

**AGENDA OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

Tuesday, February 21, 2023

7:00 pm

Via Zoom Link

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

	Pages
<p>1. <u>ADOPTION OF THE AGENDA</u> 7:00 PM</p> <div style="background-color: #e0e0e0; padding: 10px; margin-top: 5px;"> <p>Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the February 21, 2023 Regular School Board meeting.</p> </div>	
<p>2. <u>APPROVAL OF THE MINUTES</u> 7:05 PM</p> <p style="margin-left: 20px;">a. Minutes from the Open Meetings held:</p> <p style="margin-left: 40px;">January 31, 2023 Regular Meeting 5</p> <div style="background-color: #e0e0e0; padding: 10px; margin-top: 5px; margin-left: 40px;"> <p>Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the January 31, 2023 Regular School Board meeting.</p> </div> <p style="margin-left: 20px;">b. Business Arising from the Minutes</p>	
<p>3. <u>PRESENTATIONS</u> 7:10 PM</p> <p style="margin-left: 20px;">a. Delegation Presentation (DPAC) (L. Kwong and C. Sy) 16</p>	
<p>4. <u>COMMENT & QUESTION PERIOD FROM VISITORS</u> 7:20 PM</p> <p style="margin-left: 20px;">DPAC</p> <p style="margin-left: 20px;">NWTU</p> <p style="margin-left: 20px;">CUPE</p>	

5.	<u>CORRESPONDENCE</u>	7:30 PM	
	a. Ltr from Krista Macaulay - Hybrid Meeting Support		23
6.	<u>BOARD COMMITTEE REPORTS</u>	7:35 PM	
	a. Education Policy & Planning Committee, February 7, 2023.		
	i. Comments from the Committee Chair, Marc Andres		
	ii. Approval of the February 7, 2023 Education Policy and Planning Committee Minutes		25
	Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 7, 2023 Education Policy and Planning Committee meeting.		
	b. Operations Policy & Planning Committee, February 7, 2023.		
	i. Comments from the Committee Chair, Trustee Russell		
	ii. Approval of the February 7, 2023 Operations Policy and Planning Committee Minutes		29
	Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes from the February 7, 2023 Operations Policy & Planning Committee meeting.		
7.	<u>REPORTS FROM SENIOR MANAGEMENT</u>		
	a. Superintendent Update (K. Hachlaf)	7:40 PM	35
	i. Diversity, Equity, Inclusion and Anti-Racism Report (K. Headley & M. Smith)	7:50 PM	40
	b. Approve Amended Budget for Current Fiscal Year (B. Ketcham)	8:10 PM	67

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the three readings of the amended budget bylaw for fiscal year 2022/2023.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2022/2023.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2022/2023.

8. NEW BUSINESS 8:40 PM

- a. Official Community Plan advocacy (Chair Dhaliwal)

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) write a letter to New Westminster Mayor and Council requesting that OCP amendments regarding schools be considered as part of the next revision and that further discussion be had at a future joint working group meeting.

9. OLD BUSINESS 8:50 PM

- a. Provincial Policy Matters - Direction to Board Representatives to BCSTA Provincial Council Meeting.

90

10. TRUSTEE REPORTS 9:00 PM

11. NOTICE OF MEETINGS 9:10 PM

Tuesday, March 7, 2023: Open Board School Board Meeting

Tuesday, April 11, 2023: Education Policy & Planning Committee Meeting - 3:30 pm (FRMS)

Tuesday, April 11, 2023: Operations Policy & Planning Committee Meeting - 6:30 pm (hybrid) (SBO/virtual)

Reminder:

Black History Month - February

Pink Shirt Day - February 22

Represent Board at BCSTA Provincial Council Meeting - February 24 - 25, 2023

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING 9:20 PM

a. Record of the January 31, 2023 In-Camera Meeting 91

b. Record of the February 13, 2023 Special In-Camera Meeting. 92

13. ADJOURNMENT 9:25 PM

**MINUTES OF THE REGULAR OPEN BOARD MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, January 31, 2023, 7:00 PM
Via Zoom Link**

PRESENT	<p>Gurveen Dhaliwal, Chair Maya Russell, Vice-Chair Dee Beattie, Trustee Danielle Connelly, Trustee</p> <p>Marc Andres, Trustee Cheryl Sluis, Trustee</p>	<p>Karim Hachlaf, Superintendent Maryam Naser, Assistant Superintendent Bettina Ketcham, Secretary-Treasurer Robert Weston, Executive Director Human Resources</p> <p>Dave Crowe, Director Capital Projects Guests Members of the Public DPAC: Laura Kwong, Chair CUPE 409: Dave Bollen, President NWTU: Kristie Oxley, President Laura Goodman, Recording Secretary</p>
REGRETS	Elliott Slinn, Trustee	

The New Westminster School District recognizes and acknowledges the QayQayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.

1. ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:01 pm.

**2023-001
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the January 31, 2023, Regular School Board meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE MINUTES

a. Minutes from the Open Meetings held:

i. December 13, 2022, Regular Meeting Minutes.

**2023-002
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for December 13, 2022, Regular School Board meeting.

CARRIED UNANIMOUSLY

b. Business Arising from the Minutes

Nil.

3. PRESENTATIONS

Nil.

4. COMMENT & QUESTION PERIOD FROM VISITORS

- Chair Dhaliwal provided clarity on the large amount of correspondence that the Board had received regarding the motion to return to in-person meetings. The motion on the table was amended at the December 13th meeting, and sent back to staff to determine what exactly virtual engagement would look like. She further stated that she hopes this clarity will reduce any fears that members of the public may have had with returning to in-person meetings without options for virtual participation which is not the case.
- Chair Dhaliwal clarified that the proposed policy changes submitted by Superintendent Hachlaf and presented in the Board package are not intended to be final policies. The Board has not had the opportunity to weigh in on these policy revisions. There is no recommendation to approve it until further discussions are had.

DPAC: Laura Kwong, Chair

- At DPACs January meeting members passed four motions; three were to write letters of advocacy, and one was to speak as a delegate at the City Council meeting on February 13, 2023, (e.g., advocacy for greater inclusion of school facilities planning and OCP, and the consideration of schools as community hubs in the OCP).
- Secured special guests for our February 2023 DPAC meeting 1) Nancy Brennan, consultant completing our Program of Choice review for the district, and 2) MLA Aman Singh, Queensborough-Richmond. The February DPAC meeting will be held in-person at Queensborough elementary.

CUPE 409: Dave Bollen, President

- Dave stated that they are in support of free transit for youth as well, and will be writing a letter to TransLink on behalf of DPAC.
- CUPE 409 has reached a labour settlement agreement with the District, and CUPE president Bollen stated that it is one of the best agreements he has seen.
- Bollen thanked the CUPE bargaining committee for their hard work and long hours into making this an agreement a successful one.

NWTU: Kristie Oxley

- Kristie thanked the HR department for their ongoing effort to recruit and hire TTOC's, and is grateful that these efforts continue.
- NWTU met with Nancy Brennan, consultant engaged to run the Programs of Choice review, and is pleased to report that consultations with various staff around the district are taking place so they can provide their input on programs of choice in this district.

- Teachers at NWSS are looking at teaching English First Peoples due to the Indigenous graduate requirement that has been rolled out. There is a level of excitement with the teachers in rolling out these courses.

The public was given the opportunity to ask questions on matters that arose during the meeting. Please refer to the meeting video for full comments.

Members of the public voiced concerns regarding discussions by the Board of Education regarding recommendations re: Policy #7 - Board Operations, advocacy for hybrid meetings, child care and the downtown core, and school lotteries for student registration.

5. CORRESPONDENCE

Chair Dhaliwal acknowledged the receipt of the letters from members of the public, the majority of which centered around the debate to return to either in-person, virtual and/or hybrid school board meetings. Chair Dhaliwal clarified that item 5.(g) and 5.(h) were advocating for hybrid meetings, and not for in-person meetings as previously stated.

6. BOARD COMMITTEE REPORTS

- a. The next EPPC & OPPC Meetings will be held on February 7, 2023.

7. REPORTS FROM SENIOR MANAGEMENT

- a. Approve Budget Development Process & Timelines 2023-2024 (B. Ketcham)

Secretary-Treasurer presented the draft proposal for the budget process for the 2023-24 school year which is consistent with that of the year prior. The first and second reading being completed by May 9th, and the third and final reading to be considered on May 23rd. Ketcham stated that meeting sessions will be done virtually as they have been done in the past and will encompass various stakeholder groups, principals, vice-principals, unions, student voice, indigenous advisory committee, etc. There will be a 2-week online survey to collect feedback on the budget which will also include a specific email address for budget commentary.

2022-003
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the Budget Development & Timeline for 2023-2024 as presented

CARRIED UNANIMOUSLY

- b. Annual Trustee Remuneration Review (B. Ketcham)
- Trustees provided their rationale to why they are in favour or opposed to an Annual Trustee Remuneration.

2023-004
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) apply an increase of 3.06% to existing Trustee remuneration effective July 1, 2023.

CARRIED UNANIMOUSLY

c. Superintendent Update (K. Hachlaf)

Superintendent Hachlaf provided an update on the following activities.

- Discover NW Schools was held at NWSS Grand Commons on January 10, 2023, with a new attendance record of over 1,100 people. This event highlighted our partner groups, courses, programs, and services.
- Black Excellence Day: Superintendent Hachlaf highlighted the work of our District VP Ken Headley who took the lead, in leading this event with Burnaby Schools on January 13, 2023. This event was committed to racial equity, and had over 32,000 students participate virtually; over nineteen school districts joined in the celebration. Ken will present a more detailed report around this work and the recently released K-12 anti-racism action plan that the province just released at our next Open Board meeting on February 21, 2023.
- Survey Says: an ongoing commitment to public consultation. Our 'Programs of Choice is underway.' Stakeholder interviews are finishing, but still ongoing and will be completed shortly. Based on our timeline we will be moving towards our focus groups and surveys in the near future. The associate superintendent will be providing a full report to the Board next week at our Education meeting on February 7th.
- Fuel Up Lunch Program: a survey was sent out to our community with questions re: experiences around food quality, food choice, expense, and general communication with our provider. Manager of community programs will be delivering a more comprehensive update at the February 7th operations meeting.
- The communications manager will be sending out a District survey around the middle of February. An opportunity to collect input from our community on how we can continue to improve our District communication with our public overall.
- January 28th SD40 hosted the English first people's training for Teachers within the metro region at NWSS - 80 educators across different regions engaged for the entire day with the lead facilitator Joe Corona - A fantastic event.

ii. Board Work Plan

Superintendent Hachlaf provided a verbal update re: the following edits that are recommended to the Board Work Plan (for the Board and the General Public). The context of making these changes to the Board Work Plan is to schedule the opportunity for trustee representatives to report on our Board Committees.

Current Board Committees include: Sexual Orientation and Gender Identity (SOGI), Memorialization Advisory Committee (MAC), Sanctuary Schools, Indigenous Advisory, CUPE labour management, Canadian Parents for French, and DPAC where we have 1-2 Trustees who serve as representatives. The following edits are recommended to the Board Work Plan, and have been brought forward to the Board for Approval.

October

Education Agenda Items

- Indigenous Education Report
- Inclusive Education Review Update
- Indigenous Advisory Trustee Report
(Report to be kept within the EPPC meeting).

March

Regular Board Meeting Agenda Items

- Approve District Calendar
- Memorialization Advisory Committee Trustee Report
- CUPE Labour Management Trustee Report
(Labour focussed item which is presented in-camera).

April

Education Agenda Items

- Review Career Programs Report
- Review Sexual Orientation and Gender Identity (SOGI) report
- Sexual Orientation and Gender Identity (SOGI) Trustee report
- Review Health and Wellbeing report
- Review School fees

May

Education Agenda Item

- Review Sanctuary Schools Report
- Sanctuary Schools Trustee Report
- Review International Program Report
- Distributed Learning & Continuing Education Report
- Inclusive Education Review Update

Others (to be noted under heading 'as required').

