



BOARD OF EDUCATION
SD NO. 40 (NEW WESTMINSTER)
OPERATIONS POLICY AND PLANNING COMMITTEE
AGENDA

Tuesday, May 2, 2023

6:30 pm

School Board Office (In-person & Via Zoom Link)

811 Ontario Street, New Westminister

The New Westminister School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	<u>Approval of Agenda</u>	6:30 PM	
Recommendation: THAT the agenda for the May 2, 2023 Operations Policy and Planning Committee meeting be adopted as distributed.			
2.	<u>Comment & Question Period from Visitors</u>	6:35 PM	
3.	<u>Reports from Senior Management</u>		
a.	Capital Projects Update		
	i. NWSS Decommissioning Project (Verbal) (D. Crowe)	6:40 PM	
b.	Operations Update		
	i. Annual Facilities Grant expenditure plan (M. Brito)	6:45 PM	3
	ii. Financial Forecast to June 30, 2023 (Verbal) (B. Ketcham)	6:55 PM	
c.	Childcare (I. Neilson)	7:10 PM	4
d.	2023-2024 Superintendent Recommendations (K. Hachlaf)	7:50 PM	23

Recommendation:

THAT the Operations Policy & Planning Committee recommend to the Board of Education of School District No. (New Westminster) complete first and second reading of the 2023-24 budget bylaw based on the Superintendent's recommendations.

- | | | |
|----|---|---------|
| 4. | <u>General Announcements</u> | 8:50 PM |
| 5. | <u>New Business</u> | |
| 6. | <u>Old Business</u> | |
| 7. | <u>Question Period (15 Minutes)</u> | 9:00 PM |
| | <i>Questions to the Chair on matters that arose during the meeting.</i> | |
| 8. | <u>Adjournment</u> | 9:15 PM |

AFG - PROPOSED PROJECTS APRIL 2023 - MARCH 2024			
			Total Budget
MECHANICAL SYSTEM UPGRADES			
2-11	000-884-76000	Glenbrook Middle Air Source Heat Pump	\$ 240,000.00
ELECTRICAL SYSTEM UPGRADES			
2-11	000-880-76000	Install EV chargers at Skwoweck	\$ 20,000.00
2-11	000-880-76000	Herbert Spencer New PA System	\$ 60,000.00
2-11	000-880-76000	Various schools Access Control FOBs	\$ 60,000.00
2-11	000-880-76000	Methane sensors QMS	\$ 18,000.00
2-11	000-880-76000	Various schools ESC Energy Conservations	\$ 80,000.00
2-11	000-880-76000	Electrical Upgrade Tweedsmuir	\$ 120,000.00
2-11	000-880-76000	Replace Connaught Camera system	\$ 5,000.00
2-11	000-880-76000	Replace all flourescent tubes and ballasts with LED at various sites	\$ 16,000.00
FACILITY UPGRADES			
2-11	000-881-76000	Paint GMS exterior of school	\$ 75,000.00
2-11	000-881-76000	Kelvin girls washroom add sprinklers	\$ 5,000.00
2-11	000-881-76000	Spencer replace aging elevator	\$ 110,000.00
2-11	000-881-76000	NWSS add Automatic Door Opener Learning Commons	\$ 8,000.00
2-11	000-881-76000	Howay, Kelvin, Tweeds drywall storage rooms	\$ 30,000.00
2-11	000-881-76000	Kelvin classroom reconfiguration	\$ 40,000.00
2-11	000-881-76000	Replace all toilets with low flow toilets at various sites	\$ 25,000.00
FUNCTIONAL IMPROVEMENTS			
2-11	000-882-76000	Gaps under QMS spray foam	\$ 15,000.00
TECHNOLOGY INFRASTRUCTURE UPGRADES			
2-11	000-886-76000	NWSS HDMI Ports	\$ 5,658.00
SITE UPGRADES			
2-11	000-885-76000	QE stairs, fencing and paving (portable)	\$ 120,000.00
2-11	000-885-76000	FRMS stairs, fencing and paving (portable)	\$ 80,000.00
2-11	000-885-76000	Tweeds stairs, fencing and paving (portable)	\$ 80,000.00
2-11	000-885-76000	Bike and scooter racks at all sites	\$ 60,000.00
2-11	000-885-76000	Connaught site drainage improvements	\$ 15,000.00
2-11	000-885-76000	Spencer repaint hockey boxes/weather proofing	\$ 75,000.00
MISC. PROJECTS; SPECIAL NEEDS; LOCKS & DOORS			
2-11	000-887-76000	Tweedsmuir lever locks	\$ 60,000.00
HEALTH & SAFETY UPGRADES			
2-11	000-883-76000	Pinchin testing-ACM testing	\$ 17,000.00
2-11	000-883-76000	Kelvin duct Cleaning	\$ 17,000.00
TOTAL			\$ 1,456,658.00



Childcare Analysis

Ministry of Education and Childcare



Elements of Quality for Early Learning and Child Care



At the May 24, 2022 Board meeting, the following motion was passed:

THAT the Board of Education of School District No. 40 (New Westminster), direct staff to create a report that looks at options to increase childcare spaces in our schools and explore the feasibility of using school-based part-time staff to offer before and after school care. This report should include examples of cost analysis, input from stakeholders, discussions with the Ministry of Education and Child Care, discussions with district that have implemented this model, and other relevant information, and be reported at the October 4, 2022, Operations Policy & Planning Committee meeting.

Components of the Analysis

1. Options to increase childcare spaces
2. Staffing
3. Cost analysis
4. Stakeholder Considerations
5. What other Districts are doing



