

BOARD OF EDUCATION SD NO. 40 (NEW WESTMINSTER) SPECIAL OPEN MEETING OF THE BOARD AGENDA

Tuesday, May 2, 2023 9:20 pm School Board Office (In-Person & Via Zoom Link) 811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

Pages

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1.	Approval of Agenda	9:20 PM
	Recommendation: THAT the Board of Education of School District No. 40 (New Westmins approve the agenda for the May 2, 2023 Special Open Board meeting.	,
2.	2023-2024 Budget Bylaw - Reading 1 & 2 (B. Ketcham)	9:25 PM
	Recommendation: THAT the Board of Education of School District No. 40 (New Westmins approve FIRST and SECOND reading of the 2023-2024 Budget bylaw presented.	•
3.	Adjournment	9:30 PM

Annual Budget

School District No. 40 (New Westminster)

June 30, 2024

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 40 (New Westminster) Annual Budget Bylaw for fiscal year 2023/2024.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$106,517,189 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 2nd DAY OF MAY, 2023;

READ A SECOND TIME THE 2nd DAY OF MAY, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF MAY, 2023;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminster) Annual Budget Bylaw 2023/2024, adopted by the Board the 23rd DAY OF MAY, 2023.

Secretary Treasurer

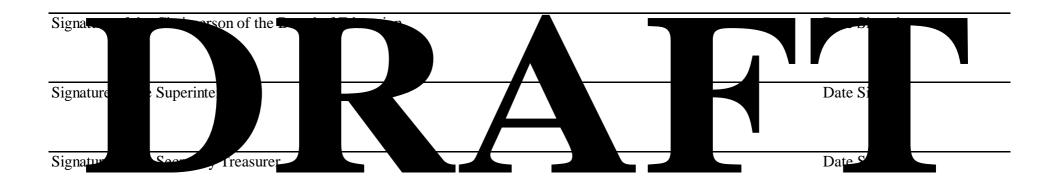
Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
Ministry Operating Grant Funded FTE's	Annual Duuget	Alliual Duuget
School-Age	7,516.625	7,225.188
Adult	7,310.023	78.250
Total Ministry Operating Grant Funded FTE's	7,591.875	78.230
Total Winistry Operating Grant Funded FTE's	7,571.075	7,505.450
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	93,181,358	85,228,400
Other	168,788	214,847
Tuition	2,846,840	2,874,450
Other Revenue	1,626,115	1,382,836
Rentals and Leases	559,667	589,667
Investment Income	435,000	415,000
Amortization of Deferred Capital Revenue	6,284,919	6,062,090
Total Revenue	105,102,687	96,767,290
Expenses		
Instruction	85,371,520	77,788,481
District Administration	4,069,080	3,992,338
Operations and Maintenance	15,787,492	15,025,549
Transportation and Housing	273,259	260,594
Total Expense	105,501,351	97,066,962
Net Revenue (Expense)	(398,664)	(299,672
Budgeted Allocation (Retirement) of Surplus (Deficit)	428,591	564,436
Budgeted Surplus (Deficit), for the year	29,927	264,764
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	29,927	264,764
Budgeted Surplus (Deficit), for the year	29,927	264,764

Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget	
Budget Bylaw Amount			
Operating - Total Expense	85,482,688	78,155,653	
Operating - Tangible Capital Assets Purchased	800,000	800,000	
Special Purpose Funds - Total Expense	12,647,833	11,745,700	
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838	
Capital Fund - Total Expense	7,370,830	7,165,609	
Capital Fund - Tangible Capital Assets Purchased from Local Capital		91,905	
Total Budget Bylaw Amount	106,517,189	98,174,705	

Approved by the Board



Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(398,664)	(299,672)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,015,838)	(1,015,838)
From Local Capital		(91,905)
From Deferred Capital Revenue	(11,150,572)	(13,532,573)
Total Acquisition of Tangible Capital Assets	(12,166,410)	(14,640,316)
Amortization of Tangible Capital Assets	7,370,830	7,165,609
Total Effect of change in Tangible Capital Assets	(4,795,580)	(7,474,707)
Acquisitions of Prepaid Expenses	(300,000)	(300,000)
Use of Prepaid Expenses	300,000	300,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(5,194,244)	(7,774,379)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	81,682,687	74,317,921
Other	68,788	68,788
Tuition	2,846,840	2,874,450
Other Revenue	361,115	477,836
Rentals and Leases	559,667	589,667
Investment Income	435,000	415,000
Total Revenue	85,954,097	78,743,662
Expenses		
Instruction	72,887,129	66,220,700
District Administration	3,980,503	3,909,362
Operations and Maintenance	8,353,081	7,776,281
Transportation and Housing	261,975	249,310
Total Expense	85,482,688	78,155,653
Net Revenue (Expense)	471,409	588,009
Budgeted Prior Year Surplus Appropriation	428,591	564,436
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(800,000)	(800,000)
Local Capital	(100,000)	(352,445)
Total Net Transfers	(900,000)	(1,152,445)
Budgeted Surplus (Deficit), for the year		

