

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	40 - New Westminster
School Name:	New Westminster Secondary School
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: 08/29/2023
	Date of next inspection: 09/29/2023
	Date and type of most recent maintenance: 08/23/2023 visual inspection and filter changed
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: System is programmed for 100% outside air and extended HVAC schedule in Pandemic mode
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): All filtration systems now using MERV-13 filters with filters being changed every quarter.
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Automated control system monitored by district maintenance staff.
Other Relevant Information:	None
District Contact for any Questions:	
	Email: maintenance@sd40.bc.ca