Initiatives in our district

Seamless day Kindergarten

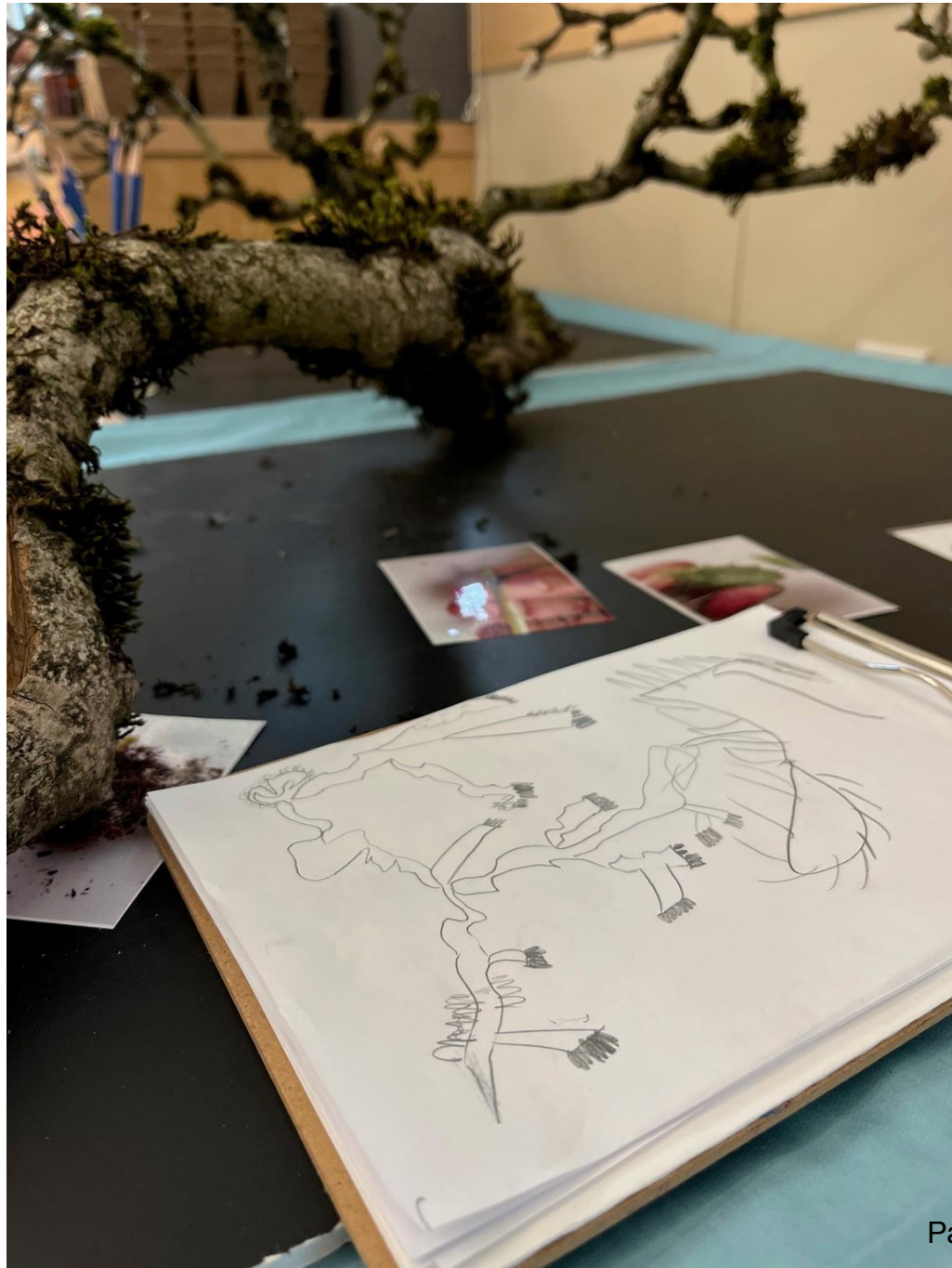
Just B4 preschool

Changing possibilities for young children

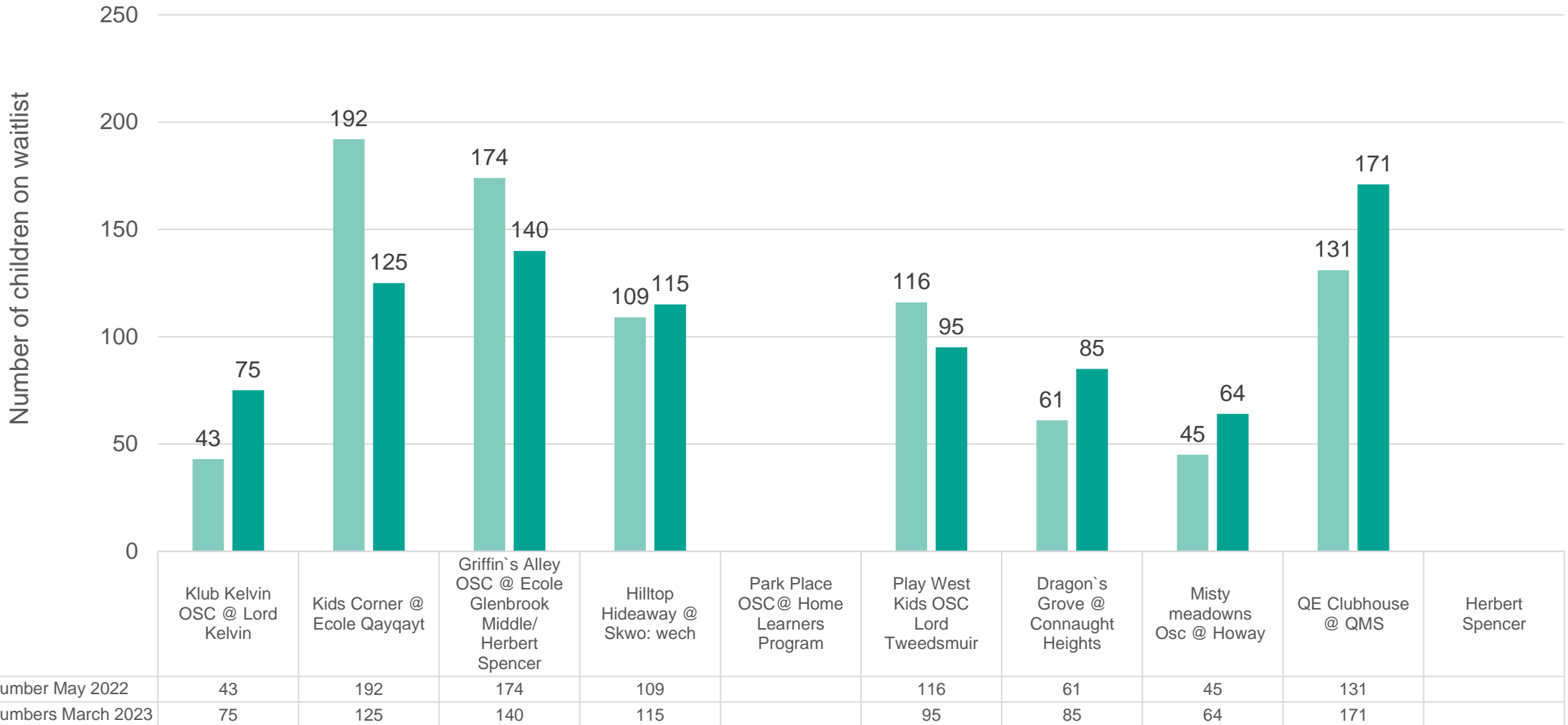
Ready Set Learn

StrongStart

BC Early Learning Framework

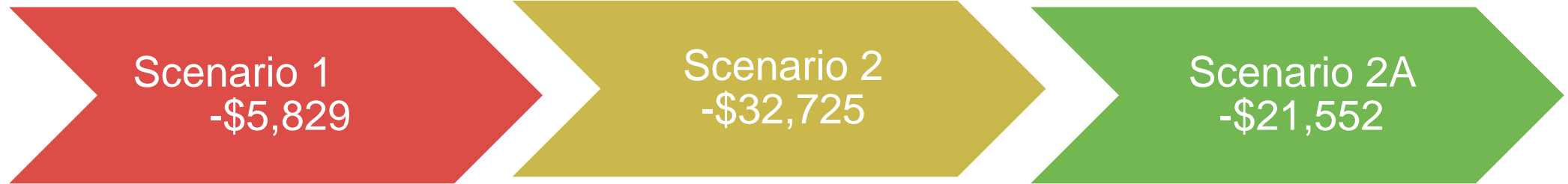


Childcare Need - Current waitlist data



Childcare Scenarios

All Scenarios presented are in deficit

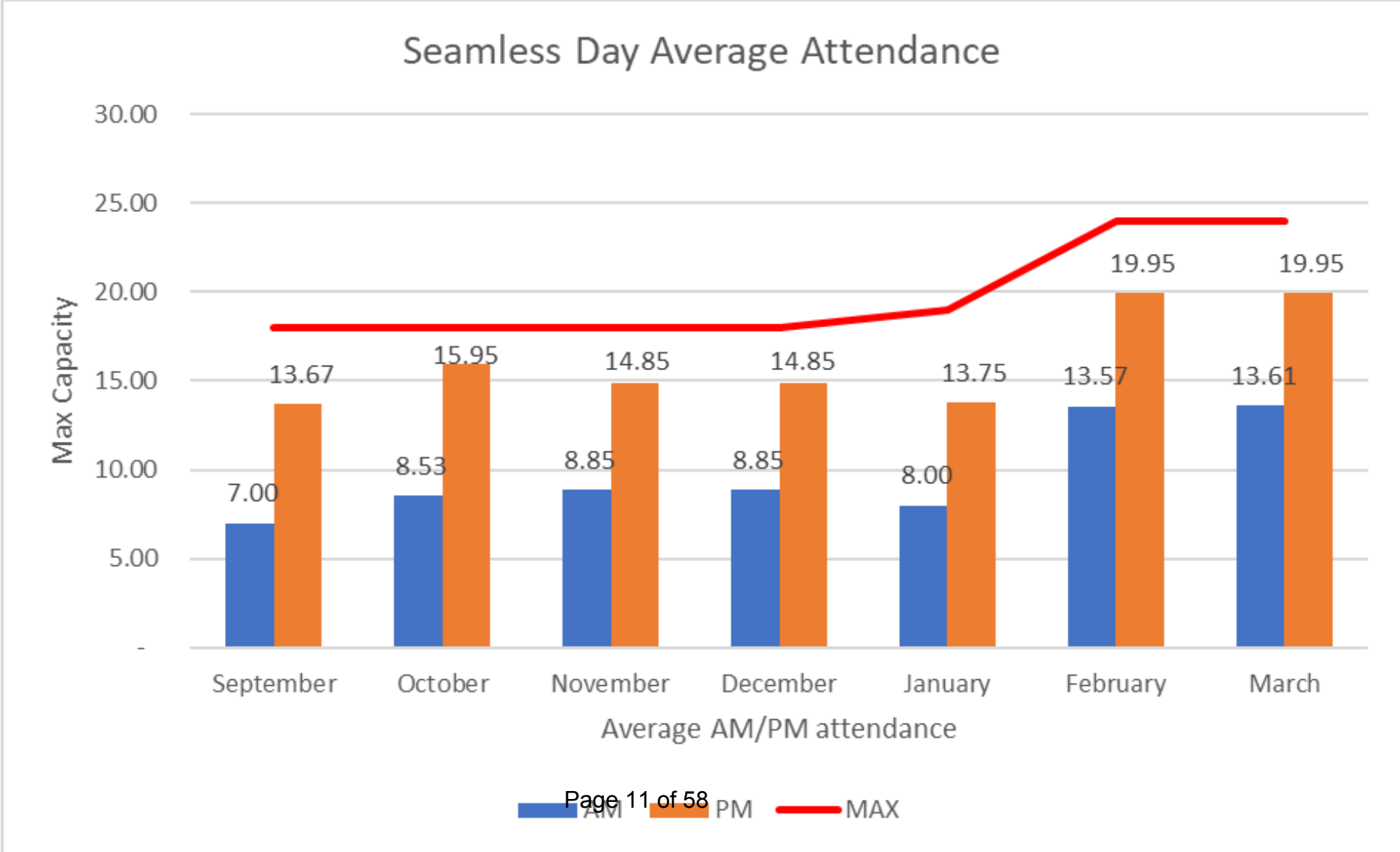


- School Age Care on School Grounds
- Sept to June
- Follow school calendar
- Group of 24 children
