

**ADMIN PROCEDURES MANUAL** 

## **Administrative Procedure 410**

## PROFESSIONAL DEVELOPMENT

## **Background**

The District encourages all personnel to pursue professional development and expects that all employees will continually upgrade themselves through a program of professional development. The District recognizes that it shares responsibility to enable and to promote professional growth.

## **Procedures**

- 1. The District will assist in such development through provision of:
  - 1.1 Periodic feedback on performance;
  - 1.2 Organization of workshops and seminars;
  - 1.3 Release time to attend conferences and training sessions in and out-of-District;
  - 1.4 Budgeted funds for such purposes.
- 2. All such District provisions must consider:
  - 2.1 The limitations of available funds,
  - 2.2 Efficient use of those funds,
  - 2.3 The effective use of operational and instructional time.

Reference: Sections 17, 18, 20, 22, 65, 85 School Act

Employment Standards Act

SD No. 40 (New Westminster)

Adopted: May 30, 2017

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