

AGENDA OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, February 27, 2024

7:00 pm

School Board Office (In-person & Via Zoom)

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

		Pages
1.	<u>ADOPTION OF THE AGENDA</u>	7:00 PM
<p>Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the February 27, 2024, Regular School Board meeting.</p>		
2.	<u>APPROVAL OF THE MINUTES</u>	7:00 PM
a.	Minutes from the Open Meetings held:	
	i. January 30, 2024 Open Board Meeting.	5
<p>Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the January 30, 2024, Regular School Board meeting.</p>		
	ii. February 13, 2024 Special Open Board Meeting	13
<p>Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the February 13, 2024, Special Open School Board meeting.</p>		
b.	Business Arising from the Minutes.	
3.	<u>PRESENTATIONS</u>	7:00 PM

a. Chief Election Officer Report (M. Brown).

15

4. COMMENT & QUESTION PERIOD FROM VISITORS

7:10 PM

DPAC:

CUPE:

NWTU:

5. CORRESPONDENCE

7:25 PM

6. BOARD COMMITTEE REPORTS

a. Education Policy & Planning Committee, February 13, 2024.

7:30 PM

i. Comments from the Committee Chair, Trustee Andres.

ii. Approval of the February 13, 2024, Education Policy and Planning Committee Minutes.

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Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Education Policy and Planning Committee held on February 13, 2024.

b. Operations Policy & Planning Committee, February 13, 2024.

7:40 PM

i. Comments from the Committee Chair, Trustee Connelly.

ii. Approval of the February 13, 2024, Operations Policy and Planning Committee Minutes.

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Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Operations Policy and Planning Committee held on February 13, 2024.

7. REPORTS FROM SENIOR MANAGEMENT

a. Superintendent Update (K. Hachlaf).

7:50 PM

29

b. 2024-25 Enrollment Update & Short Term Capacity
(B. Ketcham)

8:00 PM

34

c. Approve Amended Budget for Current Fiscal Year (A. Grey) 8:10 PM 36

i. Ministry Amended Budget Submission

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) adopt the three readings of the amended budget bylaw for fiscal year 2023/2024.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve FIRST and Second reading of the amended budget bylaw for fiscal year 2023/2024.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2023/2024.

d. Review Student Learning/Welfare Accountability Report 8:30 PM 60
(R. Jones, S. Singh, P. Craven).

8. **NEW BUSINESS** 8:50 PM

9. **TRUSTEE REPORTS** 8:55 PM

10. **QUESTION PERIOD (15 Minutes)** 9:05 PM

Questions to the Chair on matters that arose during the meeting.

11. **NOTICE OF MEETINGS** 9:20 PM

Events

- Black History Month – February 2024.
- Represent Board at the British Columbia School Employers' Association (BCSTA) Provincial Council Meeting – Saturday, February 24, 2024.
- Pink Shirt Day – Wednesday, February 28, 2024.

12. **REPORTING OUT FROM IN-CAMERA BOARD MEETING** 9:20 PM

- a. Record of the January 30, 2024 In-Camera Meeting. 143
- b. Record of the February 6, 2024 Special In-Camera Meeting. 144
- c. Record of the February 16, 2024 Special In-Camera Meeting 145

13. REPORTING OUT FROM SPECIAL OPEN BOARD MEETING

- a. Record of the February 13, 2024 Special Open Board Meeting. 146

14. ADJOURNMENT

9:20 PM

MINUTES OF THE REGULAR OPEN BOARD MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, January 30, 2024, 7:00 PM
In-Person and Via Zoom Link

<p>PRESENT Maya Russell, Chair Cheryl Sluis, Vice-Chair Gurveen Dhaliwal, Trustee Danielle Connelly, Trustee Elliott Slinn, Trustee Cheryl Sluis, Trustee</p>	<p>Karim Hachlaf, Superintendent Julie Pearce, Interim Associate Superintendent Bettina Ketcham, Secretary-Treasurer Robert Weston, Executive Director, HR Dave Crowe, Director of Capital Projects Amy Grey, Assistant Secretary-Treasurer Laura Goodman, Recording Secretary</p> <p>Members of the Public Laura Kwong, DPAC Chair Dave Bollen, CUPE 409 President Kristie Oxley, NWTU President</p>
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1. **ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:02 pm.

2024-001
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the January 30, 2024, Regular School Board meeting.

CARRIED UNANIMOUSLY

2. **APPROVAL OF THE MINUTES**

- a. Minutes from the Open Meetings held:
 - i. Open Board Meeting held Tuesday, December 12, 2024.

Trustee Connelly put forward the following Amendments to the Minutes of meeting.

- 1. That the following words ‘Extracurricular Business Audit’ be changed to read ‘Extracurricular Athletics Audit’ (p.8).
- 2. That the following comments from DPAC Chair, Laura Kwong (p.2) do not include the name of the funding party. “Walking School Bus Pilot: DPAC noted that they were surprised to learn that this project was funded from September to December 2023 only by the City of New Westminister, and not the entire school year.”

Secretary-Treasurer, Bettina Ketcham, clarified that the school bus funding for the months January to June 2024 will be a shared cost between the City of New Westminster and the District.

2024-002

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for Tuesday, December 12, 2024, Regular School Board meeting.

Chair Russell put forward the Motion to adopt the meeting minutes as amended.

CARRIED UNANIMOUSLY

- b. Business Arising from the Minutes0.
Nil.

3. PRESENTATIONS

- a. Delegation Presentation - Musical Theatre Program & Administrative Procedure 520 (Verbal) (J. Campbell & J. Vander Zalm).
- The delegation provided a comprehensive overview to the Board regarding the New Westminster Secondary Musical Theatre Program, which included its history, leadership, fundraising activities, and student educational opportunities. Concerns regarding recent updates to Administrative Procedure 520 were brought forward to the Board for consultation with the following requests: That the consultation process, and all updates to AP 520 be clearly documented, and presented, in addition to, DPAC, PAC's, and other stakeholder groups which include music auxiliary, sport groups and/or any other groups who fundraise, collect sponsors and/or donations.
 - *Chair Russell did clarify that the process around AP 520 did originate in Board feedback when they reviewed their budget financial statements. On Tuesday, January 30th the Board of Education distributed correspondence to all those concerned regarding a set timeline for consultation and feedback.*
 - *Chair Russell acknowledged and thanked teachers, staff, students, and volunteers for their incredible hard work. She further stated that the Board holds the NWSS musical theatre program in very high esteem, and they are incredibly proud of both the musical theatre program and the music program, and all of the District's art education programs. The Board is open to ways in which they can provide more tangible support for these programs.*

Questions, and discussion ensued.

To view the full presentation, please refer to the meeting video at [\[7:06 p.m.\]](#).

4. **COMMENT & QUESTION PERIOD FROM VISITORS**

DPAC: Laura Kwong, Chair

- Trustee By-Election: DPAC thanked NWSS Student Voice volunteers for their support in planning and executing their all candidates debate for the Trustee By-Election.
- Administrative Procedures: Kwong was pleased to report that she had been notified earlier today that engagement with PACs is now planned regarding revisions to AP 520. DPAC requests that the Board of Education direct staff to review the misalignment between the stated intent of these AP changes and their potential actual impacts. They also encourage all PACs to provide feedback to the Secretary-Treasurer.
- IAP2 Spectrum: DPAC requested notification of how many District staff and Trustees have completed or are in the process of completing IAP2 Spectrum training.
- Cell Phone Restriction by September 2024: DPAC requests that consultative engagement with DPAC, PACs, and families occur prior to the District formulating a Policy, restricting the use of cell phones in New Westminster Schools.

CUPE 409 Dave Bollen, President

- Dave reiterated the Board's condolences to Chief Rhonda Larrabee and family members.
- CUPE 409 delegates will participate in this year's CUPE BC Convention in April.
- CUPE 409 has signed and distributed the Collective Agreement from 2022-2025.
- CUPE 409 has passed new bylaws re: adding an Indigenous seat to their executive.

NWTU: Kristie Oxley, President

- Kristie reiterated the importance of the Musical Theatre Program and endorsed the points brought forward by the delegation.
- Cell Phone Restrictions: Kristie spoke to the possible impact on the number of student devices that the District may have to provide as a result of the new cell phone restrictions at New Westminster Schools in the fall.
- NWTU appreciates that the Board has extended the AP 520 consultation, and for their Advocacy plan that will be brought forward and discussed at a later date.
- NWTU reiterated the Board's condolences to Chief Rhonda Larrabee and family.

Discussion ensued and questions were answered by Chair Russell, and Secretary-Treasurer Ketcham.

Chair Russell put forth the request to the Board at 8:09 p.m., if they would like to continue with the Q&A, as there were members of the public who wished to speak and had not had the opportunity to do so. The Board agreed to continue to hear two more speakers.

The public was given the opportunity to ask questions on items related to the agenda with staff responding where appropriate. To view the full comment and question period, please refer to the meeting video at [\[7:39 pm\]](#).

5. **CORRESPONDENCE**

Nil.

6. **BOARD COMMITTEE REPORTS**

Nil.

a. Education Policy & Planning Committee, January 16, 2024.

i. Comments from the Committee Chair, Trustee Andres.

Trustee Andres provided brief highlights of the meeting.

ii. Approval of the January 16, 2024, Education Policy and Planning Committee Minutes.

2024-003

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Education Policy and Planning Committee held on January 16, 2024.

CARRIED UNANIMOUSLY

b. Operations Policy & Planning Committee, January 16, 2024.

i. Comments from the Committee Chair, Trustee Connelly.

Trustee Connelly provided brief highlights of the meeting.

ii. Approval of the January 16, 2024, Operations Policy and Planning Committee Minutes.

2024-004

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Operations Policy and Planning Committee held on January 16, 2024.

CARRIED UNANIMOUSLY

7. **REPORTS FROM SENIOR MANAGEMENT**

a. Superintendent Update (K. Hachlaf)

School Learning Plans: Superintendent Hachlaf continues to participate in 'school learning plan visits. Themes include: Social Emotional Learning, Growth Mindset, Literacy, Numeracy, and Outdoor Learning. The Superintendent shared some brief examples of goals put forward by Ecole Qayqayt, Fraser River Middle and Queensborough Middle

Safety in Schools:

- Superintendent Hachlaf's update last month highlighted quantitative survey data explicitly around how students feel safe and welcomed at their schools, and how many feel connected to trusted adults. Hachlaf reiterated that overall, their District data is good, and aligns with provincial averages; however, the District remains unsatisfied if any student feels unsafe and/or not connected.
- Hachlaf noted that he participated in a meeting last month in which schools shared the explicit strategies they are taking within their schools towards safety action plans and how they continue to engage with students, staff, and parents. Hachlaf will continue to provide updates on Middle and Secondary School collaborations via Student Safety Action Plans that include students, staff, and parents; Staff Reports to the Board, and the Budget process as all quantitative and qualitative data is helpful to the District when they consider where they will continue to invest in the next fiscal year.

i. Mentorship Program Update (P. Pain) – 8:49

Patricia Pain, Teacher, and Curriculum Facilitator for Mentorship at New Westminster Secondary School (NWSS) provided a comprehensive overview of what the mentorship program resembles in SD40 Schools. Teachers volunteer their time to support 'early career teachers' on their unique professional journey to help them facilitate their careers. Teachers have shifted the way in which they practice, and students are positively impacted in a way they did not expect. They are currently in their fourth year with forty-two official mentors and three unofficial mentors. The program began with thirty-five members including other volunteers: a total of 105 members in all and growing.

To review the 'Mentorship Program' presentation in its entirety refer to the video at [\[8:49 pm\]](#).

Chair Russell thanked Patricia for her leadership in this incredibly important work, and stated that her presentation captures the positive effect on student engagement.

Chair Russell put forward the Motion to recess at 9:07 p.m. for 5 minutes.

Chair Russell reconvened the meeting at 9:12 p.m.

j. Approve Budget Development Process and Timelines (B. Ketcham)

Secretary-Treasurer Ketcham presented the draft proposal for the budget process for the 2024-25 school year, and stated that the timeline and process is consistent with that of prior years.

Trustee Connelly inquired as to why the 2024-25 Budget did not include Board In-Service information as it had in previous years. Secretary-Treasurer Ketcham noted that the information provided this evening represents the public timeline. An internal timeline in which they complete their internal processes and consultations with their management teams will include a Board In-Service and is currently slated for April 9th.

2024-005

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2024-25 budget process and timeline as presented.

CARRIED UNANIMOUSLY

8. **NEW BUSINESS**

a. Annual Trustee Remuneration Review (M. Russell)

Trustees provided their rationale as to why they are in favour and/or opposed to an Annual Trustee Remuneration.

2024-006

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) apply an increase of 3.34% to existing Trustee remuneration effective July 1, 2024.

Trustee Connelly put forward the following Amendment to the Motion to add 'as per Board Policy 7'.

THAT the Board of Education of School District No. 40 (New Westminster) apply an increase of 3.34% to existing Trustee remuneration effective July 1, 2024, as per Board Policy 7.

CARRIED UNANIMOUSLY

b. Board 2024 Advocacy Plan (Draft) (M. Russell & C. Sluis)

Chair Russell and Vice-Chair Sluis provided an update on the Board's 2024 Advocacy Draft Plan. *Items of discussion included:* The Strategic Plan; Annual Board Self-Assessment and Strategic Plan Implementation, Advocacy Plan Framework and Goals, Student Funding, Capital Projects, Diverse Learners / ELL Students, Mental Health, and Child Care.

The Board identified the following six goals they would like to achieve through Advocacy:

1. Raise awareness of the need to increase basic student funding.
2. Expedite approval of capital funding.
3. Secure capital funding required to begin to equip schools re: demands of climate change.
4. Increase funding from the Province of BC to meet the needs of diverse and ELL students.
5. Increase access to adequate mental health supports.
6. Expand access to child care for district families, and increase readiness for shared responsibility of child care responsibilities.

Questions were asked, and discussion ensued.

Chair Russell put forward the following Motion at 9:36 p.m. to extend the meeting to 10:00 pm

2024-007

Moved and Seconded

Trustee Connelly put forward the following Motion.

THAT the Board of Education of School District No. 40 (New Westminster) table this discussion, and refer the 'Board 2024 Advocacy Draft Plan' to the Operations Policy and Planning Committee (OPPC) meeting on February 13th, to allow sufficient time for the Trustees to confer, consult, and expand on the content before they continue further discussions with members of the public.

Chair Russell concurred, and stated that it would be beneficial to bring forward and present a rough consultation plan and timeline regarding the additional stages.

Trustee Dhaliwal requested that Trustees provide feedback to the Board Chair regarding the 2024 Advocacy Plan Draft document with track changes prior to the next OPPC meeting to allow for a clearer and more informed discussion.

CARRIED UNANIMOUSLY

To review the Board's 2024 Draft Advocacy Plan discussion refer to the video at [\[9:20 p.m.\]](#).

9. **TRUSTEE REPORTS**

Trustees spoke to various meetings and events they attended over the past month.
To review the full Trustee Reports, please refer to the meeting video at [\[9:38 pm\]](#).

10. **QUESTION PERIOD (15 Minutes)**

The public was given the opportunity to ask questions on matters that arose during the Meeting. Members of the public voiced their concerns to the Board of Education on the following topics: Mentorship Program, the NWSS Wellness Centre, School Learning Plans, Student Voice, and the Plain Language Association.

Refer to the meeting video at [\[9:54 pm\]](#) for full Q&A comments.

11. **NOTICE OF MEETINGS**

- Tuesday, February 13, 2024 - Education Committee Meeting at 3:30 pm - In-person/TBD.
- Tuesday, February 13, 2024 - Operations Committee Meeting at 6:30 pm - Hybrid.
- Tuesday, February 27, 2024 - School Board Meeting - 7:00 pm - Hybrid.

12. **REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of the December 12, 2023 In-Camera Board Meeting.
- b. Record of the December 12, 2023 Special In-Camera Meeting.

13. **ADJOURNMENT**

The meeting adjourned at 10:07 pm.

Chair

Secretary-Treasurer

DRAFT

3. **REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of the February 6, 2024 Special In-Camera Meeting (Report from Special In-Camera SGF).

4. **ADJOURNMENT**

The meeting adjourned at 6:30 pm.

Chair

Secretary-Treasurer

DRAFT

Supplement to: REGULAR OPEN BOARD OF EDUCATION MEETING

Date: February 5, 2024

Submitted by: Mark Brown, Chief Election Officer

Item: Requiring Action Yes No For Information

Subject: Chief Election Officer’s Report – February 3, 2024 By-Election Results

RECOMMENDATION

THAT the Chief Election Officer’s report dated February 5, 2024, regarding the 2024 by-election results for the office of School Trustee for School District No. 40 (New Westminster) be received for information.

1.0 Purpose

To provide to the Board of Education of School District No. 40 (New Westminster) a report on the 2024 by-election, pursuant to section 158 of the *Local Government Act*, on the official results for the office of School Trustee.

2.0 Executive Summary

The 2024 by-election official results were declared at 3:30 p.m. on February 5, 2024, by the Chief Election Officer, Mark Brown, with candidate Kathleen Carlsen elected to the office of School Trustee.

3.0 Legislation/Bylaw/Policy

The 2024 by-election is regulated by the *Local Elections Campaign Financing Act*, the *Local Government Act*, the *School Act*, School District No. 40 (New Westminster) Trustee Elections Bylaw No. 2022-TE-SD40-01, City of New Westminister Local Government Elections Procedures Bylaw No. 7985, 2018 (as amended), Automated Voting Machines Authorization Bylaw No. 6542, 1999 (as amended) and Sign Bylaw No. 7867, 2017 (as amended)

4.0 Background

At the September 26, 2023 Regular Open Board Meeting of the New Westminister Board of Education, Chair Russell made the following statement to the Board and Members of the Public:

“Trustee Dee Beattie has resigned from her position on the Board of Education. She informed the District that she is moving away from New Westminister to focus on her retirement and her health. The Board of Education will provide Municipal Council notice of this resignation in accordance with the provisions of the School Act; this notice will trigger a By-election to fill this vacant position. The date of this By-election will be determined by the municipally appointed Chief Election Officer and will be communicated out as soon as these dates are set.

In the meantime, you can be confident that your Board will remain focused on the important work that we need to do here; together.”

At the October 24, 2023 Regular Open Board Meeting of the New Westminster Board of Education the following resolution was adopted:

“THAT the Board of Education of School District No. 40 (New Westminster) provide notice per section 36(3) of the School Act to advise the City of New Westminster of the resignation of Trustee Dee Beattie from her position which will necessitate a by-election.”

At the November 20, 2023 Special Council Meeting of the City of New Westminster the following resolution was adopted:

“THAT pursuant to Section 58(1) of the Local Government Act, Council appoint Mark Brown, as Chief Election Officer, and Kelly Wharton, as Deputy Chief Election Officer for the 2024 School Board By-Election.”

The nomination period for the 2024 by-election began at 9:00 a.m. December 19, 2023, and ended at 4:00 p.m. December 29, 2023. At the end of the nomination period there were four (4) candidates nominated for the office of School Trustee for the one (1) position available and they were declared candidates by the Chief Election Officer. At 4:00 p.m. on January 8, 2024, the Chief Election Officer declared that there were four (4) candidates for the office of School Trustee and, as there were more candidates for the office of School Trustee than there are to be elected to this office that an election by voting was required to be held on February 3, 2024.

5.0 Analysis

5.1 Voting Opportunities

The 2024 by-election provided two (2) advance voting opportunities on January 24, 2024 at Queensborough Community Centre and January 31, 2024 at New Westminster City Hall, both from 8:00 a.m. to 8:00 p.m.

A special voting opportunity was also provided on January 24, 2024 from 1:00 p.m. to 4:00 p.m. at Royal Columbian Hospital.

General Voting Day on Saturday, February 3, 2024 was held from 8:00 a.m. to 8:00 p.m. at five (5) voting locations throughout New Westminster as follows: Queen Elizabeth Elementary School, Lord Tweedsmuir Elementary School, Fraser River Middle School, Glenbrook Middle School and Skwo:wech Elementary School.

In addition to the aforementioned voting opportunities, a mail ballot voting opportunity was also provided to electors. Applications for mail ballots began on December 18, 2023 and applications were accepted until February 2, 2024. Mail ballots were processed beginning at 6:00 p.m. on February 3, 2024 and completed ballots accepted until 8:00 p.m. at New Westminster City Hall.

5.2 Public Communication

All statutory notices were published in accordance with the City of New Westminster Public Notice Bylaw No. 8417, 2023, which utilizes the City's website, its CityPages subscription service, and notice boards at City Hall and the two branches of the New Westminster Public Library (Uptown and Queensborough). Statutory notices included:

- Notice of Nominations
- Notice of Election by Voting
- Notice of Mail Ballot Voting
- Notice of Advance Voting
- Notice of Special Voting
- Declaration of Official Election Results

The City of New Westminster website was also used for the following information and forms:

- By-Election Key Dates
- 16 and 17 year old Future Voters List Registration
- Candidate Nomination Package and Forms
- Candidate Information Session Presentation
- Candidate Election Information
- Candidate Elections BC Guides
- School Trustee Election Procedures Guide
- Candidate Local Election Campaign Financing
- Election Signage Regulations
- Candidate Profiles
- Elector Organizations
- Elections BC Information
- Voter Information
- Mail Ballot Application Forms
- Declaration of Candidates
- Declaration of Election By Voting
- Preliminary Election Results

A Voter Information Card was also mailed to all residents in New Westminster. The card contained information regarding the locations, dates and times of the various voting opportunities, as well as website links and other contact information for the public.

5.3 Administrative Support

The City of New Westminster and School District No. 40 staff provided essential support to the Deputy and Chief Election Officers in meeting all the legislative requirements for election notices, as well as public engagement and outreach through electronic media and other means. Kelly Wharton, Deputy Chief Election Officer, assisted with training sessions for Election Officials and organized the information session for candidates. Ms. Wharton was instrumental in providing the comprehensive administrative services required to conduct the election.

Larry Hill, Elections Assistant, provided invaluable assistance and support throughout the entire election process, including but not limited to: election official recruitment and training, voting location logistics, procurement of voting supplies and production of election materials.

6.0 Conclusions

After voting closed at 8:00 p.m. on General Voting Day February 3, 2024, the voting results from the automated voting tabulators for the two (2) advance voting days, the special voting opportunity and mail ballots were printed off after 8:00 p.m. at City Hall. The preliminary results from the five (5) polling stations were posted on the City of New Westminster website after the electronic voting results and tabulator print outs were provided to, and reviewed by, the Chief Election Officer.

Candidates and their agents/scrutineers were notified that the determination of the Official Election results was to be conducted in the New Westminster City Hall by the Chief Election Officer at 3:00 p.m. on February 5, 2024. The ballot accounts and vote tabulator results tapes for all the voting stations were subsequently reviewed. At 3:30 p.m. on February 5, 2024 the 2024 by-election official results were then declared by the Chief Election Officer, with candidate Kathleen Carlsen elected to the office of School Trustee.

(Original signed by Mark Brown)

Mark Brown
Chief Election Officer

Attachment A: 2024 By-Election Determination of Official Election Results

Attachment B: 2024 By-Election Declaration of Official Election Results

ATTACHMENT A - CHIEF ELECTION OFFICER'S REPORT

2024 By-Election-School District No. 40(New Westminster)-Determination of OFFICIAL Election Results-SCHOOL TRUSTEE(1 to be elected)

General Voting Day - February 3, 2024

Special Voting Opportunity January 24, 2024

Advance Voting Days - January 24 & 31, 2024

Mail Ballot Voting

	VOTING PLACES	New West Mail Ballots	Special Voting Opportunity Royal Columbian Hospital Jan. 24	Queens-borough Community Centre Advance Voting Jan. 24	New West City Hall Advance Voting Jan. 31	Queen Elizabeth Elementary School	Lord Tweedsmuir Elementary School	Fraser River Middle School	Glenbrook Middle School	Skwo:wach Elementary School	Ballots not issued	SD #40 SCHOOL TRUSTEE TOTAL
SCHOOL TRUSTEE												
Ballots Supplied		500	100	400	601	998	1,000	1,100	1,299	1,000	3,000	9,998
(Unused)		358	94	181	6	615	516	404	389	452	3,000	6,015
Ballots Issued/Mailed		142	6	219	595	383	484	696	910	548		3,983
(Spoiled)		3	0	2	1	0	1	0	2	2		11
(Not Accounted For)		0	0	0	0	0	0	0	0	0		0
(Ballots Rejected-No Objection)		0	0	0	0	0	1	0	0	0		1
(Ballots Rejected-With Objection)		0	0	0	0	0	0	0	0	0		0
(Mail Ballots Not On List)		0										0
(Mail Ballots w/o Certification)		0										0
(Mail Ballots Not Returned)		20										20
TOTAL Ballots Counted		119	6	217	594	383	482	696	908	546		3,951
TOTAL Ballots Cast		119	6	217	594	383	483	696	908	546		3,952
Ballots Accepted With Objection		0	0	0	0	0	0	0	0	0		0
NEW REGISTRATIONS (s.72&73)		3	0	6	10	9	6	13	19	10		76

RESULTS:

BACHRA	Jalen	52	2	106	136	247	177	225	285	160		1,390
CARLSEN	Kathleen	46	1	90	304	93	206	237	411	240		1,628
DIAZ	Alejandro	11	2	16	47	30	38	77	86	48		355
SORENSEN	Shawn D	10	1	5	107	13	61	156	124	98		575

ELIGIBLE VOTERS

New Westminster List of Electors Dec.13.23												55,087	
Electors removed from List												-2	
Mail Ballot New Registrations												3	
Jan 24 SVO New Registrations												0	
Jan 24 Advance New Registrations												6	
Jan 31 Advance New Registrations												10	
Feb 3 Voting Day New Registrations												57	
												Total New Registrations	76
												TOTAL ELECTORS	55,161
												Number of Persons Voting (Ballots Cast)	3,952
												Percentage Voter Turnout	7.16%

February 5, 2024

(Original Signed By Mark Brown)

Dated at New Westminster City Hall

Mark Brown, Chief Election Officer

ATTACHMENT B – Chief Election Officer’s Report

SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
DECLARATION OF OFFICIAL ELECTION RESULTS
2024 BY-ELECTION
OFFICE OF SCHOOL TRUSTEE

I, Mark Brown, Chief Election Officer for School District No. 40 (New Westminister), do hereby declare elected, **Kathleen Carlsen**, who received the highest number of valid votes for the office of School Trustee.

Dated at New Westminister, BC
This 5th day of February 2024.