- DPAC and CPF (Canadian Parents for French).
- Superintendent Hachlaf will provide the language and Trustee reports regarding Board representation on DPAC, CPF; other external organizations would be listed under 'as required.'

Questions were asked, and discussion ensued.

Superintendent Hachlaf clarified that the Board would vote on the full verbal update of what he reviewed at tonight's meeting.

Chair Dhaliwal clarified that this current Board Work Plan will be in effect until the end of the School Year – June 2023. A new plan for 2023-24 will be reviewed and approved by the Board.

2023-005
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) amend the board work plan as presented.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

- a. Transit for Teens Advocacy and Endorsement (Trustee Connelly).

Trustee Connelly stated that Vivica Ellis created an amazing presentation and backgrounder report, and encouraged all present to review her case study which contains information on how one can access 'free transit' for youth. Providing young youth and teenagers with free access to public transportation can give one a life - a freedom and opportunity to actively participate in activities that they would otherwise be unable to do.

Chair Dhaliwal, Vice-Chair Russell, and Trustees Connelly and Andres thanked Vivica for bringing this important piece of work forward, and that access to transportation and education is critical.

2023-006
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) endorse the Single Mothers' Alliance Transit for Teens Campaign; and in doing so, write a letter to the Mayors' Council on Regional Transportation, the board of directors of BC Transit, the Ministry of Transportation and Infrastructure, the Ministry of the Environment and Climate Change Strategy, the Office of the Premier, the Ministry of Social Development and Poverty Reduction, the Ministry of Education and Child Care, the Minister of State for Infrastructure and Transit, the Ministry of Children and Family Development, and the Select Standing Committee on Children and Youth to work with the provincial government to finalize and secure funding, and develop a plan that will provide free public transit for teens aged 13 to 18 in B.C.

CARRIED UNANIMOUSLY

9. OLD BUSINESS

- a. Board and Committee meeting format: move all meetings to in-person. Motions 2022-089 and 2022-091 were tabled at the December 13, 2023, Open Board Meeting.

These two motions were tabled as per the Boards request for staff to consider a hybrid meeting format for its 'Operations Committee meeting, and/or the Open Board meetings; to clarify on how to best achieve this goal and report back. The Board did ask staff to provide innovative options to allow the Trustees to meet in person and to provide options for members of the public to view meetings live and to also provide an opportunity to engage with the Board during our comment and question period. This

direction aligns with the correspondence received and noted earlier in the meeting for the ability to participate remotely.

Superintendent Hachlaf presented a backgrounder report and an Appendix which provides a snapshot of other districts meeting structure, if they livestream their meetings, and if they offer any kind of hybrid format, and how they manage their question period and Board correspondence. Hachlaf clarified that this Appendix is not to suggest that we mirror another district, but only as a means to offer a broader context within the region. Hachlaf provided an overview of his findings to the Board.

The Chair opened up the floor to comments and questions, and discuss ensued.

**2023-007
Motion Amended**

THAT the Board of Education of School District No. 40 (New Westminster) move Operations Policy and Planning Committee to in-person for all meetings starting February 2023, including a livestream broadcast or virtual platform with an opportunity for members of the public to participate remotely and that the meeting start at 6 pm.

THAT the Board of Education of School District No. 40 (New Westminster) move Board meetings to in-person for all meetings starting January 2023.

b. Board and Committee Meeting Structure

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) move the Operations Policy and Planning Committee to the hybrid option as presented in this report starting April 2023, including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 6:00 pm.

Trustee Connelly put forth an **amendment to the motion** that the meeting start at 6:30pm.

***Moved and Seconded
2023-008***

THAT the Board of Education of School District No. 40 (New Westminster) move the Operations Policy and Planning Committee to the hybrid option as presented in this report starting April 2023, including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 6:~~30~~ pm.

CARRIED UNANIMOUSLY

**Moved and Seconded
2023-009**

THAT the Board of Education of School District No. 40 (New Westminster) move its Board of Education meetings to the hybrid option as presented in this report starting April 2023, including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 6:30 pm.

CARRIED UNANIMOUSLY

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) move its Board of Education meetings to the hybrid option as presented in this report starting April 2023, including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 7pm.

Trustee Beattie put forth an amendment to the motion that the meeting state April 2023, or earlier.

**Moved and Seconded
2023-010**

THAT the Board of Education of School District No. 40 (New Westminster) move its Board of Education meetings to the hybrid option as presented in this report starting April 2023, or earlier including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 7pm.

CARRIED UNANIMOUSLY

**Moved and Seconded
2023-011**

THAT the Board of Education of School District No. 40 (New Westminster) move its Board of Education meetings to the hybrid option as presented in this report starting April 2023, or earlier including a livestream broadcast with an opportunity for members of the public to participate remotely and that the meeting start at 7 pm.

CARRIED UNANIMOUSLY

Chair Dhaliwal stated and clarified that the two corresponding Motions stated below are not related to the policy changes that are presented later on, and that they are just to incorporate meeting format into the policy

**Moved and Seconded
2023-012**

THAT the Board of Education of School District No. 40 (New Westminster) make the necessary changes to Policy 7 (Board Operations) to align with its meeting practices.

Trustee Beattie and Vice-Chair Russell put forth the motion that the Board would like to see the language and policy changes at a subsequent meeting before the Board votes on these changes.

THAT the Board of Education of School District No. 40 (New Westminster) see the language and policy changes at a subsequent meeting before the Board votes on these changes.

CARRIED UNANIMOUSLY

***Moved and Seconded
2023-013***

THAT the Board of Education of School District No. 40 (New Westminster) make the necessary changes to Policy 8 (Board Committees) to align with its meeting practices.

CARRIED UNANIMOUSLY

Superintendent Hachlaf provided clarity re: the recommended changes to Policy #7 - Board Operations to alleviate concern and address some of the public comments that were made earlier at the start of the meeting.

Hachlaf stated that the goal of the BOE is not to mirror other districts, but do what it takes to meet the needs of our public.

*The goal in front of the BOE is not to approve this complex policy, but rather a first attempt to garner further input and direction that one would want to achieve within their policy and the goal from there would be to take the comments, reflect on this input and come back to the Board for another review, and therefore move closer to a final product. We are at the beginning of this process, and this policy is a complex one as it relates explicitly to how the Board does its business.

Superintendent Hachlaf stated that he has reviewed other districts, and in some cases included particular language for the Board's review to get a better sense of what may or may not resonate, and not to rubber stamp what is in the package.

The draft is far from a final version, and the goal is not to enter an in-depth editing process. but to acquire the broad feedback and direction to make those relevant changes and to come back for discussion. The recommendation is to 'delay any recommendation' for this evening to begin this process.

**2023-014
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) extend our meeting to 10:00 pm

CARRIED UNANIMOUSLY

Superintendent Hachlaf stated that he will review the draft revisions that are indicative of Board input and direction, and also review the video material to ensure that all input has been incorporated. If there is no concern he will complete the editing process, and bring the first review for consumption with the chair and vice-chair to ensure that everything has been covered; then bring it back to the next Board meeting and/or Operations meeting for further review.

Chair Dhaliwal stated if anyone had any comments and/or questions to email their feedback to Superintendent Hachlaf.

9. TRUSTEE REPORTS

- a. Provincial Policy Matters - Direction to Board Representative to BCSTA Provincial Council Meeting.

Trustee Sluis stated that she did not have anything to report on at this time re: Provincial Council matters as the next Provincial Council meeting will be held after our February meeting.

Chair Dhaliwal tabled this item, which is to be brought back to the next Open Board meeting on February 21, 2023.

- b. Policy Positions - Review for Submission to BCSTA Annual General Meeting.

Chair Dhaliwal stated that she did not receive any items, and that there is no policy submission that the Board would like to submit at this time.

- c. Trustees provided highlights of the events they attended in January.

- d. Trustee Sluis requested to bring forward a motion that was initially brought forward by the previous Board to the 2020 AGM. BCSTA informed us that they have an update. The motion that we provided to them - that BCSTA develop a template to help Boards of Education remove barriers to registration for students with precarious or no immigration status in their Districts, and that the BCSTA call on the BC Ministry of Education and Childcare to remove barriers for students with precarious or no immigration status. They wanted to inform us that there have been a few drafts which have been reviewed, both by the Board of Directors and Legal Counsel. More discussions are required, but they wanted to ensure us that the work is continuing to move forward.

10. QUESTION PERIOD (15 Minutes)

Chair Dhaliwal stated that the purpose of the second Question and Answer period at the end of our meeting is to provide an opportunity to obtain clarification concerning the meetings proceedings.

The public was given the opportunity to ask questions on matters that arose during the meeting. Please refer to the meeting video for full comments.

11. NOTICE OF MEETINGS

Tuesday, February 7, 2023: Education Policy & Planning Committee Meeting -
3:30 pm - Power Alternate Elementary

Tuesday, February 7, 2023: Operations Policy & Planning Committee Meeting -
6:30 pm - via Zoom Link

Tuesday, February 21, 2023: Open Board Meeting - 7:00 pm - via Zoom Link

Events:

- Discover New Westminster Schools 2023 – January
- Black Shirt Day - January 15, 2023
- Represent Board at BCPSEA AGM - January 26 - 27, 2023
- Black History Month February
- Family Day - February 20
- Pink Shirt Day February 22
- Represent Board at BCSTA Provincial Council Meeting - February 24 - 25, 2023

12. REPORTING OUT FROM IN-CAMERA BOARD MEETING

- a. Record of the December 13, 2022, In-Camera Meeting
- b. Record of the January 9, 2023, Special In-Camera Meeting
- c. Record of the January 23, 2023, Special In-Camera Meeting

13. ADJOURNMENT

The meeting adjourned at 9:46 pm

Chair

Secretary-Treasurer

Schools as Community Hubs in the New West Official Community Plan

— Advocacy Request from DPAC for —
the SD40 Board of Education

OCPs and Long Term School Facilities Planning

- Short term capacity and long term facilities planning are intrinsically linked with municipal development and growth planning
- The CNW is responsible for planning for and approving development and densification
- The OCP is a legal document that guides both public and private actions, policies, programs, initiatives and projects related to the planning and management of growth and change in our city
- Current version, adopted as of 2017, will be in place until 2041

What the OCP says on working with SD40

Relationship with Other Agencies

NEW WESTMINSTER SCHOOL DISTRICT

The City and School District work together to offer community programs at schools outside of school hours and to coordinate the use of city park space for children at the schools. The School District is also notified of development projects because such projects affect school capacity and the number of schools needed.

From the Introduction
and Planning Process, pg
8 of the OCP

FRASER HEALTH AUTHORITY

The Fraser Health Authority serves Fraser North, Fraser South and Fraser East — from Boston Bar in the Fraser Canyon to Burnaby and

What the OCP says on working with SD40

Social and physical accessibility to civic amenities, infrastructure and services is key to achieving community and individual well-being. This includes taking full advantage of public transportation infrastructure and locating community resources near housing, jobs, parks, recreational facilities, schools and other amenities. It also includes community programming and initiatives that support health and encourage contribution and social interaction.

Reference to schools alongside other public amenities and services from
Section 1.0: Community and Individual Well-Being

What the OCP says on working with SD40

The City must continue to review population projections to ensure that plans are in place to expand community amenities and infrastructure in step with population growth to continue to meet demand. These projections and expectations about where growth will be focused are important for the New Westminster School District, which uses information provided by the City in its planning for schools.

What's not in the OCP

- The what and how of co-governance - codifying the terms of reference from the current working group commitments
- Recognition of schools as community hubs, and guidance for the planning of schools as community hubs including:
 - Shared amenities and green spaces
 - Shared services or programs
 - Safe routes to school
 - Alternative and active transportation connections from schools to neighbourhood centers



Advocacy ask from the Board of Education

1. Advocate to CNW to amend OCP to codify the Education Working Group terms of reference;
2. Advocate to recognize and plan for schools as community hubs; and
3. Provide updates on progress back to DPAC.



From: [Krista Macaulay](#)
To: [Board of Education](#)
Subject: Hybrid Meeting Format Support January 31, 2023
Date: 12:21:43 PM

Hello SD 40 Board,

My name is Krista Macaulay and PAC Chair of Ecole Lord Tweedsmuir.