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	Alinual Budget	Annual Budget
Provincial Grants - Ministry of Education and Child Care	Φ	φ
Operating Grant, Ministry of Education and Child Care	79,834,006	70,664,421
Other Ministry of Education and Child Care Grants	77,054,000	70,004,421
Pay Equity	521,853	521,853
Funding for Graduated Adults	237,058	237,058
Student Transportation Fund	6,073	6,073
Support Staff Benefits Grant	97,000	97,000
FSA Scorer Grant	8,187	8,187
Child Care Funding		
Early Learning Framework (ELF) Implementation	4,343	4,343
Labour Settlement Funding	974,167	2,778,986
Total Provincial Grants - Ministry of Education and Child Care	81,682,687	74,317,921
Provincial Grants - Other	68,788	68,788
Federal Grants	<u> </u>	
Tuition		
Summer School Fees	940	940
Continuing Education	1,900	1,900
International and Out of Province Students	2,844,000	2,871,610
Total Tuition	2,846,840	2,874,450
Other Revenues		
Miscellaneous		
Cafeteria	200,000	200,000
Miscellaneous	161,115	277,836
Total Other Revenue	361,115	477,836
Rentals and Leases	559,667	589,667
Investment Income	435,000	415,000
Total Operating Revenue	85,954,097	78,743,662

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	37,867,365	34,333,640
Principals and Vice Principals	4,510,923	4,151,983
Educational Assistants	8,267,197	7,279,786
Support Staff	6,576,312	6,010,812
Other Professionals	2,966,769	2,899,863
Substitutes	2,990,735	2,760,502
Total Salaries	63,179,301	57,436,586
Employee Benefits	15,467,258	14,030,317
Total Salaries and Benefits	78,646,559	71,466,903
Services and Supplies		
Services	2,153,153	2,252,229
Student Transportation	58,550	58,850
Professional Development and Travel	502,651	489,565
Rentals and Leases	288,362	270,362
Dues and Fees	109,714	104,054
Insurance	138,158	138,158
Interest	-	-
Supplies	2,322,384	2,112,375
Utilities	1,263,157	1,263,157
Total Services and Supplies	6,836,129	6,688,750
Total Operating Expense	85,482,688	78,155,653

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	30,510,424	1,181,427	-	349,383	-	1,768,959	33,810,193
1.03 Career Programs	337,596	-	-	151,743	-	-	489,339
1.07 Library Services	500,870	-	-	47,469	-	7,032	555,371
1.08 Counselling	816,781	-	-	63,962	-	3,000	883,743
1.10 Special Education	3,015,765	-	8,267,197	54,726	173,926	912,234	12,423,848
1.20 Early Learning and Child Care	-	-	-	-	-	-	-
1.30 English Language Learning	1,482,680	-	-	-	-	17,000	1,499,680
1.31 Indigenous Education	44,987	136,570	-	264,763	-	-	446,320
1.41 School Administration	-	3,092,011	-	1,337,302	10,953	73,798	4,514,064
1.60 Summer School	187,140	28,778	-	-	-	-	215,918
1.61 Continuing Education	252,246	72,137	-	72,140	-	-	396,523
1.62 International and Out of Province Students	718,876	-	-	59,971	370,314	-	1,149,161
1.64 Other	-	-	-	-	-	-	-
Total Function 1	37,867,365	4,510,923	8,267,197	2,401,459	555,193	2,782,023	56,384,160
District Administration							
4.11 Educational Administration				182,986	660,949	-	843,935
4.20 Early Learning and Child Care				-	-	_	-
4.40 School District Governance				-	271,512	-	271,512
4.41 Business Administration				472,463	1,099,292	15,320	1,587,075
Total Function 4	-	-	-	655,449	2,031,753	15,320	2,702,522
Operations and Maintenance							
5.20 Early Learning and Child Care				_	_	_	-
5.41 Operations and Maintenance Administration				75,749	379,823	3,500	459,072
5.50 Maintenance Operations				2,994,444	-	161,700	3,156,144
5.52 Maintenance of Grounds				280,984	-	15,000	295,984
5.56 Utilities					-	-	_>0,>0.
Total Function 5	-	-	-	3,351,177	379,823	180,200	3,911,200
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation				168,227		13,192	181,419
7.73 Housing						- ,	,
Total Function 7		-	-	168,227	-	13,192	181,419
Debt Services							
9.92 Interest on Bank Loans							-
9.94 Interest on Temporary Borrowing							-
Total Function 9	-	-	-	-	-	-	
Fotal Functions 1 - 9	37,867,365	4,510,923	8,267,197	6,576,312	2,966,769	2,990,735	63,179,301