(Original Signed by Mark Brown)

Mark Brown
Chief Election Officer
School District No. 40 (New Westminister)

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
EDUCATION POLICY & PLANNING COMMITTEE**

**Tuesday, February 13th, 2024, 3:30 PM
Herbert Spencer Elementary School**

- PRESENT**
- | | |
|------------------------------|--|
| Marc Andres, Committee Chair | Karim Hachlaf, Superintendent |
| Danielle Connelly, Trustee | Bettina Ketcham, Secretary Treasurer |
| Cheryl Sluis, Trustee | Anne-Marie Martin, Recording Secretary |
| Maya Russell, Trustee | Julie Pearce, Associate Superintendent |
| Kathleen Carlsen, Trustee | Karen Catherwood, Principal – Herbert Spencer |
| | Simran Hare, Vice Principal – Herbert Spencer |
| | Sandra Singh, Director of Instruction, Learning & Innovation |
| | Rhonda Jones, Director of Instruction, Inclusive Education |
| | Pam Craven, Director of Instruction, Secondary Programs |
| | Rick Bloudell, Manager of Community Projects, and Partnerships |
- REGRETS**
- | |
|---|
| Robert Weston, Executive Director Human Resources |
| Curveen Dhaliwal, Trustee |
| Elliott Slinn, Trustee |

Committee Chair Andres recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. ADOPTION OF THE AGENDA

The meeting was called to order at 3:30 pm

Moved and Seconded

THAT the agenda for the February 13th, 2024, Education Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. GENERAL ANNOUNCEMENTS

Chair Andres introduced and welcomed the new School Board Trustee Kathleen Carlsen.

3. **PRESENTATIONS**

Herbert Spencer Elementary School (Karen Catherwood, Principal, Simran Hare, Vice Principal)

Karen presented a PowerPoint that showcased Family Teams where each month staff and students from various age groups get together in their family teams to work on projects to build a sense of community. The projects included Pink Shirt Day and Ocean Animals. Student work regarding the project is displayed all year long in the Learning Commons area of the school. Currently displayed in the Learning Commons area are the Orange Shirt Day projects from the fall.

Simran provided information on the Grade 4/5 and Grade 4 Technology classes she teaches. The class uses a program called Scratch that is designed for young people ages 8 to 16. The students use Scratch to code their own interactive stories around theme days.

Students Nathan, Matthew, and Aiden provided examples of their own interactive animations and games. Trustee Connelly took part in playing one of the games.

Questions and Comments

- Trustee Connelly commented on how impressive the demonstrations were and thanked the students.

Q. Chair Andres asked if this was hard schoolwork or if it was enjoyable?
A. Students agreed it was enjoyable.
- It was noted that the students are assessed on this work.

4. **COMMENT AND QUESTION PERIOD**

No comments or questions

5. **REPORTS FROM SENIOR MANAGEMENT**

a. Review Recommended 2-year District Calendar (Julie Pearce)

Julie presented District Calendars for 2024-2025 and 2025-2026 along with the dates requested from Chair Andres for NWSS semester end dates (which are not reflected on the District Calendar).

Term 1 ends January 29, 2025 - 2024-2025

Term 1 ends January 28, 2026 - 2025-2026



Questions and Comments

Chair Andres requested that ½ days be communicated well in advance. Karen Catherwood replied that these dates will go out in May at which time the individual school calendars will be posted to the website.

b. Community Schools and NLC Programs (Rick Bloudell)

Rick presented PowerPoint slides that included information on the following programs:

- What are Community Schools?
 - Extended hours, extended services, and extended relationships
 - A Community School is the Hub of the Community
- Initiatives
 - After School Programs
 - Community Rentals
 - Neighborhood Learning Centres
 - Welcome Centre
 - Wellness Centre

Questions and Comments

Questions and comments were made around the time programs start at the schools, staffing of custodial workers, waitlists for programs and the availability of snacks.

Q. Trustee Russell wished there was more for kids to do after school and expressed the desire for more access to schools' within the community.

A. Rick noted that it is dependent on funding and/or space, and that programs are close to capacity. Rick noted that there are currently 20 partners in our community schools.

Q. Trustee Russell asked how partners were decided.

A. There is an application form that is filled out and shared with Principals and the Associate Superintendent.

Q. Trustee Connelly ask if there were more opportunities to engage with the city?

A. Rick advised that Parks and Recreation programs are seasonal and that they are at full capacity. In addition, Rick noted that staffing recruitment has been challenging for the city.

Comment – Trustee Connelly noted that this should be discussed further.

Q. Trustee Carlsen asked if Fraser Health and Lumara have any openings for our students.

A. Rick noted that counselors and nurse practitioners at the Wellness Centre service our New Westminster Students.

Q. Trustee Russell asked a question as to custodial support and to which extent do programs rely on them.

A. Rick noted that school custodial support is already on site.



New Westminster Schools

Superintendent Karim Hachlaf thanked Rick and the entire team adding “it’s remarkable to see where we started from to where we are now”. He also mentioned there was more to come on neighbourhood communities for the Board of Trustees to converse and consult on.

Q. Chair Andres asked if the Nurse Practitioner’s were limited due to funding?

A. Rick advised that funding is provided by Fraser Health.

No further comments or questions

6. **ADJOURNMENT**

The meeting adjourned at 4:20 pm.

DRAFT

**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
OPERATIONS POLICY & PLANNING COMMITTEE**

**Tuesday, February 13, 2024, 6:30 PM
In-person & Via Zoom Link**

PRESENT	Danielle Connelly, Committee Chair Maya Russell, Trustee Cheryl Sluis, Trustee Gurveen Dhaliwal, Trustee Marc Andres, Trustee Kathleen Carlsen, Trustee	Karim Hachlaf, Superintendent Julie Pearce, Interim Associate Superintendent Bettina Ketcham, Secretary-Treasurer Robert Weston, Executive Director, HR Amy Grey, Assistant Secretary-Treasurer Dave Crowe, Director of Capital Projects Matt Brito, Director of Facilities & Operations Laura Goodman, Recording Secretary
REGRETS	Elliott Slinn, Trustee	Members of the Public Kristie Oxley, NWTU President

Committee Chair Connelly recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. **ADOPTION OF THE AGENDA**

The meeting was called to order at 6:30 pm.

Moved and Seconded

THAT the agenda for the February 13, 2024, Operations Policy and Planning Committee meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. **COMMENT & QUESTION PERIOD FROM VISITORS**

Nil.

3. **REPORTS FROM SENIOR MANAGEMENT**

a. Capital Projects Update (D. Crowe)

Dave Crowe, Director of Capital Projects provided an update on the following items:

i. Queen Elizabeth Expansion Project:

Crowe presented the Queen Elizabeth Elementary addition concept design plans and the project schedule timeline. He was pleased to announce that the construction work will commence in July 2024, and be completed in December 2026. The new building foundation will consist of approximately 200 steel piles being driven into the ground. This work will commence in summer 2024 and will take approximately four weeks to complete. Crowe noted that they have spent a considerable amount of time and effort with their engineers to mitigate the inconvenience to the public regarding the noise that will be created by the pile driving. A robust neighborhood communication plan will state the exact days and times the pile driving will occur, and will be distributed to those residents who live in close proximity to the construction site closer to the start of construction.

Crowe noted that the District's final design plan had been presented to the City of New Westminster's Design Review Panel a week ago, and met with favourable results. The team is well into their design development permit application process, and received their first round of feedback from the City. The District will be submitting its building permit application by February 20th.

ii. NWSS Decommissioning Project:

Crowe announced that the decommissioning at the old NWSS site is going well. The District team has informed the Memorialization Advisory Committee (MAC), and the stakeholder site groups of a viable design for the Memorial Park. The final step in this process will take place this Thursday, February 15th when the team will sit down with City staff to determine the final design for the Memorial Park. Once the drawings and design are finalized, a notification will be placed along the fences that surround the site to inform the general public how the site will be developed.

Questions and discussion ensued.

b. Operations Update

i. Finance and Facilities Report (M. Brito & A. Grey)

Matt Brito, Director of Facilities and Operations highlighted key capital projects:

F.W. Howay and Lord Tweedsmuir Daycare Centres

- Currently have occupancy at F.W. Howay and Lord Tweedsmuir daycares. Initial inspections with Fraser Health went well, and they do not anticipate any delays from these inspections. Howay Daycare will open on February 26th, followed by Lord Tweedsmuir on March 11th. Purpose Society has toured both daycare spaces and are pleased with both; Purpose Society will send out notifications to families to inform them of these two new openings.

FRMS and QayQayt:

- Classroom renovations will begin once the spaces at FRMS and QayQayt are vacant. The Ministry of Education and Child Care has approved the District to tender the work that is required to convert these spaces into classrooms. The demolition of these two spaces will take place over spring break to minimize dust

and disturbances to the rest of the school. Occupancy will be in September 2024, with 2 additional classrooms at Qayqayt and 5 additional classrooms at FRMS.

Portables:

- To accommodate continued school growth, 3 portables have been placed at Lord Tweedsmuir. The plan is to have 2 portables ready for February 20th, and one portable has been set in advance for a September 2024 occupancy.

NWSS Cooling:

- Brito noted that they had submitted a School Enhancement Project (SEP) submission at the end of September 2023 for the NWSS Cooling project for the 2nd and 3rd floor, and anticipate a funding announcement in March 2024.

ii. Amended Budget Update (A. Grey)

Assistant Secretary-Treasurer Grey provided a brief update:

- The Finance Department continues to work on finalizing the 2023-24 amended budget in preparation for the February 29th submission deadline to the Ministry.
- Operating Grant: recalculations were announced on these in mid-December with an increase in planned revenues from what was preliminary budgeted of about \$1.7 million due to the higher-than-expected enrollment.
- This growth resulted in an increase in the salary and benefits expense for enrolling and non-enrolling teachers as well as for EAs, and an increase in portable costs to accommodate this growth.
- One-time costs related to capital cost share, Trustee by-election and recruitment fees were not known at the time of the preliminary budget and will be incorporated into the amended budget. Grey noted that the total of these one-time adjustments is about \$850,000 however the costs will reverse going into the next budget year.
- The preliminary budget that the Board passed in June 2023, had a neutral budget with no expected deficit. As a result of these one-time adjustments, a budget deficit is expected for the amended budget. A few numbers are still being verified and confirmed. The amended budget will be presented at the Regular Open Board meeting on February 27th.

To view the operations update and the budget update in their entirety please refer to the meeting video at [\[6:59 pm\]](#).

c. Nourishment Update (R. Bloudell)

i. Fuel Up! School Lunch Program.

Rick Bloudell, Manager of Community Project and Partnerships provided an update regarding the Fuel Up! – Nourishment Program. Highlights include 'Feeding Futures' overview; Lunch Lady highlights; Survey Feedback Themes; Survey Action Items Program Data 2023-24, Subsidies, and a Budget overview.

The purpose of this nutrition program is to alleviate food insecurity and to reduce stigma within our schools that negatively impact a child's academic and health outcomes. New Westminster Schools receives \$826,000 per year from 'Feeding Futures' – a provincial

investment of \$214 million over 3 years. The District serves as a model for other districts that undertake similar lunch programs. Bloudell noted the importance of continuing to monitor the ‘Feeding Futures’ budget to ensure that the students who are facing the greatest needs are fully supported, and are aware of this lunch program. He also suggested to the Board to enlist school communities for continued feedback to examine ways to better target students within their schools who face the greatest needs in order to ensure the ongoing success of this program.

To view this presentation in its entirety please refer to the meeting video at [\[7:12pm\]](#)

Trustee Russell requested that Bloudell report back regarding the program status update in June 2024.

4. **General Announcements**

Nil.

5. **New Business**

Nil.

6. **Old Business**

a. Board 2024 Advocacy Plan (Draft) (M. Russell)

Questions and discussion ensued regarding the best way to approach the undertaking, identifying, and prioritizing of the Board’s 2024 Draft Advocacy Plan which includes the framework, the goals, and the objectives & tactics for Student Funding, Capital Projects, Diverse Learners / ELL students, Mental Health, and Child Care. It was determined that each Trustee review this document in its entirety to separate and prioritize key objectives, and to identify a main focus for the remainder of the school year, and beyond. It was also suggested that the title be changed to the ‘Board Advocacy Action Plan’. Once the Trustees review the Advocacy Draft plan, they will reconvene, and report back regarding their findings at the Open Board meeting on March 12th.

Trustee Russell noted that she would reach out to their partner organizations to reaffirm if there were any additional items, they would like to include in the Advocacy plan.

7. **Question Period (15 Minutes)**

Nil.

8. **Adjournment**

The meeting adjourned at 7:55 pm.

Superintendent Update

February 27th, 2024

Karim Hachlaf



New
Westminster
Schools

Safe Schools

EGMS: School Safety Action Plan

- Creation of student-led Technology Club assisting with digital safety presentations. (January)
- School-wide diversity presentations with Get Real. (January)
- Additional qualitative student data collection on recommendation to foster safe and inclusive spaces. (Jan-May)
- Sharing data results with staff and PAC. (March)
- Review school-wide expectations with students. (ongoing)
- Safer Spaces presentations for students and parents. (April)



NWSS: School Safety Action Plan

- Ongoing communication via parent bulletins regarding safety initiatives and helpful resources.
- Ongoing education surrounding vaping.
- Administrative team visibility in hallways and classrooms.
- Education for parents regarding ERASE reporting tool.
- Using “morning buzz” announcements to support behavioural expectations.
- Ongoing work with students and staff regarding safety expectations around washrooms and cell phone restrictions.



Black Excellence: A Heritage to Celebrate; A Future to Build



Supplement to: REGULAR OPEN SCHOOL BOARD MEETING

Date: February 22, 2024

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: **Requiring Action** Yes No **For Information**

Subject: 2024-25 District Enrolment Update and Short Term Capacity Strategies

Background

The District has completed its enrolment process for the 2024-25 school year. We have continued to experience a high rate of growth and are expecting another significant increase for next year. The District also continues to have families register with our District and these families are on waitlists, where they will be placed where the we have space available.

The following table represents our projected enrolment (by headcount) compared to the 2023-24 actuals in September 2023. For reference, actual registration is also captured below. We anticipate additional registrations to continue to come between now and September 2024.

	Actual registration for the 2024-25 school year (includes waitlist #)	Projection 2024-25	Actual 2023-24 (based on September 1701)	Expected Growth
Elementary	3,491	3,546	3,461	85
Middle	1,775	1,800	1,648	152
Secondary	2,185	2,200	2,083	117
TOTAL	7,451	7,546	7,192	354

In the 2023-24 school year, the brick-and-mortar schools K-12 were at 115% of capacity. The most acute need for space due to municipal growth continuing to be at the Fraser River Zone. While our short-term capacity strategy for relocation of daycare has enabled the creation of nearly 200 seats in this zone, additional work is required across the entire district. The new Simcoe Elementary school will create some relief by the 2027-28 school year, but a plan to bridge the gap with short term capacity will be critical. Similarly, a new middle school in the Fraser River zone is urgently required as students in elementary school make our way through the system. The lack of land space, especially at the middle schools on the mainland will make the short-term capacity creation a particular challenge as the ability to use portables will be extremely limited.



The guiding principles on short-term capacity that were approved in June 2022 will need to be revisited/refined as we navigate the next few years of growth. This will allow staff to have better direction on how we can achieve maximizing capacity to make space for the student population growth in New Westminster.

As a reminder, the June 2022 principles that were approved were as follows:

- Guiding Principle #1 – Prioritize the utilization of space within our schools to support K-12 in-catchment regular enrolment, while also ensuring sufficient play and outdoor learning space; and
- Guiding Principle #2 – Programs of choice, community partnerships (including infant/toddler childcare), and non-instructional uses of space will be operated, and when necessary, relocated to school facilities where space permits.

Next steps:

- Board direction on guiding principles as it relates to the creation of short-term capacity.
- Staff report for managing future years' school year growth at the March 12, 2024 board meeting.



Supplement to: **OPEN BOARD OF EDUCATION MEETING**

Date: February 21, 2024

Submitted by: Amy Grey, Assistant Secretary-Treasurer

Item: Requiring Action Yes No For Information

Subject: 2023-24 Amended Budget

Background:

The amended budget (due February 29, 2024) provides districts an opportunity to revisit their budgets and make adjustments to assumptions and circumstances which have changed.

Work has been completed to reassess department and school budgets for various changes in assumptions which may have taken place since the original preliminary budget was passed in June 2023.

The Board will recall that in the preliminary budget, an operating surplus of \$14,782 was approved and operating surplus reserves were not required to balance the budget. The following represents the changes to assumptions and estimates since the approval of the preliminary budget. Based on these adjustments, we anticipate an operating deficit of \$389K.

Revenue

Total revenue adjustments were a positive increase of \$2.16 million.

- The main revenue increase pertains to the December operating grant recalculation resulting from the September 1701 enrolment capture where revenues increased by \$1.7 million due to an increase in enrolment above expectations set in February of 2023.
- A further \$425,000 increase has been made to the operating grant for the expected increase resulting from the February 1701 enrolment capture.
- Community use of facilities and interest on short term investments revenue have been increased to reflect actual activity to date and changes to assumptions used in the preliminary budget.
- Offsetting the above increases is a decline in miscellaneous revenue relating to the pause on the opening of before and after school care at Lord Tweedsmuir and lower international education revenue resulting from lower-than-expected enrolment in second semester.



Expenses

The net expense related adjustments amounted to an additional expense of \$2.6 million.

- \$1.3 million of this increase relates to salary and benefit adjustments as follows:
 - Increased teacher salary and benefits as a result of the higher-than-expected enrolment growth realized in September 2023. Additional enrolling and non-enrolling teachers were required to support student growth.
 - Increased educational assistant salary and benefits to support the significant increase in complex learners.
 - Increased principal and vice-principal salaries reflect interim principal support required during the year as well as salary reclassification adjustments from other professional salaries, which partially offsets the increase.
 - Offsetting the above increases are savings in support staff salaries due to turnover and transitions in certain positions as well as an adjustment for the expected ECE salaries that will not be incurred, relating to the pause on before and after school care at Lord Tweedsmuir.
- There were approximately \$280K in commitments from the 2022-23 year that were unsettled as at June 30, 2023 and which had to be incorporated into the current year budget. The majority of the commitments pertained to technology related items that were received subsequent to year end. These items have all been settled and received in the current year.
- Cost pressures relating to market conditions and inflation, including increases to District technology licenses and student transportation, are partially offset by savings in the District's carbon tax expense and efficiencies in supplies expense identified by departments that are expected to be ongoing. The net impact on expenses is an increase of \$119K.
- Additional portables, over those that were planned for, have been included for enrolment growth at an approximate cost of \$182K.
- A \$500K local capital transfer is the District's commitment to cost sharing on the proposed cooling project at NWSS. This amount was internally restricted by the Board with the approval of the June 30, 2023 financial statements. This is a one-time cost.
- \$300K of one-time costs that were not anticipated at the time of preliminary budget approval in June 2023 have been incorporated into the amended budget. These relate to recruitment of senior management positions and trustee by-election costs.

Operating Surplus Reserves

From the June 30, 2023 financial statements, the Board reported \$3,118,979 in Accumulated Operating Surplus. The revised anticipated annual deficit for June 30, 2024 is \$389,430, an increase of approximately \$404K from the preliminary budget passed in June 2023.

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,118,979	-	29,216,740	32,335,719
Changes for the year				
Net Revenue (Expense) for the year	1,460,570	215,838	(1,018,676)	657,732
Interfund Transfers				
Tangible Capital Assets Purchased	(1,200,000)	(215,838)	1,415,838	-
Local Capital	(650,000)		650,000	-
Net Changes for the year	(389,430)	-	1,047,162	657,732
Budgeted Accumulated Surplus (Deficit), end of year	2,729,549	-	30,263,902	32,993,451

Special Purpose Funds

The amended budget includes approximately \$14 million of revenue in the special purpose fund which is not included in operating funds. The revenues result from contributions that are targeted for a specific purpose and recorded as deferred revenue until the corresponding expense is incurred. If a special purpose fund goes into a deficit, that deficit must be covered by the operating fund. Any amounts that are not spent may be carried forward to the next year, subject to approval, if necessary.

- Learning Improvement Fund (“LIF”) – \$302,183 of funding received from the Ministry is used to fund the 1 hour of extra EA time per week. The District anticipates \$85,000 of additional expenditures to be funded out of operations.
- Strong Start – \$96,000 of funding received from the Ministry supports early learning programs for children and their caregivers. The District anticipates \$10,000 of additional expenditures that will be absorbed by the operating fund.
- Official Languages in Education French (“OLEP”) and French Immersion Growth Initiative – funding received from the Ministry (\$317,271) is used to deliver and expand core French language programs and provide curriculum resources. Amounts received are expected to cover the costs incurred.



- Community LINK – the Ministry provides \$1.7 million of funding to be used to improve the outcomes, both academic and social, of vulnerable students. Salaries and benefits for youth care workers and counsellors who provide social-emotional supports continue to be funded with these contributions.
- Classroom Enhancement Fund – a total of almost \$7.56 million is received from the Ministry to address additional teacher staffing, overhead and equipment costs resulting from restoration of class size and composition language. Amounts received are expected to cover the costs incurred.
- Student and Family Affordability – Amounts carried forward from the prior year, one-time funding (\$150K) intended to support families struggling with rising costs of living due to global inflation have been allocated to schools to continue to offset costs, including school fees, school supplies and field trip costs. Carry over amounts are expected to be fully utilized by the end of the school year.
- Feeding Futures Fund – \$826,518 of funding announced in Spring 2023 to address the nutritional needs of vulnerable students has been allocated primarily to lunch subsidies as well as healthy breakfast and snack options at schools and gift cards to support families in need over winter, spring and summer breaks when school is not in session. An allocation for staffing to manage and administer these programs has also been budgeted within this funding. Amounts received are expected to cover the costs incurred.
- ECL Early Care & Learning – funding from the Ministry of \$175,000 is used to lead and support Early Learning and Child Care projects and initiatives. The Manager of Early Learning and Child Care position was created with this funding. It is anticipated that some amounts will carry forward to continue the work in future years.
- Queensborough Bus Pilot – funding of \$366K has been received to provide bus service to NWSS students living in Queensborough. The dedicated service started in January 2024 and amounts received are expected to cover the costs incurred to the end of the school year.

Monitoring

Staff will bring back during the operations policy and planning meetings and during the 2024-25 budget process continual updates on how the 2023-24 budget is taking shape to the end of June 30, 2024 which will help to inform the next year's budget priorities.



Recommendation:

The budget by-law which encompasses the operating, special purpose and capital funds, in the amount of \$109,852,065, is comprised as follows:

	2024 Amended Annual Budget	2024 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	87,150,413	85,485,871
Operating - Tangible Capital Assets Purchased	1,200,000	800,000
Special Purpose Funds - Total Expense	13,759,420	12,279,036
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,326,394	7,370,830
Capital Fund - Tangible Capital Assets Purchased from Local Capital	250,000	
Total Budget Bylaw Amount	109,902,065	106,151,575

Recommendations:

THAT the Board of Education of School District No. 40 (New Westminister) adopt the three readings of the amended budget bylaw for fiscal year 2023/2024.

THAT the Board of Education of School District No. 40 (New Westminister) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2023/2024.

THAT the Board of Education of School District No. 40 (New Westminister) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2023/2024.

Amended Budget Summary
2023-24 Amended Budget

	1	2	3	4	5	6	7	8	9	10	11
	2023-24 Preliminary Budget	2022-23 commitments, carry forward + reallocations	Revenue adjustments	Expected ongoing costs/ (savings)	Salary and Benefit adjustments	Portables	Local Capital Contribution (cost share)	One-time costs	One-time savings	2023-24 Amended Budget	Change
OPERATING GRANT MINISTRY OF EDUCAT	79,834,006		2,176,609							82,010,615	2,176,609
OTHER MINISTRY OF EDUCATION GRANTS	2,270,237		0							2,270,237	0
PROVINCIAL GRANTS OTHER	68,788									68,788	0
SUMMER SCHOOL FEES	940									940	0
CONTINUING EDUCATION	1,900									1,900	0
OFFSHORE TUITION FEES	2,844,000		-76,000							2,768,000	-76,000
MISCELLANEOUS REVENUE	436,115	4,550							-119,829	320,836	-115,279
COMMUNITY USE OF FACILITIES	559,667		50,000							609,667	50,000
INTEREST ON SHORT TERM INVESTMENT	435,000		125,000							560,000	125,000
APPROPRIATED SURPLUS	0									0	0
Total Revenue	86,450,653	4,550	2,275,609	0	0	0	0	0	-119,829	88,610,983	2,160,330 A
PRINCIPALS & VP SALARIES	4,247,744				367,409					4,615,153	367,409
TEACHERS SALARIES	37,847,365			-520	801,521					38,648,366	801,001
SUPPORT STAFF SALARIES	6,628,845				-237,097				-161,786	6,229,962	-398,883
EDUCATIONAL ASSISTANTS SALARIES	8,298,096			26,000	620,707				-25,818	8,918,985	620,889
OTHER PROFESSIONAL SALARIES	3,158,633				-230,103				-35,000	2,893,530	-265,103
SUBSTITUTE SALARIES	2,994,943	7,748		2,280						3,004,971	10,028
EMPLOYEE BENEFITS	15,474,117	-1,000		6,727	190,750				-26,277	15,644,317	170,200
STAFF SALARIES (INCLUDING BENEFITS)	78,649,743	6,748	0	34,487	1,513,187	0	0	0	-248,881	79,955,284	1,305,541
SERVICES	2,077,062	17,710	-27,104	69,500				50,000		2,187,168	110,106
LEGAL COSTS	66,100			16,849					-40,000	42,949	-23,151
STUDENT TRANSPORTATION	58,550			24,000						82,550	24,000
PROFESSIONAL DEVELOPMENT & TRAVEL	522,651	6,960	-5,000	-7,650						516,961	-5,690
RENTALS & LEASES	278,362									278,362	0
DUES & FEES	109,714									109,714	0
INSURANCE	138,158			17,000						155,158	17,000
SUPPLIES	1,769,335	-5,674	2,088	-15,299				250,000	-10,000	1,990,450	221,115
UTILITIES	596,049									596,049	0
GAS - HEAT	278,790									278,790	0
CARBON TAX EXP	51,000			-20,000						31,000	-20,000
WATER & SEWAGE	240,432									240,432	0
GARBAGE & RECYCLE	102,386									102,386	0
FURNITURE & EQUIPMENT REPLACEMENT	596,518					181,608				778,126	181,608
COMPUTER & EQUIPMENT REPLACEMENT	751,029	254,007								1,005,036	254,007
LOCAL CAPITAL	150,000						500,000			650,000	500,000
Total Expense	86,435,880	279,751	-30,016	118,887	1,513,187	181,608	500,000	300,000	-298,881	89,000,416	2,564,536
Opening Accumulated Surplus (per FS)	3,118,979									3,118,979	
Effects on Surplus Reserve	14,773	-275,201	2,305,625	-118,887	-1,513,187	-181,608	-500,000	-300,000	179,052	-389,433	-404,206
Anticipated ending surplus	3,133,752									2,729,546	

Note A

Revenue has increased since preliminary budget approvals in June 2023 primarily because of the December operating grant recalculation where higher than anticipated enrolment in September 2023 contributed to a \$1.7 million increase in revenue. A further \$425,000 increase has been made to the operating grant revenue for the expected increase resulting from the February 1701 capture. Offsetting these increases is a decrease in miscellaneous revenue relating to the pause in the opening of before and after school care at Lord Tweedmuir and lower international education revenue due to slightly lower than expected enrolment in second semester.