I am writing to express support for a Hybrid Meeting Format for future Board Meetings, where members of the public are able to join Board Meetings in-person or online.

As I personally stated in the last board meeting, I am hopeful our Board listens to its constituents and works towards accessibility and accountability by going with a hybrid format in the future.

During the election many Board members highlighted inclusivity and equity in their platform, and I am hopeful that their actions and decisions tonight reflect this. I understand that many new trustees feel they learn better in-person, but part of a trustees job is to listen and engage with the public.

The move to in-person only would exclude active and necessary public participation for an equitable community. One in which trustees meet and listen to their constituents. Replaying meetings on Youtube means voices are excluded. The only ones we hear on playback are trustees. It is simply a replay, catching up. Passive engagement. It inhibits an equitable and accessible platform for *active* participation and *active* listening. As many parents vocalized in the previous Board Meeting with our DPAC Chair, we don't want an in-person only format. We want choices, we want accessibility, we want flexibility, and most importantly - we want our trustees to listen to us and use a hybrid format so we can actively be involved.

I implore our trustees to read more about public engagement and be familiar with [Sherry Arnstein's Ladder of Citizen Participation](#) (and other similar frameworks) to understand the gravitas of citizen participation. **Decisions like this can be viewed as our school board denying and excluding power to certain citizen groups.**

I also want to highlight the statistics we are seeing - online works for parents! Engagement has never been higher. What an incredible feat our Board has managed. So why are our trustees questioning this? Why are we moving away from what works?

A part of engagement is trust. Trust is formed based on accountability, which comes from transparency. How can we trust our constituents who want to close their doors? Why are we closing channels of communications, instead of strengthening proven forms of engagement? Building doorways is our community can engage and co-create. Currently, in online board meetings the chat function is disabled. This is a proven facilitation tool for many neurodivergent individuals.

All that to say, I am hopeful that our School Board sees this as an opportunity to strengthen community connections and uplift the voices of those often unheard. My favourite planning

line is: "you gotta meet people where they're at". When we expect people to meet us where we are, we are uplifting systems of oppression and harm. We are isolating the single parent with no childcare from participating. We are excluding the input of the parent home with their sick child. We are writing off the individual with a disability that bars their in-person engagement. By moving to in-person only our board would be saying, **your participation doesn't matter.**

We can only build a New Westminster for everyone when all voices are included and heard.

Yes, Hybrid is difficult to manage. But if our small PAC can do it, so can our School Board. Let's open doors, instead of closing them.

I am hopeful that our Board understands the importance of this decision and takes the steps towards active engagement by continuing with either virtual or hybrid Board meetings.

Thank you,

Krista Macaulay

--

Krista Macaulay MCP



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
EDUCATION POLICY & PLANNING COMMITTEE

Tuesday, February 7, 2023, 3:30 PM
POWER, RCAP

PRESENT

Marc Andres, Committee Chair
Dee Beattie, Trustee
Daniel Connelly, Trustee
Gurveen Dhaliwal, Trustee
Cheryl Sluis, Trustee
Elliott Slinn, Trustee
Maya Russell, Trustee

Karim Hachlaf, Superintendent
Maryam Naser, Associate Superintendent
Anne-Marie Martin, Recording Secretary
Guests:
Members of the Public
Pam Craven, Dist. Principal Power Alternate & Online Programs
Bruce Cunnings, Director, Instruction, Learning
Maureen McRae-Stanger, Director of Instruction-Learning & Innovations
Tanis Anderson, District VP – Early Learning
Ken Headley, Dist. VP – Diversity, Equity & Inclusion
Connie Swan, Dist. VP Indigenous Education
Melanie Smith, Dist. VP, Safe & Caring Schools

REGRETS

Bettina Ketcham, Secretary-Treasurer
Robert Weston, Executive Directory Human Resources

Chair Andres recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on who’s traditional and unceded territories we live, we learn, we play, and we do our work.

1. ADOPTION OF THE AGENDA

The meeting was called to order at 3:30 pm

Moved to Seconded

THAT the agenda for the February 7, 2023, Education Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. PRESENTATIONS

Pam Craven

Pam provided a tour around the school after the meeting at 5:05pm.

3. **COMMENT AND QUESTION PERIOD**

No comments or questions at this moment.

4. **STUDENT VOICE**

Shantei Leal & Porya Dashtipour introduced themselves to the Board. They provided a review of the 2022-23 Fall Survey results and read through some key questions. Currently there have been over 615 responses. The survey and summary are entirely student-based.

- Question: Trustee Sluis - what are the demographics of student's that don't feel safe?
 - Answer: They are anonymous, not gender specific, name, all measured as a unit.
- Question: Trustee Connelly - the budget needs to be considered, we owe it to the kids/teachers to feel safe and have privacy. Questions posed to Superintendent Hachlaf regarding budget.
 - Answer: We will commit to a conversation to bring these concerns forward. Principal McLeod spoke to ongoing updates around frosting, and interior blinds. Exploring avenues to expand spaces, add Camera's but this won't be until after spring break.
- Trustee Russell would like to bring up Wi-Fi during the budget, and bring your own device needs to be looked at further along with accessibility.
- Trustee Dhaliwal asked about dedicated space with teachers for online students.

5. **REPORTS FROM SENIOR MANAGEMENT**

a. **Student Welfare Report (Learning Team)**

The following points were highlighted in the report presented by the Learning Team:
Framework for Enhancing Student Learning – Student Success in New West Schools 2021-2022

- 3 key developmental areas and specific goals that support measurable student success.
- Intellectual Development initiatives to support literacy and numeracy K-12.
- Human and Social Development initiatives to support a sense of safety, welcome and belonging in our schools.
- Career Development initiatives to support graduation, the core competencies, and career and life goals.
- Continuous Improvement Cycle in New West Schools in Alignment with the Framework for Enhanced Learning and the New West School Strategic Plan
- A Padlet along with a QR code was provided for attendees to record any questions that the Learning Team will answer in the coming days. [Padlet](#)

b. District Calendar discussion (Maryam Naser)

- Next year's calendar was posted for public consultation, and we received no feedback. The 2023/24 calendar will be brought back to the upcoming board meeting for final approval.
- Question – Trustee Beattie – we heard today that BC is planning on making September 30th a holiday, has that been incorporated?
 - Answer – Superintendent Karim – no not yet we need time to make that proclamation.
- Question – Trustee Beattie – How does that work? Do we add more minutes to the day or add more school days?
 - Answer – It is contemplated in the calendar as part of our calculations.
- Comment - Trustee Connelly can we have put up on our District website to please check your individual school calendar as it may have additional instructional days or early releases.

c. Programs of Choice Update (Maryam Naser)

- Please refer to the backgrounder for more details provided on the work that's happened so far.
- Nancy Brennan External Consultant is currently travelling, or she would have been here. She will be attending the next Education Committee meeting to provide the board with an update on the work.
- Work to date includes school visits, principal meetings, meetings with the New Westminster Teacher' Union, DPAC, Montessori Parents and well as others. Nancy will arrange future meetings to ensure larger stakeholder engagement.
- We are now engaged with Nancy to develop surveys.
- Data collections and focus groups in the Spring.
- Final report won't be feasible this school year, but Nancy will provide a verbal presentation at the final education meeting.
- Question - Trustee Dhaliwal can Nancy share emerging themes with stakeholders in June prior to the final report being issued.
 - Answer – Maryam yes, we can discuss this with her.

Comment (audience) – we have heard that the students are having a hard time with bring your own devices and connection issues and that by the time they log on they are not able to get their work done which is very frustrating. Student voice survey was very much the same as the DPAC survey with concerns about student safety, also blinds in classrooms will help the mental health of students & staffs.

- Question - How many classrooms have blinds and how many don't?
 - Outstanding - Superintendent Hachlaf – commitment to report back with this information.

6. **GENERAL ANNOUNCEMENTS**

No announcements

7. **ADJOURNMENT**

The meeting adjourned at 5:05pm

Chair

Associate Superintendent

DRAFT



MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE

Tuesday, February 7, 2023, 6:30 PM
Via Zoom Link

- PRESENT**
- | | |
|-------------------------------|---|
| Gurveen Dhaliwal, Chair | Karim Hachlaf, Superintendent |
| Maya Russell, Committee Chair | Bettina Ketcham, Secretary-Treasurer |
| Danielle Connelly, Trustee | Maryam Naser, Associate Superintendent |
| Dee Beattie, Trustee | Robert Weston, Executive Director Human Resources |
| Cheryl Sluis, Trustee | Guests: |
| Elliott Slinn, Trustee | Rick Bloudell, Manager of Community Projects & Partners |
| Marc Andres, Trustee | Members of the Public |
| | Dave Crow, Director of Capital Projects |
| | Matt Brito, Director of Maintenance & Operations |
| | Amy Grey, Assistant Secretary-Treasurer |
| | Laura Goodman, Recording Secretary |

Committee Chair Russell recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. **Adoption of the Agenda**

The meeting was called to order at 6:30 pm

Moved and Seconded

THAT the agenda for the February 7, 2023, Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. **Comment and Questions from Visitors**

Nil.

3. **Reports from Senior Management**

- a. Capital Projects Update (Verbal) (D. Crowe)
 - i. Queen Elizabeth Elementary

Director of Capital Projects Crowe provided an update and stated that the Queen Elizabeth expansion is a complex build; currently waiting for final approval of scope. The development application permit is before the City, and his team have received their first round of comments which they are working through; an onerous process which will take 2-3 iterations of back and forth. Crowe noted that he is optimistic that his team will reach a compromise with the City's requirements and their ability to meet them.

ii. NWSS Decommissioning Project

Director Capital Projects Crowe reported that the project is moving along nicely although they have run into a slowdown in terms of progress due to the required additional hazardous abatement. The contractor has handed out flyers within a 2-block radius to alert them that there will be increased traffic in their neighborhood, and minor traffic disruptions while the traffic patrol people help with the trucks entering and exiting the site.

iii. Fraser River Elementary Concept Plan

Director of Capital Projects Crowe shared that the Fraser River Elementary Concept Plan has been submitted to the Ministry, and they are currently waiting for approval. Approval was expected by March; however, they have been recently informed that approval may not occur until June.

b. Operations Update

i. Finance & Facilities Report (M. Brito and A. Grey)

Matt Brito, Director of Maintenance & Operations provided a brief facilities overview:

- Daycare portable orders have been placed with the portable supplier for Tweedsmuir and Howay daycares. The building permit application will be submitted in February. The levelling of portable base is complete at both sites, including the playground base prep for Howay; the sprinkler irrigation reconfiguration is complete at Howay as well. Planning for site utilities is well underway for both sites.
- Planning for short term capacity, portable landing site at FRMS is prepped and ready for a portable placement in the spring.
- Building permit application has been submitted to the City building department for the QayQayt downstairs classroom conversion. Demolition and construction will start during the March Spring Break, for 2 classrooms ready for usage by September 2023.
- Lord Kelvin handle and lock replacement for accessibility is complete.
- EV car charging stations to be installed at Glenbrook Middle School and Skwo:wech parking lots in March 2023.
- Heat pump at Glenbrook - the piping will be done over the summer.
- The playground at Tweedsmuir will be started in February and completed by March.

Assistant Secretary-Treasurer Grey provided a brief overview of the Finance section of the Operations report prior to presenting her update on the amended budget.

- The payroll department has been working hard on retroactive payments and other pay related impacts resulting from the new collective agreements.
- The Secretary Treasurer and Assistant Secretary Treasurer completed visits with school leadership teams in December.