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total	Employee	Total Salaries	Services and	2024	2023 Amended
	Salaries	Benefits	and Benefits	Supplies	Annual Budget	Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	33,810,193	8,012,228	41,822,421	1,721,404	43,543,825	39,450,535
1.03 Career Programs	489,339	116,341	605,680	80,254	685,934	650,559
1.07 Library Services	555,371	130,375	685,746	44,408	730,154	633,417
1.08 Counselling	883,743	167,745	1,051,488	11,348	1,062,836	1,104,422
1.10 Special Education	12,423,848	3,459,157	15,883,005	203,163	16,086,168	14,486,999
1.20 Early Learning and Child Care	-	-	-	-	-	-
1.30 English Language Learning	1,499,680	342,419	1,842,099	3,121	1,845,220	1,439,714
1.31 Indigenous Education	446,320	112,871	559,191	48,050	607,241	586,273
1.41 School Administration	4,514,064	1,178,814	5,692,878	43,805	5,736,683	5,434,437
1.60 Summer School	215,918	36,826	252,744	743	253,487	238,693
1.61 Continuing Education	396,523	95,709	492,232	21,060	513,292	483,915
1.62 International and Out of Province Students	1,149,161	294,912	1,444,073	378,216	1,822,289	1,707,118
1.64 Other	-	-	-	-	-	4,618
Total Function 1	56,384,160	13,947,397	70,331,557	2,555,572	72,887,129	66,220,700
District Administration						
4.11 Educational Administration	843,935	168,870	1,012,805	248,186	1,260,991	1,184,542
4.20 Early Learning and Child Care	-	-	-	-	-	-
4.40 School District Governance	271,512	31,907	303,419	84,226	387,645	366,844
4.41 Business Administration	1,587,075	310,538	1,897,613	434,254	2,331,867	2,357,976
Total Function 4	2,702,522	511,315	3,213,837	766,666	3,980,503	3,909,362
5 Operations and Maintenance						
5.20 Early Learning and Child Care	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	459,072	88,137	547,209	126,764	673,973	654,396
5.50 Maintenance Operations	3,156,144	811,602	3,967,746	1,686,569	5,654,315	5,127,313
5.52 Maintenance of Grounds	295,984	86,065	382,049	57,985	440,034	417,813
5.56 Utilities	-	-	-	1,584,759	1,584,759	1,576,759
Total Function 5	3,911,200	985,804	4,897,004	3,456,077	8,353,081	7,776,281
7 Transportation and Housing						
• 0						
7.41 Transportation and Housing Administration	-	22 7 4 2	-	57 01 <i>1</i>	-	240.210
7.70 Student Transportation	181,419	22,742	204,161	57,814	261,975	249,310
7.73 Housing	-	22 7 42	-	57 01 <i>1</i>	-	240.210
Total Function 7	181,419	22,742	204,161	57,814	261,975	249,310
Debt Services						
9.92 Interest on Bank Loans			_		-	-
9.94 Interest on Temporary Borrowing			-		-	-
Total Function 9					•	
i viai i uncuvn 7		-	-		-	
Fotal Functions 1 - 9	63,179,301	15,467,258	78,646,559	6,836,129	85,482,688	78,155,653
	03,17,301	13,707,230	10,040,009	0,030,149	00,702,000	10,155,055

Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	11,498,671	10,910,479
Other	100,000	146,059
Other Revenue	1,265,000	905,000
Total Revenue	12,863,671	11,961,538
Expenses		
Instruction	12,484,391	11,567,781
District Administration	88,577	82,976
Operations and Maintenance	74,865	94,943
Total Expense	12,647,833	11,745,700
Net Revenue (Expense)	215,838	215,838
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(215,838)	(215,838)
Total Net Transfers	(215,838)	(215,838)
Budgeted Surplus (Deficit), for the year		-

