



**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE**

**Tuesday, May 10, 2022, 6:30 PM
Via Webex Livestream**

PRESENT Gurveen Dhaliwal, Chair
Dee Beattie, Vice-Chair
Anita Ansari, Trustee
Mary Lalji, Trustee
Danielle Connelly, Trustee
Maya Russell, Trustee
Mark Gifford, Trustee

Karim Hachlaf, Superintendent
Bettina Ketcham, Secretary-Treasurer
Maryam Naser, Associate Superintendent
Robert Weston, Executive Director – Human Resources
Guests:
Members of the Public
Dave Bollen, President CUPE Local 409
Kathleen Carlsen, DPAC Chair
Dave Crowe, Director Capital Projects
Bruce Cunnings, Director Instruction Learning Services
Amy Grey, Assistant Secretary-Treasurer
Kristen Keighley-Wight, Communications Manager
Laura Kwong, DPAC
Mark Layzell, Manager Operations & Transport
Julie MacLellan, Reporter, New Westminster Record
Ken Millard, Principal Lord Kelvin
Sarah Wethered, President, NWTU
Leanne Sojka, Recording Secretary

Committee Chair Connelly recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The meeting was called to order at 6:29 pm.

Moved and Seconded

THAT the agenda for the May 10, 2022, Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. COMMENT & QUESTION PERIOD FROM VISITORS

Nil.

3. REPORTS FROM SENIOR MANAGEMENT

a. Capital Projects Update

i. NWSS and Skwo:wech Decommissioning

Director Capital Projects Crowe provided updates to the decommissioning of the old NWSS and Skwo:wech school buildings. The contractor for the NWSS decommissioning will produce a schedule, final documentation to meet the City of New Westminster's demolition permit requirements and will commence stakeholder engagement. It is anticipated at this time that the decommissioning process will take nine months. The abatement of the old Skwo:wech building is almost complete. The District is awaiting a final issuance permit from the City of New Westminster. Phase 2 will follow and includes parking lot relocation and landscaping with a completion target date of January 2023.

b. Operations Update

i. Operations Report May 2022

Secretary-Treasurer Ketcham provided highlights.

ii. Financial Forecast to June 30, 2022

Secretary-Treasurer Ketcham provided an overview of the District's financial forecast to June 30.

As of April 30, a deficit of \$1.3M was reported. A June 30 projection of \$1.9M is above the anticipated deficit approved in the Amended Budget passed in February which is predominantly a result of deficits in special purpose of approximately \$333K.

Questions and discussion followed.

iii. Technology Information Services Update

Associate Superintendent Naser provided an update on the Technology Infrastructure Services (TIS) budget. The District technology steering committee is composed of District staff, members of the TIS team, principals, and vice principals from each school level, each providing valuable input on emerging technology needs and budget. She thanked the pivoting work done by the small TIS team over the past two years who deployed devices, procured new devices, supported teachers and parents, accessing WiFi and software. Technology budget breakdowns were provided for each of the 2021/22 and 2022/23 school years.

Questions and discussion followed.

c. 2022-2023 Superintendent Recommendations

Superintendent Hachlaf and members of Senior Management provided a detailed overview of the Recommendations for the 2022-2023 budget:

- Changes to Base Budget:
 - Employment Standards Act revisions for TTOC and casual staff
 - Budgeted for \$130K in base budget
- Updated Base Budget:
 - Pandemic recovery base budget included \$650K in additional investments related to replacement and contingency Education Assistants
 - Pandemic recovery base budget is in structural deficit:
 - 2022-2023 is \$1,168,193
 - 2023-2024 is \$598,000
 - 2024-2025 is \$324,000
- Identified Efficiencies
- Stakeholder Consultation:
 - Consultations this year were robust with similar asks from last years' consultations: inclusive education, Indigenous education, broad-spectrum climate action to be woven into curriculum
 - Ensured the Superintendent's recommendations aligned with Board's Strategic Plan

Secretary-Treasurer Ketcham shared non-financial information:

- From parents, common concerns around very tight facilities
- The District has been advocating for additional capacity to meet the highest growth period occurring over the next five years
- Translink will be putting out for public comment, route 128, highlighting this remains outside out of the District's control

Trustees shared their thanks and appreciation for the budget work completed by the Senior Management Team.

Questions and discussion followed.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster) adoption of the Superintendent's Recommendations for the Budget 2022-23

CARRIED UNANIMOUSLY

i. 2022-2023 Preliminary Budget Summary

4. GENERAL ANNOUNCEMENTS

Trustee Connelly acknowledged and spoke to Moose Hide Campaign day May 12, 2022.

5. **NEW BUSINESS**

- a. Expanding Before and After School Childcare (Trustee Beattie)

Trustee Beattie shared that there is a dire need for more childcare in New Westminster. With childcare now residing under the MoE, a plan to expand childcare is required. Superintendent Hachlaf confirmed the recommendation will anchor staff as a preliminary plan with which to build on.

Moved and Seconded

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. 40 (New Westminster), to direct staff to create a report that looks at options to increase childcare spaces in our schools and explore the feasibility of using school-based part-time staff to offer before & after school care. This report should include examples of costs analysis, input from stakeholders, discussions with the Ministry of Education and Childcare, discussions with districts that have implemented this model, and other relevant information, and be reported at the October 4, 2022 Operations Policy & Planning Committee meeting.

CARRIED UNANIMOUSLY

6. **OLD BUSINESS**

Nil.

7. **QUESTION PERIOD (15 MINUTES)**

Questions by the public were posed with corresponding answers provided.

8. **ADJOURNMENT**

The meeting adjourned at 8:27 pm