- Work is well underway for the 2022-23 amended budget which is due February 28th.
- Planning for the 2023-24 budget season, and internal consultations will begin.
- Grey also reported on a number of reporting pieces that were submitted to the Ministry for the December 2022 and January 2023 timelines.

ii) Amended Budget Update (A. Grey):

- The preliminary budget that the Board passed in May, 2022 showed a budgeted deficit of \$1.2 million dollars. A few numbers are still being verified and confirmed, and they do expect the deficit to be significantly smaller than in the preliminary budget.
- Operating Grant – recalculations were announced on these in mid-December with an increase in these planned revenues due to higher-than-expected projected enrolment.
- Wage increases resulting from the new collective agreement since they came into effect for the teachers and support staff in the current school year, and as in the past continue to be funded by the Ministry. *Update from when this report was submitted and last written*; Friday, February 3rd they did receive an announcement from the Ministry for the Teacher's settlement funding, and they have been able to confirm and include these amounts in their amended budget.
- Exempt and PVP Salary increases will be funded this year by the Ministry, and this funding was announced on Friday, February 13th. This is an update from when their report was written, and they have incorporated this into our amended budget.
- Grey stated that a more detailed report will be presented at the Regular Open Board meeting on February 21st.

c. Human Resources & Staff Update (Verbal) (R. Weston)

Executive Director, Human Resources Weston shared highlights of the report which represented December and January Non-Replacement Data (Staffing).

Weston stated that he has modified the format of his staffing report from previous ones in order to make the document more user friendly; the data and percentage breakdown that they collect and report on helps with their ongoing decision-making process.

Teachers were replaced with TTOC's; other teachers and admin staff were reassigned to fill the gaps. Over $\frac{3}{4}$'s of the vacancies are being replaced with TTOC's. December, and months leading up to December were a challenge with priority TTOC's being used to fill vacancies that they were unable to fill during the summer.

Weston stated that we continue to place emphasis with our priority TTOC's and our priority casuals to ensure we have the available replacement staff. We continue to compete with other district schools for TTOC's and casuals, and the post COVID economy, as employees continue to be selective with their shifts at other school districts. Into January, and February 2023, we continue to improve, and remain hopeful that we can push these numbers for replacements still higher in March to May and the balance of the school year. Their objective is to drive the recruitment process for TTOC's and casuals, and to be in a position where they can replace all the vacancies that arise every day, and this continues to be what drives the recruitment process.

Comments and questions ensued.

d. Technology Services Update (Verbal) (M. Naser)

Associate Superintendent Naser provided a brief update from the technology department.

- Student/Staff Devices: The acquisition of both student and staff devices is underway, and they do expect to add a number of student devices to get close to their first batch of refresh for staff.
- Wi-Fi issues: students continue to experience slow connectivity at NWSS. The TIS team has investigated and identified a couple of issues, and they remain hopeful that they will be able to find a solution. Naser stated that TIS continues to work on this issue, and will provide an update once they determine if it is a budget issue or if they are able to alleviate some of the significant Wi-Fi concerns at NWSS.
- Data Centre Upgrades: this is a budgeted item, and it has taken some time to engage a vendor. The team is now working with a vendor to identify specific upgrades re: the New Westminster and Fraser River Data Centres; this work will begin in late spring or early summer.

e. Fuel Up - Update (R. Bloudell)

Rick Bloudell, Manager of Community Projects and Partnerships provided an update on the Fuel Up – Nourishment Program.

- The Fuel-UP program began in February 2019; the purpose was to create a healthy universally, accessible, barrier free, stigma free lunch program to be available to all elementary and middle schools in our District.
- Program growth has been staggering, and the total number of lunches ordered in 2020-2021 has more than doubled. Subsidized lunches have now surpassed the number of paid lunches on a monthly basis; currently 600 students are subsidized in our District, and this figure continues to rise each month.
- A survey was administered to members of the public, and data was collected from 383 respondents. The purpose of the survey was to ensure that we are engaging and responding to the needs of the community.
- There is a desire for system improvements, and people and District staff are asking for stronger and timely communication with the current vendor 'Simply Foods'.
- The projected budget for this school year is \$316,000, and they have received \$140,000 from the Vancouver Sun. The District designated \$150,000 from the Student and Family Affordability Fund, and \$200,000 from community Link Funds. This program will finish the year with an approximate surplus of \$174,000. They will continue to work with Simply Foods to respond to the community and District needs. They will reapply for Vancouver Sun's 'Adopt a School' program, continue to collect feedback and update everyone.

f. Administrative Procedures

i. AP 181 – Surveillance (M. Naser)

Associate Superintendent provided a brief overview regarding the existing administrative Procedure AP 181. Naser stated that the intent of this administrative procedure is to ensure that the need to deploy surveillance is compelling and that any resulting effects of privacy rights are minimized. Edits to AP 181 have been done to ensure we are aligned with the School Act', and the requirements around video surveillance.

Director of Instruction Learning Services, Bruce Cunnings provided an overview regarding

Administrative Procedures AP 315, AP 316, AP 317, and AP 341.

i. AP 315 – Student Accidents (B. Cunnings)

Cunnings stated that the AP he has brought forward stems from a change within the Ministry of Health re: seizure care in schools which resulted in the need to change and update our Administrative procedures to align with their changes. This AP will now deal with accidents and injuries, and the medical information it initially contained has been removed and integrated into the new AP 316. AP 315 Student Incidents and Sickness will be renamed to Student Accident/Injuries.

ii. AP 316 – Medical Intervention (B. Cunnings)

AP 316 is a newly created administrative procedure that deals with medical intervention, prescription and non-prescription medication and seizures. In September 2022 the Ministry of Health created new protocol around seizures, and rescue medications while a child is at school.

iii. AP 317 - Anaphylaxis section was updated.

iv. AP 341 – Transportation with Disabilities (B. Cunnings)

The School District recognizes that in certain circumstances students with disabilities and diverse abilities may be unable to make their own way to and from school or take public transportation due to their physical and/or psychological challenges/disabilities. The District is committed to supporting the transportation needs of such students. Cunnings noted that the guidelines on placing a student on the bus limits our capacity to transport a student on the bus, and spoke to the specific decision-making guidelines that were implemented within this AP. The District only has one bus to transport these students and therefore have limited capacity.

4. **General Announcements**

Black History Month

Family Day, Monday, February 20th

Pink Shirt Day, Wednesday, February 22nd. Please wear your Pink Shirts at the February 21st Board Meeting

Shrek The Musical - March 1st to 4th – get tickets at <https://www.ticketsnw.ca/>

5. **New Business**

Nil.

6. **Old Business**

Nil.

7. **Question Period (15 Minutes)**

Please refer to the meeting video at [1:40:03] for full comments.

8. **Adjournment**

The meeting adjourned at 8:15 pm.

Chair

Secretary-Treasurer

Superintendent Update

Karim Hachlaf
February 21, 2023



New
Westminster
Schools

School Visits

- HOMELEARNERS PROGRAM
- NWSS
- ÉCOLE QAYQAYT
- ÉCOLE HERBERT SPENCER
- CONNAUGHT HEIGHTS
- ADULT EDUCATION



Communications Survey



Ministry Peer Review

FOCUS AREAS

- DATA & EVIDENCE
- ALIGNMENT
- STRATEGIC ENGAGEMENT



District Professional Development: February 21st & April 24th

- **TEACHING THE ENVIRONMENTAL CRISIS**
- **SOCIAL JUSTICE IN EVERY CLASSROOM**
- **CREATING INCLUSIVE SPACES**
- **LITERACY CENTRES**
- **NUMERACY DEVELOPMENT**
- **CONSENT EDUCATION**





Supplement to: **EDUCATION POLICY AND PLANNING COMMITTEE MEETING**

Date: February 21, 2023

Submitted by: Kenneth Headley- District Vice Principal of Diversity, Equity, Inclusion and Anti-racism

Item: Requiring Action Yes No For Information

Subject: Diversity, Equity, Inclusion and Antiracism Update

Background: In 2020, New Westminster Schools made a commitment to listen to the voices at the margins, those voices whose lived experiences have not always been included in our curriculum, our school communities and our decision-making processes. The 2021 Bakau Consulting Report gave us a better understanding of what students and families are facing when they engage with our school communities. Over the past 5 months, we have started to build the foundation for the district to create an ecosystem and systems change strategy that focuses on racial justice, hope, healing, love, joy and equity for all. We cannot move quickly in this work. This work takes time and as the Iroquois Philosophy shares with us is that we must be aware that “the decisions we make today should result in a sustainable world seven generations into the future.” John Lewis (American Civil Rights Leader) also states “Ours is not the struggle of one day, one week, or one year. Ours is not the struggle of one judicial appointment or presidential term. Ours is the struggle of a lifetime, or maybe even many lifetimes, and each one of us in every generation must do our part.” This work is embedded in community and learning takes patience and time. We hope to do this work with humility and grace to provide our community the ability to heal, grow, take risks and walk alongside as we uplift the voices from the margin.

MINISTRY ANTIRACISM ACTION PLAN

The Ministry shared its Antiracism Action Plan at the end of January which highlighted its multi-year approach to creating safe, brave and an anti-racist educational system. The plan consists of the following areas:

Raising Awareness: provides resources and engagement opportunities to highlight the unique identities and experiences across the province and how we can better appreciate each other, as well as to increase understanding of racism and its harmful effects. Roundtable participants asked for a calendar to supplement district and school calendars to include more diversity as a first step to ensuring that schools reflect all identities as valued and important. Student-to-student racism was also identified as needing to be addressed, and that starts with foundational understanding of racism, equity, and inclusion. Here are some of the areas of learning we have engaged in with our community and district:

- Inclusive Calendar (Created and shared with our administrative teams)
- Newsletter with Learning opportunities for Diversity, Equity, Inclusion and Antiracism
- Parent Website with Learning Resources

- Youth Engagement: We have had presentations by the BC Lions for Antiracism
- All Grade 8 presentation for Antiracism and Equity on January Collaboration Day.
- Black History Month Presentation for K-5 (Love and Resistance of Steelpan Music)
- Get Real Inclusivity Presentation for all Middle Schools
- Black Excellence Day Kick off and following events.
- UBC Black Futures Learning Opportunity

Capacity Building: creates the foundational understanding of racism for all staff in the sector, to recruit diversity in the workforce so that all students see themselves represented in school leadership, and to create a system that is welcoming to all staff.

- Nick Brown Series on the Restorative Response to Racist and Hateful Acts.
- Working with our HR Department to build postings that support our local Indigenous Staff Hiring Agreements.
- Working closely with Equitas and providing feedback on the Antiracism Training Module that is in the process for staff to learn.
- Group of 5 New Westminister Leaders will be providing more feedback to Equitas before the release of the modules.

Collaborative Change: engages all layers of the education system to create system level change. It is imperative that the ministry, school districts, education partners, school staff, students, and families build on existing partnerships and create networks to champion anti-racism work.

- Developing cross district networks and support systemic educational change. New Westminister, Richmond and Burnaby co planning and leading learning opportunities for Educational Leaders in the Metro Vancouver that have the portfolio of Diversity, Equity and Antiracism.
- Working closely with the Indigenous Education Department to support systems change and implement the recommendations and goals from the Indigenous Equity Scan.
- Working closely with the BCPVPA to in developing a provincial response guideline when dealing with racist acts.
- Working in Partnership with the Burnaby School District, and community organizations like the Ninandotoo society to provide events for students and staff to participate in learning (Black Excellence Day, etc.)

School Support: provides resources, support, and guidance for schools to create anti-racism learning environments.

- Staff Website with Learning Resources
- Supporting Administration and Teachers in dealing with racist incidents at schools.
- Working with our Senior Management Team to create an Organization Response Team and Administrative Procedure to create the appropriate response to racist and hateful acts.
- Working with our team to create an Incident Response Hub to deal with events that arise.
- Working alongside student groups to find out how we can support their learning and change systems at the same time:
 - Student Voice and Student Forum
 - SEAS Group- Consent Education and Learning.
 - Developing a Response Plan

Diversity, Equity, Inclusion and Antiracism:

**Developing a Strategy for Systems Change
through Healing, Hope and Joy**

Kenneth Headley

February 21st 2023



New
Westminster
Schools

The Seventh Generation Principle dates back to the writing of The Great Law of Iroquois Confederacy and is based on the philosophy that decisions we make today should result in a sustainable world seven generations into the future.



