

**MINUTES OF THE REGULAR OPEN MEETING  
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, September 24, 2019, 7:30 PM  
School Board Office  
811 Ontario Street, New Westminister**

<b>PRESENT</b>	Anita Ansari, Vice Chair Dee Beattie, Trustee Danielle Connelly, Trustee Gurveen Dhaliwal, Trustee Mark Gifford, Chair Maya Russell, Trustee	Karim Hachlaf, Superintendent Kim Morris, Secretary-Treasurer Maryam Naser, Associate Superintendent Robert Weston, Executive Director, Human Resources Caroline Manders, Recording Secretary Guests: Bertha Lansdowne, District Aboriginal Coordinator Sharon Domaas, BASES Laurie Molstad, BASES Dale Owen, BASES Quirina Gamblen, Director, Programs & Planning Andrew Bordignon, KPMG Tim Holloway, KPMG
<b>REGRETS</b>	Mary Lalji, Trustee	

*The New Westminister School District recognizes and acknowledges the Qayqayt First Nations, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*

**1. ADOPTION OF THE AGENDA**

The Chair of the Board called the meeting to order at 7:35pm.

**2019-091  
Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminister) adopt the agenda as distributed for the September 24, 2019 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

**2. APPROVAL OF THE MINUTES**

a. Minutes from the Open Meetings held:

1. June 25, 2019 Regular Meeting

**2019-092  
Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminister) approve the minutes as distributed for the June 25, 2019 Regular School Board meeting.***

**CARRIED UNANIMOUSLY**

b. Business Arising from the Minutes  
Nil.

### **3. PRESENTATIONS**

#### a. Orange Shirt Day

District Aboriginal Coordinator, Bertha Lansdowne presented an overview of the origins of Orange Shirt Day and how New Westminster Schools incorporates Indigenous Protocols and activities into its curriculum. One Professional Development Day this year has been dedicated to Indigenous Learning. At New Westminster Secondary School, Reconciliation and Indigenous Book Clubs have been created, as well as a film festival is planned.

The Ministry of Education has introduced 'Equity Scan' which endeavours to lifting student achievement through scanning 4 key areas: Policy & Governance; Learning Profile; Learning Environment; Pedagogical Core. This will occur over the next year (to June 2020). The first meeting is scheduled for October 17, 2019 and the purpose is to build an Equity Scan committee and learn about the toolkit.

#### b. Burnaby Association for South East Side (BASES)

Sharon Domaas, Laurie Molstad and Dale Owen of the not-for-profit Burnaby Association for South East Side Thrift Store (BASES), presented a \$15,000 donation cheque for New Westminster Schools' Out-of-School student programs. One of the programs created was a summer 'Rec & Read', which was open to all District students; majority of the programs took place at Qayqayt and Lord Kelvin Elementary schools.

#### c. 2018-19 Audit Findings Report

Secretary-Treasurer Morris provided an overview of the 2018-2019 budget year. Highlights included:

- Enrolment 17/18 6,820 vs 18/19 enrolment 6,821.
- Income Statement - \$68.4 million; expenses \$68.1 million: \$300K surplus.
- Spent \$900K on computer equipment - operating surplus was used to offset this by \$770K.
- Restricted \$1.4 million; Unrestricted \$3.5 million - spending down the surplus.
- District is within 1.15% of expense vs budget as anticipated; benefits were adjusted for 2019-2020.
- Revenues - came within 0.06% of budget.
- Special Purpose - Opening balance \$3.1million; closing balance \$2.4 million; school generated funds should also be spent down, this is happening more slowly - will continued to be monitored in 2019-2020 budget year.
- Capital Additions - used Capital Funding total \$52.5 million.

KPMG Auditors Andrew Bordignon and Tim Holloway presented the audited financial statements. Secretary-Treasurer Morris thanked KPMG and the Finance Department for their efficient and accurate preparation of the financial statements and coordination of the audit.

On behalf of the Board of Education, Chair Gifford thanked Secretary-Treasurer Morris for her great service to the District. She has accepted an opportunity with the Greater Victoria School District. Secretary-Treasurer Morris thanked the Board is appreciative of the opportunity she was given at New Westminster Schools and wished everyone continued success.

### **4. COMMENT & QUESTION PERIOD FROM VISITORS**

Orange Shirt Day shirts are available for sale at New Westminster Secondary School.

**5. CORRESPONDENCE**

Correspondence was received. Trustee Russell addressed the Response to Reclaiming Power and Place, the Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls.

