

## How to Correctly Disinfect/Sanitize a Laptop or Chrome Book

**It is very important that you disinfect/sanitize your laptop and/or Chromebook.  
Please ensure that you do so before and after each use.**

Here is the best way to disinfect/sanitize your device:

1. Turn off the device and unplug it from its power source.
2. Flip the device upside down and give it a shake vigorously to loosen any debris. If you have compressed air, use that to clear out under the keys.
3. Wipe the tops of the keys and the palm rest lightly with disinfectant wipes (or rubbing alcohol). AVOID USING BLEACH (this can damage the finish on the keyboard). Ensure the wipes are not overly damp by squeezing out the excess liquid before wiping.

Did you know: A laptop/chrome book keyboard can have more than 400x the bacteria on it than a toilet seat? EWWW!