Note B

The District anticipates salaries and benefits to be higher than originally estimated during the preliminary budget season as a result of the higher than anticipated enrolment growth. An increase to enrolling and non-enrolling teachers was needed to support student growth as well as an increase to educational assistants as enrolment of complex learners saw significant increases. Salaries for interim principal support have increased principal and vice principal salaries. Savings in support staff salaries have led to an offsetting adjustment in salaries and benefits.

Note C

Services have been adjusted to reflect market conditions and inflation, including cost increases to District technology licenses. These are expected to be ongoing costs to the District. Also increasing services expense is the one-time, non-recurring fee relating to recruitment of senior management which was not known at the time the preliminary budget was approved in June 2023.

Note D

Supplies costs are higher due to the one-time, non-recurring by-election costs which were not known at the time the preliminary budget was approved in June 2023.

Note E

Costs relating to additional portables to accommodate enrolment growth have been adjusted for in the amended budget.

Note F

Commitments carried forward from the previous school year, relating to technology and computer hardware purchases that were not received prior to the 2022-23 year end, have been adjusted for in the current school year.

Note G

The \$500K local capital contribution is the District's commitment to cost sharing on the proposed cooling project at NWSS. This amount was internally restricted by the Board with the approval of the June 30, 2023 financial statements. The amended budget adjustment reflects the transfer of the amount to local capital.

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2024

School District No. 40 (New Westminster)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminster) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$109,902,065 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 27th DAY OF FEBRUARY, 2024;

READ A SECOND TIME THE 27th DAY OF FEBRUARY, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 27th DAY OF FEBRUARY, 2024;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminster) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the 27th DAY OF FEBRUARY, 2024.

Secretary Treasurer

School District No. 40 (New Westminster)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	7,637,438	7,516,625
Adult	82,250	75,250
Total Ministry Operating Grant Funded FTE's	7,719,688	7,591,875
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	96,228,108	93,234,117
Other	273,186	168,788
Tuition	2,770,840	2,846,840
Other Revenue	2,144,440	1,701,115
Rentals and Leases	609,667	559,667
Investment Income	570,000	435,000
Amortization of Deferred Capital Revenue	6,297,718	6,284,919
Total Revenue	108,893,959	105,230,446
Expenses		
Instruction	88,167,746	84,976,440
District Administration	4,342,545	4,093,595
Operations and Maintenance	15,032,629	15,792,443
Transportation and Housing	693,307	273,259
Total Expense	108,236,227	105,135,737
Net Revenue (Expense)	657,732	94,709
Budgeted Allocation (Retirement) of Surplus (Deficit)	389,430	
Budgeted Surplus (Deficit), for the year	1,047,162	94,709
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		14,782
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	1,047,162	79,927
Budgeted Surplus (Deficit), for the year	1,047,162	94,709

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	87,150,413	85,485,871
Operating - Tangible Capital Assets Purchased	1,200,000	800,000
Special Purpose Funds - Total Expense	13,759,420	12,279,036
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,326,394	7,370,830
Capital Fund - Tangible Capital Assets Purchased from Local Capital	250,000	
Total Budget Bylaw Amount	109,902,065	106,151,575

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
DRAFT	DRAFT
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

School District No. 40 (New Westminster)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>657,732</u>	<u>94,709</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,415,838)	(1,015,838)
From Local Capital	(250,000)	
From Deferred Capital Revenue	(10,156,987)	(11,150,572)
Total Acquisition of Tangible Capital Assets	<u>(11,822,825)</u>	<u>(12,166,410)</u>
Amortization of Tangible Capital Assets	<u>7,326,394</u>	<u>7,370,830</u>
Total Effect of change in Tangible Capital Assets	<u>(4,496,431)</u>	<u>(4,795,580)</u>
Acquisitions of Prepaid Expenses	(300,000)	(300,000)
Use of Prepaid Expenses	<u>300,000</u>	<u>300,000</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(3,838,699)</u></u>	<u><u>(4,700,871)</u></u>

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2024

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2024 Amended Annual Budget \$
Accumulated Surplus (Deficit), beginning of year	3,118,979	-	29,216,740	32,335,719
Changes for the year				
Net Revenue (Expense) for the year	1,460,570	215,838	(1,018,676)	657,732
Interfund Transfers				
Tangible Capital Assets Purchased	(1,200,000)	(215,838)	1,415,838	-
Local Capital	(650,000)		650,000	-
Net Changes for the year	<u>(389,430)</u>	<u>-</u>	<u>1,047,162</u>	657,732
Budgeted Accumulated Surplus (Deficit), end of year	<u>2,729,549</u>	<u>-</u>	<u>30,263,902</u>	<u>32,993,451</u>

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	84,280,852	82,104,243
Other	68,788	68,788
Tuition	2,770,840	2,846,840
Other Revenue	320,836	436,115
Rentals and Leases	609,667	559,667
Investment Income	560,000	435,000
Total Revenue	88,610,983	86,450,653
Expenses		
Instruction	74,977,970	72,860,846
District Administration	4,253,035	4,005,018
Operations and Maintenance	7,635,381	8,358,032
Transportation and Housing	284,027	261,975
Total Expense	87,150,413	85,485,871
Net Revenue (Expense)	1,460,570	964,782
Budgeted Prior Year Surplus Appropriation	389,430	
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,200,000)	(800,000)
Local Capital	(650,000)	(150,000)
Total Net Transfers	(1,850,000)	(950,000)
Budgeted Surplus (Deficit), for the year	-	14,782

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Revenue by Source
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	81,585,615	79,834,006
Other Ministry of Education and Child Care Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	237,058	237,058
Student Transportation Fund	6,073	6,073
Support Staff Benefits Grant	97,000	97,000
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation	4,343	4,343
Labour Settlement Funding	1,395,723	1,395,723
Operating Grant - February recalculation	425,000	-
Total Provincial Grants - Ministry of Education and Child Care	84,280,852	82,104,243
Provincial Grants - Other	68,788	68,788
Federal Grants	-	-
Tuition		
Summer School Fees	940	940
Continuing Education	1,900	1,900
International and Out of Province Students	2,768,000	2,844,000
Total Tuition	2,770,840	2,846,840
Other Revenues		
Miscellaneous		
Cafeteria	200,000	200,000
Miscellaneous	120,836	236,115
Total Other Revenue	320,836	436,115
Rentals and Leases	609,667	559,667
Investment Income	560,000	435,000
Total Operating Revenue	88,610,983	86,450,653

School District No. 40 (New Westminster)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Salaries		
Teachers	38,648,366	37,847,365
Principals and Vice Principals	4,615,152	4,247,743
Educational Assistants	8,918,985	8,298,096
Support Staff	6,229,961	6,628,843
Other Professionals	2,893,531	3,158,634
Substitutes	3,004,969	2,994,943
Total Salaries	64,310,964	63,175,624
Employee Benefits	15,644,317	15,474,118
Total Salaries and Benefits	79,955,281	78,649,742
Services and Supplies		
Services	2,230,117	2,153,153
Student Transportation	82,550	58,550
Professional Development and Travel	516,961	502,651
Rentals and Leases	278,362	288,362
Dues and Fees	109,714	109,714
Insurance	155,158	138,158
Interest	-	-
Supplies	2,573,613	2,322,384
Utilities	1,248,657	1,263,157
Total Services and Supplies	7,195,132	6,836,129
Total Operating Expense	87,150,413	85,485,871

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	30,941,403	1,056,804		290,976		1,830,778	34,119,961
1.03 Career Programs	332,738			165,048		2,000	499,786
1.07 Library Services	428,519			47,469		32,032	508,020
1.08 Counselling	781,867			56,462		11,000	849,329
1.10 Special Education	3,348,808		8,892,985	54,726	153,347	806,441	13,256,307
1.20 Early Learning and Child Care							-
1.30 English Language Learning	1,484,238					27,000	1,511,238
1.31 Indigenous Education	117,531	137,172		246,954			501,657
1.41 School Administration		3,319,066		1,311,960		63,298	4,694,324
1.60 Summer School	204,140	29,118	26,000			1,000	260,258
1.61 Continuing Education	290,246	72,992		72,140		4,708	440,086
1.62 International and Out of Province Students	718,876			59,971	382,958	2,000	1,163,805
1.64 Other							-
Total Function 1	38,648,366	4,615,152	8,918,985	2,305,706	536,305	2,780,257	57,804,771
4 District Administration							
4.11 Educational Administration				182,985	614,619	3,000	800,604
4.20 Early Learning and Child Care							-
4.40 School District Governance					262,427		262,427
4.41 Business Administration				486,577	1,121,048	15,320	1,622,945
Total Function 4	-	-	-	669,562	1,998,094	18,320	2,685,976
5 Operations and Maintenance							
5.20 Early Learning and Child Care							-
5.41 Operations and Maintenance Administration				70,749	359,132	3,500	433,381
5.50 Maintenance Operations				2,749,681		181,700	2,931,381
5.52 Maintenance of Grounds				265,984		10,000	275,984
5.56 Utilities							-
Total Function 5	-	-	-	3,086,414	359,132	195,200	3,640,746
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation				168,279		11,192	179,471
7.73 Housing							-
Total Function 7	-	-	-	168,279	-	11,192	179,471
9 Debt Services							
9.92 Interest on Bank Loans							-
9.94 Interest on Temporary Borrowing							-
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	38,648,366	4,615,152	8,918,985	6,229,961	2,893,531	3,004,969	64,310,964

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	34,119,961	8,295,377	42,415,338	2,217,265	44,632,603	43,311,868
1.03 Career Programs	499,786	116,341	616,127	80,254	696,381	685,934
1.07 Library Services	508,020	142,875	650,895	48,656	699,551	730,154
1.08 Counselling	849,329	206,495	1,055,824	11,598	1,067,422	1,063,336
1.10 Special Education	13,256,307	3,411,975	16,668,282	193,163	16,861,445	16,101,286
1.20 Early Learning and Child Care	-	-	-	-	-	141,381
1.30 English Language Learning	1,511,238	367,419	1,878,657	3,121	1,881,778	1,845,220
1.31 Indigenous Education	501,657	124,282	625,939	48,050	673,989	609,021
1.41 School Administration	4,694,324	1,082,507	5,776,831	39,815	5,816,646	5,777,437
1.60 Summer School	260,258	53,360	313,618	5,343	318,961	253,861
1.61 Continuing Education	440,086	105,795	545,881	10,500	556,381	514,233
1.62 International and Out of Province Students	1,163,805	260,351	1,424,156	348,657	1,772,813	1,827,115
1.64 Other	-	-	-	-	-	-
Total Function 1	57,804,771	14,166,777	71,971,548	3,006,422	74,977,970	72,860,846
4 District Administration						
4.11 Educational Administration	800,604	179,653	980,257	298,186	1,278,443	1,269,605
4.20 Early Learning and Child Care	-	-	-	-	-	-
4.40 School District Governance	262,427	31,999	294,426	334,226	628,652	388,652
4.41 Business Administration	1,622,945	311,892	1,934,837	411,103	2,345,940	2,346,761
Total Function 4	2,685,976	523,544	3,209,520	1,043,515	4,253,035	4,005,018
5 Operations and Maintenance						
5.20 Early Learning and Child Care	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	433,381	88,587	521,968	143,764	665,732	678,924
5.50 Maintenance Operations	2,931,381	766,602	3,697,983	2,861,632	6,559,615	5,654,315
5.52 Maintenance of Grounds	275,984	76,065	352,049	57,985	410,034	440,034
5.56 Utilities	-	-	-	-	-	1,584,759
Total Function 5	3,640,746	931,254	4,572,000	3,063,381	7,635,381	8,358,032
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	-
7.70 Student Transportation	179,471	22,742	202,213	81,814	284,027	261,975
7.73 Housing	-	-	-	-	-	-
Total Function 7	179,471	22,742	202,213	81,814	284,027	261,975
9 Debt Services						
9.92 Interest on Bank Loans	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	64,310,964	15,644,317	79,955,281	7,195,132	87,150,413	85,485,871

School District No. 40 (New Westminster)

Amended Annual Budget - Special Purpose Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	11,947,256	11,129,874
Other	204,398	100,000
Other Revenue	1,823,604	1,265,000
Total Revenue	13,975,258	12,494,874
Expenses		
Instruction	13,189,776	12,115,594
District Administration	89,510	88,577
Operations and Maintenance	83,888	74,865
Transportation and Housing	396,246	-
Total Expense	13,759,420	12,279,036
Net Revenue (Expense)	215,838	215,838
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(215,838)	(215,838)
Total Net Transfers	(215,838)	(215,838)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year	-	-	8,270	525,896	549,542	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	235,916	302,183				96,000	19,600	317,271	1,700,863
Provincial Grants - Other				100,000	1,500,000				15,000
Other				100,000	1,500,000	96,000	19,600	317,271	1,715,863
Less: Allocated to Revenue Recovered	235,916	302,183	8,270	120,000	1,550,000	96,000	19,600	317,271	1,715,863
Deferred Revenue, end of year	-	-	-	505,896	499,542	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	235,916	302,183	8,270			96,000	19,600	317,271	1,700,863
Provincial Grants - Other				120,000	1,550,000				15,000
Other Revenue				120,000	1,550,000	96,000	19,600	317,271	1,715,863
Expenses									
Salaries									
Teachers								145,100	563,369
Principals and Vice Principals									
Educational Assistants		241,746							694,538
Support Staff						67,510	5,000		
Other Professionals								10,500	47,391
Substitutes						4,860			24,000
	-	241,746	-	-	-	72,370	5,000	155,600	1,329,298
Employee Benefits		60,437				20,130	1,000	39,400	341,565
Services and Supplies	20,078		8,270	120,000	1,550,000	3,500	13,600	122,271	45,000
	20,078	302,183	8,270	120,000	1,550,000	96,000	19,600	317,271	1,715,863
Net Revenue (Expense) before Interfund Transfers	215,838	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,838)								
	(215,838)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund		85,000				10,000			

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	20,621	2,709	-	9,236	150,509	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	408,298	6,773,816	374,507	52,000	6,750	110,800		25,000	19,000
Provincial Grants - Other						70,941		18,046	
Other						70,468		28,900	
	408,298	6,773,816	374,507	52,000	6,750	252,209	-	71,946	19,000
Less: Allocated to Revenue Recovered	408,298	6,773,816	374,507	54,709	6,750	261,445	150,509	71,946	19,000
			20,621						
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	408,298	6,773,816	374,507	54,709	6,750	110,800	150,509	25,000	19,000
Provincial Grants - Other						70,941		18,046	
Other Revenue						79,704		28,900	
	408,298	6,773,816	374,507	54,709	6,750	261,445	150,509	71,946	19,000
Expenses									
Salaries									
Teachers		5,469,052		44,309					
Principals and Vice Principals	24,000								
Educational Assistants									
Support Staff	164,646					179,793		43,858	
Other Professionals									
Substitutes	107,670				5,500	14,468		6,524	6,334
	296,316	5,469,052	-	44,309	5,500	194,261	-	50,382	6,334
Employee Benefits	73,482	1,304,764		10,400	1,250	44,948		10,964	
Services and Supplies	38,500		374,507			22,236	150,509	10,600	12,666
	408,298	6,773,816	374,507	54,709	6,750	261,445	150,509	71,946	19,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	ECL Early Care & Learning	Feeding Futures Fund	Apprentice Program	Queensborough Bus Pilot	TOTAL
	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	105,248	-	4,411	-	1,376,442
Add: Restricted Grants					
Provincial Grants - Ministry of Education and Child Care	175,000	826,518		366,246	11,809,768
Provincial Grants - Other			111,000		199,987
Other				30,000	1,744,368
	175,000	826,518	111,000	396,246	13,754,123
Less: Allocated to Revenue	151,000	826,518	115,411	396,246	13,975,258
Recovered					20,621
Deferred Revenue, end of year	129,248	-	-	-	1,134,686
Revenues					
Provincial Grants - Ministry of Education and Child Care	151,000	826,518		366,246	11,947,256
Provincial Grants - Other			115,411		204,398
Other Revenue				30,000	1,823,604
	151,000	826,518	115,411	396,246	13,975,258
Expenses					
Salaries					
Teachers			63,211		6,285,041
Principals and Vice Principals					24,000
Educational Assistants					936,284
Support Staff		8,000	1,000	12,000	481,807
Other Professionals	120,000	32,000			209,891
Substitutes					169,356
	120,000	40,000	64,211	12,000	8,106,379
Employee Benefits	30,000	10,000	13,700	3,000	1,965,040
Services and Supplies	1,000	776,518	37,500	381,246	3,688,001
	151,000	826,518	115,411	396,246	13,759,420
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	215,838
Interfund Transfers					
Tangible Capital Assets Purchased					(215,838)
	-	-	-	-	(215,838)
Net Revenue (Expense)	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund					95,000

School District No. 40 (New Westminster)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget			2024 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		10,000	10,000	
Amortization of Deferred Capital Revenue	6,297,718		6,297,718	6,284,919
Total Revenue	6,297,718	10,000	6,307,718	6,284,919
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,313,360		7,313,360	7,359,546
Transportation and Housing	13,034		13,034	11,284
Total Expense	7,326,394	-	7,326,394	7,370,830
Net Revenue (Expense)	(1,028,676)	10,000	(1,018,676)	(1,085,911)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,415,838		1,415,838	1,015,838
Local Capital		650,000	650,000	150,000
Total Net Transfers	1,415,838	650,000	2,065,838	1,165,838
Other Adjustments to Fund Balances				
Tangible Capital Assets WIP Purchased from Local Capital	250,000	(250,000)	-	
Total Other Adjustments to Fund Balances	250,000	(250,000)	-	
Budgeted Surplus (Deficit), for the year	637,162	410,000	1,047,162	79,927



Supplement to: **EDUCATION POLICY & PLANNING MEETING**

Date: February 27, 2024

Submitted by: Pam Craven Director of Instruction, Secondary Programs

Item: **Requiring Action** Yes No **For Information**

Subject: Framework for Enhancing Student Learning: Student Success in New West Schools 2022-2023

Success in New West Schools is guided by our commitment to the principles of the “[Educated Citizen](#)” as developed by the Ministry of Education, as well as our own [Strategic Plan](#). We also align this work with our [Aboriginal Enhancement Agreement](#), as this identifies specific goals and guidelines to increase success for our Indigenous students. We measure success and provide accountability to the Ministry of Education and Child Care based on the [Framework for Enhancing Student Learning](#) (FESL).

FESL outlines goals to support continuous improvement. Specific quantitative data sets are used to help us measure success and plan ongoing supports for students. FESL data, as well as our qualitative “stories of success”, help us to identify and prioritize initiatives in our yearly budget process. All districts create a yearly [Enhancing Student Learning Report](#), submit it to Ministry of Education and Child Care by September 30, and put it on their District website.

As part of our continuous improvement cycle and to provide ongoing communication, we provide a yearly presentation to Board of Education as well as share the data with our School Administrators throughout the school year to support their School Learning Plans.

Framework for Enhancing Student Learning: Student Success in New West Schools 2022-2023

<https://padlet.com/pcraven2/fesl-2024-45rh5ihouwsky13d>

New Westminster School District, SD #40
Report Shared with Board of Education February 2024

Supporting Student Success: The Framework for Enhancing Student Learning

Ministry of Education Policy that supports:

A shared commitment to improve student success and equity of learning outcomes for every student in public education in British Columbia



Click on this [visual](#) to read the Framework

New West Schools: A Vibrant and Diverse Community of Learners

Student Group	FTE
Standard Enrollment	7,189
Online Learning	349
Continuing Education	201
Alternate Programs	127
Total Enrollment	7,866

Sub Population	NW	BC
Non-Residents	177 (2%)	2%
English Language Learners	1,657 (21%)	13%
Indigenous	316 (4%)	11%
French Immersion	1,000 (13%)	9%
Diverse Abilities	853 (11%)	13%
Children and Youth In Care	4 (.05%)	.6%

Data from 2023/2024 September 1701 collection

How Do We Measure Student Success?

A key part of student success is reviewing and analyzing student data as it relates to:

- Intellectual Development
- Human & Social Development
- Career Development

Framework for Enhancing Student Learning



The Power of Quantitative and Qualitative Data

We use both quantitative and qualitative data to identify:

- areas of strength
- areas that require more focus
- resources needed to support ongoing student success



Qualitative Measures: Our Stories of Success

Success is highlighted through our District and school success stories and is evidenced in initiatives like:

- School Learning Plans
 - School musical and performing Arts productions
 - Yearly Student Voice Symposium
 - Concours d' art oratoire for French Immersion Students
 - Trades and Apprenticeship Programs
 - Earth Day, Pink Shirt and Orange Shirt Day activities and assemblies ...and so much more!
- Attend an Education Policy and Planning Committee Meeting: [link](#)
 - Check out our District and School Websites: [link](#)
 - Check out our annual "Good Things are Happening" Report: (click on image)
 - Follow New West Schools on Facebook and X (formerly Twitter) @newwestschools



Areas Being Measured	FESL Required Provincial Data Sets	Additional Data Provided by District
Intellectual Development: <ul style="list-style-type: none"> • Literacy • Numeracy 	Foundation Skills Assessment (FSA)	Report Card Data K-8
	Graduation Numeracy Assessment GNA 10 Graduation Literacy Assessments GNL 10 & 12	
	Grade to Grade Transitions	
Human & Social Development: <ul style="list-style-type: none"> • Belonging • Welcome • Safety • Adult Connections 	Ministry Student Learning Survey	Early Years Development Instrument (EDI)
		Childhood Experiences Questionnaire (CHEQ)
		Middle Years Development Instrument (MDI)
		McCreary Society Adolescent Health Survey
Career Development: <ul style="list-style-type: none"> • Dogwood/Evergreen • Career Paths 	Completion Rates	
	Post-Secondary Transitions	

Planning for Success

The budget is passed for the upcoming school year in alignment with our data analysis and stakeholder input. Schools review their School Learning Plan for alignment. Based on the identified priorities, staffing and resources are put in place for the upcoming school year and District Departments begin to revise Operational Plans.

School Year Begins:

District Departments review Strategic Plan Goals and FESL data to create Operational Plans that include specific objectives, key results, measures of success and timelines for the school year.

District Departments meet regularly to review measures of success and align their Operational Plans. Regular updates are provided to our stakeholders: Board of Education, NWTU, CUPE, District and School Administrators, Aboriginal Advisory Committee, Parents (DPAC), and Student Voice Representatives.

Stakeholder feedback and input is requested through online surveys and the opportunity for stakeholder groups to present their budget priorities to the Board.

School Administrators use the Strategic Plan and District Department goals and work with their staff to create their School Learning Plan. The School Learning Plan is shared with their community.

Planning for the upcoming school year begins with our robust budget process involving input from all stakeholders, based on our FESL and school-based data and analysis of identified needs.

FESL data, analysis and updates on current initiatives are presented to the Board of Education and all stakeholders in our yearly Student Success presentation in February. Schools use their site-based data to further refine their School Learning Plan.

District continuously collects and analyzes FESL data, reviews current objectives and key results and plans initiatives to support continued success. Consultation with site-based Administrators, CUPE and NWTU is ongoing. School Learning Plans are reviewed regularly.



data

Student Performance, Data Analysis and Interpretation:

Intellectual Development , Human and Social Development, Career Development

Quantitative Data Collection: Who is Included?

All Resident Students:

- all students who are BC residents [does not include fee-paying International Students]



Indigenous Students:

Students who have ever self-identified as Indigenous on an enrolment collection.



Students with Disabilities or Diverse Abilities:

All 12 Special Education Categories are used to identify these students. Want to learn more about Special Education in BC? [link](#)



Children and Youth in Care:

Students who have been identified in the twelve months prior to September by the Ministry of Children and Family Development.



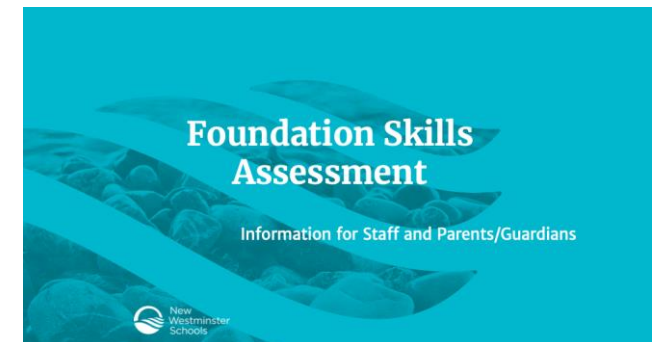
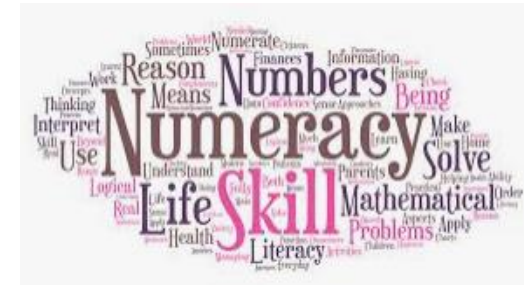
Intellectual Development Data

FSA, K-8 Report Cards, Graduation Assessments, Grade to Grade Transitions

Foundation Skills Assessment Important Information

- FSA provides a “snapshot” of how well BC students are doing in the key foundational areas of literacy and numeracy
- Completed yearly in the fall by all Grade 4 and 7 students
- Addresses these questions:
 - Is student achievement improving over time?
 - What trends are we seeing?
 - How can we support teaching and learning experiences to improve results over time?

FSA data is reported as students ***on-track or extending*** grade level expectations based on a 4-point scale.

