

USE OF SCENTED PRODUCTS

Background

The District is committed to providing a safe and healthy environment for employees, students, and visitors. Scented products have the potential to impact the health of some individuals. The District endeavours to control exposure to scented products by increasing awareness and encouraging individuals to avoid the use of scented products in the workplace.

Procedures

1. Employees and students shall avoid using scented products when a known condition exists with the sensitivity to these products.
2. Employees and students will be made aware of the effects of scented products on other persons through signs posted in buildings, the scent-free guidelines, and promotional materials. The employee orientation program will emphasize our scent avoidance policy.
3. Staff affected by scented products shall complete an incident report ([Form 6A](#)) and the concern will be discussed at the site safety meeting or with the site safety representative with a view to a resolve.
4. Where a student or employee's health remains at risk, even after reasonable steps have been taken to mitigate scents in the workplace, other accommodations may need to be considered including but not limited to, reassignments or relocation.

Reference: Sections 17, 20, 22, 65, 85 School Act
Health Act
Safety Standards Act
Workers' Compensation Act
Communicable Diseases Regulation
Occupational Health and Safety Regulation

SD No. 40 (New Westminster)

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Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)