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
Deferred Devenue, herizating of year	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year	-	-	9,585	573,996	574,821	-	-	-	-
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	235,916	302,183				96,000	19,600	142,271	1,700,863
Other				120,000	1,000,000				20,000
	235,916	302,183	-	120,000	1,000,000	96,000	19,600	142,271	1,720,863
Less: Allocated to Revenue	235,916	302,183	9,585	120,000	1,100,000	96,000	19,600	142,271	1,720,863
Deferred Revenue, end of year	-	-	-	573,996	474,821	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	235,916	302,183	9,585			96,000	19,600	142,271	1,700,863
Other Revenue				120,000	1,100,000				20,000
	235,916	302,183	9,585	120,000	1,100,000	96,000	19,600	142,271	1,720,863
Expenses									
Salaries Teachers								81,000	553,368
Principals and Vice Principals		241 746							C15 0.49
Educational Assistants Support Staff		241,746				66,729	5,000		615,948
Other Professionals						00,729	5,000		115,982
Substitutes						1,000			44,000
	-	241,746	-	-	-	67,729	5,000	81,000	1,329,298
Employee Benefits		60,437				24,803	1,000	24,000	341,565
Services and Supplies	20,078		9,585	120,000	1,100,000	3,468	13,600	37,271	50,000
	20,078	302,183	9,585	120,000	1,100,000	96,000	19,600	142,271	1,720,863
Net Revenue (Expense) before Interfund Transfers	215,838	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,838)								
	(215,838)	-	-	-	-	-	-	-	-
Net Revenue (Expense)		-	-	-	-	-	-	-	
Additional Expenses funded by, and reported in, the Operating Fund		75,000							
Additional Expenses funded by, and reported in, the Operating Fund		75,000							

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)
Deferred Revenue, beginning of year	\$	\$	\$	\$	\$	\$	\$ 150,000	\$	\$
Deterred Revenue, beginning of year	-	-	-	-	-	-	150,000	-	-
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	408,298	6,869,090	368,797	52,000	6,750	110,800		25,000	
Other	408,298	6,869,090	368,797	52,000	6,750	25,000 135,800	-	25,000	-
Less: Allocated to Revenue	408,298	6,869,090	368,797	52,000	6,750	135,800	150,000	25,000	-
Deferred Revenue, end of year	-	-		-		-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	408,298	6,869,090	368,797	52,000	6,750	110,800	150,000	25,000	
Other Revenue						25,000			
Expenses Salaries	408,298	6,869,090	368,797	52,000	6,750	135,800	150,000	25,000	-
Teachers		5,495,272		41,600					
Principals and Vice Principals Educational Assistants	24,000								
Support Staff Other Professionals	164,646					100,000		12,000	
Substitutes	107,670	- 10 - 252		11 500	5,500	100.000		12 000	
	296,316	5,495,272	-	41,600	5,500	100,000	-	12,000	-
Employee Benefits Services and Supplies	73,482 38,500	1,373,818	368,797	10,400	1,250	25,000 10,800	150,000	3,000 10,000	
	408,298	6,869,090		52,000	6,750	135,800	150,000	25,000	-
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	_	-	-
Interfund Transfers Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund	1								

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

	ECL Early Care & Learning	Feeding Futures Fund	Apprentice Program	TOTAL	
Deferred Revenue, beginning of year	\$	\$	\$	\$ 1,308,402	
Deterred Revenue, beginning of year				1,500,402	
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other	175,000	826,518	100,000	11,339,086 100,000 1,165,000	
	175,000	826,518	100,000	12,604,086	
Less: Allocated to Revenue Deferred Revenue, end of year	175,000	826,518	100,000	12,863,671 1,048,817	
Devenues					
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue	175,000	826,518	100,000	11,498,671 100,000 1,265,000	
	175,000	826,518	100,000	12,863,671	
Expenses Salaries					
Teachers Principals and Vice Principals Educational Assistants Support Staff			50,000	6,221,240 24,000 857,694 348,375	
Other Professionals Substitutes	100,000	90,000		305,982 158,170	
Substitutes	100,000	90,000	50,000	7,915,461	
Employee Benefits Services and Supplies	25,000 50,000 175,000	22,500 714,018 826,518	12,500 37,500 100,000	1,998,755 2,733,617 12,647,833	
Net Revenue (Expense) before Interfund Transfers				215,838	
Interfund Transfers Tangible Capital Assets Purchased				(215,838) (215,838)	
Net Revenue (Expense)				()	
	-	-	-		
Additional Expenses funded by, and reported in, the Operating Fund				75,000	

Schedule 3A

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2024

	2024				
	Invested in Tangible	Local	Fund	2023 Amended Annual Budget	
	Capital Assets	Capital	Balance		
	\$	\$	\$	\$	
Revenues					
Amortization of Deferred Capital Revenue	6,284,919		6,284,919	6,062,090	
Total Revenue	6,284,919	-	6,284,919	6,062,090	
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	7,359,546		7,359,546	7,154,325	
Transportation and Housing	11,284		11,284	11,284	
Total Expense	7,370,830	-	7,370,830	7,165,609	
Net Revenue (Expense)	(1,085,911)	-	(1,085,911)	(1,103,519)	
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	1,015,838		1,015,838	1,015,838	
Local Capital		100,000	100,000	352,445	
Total Net Transfers	1,015,838	100,000	1,115,838	1,368,283	
Other Adjustments to Fund Balances					
Total Other Adjustments to Fund Balances	-	•	-		
Budgeted Surplus (Deficit), for the year	(70,073)	100,000	29,927	264,764	