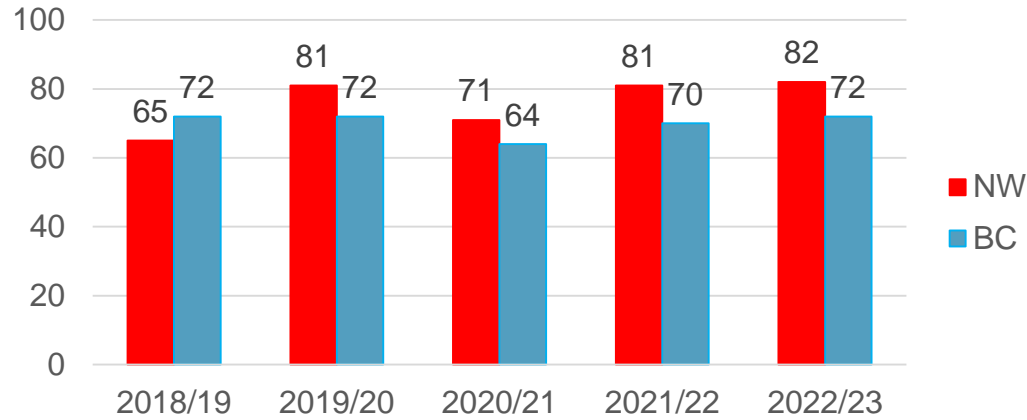


[Click on this image to view a presentation about the FSA](#)

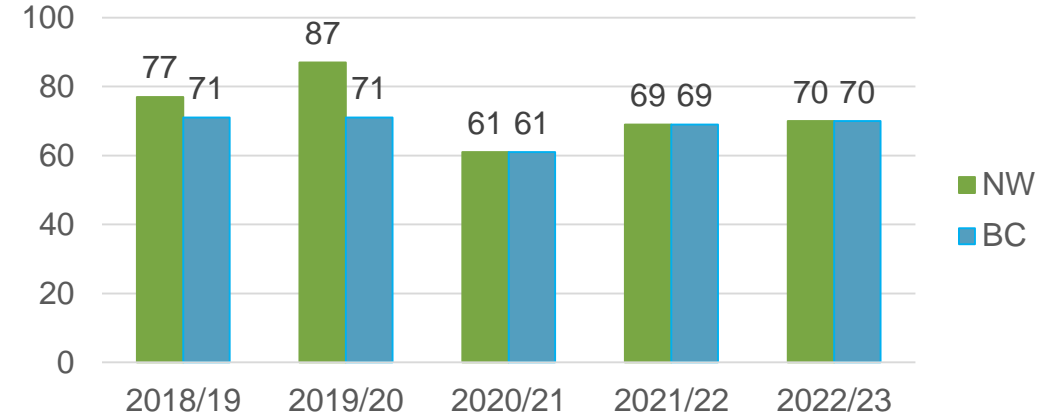
FSA % Participation: All Students



Grade 4



Grade 7

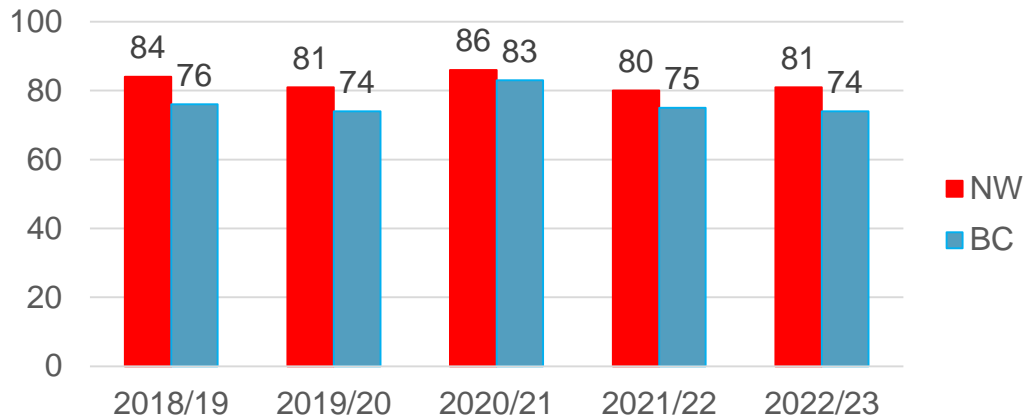


Year	Grade 4 Cohort Size	Grade 7 Cohort Size
2018/19	552	478
2019/20	516	501
2020/21	526	487
2021/22	488	548
2022/23	575	522

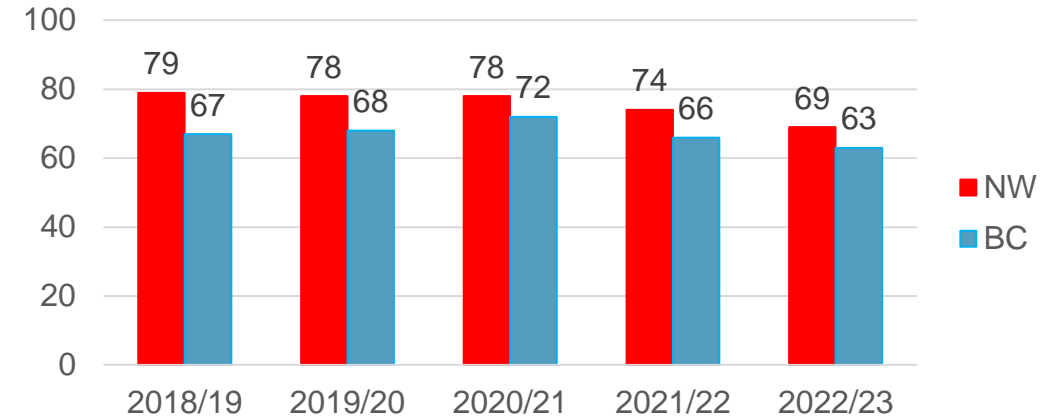
FSA % On Track or Extending: All Students



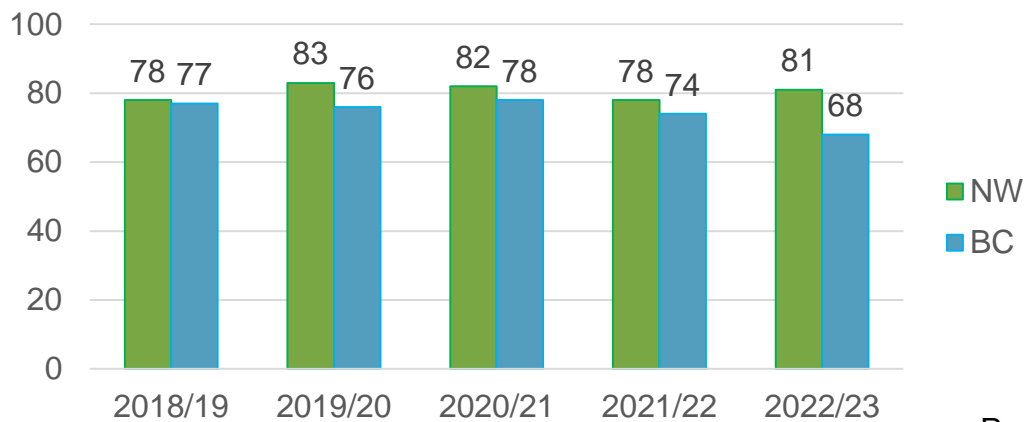
Grade 4 Literacy



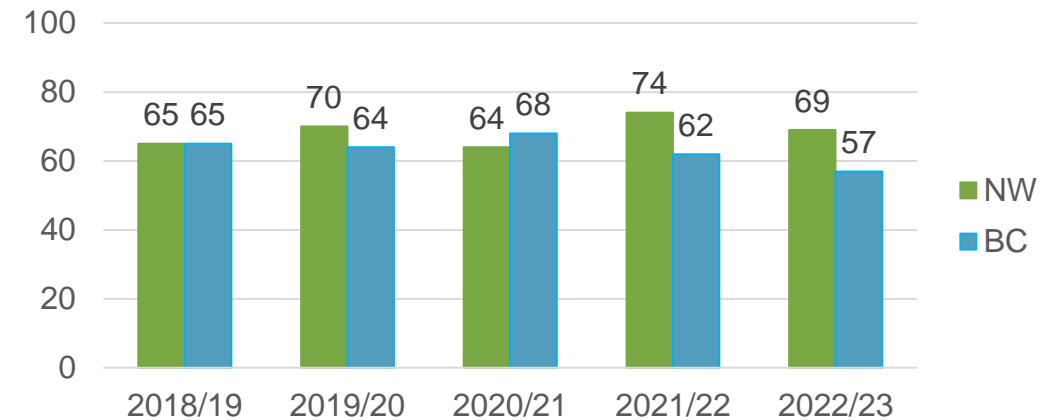
Grade 4 Numeracy



Grade 7 Literacy



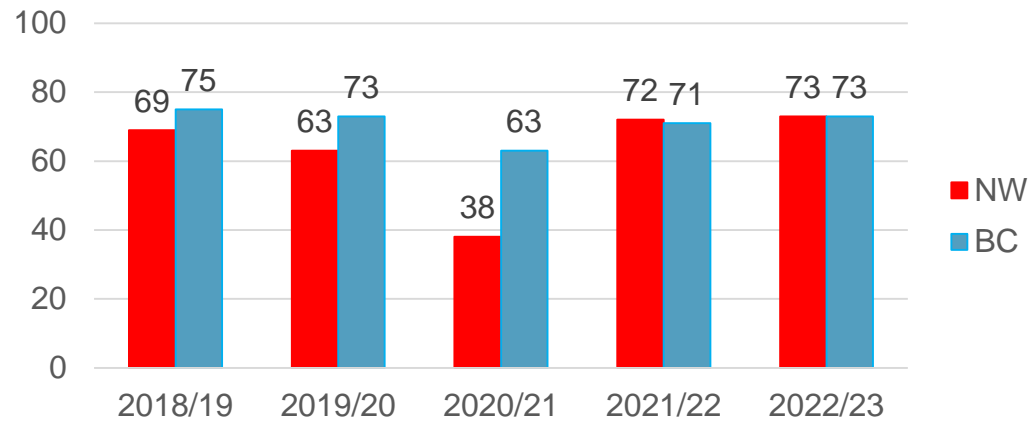
Grade 7 Numeracy



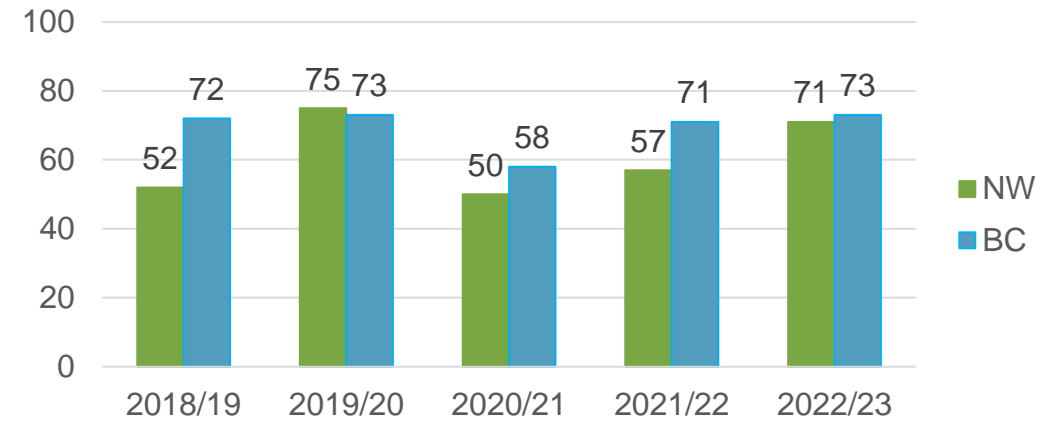
FSA % Participation: Indigenous



Grade 4



Grade 7

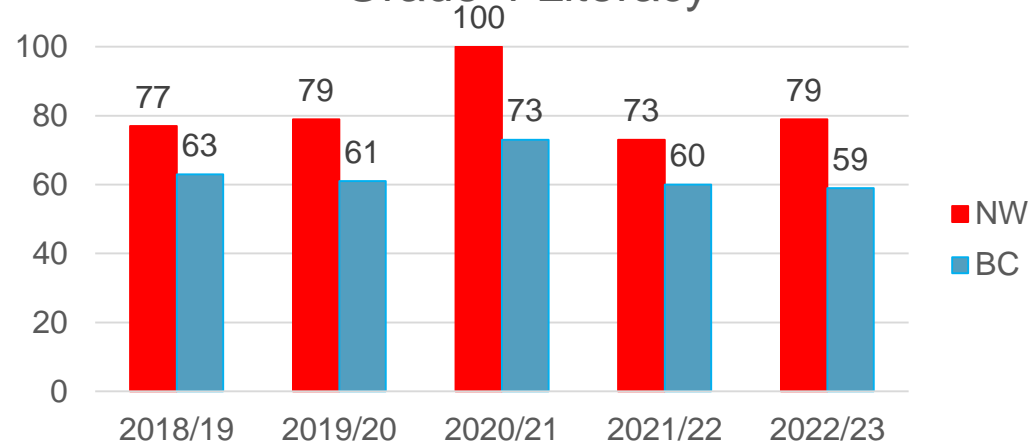


Year	Grade 4 Cohort Size	Grade 7 Cohort Size
2018/19	28	26
2019/20	28	18
2020/21	19	28
2021/22	23	28
2022/23	25	30

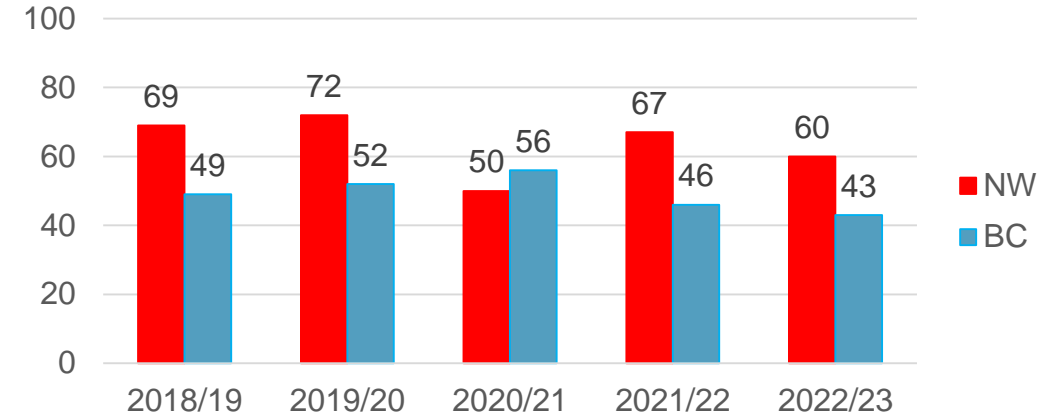
FSA % On-Track or Extending: Indigenous



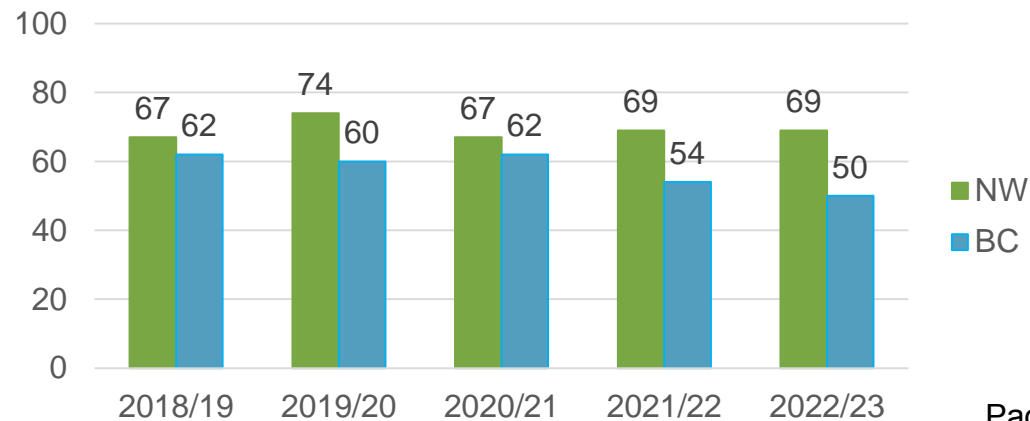
Grade 4 Literacy



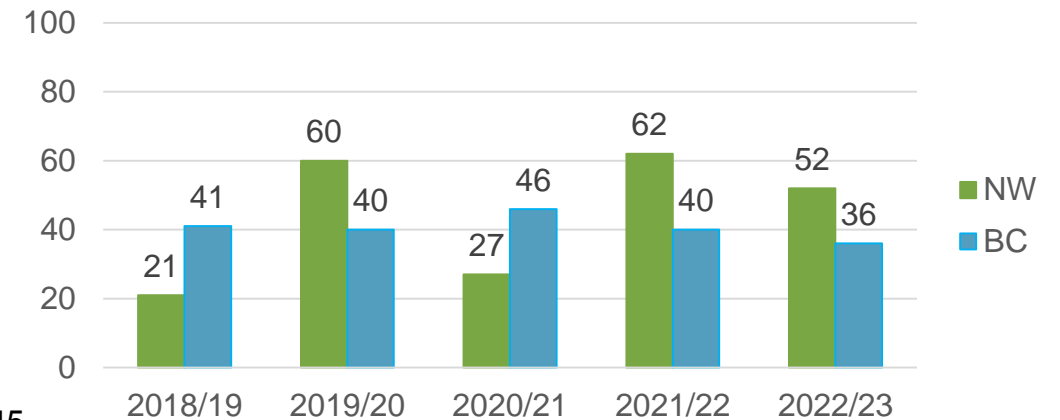
Grade 4 Numeracy



Grade 7 Literacy



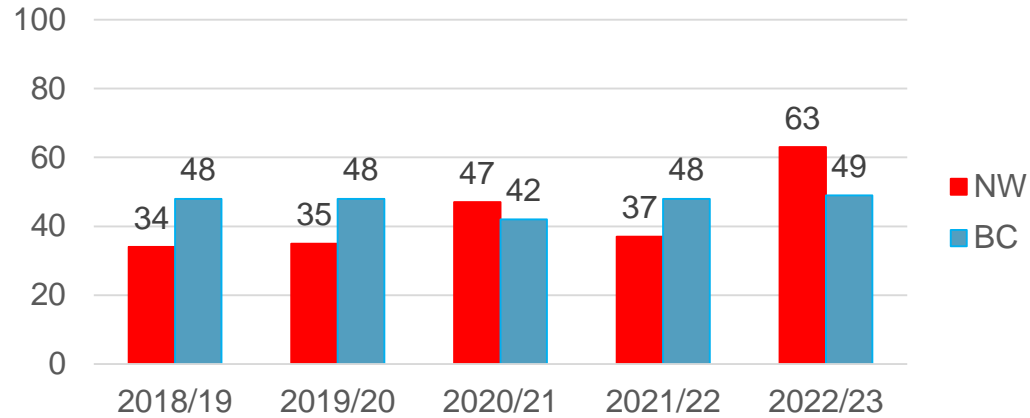
Grade 7 Numeracy



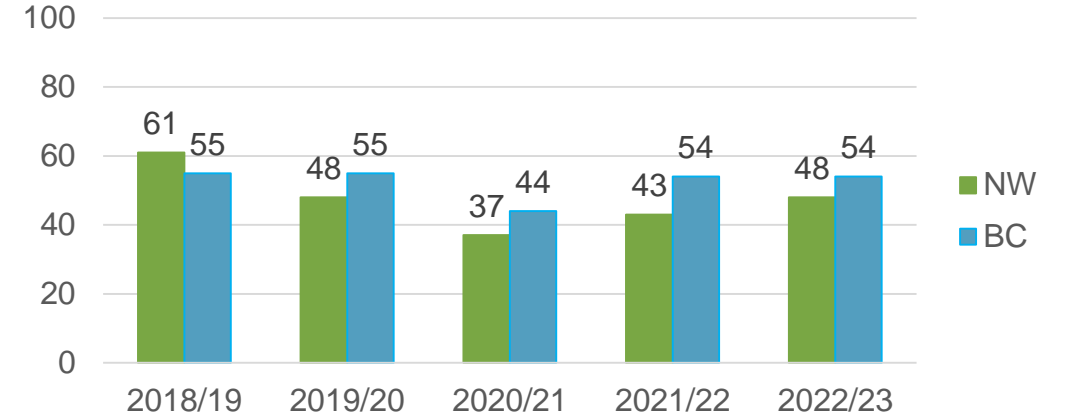
FSA % Participation: Diverse



Grade 4



Grade 7

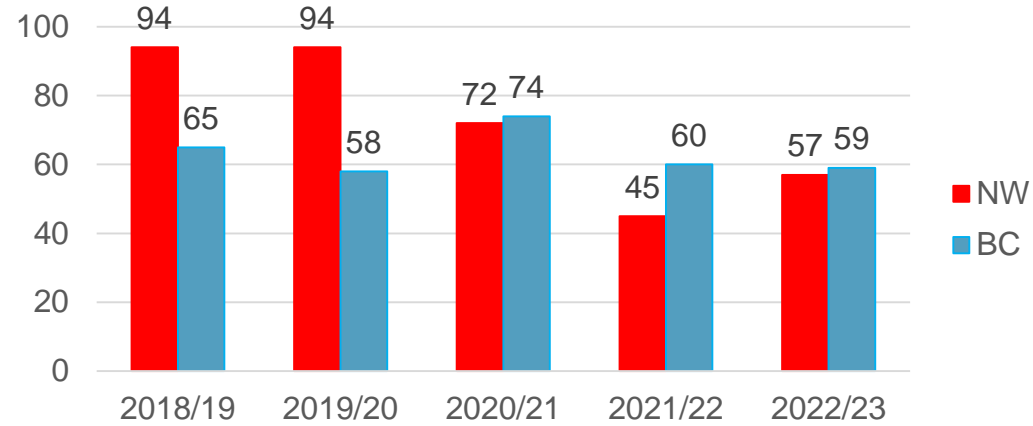


Year	Grade 4 Cohort Size	Grade 7 Cohort Size
2018/19	44	42
2019/20	49	66
2020/21	50	63
2021/22	30	86
2022/23	56	67

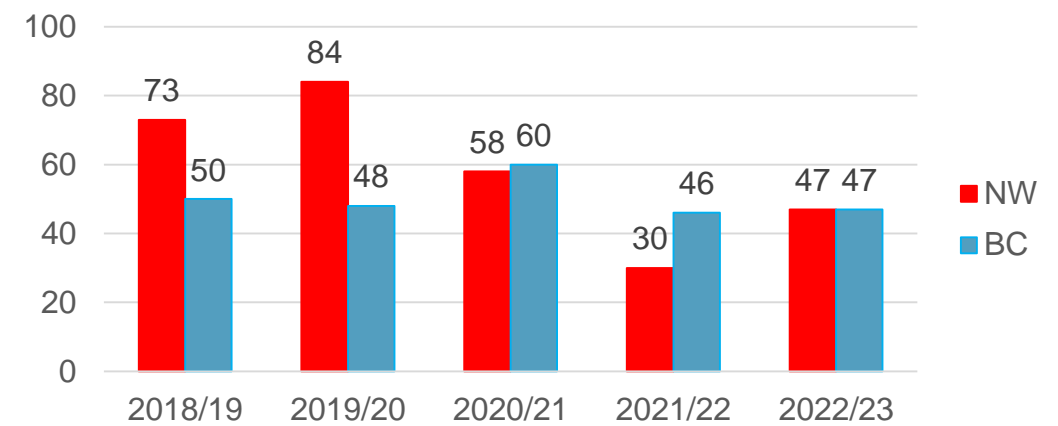


FSA % Proficient or Extending: Diverse

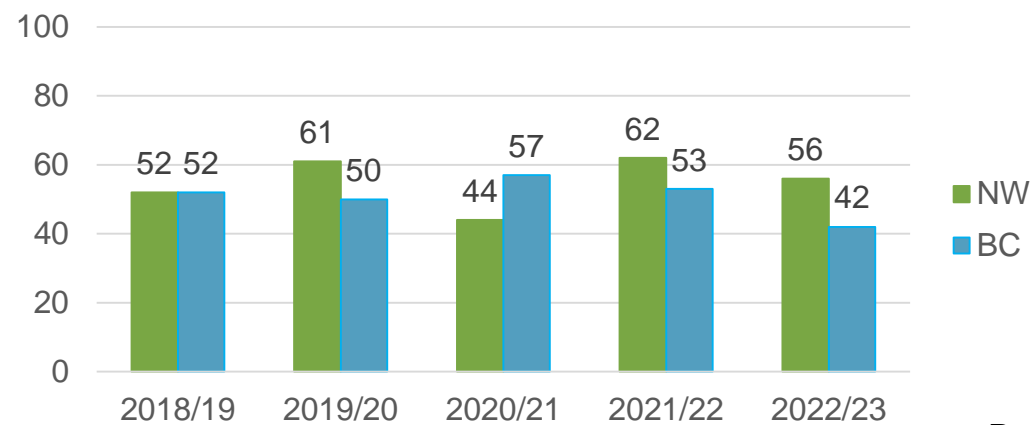
Grade 4 Literacy



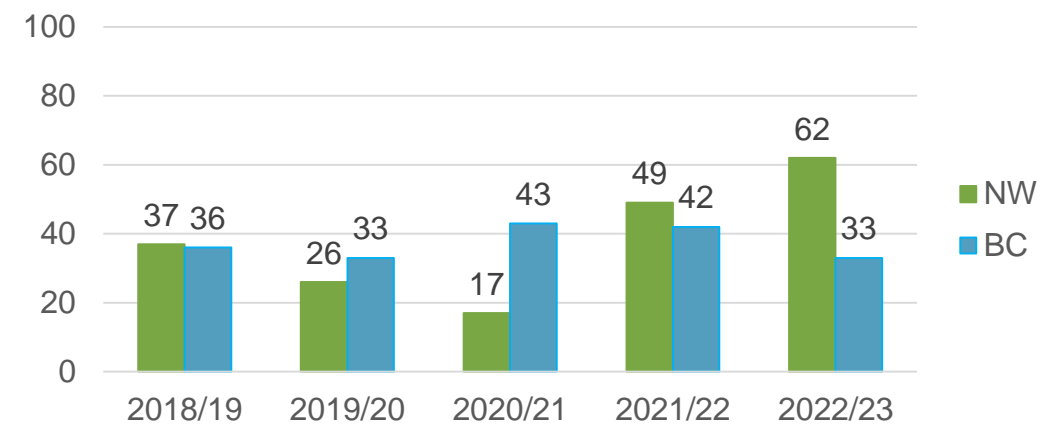
Grade 4 Numeracy



Grade 7 Literacy



Grade 7 Numeracy



What Does the FSA Data Tell Us?

All Students:

- Participation for Grade 4 above the provincial level, at or above provincial level for Grade 7
- Grade 4 participation trending higher than Grade 7
- Consistently above provincial average % proficient or extending for literacy in Grade 4 and 7
- Consistently good results in Grade 4 literacy with % proficient or extending averaging above 80% (5 year trend)
- Consistently good results in Grade 7 literacy with % proficient or extending averaging at 80% (5 year trend)
- Consistently above provincial average % proficient or extending for numeracy in Grade 4 and at or above for Grade 7
- Numeracy % proficient or extending results are lower than literacy results in both Grades 4 and 7 (12% lower)

Indigenous Students:

- Participation trending upward the last 3 years, but below "all students" rate
- Very small data sets, small cohort sizes
- Trending above the provincial average % proficient or extending for literacy & numeracy for both grades
- Numeracy % proficient or extending results are lower than literacy results in both Grades 4 and 7 (trending 15% lower)
- Both literacy and numeracy results for Indigenous students in both grades are lower than "all students"

Diverse Students:

- Participation rates below provincial average--need to focus on increased participation
- Small data sets and cohort sizes impact results
- Grade 4 literacy & numeracy % proficient or extending on a downward trend but at provincial average in 2021/22 and 2022/23
- Grade 7 literacy & numeracy-fluctuating trend, but above provincial average in 2021/22 and 2022/23



**WHAT THE
DATA SAYS**

A close-up photograph of a teacher and three students gathered around a desk, looking at a report card. The teacher, on the right, is a woman with blonde hair, wearing a white shirt, holding a blue pen. The students are a boy in a blue and black striped polo shirt, a girl in a yellow shirt with her hand to her face, and another girl in a red shirt on the left holding a yellow pencil. The scene is brightly lit, suggesting a classroom environment.

