the Committee Chair, Trustee Dhaliwal
Nil.
 - ii. Approval of the April 2, 2019 Education Policy & Planning Committee Minutes

2019-059

Moved and Seconded

***THAT the Board of Education of School District No. 40
(New Westminster) approve the minutes from the April 2, 2019
Education Policy & Planning Committee meeting.***

CARRIED UNANIMOUSLY

- b. Operations Policy & Planning Committee, April 9, 2019
 - i. Comments from the Committee Chair, Trustee Connelly
Nil.
 - ii. Approval of the April 9, 2019 Operations Policy & Planning Committee Minutes

**2019-060
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the April 9, 2019 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

- iii. Board Policy Revision: 7 Board Operations & Board Policy 8 Board Committees

**2019-061
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) accept the revised Policy #7 Board Operations and Policy #8 Board Committees.

CARRIED UNANIMOUSLY

7. REPORTS SENIOR MANAGEMENT

- a. 2019-2020 Operating Budget

Chair Gifford explained that at the April 9, 2019 Operations Policy and Planning Committee meeting, the Board moved and seconded, and put on the floor, second reading of the 2019-2020 Budget Bylaw. Bylaw 2 was purposely not debated nor passed on April 9, to give Trustees time to ask any further questions, gather additional information, and feedback. The intent is the debate Bylaw Reading 2, pass the second reading and move, second and pass third reading. At the Board's direction, Trustees will move into Committee of the Whole, which will allow more informal and free discussion of the items, proposals and changes the Board may wish to consider as it reviews the Superintendent's Recommendations, the surplus requests and changes made at the meeting. As a Committee of the Whole, is not a standing committee of the whole as with Education and Operations, this means that only Trustees will be active participants. Once discussion has taken place in committee, the Committee of the Whole will adjourn and the Board meeting will reconvene. Chair Gifford, on behalf of the Board, extended appreciation and thanks to the stakeholders and the community for their robust and engaging contribution to the 2019-2020 budget discussion.

2019-056

Moved and Seconded at the April 9, 2019 Special Open Board Meeting:

THAT the Board of Education of School District No. 40 (New Westminster) place Bylaw reading No. 2 in the amount of \$81,971,497 on the floor; and further; that the Board postpone carrying Bylaw No. 2 to April 30, 2019 Regular Open Board of Education meeting.

- i. Superintendent's Recommendations Update
Secretary-Treasurer Morris reviewed the Superintendent's Recommendation Update.

ii. Cleanliness Review

Secretary-Treasurer Morris thanked the Facilities, Operations and Maintenance department for conducting the Cleanliness Review. There are no recommendations to be brought forward at this time. Brief discussion highlighted the importance for the custodial staff to have the right equipment to perform work properly and safely. Maintenance Department has professional development built into the budget to ensure that the custodial staff skills' are kept to the business standard.

2019-062

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) move into Committee of the Whole.

CARRIED UNANIMOUSLY

iii. 2019-2020 Arts Surplus Allocation (Chair Gifford)

Chair Gifford reviewed the recommendations outlined in the Arts 2019-2020 Surplus Allocation to boost District Arts Education Capacity background, which included \$60,000 to create a district arts coordinator (0.5 full-time equivalent), \$50,000 to cover Massey Theatre rental costs, and \$70,000 to replace and/or repair fine arts equipment and supplies at all schools in the district. Discussion followed.

Since the district is in the middle of a strategic planning process for its five-year plan, some Trustees felt they could not immediately support a one-time payment to arts education. The strategic planning will help to show the district how to include arts funding so that an infusion from the surplus would not be required.

It was suggested that the motion be deferred and that the matter be tabled to allow for additional discussion.

Motion not Seconded

THAT the Board of Education of School District No. 40 (New Westminster) allocate \$180,000 from surplus to support a three-pronged investment that strengthens capacity of art education in our schools as follows:

- 1. Initial one-year commitment to 0.5 FTE District Arts Facilitator position and program costs, to support development of a comprehensive District creative and performing arts strategy, delivery of curriculum, programs, partnerships that strengthen learning and engagement of students, teachers, and staff. Cost: \$60,000*
- 2. Facility Rental: Access to Massey Theatre is important to the District, NWSS, Fine Arts programs, as well as elementary and middle schools. Fine Arts alone can use 30 days per year, which can cost more than \$1,500/day. One-year enhancement funding to support 2019-20 costs at Massey Theatre, and to ensure each District elementary and middle school has option to cover costs of one day or evening use of Massey Theatre, in addition to NWSS for fine arts, learning, and ceremonial uses. Cost: \$50,000*
- 3. Supplies and Equipment: one-time enhancement funding to support equitable refresh of K-12 District fine arts equipment and supplies. Cost: \$70,000*

Staff to provide update on position and funding allocation at the November 26, 2019 Board Meeting.

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) defer the discussion and decision regarding the 2019-2020 Surplus Allocation to boost District Arts Education Capacity to the May 28, 2019 Regular Open Board meeting.