StrongerBC
for everyone

Anti-racism action plan for more inclusive schools in BC

Racial Equity Together



K-12 Anti-Racism Action Plan



BRITISH
COLUMBIA

Ministry of
Education and
Child Care



Ministry of
Education and
Child Care

Vision

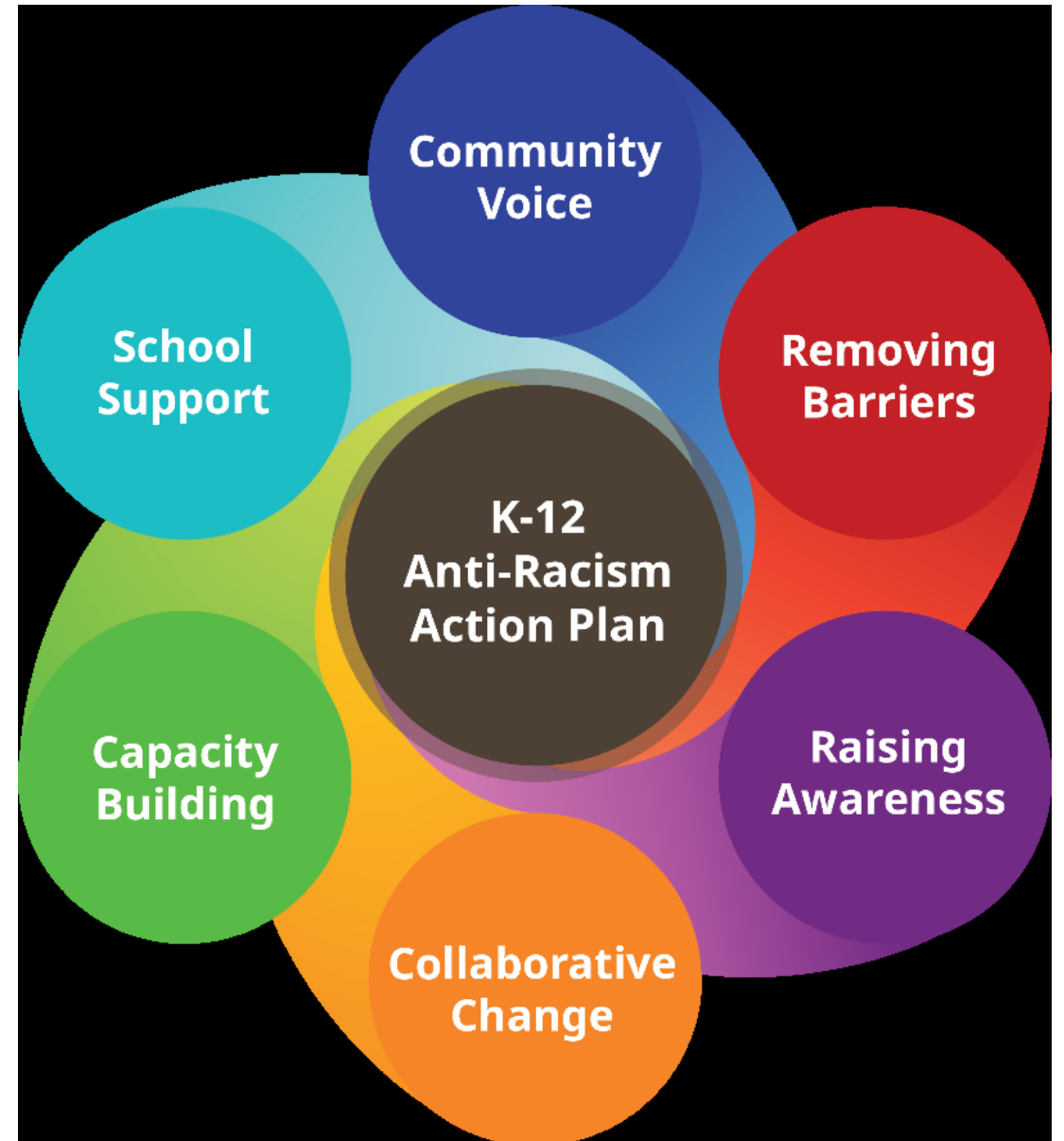
B.C. students achieve their full potential in an education environment that is equitable, free of racism and systemic barriers, and where all students, staff, and families feel welcome, safe, respected, and valued.

“By truly acknowledging our past, and teaching about historic and current injustices and inequities, we can learn from our shared history, and embrace diversity and inclusion while creating everlasting change toward a future that is anti-racist.” ~ Minister Rachna Singh

The District is Committed to Aligning Our Work with the Ministry's Anti-Racism Action Plan

The K-12 Anti-Racism Action Plan is a multi-year framework to specifically address racism and discrimination in education and to create a culture and climate of belonging for all students, staff, and families.

This is the first phase of what will be many years of collective commitment to dismantle systemic racism.





Foundational Understandings

Although students' individual experiences of racism vary, racism holds all students back from truly thriving as individuals and communities. The following elements establish the foundational understanding of this Action Plan as we work together to move forward and stop further harm to racialized communities.

Indigenous Worldviews and Perspectives

- The harm continues in present day.
- Commitment to truth, reconciliation, and healing.
- Understanding the connections and relationships that create holistic learning.

Affirmation and Recognition

- Without requiring those impacted to retell their stories and prove the harm.
- These experiences are real and harmful – they must be addressed in all contexts of K-12 Education.



Foundational Understandings

Equity and Inclusion:

- **Anti-racism cannot be addressed in silos**
- **Different experiences are shaped by the intersection of unique identities (intersectionality)**

Adult Well-being:

- **Racialized staff report experiences of racism in their school communities and working environments**
- **Anti-racism initiatives must recognize the importance of supporting adults as well as students**



Raising Awareness

Raising Awareness provides resources and engagement opportunities to highlight the unique identities and experiences across the province and how we can better appreciate each other, as well as to increase understanding of racism and its harmful effects.

Roundtable participants asked for a calendar to supplement district and school calendars to include more diversity as a first step to ensuring that schools reflect all identities as valued and important. Student-to-student racism was also identified as needing to be addressed, and that starts with foundational understanding of racism, equity, and inclusion.

Inclusion Calendar

Provide districts with a calendar identifying significant events of advocacy, celebration, or honour

Youth Engagement

Presentations and workshops hosted by B.C. Lions to grades 6-10 to explore and engage with issues of anti-racism, diversity, equity, and inclusion

Things that are happening:

- **INCLUSIVE CALENDAR (CREATED AND SHARED WITH OUR ADMINISTRATIVE TEAMS)**
- **NEWSLETTER WITH LEARNING OPPORTUNITIES FOR DIVERSITY, EQUITY, INCLUSION AND ANTIRACISM**
- **PARENT WEBSITE WITH LEARNING RESOURCES**
- **YOUTH ENGAGEMENT:**
 - We have had presentations by the BC Lions for Antiracism
 - All Grade 8 presentation for Antiracism and Equity on January Collaboration Day.
 - Black History Month Presentation for K-5 (Love and Resistance of Steelpan Music)
 - Get Real Inclusivity Presentation for all Middle Schools)
 - Black Excellence Day Kick off and following events (Oct, Jan, Feb)
 - UBC Black Futures Learning Opportunity (Nov, Jan, Feb, March, Apr, June)
 - The “N Word Conversation” (March 30, 2023)



BLACK EXCELLENCE DAY

BLACK EXCELLENCE DAY

BLACK EXC



Beth Applewhite

District Principal
Equity, Diversity and Inclusion
Burnaby School District

Kenneth Headley

District Vice Principal
Equity, Diversity and Inclusion
New Westminster Schools

BLACK EXCELLENCE DAY HOSTS



Removing Barriers

Removing Barriers creates a system and communication paths to ensure racism cannot thrive through policy and culture.

Roundtable participants, as well as community and sector representatives, asked for more accountability to be embedded in the plan after the first draft, not just for ministry actions, but also for leaders in the system. They also shared the importance of communicating with parents and guardians on the action plan and progress, as well supporting resources to feel connected to their school community.

Anti-racism in district plans

Embed anti-racism reporting requirements within strategic plans

Parent Engagement Plan

A co-developed plan with BC Confederation of Parent Advisory Councils to inform parents of Action Plan initiatives and provide supporting details and information that will promote parent and guardian understanding and welcome their involvement in planning school anti-racism initiatives

Diversity, Equity, Inclusion and Anti-racism Resources – Introduction

DEIA – An introduction

- ▶ The 4 Levels of Racism
- ▶ Individual Learning
- ▶ Checking our Privilege
- ▶ Intersectionality

Courageous conversations

Anti-Racism Resources

SOGI (Sexual Orientation and Gender Identity)

New Westminster Schools is deeply committed to supporting students and staff in our work to become more inclusive – as we celebrate and honour diversity, work to build anti-racism policies and learning into our schools, and aim to remove barriers that some students, families and staff face.

That work crosses many lines, as we look at the various ways people identify: by race, gender, class, sexual orientation and more. These are sometimes called the intersections of our identity ... layers of factors that can and do affect how we experience the world around us.

When it comes to diversity, equity, inclusion and anti-racism (DEIA), we know these can sometimes be challenging topics to delve into. But we also heard from parents and community members that they wanted support in finding more resources and tools to learn from. That's why we're giving you a range of resources (videos, book suggestions, website links and more) to learn from. There will be options here for those just

Why include “Anti-racism?”

Because it's not enough to just not be racist. If we're not working to actively remove the barriers that some students, staff and families face, then we're not really creating safe and caring schools for all.



Capacity Building

Capacity Building creates the foundational understanding of racism for all staff in the sector, to recruit diversity in the workforce so that all students see themselves represented in school leadership, and to create a system that is welcoming to all staff.

Students have told the ministry of their hardship from moving through the K-12 system without seeing school leaders who represent and understand them. As well as watching Indigenous, Black, People of Colour (IBPOC) and allied school staff being treated with discrimination. In addition, educators and other school staff have shared the challenges of working in a system that does not feel welcoming and inclusive.

Recruitment and Retention Strategy

Grow diversity in the education workforce so that students see themselves in their teachers and have access to diverse role models through their educational journey
Create better working environments for IBPOC teachers to improve retention

Anti-Racism Training (for everyone)

Develop a foundational online training course available to a sector-wide audience including all ministry, school, and district staff
Develop additional professional learning opportunities to support specific roles and to build on foundational learning

Things that are happening.....

- Nick Brown Series on the Restorative Response to Racist and Hateful Acts.
- Working with our HR Department to build postings that support our local Indigenous Staff Hiring Agreements.
- Working closely with Equitas and providing feedback on the Antiracism Training Module that is in the process for staff to learn.
- Group of 5 New Westminster Leaders will be providing more feedback to Equitas before the release of the modules.



Collaborative Change

Collaborative Change engages all layers of the education system to create system level change. It is imperative that the ministry, school districts, education partners, school staff, students, and families build on existing partnerships and create networks to champion anti-racism work.

Students have shared that only some school staff provide culturally safe and welcoming learning environments, and that is an everyday experience to be met with racism in their day at school in different forms. System level change requires the commitment of all layers of the sector to not only support this work, but also compel it.

Education Partner Collaborative

A committee of education partners, including Indigenous partners, to work collaboratively to address systemic racism

Educator Network

A committee for educators at both district and school level, built over phases, to provide peer support, build internal capacity, and identify needs to engage in anti-racism work

Things that are happening.....

- Developing cross district networks and support systemic educational change. New Westminster, Richmond and Burnaby co planning and leading learning opportunities for Educational Leaders in the Metro Vancouver that have the portfolio of Diversity, Equity and Antiracism.
- Working closely with the Indigenous Education Department to support systems change and implement the recommendations and goals from the Indigenous Equity Scan.
- Working closely with the BCPVPA to in developing a provincial response guideline when dealing with racist acts.
- 2 members from our District are members of the BCPVPA Antiracism Committee.
- Working in Partnership with the Burnaby School District, and community organizations like the Ninandotoo society to provide events for students and staff to participate in learning (Black Excellence Day, etc.)