Report Cards

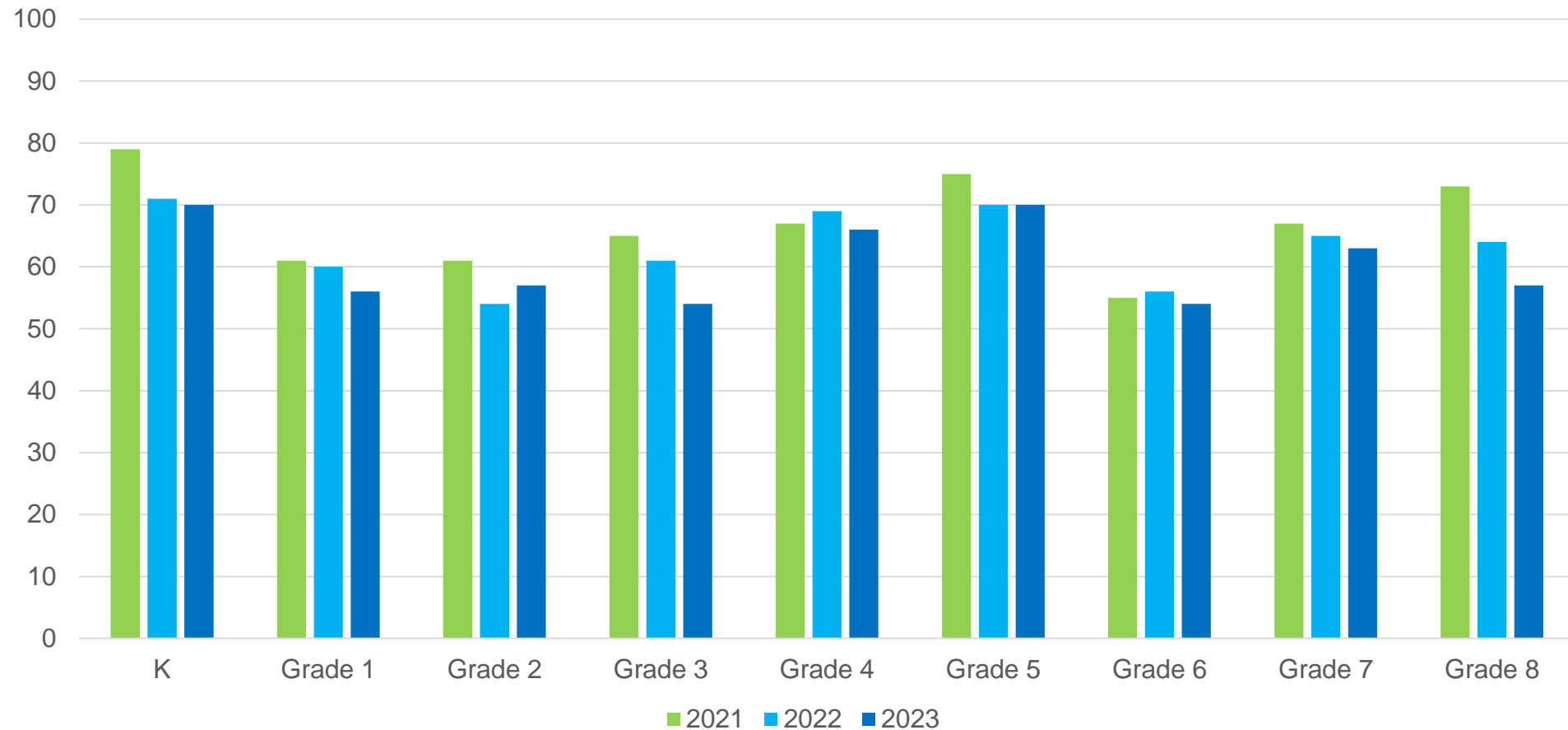
Report Card Proficiency Scale K-9: Ministry of Education

The Provincial Proficiency Scale	EMERGING	DEVELOPING	PROFICIENT	EXTENDING
		The student demonstrates an initial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a partial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a complete understanding of the concepts and competencies relevant to the expected learning.

Report Cards K-9 use the 4-point proficiency scale: emerging, developing, proficient, extending to evaluate student progress.

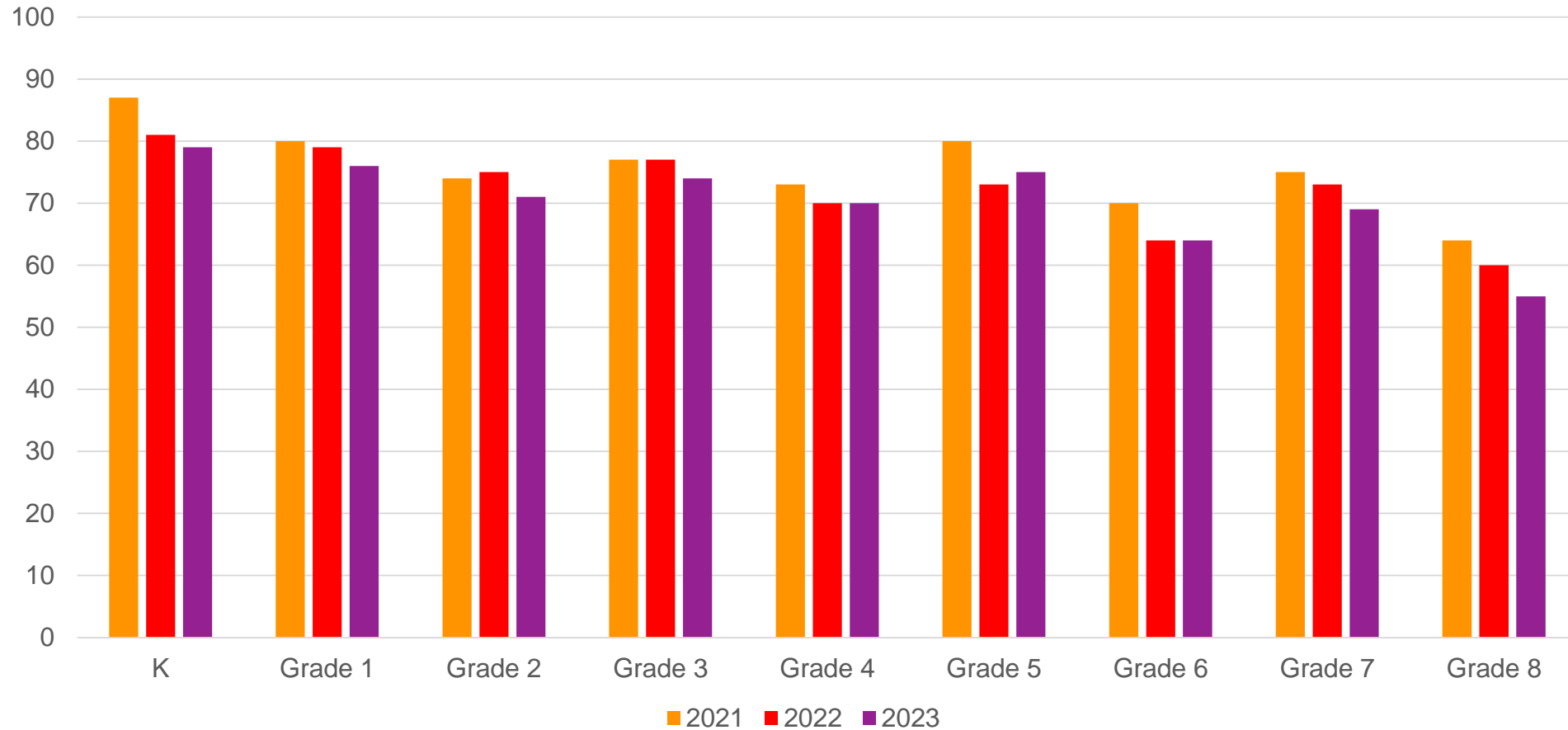
Report Card Data – English Language Arts

% of Students Proficient or Extending by June



Report Card Data – Mathematics

% of Students Proficient or Extending by June



What Does Report Card Data Tell Us? Existing/Emerging Areas of Need



Indigenous K-5:

- 20% of students emerging in ELA and 15% emerging in Math

Indigenous Grade 6-8:

- 25% of students emerging in ELA and 20% emerging in Math



Diverse (all designations) K-8:

- 20% of students emerging in both ELA and Math

Literacy and Numeracy Focus in New West Schools





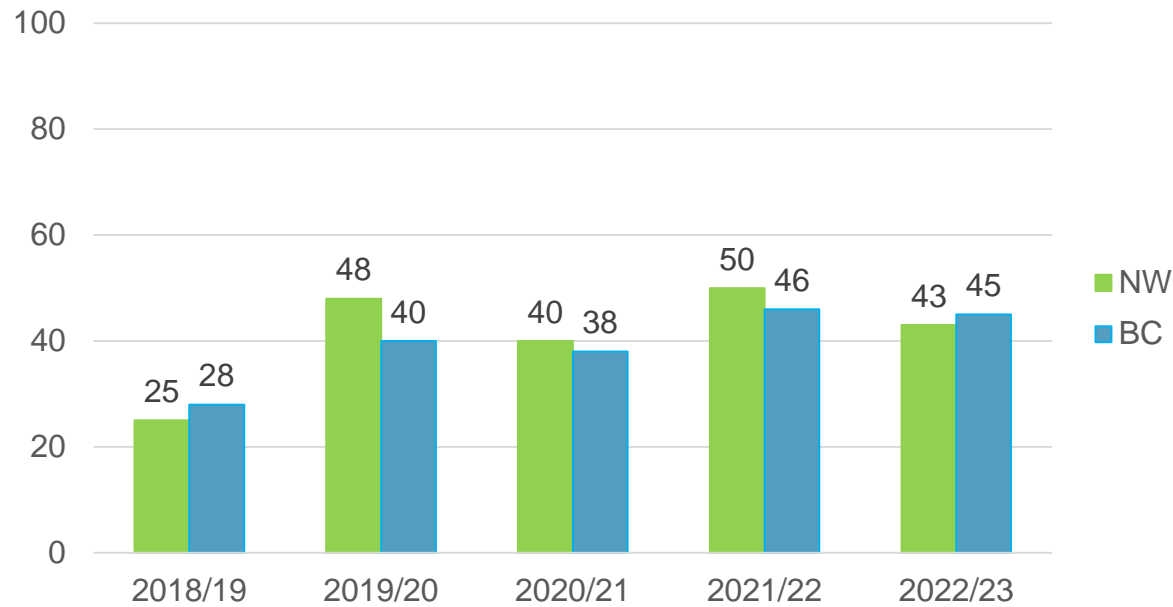
Graduation Assessments



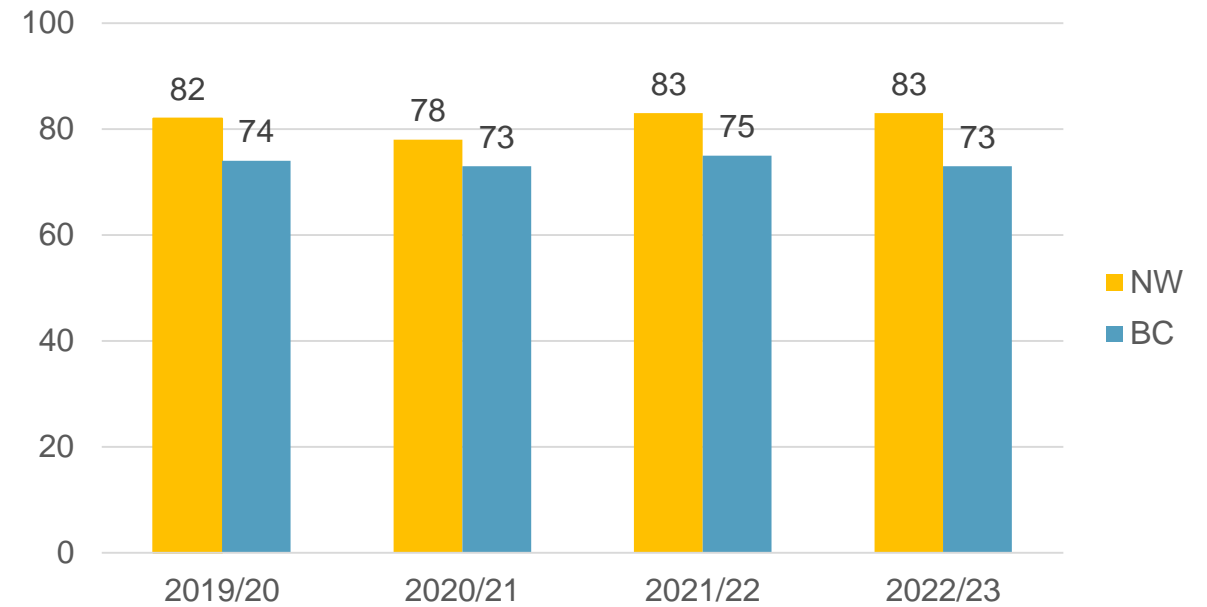
Graduation Numeracy and Literacy Assessments

% Proficient or Extending All First Time Grade 10 Writers

Numeracy



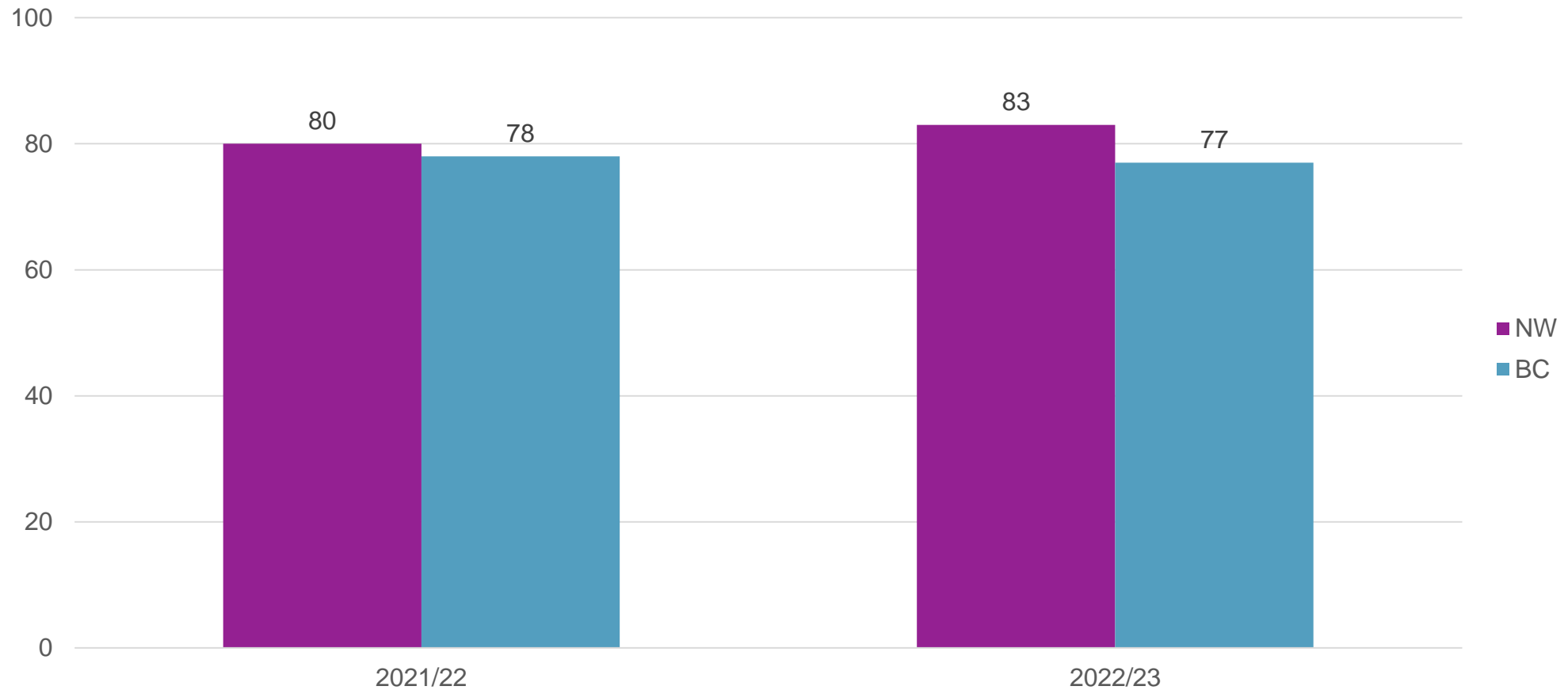
Literacy





Graduation Literacy Assessment

% Proficient or Extending All First Time Grade 12 Writers

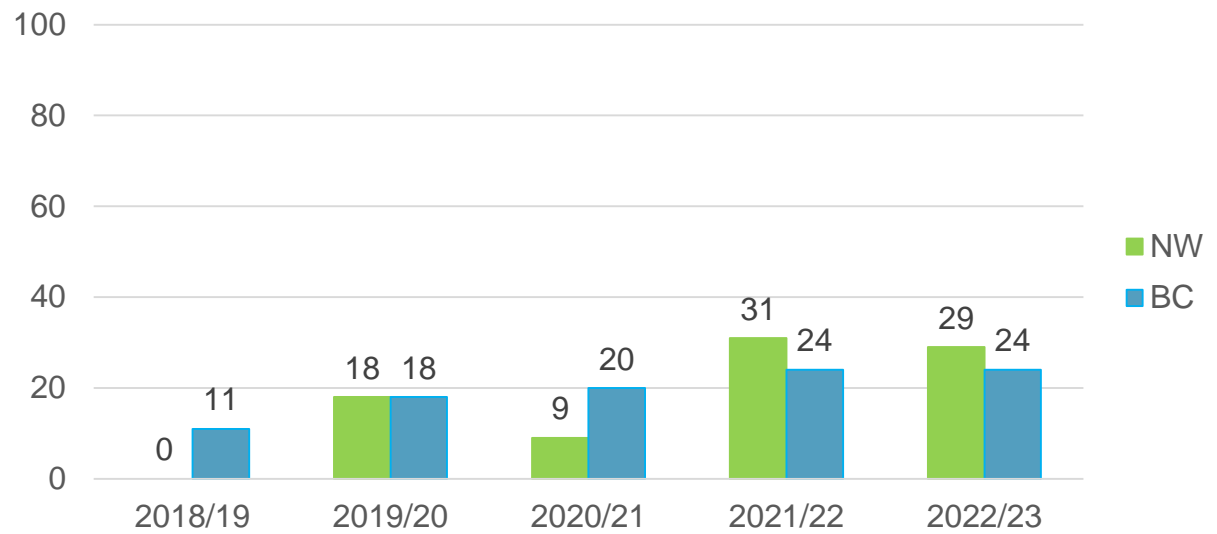




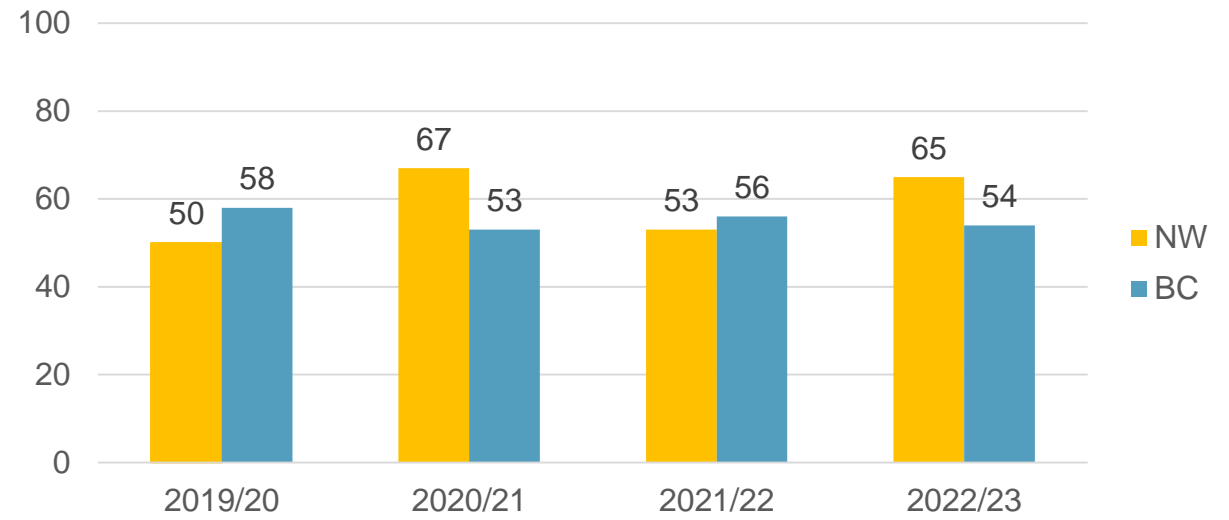
Graduation Numeracy and Literacy Assessments

% Proficient or Extending Indigenous First Time Grade 10 Writers

Numeracy



Literacy



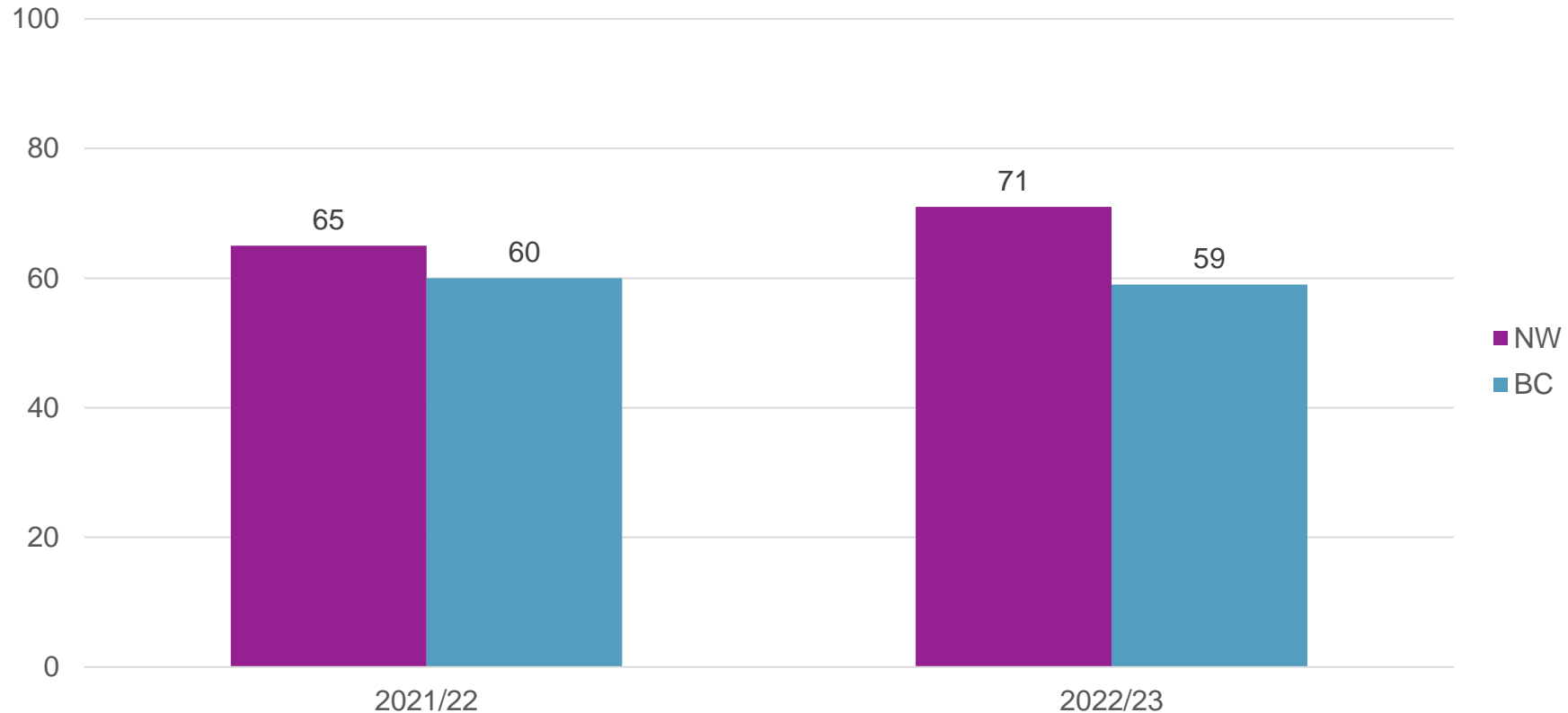
Indigenous first-time writer count between **10 and 17** students yearly.