- Minimum standards as per CCALA and CCLR

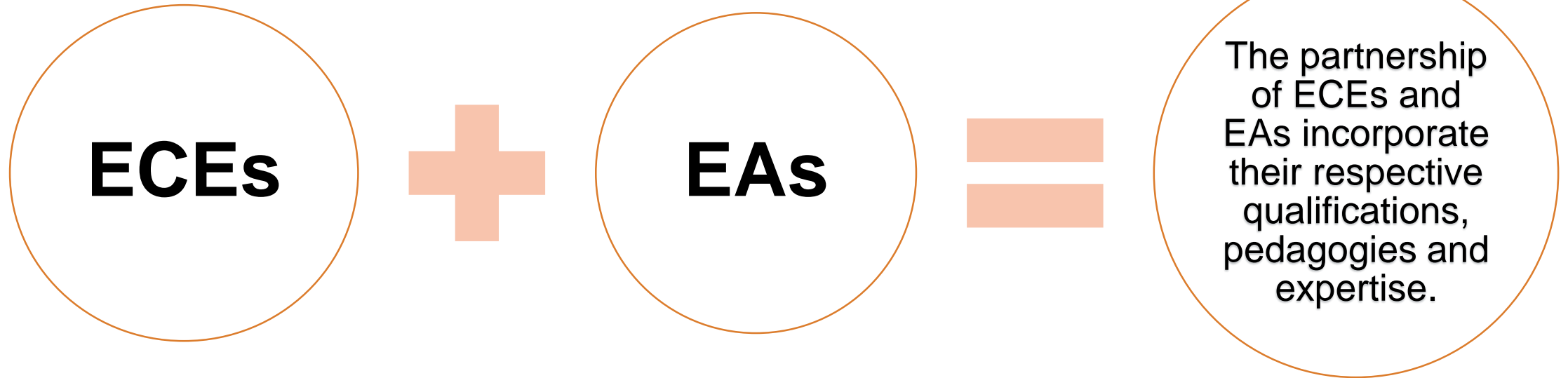
- School Age Care on School Grounds
- Sept to June
- Follow school calendar
- Group of 24 children
- Grounded in BC Early Learning Framework
- Inclusive programming

- Same as scenario 2
- Except, After School Care programs only

Attendance data supporting 2A



Staffing model grounded in quality and collaboration



ECEs specialize in play-based learning and are trained to plan, organize, and lead activities to stimulate and develop a child's intellectual, physical and social-emotional growth.