A promotional graphic for an event. At the top left is the "bcpvpa IDEAS" logo with the tagline "Innovation • Dialogue • Education • Achievement • Synergy". To the right is the "shift" logo with the tagline "Experience stories that". Below the logos, the event details are listed: "Friday February 10, 2023", "1:00 pm - 4:00 pm", and the link "[bit.ly/IDEAS23](\"http://bit.ly/IDEAS23\")". At the bottom, there are three circular headshots of speakers: Kenneth Headley, Jo Chrona, and Katie Marren.

Friday February 10, 2023
1:00 pm - 4:00 pm
bit.ly/IDEAS23

Kenneth Headley
Jo Chrona
Katie Marren

School Support

School Support provides resources, support, and guidance for schools to create anti-racism learning environments.

Students have acknowledged the amount of time they spend in school in their young lives and the influence this environment has on their well-being and development. For students to thrive, they need to see themselves represented as valued members of the school community, as well as in their learning materials and content. They also need safe reporting processes for acts of racism. School leaders to receive those reports with understanding and action-oriented responses.

Incident Response Guidelines & Resource Guide

Develop resources to support districts and schools to identify and respond to incidents of racism, as well as define common terms to establish collective understanding

Develop a resource guide for the sector to provide recommended practices for implementing anti-racism work and ensuring learning environments are safe, welcoming, and inclusive

Curriculum Resources

Inventory existing anti-racism curriculum resources, identify gaps in the inventory, and address existing gaps in resources

Welcome to the New Westminster Schools Diversity, Equity, Inclusion and Antiracism (DEIA) website.



This Resource Toolkit was created to allow staff members a space and opportunity to begin to look at Equity and Antiracism more deeply. Our district went through an engagement process that has helped highlight some strengths in our district, but also some stretches in the terms of engaging within the area of Diversity, Equity, Inclusion and Antiracism. You can find the executive summary and results on [this page](#).



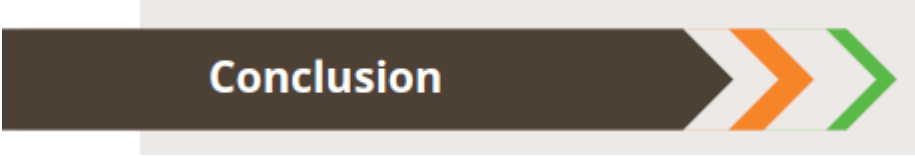
As we continue our process to helping create safe, brave, soft and inclusive spaces. A common theme that came from community members in regard to engaging in Diversity, Equity, Inclusion and Anti-racism work, was that members felt they needed a place to start. A place where they could unlearn values that uphold systems of oppression and learn or relearn values, norms and practices that cultivate a space for meaningful change. The New Westminster Secondary Schools Teacher DEIA Toolkit is a resource that can be used to help develop your antiracist consciousness.

Things that are happening.....

- **STAFF WEBSITE WITH LEARNING RESOURCES**
- **SUPPORTING ADMINISTRATION AND TEACHERS IN DEALING WITH RACIST INCIDENTS AT SCHOOLS.**
- **WORKING WITH OUR SENIOR MANAGEMENT TEAM TO CREATE AN ORGANIZATION RESPONSE TEAM AND ADMINISTRATIVE PROCEDURE TO CREATE THE APPROPRIATE RESPONSE TO RACIST AND HATEFUL ACTS.**
- **WORKING WITH OUR LEARNING TEAM TO DEVELOPMENT ALIGNMENT OF DISTRICT RESOURCES TO PRIORITIZE ANTIRACISM PROFESSIONAL LEARNING FOR OUR DISTRICT.**
- **WORKING WITH OUR TEAM TO CREATE AN INCIDENT RESPONSE HUB TO DEAL WITH EVENTS THAT ARISE.**
- **WORKING ALONGSIDE STUDENT GROUPS TO FIND OUT HOW WE CAN SUPPORT THEIR LEARNING AND CHANGE SYSTEMS AT THE SAME TIME:**
 - Student Voice and Student Forum (Antiracism Learning)
 - SEAS Group- Consent Education and Learning (Consent Education)

Next Steps-Progress and Reflection


- **CONTINUE TO WORK WITH OUR HR DEPARTMENT TO SUPPORT RECRUITMENT AND RETENTION PRACTICES.**
- **WORK MORE CLOSELY WITH SCHOOLS TO DEVELOP STAFF LEARNING AND CONFIDENCE IN ANTIRACISM PRACTICES.**
- **DEVELOP ANTIRACISM DISTRICT COMMITTEE**
- **WORKING WITH OUR STAKEHOLDERS TO CREATE A RACISM/BIAS/HATE REPORTING TOOL OR HUB.**
- **WORKING WITH OUR DISTRICT FACILITATORS TO DO A RESOURCE AUDIT.**
- **CONTINUE TO WORK WITH OUR DISTRICT LEARNING TEAM TO ALIGN OUR RESOURCES TO FOCUS ON THIS WORK.**
- **CONTINUE TO WORK ALONGSIDE STUDENT GROUPS TO FIND OUT HOW WE CAN SUPPORT THEIR LEARNING AND CHANGE SYSTEMS AT THE SAME TIME:**
 - Student Voice and Student Forum (Antiracism Learning)
 - SEAS Group- Consent Education and Learning (Consent Education)



Conclusion

“This plan outlines the first three years of the provincial school community working together to establish a strong foundation and to chart a path forward for many years of continued dedication to come. This work must always include listening to students, staff, and families, and to be quick to adapt to shifting issues and experiences.”

“Everyone can play a role in identifying and addressing racism in the education system. System level change requires a shared understanding of our collective responsibility in dismantling racism in schools. Moving forward requires tough and uncomfortable conversations and a willingness to adopt new approaches...”



Empowering the youngest British Columbians to be anti-racists will ensure these collective efforts continue for generations to come

District Vice-Principal – Safe & Caring Schools

Safe Schools Update

- CODE OF CONDUCT REVIEWS
- RISK ASSESSMENT STAFF TRAINING
- COLLABORATION WITH COMMUNITY SUPPORTS
- NWSS SAFETY UPDATES



Next steps

- REVISING ADMINISTRATIVE PROCEDURES RELATED TO REPORTING AND CONDUCT
- FORMALIZING TRACKING OF SAFETY INCIDENTS AND USING DATA TO DETERMINE IMPACT OF INTERVENTIONS
- FORMALIZING PROTOCOLS ON DISTRICT COMMUNICATIONS WITH EXTERNAL AGENCIES





Supplement to: **OPEN BOARD OF EDUCATION MEETING**

Date: February 21, 2023

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: Requiring Action Yes No For Information

Subject: 2022-23 Amended Budget

Background:

The amended budget (due February 28, 2023) provides districts an opportunity to revisit their budgets and make adjustments to assumptions and circumstances which have changed.

Work has been completed to reassess department and school budgets for various changes in assumptions which may have taken place since the original preliminary budget was passed in May.

The board will recall that in the preliminary budget, that an operating deficit of \$1.2 million was approved whereby this amount would be funded by the operating surplus reserve. The following represents the changes to assumptions and estimates since the approval of the preliminary budget in May 2022. Based on these adjustments, we anticipate a smaller operating deficit of \$564,000.

Revenue

Total revenue adjustments were a positive increase of \$3.8 million

- The main revenue increase relates to labour settlement funding for teachers, excluded/exempt staff and support staff which was not included in the preliminary budget as bargaining had not yet commenced. This accounts for an increase of \$2.7 million in Other Ministry of Education and Child Care (the “Ministry”) grants.
- The other main revenue increase pertains to the grant recalculation resulting from the 1701 September enrolment capture where revenues increased by \$445,000 which was a result of an increase to enrolment above expectations set in March of 2022.
- Miscellaneous revenue, community use of facilities and interest on short term investments have all been adjusted to reflect actual activity to date and changes to assumptions used in the preliminary budget. Facilities rentals have resumed to near pre-pandemic levels and interest rates have increased and thus the District is realizing additional revenues. Miscellaneous revenues are predominantly from the Welcome Centre Navigator position funded by the City of New West.
- Offsetting the above increases was a decline in international education revenue resulting from lower than expected enrolment in second semester.

Expenses

The net expense related adjustments amounted to an additional expense of \$3.2 million

- \$2.5 million of this increase relates to salary and benefit adjustments as follows:
 - Wage increases for teachers and support staff as a result of new collective agreements and the incremental impact of wage increases for excluded/exempt staff from what was estimated in the preliminary budget. This is offset by the corresponding increase to revenue for labour settlement funding, as noted above.
 - \$230,500 to increase replacement costs for higher than anticipated absences experienced and expected to continue for the remainder of the school year, in addition to the increase in wage rates resulting from labour settlement.
- There were approximately \$380,000 in commitments from the 2021-22 year that were unsettled as at June 30, 2022 which had to be incorporated in to the current year budget. The majority of the expenses pertained to furniture/equipment, including portables, and technology related items that were received subsequent to year end. These items have all been settled and received in the current year.
- In working with departments, staff were able to identify certain supplies and services that were unlikely going to be utilized in the current year amounting to \$189,000. These adjustments are considered one-time only in the current environment and it is anticipated these budgets be returned to their normal levels for 2023-24.
- Cost pressures relating to market conditions and inflation, especially within the maintenance department, have led to expected ongoing costs of \$190,000.
- One additional portable, over the two planned for, has also been included for enrolment growth at an approximate cost of \$100,000.
- Finally, \$102,445 is being proposed to the Board for a repayment of local capital to retire the deficit that was incurred in the prior year to purchase properties in Queensborough.

Operating Surplus Reserves

From the 2021-22 financial statements, the Board reported \$3,082,162 in Accumulated Operating Surplus. The revised anticipated annual deficit by June 30, 2023 is \$564,436, a reduction of approximately \$640K from the preliminary budget passed in May 2022.

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,082,162	-	29,262,100	32,344,262
Changes for the year				
Net Revenue (Expense) for the year	588,009	215,838	(1,103,519)	(299,672)
Interfund Transfers				
Tangible Capital Assets Purchased	(800,000)	(215,838)	1,015,838	-
Local Capital	(352,445)		352,445	-
Net Changes for the year	<u>(564,436)</u>	<u>-</u>	<u>264,764</u>	<u>(299,672)</u>
Budgeted Accumulated Surplus (Deficit), end of year	<u>2,517,726</u>	<u>-</u>	<u>29,526,864</u>	<u>32,044,590</u>

Special Purpose Funds

The amended budget includes approximately \$12 million of revenue in the special purpose fund which is not included in operating funds. The revenues result from contributions that are targeted for a specific purpose and recorded as deferred revenue until the corresponding expense is incurred. If a special purpose fund goes into a deficit, that deficit must be covered by the operating fund. Any amounts that are not spent may be carried forward to the next year, subject to approval, if necessary.

- Learning Improvement Fund (“LIF”) – \$248,000 of funding received from the Ministry is used to fund the 1 hour of extra EA time per week. We anticipate \$75,000 of additional expenditures to be funded out of operations and we have allocated budget for this.
- School Generated Funds – this fund represents funds collected and paid out through school accounts in support of school-based programs. There is a continued focus to draw these balances down however a significant portion of these funds will carry forward into next year.
- Strong Start – \$96,000 of funding received from the Ministry supports early learning programs from children and their caregivers. We anticipate \$10,000 of additional expenditures that will be absorbed by the operating fund
- Official Languages in Education French (“OLEP”) and French Immersion Growth Initiative – funding received from the Ministry (\$336,000) is used to deliver core French language programs and provide curriculum resources. Amounts received are expected to cover the costs incurred.
- Community LINK – the Ministry provides \$1.6 million of funding to be used to improve the outcomes both academic and social, of vulnerable students. Subsidies provided by the District for school nutrition programs are included within this fund and have been covered with operating funds in past years. In the current year, it is anticipated that there will be balances carried over due to additional funding of \$140,000 received from the Vancouver Sun Adopt a School program that will offset a portion of these subsidy costs. In addition, a portion of the Student and Family Affordability Funds received from the Ministry in the current year have been allocated to cover the costs of expanded programming for the school nutrition program as a result of increased participation in the current year.
- Classroom Enhancement Fund – a total of almost \$7.3 million is received from the Ministry to address additional teacher staffing, overhead and equipment costs resulting from restoration of class size and composition language. Amounts received are expected to cover the costs incurred.
- Student and Family Affordability Fund – Almost \$700,000 of funding announced in August 2022 has been included in the amended budget to help families who are struggling with rising costs of living. Amounts have been allocated to families to offset costs of living, including school supplies, school fees and fieldtrips and to support school nutrition programs. It is anticipated that approximately \$75,000 will carry over to the next year.
- Early Care & Learning – new funding from the Ministry of \$175,000 to lead and support Early Learning and Child Care projects and initiatives has been included in the amended budget. It is anticipated that some amounts will carry forward to continue the work in the next year.