Graduation Literacy Assessment

% Proficient or Extending Indigenous First Time Grade 12

Writers

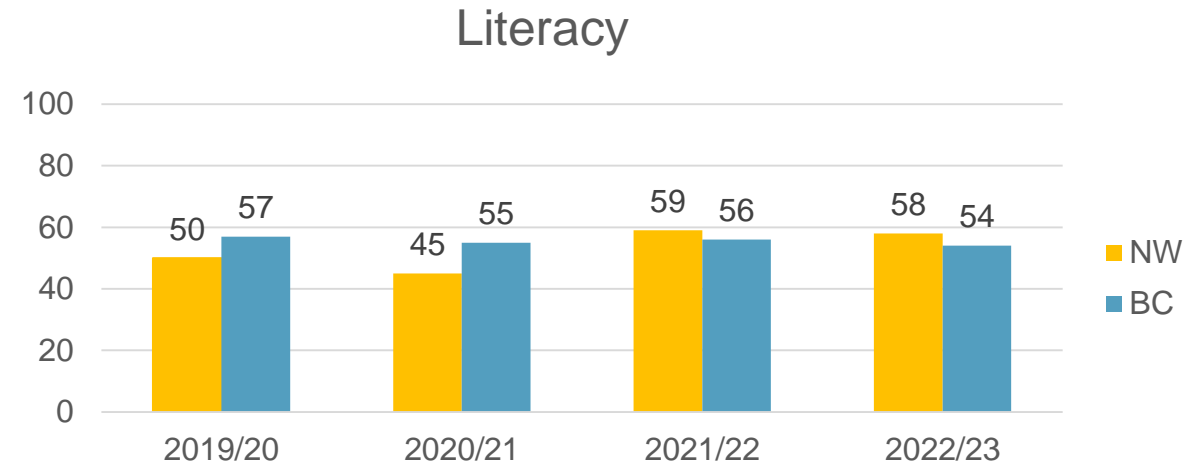
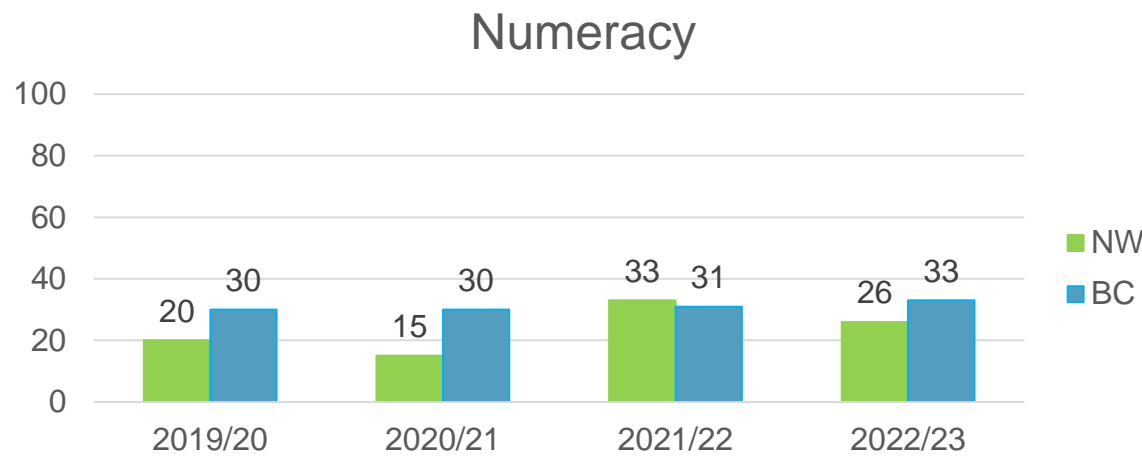


Indigenous Grade 12 first-time writer count between **10-15** students yearly



Graduation Numeracy and Literacy Assessments

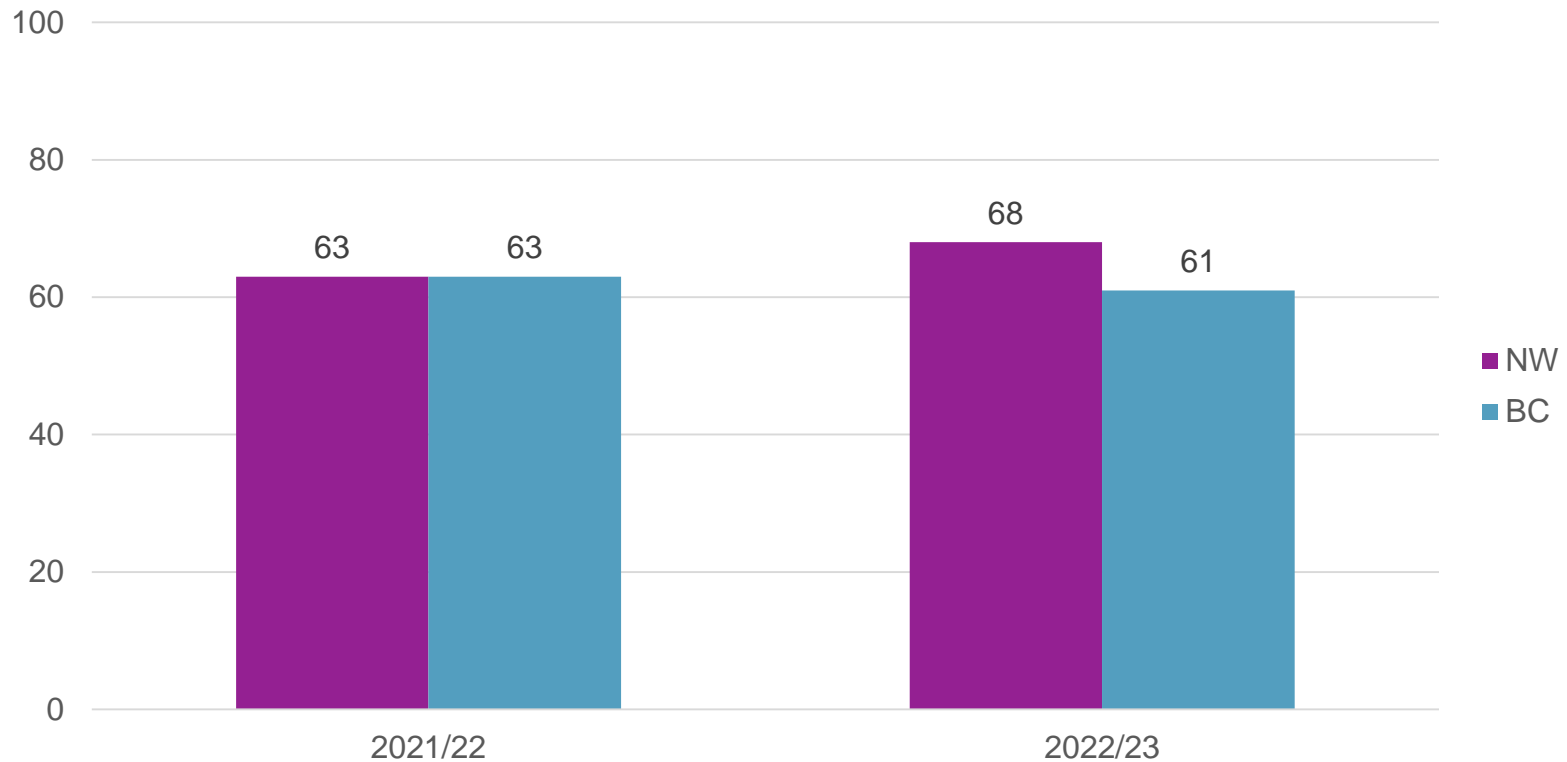
% Proficient or Extending Diverse First Time Grade 10 Writers



Students may write up to 3 times to improve their proficiency in Grade 10-12, this data **only** captures first time writers.

Diverse first-time writers count between **40 to 50** students yearly

Graduation Literacy Assessment % Proficient or Extending Diverse First Time Grade 12 Writers



Grade 12 Diverse first-time writer count between **50-60** students yearly

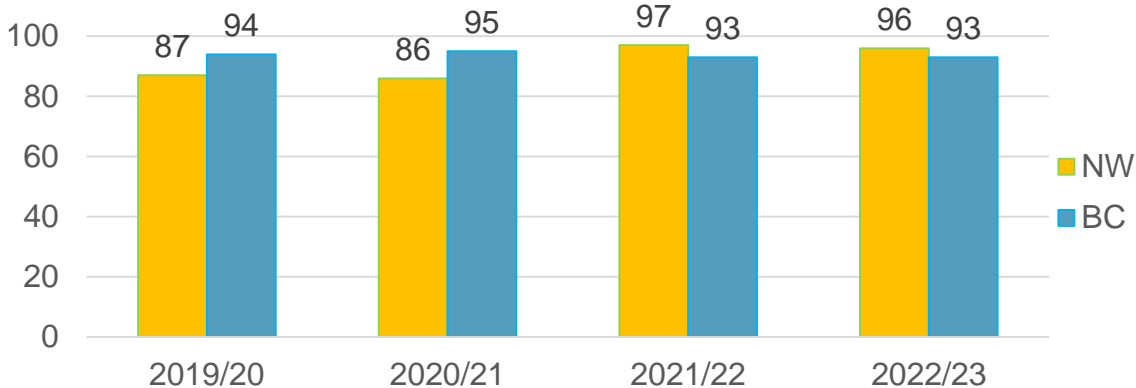
A goldfish is captured mid-jump, moving from a small glass on the left into a larger fishbowl on the right. The fish is orange and yellow, with its body arched as it leaves the water in the small glass. The larger fishbowl is filled with blue-tinted water. The background is a plain, light gray.

Grade to Grade Transitions

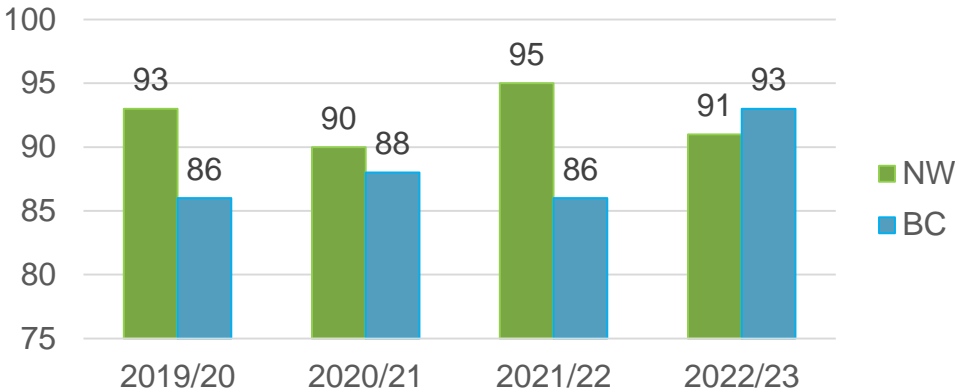
Sample of Grade to Grade Transition Data

Grade 11-12

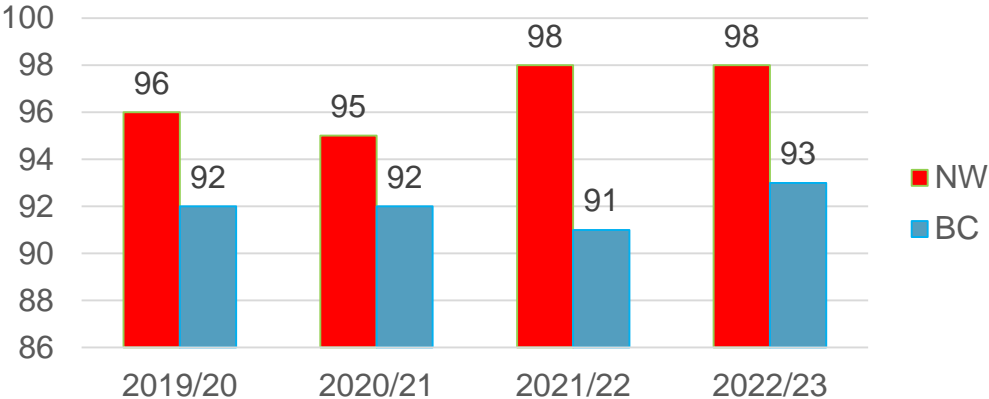
All Students



Indigenous



Diverse

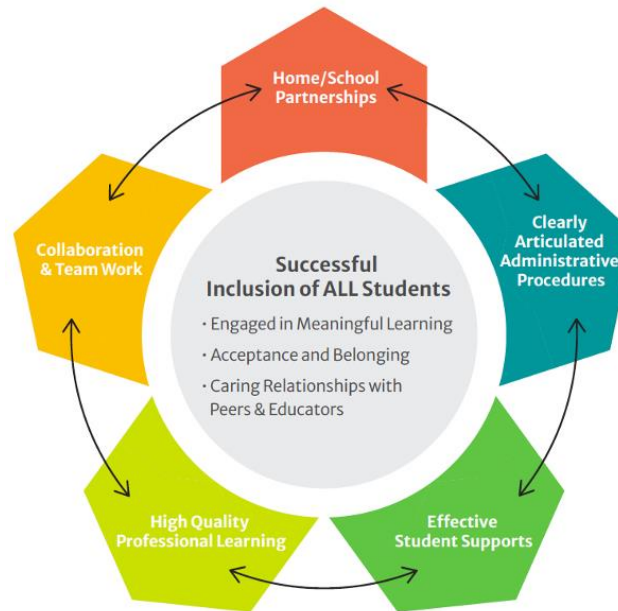


Intellectual Development Success Stories

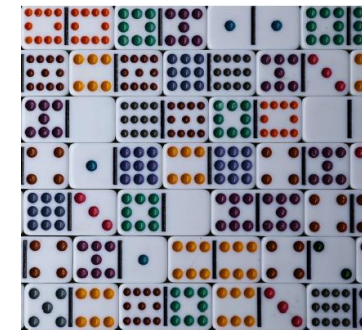


Collaborative Teaching Series,
Universal Design for Learning

Inclusive Education Review
Implementation



Teacher Mentorship Program



New Westminster Schools

Numeracy & Literacy
Frameworks and Resources






Human and Social Development Data

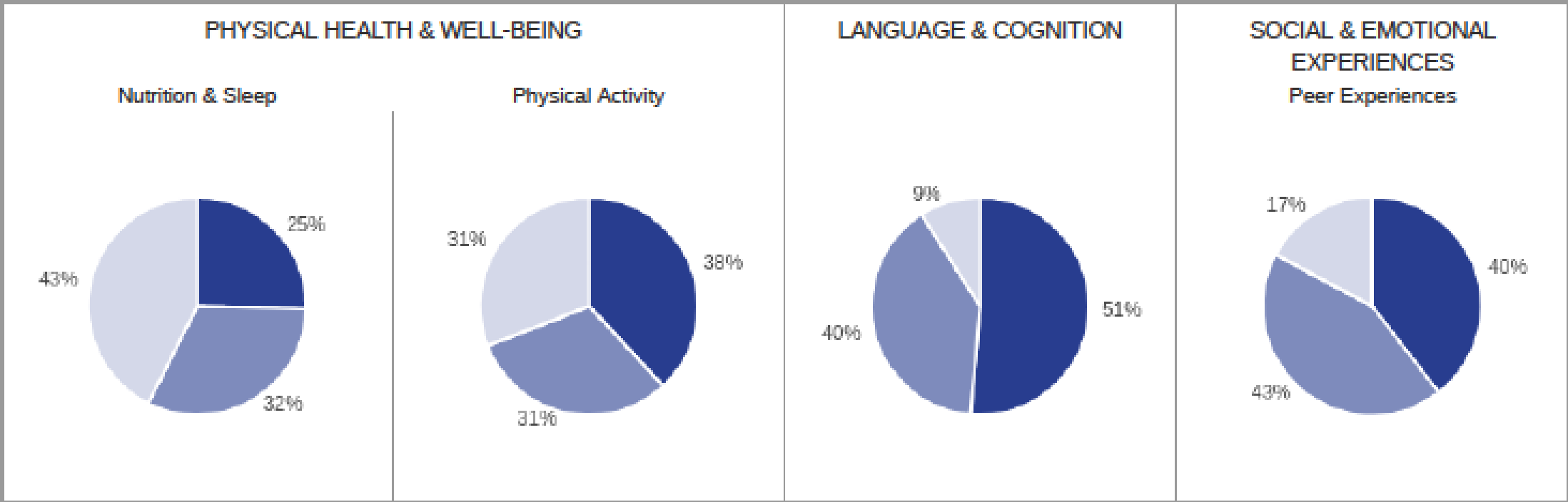
CHEQ, EDI, MDI, Student Learning Survey

A photograph showing two children from behind, sitting on the floor and painting on a wooden easel. The easel holds two sheets of paper. The left sheet has a simple rainbow with red, orange, and yellow bands. The right sheet has a more detailed rainbow with a green band in the center and some green foliage around it. A red tray with paint and brushes is on the floor in front of them. The background shows a classroom setting with a metal cart and a desk.

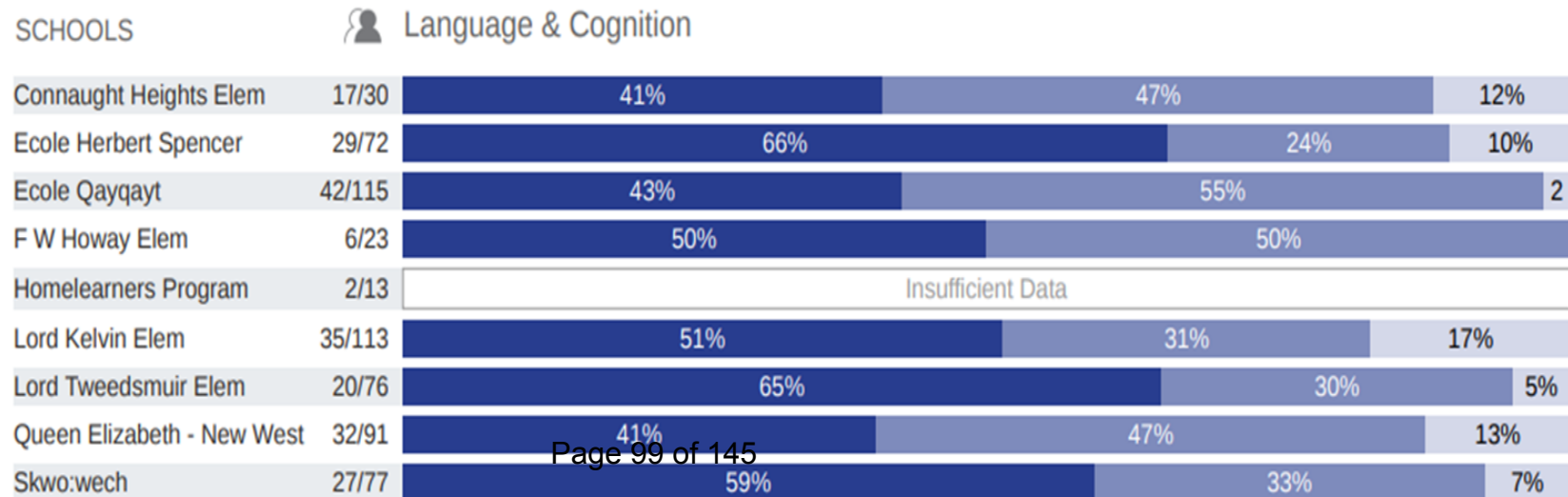
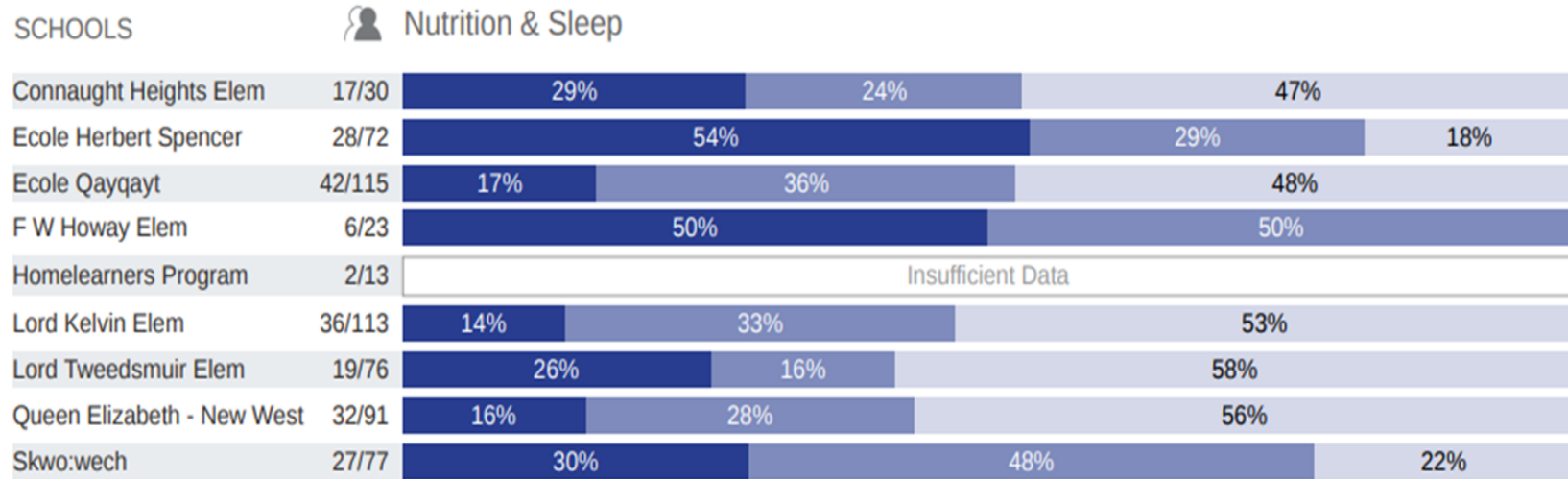
Childhood Experiences Questionnaire

CHEQ: What Does the Data Tell Us? Emerging Areas of Need

 216/610 students in this district has a completed CHEQ	The children in this school district had...			experiences in the following areas prior to kindergarten
	MANY %	SOME %	FEW/NO %	



CHEQ: What Does the Data Tell Us?





CHEQ Summary- comparing 2022 to 2023

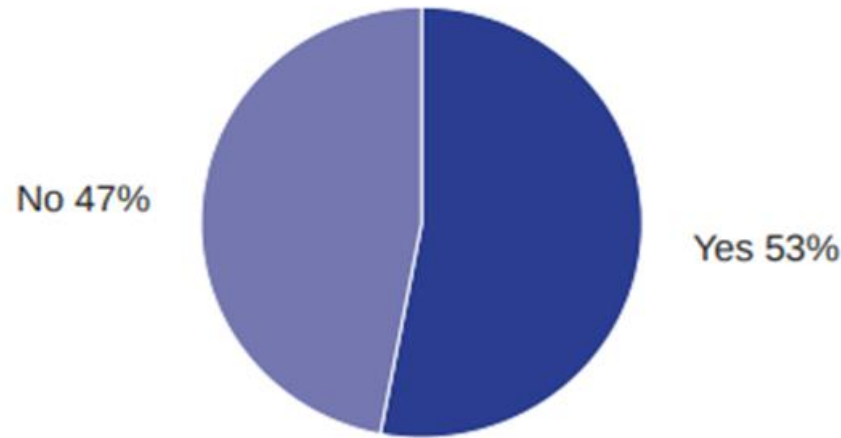
- Lower “many” peer experiences
- Lower “many” physical activity experiences
- Less time outside
- Less frequency of risky play
- Less sleep
- More screen time
- Increase in barrier to accessing health care and programs and support
- Still pandemic impact reported
- Good news: More use of childcare for age 3-K and less barriers

EARLY LEARNING & CARE



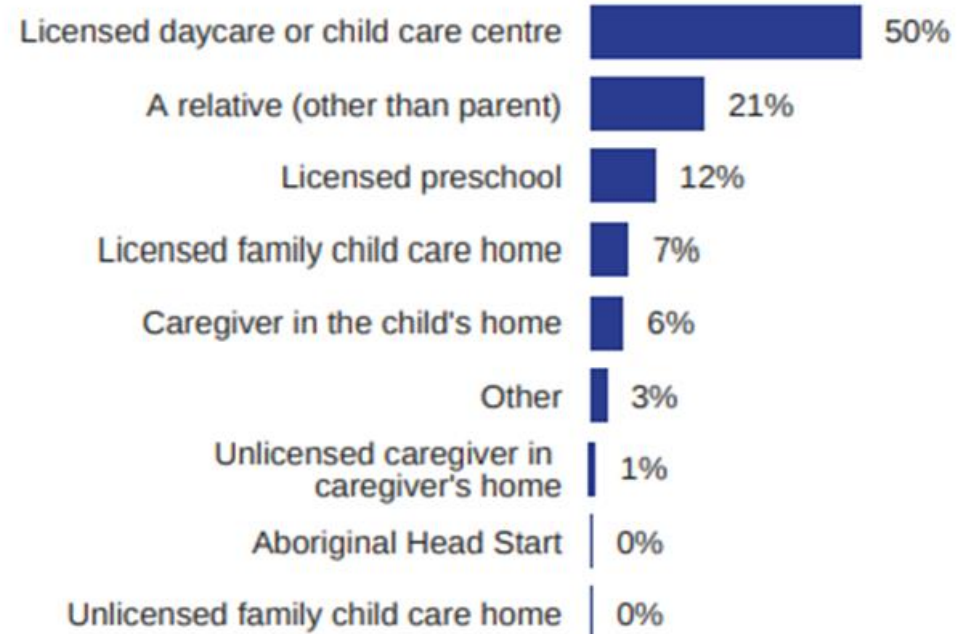
From 18 months to 3 years, was the child in a child care arrangement other than parental care?

ANSWERED: 207



From 18 months to 3 years, type of child care arrangement used the most

ANSWERED: 110



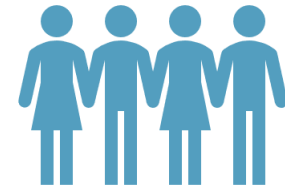
CHEQ: What can we do?



Opportunities for
connections



Get children (and families)
outdoors and moving



Social and emotional
learning opportunities



Early Development Instrument



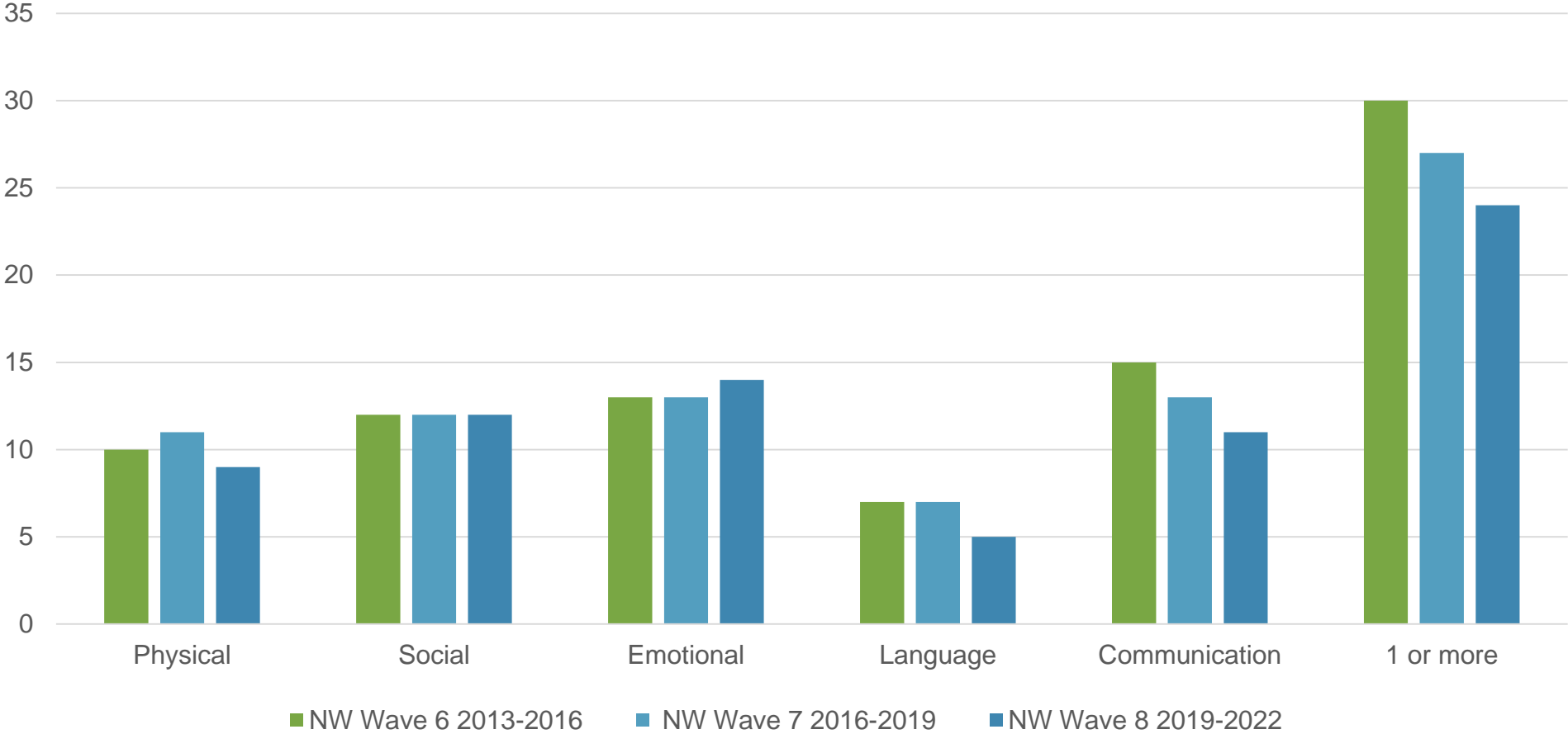
EDI Update

2023-2024:

Wave 9 Year 1

New Westminster participation: February 2024

EDI Data Refresher: New Westminster Trends Wave 6-Wave 8



What Does the EDI Data Tell Us? Emerging/Existing Areas of Need

- New West Wave 8 data is from 2019
- Past EDI results have shown Vulnerable 1 or more on a positive downward trend
- We look forward to reviewing our 2024 data to identify recent emerging areas of need and to continue our focus on Early Learning and Child Care and specifically our:
 - Strong Start Programs
 - Seamless Day
 - JustB4





Middle Years Development Instrument

MDI Important Information

Question Categories and the Well-Being Index

OPTIMISM

e.g. I have more good times than bad times.

