

## **RE-NAMING SCHOOL AND DISTRICT FACILITIES**

The District's is committed to reconciliation and decolonization of the district's physical structures within the public landscape of the traditional and unceded territories of the Qayqayt and Coast Salish peoples. Hence, the District will consider proposals to re-name a school or district facility, only in exceptional circumstances, where the existing name is deemed to no longer be serving the needs of the school population of the community and no longer aligns with the District's core values and strategic priorities. The decision to re-name an existing school or district facility must follow the guiding principles set out in Administrative Procedure 541.

### **Procedures**

The following procedures for re-naming a school facility will involve the following steps:

1. The Board of Education reserves the right to change or remove a name in the event of exceptional circumstances.
2. Be consistent with the guiding principles of AP 541.
3. The proposal to re-name a school can be initiated by the school administration, staff or students, the Parent Advisory Council, District staff and community members.
4. A written proposal with rationale for re-naming should be submitted to the Superintendent's office.
5. If the proposal is deemed to qualify as an exceptional circumstance, where the existing name no longer serves the needs of the school population of the community and no longer aligns with the District's core values and strategic priorities, the Superintendent will bring the proposal to the Board of Education to consider the activation of a District re-naming committee for further consultation.
6. The re-naming committee will consist of a:
  - a. Trustee
  - b. District Aboriginal Coordinator
  - c. Director of Instruction and/or Associate Superintendent
  - d. PAC representative
  - e. NWPVPA representative
  - f. CUPE representative
  - g. NWTU representative
  - h. Up to 2 Indigenous members
  - i. Up to 2 members of the local community
  - j. Up to 3 student advisory representatives
7. The committee will recommend to the Board a plan and timeline for consulting students, parents, staff and community representatives regarding the proposed re-naming.

8. The committee, after completing the consultation process, will present a final report to the Board summarizing the process and findings and provide a recommendation.
9. The final decision will be made by the Board, in a closed meeting, and released to the public through a public board meeting. The Board is not bound by the recommendations of the Committee.
10. A letter of approval/non-approval is provided to the applicant.
11. If approved, an official public dedication ceremony will be held.
12. An education and communication plan will be developed and implemented to support understanding the history and significance of a new school name and to teach the proper pronunciation of the name given.

*Reference: Sections 22, 65, 85 School Act*

*SD No. 40 (New Westminster)*

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*Adopted: October 29, 2019*

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Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)