Monitoring

Staff will bring back during the operations policy and planning meetings and during the 2023-24 budget process continual updates on how the 2022-23 budget is taking shape to the end of June 30, 2023 which will help to inform the next year’s budget priorities.

Recommendation:

The budget by-law which encompasses the operating, special purpose and capital funds, is in the amount of \$98,174,705 comprised as follows:

	2023 Amended Annual Budget	2023 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	78,155,653	75,384,214
Operating - Tangible Capital Assets Purchased	800,000	500,000
Special Purpose Funds - Total Expense	11,745,700	9,343,095
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,165,609	7,253,221
Capital Fund - Tangible Capital Assets Purchased from Local Capital	91,905	
Total Budget Bylaw Amount	98,174,705	92,696,368

Recommendations:

THAT the Board of Education of School District No. 40 (New Westminister) adopt the three readings of the amended budget bylaw for fiscal year 2022/2023.

THAT the Board of Education of School District No. 40 (New Westminister) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2022/2023.

THAT the Board of Education of School District No. 40 (New Westminister) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2022/2023.

2022-23 Amended Budget Summary

	Preliminary 2022-23 Budget	2021-22 commitments, carry forward + reallocations	Revenue adjustments	Wage Settlement Funding - Exempt, Teachers and Support Staff	Expected ongoing costs or reallocations	Current year one-time savings and costs	Salary and Benefit Adustments	Portables	Retire local capital deficit	CUPE collective agreement Y1 funding and expense	2022-23 Amended Budget	Change
OPERATING GRANT MINISTRY OF EDUCAT	70,219,618		444,803								70,664,421	444,803
OTHER MINISTRY OF EDUCATION GRANTS	924,514			2,588,047						140,939	3,653,500	2,728,986
PROVINCIAL GRANTS OTHER	68,788										68,788	0
SUMMER SCHOOL FEES	940										940	0
CONTINUING EDUCATION	1,900										1,900	0
OFFSHORE TUITION FEES	3,050,000		-178,390								2,871,610	-178,390
MISCELLANEOUS REVENUE	181,286	54,550	242,000			0					477,836	296,550
COMMUNITY USE OF FACILITIES	279,667		310,000								589,667	310,000
INTEREST ON SHORT TERM INVESTMENT	200,000		215,000								415,000	215,000
Total Revenue	74,926,713	54,550	1,033,413	2,588,047	0	0	0	0	0	140,939	78,743,662	3,816,949 A
PRINCIPALS & VP SALARIES	4,058,363					25,000	68,620				4,151,983	93,620
TEACHERS SALARIES	33,205,098				16,820	-1,200	1,112,922				34,333,640	1,128,542
SUPPORT STAFF SALARIES	5,774,626						207,350		28,835		6,010,812	236,186
EDUCATIONAL ASSISTANTS SALARIES	6,859,178						372,235		48,374		7,279,787	420,609
OTHER PROFESSIONAL SALARIES	2,811,823	35,000				-7,800	60,841				2,899,864	88,041
SUBSTITUTE SALARIES	2,546,887	18,669			-10,754	-19,800	230,500				2,765,502	218,615
EMPLOYEE BENEFITS	13,586,673	4,772			-372	-2,241	417,183		19,302		14,025,317	438,644
STAFF SALARIES (INCLUDING BENEFITS)	68,842,647	58,441	0	0	5,694	-6,041	2,469,651	0	0	96,512	71,466,904	2,624,258
SERVICES	2,039,989	-9,170	23,406		103,530	3,366					2,161,120	121,131
LEGAL COSTS	66,100					25,000					91,100	25,000
STUDENT TRANSPORTATION	64,444	-5,894				300					58,850	-5,594
PROFESSIONAL DEVELOPMENT & TRAVEL	504,755	1,186			4,850	-21,226					489,565	-15,190
RENTALS & LEASES	235,620				34,742						270,362	34,742
DUES & FEES	103,794	15,000			0	-14,740					104,054	260
INSURANCE	133,897				4,261						138,158	4,261
SUPPLIES	1,563,784	196,348			74,099	-52,325			750		1,782,656	218,872
UTILITIES	569,299				21,250						590,549	21,250
GAS - HEAT	362,790				-84,000						278,790	-84,000
CARBON TAX EXP	51,000										51,000	0
WATER & SEWAGE	216,232				24,200						240,432	24,200
GARBAGE & RECYCLE	96,186				6,200						102,386	6,200
FURNITURE & EQUIPMENT REPLACEMENT	303,528	37,967			-5,000	-3,000		100,000			433,495	129,967
COMPUTER & EQUIPMENT REPLACEMENT	730,143	86,081				-120,000					696,224	-33,919
LOCAL CAPITAL	250,000								102,445		352,445	102,445
Total Expense	76,134,207	379,959	23,406	0	189,826	-188,666	2,469,651	100,000	102,445	97,262	79,308,090	3,173,883
Opening Accumulated Surplus (per FS)	3,082,162										3,082,162	
Effects on Surplus Reserve	-1,207,494	-325,409	1,010,007	2,588,047	-189,826	188,666	-2,469,651	-100,000	-102,445	43,677	-564,428	643,067
Anticipated ending surplus	1,874,668										2,517,734	
										committed	-43,677	
											2,474,057	

Note A

Revenue has increased since preliminary budget approvals in May primarily from the Ministry funding for labour settlement wage increases (\$2.7 million). Higher than anticipated enrolment has increased revenue by an additional \$445K. Offsetting these increases is a decrease in international education revenue due to lower than expected enrolment in second semester.

Note B

The District anticipates salaries to be higher than originally estimated during the preliminary budget season. This is primarily a result of wage increases from the teachers' and support staff collective agreements as well as increases for excluded/exempt staff. Further, increases have been made for replacement costs (TTOC and casual) due to the continued trend of higher absences currently being experienced.

Note C

Services have been adjusted to reflect cost pressures from market conditions and inflation. These are expected to be ongoing costs to the District.

Note D

Supplies costs are higher due to commitments carried forward from the previous school year (2021-22) due to receipt of goods after last year end. Rising costs due to inflation have also been adjusted for as an ongoing cost.

Note E

Savings on gas expense is expected at the new highschool with more efficient systems being used.

Note F

One additional portable to accommodate enrolment growth has been adjusted for in the amended budget.

Note G

Amounts originally budgeted for technology computer hardware purchases have been reprioritized to technology related services enhancements to digitize HR and finance processes through third party providers. These additions to the services budget have been offset by one-time department savings for amounts unlikely to be utilized in the current year.

Note H

District staff propose to increase the local capital contribution in 2022/23 in order to retire the local capital deficit that was incurred in the prior year as a result of land acquisitions in Queensborough.

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2023

School District No. 40 (New Westminster)

June 30, 2023

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminister) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$98,174,705 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE 21st DAY OF FEBRUARY, 2023;

READ A SECOND TIME THE 21st DAY OF FEBRUARY, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF FEBRUARY, 2023;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminister) Amended Annual Budget Bylaw 2022/2023, adopted by the Board the 21st DAY OF FEBRUARY, 2023.

Secretary Treasurer

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	7,225,188	6,957,625
Adult	78,250	82,813
Total Ministry Operating Grant Funded FTE's	7,303,438	7,040,438
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	85,228,400	79,892,810
Other	214,847	68,788
Tuition	2,874,450	3,052,840
Other Revenue	1,382,836	991,536
Rentals and Leases	589,667	279,667
Investment Income	415,000	210,000
Amortization of Deferred Capital Revenue	6,062,090	6,157,137
Total Revenue	96,767,290	90,652,778
Expenses		
Instruction	77,788,481	73,088,963
District Administration	3,992,338	3,817,128
Operations and Maintenance	15,025,549	14,820,882
Transportation and Housing	260,594	253,557
Total Expense	97,066,962	91,980,530
Net Revenue (Expense)	(299,672)	(1,327,752)
Budgeted Allocation (Retirement) of Surplus (Deficit)	564,436	1,207,506
Budgeted Surplus (Deficit), for the year	264,764	(120,246)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	264,764	(120,246)
Budgeted Surplus (Deficit), for the year	264,764	(120,246)

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	78,155,653	75,384,214
Operating - Tangible Capital Assets Purchased	800,000	500,000
Special Purpose Funds - Total Expense	11,745,700	9,343,095
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,165,609	7,253,221
Capital Fund - Tangible Capital Assets Purchased from Local Capital	91,905	
Total Budget Bylaw Amount	98,174,705	92,696,368

Approved by the Board

Signature _____ Person of the Board _____ Date _____

Signature _____ Superintendent _____ Date _____

Signature _____ Secretary/Treasurer _____ Date _____

DRAFT

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(299,672)	(1,327,752)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,015,838)	(715,838)
From Local Capital	(91,905)	
From Deferred Capital Revenue	(13,532,573)	(23,264,148)
Total Acquisition of Tangible Capital Assets	(14,640,316)	(23,979,986)
Amortization of Tangible Capital Assets	7,165,609	7,253,221
Total Effect of change in Tangible Capital Assets	(7,474,707)	(16,726,765)
Acquisitions of Prepaid Expenses	(300,000)	(160,000)
Use of Prepaid Expenses	300,000	160,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(7,774,379)	(18,054,517)

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2023

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,082,162	-	29,262,100	32,344,262
Changes for the year				
Net Revenue (Expense) for the year	588,009	215,838	(1,103,519)	(299,672)
Interfund Transfers				
Tangible Capital Assets Purchased	(800,000)	(215,838)	1,015,838	-
Local Capital	(352,445)		352,445	-
Net Changes for the year	(564,436)	-	264,764	(299,672)
Budgeted Accumulated Surplus (Deficit), end of year	2,517,726	-	29,526,864	32,044,590

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	74,317,921	71,144,127
Other	68,788	68,788
Tuition	2,874,450	3,052,840
Other Revenue	477,836	181,286
Rentals and Leases	589,667	279,667
Investment Income	415,000	200,000
Total Revenue	78,743,662	74,926,708
Expenses		
Instruction	66,220,700	63,765,946
District Administration	3,909,362	3,817,128
Operations and Maintenance	7,776,281	7,558,867
Transportation and Housing	249,310	242,273
Total Expense	78,155,653	75,384,214
Net Revenue (Expense)	588,009	(457,506)
Budgeted Prior Year Surplus Appropriation	564,436	1,207,506
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(800,000)	(500,000)
Local Capital	(352,445)	(250,000)
Total Net Transfers	(1,152,445)	(750,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	70,664,421	70,219,618
Other Ministry of Education and Child Care Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	237,058	287,053
Student Transportation Fund	6,073	6,073
Support Staff Benefits Grant	97,000	97,000
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation	4,343	4,343
Teachers' Labour Settlement Funding	1,661,686	-
Excluded/Exempt Labour Settlement Funding	314,902	-
Support Staff Labour Settlement Funding	802,398	-
Total Provincial Grants - Ministry of Education and Child Care	74,317,921	71,144,127
Provincial Grants - Other	68,788	68,788
Tuition		
Summer School Fees	940	940
Continuing Education	1,900	1,900
International and Out of Province Students	2,871,610	3,050,000
Total Tuition	2,874,450	3,052,840
Other Revenues		
Miscellaneous		
Cafeteria	200,000	150,000
Miscellaneous	277,836	31,286
Total Other Revenue	477,836	181,286
Rentals and Leases	589,667	279,667
Investment Income	415,000	200,000
Total Operating Revenue	78,743,662	74,926,708