SELF-ESTEEM

e.g. A lot of things about me are good.

HAPPINESS

e.g. I am happy with my life.

ABSENCE OF SADNESS

e.g. I feel unhappy a lot of the time.

GENERAL HEALTH

e.g. How would you describe your health?



High Well-Being (Thriving)

Children who are reporting positive responses on at least 4 of the 5 measures of well-being.



Medium to High Well-Being

Children who are reporting no negative responses, but fewer than 4 positive responses.



Low Well-Being

Children who are reporting negative responses on at least 1 measure of well-being.



Well-Being Index

New Westminster and All Other Participating Districts in BC								
	Grade 5 2021/2022 Participation rate 88%		Grade 5 2022/2023 Participation rate 85%		Grade 8 2021/2022 Participation rate 85%		Grade 8 2022/2023 Participation rate 92%	
	NW	BC	NW	BC	NW	BC	NW	BC
Thriving	31%	34%	33%	33%	18%	23%	20%	23%
Medium	33%	28%	28%	28%	26%	26%	23%	26%
Low	36%	38%	39%	39%	56%	52%	57%	51%



Assets: Protective Factors that Support Well-Being



ADULT RELATIONSHIPS

e.g. There is an adult (at school/home/community) who believes I will be a success.



PEER RELATIONSHIPS

e.g. When I am with other kids my age, I feel I belong.



NUTRITION & SLEEP

e.g. How often do you get a good night's sleep? How often do you eat breakfast?



ORGANIZED ACTIVITIES

e.g. During last week after school how many days did you participate in educational lessons or activities?

Assets Index

New Westminster and All Other Participating Districts in BC

	Grade 5 2021/2022 Participation rate 88%		Grade 5 2022/2023 Participation rate 85%		Grade 8 2021/2022 Participation rate 85%		Grade 8 2022/2023 Participation rate 92%	
	NW	BC	NW	BC	NW	BC	NW	BC
Adult Relationships	77%	77%	79%	79%	60%	66%	59%	66%
Peer Relationships	79%	78%	78%	79%	71%	76%	77%	76%
After School Activities	78%	80%	89%	89%	73%	73%	83%	83%
Nutrition and Sleep	66%	65%	68%	63%	49%	49%	47%	51%



What Does the MDI Data Tell Us? Emerging/Existing Areas of Need

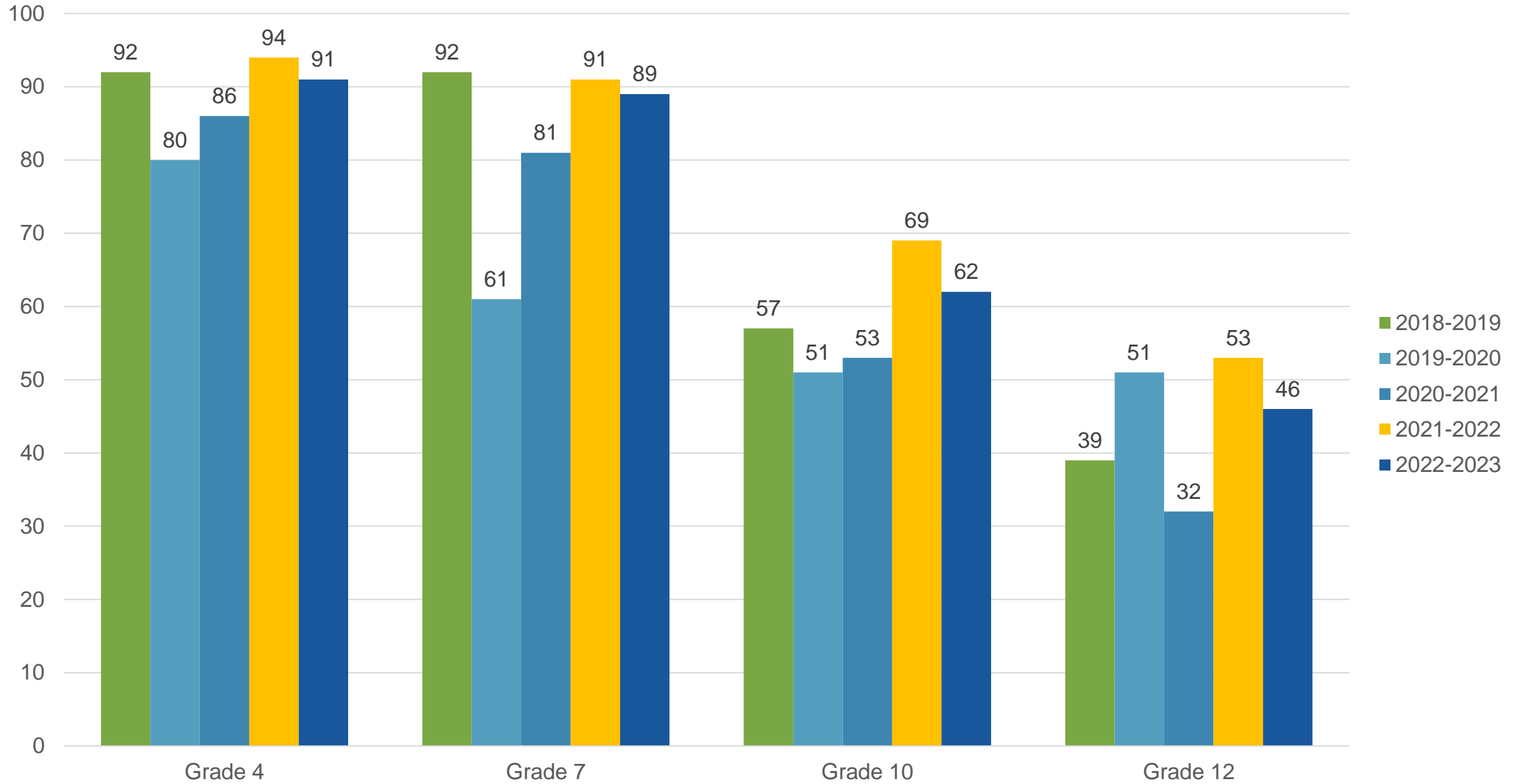
- Grade 5 is trending as a balance between Thriving, Medium and Low on the Well-Being Index
- Grade 8 Thriving is significantly lower than Grade 5, and significantly higher for Low Wellbeing
- Adult Connections and Nutrition and Sleep continue as areas on focus for Grade 5 and Grade 8, but are particularly concerning for Grade 8
- These trends are similar to BC trends for both grades
- Middle Schools need:
 - A more targeted and intentional focus on Social and Emotional Learning, including connection activities, counselling supports, activities to support stronger, and trusted relationships with adults in school
 - More explicit focus on the PHE curriculum in relation to sleep hygiene and nutrition



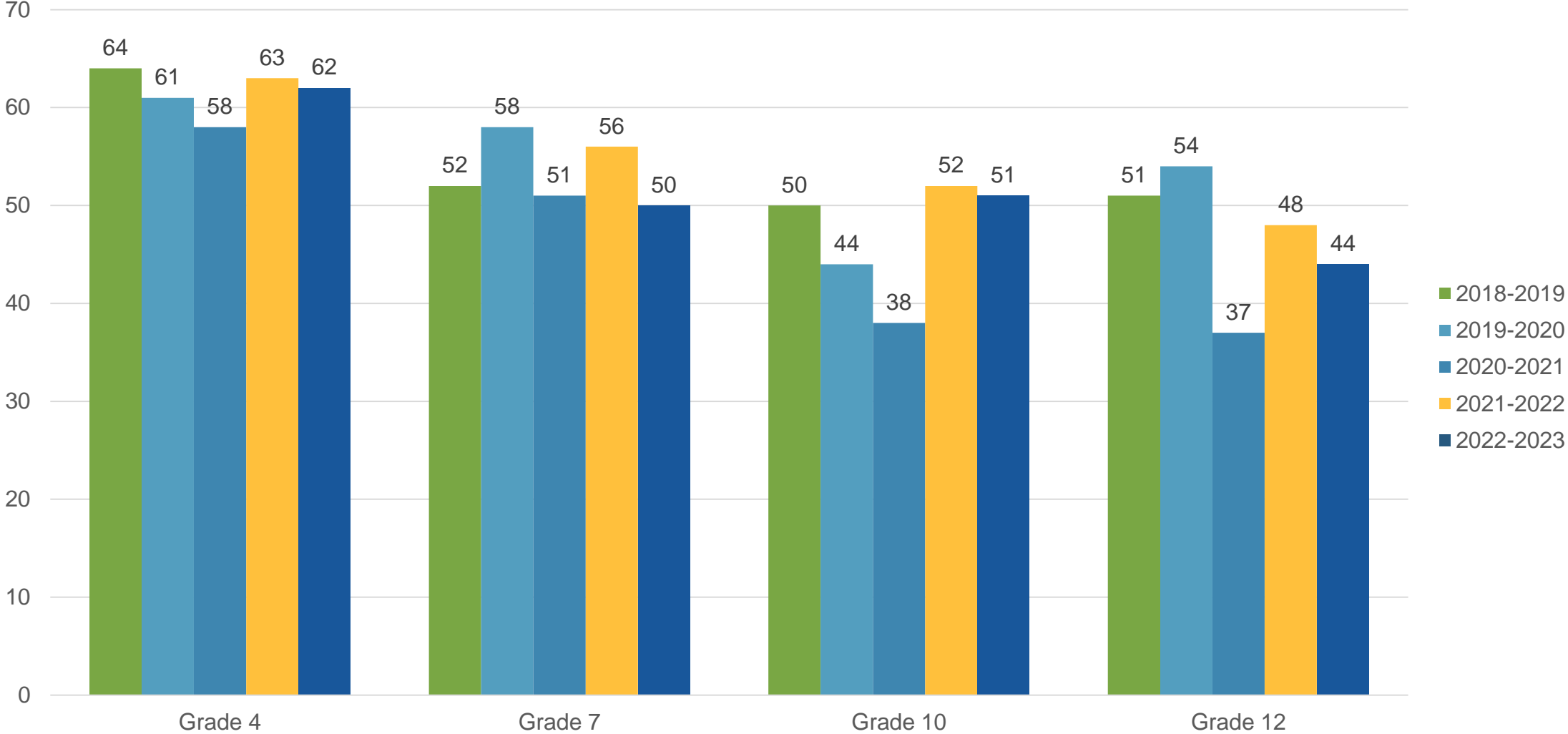


Student Learning Survey

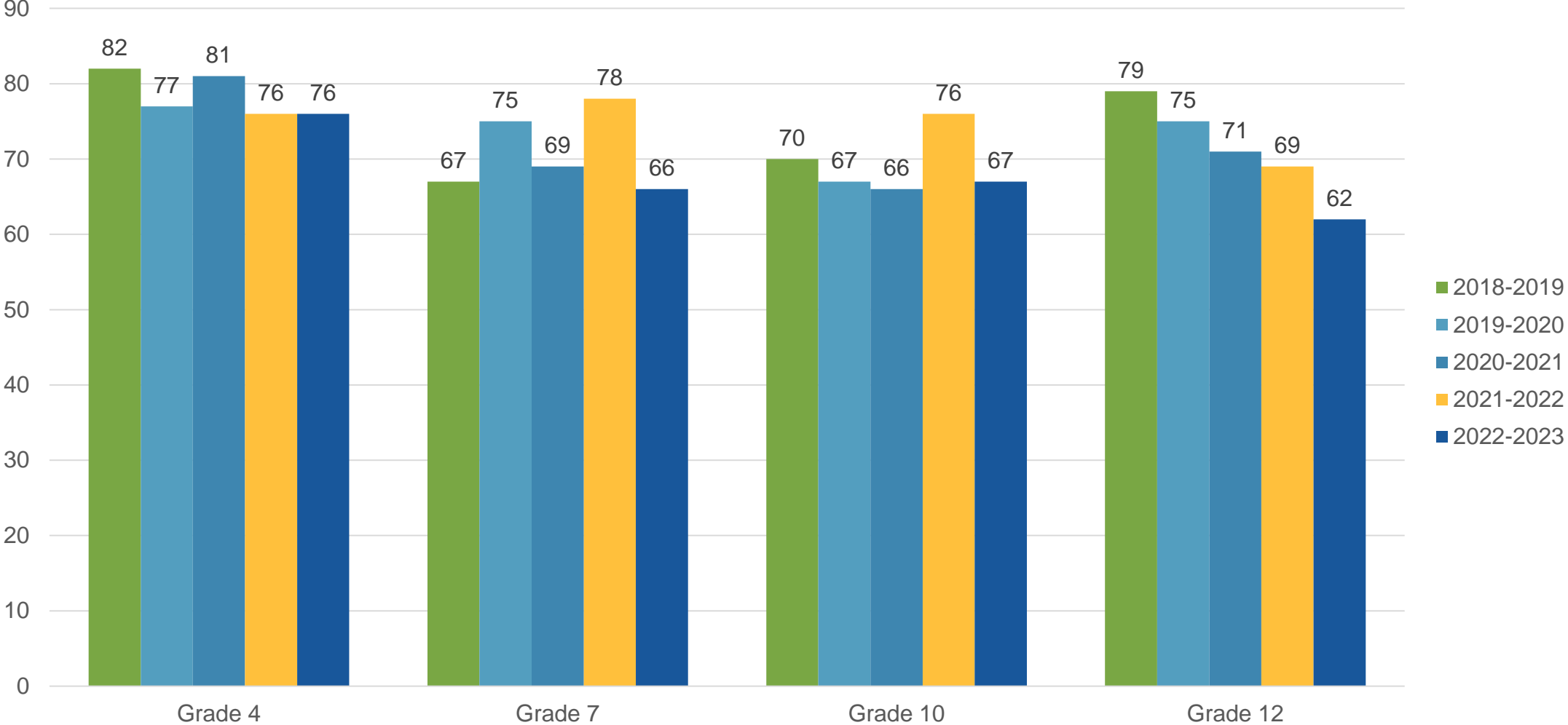
Student Learning Survey Participation Rate % by Grade 2018-2023



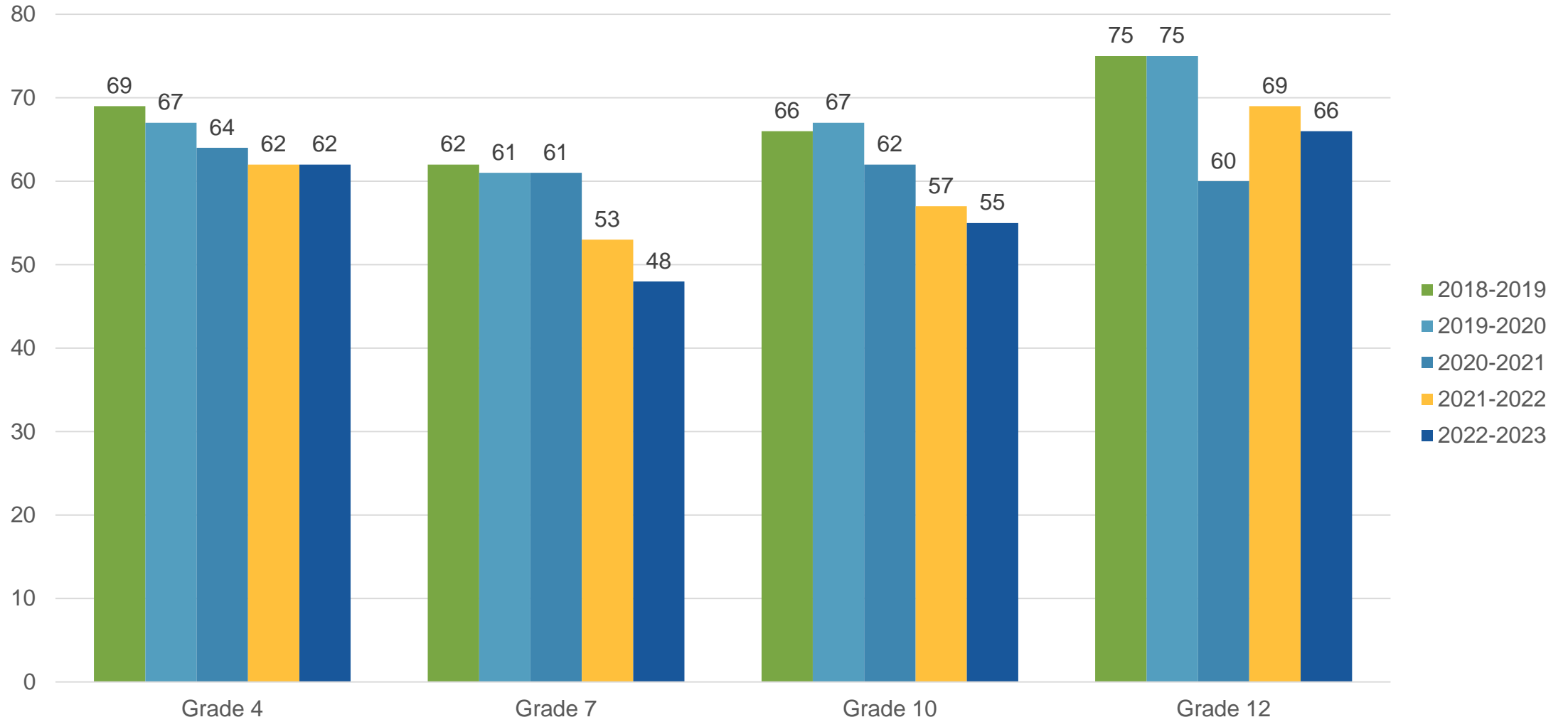
Is School a Place You Feel You Belong? % of Students Reporting Often or Always



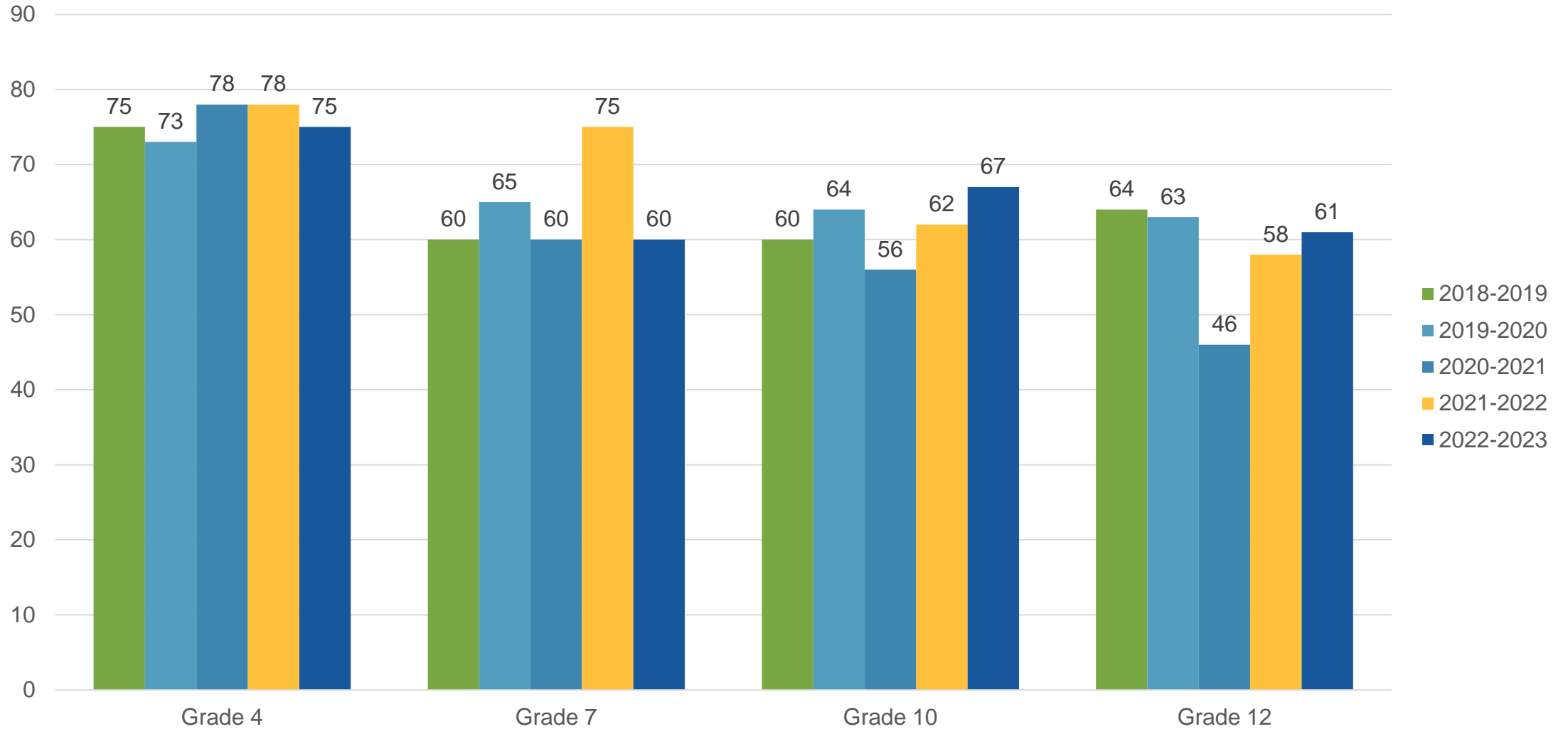
Do You Feel Safe at School? % Students Reporting Often or Always



How Many Adults at School Care About You? % Students Reporting 2 or More



Do You Feel Welcome at Your School? % Students Reporting Often or Always



What Does the Student Learning Survey Data Tell Us?

Emerging/Existing Areas of Need

- A continued focus on participation at the Grade 10 and 12 levels will support a more robust data set
- Belonging, safety, welcome and adult connections trends downward between Grade 4 and Grade 12
- New Westminster data is aligned with BC provincial data
- The data aligns with MDI data and highlights the need for greater positive peer and adult connections at all levels
- A focus on diversity, equity, inclusion and anti-racism can support with feeling safe, welcome, connected and create a sense of belonging



McCreary Report



- Home
- About ▾
- Download Resources
- BC Adolescent Health Survey ▾
- Other youth health research ▾
- Youth Engagement ▾
- Evaluation
- TRRUST ▾

McCreary Centre Society

Youth Health - Youth Research - Youth Engagement

McCreary Centre Society is a non-government not-for-profit committed to improving the health of BC youth through research, evaluation and community-based projects. Our vision is that all youth are supported to be healthy and connected.

[Read more](#)

Coming soon: 2023 BC Adolescent Health survey results will be released on February 21, 2024

The 2023 BC Adolescent Health survey results will be released on February 21st, 2024. Please check back for details or email mccreary@mcs.bc.ca.



School Experience

Students' feelings about their school experience			
	Disagreed/ Strongly disagreed	Neither agreed nor disagreed	Agreed/ Strongly agreed
Felt like a part of their school	18%	33%	48%
Happy to be at school	19%	29%	52%
Felt school staff treated them fairly	16%	28%	56%
Felt school staff expected them to do well	11%	24%	65%
Felt safe at school	15%	33%	52%
Felt teachers cared about them	12%	33%	56%
Felt other school staff cared about them	15%	41%	43%

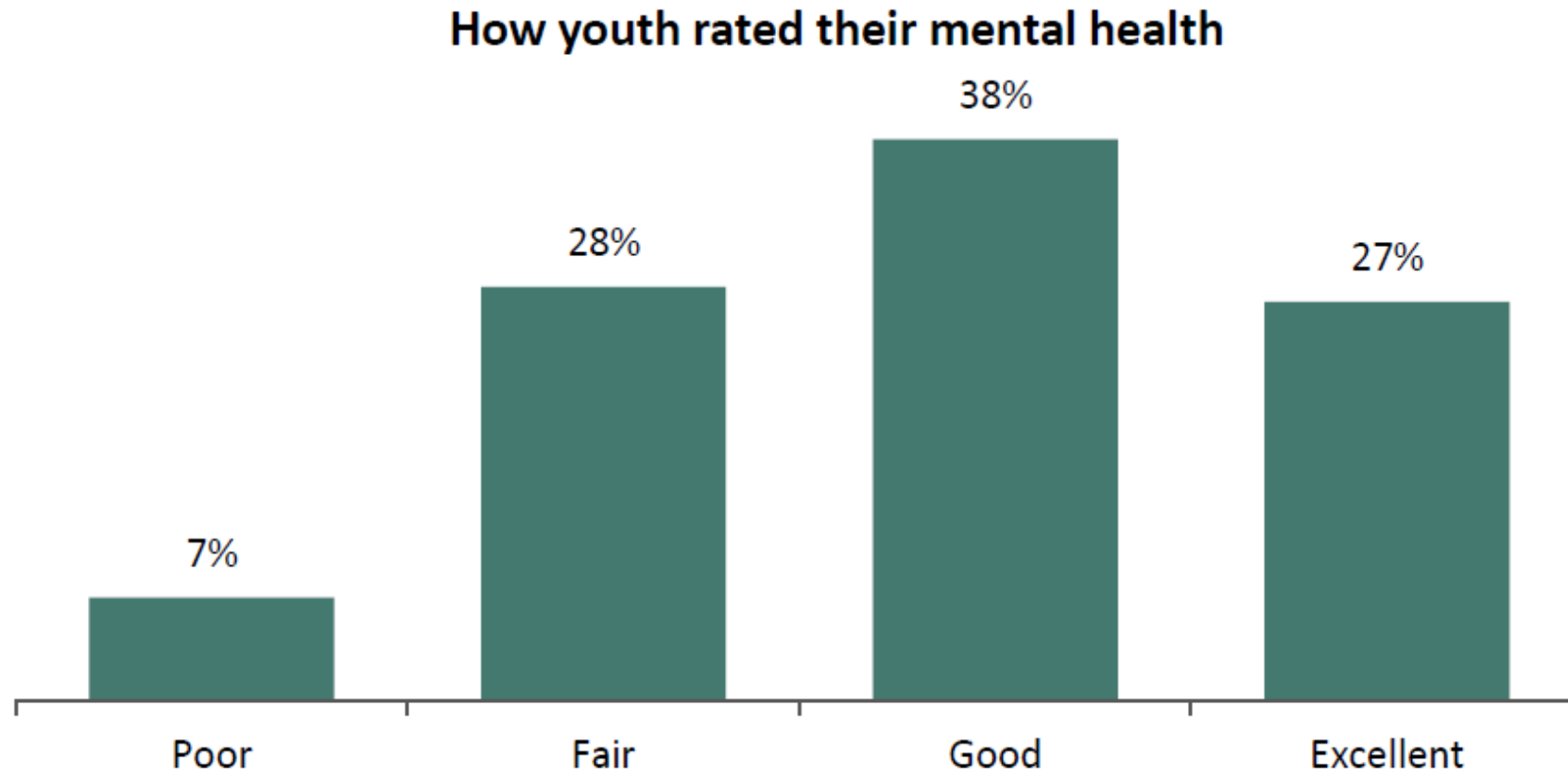
Note: Percentages in each row may not total to 100% due to rounding.