**2019-093**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) adopt the Sections 11.1 and 11.2 from the Reclaiming Power and Place: The Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls Calls for Justice and educate and provide awareness to all students and the public about missing and murdered Indigenous women, girls, and 2SLGBTQQIA people, and about the issues and root causes of violence they experience. All curriculum development and programming will be done in partnership with Indigenous Peoples, especially Indigenous women, girls and 2SLGBTQQIA people.***

***AND FURTHER to also develop and implement awareness and education programs for Indigenous children and youth on the issue of grooming for exploitation and sexual exploitation.***

**CARRIED UNANIMOUSLY**

**6. BOARD COMMITTEE REPORTS**

a. Education Policy & Planning Committee, September 10, 2019

i. Comments from the Committee Chair, Trustee Dhaliwal

No remarks.

ii. Approval of the September 10, 2019 Education Policy and Planning Committee Minutes

**2019-094**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the September 10, 2019 Education Policy & Planning Committee meeting.***

**CARRIED UNANIMOUSLY**

iii. All On Board Endorsements

**2019-095**

**Moved and Seconded**

***THAT the Board of Education of School District No.40 (New Westminster) endorse the #AllOnBoard Campaign; and in doing so, write a letter to the TransLink Mayors' Council on Regional Transportation, the Board of Directors of TransLink, the Ministry of Municipal Affairs and Housing, the Ministry of Social Development and Poverty Reduction, and the Ministry of Finance, asking TransLink to work with the provincial government to finalize and secure funding, and develop a plan that will provide free public transit for minors (aged 0-18), and reduced price transit based on a sliding scale for all low-income people regardless of their demographic profile as soon as possible in the Metro Vancouver***

**TransLink region and all transit systems in BC to ensure our most at-risk youth can attend school.**

**AND FURTHER THAT the Board write a separate letter to the Mayors' Council on Regional Transportation asking them to:**

- 1. require TransLink adopt a poverty reduction/equity mandate in order to address the outstanding issue of lack of affordability measures to ensure those who need public transit the most can access the essential service, and**
- 2. to request the Mayors' Council on Regional Transportation and TransLink immediately and without delay amend existing by-laws and cease ticketing all minors for fare evasion as the first step towards the full implementation of free transit for children and youth 0-18, unlink ICBC from fare evasion for youth and adults, allow low-income adults to access community service as an alternative to the financial penalty of a fare evasion ticket; and implement free transit for youth without delay.**

**CARRIED UNANIMOUSLY**

- iv. HPV9 Vaccination Equity

**2019-096**

**Moved and Seconded**

**THAT the Board of Education of School District No.40 (New Westminster) write a letter to the Minister of Health, the Minister of Education and the Secretary for Gender Equity requesting that the HPV9 vaccine be provided free of charge for all males age 9 - 26, making it equal to what is currently available for females age 9 - 26.**

**CARRIED UNANIMOUSLY**

- v. New Board Policy 22 - Provision of Menstrual Products

**2019-097**

**Moved and Seconded**

**THAT the Board of Education of School District No. 40 (New Westminster) adopt new Board Policy 22 - Provision of Menstrual Products to Students; AND FURTHER that the Board Policy Manual be updated accordingly.**

**CARRIED UNANIMOUSLY**

- vi. 2019/2020 Board Annual Work Plan - Board Policy 2 - Appendix A

**2019-098**

**Moved and Seconded**

**THAT the Board of Education of School District No. 40 (New Westminster) adopt the School District No. 40 (New Westminster) revised Board Policy 2 - Appendix A: Board Annual Work Plan for 2019/2020.**

**CARRIED UNANIMOUSLY**

- b. Operations Policy & Planning Committee, September 17, 2019
- i. Comments from the Committee Chair, Trustee Connelly  
Trustee Connelly thanked HUB New Westminster for their NWSS Cycling Access presentation.
- ii. Approval of the September 17, 2019 Operations Policy and Planning Committee Minutes  
**2019-099**  
**Moved and Seconded**  
***THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the September 17, 2019 Operations Policy & Planning Committee meeting.***  
**CARRIED UNANIMOUSLY**
- iii. NWSS Cycling Access  
**2019-100**  
**Moved and Seconded**  
***THAT the Board of Education of School District No. 40 (New Westminster) endorse HUB New Westminster's request for separated bicycle lanes to and around the new NWSS, and that the Board communicate its support for this request directly to New Westminster's Mayor and Council.***  
**CARRIED UNANIMOUSLY**
- iv. 2020-2021 International Program Fees Review  
Trustee Russell and Chair Gifford attended an information session on mental health matters concerning International students relative to learning environments they experience.  
**2019-101**  
**Moved and Seconded**  
***THAT the Board of Education of School District No. 40 (New Westminster) approve the revised fees for the International Education Program as follows: \$15,000 annual fee plus medical \$1,000 and monthly homestay \$950, effective July 2020 for new students.***  
**CARRIED UNANIMOUSLY**
- v. New Westminster Schools Support for Student Climate Strike on September 27, 2019  
Trustee Dhaliwal mentioned that the students will be walking out at 11:00am and walking to New Westminster SkyTrain station. They will attend a gathering downtown Vancouver from 1:00pm to 3:00pm.  
**2019-102**  
**Moved and Seconded**  
***THAT the Board of Education of School District No. 40 (New Westminster) support students in New Westminster to work with others across British Columbia, Canada and around the world, who have called on adults and peers to mobilize an International Climate Strike on September 27, 2019.***