An EA works directly with learners to provide a wide range of academic assistance, personal care, monitoring behavior and facilitating integration in the classroom environment under the supervision of teachers or child care professionals.

Cost Analysis

School Age care on School Grounds				
REVENUES				
	Scenario 1	Scenario 2	Scenario 2A	
REVENUE TOTALS	\$ 129,365.28	\$ 141,069.28	\$ 119,829.28	
EXPENSES				
Salary-Support Staff				
Staff A (ECE)	\$ 48,820.31	\$ 48,820.31	\$ 39,643.56	
Staff B (ECE)	\$ 48,820.31	\$ 48,820.31	\$ 39,643.56	
Staff C (EA)	\$ -	\$ 33,194.70	\$ 25,818.10	
TOTAL WAGES	\$ 97,640.62	\$ 130,835.32	\$ 105,105.22	
Benefits				
Staff A (ECE)	\$ 12,205.08	\$ 12,205.08	\$ 9,910.89	
Staff B (ECE)	\$ 12,205.08	\$ 12,205.08	\$ 9,910.89	
Staff C (EA)	\$ -	\$ 8,298.68	\$ 6,454.53	
Absence replacement	\$ 3,143.44	\$ -	\$ -	
TOTAL Benefits	\$ 27,553.59	\$ 32,708.83	\$ 26,276.31	
Total general supplies	\$ 10,000.00	\$ 10,250.00	\$ 10,000.00	
TOTAL EXPENSES	\$ 135,194.21	\$ 173,794.15	\$ 141,381.53	
NET DEFICIT FOR THE YEAR	-\$ 5,828.93	-\$ 32,724.87	-\$ 21,552.25	

This analysis is reflective on the cost considerations to provide a quality childcare program and does not contemplate attempts to increase existing staff hours which we understand to be a desire of the board.

Work is still work to be done on how we achieve it and integrate it.

Complexity of Staffing Considerations

- NOT COMPROMISING QUALITY CHILDCARE
- NOT COMPROMISING STUDENTS WITH DIVERSE ABILITIES
- HOURS MAY NOT BE DESIRABLE GIVEN EARLY MORNINGS OR LATER EVENING SHIFTS (START AT 7AM AND END AT 6/7PM)
- CAPPED BY 8 HOUR SHIFT BUT HAVE 12 HOUR PROVISION OF CHILD CARE AND INSTRUCTIONAL NEEDS AND CHOOSING BETWEEN:
 - Split shifts
 - Compromising service to students with diverse needs
- STAFF ABSENCES AND FULFILLMENT OF CHILDCARE NEEDS
- SCALABILITY ACROSS THE DISTRICT
- EXPECTATIONS OF OUR SITE-BASED AND DISTRICT-BASED ADMINISTRATORS

Stakeholder Considerations

- Early childhood care and education
- Narrative of service and stories of quality education
- Community needs
- Seamless Day Attendance data
- Interest for after school care hours



What other School district are doing

SD 47 Powell River

- Created two(2) different positions using existing EAs: adding 1 hour in the morning and 2.5 hours in the afternoons. The hours that are provided to child care are capped by an 8-hour shift.
- Rethinking the model for next year.
- Complexities: Breaks, Absences (replacements refused to fill child care portions leading to closures), Limited staffing.

SD 79 Cowichan Valley

- A pilot based on the Seamless Model using existing EAs.
- Create two (2) shifts: Am shift from 7:00 am to 12: 30 and an afternoon shift from 12:00 pm to 6:00 pm.
- One additional floater position created to cover absences.
- Complexities: Cost, Union agreements, varied EA interest amongst schools.

SD 61 Greater Victoria

- One pilot based on Seamless Model using Existing EAs (strategic site).
- Created two (2) different positions using existing EAs: adding hours to both ends of the day making a 7 h (am) and 8 h (pm) position.
- Complexities: Cost, shortages of staff.

What are other Districts doing - Metro Vancouver

Seamless Day

- SD 45 West Vancouver
- SD 39 Vancouver
- SD 36 Surrey (in process)
- SD 37 Delta
- SD 38 Richmond (in process)

Expanding on Seamless

Increasing capacity from 12 to 24 children

- SD 33 Chilliwack
- SD 35 Langley



Our stories at Seamless

Joy is....

