

**MINUTES OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, December 10, 2019, 7:00 PM
School Board Office
811 Ontario Street, New Westminister**

PRESENT	Anita Ansari, Chair	Karim Hachlaf, Superintendent
	Dee Beattie, Trustee	Bettina Ketcham, Secretary-Treasurer
	Danielle Connelly, Trustee	Maryam Naser, Associate Superintendent
	Surveen Dhaliwal, Vice-Chair	Robert Weston, Executive Director, Human Resources
	Mark Gifford, Trustee	Maureen McRae-Stanger, Director of Instruction, Learning & Innovations
	Maya Russell, Trustee	Holly Nathan, Communications Coordinator Caroline Manders, Recording Secretary
REGRETS	Mary Lalji, Trustee	

The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair of the Board called the meeting to order at 7:00pm.

2019-124

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda for the December 10, 2019 Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meetings held:

i. November 26, 2019 Regular Meeting

2019-125

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as distributed for the November 26, 2019 Regular School Board Meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. COMMENT & QUESTION PERIOD FROM VISITORS

Nil.

4. CORRESPONDENCE

Correspondence was received.

It was mentioned that the rental of a public school by elected officials for a non-school related event may not be appropriate. Superintendent Hachlaf clarified that the event hosted at a school is a non-political event, which would align with the Administrative Procedure 550: District Facility Use and Fees and Charges.

5. BOARD COMMITTEE REPORTS

a. Combined Education and Operations Policy & Planning Committees,
December 3, 2019

i. Comments from the Committee Chairs, Trustees Beattie and Connelly
Trustee Beattie thanked those who attended the Combined Education and Operations Policy and Planning Committee meeting.

ii. Approval of the December 3, 2019 Combined Education and Operations Policy & Planning Committee Minutes

2019-126

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the December 3, 2019 Combined Education and Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

iii. 2019-2024 Strategic Plan

Communications Coordinator Nathan and Superintendent Hachlaf provided an overview of the revised 2019-2024 Strategic Plan.

Superintendent Hachlaf announced that Communications Coordinator Holly Nathan will be retiring at the end of December 2019. Chair Ansari, on behalf of the Board, thanked Holly for her service and work well done with the District.

2019-127

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the 2019-2024 Strategic Plan as presented, including the edits as discussed.

CARRIED UNANIMOUSLY

iv. Statement of Financial Information (SOFI) Report

2019-128

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) acknowledge receipt of the Statement of Financial Information Report for information.

CARRIED UNANIMOUSLY

- v. Education Policy and Planning Committee Daytime Meeting Pilot
Staff was asked to ensure that scheduling of this meeting would be mutually convenient to all those attending. The daytime meeting is to take place within the current 2019-2020 school year.

2019-129

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) continue to foster youth/student engagement in Board Governance, and therefore, the Board directs staff to explore the feasibility of having an annual daytime Education Policy & Planning Committee meeting in lieu of one monthly evening meeting.

CARRIED UNANIMOUSLY

6. REPORTS FROM SENIOR MANAGEMENT

- a. Superintendent Update

Superintendent Hachlaf provided highlights of his December report:

- Queensborough Middle School
 - Students created benches
 - Theatre class practice for production of Mary Poppins
 - Flexible seating classroom
 - Social Studies class
 - Science experiment with an Oreo cookie tower; robotic hand
- NWSS
 - Drama and photography
- Discover New Westminster Schools (K-12) – a brand-new event for the District, which will be held on Wednesday, January 8, 2020 at the Massey Theatre, 6:00pm to 8:30pm. This event will provide everyone with the opportunity to ask questions; take a tour; learn about EST K-12 level; careers & apprenticeship; inclusive education; Indigenous education; Programs of Choice, etc. This will provide parents with an overview of all the great opportunities offered within the District. It is hoped that this will be an annual event.

- b. Bank Signing Authority

2019-130

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster)'s bank signing authorities Anita Ansari, Board Chair; Gurveen Dhaliwal, Board Vice-Chair; Karim Hachlaf, Superintendent; and Bettina Ketcham, Secretary-Treasurer be approved;

AND FURTHER that effective immediately, bank signing authority Mark Gifford former Board Chair, be removed.

CARRIED UNANIMOUSLY

- c. 2020-2021 Board Authority / Authorized (BAA) Courses

Director of Instruction, Learning & Innovations McRae-Stanger provided a brief update of the proposed 2020-2021 Board Authority / Authorized (BAA) Courses, specifically around two questions that arose at the December 3, 2019 Combined Education and Operations Policy & Planning Committee meeting as follows:

BAA Laboratory Technology 12:

Conversation with NWTU President Eric Young:

- Course does not have any impact on, or replace the teacher's job/duties.
- Students in the course are assigned to a teacher.
- Teacher is providing the curriculum, teaching the learning standards, and assessing and evaluating student work.
- The course will be aligned with another enrolling science course and the total number of students in that teaching block will meet class size and composition language.
- Teachers can voluntarily choose to teach this course.
- Other courses at NWSS follow a similar model: Peer Tutoring, Leadership, Choreography: where students are supporting their peers to learn curriculum standards while deepening and extending their own knowledge of the content and competencies.

Volleyball Skills 10 and 12:

- Course fees: no additional fees are required to run this course.
- Students will be offered the opportunity to participate in additional training to receive their officiating credentials at an approximate cost of \$50.
- This will be recommended, and the benefits of it will be explained to the students and parents, but it will not be mandatory and will not impact the student's ability to successfully participate and complete the course.

2019-131

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the following Board Authority/Authorized Courses for the 2020/2021 school year:

BAA Applications for Learning 10

BAA Applications for Learning 11

BAA Applications for Learning 12

BAA Laboratory Technology 12

BAA Self-Efficacy 10

BAA Self-Efficacy 11

BAA Self-Efficacy 12

BAA Volleyball Skills 10

BAA Volleyball Skills 12

CARRIED UNANIMOUSLY

- d. Student Withdrawal & New Registration Report

Associate Superintendent Naser provided an update for the period September through November 2019. Most withdrawal activity took place in September, less activity in October and November, which is expected. There are more new registrations compared to withdrawals.

- e. Revised Administrative Procedure 171 Bullying and Harassment

Executive Director of Human Resources Weston updated the Board on the revisions for Administrative Procedure 171 Bullying and Harassment. Some edits are made due to changes initiated by WorkSafeBC regulations and expectations. Training of District employees regarding Bullying and Harassment is ongoing.

7. NEW BUSINESS

Nil.

8. TRUSTEE REPORTS

The Trustees provided highlights of events they attended in November and December.

9. QUESTION PERIOD (15 Minutes)

The public was given the opportunity to ask questions on matters that arose during the meeting.

10. NOTICE OF MEETINGS

Tuesday, January 14, 2020: Education Policy & Planning Committee Meeting, 6:00pm - Qayqayt Elementary, 85 Merivale Street

Tuesday, January 21, 2020: Operations Policy & Planning Committee Meeting, 7:00pm - School Board Office

Tuesday, January 28, 2020: School Board Meeting, 7:00pm - School Board Office

11. REPORTING OUT FROM IN-CAMERA BOARD MEETING

a. Record of In-Camera November 26, 2019 Board Meeting

12. ADJOURNMENT

The meeting adjourned at 8:00pm.

Chair

Secretary-Treasurer