

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION  
OPERATIONS POLICY & PLANNING COMMITTEE**

**Tuesday, November 19, 2019, 7:00 PM**

**School Board Office**

**811 Ontario Street, New Westminister**

|                |                            |  |
|----------------|----------------------------|--|
| <b>PRESENT</b> | Anita Ansari, Vice Chair   | Karim Hachlaf, Superintendent                      |
|                | Dee Beattie, Trustee       | Bettina Ketcham, Secretary-Treasurer               |
|                | Danielle Connelly, Trustee | Maryam Naser, Associate Superintendent             |
|                | Mark Gifford, Chair        | Robert Weston, Executive Director, Human Resources |
|                | Maya Russell, Trustee      | Kelly Proznick, District Arts Facilitator          |
|                |                            | Dave Crowe, Director of Capital Projects           |
|                |                            | Grant Lachmuth, Black Wolf Consulting              |
|                |                            | Caroline Manders, Recording Secretary              |
| <b>REGRETS</b> | Gurveen Dhaliwal, Trustee  |  |
|                | Mary Lalji, Trustee        |  |

*Chair Connelly recognized and acknowledged the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. Approval of Agenda**

The meeting was called to order at 7:15pm.

Add: Item 5c. i. Funding Model Review Recommendation

Moved: Item 8a. Climate Action Recommendations to 3b.

**Moved and Seconded**

***THAT the agenda for the November 19, 2019 Open Operations Policy and Planning Committee meeting be adopted as amended.***

**CARRIED UNANIMOUSLY**

**2. Correspondence**

Committee Chair Connelly reviewed the correspondence received from the City of New Westminister, Consultation on Proposed Community Plan Amendment, October 29, 2019. Additional information to be requested regarding: Development Permit types; Land Use Designations for Keary Street; Schools land use designation in Queensborough.

**3. Presentations**

**a. 2019-2020 Arts Surplus Allocation Update**

District Arts Facilitator Kelly Proznick provided an overview of the status of Arts Education at New Westminister Schools. Highlights included the following:

- Important to develop budgets that maintain programming, build capacity and consider repairs, maintenance and replacement of equipment.
- Community organizations have reached out to the Arts Program to see how partnering with them could maximize resources, increase inclusion and equitability and enhance opportunities.

- Supporting teachers to grow and thrive by offering professional development and collaborative opportunities in arts. Continue to work with parents and families to set goals and leverage opportunities.
- Legacy and Inquiry projects that are in the works within the District include StrongStart.
- Liaise with Aboriginal Education Coordinator Bertha Lansdowne to incorporate Indigenous culture in the arts.
- Next steps include completing the listing of arts supplies and prioritizing the requests.

b. Climate Action Recommendations

Trustee Dhaliwal was not able to attend the meeting. Trustee Ansari read aloud the proposed recommendations. It was asked Climate Action information be published on the District's website.

A delegation attended the meeting. Members asked the Board why the original proposed motions brought forward at the October 15, 2019 Operations Committee meeting had been amended.

Superintendent Hachlaf indicated that the Climate Emergency motion was passed only recently, more work is required to establish specific targets and timelines. The wording in the proposed motions as presented align with the District's new Strategic Plan.

Trustee Gifford thanked Trustee Dhaliwal for her work in preparing the Background and motions for consideration. He also thanked the District for their initial work in reviewing how to advance this initiative.

**Moved and Seconded**

***THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to include a goal within its strategic plan to make climate action and environmental sustainability a priority, and to direct staff to incorporate environmental strategies when preparing and executing capital planning submissions (i.e. Annual Facilities Grant and 5-Year Capital Plan) to the Board of Education and Ministry of Education. Further, specific consideration of the following shall be made:***

- ***Measurable targets and specific timelines and goals to reduce SD40's greenhouse gas emissions;***
- ***Consideration to all SD40 schools and sites, transportation and purchasing and procurement functionalities.***
- ***Costs associated to the plans put in place.***
- ***Opportunities for stakeholder engagement and input.***

**MOTION AMENDED #1**

**Moved and Seconded**

***THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to include a goal within its strategic plan to make climate action and environmental sustainability a priority, and to direct staff to incorporate environmental strategies when preparing and executing capital planning submissions (i.e. Annual Facilities Grant and 5-Year Capital Plan) to the Board of Education***

**and Ministry of Education. Further, specific consideration of the following shall be made:**

- **Measurable targets and specific timelines and goals to reduce SD40's greenhouse gas emissions, consistent with the IPCC 1.5.**
- **Consideration to all SD40 schools and sites, transportation and purchasing and procurement functionalities.**
- **Costs associated to the plans put in place.**
- **Opportunities for stakeholder engagement and input.**
- **District Staff to provide an update on the development on the Climate Action Plan taken by the District in September 2020.**

**CARRIED UNANIMOUSLY**

**MOTION AMENDED #2**

**Moved and Seconded**

**THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to include a goal within its strategic plan a long-term Climate Action Plan to make climate action and environmental sustainability a priority, and to direct staff to incorporate environmental strategies when preparing and executing capital planning submissions (i.e. Annual Facilities Grant and 5-Year Capital Plan) to the Board of Education and Ministry of Education. Further, specific consideration of the following shall be made:**