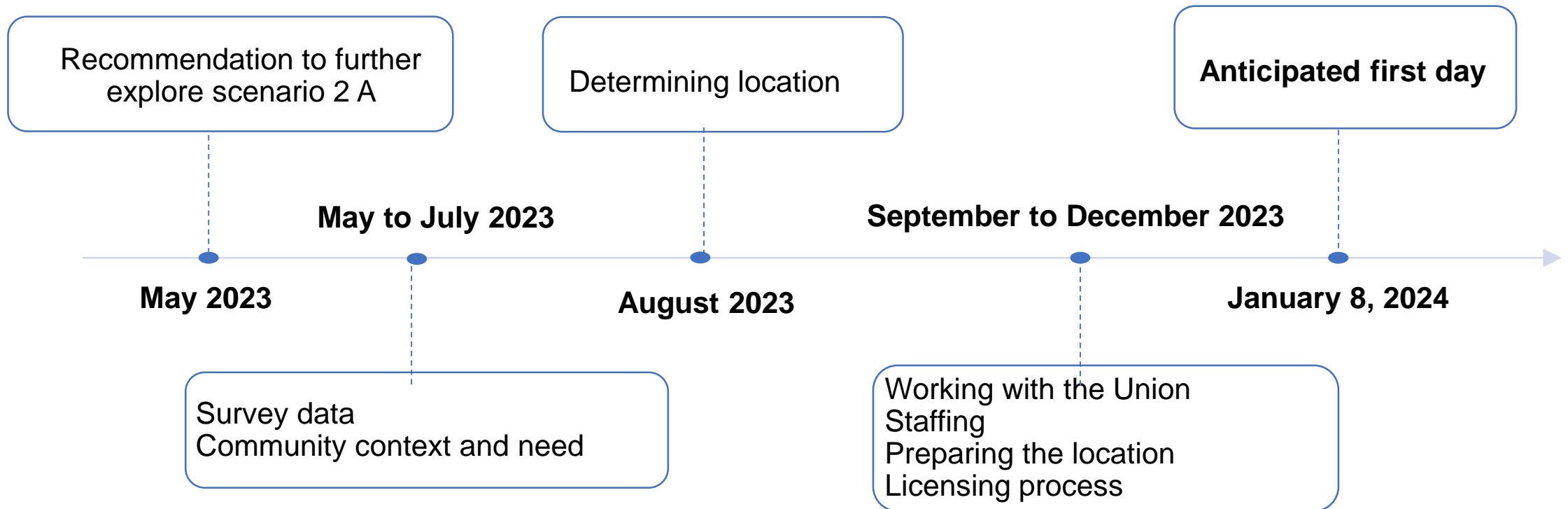
- Joy is being happy, laughing and having fun with friends
- Joy is celebrating and eating cakes
- Joy is Santa giving presents
- Joy is being kind
- Joy is hugging and kissing loved ones
- Joy is playing baseball, hiking in the mountains and swimming in the ocean
- Joy is like my favorite dinosaur playing with a dragon
- Joy is beautiful like spring, like bird singing a song and eagle soaring
- Joy is having poetry and laughing a lot
- Joy is playing with a friend hide and seek
- Joy is having money
- Joy is loving moms
- Joy is flower blooming

A poem written by:
Lahav,
Elisabeth,
Amelia,
Alex,
Neo,
Maikoto,
Calvin,
Brandon,
Mayhan,
Vincent and
Vivian

Qayqayt
Seamless Day

Childcare Recommendations

To further explore scenario 2 A with a plan to execute by January 8th, 2024.



Questions?



Appendix A: ECEs and EAs

Here are some facts to help us understand the distinction between the two professions:

CEA – Education Assistant

- In BC, there is no minimum qualification to work as an CEA. Some SDs require their CEAs to have an CEA certificate, but this is not required everywhere.
- There is no provincial governing body for EAs in BC (there is for ECEs)
- There is no requirement for EAs to complete ongoing professional development (there is for ECEs)
- Some CEAs may have trained as an ECE and moved from child care into the school system. Typically this is because the SD pays CEAs more than child care programs are able to pay ECEs.
- For CEAs who have attained an EA certificate, the number of courses, or number of credits varies per post-secondary school.
 - A CEA certificate is around 34 credits (28% less than an ECE)
 - There is no Masters or PhD degrees in CEA (there is in ECE)

ECE – Early Childhood Educators

- To be qualified to work as an ECE in BC, individuals MUST have an ECE certificate from a government approved post-secondary training institution, and they MUST have a set number of practicum hours. They must also complete an application that includes character references.
- ECEs are certified to practice in BC through by the Ministry of Children and Family Development, [ECE Registry](#).
- ECEs require ongoing professional development to maintain their certificates to practices.
- There are specific professional competencies required of ECEs in BC.
- There is an [Early Childhood Educator Act](#)
- ECEs work in settings where they are the primary, or only, adult present.
- ECEs all have post-secondary education.
 - An ECE certificate is around 43.5 credits (28% more credits than an EA certificate)
 - An ECE diploma is around 62 credits (almost double an EA certificate)
 - A Bachelor's degree in ECE is around 122 credits
 - A Special Needs or Infant Toddler specialization can be added on to a basic ECE diploma or an ECE Bachelor's degree (17 and 20 additional credits)
 - There are also Masters and PhD degrees in ECE

Appendix B - Median Parent Fees

Appendix B: Median Parent Fees

A map of the regions⁸ can be found [online](#).

Table 9. Median Parent Fees for Group Child Care Providers (Monthly)

Region	0-18 Months	18-36 Months	3 Years - Kindergarten	Kindergarten	Grade 1 to Age 12	Preschool
11 Kootenays	\$1,200	\$1,013	\$840	\$475	\$450	\$360
12 Okanagan	\$1,260	\$1,190	\$933	\$460	\$425	\$360
13 Thompson Cariboo Shuswap	\$1,200	\$1,081	\$840	\$483	\$475	\$360
21 East Fraser	\$1,150	\$1,100	\$875	\$515	\$515	\$340
22 North Fraser	\$1,400	\$1,350	\$990	\$525	\$510	\$489
23 South Fraser	\$1,390	\$1,275	\$950	\$535	\$525	\$500
24 Vancouver/Richmond	\$1,625	\$1,450	\$1,135	\$450	\$460	\$520
25 Coast/North Shore	\$1,600	\$1,540	\$1,200	\$655	\$645	\$526
31 South Vancouver Island	\$1,428	\$1,260	\$995	\$450	\$440	\$520
32 North Vancouver Island	\$1,200	\$1,009	\$880	\$450	\$450	\$475
41/42/43 Northern	\$1,195	\$1,000	\$850	\$500	\$490	\$330

For 2023-24, the Fee Increase Limit is based on 3% of the regional median fee.

For 2023-24, the Maximum Exceptional Fee Increase amounts are based on 10% of the regional median fee.

Superintendent Recommendations

May 2, 2023



New
Westminster
Schools

Cautiously Optimistic...

- ❑ PROVINCIAL LANDSCAPE
- ❑ PUBLIC INPUT & PRIORITIES
- ❑ STRATEGIC PLANNING FOR THE FUTURE



Base Budget re-cap

- ❑ **PRESENTED ON THE APRIL 11 OPERATIONS MEETING**
- ❑ **ON APRIL 24, MINISTRY ANNOUNCED C.O.L.A. ADJUSTMENT FOR TEACHERS AND SUPPORT STAFF**
- ❑ **THE FOLLOWING THREE YEARS HAVE ANTICIPATED BASE BUDGETS AS FOLLOWS INCLUSIVE OF THE C.O.L.A. FUNDING (ASSUMING NO REQUESTS OR PRIORITIES)**
 - ❑ 2023-24: Surplus of \$241,000
 - ❑ 2024-25: Surplus \$89,000
 - ❑ 2025-26: Surplus \$89,000
- ❑ **WE STILL DO NOT YET KNOW WHETHER THE MINISTRY WILL BE FUNDING EXEMPT STAFF WAGES – BUT HAVE A HIGH LEVEL OF OPTIMISM**