Feel Safe

How often students felt safe			
	Never/rarely	Sometimes	Usually/always
Classrooms	7%	5%	88%
Washrooms	19%	19%	62%
Changing rooms	15%	17%	67%
Hallways and stairwells	9%	8%	82%
Library	7%	4%	89%
Cafeteria	9%	8%	83%
Outside on school grounds	9%	8%	83%
Getting to and from school	8%	7%	85%

Note: Percentages in each row may not total to 100% due to rounding.

Mental health

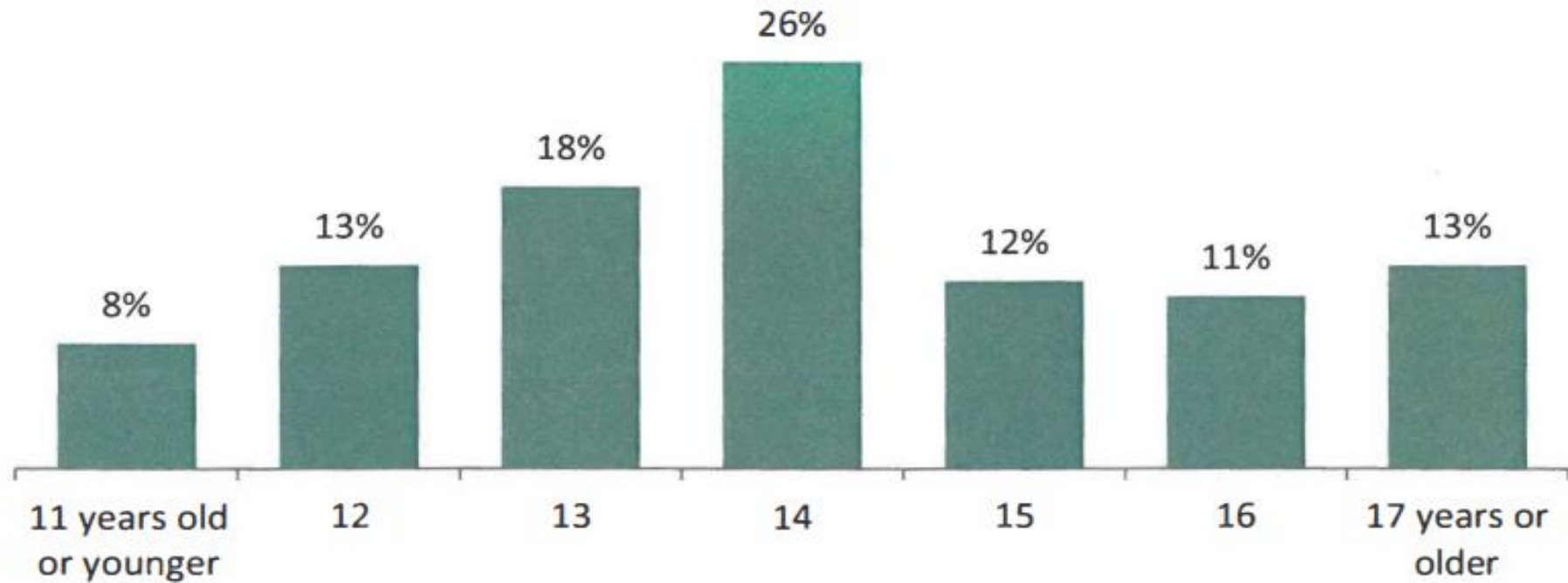


Access to Mental health services

Most common reasons students did not access mental health services in the past 12 months (among those who felt they needed these services)	
Thought or hoped the problem would go away	67%
Didn't want parent/guardian to know	55%
Worried their information would not be kept confidential	51%
Afraid of what they would be told	51%
Didn't know where to go	49%
Afraid someone they knew might see them	34%
Parent/guardian wouldn't take them	27%
Didn't think they could afford it	26%
Too busy to go	22%

Note: Students could mark all that applied..

Age students first vaped (among those who had ever vaped)



20% had vaped.

12% had smoked tobacco.

Discrimination

Where students experienced discrimination in the past 12 months	
At school	21%
On the street	8%
In store/restaurant	5%
At work	2%
On public transit	4%
In hospital or other health care setting	NR
On social media/online	8%
In extracurricular activities (e.g., sports)	3%
Other	NR

Note: Students could mark all that applied

NR: The percentage could not be reported due to risk of deductive disclosure.

Reason for Discriminated

Reasons students perceived they had been discriminated against in the past 12 months	
Race, ethnicity, or skin colour	19%
Religion	8%
Sexual orientation	7%
Gender/sex	11%
Disability	4%
Health condition	3%
Physical appearance	19%
How much money they/their family has	4%
Weight	13%

Note: Students could mark all that applied.

Victimization

In-person victimization experiences in the past 12 months while at school or on the way to/from school	
As victim	
Teased to the point of feeling extreme discomfort	32%
Socially excluded	30%
Physically attacked or assaulted	8%
As perpetrator	
Teased, socially excluded, or physically attacked another youth	10%

Human and Social Development Success Stories



Wellness Centre



District VP Safe and Caring



DEIA District Wide Framework



Strong Start, Child Care, Seamless Day, JUSTB4

Wellness Handbook

Mental Health in New Westminster Schools Strategy
A Guide for Staff



Mental Health & Social Emotional Learning Resources



Everyday Anxiety Strategies for Educators



Game Ready Fitness Student Mentorship

District VP, Diversity, Equity, Inclusion, & Anti-Racism



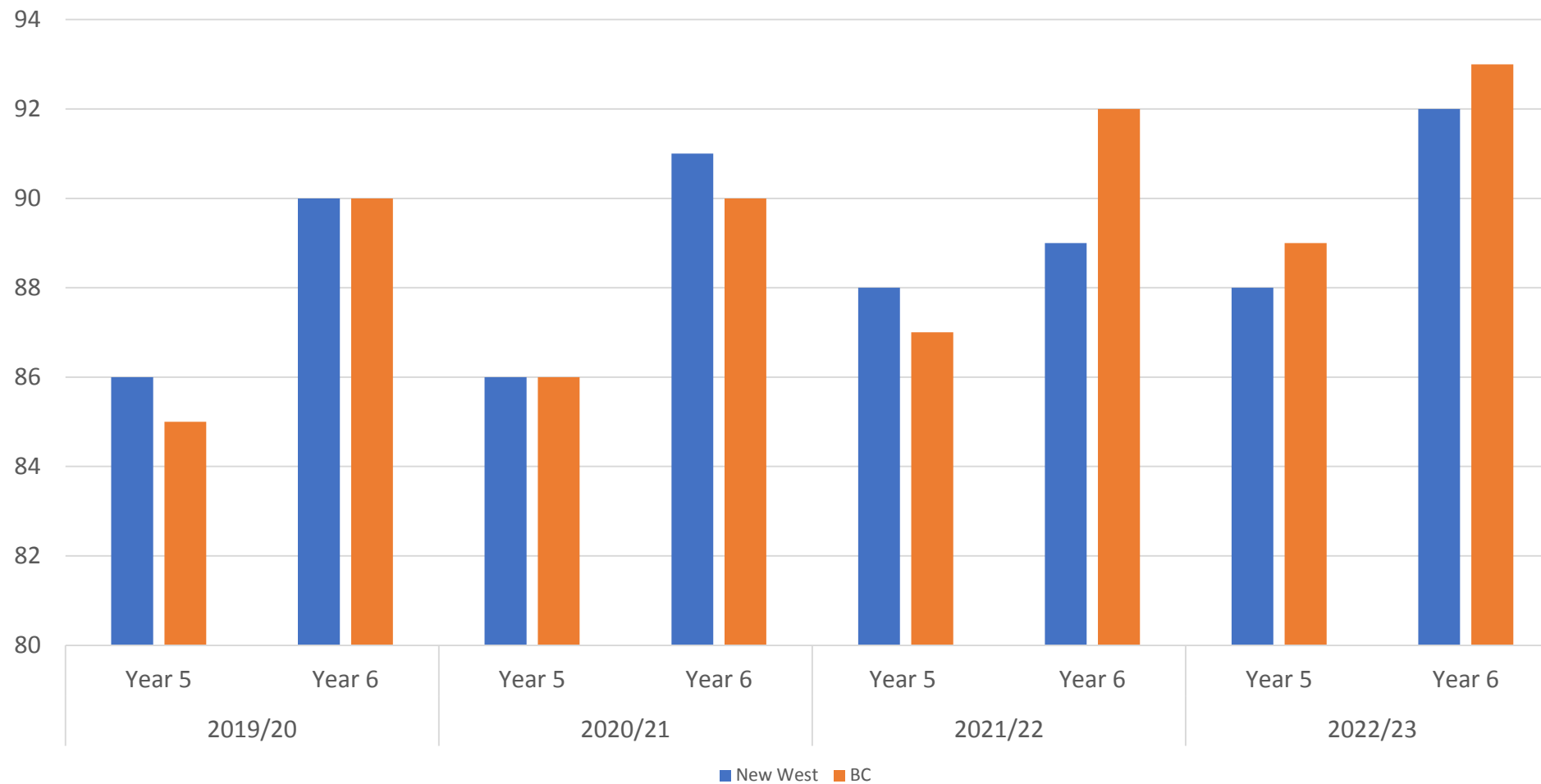
Career Development Data

Completion Rates, Post-Secondary Transitions





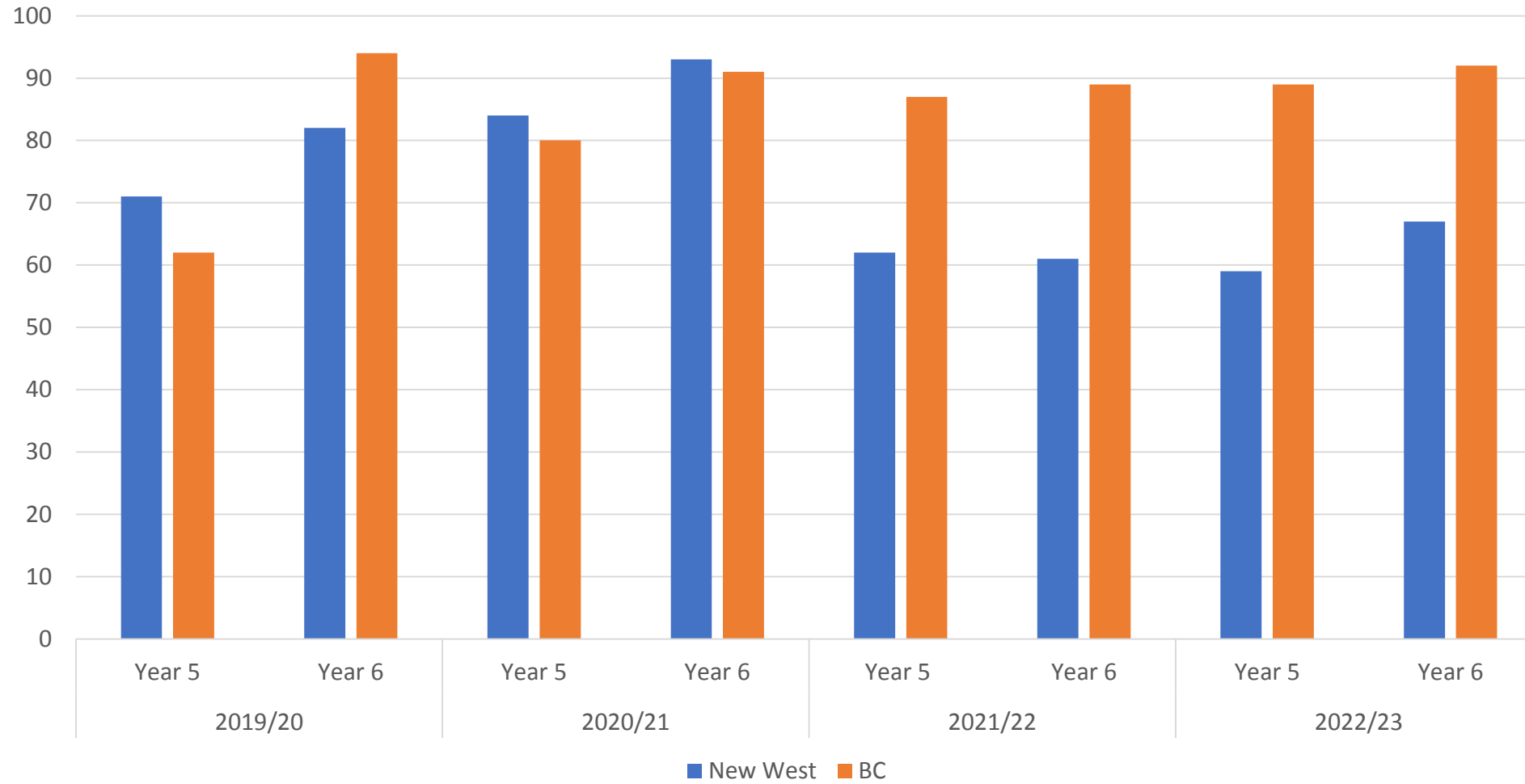
All Resident Students 5 and 6 Year Completion Rates New West and BC



Year	Cohort Size
2018/19	491
2019/20	477
2020/21	489
2021/22	471
2022/23	469



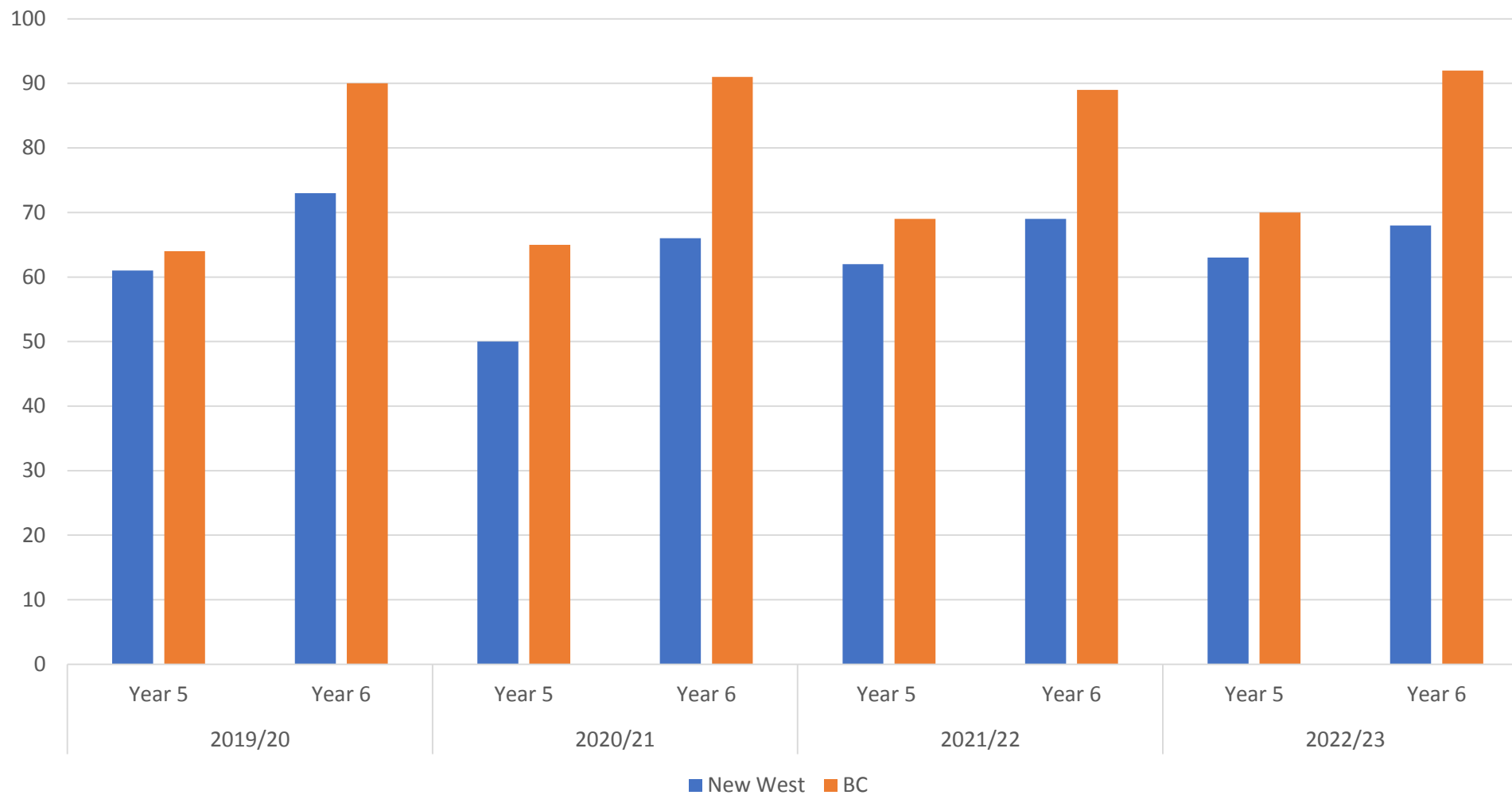
Indigenous Students 5 and 6 Year Completion Rates New West and BC



Year	Cohort Size
2018/19	33
2019/20	28
2020/21	22
2021/22	28
2022/23	24



Diverse Students 5 and 6 Year Completion Rates New West and BC



Year	Cohort Size
2018/19	78
2019/20	80
2020/21	75
2021/22	67
2022/23	71



School Certificate of Completion Program: Evergreen

- An Evergreen Certificate celebrates success in learning that is not recognized by a Dogwood Diploma
- Intended for students who complete specific IEP goals that met their diverse needs and prepare them to transition into the community
- In consultation with parents/caregivers and the School Based Team, students may be placed on an Evergreen Program in Grade 10

Year	Evergreen Certificate
2018/2019	6
2019/2020	6
2020/2021	7
2021/2022	8
2022/2023	4

First Time Grade 12 Demographics/Enrolment (Standard and Alternate Schools)

Total Students	Indigenous	Diverse	ELL	French Immersion	International
469	24	71	52	71	32

Continuing Ed and Online not included

Students with Designations 71 total								
	C: Moderate to Profound Intellectual Disability	D: Physical Disability	F: Deaf or Hard of Hearing	G: Autism Spectrum Disorder	H: Intensive Behaviour/ Serious Mental Illness	K: Mild Intellectual Disability	Q: Learning Disability	R: Moderate Behaviour/ Mental Illness
Non-Indigenous	1	1	1	9	5	2	15	25
Indigenous				2	2		3	5
Totals	1	1	1	11	7	2	18	30

Tracking and Supporting Students: 2022-2023 Cohort

Population	Cohort Size	Graduates (5 year)	Evergreen (5 year)	Graduates or Evergreen (6 year+)	Graduated Fall of 2023	Withdrawn
All Students	469	300	4	37	TBD	80-100
Subpopulations:						
Indigenous	24	14	-	-	1	-
Diverse	71	45	4	-	27	-

Important Notes:

- Evergreen is not considered completion--impacts grad rate
- The cohort is based on Grade 8 enrollment
- Withdrawn includes students who left the province/country, transitioned to work, or non-attenders (in any BC Public or Independent School), at anytime between Grade 8 and Grade 12



Post-Secondary Transitions

Post Secondary Transitions Important Information



- Post Secondary Transitions are measured by the immediate transition right after graduation and 3 years later
- The data tracks students on the BC Dogwood, not the Adult Dogwood or Evergreen Certificate
- Currently, only transitions to Post-Secondary Institutions in British Columbia are tracked
- Post Secondary Institutions include, Colleges, Institutes, Teaching Intensive Universities and Research-Intensive Universities
- Out of province and out of country PSIs are not considered transitions in this data: students are considered as “no progression” in the data set
- In future data collections, the Ministry is working to improve this data measure by including students who also attend a PSI out of province or out of country New Data to add re: Stats Canada in province
- Some students transition successfully to work right after graduation and this data is not captured: they are considered as no progression in the data set

Types of Post Secondary Institutions



College: Colleges provide instruction at the first- and second-year levels of a baccalaureate degree, applied baccalaureate degree programs, other post-secondary education or training, adult basic education and continuing education.

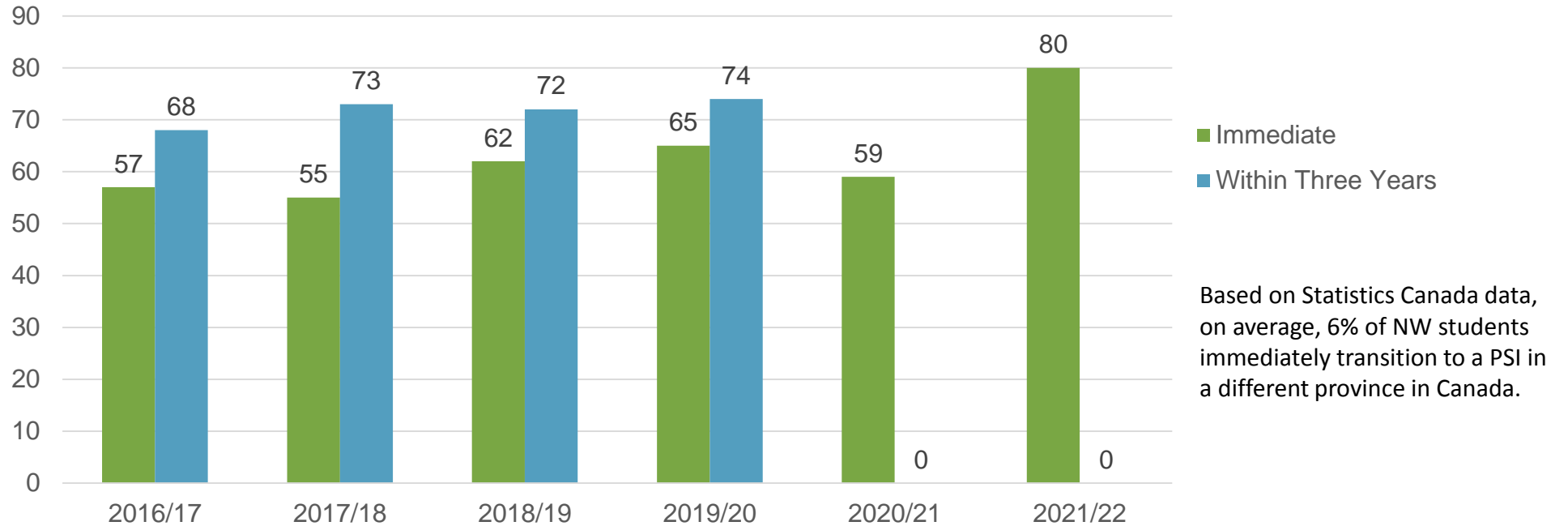
Institute: Institutes provide technical, artistic, vocational or other post-secondary instruction or training.

Teaching University: Teaching Intensive Universities provide instruction in adult basic education, career, technical, trade and academic programs leading to certificates, diplomas, baccalaureate and masters degrees in the province of British Columbia or a region thereof and carry out applied research.

Research University: Research Intensive Universities provide instruction in all branches of knowledge, serve the province of British Columbia and carry out original research

Post-Secondary Transitions

% of Students Transitioning to a BC PSI



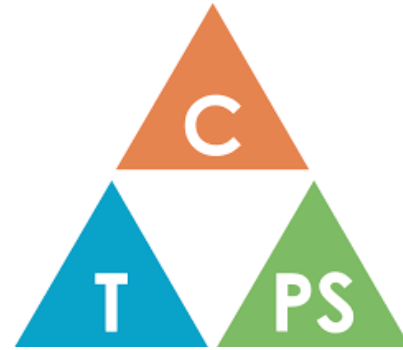
Where Do New West Students Go Within Three Years?				
BC College	BC Institute	BC Teaching Intensive University	BC Research Intensive University	PSI in another Province or Country, Work
30%	8%	7%	26%	29%

Career Development Success Stories

Alternate Programs



Focus on Core Competencies



Tracking and supporting Indigenous and Diverse students

Increasing Trades and Apprenticeship Opportunities



Careers Curriculum K-12 and Capstone Projects



Area of Learning: CAREER-LIFE CONNECTIONS

BIG IDEAS

Career-life development includes ongoing cycles of exploring, planning, reflecting, adapting, and deciding.

Career-life decisions influence and are influenced by **internal and external factors**, including local and global trends.

Engaging in networks and reciprocal relationships can guide and broaden career-life awareness and options.

A sense of purpose and career-life balance support **well-being**.

Lifelong learning and active citizenship foster **career-life opportunities** for people and communities.



Our Learning Journey Continues...

**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF JANUARY 30, 2024 IN-CAMERA MEETING**

ADOPTION OF AGENDA - 6:00 p.m.

MINUTES FOR APPROVAL - In-Camera Board Meeting held on December 12, 2023.

BUSINESS ARISING FROM THE MINUTES - Nil

REPORTS FROM SENIOR MANAGEMENT - Human Resources, Land Acquisition

NEW BUSINESS - Media Correspondence, Chair Report

ITEMS TO BE REPORTED OUT AT OPEN MEETING - Nil

NOTICE OF MEETINGS

- Tuesday, February 27, 2024: In-Camera Board Meeting, 6:00 pm
(SBO & Via MS Teams).

ADJOURNMENT

- In-Camera Board meeting adjourned at 6:47 p.m.

**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF FEBRUARY 6, 2024 SPECIAL IN-CAMERA MEETING**

ADOPTION OF AGENDA

- 5:44 p.m.

REPORTS FROM SENIOR MANAGEMENT

- Board Meeting – Waive 48-hour Notice, School Generated Funds

OTHER BUSINESS

- Nil.

ADJOURNMENT

- The Special In-Camera Board meeting adjourned at 6:30 p.m.

**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF FEBRUARY 16, 2024 SPECIAL IN-CAMERA MEETING**

ADOPTION OF AGENDA

- 3:00 p.m.

REPORTS FROM SENIOR MANAGEMENT

- Land Acquisition Update

OTHER BUSINESS

- Nil.

ADJOURNMENT

- The Special In-Camera Board meeting adjourned at 3:30 p.m.



**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)
RECORD OF FEBRUARY 13, 2024 SPECIAL OPEN BOARD MEETING**

ADOPTION OF AGENDA

- 6:15 p.m.

REPORTS FROM SENIOR MANAGEMENT

- School Generated Funds

ADJOURNMENT

- The Special In-Camera Board meeting adjourned at 6:30 p.m.