- **Measurable targets and specific timelines and goals to reduce SD40's greenhouse gas emissions, consistent with the IPCC 1.5.**
- **Consideration to all SD40 schools and sites, transportation and purchasing and procurement functionalities.**
- **Costs associated to the plans put in place.**
- **Opportunities for stakeholder engagement and input.**
- **District Staff to provide an update on the development on the Climate Action Plan taken by the District in September 2020.**

**CARRIED UNANIMOUSLY**

**Moved and Seconded**

**THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) to include a goal within its strategic plan to provide leadership and support to increase learning opportunities for both students and staff towards climate literacy and environmental sustainability.**

**CARRIED UNANIMOUSLY**

**4. Comment & Question Period from Visitors**

Nil.

**5. Reports from Senior Management**

a. Capital Projects Update

i. New Westminster Secondary School (D. Crowe / G. Lachmuth)

Director of Capital Projects Crowe and Grant Lachmuth, Black Wolf Consulting, provided November highlights:

- NWSS staff and administration continue to be consulted on classroom requirements, project updates and transition plan to new school.
- Weekly stakeholder consultation meetings regarding delivery of civil works between Massey Theatre and Moody Park Arena is underway. Road works are going well and will be completed in two weeks.
- Stakeholder communications continue to take place.
- Framing has been completed; drywall is commencing on the inside.
- Exterior boarding/sheeting will take place in the next few weeks.
- Glazing has commenced to be installed, which is giving the school more shape and dimension.
- Maintenance/IT building, all the footing and foundations have been completed and the wall structures will start to be raised and should be completed by mid to end April 2020.
- Site workers level is 120-130 that is an increase of 25-30 workers (plumbing, ventilation).
- Compliance and Project Teams continue to audit the contractor work and that it meets/exceeds work quality and is completed according to Code.

A site visit for the Board of Education is being scheduled. Audience members asked whether an event is being planned where past and present NWSS attendees, staff, and the public will have an opportunity to say goodbye to the current high school. This has been taken under advisement.

b. Operations Update

- November 2019 Operations Update

Secretary-Treasurer Ketcham provided an update on the activities of the Operations and Finance staff for November.

i. October 31, 2019 Financial Report

Secretary-Treasurer Ketcham indicated that revenues and expenses are on-target compared to 2018-19. Substitute salaries is tracking at 76%, may require some adjustment. There will be some re-alignment as work starts on the amended budget.

c. Funding Model Review Update

Secretary-Treasurer Ketcham provided highlights of the Funding Model Review. Districts across the province continue to wait for some economic modeling of the new formula to better understand impacts. At this time, it is unclear to what extent these recommendations of the working group may be built in to the model and how the transition period will work.

CUPE Local 409 President Marcel Marsolais was asked what the potential impact would be of the funding model review. It was noted that there are still a lot of questions and concerns as there are no specifics provided.

- i. Operations Committee Chair Connelly introduced the following Funding Model Review motion:

**Moved and Seconded**

***THAT the Operations Policy and Planning Committee recommend to the Board of Education of School District No.40 (New Westminster) to advocate to the Ministry of Education to ensure Boards of Education are provided with the opportunity to model and/or pilot the new funding formula recommendations prior to implementation in order to provide feedback on the positive and negative implications of the proposed recommendations, the impact on the ability of our districts to strengthen success for all students and the ability to ensure a system that is equitable, predictable and fair for all school districts.***

**CARRIED UNANIMOUSLY**

- d. Living Wage Update

Executive Director of Human Resources provided highlights of the Living Wage initiative within the District.

Trustee Gifford indicated that it is great news that the District already pays its employees above the Living Wage. Staff to draft a timeline for implementation and bring back the item at the January 21, 2020 Operations Policy and Planning Committee meeting.

**Moved and Seconded**

***THAT the Operations Policy and Planning Committee members hereby extend the length of the meeting past 9:30pm as per Board Policy 7, Board Operations.***

**CARRIED UNANIMOUSLY**

- e. Memorialization Advisory Committee (MAC) Verbal Update

Superintendent Hachlaf provided a brief update. It was asked that the Minutes of the MAC be circulated to the Trustees. Also, that a schematic design be included to show the preliminary landscape design plans.

- f. Queensborough Middle School Childcare Verbal Update - City & District Partnership

Associate Superintendent Naser confirmed that two portables were moved from Lord Tweedsmuir Elementary School to Queensborough Middle School. The Westminster Children's After School Society (WCASS) Executive Director has indicated that there may be a waitlist for licensing of the childcare program due to a backlog. Associate Superintendent Naser has reached out to John Stark at the City of New Westminster to ask for support to help expedite licensing. Families on the waitlist will be contacted to confirm whether they would like to remain on the list. It was suggested that a licensing officer visit the site to provide feedback as to how to advance the process.

**6. General Announcements**

Trustees briefly discussed who will be attending the upcoming District PAC meetings.

**7. New Business**

Nil.

**8. Old Business**

Nil.

**9. Question Period (15 Minutes)**

Nil.

**10. Adjournment**

The meeting adjourned at 9:50pm.