CARRIED UNANIMOUSLY

As discussed at the April 9, 2019 Operations Policy and Planning Committee meeting, the Board approved the following:

- One-time ask for \$20,000 to purchase necessary custodial supplies.
- One-time ask for \$405,495 earthquake emergency provisions (\$100,000); a 0.6 FTE teacher mentor (\$60,495); laser fiche digital filing and workflow project (\$150,000); summer co-op student to finalize phase 1 of attendance management program (\$20,000); special education review (\$50,000); and strategic plan project (\$25,000).

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the one-time use of \$20,000 from Surplus Appropriation to buy new equipment for custodians (4 floor burnishers, 9 Orek buffers, 4 wing machines and 1 wet vacuum).

CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the one-time use of \$405,495 from Surplus Appropriation to be used as follows:

- ***Earthquake provision: \$100,000;***
- ***A 0.6 FTE teacher mentor: \$60,495;***
- ***Laser fiche digital filing and workflow project: \$150,000;***
- ***Summer co-op student to finalize phase 1 of attendance management program: \$20,000;***
- ***Special education review: \$50,000; and***
- ***Strategic plan project: \$25,000***

CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) amend the 2019-2020 Budget Bylaw amount to \$82,943,010 and it be approved as presented, with the following changes:

- ***Custodian equipment: \$20,000***
- ***Earthquake provision: \$100,000;***
- ***A 0.6 FTE teacher mentor: \$60,495;***
- ***Laser fiche digital filing and workflow project: \$150,000;***
- ***Summer co-op student to finalize phase 1 of attendance management program: \$20,000;***
- ***Special education review: \$50,000; and***
- ***Strategic plan project: \$25,000***

CARRIED UNANIMOUSLY

2019-063
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adjourn the Committee of the Whole.

CARRIED UNANIMOUSLY

The Board has a recommendation from Committee of the Whole:

2019-064
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) amend the 2019-2020 Budget Bylaw Reading 2 and 3 amount to \$82,943,010 and it be approved as presented, with the following changes:

- ***Custodian equipment: \$20,000***
- ***Earthquake provision: \$100,000;***
- ***A 0.6 FTE teacher mentor: \$60,495;***
- ***Laser fiche digital filing and workflow project: \$150,000;***
- ***Summer co-op student to finalize phase 1 of attendance management program: \$20,000;***
- ***Special education review: \$50,000; and***
- ***Strategic plan project: \$25,000***

CARRIED UNANIMOUSLY

Amended Motion

2019-065
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) amend the amount; approve second reading of the 2019-2020 Annual Budget Bylaw in the amount of \$82,943,010; AND THAT the third reading, reconsideration and final adoption of the 2019-2020 Budget Bylaw in the amount of \$82,943,010 be approved as presented, with the following additions:

- ***Custodian equipment: \$20,000***
- ***Earthquake provision: \$100,000;***
- ***A 0.6 FTE teacher mentor: \$60,495;***
- ***Laser fiche digital filing and workflow project: \$150,000;***
- ***Summer co-op student to finalize phase 1 of attendance management program: \$20,000;***
- ***Special education review: \$50,000; and***
- ***Strategic plan project: \$25,000***

CARRIED UNANIMOUSLY

b. Superintendent Update

Superintendent Hachlaf provided a May Day update. Currently, there are about 200 students in Grade 3 and 4 taking part in dance practices and preparation for May Day. The Superintendent has met with May Day representatives to listen to their input for future May Day celebrations.

c. Financial Update

Secretary-Treasurer Morris provided the update.

- d. Board Authority Authorized (BAA) Courses
Associate Superintendent Naser provided an overview of the Board Authority Authorized (BAA) Courses, which had been discussed in detail at the April 9, 2019 Operations Policy and Planning Committee meeting.

2019-066

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the revised Grade 11 and 12 Board Authority/Authorized Courses for the 2019/2020 school year.

CARRIED UNANIMOUSLY

- e. Non-Replacement Data (Staffing) and Educational Assistants Absence Coverage
Executive Director of Human Resources Weston provided an update. The district continues to hire full time teachers for teaching on-call (TTOC) with benefits; this has also happened with Educational Assistants, and will continue into next year.

8. TRUSTEE REPORTS

The Trustees provided highlights of events they attended in April.

- a. High Ground Conference Update
Trustee Ansari briefly addressed her report.
- b. BCEdAccess Spring 2019 Advocacy Conference Update
Trustee Beattie briefly spoke about the conference she had recently attended.

9. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

10. NOTICE OF MEETINGS

May 7, 2019: Education Policy & Planning Committee, 7:30pm – NWSS
May 14, 2019: Operations Policy & Planning Committee, 7:30pm – School Board Office
May 28, 2019: School Board Meeting, 7:30pm – School Board Office

11. REPORTING OUT FROM IN-CAMERA BOARD MEETING

- a. Record of March 12, 2019 In-Camera Board Meeting

12. ADJOURNMENT

The meeting adjourn at 10:19pm.

Chair

Secretary-Treasurer