

School District 40 (New Westminister) Facility Rentals **Codes of Conduct for use of gymnasiums**

In addition to the terms outlined in the waiver, there are some basic rules and codes of conduct that must be followed when renting school district facilities, specific to each type of space. When using gymnasiums, please ensure that the event supervisor, who is responsible for all participants while using the facility, organizes activities in such a way that they keep the following things in mind:

- Nets (volleyball, badminton, etc) are available for rent. To protect the floor and installed fixtures, no outside nets may be used.
- No additional equipment from the school is available for use unless express permission from the Facility Rentals office is provided in advance.
- No hard/outside balls (softballs, lacross balls, etc) may be used inside.
- No hockey, in any form, is permitted inside school facilities.
- Only gym and non-marking shoes should be used within the gymnasiums. No heels or hard-heeled outdoor footwear may be worn on wood floors.
- A damage deposit will be required for use of score clocks.
- No tape of any kind may be applied to gym floors. Any removeable tape, or other non-marking signage that may be temporarily fixed to a wall, should be removed before the group leaves after each use.
- Any dents, markings or other damage to the floor, walls, or other property within the gym or other connected spaces given access to may be charged back to the user to cover the cost of the repair.
- Improper use of facilities may also lead to possible cancellations of future bookings.