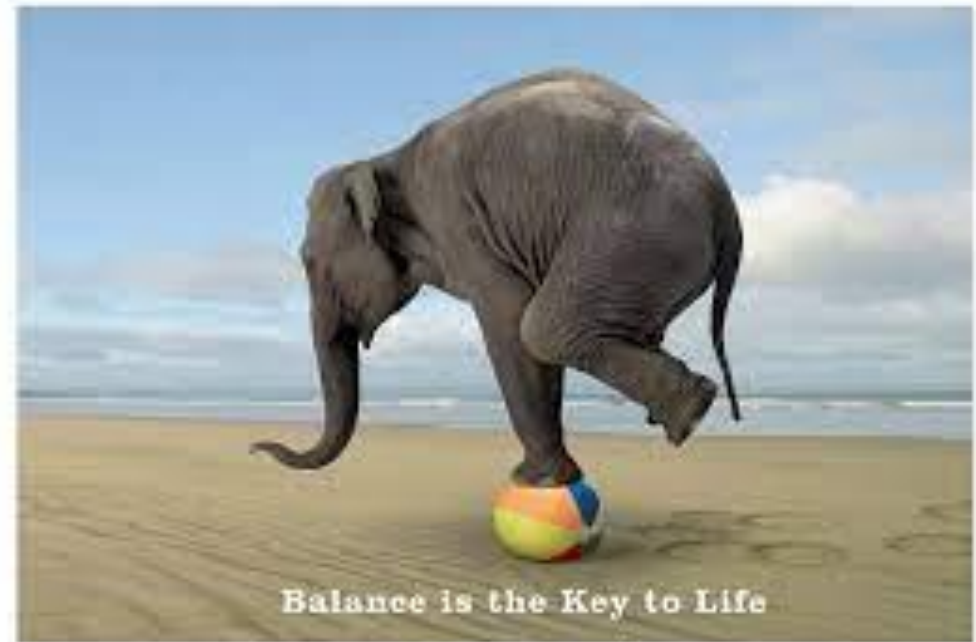
Trying to avoid creating a structural deficit

- ❑ PRIORITIES THAT HAVE BEEN REQUESTED THAT ARE ON-GOING IN NATURE ARE \$704,227
- ❑ STRUCTURAL SURPLUS + EFFICIENCIES IS \$365,634
- ❑ LIVING BEYOND OUR MEANS



Options for Balancing the Budget

- ❑ OPTION 1: ACTION ONLY NEW PRIORITIES UP TO FUNDING PROVIDED AND EFFICIENCIES IDENTIFIED
- ❑ OPTION 2: ACTION SOME OR ALL PRIORITIES AND ACCEPT A DEFICIT FOR 23-24 (FUNDED THROUGH ACCUMULATED SURPLUS) AND FIND A LARGER AMOUNT OF EFFICIENCIES IN THE FOLLOWING YEAR (AS PER POLICY 19)



Watch out!




WATCH FOR THESE TWO IN TANDEM

ENDING ACCUMULATED SURPLUS BALANCES

AND

ONGOING PRIORITIES RELATIVE TO EFFICIENCIES

JUST BECAUSE THE 23-24 ENDING ACCUMULATED SURPLUS BALANCE IS OVER \$2M DOESN'T MEAN WE ARE "GOOD"



Priority Consultation Themes

Consultation - How



- BUDGET SURVEY
- ONE-ON-ONE CONSULTATIONS BETWEEN STAKEHOLDER AND BOARD OF EDUCATION (VIRTUAL)
- STAKEHOLDER SUBMISSION AND PRESENTATION AT OPEN BOARD MEETING (VIRTUAL AND IN-PERSON)
- STUDENT SYMPOSIUM
- EMAIL ADDRESS FOR BUDGET FEEDBACK
- PRESIDENT'S COUNCIL MEETING
- DPAC MEETING ATTENDANCE
- SCHOOL NEWSLETTER TO ENCOURAGE PARTICIPATION
- SOCIAL MEDIA NOTIFICATIONS

What we heard...

THE FOLLOWING REPRESENT THE GENERAL THEMES OF PRIORITIES FROM OUR CONSULTATIONS:

- STAFFING REPLACEMENTS
- INCLUSIVE EDUCATION SUPPORTS
- INCREASE SOCIAL-EMOTIONAL SUPPORTS
- SAFETY AND SUPERVISION
- INDIGENOUS EDUCATION CURRICULUM SUPPORTS
- TECHNOLOGY IN SCHOOLS
- PLANNING FOR GROWTH
- SUPPORT FOR INCREASING CHILDCARE





Identified Efficiencies and Priorities

Identified efficiencies

Efficiency identified	Ongoing (\$)	One Time (\$)	Total (\$)
Innovation Grants	\$51,000		\$51,000
Pro-D and Release Time	\$40,000		\$40,000
District level services/supplies	\$18,000		\$18,000
Music facilitator (0.143 FTE)	\$15,730		\$15,730
Total Efficiencies Identified	\$124,730		\$124,730

Priorities operationalized in base budget

- 1.0 FTE SPEECH LANGUAGE PATHOLOGIST
- 0.5 FTE INDIGENOUS CURRICULUM STAFFING AND INDIGENOUS RESOURCES
- MAINTAIN 1 BLOCK CLIMATE ACTION CURRICULUM FACILITATOR STAFFING
- CONTINUE WITH DIVERSITY EQUITY AND INCLUSION WORK
- CONTINUE TO CONTINGENCY E.A. STAFFING
- \$1,500 AS REQUESTED BY MIDDLE SCHOOLS HAS BEEN ADDED TO EACH QMS, GMS AND FRMS SCHOOL BUDGETS TO SUPPORT THE RISING COSTS OF ATHLETICS TO SUPPORT STUDENTS PARTICIPATING.
- COSTS OF INFLATION HAVE BEEN INCLUDED IN BASE BUDGET TO TRY TO PROVIDE MITIGATION AGAINST RISING COSTS ON IN-CLASS RESOURCES. WE WILL LOOK TO DISTRICT MADE PURCHASES TO ACHIEVE BETTER ECONOMIES OF SCALE ON PRICING FOR ONLINE RESOURCES.