***In solidarity with student efforts to amplify climate concerns, and in recognition of the unique importance of the Climate Strike scheduled to take place in Vancouver on Friday, September 27, the New Westminster Board of Education will:***

- a) excuse attendance of any high school student that presents a permission slip, signed by their parent or guardian;***
- b) excuse attendance of any elementary or middle-school student, if accompanied by their parent, guardian or authorized adult;***
- c) not penalize any student who chooses to miss classes on September 27 in order to participate in lawful Climate Strike activities.***

***Furthermore, staff are encouraged to incorporate relevant climate strike information into educational programming, as appropriate, during week of September 23rd.***

**CARRIED UNANIMOUSLY**

**7. REPORTS SENIOR MANAGEMENT**

a. Superintendent Update

Superintendent Hachlaf provided an overview of the following:

- Strategic Plan 2019-2024: draft to be finalized and formalized this fall
- Secretary-Treasurer recruitment has been completed. Superintendent Hachlaf thanked Secretary-Treasurer Morris for her excellent work. He announced that Bettina Ketcham will join the District as Secretary-Treasurer on October 15, 2019. Bettina has worked with the Quesnel School District and in the private sector at KPMG. She brings with her a wealth of knowledge and experience and will be a great fit for the District.
- Teacher Coaches and Teacher Librarians had a really successful session
- Transforming the Student Experience - Menstrual Initiative was officially rolled-out at Fraser River Middle School on September 6.
- Vaping: Superintendent Hachlaf shared his concerns about vaping in a [Global News interview](#). Director, Programs & Planning Gamblen continues to work with teachers to share information from Fraser Health to educate parents and students - will be sending home an informational letter as well as hosting an upcoming information night.
- Homecoming 2019 Tug-of-War Champions – Team Education won (with a little help from the New Westminster Fire Fighters).
- Terry Fox Run - in 2018, New Westminster Schools raised \$17K.

b. 2018-19 Audited Financial Statements

**2019-103**

**Moved and Seconded**

***THAT the Board of Education of School District No. 40 (New Westminster) approve the Audited Financial Statements for the fiscal year ending June 30, 2019.***

**CARRIED UNANIMOUSLY**

- c. School Nourishment Program Update  
Director of Programs & Planning Gamblen provided a brief overview of the status of the roll-out of the School Nourishment Program. In September, 419 meals have been ordered; the threshold of ordering a minimum of 200 meals per month will start in October, thus far the minimum is being surpassed.
- d. Student Withdrawal & New Registration Report  
Associate Superintendent Naser provided a brief overview of the Student Withdrawal & New Registration (K-12) report. A report on in-care students will be included with the annual January Student Welfare Report.
- e. Executive Compensation Disclosure Statement  
**2019-104**  
**Moved and Seconded**  
***THAT the Board of Education of School District No. 40 (New Westminster) approve the 2018-2019 Annual Executive Compensation Disclosure Statement as presented.***

**CARRIED UNANIMOUSLY**

**8. TRUSTEE REPORTS**

The Trustees provided highlights of events they attended through the summer and September.

**9. QUESTION PERIOD (15 Minutes)**

The public was given the opportunity to ask questions on matters that arose during the meeting.

**10. NOTICE OF MEETINGS**

Tuesday, October 8, 2019: Education Policy & Planning Committee, 6:30pm - F.W. Howay Elementary, 91 Courtney Crescent

Tuesday, October 15, 2019: Operations Policy & Planning Committee, 7:30pm - School Board Office

Tuesday, October 29, 2019: School Board Meeting, 7:30pm - School Board Office

Reminders:

September 30: Orange Shirt Day

October 5: World Teachers' Day

**11. REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of June 25, 2019 In-Camera Board Meeting.

**12. ADJOURNMENT**

The meeting adjourned at 10:02 pm.

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Chair

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Secretary-Treasurer