School District No. 40 (New Westminster)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Salaries		
Teachers	34,333,640	33,205,098
Principals and Vice Principals	4,151,983	4,058,362
Educational Assistants	7,279,786	6,859,177
Support Staff	6,010,812	5,774,626
Other Professionals	2,899,863	2,811,822
Substitutes	2,760,502	2,546,887
Total Salaries	57,436,586	55,255,972
Employee Benefits	14,030,317	13,586,673
Total Salaries and Benefits	71,466,903	68,842,645
Services and Supplies		
Services	2,252,229	2,106,097
Student Transportation	58,850	64,444
Professional Development and Travel	489,565	504,755
Rentals and Leases	270,362	235,620
Dues and Fees	104,054	103,794
Insurance	138,158	133,897
Supplies	2,112,375	2,097,565
Utilities	1,263,157	1,295,397
Total Services and Supplies	6,688,750	6,541,569
Total Operating Expense	78,155,653	75,384,214

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	27,641,056	972,367		263,567		1,580,893	30,457,883
1.03 Career Programs	316,249			142,148			458,397
1.07 Library Services	425,199			44,467		7,032	476,698
1.08 Counselling	847,570			27,131	40,000		914,701
1.10 Special Education	2,825,073		7,279,786	51,266	164,859	851,800	11,172,784
1.30 English Language Learning	1,151,327					17,000	1,168,327
1.31 Indigenous Education	42,143	129,450		248,022			419,615
1.41 School Administration		2,954,513		1,252,742	10,382	73,798	4,291,435
1.60 Summer School	175,307	27,277					202,584
1.61 Continuing Education	236,296	68,376		67,578			372,250
1.62 International and Out of Province Students	673,420			56,179	351,008		1,080,607
1.64 Other							-
Total Function 1	34,333,640	4,151,983	7,279,786	2,153,100	566,249	2,530,523	51,015,281
4 District Administration							
4.11 Educational Administration				171,415	626,492	3,000	800,907
4.40 School District Governance					263,885		263,885
4.41 Business Administration				442,589	1,083,215	25,320	1,551,124
Total Function 4	-	-	-	614,004	1,973,592	28,320	2,615,916
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				70,959	360,022	13,500	444,481
5.50 Maintenance Operations				2,751,942		161,700	2,913,642
5.52 Maintenance of Grounds				263,217		15,000	278,217
5.56 Utilities							-
Total Function 5	-	-	-	3,086,118	360,022	190,200	3,636,340
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation				157,590		11,459	169,049
7.73 Housing							-
Total Function 7	-	-	-	157,590	-	11,459	169,049
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	34,333,640	4,151,983	7,279,786	6,010,812	2,899,863	2,760,502	57,436,586

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	30,457,883	7,182,510	37,640,393	1,810,142	39,450,535	38,477,067
1.03 Career Programs	458,397	111,158	569,555	81,004	650,559	635,780
1.07 Library Services	476,698	112,762	589,460	43,957	633,417	584,375
1.08 Counselling	914,701	182,781	1,097,482	6,940	1,104,422	949,824
1.10 Special Education	11,172,784	3,126,123	14,298,907	188,092	14,486,999	13,832,830
1.30 English Language Learning	1,168,327	265,137	1,433,464	6,250	1,439,714	1,561,522
1.31 Indigenous Education	419,615	107,711	527,326	58,947	586,273	568,722
1.41 School Administration	4,291,435	1,097,197	5,388,632	45,805	5,434,437	5,146,054
1.60 Summer School	202,584	34,269	236,853	1,840	238,693	172,254
1.61 Continuing Education	372,250	91,045	463,295	20,620	483,915	322,287
1.62 International and Out of Province Students	1,080,607	281,657	1,362,264	344,854	1,707,118	1,515,140
1.64 Other	-	-	-	4,618	4,618	91
Total Function 1	51,015,281	12,592,350	63,607,631	2,613,069	66,220,700	63,765,946
4 District Administration						
4.11 Educational Administration	800,907	159,771	960,678	223,864	1,184,542	1,179,752
4.40 School District Governance	263,885	30,605	294,490	72,354	366,844	373,494
4.41 Business Administration	1,551,124	292,924	1,844,048	513,928	2,357,976	2,263,882
Total Function 4	2,615,916	483,300	3,099,216	810,146	3,909,362	3,817,128
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	444,481	83,263	527,744	126,652	654,396	625,803
5.50 Maintenance Operations	2,913,642	766,281	3,679,923	1,447,390	5,127,313	4,978,008
5.52 Maintenance of Grounds	278,217	82,676	360,893	56,920	417,813	380,689
5.56 Utilities	-	-	-	1,576,759	1,576,759	1,574,367
Total Function 5	3,636,340	932,220	4,568,560	3,207,721	7,776,281	7,558,867
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	-
7.70 Student Transportation	169,049	22,447	191,496	57,814	249,310	242,273
7.73 Housing	-	-	-	-	-	-
Total Function 7	169,049	22,447	191,496	57,814	249,310	242,273
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	57,436,586	14,030,317	71,466,903	6,688,750	78,155,653	75,384,214

School District No. 40 (New Westminster)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	10,910,479	8,748,683
Other	146,059	-
Other Revenue	905,000	810,250
Total Revenue	11,961,538	9,558,933
Expenses		
Instruction	11,567,781	9,323,017
District Administration	82,976	
Operations and Maintenance	94,943	20,078
Total Expense	11,745,700	9,343,095
Net Revenue (Expense)	215,838	215,838
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(215,838)	(215,838)
Total Net Transfers	(215,838)	(215,838)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year			9,585	543,996	624,821			6,353	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	235,916	247,949				96,000	19,600	160,875	1,622,459
Provincial Grants - Other				150,000	550,000				160,000
Other									
	235,916	247,949	-	150,000	550,000	96,000	19,600	160,875	1,782,459
Less: Allocated to Revenue	235,916	247,949	9,585	120,000	600,000	96,000	19,600	167,228	1,782,459
Deferred Revenue, end of year	-	-	-	573,996	574,821	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	235,916	247,949	9,585			96,000	19,600	167,228	1,622,459
Provincial Grants - Other				120,000	600,000				160,000
Other Revenue									
	235,916	247,949	9,585	120,000	600,000	96,000	19,600	167,228	1,782,459
Expenses									
Salaries									
Teachers									377,224
Principals and Vice Principals									
Educational Assistants		198,359							615,948
Support Staff						66,729	5,000		
Other Professionals									115,982
Substitutes						1,000			44,000
	-	198,359	-	-	-	67,729	5,000	-	1,153,154
Employee Benefits		49,590				24,803	1,000		297,529
Services and Supplies	20,078		9,585	120,000	600,000	3,468	13,600	167,228	331,776
	20,078	247,949	9,585	120,000	600,000	96,000	19,600	167,228	1,782,459
Net Revenue (Expense) before Interfund Transfers	215,838	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,838)								
	(215,838)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund		75,000							

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	ECL Early Care & Learning
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				3,245					
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	387,012	6,510,986	368,797	52,000	6,750	110,800	697,152	25,000	175,000
Provincial Grants - Other						25,000			
Other									
	387,012	6,510,986	368,797	52,000	6,750	135,800	697,152	25,000	175,000
Less: Allocated to Revenue	387,012	6,510,986	368,797	55,245	6,750	135,800	697,152	25,000	175,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	387,012	6,510,986	368,797	55,245	6,750	110,800	697,152	25,000	175,000
Provincial Grants - Other						25,000			
Other Revenue									
	387,012	6,510,986	368,797	55,245	6,750	135,800	697,152	25,000	175,000
Expenses									
Salaries									
Teachers		5,322,223		44,925					
Principals and Vice Principals	24,000								
Educational Assistants									
Support Staff	147,617			450		100,000		12,000	
Other Professionals									51,000
Substitutes	107,670				5,500				
	279,287	5,322,223	-	45,375	5,500	100,000	-	12,000	51,000
Employee Benefits	69,225	1,188,763		9,870	1,250	25,000		3,000	12,000
Services and Supplies	38,500		368,797			10,800	697,152	10,000	112,000
	387,012	6,510,986	368,797	55,245	6,750	135,800	697,152	25,000	175,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

	Apprentice Program	FI Growth	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	38,659		1,226,659
Add: Restricted Grants			
Provincial Grants - Ministry of Education and Child Care		175,000	10,891,296
Provincial Grants - Other	107,400		107,400
Other			885,000
	107,400	175,000	11,883,696
Less: Allocated to Revenue	146,059	175,000	11,961,538
Deferred Revenue, end of year	-	-	1,148,817
Revenues			
Provincial Grants - Ministry of Education and Child Care		175,000	10,910,479
Provincial Grants - Other	146,059		146,059
Other Revenue			905,000
	146,059	175,000	11,961,538
Expenses			
Salaries			
Teachers	67,161	108,000	5,919,533
Principals and Vice Principals			24,000
Educational Assistants			814,307
Support Staff			331,796
Other Professionals		25,000	191,982
Substitutes		5,000	163,170
	67,161	138,000	7,444,788
Employee Benefits	15,000	37,000	1,734,030
Services and Supplies	63,898		2,566,882
	146,059	175,000	11,745,700
Net Revenue (Expense) before Interfund Transfers	-	-	215,838
Interfund Transfers			
Tangible Capital Assets Purchased			(215,838)
	-	-	(215,838)
Net Revenue (Expense)	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund			75,000

School District No. 40 (New Westminster)

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget			2023 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income			-	10,000
Amortization of Deferred Capital Revenue	6,062,090		6,062,090	6,157,137
Total Revenue	6,062,090	-	6,062,090	6,167,137
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,154,325		7,154,325	7,241,937
Transportation and Housing	11,284		11,284	11,284
Total Expense	7,165,609	-	7,165,609	7,253,221
Net Revenue (Expense)	(1,103,519)	-	(1,103,519)	(1,086,084)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,015,838		1,015,838	715,838
Local Capital		352,445	352,445	250,000
Total Net Transfers	1,015,838	352,445	1,368,283	965,838
Other Adjustments to Fund Balances				
Tangible Capital Assets WIP Purchased from Local Capital	91,905	(91,905)	-	
Total Other Adjustments to Fund Balances	91,905	(91,905)	-	
Budgeted Surplus (Deficit), for the year	4,224	260,540	264,764	(120,246)

BCSTA Provincial Council Meeting Agenda for February 24-25th

Motions 11.1 & 11.2

Motions stated below – excerpt from the meeting noted above.

11. Motions to Provincial Council are as stated:

11.1 Continue Funding the Student and Family Affordability Fund

That BCSTA request the Ministry of Education and Child Care continue the Student and Family Affordability Fund as an annual targeted fund, provided to school districts beyond June 30, 2023.

11.2 Funding for Exempt Staff Compensation

That BCSTA request the provincial government fully fund exempt staff compensation based on the salary grids published by BCPSEA.



**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF JANUARY 31, 2023 IN-CAMERA MEETING**

ADOPTION OF AGENDA – 6:00 PM

MINUTES FOR APPROVAL – 6:00 PM

CORRESPONDENCE – Nil

REPORTS FROM SENIOR MANAGEMENT – HR matters and contract negotiations – 6:10 PM

NEW BUSINESS – 6:50 PM

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS – 6:55 PM

ADJOURNMENT – 9:59 PM (*Recessed at 6:59 pm; Resumed at 9:47 pm*)



**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF FEBRUARY 13, 2023 IN-CAMERA MEETING**

ADOPTION OF AGENDA – 5:00 PM

MINUTES FOR APPROVAL – Nil

CORRESPONDENCE – Nil

REPORTS FROM SENIOR MANAGEMENT

- HR matters, contract negotiations and legal matters – 5:00 PM

NEW BUSINESS – Nil

ITEMS TO BE REPORTED OUT AT OPEN MEETING – Nil

NOTICE OF MEETINGS – Nil

ADJOURNMENT – 6:33 PM