Priorities in base budget - Transportation

- ❑ CONTINUED WORK WITH TRANSLINK TO IMPROVE EFFICIENCY AND RELIABILITY OF STUDENTS COMMUTING TO SCHOOL FROM QUEENSBOROUGH
- ❑ PARTICIPATING IN WALKING SCHOOL BUS INITIATIVE (FUNDED BY TRANSLINK)
- ❑ INSTALLATION OF BIKE LOCKERS THROUGH ANNUAL FACILITIES GRANT TO PROMOTE ACTIVE TRANSPORTATION
- ❑ PLANNING MORE NEIGHBOURHOOD SCHOOLS



Priorities in base budget - Safety and wellness supports

- SEXUAL HEALTH AND CONSENT EDUCATION**
- SUPPORT FOR SAFE TEEN PROGRAM**
- CONTINUE TO DEVELOP WELLNESS TEAMS IN SCHOOLS**



Summary of Priorities 2023-24

Recommended Requests	Ongoing (\$)	One Time (\$)	Total (\$)
VP time increase (0.2 FTE)	\$22,000		\$22,000
Priority EA and TTOCs (3 of each)	\$108,022		\$108,022
Counselling increase (1.0 FTE)	\$77,000		\$77,000
Additional supervision at NWSS	\$23,944		\$23,944
EA Lunch relief and supervision (4 hour) – 5 sites	\$142,234		\$142,234
Second Secondary Principal (dual P model at NWSS)	\$194,475		\$194,475
NWSS school privacy and safety upgrades		\$55,000	\$55,000
Comms web upgrade	\$15,000		\$15,000
Maintenance equipment – tools		\$35,000	\$35,000
Capital Plan savings	\$100,000		\$100,000
After School Childcare	\$21,552		\$21,552
Total Requests Identified	\$704,227	\$90,000	\$794,227

Teaching, Learning and Safety & Wellbeing

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
VP time increase (0.2 FTE at Lord Kelvin)	\$22,000		\$22,000
Second Secondary Principal (dual P model)	\$194,475		\$194,475
Additional NHS hours at NWSS + additional training of NHS and deployment of CCYW's to assist in supervision at no additional cost	\$23,944		\$23,944
Priority EA and TTOCs (3 of each) (in addition to the 10 of each we have already)	\$108,022		\$108,022
NWSS school privacy and safety upgrades		\$55,000	\$55,000
Counselling supports	\$77,000		\$77,000

Safety at NWSS



Additional Safety Measures

- ✓ HALLWAY CAMERAS
- ✓ VAPE DETECTORS ON TRIAL BASIS
- ✓ ADDITIONAL STAFFING



Supervision and support

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
EA Lunch relief and supervision (4 hour) – 5 sites within Elementary and Middle Schools	\$142,234		\$142,234



Wellness - Reducing Barriers



- RFP FOR FUEL UP! CLOSED APRIL 21 AND ARE CURRENTLY EVALUATING THOSE THAT BID
- FEEDING FUTURES PROVINCIAL FUNDING OF \$826K
- PLAN TO COME FORWARD IN JUNE 2023 FOR SEPTEMBER INVESTMENTS
- EXPECT: GREATER INTENSITY OF SUPPORTS THAT PRESENTLY EXIST

Equipment, Training and Staff Supports

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
Comms web upgrade	\$15,000		\$15,000
Maintenance equipment – tools		\$35,000	\$35,000



School Capacity – Long Term

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
Capital Plan Savings	\$100,000		\$100,000

- Saved away in local capital balance
- Creates opportunity to be agile as opportunities come up



Long-Term Facility Planning

- ❑ 5-YEAR CAPITAL PLAN TO REQUEST ADDITIONAL SUPPORT FOR LONG-TERM GROWTH – JUNE 30
- ❑ LONG RANGE FACILITY PLAN UPDATE IS UNDERWAY
- ❑ RCAP/POWER
- ❑ SUCCESS TO SECURE LONG-TERM CAPACITY CREATION IN THE FOLLOWING WAYS:
 - ❑ **Ministry Support for New Fraser River Elementary School (business case development)**
 - ❑ **Ministry Support for interior renovations for the creation of 8 classrooms, 4 at each of FRMS and Qayqayt to support in-catchment regular enrolment (business case development)**
 - ❑ **Ministry support for land acquisition for a middle school (business case development)**
 - ❑ **District purchase of properties in Queensborough to plan for future growth**
 - ❑ **Continued work on 13-classroom addition at Queen Elizabeth Elementary School**

Technology

- BALANCE DISTRICT & SCHOOL BASED TECHNOLOGY PLANS
- CONTINUE TO INCREASE STUDENT DEVICES
- PROFESSIONAL DEVELOPMENT
- UPDATE CLASSROOM TOOLS AS NECESSARY
- BYOD
- NO NEW BUDGET REQUESTS



Childcare

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
After school care childcare model at one site (full year cost)	\$21,552		\$21,552



Efficiencies and Priorities – Effect on Surplus Reserves



SEE APPENDIX

	Ongoing (\$)	One Time (\$)	Total (\$)
Expected Accumulated Surplus – start of 2023-24			\$2,517,726
2023-24 Structural Surplus (Deficit)			\$241,000
Efficiencies identified			\$124,730
Requests identified	(\$704,227)	(\$90,000)	(\$794,227)
Expected Accumulated Surplus – end of 2023-24	(\$704,227)	(\$90,000)	\$2,089,229
Additional efficiencies required to keep \$2M reserve			\$nil
Accumulated Surplus reserve targeted balance			\$2,000,000

Three Year Financial Plan

Summary of Priorities 2023-24

Recommended Requests	Ongoing (\$)	One Time (\$)	Total (\$)
VP time increase (0.2 FTE)	\$22,000		\$22,000
Priority EA and TTOCs (3 of each)	\$108,022		\$108,022
Counselling increase (1.0 FTE)	\$77,000		\$77,000
Adding NHS time to NWSS (additional 10 hrs per week)	\$23,944		\$23,944
EA Lunch relief and supervision (4 hour) – 5 sites	\$142,234		\$142,234
Second Secondary Principal (dual P model at NWSS)	\$194,475		\$194,475
NWSS school privacy and safety upgrades		\$55,000	\$55,000
Comms web upgrade	\$15,000		\$15,000
Maintenance equipment – tools		\$35,000	\$35,000
Capital Plan savings	\$100,000		\$100,000
After school Childcare	\$21,552		\$21,552
Total Requests Identified	\$704,227	\$90,000	\$794,227

Three-year plan summary



	2023-24	2024-25	2025-26
Accumulated Surplus, opening	\$2,517,726	\$2,089,229	\$1,598,732
Structural Surplus (Deficit) (assumes no requests) – See attached 3-year plan	\$241,000	\$89,000	\$89,000
Ongoing operational efficiencies	\$124,730	\$124,730 (same as year 1)	\$124,730 (same as year 1)
Accumulated Surplus, ending (should be \$2M and over)	\$2,883,456	\$2,302,959	\$1,812,462
Ongoing Priorities	(\$704,227)	(\$704,227)	(\$674,227)
One-Time Priorities	(\$90,000)	0	0
Accumulated Surplus	\$2,089,229	\$1,598,732	\$1,138,235
Efficiencies required to keep above \$2M	\$nil	\$401,268	\$861,765



Additional Priorities

Additional Priorities 2023-24 if exempt/PVP funding is approved

Requests identified	Ongoing (\$)	One Time (\$)	Total (\$)
Priority EA and TTOCs (2 of each)	\$72,015		\$72,015
EA Lunch relief and supervision (4 hour) – 1 site	\$35,360		\$35,360
Capital Plan savings	\$100,000		\$100,000
Total Requests Identified	\$207,375		\$207,375

- ❑ These requests build on the ones previously presented, further intensifying resources around these priorities

Revised Three-year plan summary – With additional funding and priorities



	2023-24	2024-25	2025-26
Accumulated Surplus, opening	\$2,517,726	\$2,281,854	\$1,983,982
Structural Surplus (Deficit) (assumes no requests) – assume PVP/exempt wages funded	\$641,000	\$489,000	\$489,000
Ongoing operational efficiencies	\$124,730	\$124,730 (same as year 1)	\$124,730 (same as year 1)
Accumulated Surplus, ending (should be \$2M and over)	\$3,283,456	\$2,895,584	\$2,597,712
Ongoing Priorities	(\$704,227)	(\$704,227)	(\$674,227)
Additional Priorities	(\$207,375)	(\$207,375)	(\$207,375)
One-Time Priorities	(\$90,000)	0	0
Accumulated Surplus	\$2,281,854	\$1,983,982	\$1,716,110
Efficiencies required to keep above \$2M	Page 54 of 58 \$nil	\$16,018	\$283,890



Next Steps

Next Steps



After the operations meeting, we will move into an open Board meeting to pass the 1st and 2nd reading of the budget bylaw. Budget is not final until 3rd reading is complete.



Await information regarding additional funding.



If funding is announced prior to 3rd reading on May 23, incorporate this funding and the additional priorities identified as presented tonight. Third and Final reading is completed at the open Board meeting.



If no Funding is announced, Wait until June to do 3rd reading as it is expected that funding be announced prior to the end of May. We have until June 30th to submit.

Questions?



Preliminary Budget Summary
2023-24 Preliminary Budget

	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	
	2023-24 Base Budget	COLA Adjustment	2023-24 Base Budget 2	EFFICIENCY Reprioritize Innovation Grants	EFFICIENCY Reprioritize Pro-D and Release Time	EFFICIENCY Reprioritize Services/Supplies	EFFICIENCY Reprioritize Music Facilitator	VP Time Increase (0.2 FTE)	Priority EA and TTOCs (3 of each)	Additional 1.0 FTE counselling	Additional supervision time at NWSS	EA Lunch Relief and Supervision @ 5 sites	Second Secondary Principal	Comms web upgrade	Capital Plan Savings	Maintenance Equipment replacement (one-time)	Privacy and safety NWSS modifications (one-time)	After School Childcare	2023-24 Preliminary Budget	
OPERATING GRANT MINISTRY OF EDUCAT	79,834,006		79,834,006																	79,834,006
OTHER MINISTRY OF EDUCATION GRANTS	874,514	974,167	1,848,681																	1,848,681
PROVINCIAL GRANTS OTHER	68,788		68,788																	68,788
SUMMER SCHOOL FEES	940		940																	940
CONTINUING EDUCATION	1,900		1,900																	1,900
OFFSHORE TUITION FEES	2,844,000		2,844,000																	2,844,000
MISCELLANEOUS REVENUE	241,286		241,286																119,829	361,115
COMMUNITY USE OF FACILITIES	559,667		559,667																	559,667
INTEREST ON SHORT TERM INVESTMENT	435,000		435,000																	435,000
APPROPRIATED SURPLUS	0		0																	-
Total Revenue	84,860,101	974,167	85,834,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	119,829	85,954,097	
PRINCIPALS & VP SALARIES	4,355,342		4,355,342										155,580							4,510,922
TEACHERS SALARIES	37,368,314	391,730	37,760,045				12,584	17,600	40,705	61,600										37,867,366
SUPPORT STAFF SALARIES	6,390,153	118,135	6,508,288									20,740	32,000					79,286		6,576,313
EDUCATIONAL ASSISTANTS SALARIES	8,002,217	93,810	8,096,027						3,918				141,435					25,818		8,267,198
OTHER PROFESSIONAL SALARIES	2,966,769		2,966,769																	2,966,769
SUBSTITUTE SALARIES	2,824,335	153,642	2,977,977		15,000				32,757											2,995,734
EMPLOYEE BENEFITS	15,160,270	153,518	15,313,788				3,146	4,400	30,642	15,400	3,204	32,799	38,895						26,277	15,462,259
STAFF SALARIES (INCLUDING BENEFITS)	77,067,401	910,835	77,978,236	-	15,000	-	15,730	22,000	108,022	77,000	23,944	142,234	194,475	-	-	-	-	131,381		78,646,562
SERVICES	2,097,053		2,097,053	-	25,000									15,000						2,087,053
LEGAL COSTS	66,100		66,100																	66,100
STUDENT TRANSPORTATION	58,550		58,550																	58,550
PROFESSIONAL DEVELOPMENT & TRAVEL	506,651		506,651			4,000														502,651
RENTALS & LEASES	288,362		288,362																	288,362
DUES & FEES	109,714		109,714																	109,714
INSURANCE	138,158		138,158																	138,158
SUPPLIES	1,829,836		1,829,836	51,000		14,000														1,809,836
UTILITIES	590,549		590,549																	590,549
GAS - HEAT	278,790		278,790																	278,790
CARBON TAX EXP	51,000		51,000																	51,000
WATER & SEWAGE	240,432		240,432																	240,432
GARBAGE & RECYCLE	102,386		102,386																	102,386
FURNITURE & EQUIPMENT REPLACEMENT	506,518		506,518																55,000	561,518
COMPUTER & EQUIPMENT REPLACEMENT	751,030		751,030																	751,030
LOCAL CAPITAL	0		0												100,000					100,000
Total Expense	84,682,529	910,835	85,593,365	-51,000	-40,000	-18,000	-15,730	22,000	108,022	77,000	23,944	142,234	194,475	15,000	100,000	35,000	55,000	141,381	86,382,691	
Opening Accumulated Surplus (per FS)	2,517,734		2,517,734																	2,517,734
Effects on Surplus Reserve	177,573	63,332	240,904	51,000	40,000	18,000	15,730	-22,000	-108,022	-77,000	-23,944	-142,234	-194,475	-15,000	-100,000	-35,000	-55,000	-21,552		-428,594
Anticipated ending surplus	2,695,307		2,758,638																	2,089,140